



PARKS & RECREATION COMMITTEE MEETING

MINUTES

2 SEPTEMBER 2014

The Committee Recommendations contained within these Minutes
were adopted at the Council Meeting on 9 September 2014.

TABLE OF CONTENTS

| ITEM | SUBJECT | PAGE NO |
|------|---|---------|
| 1 | OPENING..... | 1 |
| 2 | PRESENT | 1 |
| 3 | APOLOGIES AND LEAVE OF ABSENCE | 1 |
| 4 | CONFIRMATION OF MINUTES OF PREVIOUS MEETING | 1 |
| 5 | DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA..... | 1 |
| 6 | BUSINESS OUTSTANDING | 2 |
| 6.1 | BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE | 2 |
| 7 | PUBLIC FORUMS/DEPUTATIONS | 3 |
| | NIL | 3 |
| 8 | OFFICERS' REPORTS..... | 4 |
| 8.1 | JULY CAPITAL PROGRESS REPORT FOR PARKS AND RECREATION - FACILITIES MANAGEMENT UNIT | 4 |
| 8.2 | COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT - AUGUST 2014 - PARKS AND RECREATION COMMITTEE | 5 |
| 8.3 | REQUEST FROM AUSTRALIAN AIR LEAGUE TO SURRENDER LEASE AND TRANSFER OWNERSHIP OF ITS BUILDING TO AUSTRALIAN FEDERATION OF TOTALLY AND PERMANENTLY INCAPACITATED EX-SERVICE MEN AND WOMEN..... | 6 |
| 9 | STRATEGIC REPORTS..... | 7 |
| 9.1 | PARKS AND OPEN SPACE MONTHLY REPORT - JULY 2014..... | 7 |
| 10 | NOTICES OF MOTION..... | 8 |
| | NIL | 8 |
| 11 | URGENT BUSINESS\QUESTIONS | 9 |
| 12 | CLOSURE OF MEETING | 10 |

**REPORT OF THE PARKS & RECREATION COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 2 SEPTEMBER 2014 COMMENCING AT 9.02AM**

1 OPENING

2 PRESENT

Members Present:

Councillor C R Rutherford (Chairperson)
Acting Mayor, Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr M Rowe – General Manager Community Services
Ms M Barrett – Manager Parks
Mr A Collins – Special Projects Officer
Ms A Bartlett – Marketing and Media Officer
Ms I Taylor – Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Margaret Strelow.

Councillor Stephen Schwarten tendered his apology and was not in attendance.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Parks & Recreation Committee held on 5 August 2014 be taken as read and adopted as a correct record.

Moved by: Councillor Swadling

Seconded by: Councillor Fisher

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE

File No: 10097
Attachments: 1. Business Outstanding Table for Parks and Recreation Committee
Responsible Officer: Ross Cheesman - Acting Chief Executive Officer
Author: Ross Cheesman - Acting Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

Moved by: Councillor Swadling

Seconded by: Councillor Fisher

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 JULY CAPITAL PROGRESS REPORT FOR PARKS AND RECREATION - FACILITIES MANAGEMENT UNIT

File No: 1484

Attachments: 1. Facilities Capital Progress Report for July 2014

Responsible Officer: Cheryl Haughton - Manager Community Services
Michael Rowe - General Manager Community Services

Author: Sharon Sommerville - Coordinator Facilities

SUMMARY

This report provides information on progress during July 2014 with Parks and Recreation capital projects being undertaken by the Facilities Unit.

COMMITTEE RECOMMENDATION

THAT the July Progress Report from the Facilities Unit in relation to Parks and Recreation capital projects be received.

Moved by: Acting Mayor Williams

Seconded by: Councillor Fisher

MOTION CARRIED

**8.2 COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT - AUGUST 2014
- PARKS AND RECREATION COMMITTEE****File No:** 1464**Attachments:** 1. Parks and Recreation Community Services
Capital Works - August 2014**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Andrew Collins - Special Projects Officer

SUMMARY

Project summary report for Capital Projects currently being delivered by Community Services Department on behalf of the Parks and Open Spaces section.

COMMITTEE RECOMMENDATION

THAT:

- 1) the Community Services Capital Works monthly report for August 2014 for Parks and Recreation be 'received'; and
- 2) Council undertake the necessary actions to facilitate construction of the car park area adjacent to the 2nd World War Memorial Aquatic Centre.

Moved by: Councillor Swadling**Seconded by:** Councillor Fisher**MOTION**

8.3 REQUEST FROM AUSTRALIAN AIR LEAGUE TO SURRENDER LEASE AND TRANSFER OWNERSHIP OF ITS BUILDING TO AUSTRALIAN FEDERATION OF TOTALLY AND PERMANENTLY INCAPACITATED EX-SERVICE MEN AND WOMEN**File No:** 1464**Attachments:**

1. Letter from Australian Air League regarding transfer of building ownership
2. Map of Athelstane Park, Melbourne Street

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services**Author:** Sophia Czarkowski - Sports & Education Officer

SUMMARY

Australian Air League has requested permission from Council to transfer ownership of its building to the Australian Federation of Totally and Permanently Incapacitated Ex Servicemen and Women (TPI Association) for a nominal amount of money. As part of this process Council will need to accept the surrender of the Lease between it and Australian Air League and enter into a new Lease Agreement with the TPI Association.

COMMITTEE RECOMMENDATION

THAT Council:

1. Grant permission to Australian Air League to surrender its Lease with Rockhampton Regional Council;
2. Grant permission to Australian Air League to transfer ownership of its building at Athelstane Park, Melbourne Street (being part Lot 101 RP603267) to the Australian Federation of Totally and Permanently Incapacitated Ex Servicemen and Women for the nominal amount of \$1.00;
3. Grant permission for Rockhampton Regional Council to enter into a new Lease with Australian Federation of Totally and Permanently Incapacitated Ex Servicemen and Women for a period of five (5) years.

With:

- a) Australian Federation of Totally and Permanently Incapacitated Ex Servicemen and Women to cover Council's reasonable legal fees (if applicable);
- b) The date of the Assignment of the Building Ownership, Surrender of Lease, and Commencement of the new Lease to be the same.

Moved by: Councillor Swadling**Seconded by:** Councillor Fisher**MOTION CARRIED**

9 STRATEGIC REPORTS

9.1 PARKS AND OPEN SPACE MONTHLY REPORT - JULY 2014

File No: 1464

Attachments: 1. Parks and Open Space Monthly Report - July 2014

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space unit for the month of July 2014.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Unit for July 2014 be received.

Moved by: Acting Mayor Williams

Seconded by: Councillor Fisher

MOTION CARRIED

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS\QUESTIONS

COMMITTEE RESOLUTION

THAT the Parks and Recreation Committee meeting be closed to the public in accordance with s275(1)(h) of the *Local Government (Operations) Regulation 2012*, as it is considered necessary to close the meeting to discuss access issues at Duthie Park.

Moved by: Acting Mayor Williams

Seconded by: Councillor Fisher

MOTION CARRIED

COMMITTEE RESOLUTION

9.46AM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Acting Mayor Williams

Seconded by: Councillor Fisher

MOTION CARRIED

COMMITTEE RESOLUTION

10.00AM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Swadling

Seconded by: Councillor Fisher

MOTION CARRIED

12 CLOSURE OF MEETING

There being no further business the meeting closed at 10.02am.

SIGNATURE

CHAIRPERSON

DATE