



PARKS & RECREATION COMMITTEE MEETING

MINUTES

3 JUNE 2014

The Committee Recommendations contained within these Minutes
were adopted at the Council Meeting on 10 June 2014.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA.....	1
6	BUSINESS OUTSTANDING	2
6.1	BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE	2
7	PUBLIC FORUMS/DEPUTATIONS	3
7.1	PRESENTATION FROM THE ROCKHAMPTON & DISTRICT JUNIOR RUGBY LEAGUE	3
8	OFFICERS' REPORTS.....	4
8.1	COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT – MAY 2014 – PARKS AND RECREATION COMMITTEE	4
8.2	APRIL CAPITAL PROGRESS REPORT FOR PARKS AND RECREATION - FACILITIES MANAGEMENT UNIT	5
8.3	REQUEST FOR TENURE FOR FRENCHVILLE SPORTS CLUB AT BIRDWOOD PARK (KALKA SHADES)	6
8.4	ANN ST HOUSE, ROCKHAMPTON BOTANIC GARDENS	7
8.5	YAAMBA ROAD MEDIAN	8
9	STRATEGIC REPORTS	9
9.1	PROGRESS REPORT - JARDINE PARK DETENTION BASIN BACKFLOW PREVENTION DEVICE	9
9.2	PARKS AND OPEN SPACE REPORT	10
10	NOTICES OF MOTION.....	11
	NIL	11
11	URGENT BUSINESS\QUESTIONS	12
12	CLOSED SESSION	13
13.1	MANAGEMENT OF AUSTRALIAN WHITE IBIS (THRESKIORNIS MOLUCCUS) AT ROCKHAMPTON BOTANIC GARDENS.....	13
13	CONFIDENTIAL REPORTS.....	14
13.1	MANAGEMENT OF AUSTRALIAN WHITE IBIS (THRESKIORNIS MOLUCCUS) AT ROCKHAMPTON BOTANIC GARDENS.....	14

14	CLOSURE OF MEETING	15
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REPORT OF THE PARKS & RECREATION COMMITTEE MEETING HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON ON TUESDAY, 3 JUNE 2014 COMMENCING AT 3:01PM

1 OPENING**2 PRESENT**

Members Present:

Councillor C R Rutherford (Chairperson)
The Mayor, Councillor M F Strelow
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher
Councillor S J Schwarten

In Attendance:

Mr M Rowe – General Manager Community Services
Mr M Crow – Manager Engineering Services
Ms M Barrett – Manager Parks
Mr A Collins – Special Projects Officer
Ms A Bartlett – Marketing and Media Officer
Ms L Leeder – Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COMMITTEE RESOLUTION**

THAT the minutes of the Parks & Recreation Committee held on 30 April 2014 be taken as read and adopted as a correct record.

Moved by: Councillor Swadling

Seconded by: Councillor Fisher

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE

File No: 10097

Attachments: 1. Business Outstanding Table for Parks and Recreation Committee

Responsible Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

Moved by: Councillor Williams

Seconded by: Mayor Strelow

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

7.1 PRESENTATION FROM THE ROCKHAMPTON & DISTRICT JUNIOR RUGBY LEAGUE

File No: 8020
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

Mr Michael Fletcher of the Rockhampton & District Junior Rugby League will attend the meeting to make a presentation to Council on behalf of the League in acknowledgement of Council's support for the Rhys Wesser Shield Carnival.

3:06PM Councillor Schwarten attended the meeting

COMMITTEE RECOMMENDATION

THAT:

- (a) the presentation by Mr Michael Fletcher of the Rockhampton & District Junior Rugby League acknowledging Council's support for the Rhys Wesser Shield Carnival be 'received'; and
- (b) a letter of congratulations to the Carnival Organising Committee be forwarded from the Mayor's office.

Moved by: Councillor Swadling
Seconded by: Councillor Williams

MOTION CARRIED

8 OFFICERS' REPORTS

8.1 COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT – MAY 2014 – PARKS AND RECREATION COMMITTEE

File No: 1464
Attachments: 1. Current Projects - Parks and Recreation Committee
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Andrew Collins - Special Projects Officer

SUMMARY

Project summary report for Capital Projects currently being delivered by Community Services Department on behalf of the Parks and Open Spaces section.

COMMITTEE RECOMMENDATION

THAT the Community Services Capital Works monthly report for May 2014 for Parks and Recreation be received.

Moved by: Councillor Swadling
Seconded by: Councillor Williams

MOTION CARRIED

**8.2 APRIL CAPITAL PROGRESS REPORT FOR PARKS AND RECREATION -
FACILITIES MANAGEMENT UNIT**

File No: 1464
Attachments: 1. Facilities Capital Progress Report for April 2014
Responsible Officer: Cheryl Haughton - Manager Community Services
Michael Rowe - General Manager Community Services
Author: Sharon Sommerville - Coordinator Facilities

SUMMARY

This report provides information on progress of Parks and Recreation capital projects being undertaken by the Facilities Management Unit during April 2014.

COMMITTEE RECOMMENDATION

THAT the April Progress Report from the Facilities Management Unit in relation to Parks and Recreation capital projects be received.

Moved by: Councillor Schwarten

Seconded by: Councillor Fisher

MOTION CARRIED

3:26PM Mayor Strelow left the meeting

8.3 REQUEST FOR TENURE FOR FRENCHVILLE SPORTS CLUB AT BIRDWOOD PARK (KALKA SHADES)

File No: 1464

Attachments:

1. Proposed Lease area for Frenchville Sports Club
2. Current users of Birdwood Park

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services

Author: Sophia Czarkowski - Sports & Education Officer

SUMMARY

Frenchville Sports Club uses a Council-owned building at Birdwood Park (commonly known as Kalka Shades), Water Street, Koongal (being Lot 1 LN2893) during the hockey season (March through September) and proposes to share use of the building with Rockhampton Cricket Inc. to allow them access to the building during the cricket season (September through March). Frenchville Sports Club requires tenure over the building to formalise its usage for insurance and security purposes. The fees paid will contribute towards the costs incurred by Council in owning and maintaining the building.

COMMITTEE RECOMMENDATION

THAT Council grant Frenchville Sports Club a Freehold Lease for use of the nominated Council-owned building and land at Birdwood Park (being part Lot 1 LN2893) for a period of five (5) years from 1 January 2014 through 31 December 2018.

Moved by: Councillor Williams

Seconded by: Councillor Swadling

MOTION CARRIED

3:32PM Mayor Strelow returned to the meeting

8.4 ANN ST HOUSE, ROCKHAMPTON BOTANIC GARDENS

File No: 1464

Attachments:

1. Building Inspection Report - Ann St Dwelling
2. Aerial of Ann St house location

Responsible Officer: Michael Rowe - General Manager Community Services

Author: Margaret Barrett - Manager Parks

SUMMARY

The purpose of this report is to provide Council with background and findings of a condition assessment conducted on a vacant house located at the Ann Street entry to the Rockhampton Botanic Gardens.

COMMITTEE RECOMMENDATION

That Council approve submission of an application for a General Exemption Permit to Department of Environment and Heritage Protection seeking an exemption in order to restore the vacant house at the Ann Street entry to Rockhampton Botanic Gardens.

Moved by: Mayor Strelow

Seconded by: Councillor Rutherford

MOTION CARRIED

8.5 YAAMBA ROAD MEDIAN**File No:** 1464**Attachments:** Nil**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Margaret Barrett - Manager Parks

SUMMARY

The health, condition and appearance of remaining Washingtonia palms in the median of Yaamba Road between Richardson Road and Sheehy Street continue to decline. The report details this condition, contributing factors and outlines a restoration proposal.

COMMITTEE RECOMMENDATION

THAT Council approves:

1. The removal of the remaining Washingtonia palms from the median.
2. Restoration of the median with an appropriate tree species, in the interests of restoring the aesthetic appearance of the roadway.

Moved by: Councillor Swadling**Seconded by:** Councillor Williams**MOTION CARRIED**

9 STRATEGIC REPORTS

9.1 PROGRESS REPORT - JARDINE PARK DETENTION BASIN BACKFLOW PREVENTION DEVICE

File No: 2479
Attachments: Nil
Authorising Officer: Robert Holmes - General Manager Regional Services
Author: Martin Crow - Manager Engineering Services

SUMMARY

A preliminary investigation has been completed into placing a stormwater backflow prevention device on the Ramsden Street drainage outlet to the Jardine Park Stormwater detention basin.

COMMITTEE RECOMMENDATION

THAT:

- (a) the progress report on the Jardine Park Detention Basin Backflow Prevention device be received
- (b) the outstanding actions detailed in the report needed to come to a final recommendation be implemented as a high priority
- (c) the allocated funding to perform the valve installation works be carried forward in the 2014/15 capital works budget, and
- (d) a final report be presented to the August 2014 Performance and Service Committee meeting

Moved by: Councillor Rutherford

Seconded by: Councillor Williams

MOTION CARRIED

9.2 PARKS AND OPEN SPACE REPORT

File No: 1464
Attachments: 1. Parks & Open Space Monthly Report - April 2014
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space Unit for the month of April 2014.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Unit of April 2014 be received.

Moved by: Councillor Fisher
Seconded by: Councillor Swadling

MOTION CARRIED

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS\QUESTIONS

4:15PM Mayor Strelow left the meeting
4:16PM Mayor Strelow returned to the meeting
4:19PM Councillor Schwarten left the meeting

11.1 MT ARCHER DEVELOPMENT PLAN

File No: 5166

Responsible Officer: Michael Rowe – General Manager Community Services

SUMMARY

Mayor Strelow requested that a structured project plan be developed to improve the safety of walkers on Mt Archer.

COMMITTEE RECOMMENDATION

THAT a structured project for the provision of integrated pedestrian and vehicular traffic at Mt Archer be developed.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

13.1 Management of Australian White Ibis (*Threskiornis moluccus*) at Rockhampton Botanic Gardens

This report is considered confidential in accordance with section 275(1)(c) (e), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget; AND contracts proposed to be made by it.

COMMITTEE RESOLUTION

4:23PM

THAT pursuant to s341)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Williams

Seconded by: Councillor Swadling

MOTION CARRIED

COMMITTEE RESOLUTION

4:32PM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Fisher

Seconded by: Councillor Swadling

MOTION CARRIED

13 CONFIDENTIAL REPORTS

13.1 MANAGEMENT OF AUSTRALIAN WHITE IBIS (THRESKIORNIS MOLUCCUS) AT ROCKHAMPTON BOTANIC GARDENS

File No: 1855

Attachments:

1. Extract from Ecosure Proposal for 2013/14
2. Various Photos - Rockhampton Botanic Gardens

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services

Author: Vincent Morrice - Coordinator Parks Recreation Services

This report is considered confidential in accordance with section 275(1)(c) (e), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget; AND contracts proposed to be made by it.

SUMMARY

The Australian White Ibis (Threskiornis molucca) is a native Australian bird and is protected under State Wildlife Legislation (Nature Conservation Act 1992). It is a serious offence to harm ibis. Since 2008 Council has used a combination of external contractors (as subject matter experts) and Council staff to manage bird roosting and breeding at Rockhampton Botanic Gardens. This report briefly discusses options for the ongoing management of AWI and other species.

COMMITTEE RECOMMENDATION

THAT

- Council continue with a management program for the Australian White Ibis (*Threskiornis molucca*) at Rockhampton Botanic Gardens, and that
- the Damage Mitigation Permit for control measures be acquired and held by a suitably qualified and experienced external party contracted to Council to manage the statutory requirements and risks.

Moved by: Councillor Williams

Seconded by: Councillor Swadling

MOTION CARRIED

14 CLOSURE OF MEETING

There being no further business the meeting closed at 4:32pm.

SIGNATURE

CHAIRPERSON

DATE