



PARKS & RECREATION COMMITTEE MEETING

AGENDA

1 APRIL 2014

Your attendance is required at a meeting of the Parks & Recreation Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 1 April 2014 commencing at 3:00pm for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. R.", is positioned above the printed name of the Chief Executive Officer.

CHIEF EXECUTIVE OFFICER
26 March 2014

Next Meeting Date: 06.05.14

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA.....	1
6	BUSINESS OUTSTANDING	2
6.1	BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE	2
7	PUBLIC FORUMS/DEPUTATIONS	10
	NIL	10
8	OFFICERS' REPORTS.....	11
8.1	FEBRUARY CAPITAL PROGRESS REPORT FOR PARKS AND RECREATION - FACILITIES MANAGEMENT UNIT	11
8.2	REQUEST FOR COUNCIL TO RESCIND PREVIOUS MOTION GRANTING PERMISSION FOR A LEASE TO ROCKHAMPTON LITTLE THEATRE.....	14
8.3	REQUEST FOR REDUCTION IN LEASE FEES FROM ROCKHAMPTON MT ARCHER LIONS CLUB	25
8.4	REGIONAL CEMETERIES - CAPACITY ASSESSMENT	29
8.5	ANNUAL GARDEN COMPETITION - 2014	39
9	STRATEGIC REPORTS.....	46
9.1	COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT – MARCH 2014 – PARKS AND RECREATION COMMITTEE	46
9.2	PARKS AND OPEN SPACE REPORT	49
10	NOTICES OF MOTION.....	64
	NIL	64
11	URGENT BUSINESS/QUESTIONS	65
12	CLOSED SESSION	66
13.1	OPERATION OF THE WWII MEMORIAL POOL COMPLEX - WINTER 2014.....	66
13	CONFIDENTIAL REPORTS.....	67
13.1	OPERATION OF THE WWII MEMORIAL POOL COMPLEX - WINTER 2014.....	67

14	CLOSURE OF MEETING	68
----	--------------------------	----

1 OPENING

2 PRESENT

Members Present:

Councillor C R Rutherford (Chairperson)
The Mayor, Councillor M F Strelow
Councillor A P Williams
Councillor N K Fisher
Councillor S J Schwarten

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr M Rowe – General Manager Community Services

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Rose Swadling

4 CONFIRMATION OF MINUTES

Minutes of the Parks & Recreation Committee held 4 March 2014

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE

File No: 10097

Attachments: 1. Business Outstanding Table for Parks and Recreation Committee

Responsible Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.

OFFICER'S RECOMMENDATION

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE

Business Outstanding Table for Parks and Recreation Committee

Meeting Date: 1 April 2014

Attachment No: 1

Meeting Date	Report Title	Resolution	Responsible Officer	Due Date	Comments
6 November 2012	Draft Sport and Recreation Land Signage Policy	THAT the Committee recommend to Council that the Sport and Recreation Land Signage Policy be revised and represented to Council at a later date.	Sophia Czarkowski	18/12/2012	Currently being reviewed with Chair of Parks and Recreation Committee
5 March 2013	Gracemere Redbacks Football Club's Proposed Lease	THAT Council 1. Rescind the previous decision made to issue a Lease to Gracemere Redbacks Football Club Inc for land located on Johnson Road adjacent to the Cemetery (Lot 2 SP163921). 2. Authorise the Chief Executive Officer to offer the Gracemere Redbacks Football Club Inc a lease over a suitable area at Cedric Archer Park.	Sophia Czarkowski	19/03/2013	Discussions with Club ongoing.
7 May 2013	Zoo Development Plan	THAT: a) the report be received; b) The 2012/13 capital program for the Zoo proceed as programmed; and c) Council direct that a 5 year Operational Plan for the Zoo be prepared for consideration in the formulation of the 2013/14 Budget and Long Term Financial Plan review.	Vincent Morrice	30/06/2014	Site works for construction of Crocodile ponds underway. Cost estimates being prepared for Otter enclosure.
4 June 2013	Proposed Muellerville Walk	THAT Council endorse the route for the proposed Muellerville Walk and approve the re-allocation of funds from the 2012/13 Parks & Open Space budget to fund the acquisition of the signage with installation to be undertaken in 2013/14 by Council's day labour workforce.	Vincent Morrice	30/05/2014	Interpretive signs ordered. Installation of signage targeted for completion in time for May 2014 launch.

Meeting Date	Report Title	Resolution	Responsible Officer	Due Date	Comments
4 June 2013	Planning and Collections Monthly Report for April 2013	THAT the Planning and Collections Monthly Report for April 2013 be received and a further report that explores options for burial alternatives for Memorial Gardens other than the Modern Burial System be provided.	Vincent Morrice	31/03/2014	Report preparation well advanced and scheduled for inclusion in the April Agenda for Parks & Rec Committee.
6 August 2013	Request from Rockhampton Little Theatre for tenure at Bolton Park	<p>THAT Council accede to the request from Rockhampton Little Theatre for a ten (10) year Trustee Lease over part of Bolton Park (part Lot 438 LN2082) measuring 32m x 22m for the purposes of Rockhampton Little Theatre activities provided that the request for tenure is endorsed by Department of Natural Resources and Mines, with the following special condition:</p> <ul style="list-style-type: none"> • Within two (2) years from the commencement date, the Trustee Lessee must complete the construction of the facility (to the satisfaction of the Trustee, as per clause 5.4). Failure to fulfil this Special Condition may result in the termination of the Trustee Lease. 	Sophia Czarkowski	20/08/2013	The Club advised it no longer has an interest in this land.
6 August 2013	Allocation of Lanes at WWII Memorial Pool South Rockhampton	THAT Council proceed with an Expression of Interest process for lane allocations at the WWII Memorial Pool complex (preceded by the appropriate level of community engagement) with the duration of the agreement being a period of five (5) years.	Vincent Morrice	30/06/2014	Currently on hold pending the outcome of the Pool Management EOI process. Lane space continues to be managed by the operator.

Meeting Date	Report Title	Resolution	Responsible Officer	Due Date	Comments
1 October 2013	Australian White Ibis Management Program: Annual Report 2012-13	THAT the Australian White Ibis Management Program Annual Report 2012-13 be received, and that bearing in mind the pending loss of food source at Lakes Creek Landfill for the Australian White Ibis, that Council seek discussions with relevant parties with a view to addressing potential problems.	Vincent Morrice	15/10/2013	File Note from meeting of stakeholders included in Agenda for 4th March, 2014.
5 November 2013	Business Outstanding Table for Parks and Recreation Committee	THAT the Business Outstanding Table for the Parks and Recreation Committee be received, and the Flood Mitigation Analysis for Jardine Park Precinct item be forwarded to full Council for determination with an appropriate report compiled by both Engineering and Parks.	Martin Crow	12/11/2013	Engineers have undertaken an investigation into the implications on putting a duck bill valve on the outlet to the Jardine Park detention basin system. A draft technical report has been written and is under review. The investigation was undertaken as concerns were raised about the unintended consequences that may arise in throttling the drainage outlet to the detention system.

Meeting Date	Report Title	Resolution	Responsible Officer	Due Date	Comments
5 November 2013	Funding Programs - Anzac Centenary	<p>That Council direct the officers to design and cost for council consideration the following projects for the forthcoming Anzac Centenary and Military Service related grants programs:</p> <ol style="list-style-type: none"> 1. lighting in the Rockhampton Botanical Gardens to facilitate public safety at commemorative services held at the Cenotaph 2. upgrading to the commemorative plinth at the Cenotaph 3. establishment of commemorative honour roll for regional servicemen; and <p>That a steering committee comprising of Councillor Strelow, Councillor Rutherford and Councillor Swadling report back to Council with suggestions for appropriate memorialisation or commemoration for 2015.</p>	Vince Morrice	30/04/2014	Progress Report One included in Agenda for March 4th Parks & Rec Committee Meeting
4 February 2014	Request for Tenure for Rockhampton Cricket Inc at Birdwood Park	<p>THAT:</p> <ol style="list-style-type: none"> 1. Council grant Rockhampton Cricket Incorporated a Freehold Licence for non-exclusive use over Birdwood Park (being part Lot 1 LN2893) for a period of two (2) years from 1 January 2014 through 31 December 2015; 2. Council charge the Club \$0 in 2014 and advise annual fee applicable for 2015 in August 2014. 	Sophia Czarkowski	18/02/2014	A letter was forwarded to the Club on 19 February 2014. The preparation of Lease documentation has been requested from the Property and Insurance Unit.

Meeting Date	Report Title	Resolution	Responsible Officer	Due Date	Comments
4 February 2014	Yeppen Roundabout Landscape Renewal	THAT the landscape renewal plan maximising floral impact for Yeppen roundabout as contained within the report be approved for implementation.	Margaret Barrett	31/05/2014	Cost estimates sought for supply and installation of artificial turf (in place of sown turf as shown on concept). The initial estimates are in excess of \$100,000. Recommend retaining sown turf. Works programmed to commence after Easter
4 February 2014	Sponsorship of 2014 Masters Swimming National Championship	THAT Council provide financial support to a maximum of \$9,000 for venue hire and ancillary costs directly associated with the conduct of the 2014 Masters Swimming National Championship in Rockhampton.	Vince Morrice	18/02/2014	
4 March 2014	Progress Report and request for further direction: Funding Programs - ANZAC Centenary	THAT the Progress Report and Request for Further Direction: Funding Programs – Anzac Centenary be received and that application be made to the Centenary Grants Program for the following projects: <ol style="list-style-type: none"> 1. Digitisation of the Honour Roll for World War I for the Rockhampton Region 2. Landscape Management Plan and Implementation for Commemorative Service at City Hall in 2015. 	Vince Morrice	18/03/2014	

Meeting Date	Report Title	Resolution	Responsible Officer	Due Date	Comments
4 March 2014	South Side Memorial Pool Redevelopment- Wet Play Area Expansion	That Council approves the concept design for the proposed Wet Play Area at the South Side Memorial Pool, subject to an allocation of a sufficient budget in the forthcoming revised budget, to allow the design and construction to proceed.	Andrew Collins	18/03/2014	
4 March 2014	Management of Australia White Ibis	THAT: 1. the Management of Australian White Ibis report be received; and 2. a further report be made to the Parks and Recreation Committee regarding options for Australian White Ibis management.	Vince Morrice	18/03/2014	

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 FEBRUARY CAPITAL PROGRESS REPORT FOR PARKS AND RECREATION - FACILITIES MANAGEMENT UNIT

File No: 1484

Attachments: 1. Facilities Capital Progress Report February 2014

Responsible Officer: Cheryl Haughton - Manager Community Services
Michael Rowe - Acting Chief Executive Officer

Author: Sharon Sommerville - Coordinator Facilities

SUMMARY

This report provides information on progress of Parks and Recreation capital projects being undertaken by the Facilities Management Unit during February 2014.

OFFICER'S RECOMMENDATION

THAT the February Progress Report from the Facilities Management Unit in relation to Parks and Recreation capital projects be received.

FEBRUARY CAPITAL PROGRESS REPORT FOR PARKS AND RECREATION - FACILITIES MANAGEMENT UNIT

Facilities Capital Progress Report February 2014

Meeting Date: 1 April 2014

Attachment No: 1

Parks and Open Space Projects for 2013/14

Adopted Budget	Cost Centre	Project Title	YTD Actual	Committals	Total Committals	% Complete	Comment Period
\$50,000	0943056	[R] Amenities Program Renew and Upgrade	\$ 31,826	\$ 91	\$ 31,917	90%	This program includes upgrades to Victoria Park toilet block and Kershaw Gardens upgrade to existing toilet blocks. Both are completed
\$40,000	0983914	[R] Property Renewal Program - Spencer St	\$ 424	\$ 34,263	\$ 34,687	5%	ITQ awarded to contractor. Application to Ergon sent waiting for advice on start date
\$150,000	0985132	[R] Hugo Lassen Femery Rectification	\$ -	\$ -	\$ -		On hold
\$35,000	0987996	[R] Memorial Gardens office and chapel	\$ 21,901	\$ 5,038	\$ 26,939	100%	Internal and external repainting has been completed Replacement of carpets to Office and Chapel, replacement of two faulty ageing air conditioners and Tinting of various windows. Installation of new Blinds
\$225,000		Total Capital Expenditure	\$ 54,152	\$ 39,391	\$ 93,543		

8.2 REQUEST FOR COUNCIL TO RESCIND PREVIOUS MOTION GRANTING PERMISSION FOR A LEASE TO ROCKHAMPTON LITTLE THEATRE**File No:** 1464**Attachments:**

1. Copy of email from Rockhampton Little Theatre withdrawing interest in Bolton Park
2. Copy of resolution from Parks and Recreation Committee Minutes 6 August 2013
3. Copy of original report requesting Lease over Bolton Park

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services**Author:** Sophia Czarkowski - Sports & Education Officer

SUMMARY

On 6 August 2013 Council Officers presented a report to Parks and Recreation Committee requesting permission to enter into a ten (10) year Trustee Lease with Rockhampton Little Theatre over part of Bolton Park (part Lot 438 LN2082). Rockhampton Little Theatre has since released its interest in holding a Trustee Lease over part of Bolton Park.

OFFICER'S RECOMMENDATION

THAT Council rescind its previous motion recommended by Parks and Recreation Committee on 6 August 2013 and moved by Council on 13 August 2013 acceding to the request from Rockhampton Little Theatre for a ten (10) year Trustee Lease over part of Bolton Park (part Lot 438 LN2082) measuring 32m x 22m for the purposes of Rockhampton Little Theatre activities provided that the request for tenure is endorsed by Department of Natural Resources and Mines, with the following special condition:

- Within two (2) years from the commencement date, the Trustee Lessee must complete the construction of the facility (to the satisfaction of the Trustee, as per clause 5.4). Failure to fulfill this Special Condition may result in the termination of the Trustee Lease.

BACKGROUND

Rockhampton Little Theatre (the Club) commenced discussions with Rockhampton Regional Council to obtain a part Lease over Leichhardt Park for the construction of a building for storage and rehearsal purposes. The request was forwarded to Council and it was determined, on 5 March 2013 that Council would enter into a Trustee Lease with the Club at a site determined by Council.

Subsequently, a report was forwarded to the Parks and Recreation Committee on 6 August 2013 requesting permission to enter into a ten (10) year Trustee Lease with Rockhampton Little Theatre over part of Bolton Park (part Lot 438 LN2082).

On 6 March 2014 Council was contacted by the Club (via email) advising that a motion was passed at its Annual General Meeting (05/03/2014) stating that *'the Rockhampton Little Theatre not proceed with the subleasing of land at Bolton Park.'*

**REQUEST FOR COUNCIL TO RESCIND
PREVIOUS MOTION GRANTING
PERMISSION FOR A LEASE TO
ROCKHAMPTON LITTLE THEATRE**

**Copy of email from Rockhampton Little
Theatre withdrawing interest in Bolton
Park**

Meeting Date: 1 April 2014

Attachment No: 1

From: Bob Galley [REDACTED]
Sent: Thursday, 6 March 2014 12:50:46 PM
To: Sophia Czarkowski
CC: elizabeth tansley
Subject: Advice from B Galley of Rockhampton Little Theatre re the club withdrawing interest in the land known as Bolton Park

Good afternoon Sophia.

We had our Annual General Meeting of Rockhampton Little Theatre last night. At the meeting the following motion was passed, "That the Rockhampton Little Theatre not proceed with the subleasing of land at Bolton Park---"

Therefore on behalf of the Rockhampton Little Theatre I would like to withdraw our applications etc and notify you that we do not wish to continue with the project. At the meeting a new secretary was elected, Elizabeth Tansley, whose address is on the CC- will take on that role. Please direct further correspondence to her.

Thanks to you and your colleagues for all your work and guidance to us through these last few years

Bob Galley

Bob Galley

**REQUEST FOR COUNCIL TO RESCIND
PREVIOUS MOTION GRANTING
PERMISSION FOR A LEASE TO
ROCKHAMPTON LITTLE THEATRE**

**Copy of resolution from Parks and
Recreation Committee Minutes 6
August 2013**

Meeting Date: 1 April 2014

Attachment No: 2

RESOLUTION FROM PARKS AND RECREATION COMMITTEE MINUTES 6 AUGUST 2013**REQUEST FROM ROCKHAMPTON LITTLE THEATRE FOR TENURE AT BOLTON PARK**

File No: 1464

Attachments:

1. Previous Resolution for Rockhampton Little Theatre at Leichhardt Park - 05/03/2013
2. Map of proposed Lease Area
3. Map of proposed Lease area with services

Responsible Officer: Kevin Quinn - Strategic Manager Parks and Open Spaces
Michael Rowe - General Manager Community Services

Author: Sophia Czarkowski - Sport & Recreation Coordinator

SUMMARY

Rockhampton Little Theatre have requested tenure at Bolton Park (Lot 438 LN2082) for a building in which the Club will rehearse, store equipment, hold committee meetings and host small productions.

COMMITTEE RECOMMENDATION

THAT Council accede to the request from Rockhampton Little Theatre for a ten (10) year Trustee Lease over part of Bolton Park (part Lot 438 LN2082) measuring 32m x 22m for the purposes of Rockhampton Little Theatre activities provided that the request for tenure is endorsed by Department of Natural Resources and Mines, with the following special condition:

- Within two (2) years from the commencement date, the Trustee Lessee must complete the construction of the facility (to the satisfaction of the Trustee, as per clause 5.4). Failure to fulfil this Special Condition may result in the termination of the Trustee Lease.

Moved by: Councillor Swadling

Seconded by: Councillor Wyatt

MOTION CARRIED

**REQUEST FOR COUNCIL TO RESCIND
PREVIOUS MOTION GRANTING
PERMISSION FOR A LEASE TO
ROCKHAMPTON LITTLE THEATRE**

**Copy of original report requesting
Lease over Bolton Park**

Meeting Date: 1 April 2014

Attachment No: 3

REPORT FROM PARKS AND RECREATION COMMITTEE MEETING 6 AUGUST 2013**REQUEST FROM ROCKHAMPTON LITTLE THEATRE FOR TENURE AT BOLTON PARK**

File No: 1464

Attachments:

1. Previous Resolution for Rockhampton Little Theatre at Leichhardt Park - 05/03/2013
2. Map of proposed Lease Area
3. Map of proposed Lease area with services

Responsible Officer: Kevin Quinn - Strategic Manager Parks and Open Spaces
Michael Rowe - General Manager Community Services

Author: Sophia Czarkowski - Sport & Recreation Coordinator

SUMMARY

Rockhampton Little Theatre have requested tenure at Bolton Park (Lot 438 LN2082) for a building in which the Club will rehearse, store equipment, hold committee meetings and host small productions.

OFFICER'S RECOMMENDATION

THAT Council accede to the request from Rockhampton Little Theatre for a ten (10) year Trustee Lease over part of Bolton Park (part Lot 438 LN2082) measuring 32m x 22m for the purposes of Rockhampton Little Theatre activities provided that the request for tenure is endorsed by Department of Natural Resources and Mines, with the following special condition:

- Within two (2) years from the commencement date, the Trustee Lessee must complete the construction of the facility (to the satisfaction of the Trustee, as per clause 5.4). Failure to fulfil this Special Condition may result in the termination of the Trustee Lease.

COMMENTARY

Rockhampton Little Theatre (the Club) commenced discussions with Rockhampton Regional Council to obtain a part Lease over Leichhardt Park for the construction of a building for storage and rehearsal purposes. The request was forwarded to Council and it was determined, on 5 March 2013, that Council would enter into a Trustee Lease with the Club at a site determined by Council.

The Club currently utilises the Walter Reid Cultural Centre for rehearsal, storage and performance purposes and has 20 members.

Bolton Park is currently used by Rockhampton Pipe Band its Lease expires 30 June 2017. NASHO CC Returned Services League has relinquished its interest in a Lease at Bolton Park.

BACKGROUND

Since the Resolution on 5 March 2013 Council Officers have been liaising with the Club to identify the most suitable parcel of land.

The sites investigated include:

- Kerr Park
- Bolton Park
- Leichhardt Park
- Kingel Park

Officers provided the Club with relevant information on each site in consultation with various Council departments. The Club was provided with all of the information including planning requirements, utility service requirements and cost estimates etc. From the information the Club determined its preferred site was Bolton Park.

The Club will be required to complete a Code Assessable Material Change of Use over part of Bolton Park, whilst it is a Reserve for Parks and Recreation; it is identified as South Rockhampton Highway Commercial Area under Rockhampton City Plan.

The Club will also be subject to Infrastructure Charges, the charge is \$70 per square metre of gross floor space plus \$10 per square metre of impervious area. The charge likely to be incurred by the Club is approximately \$42,000.00. The Club has been advised of this charge and the process in requesting an Infrastructure Agreement to determine an alternate fee.

The Trustee Lease at Bolton Park will allow the Club to construct a building which will enable additional storage space for props and costumes used in productions, rehearsal area, a meeting area, and the capability to host small public performances.

PREVIOUS DECISIONS

See Attached.

CONCLUSION

The Trustee Lease at Bolton Park will allow the Club to construct a building which will enable additional storage space for props and costumes used in productions, rehearsal area, a meeting area, and the capability to host small public performances. The construction of a building will assist the Club in continuing to grow and provide theatrical activities for the community.

FOR ACTION**PARKS & RECREATION COMMITTEE****5/03/2013****TO:** Sport & Recreation Coordinator (Sophia Czarkowski)

Subject: Rockhampton Little Theatre Inc request for tenure at Leichhardt Park
Target Date: 19/03/2013
File Reference 1464

Notes:**COMMITTEE RESOLUTION**

THAT Council enter into a Trustee Lease with Rockhampton Little Theatre for the purposes of theatre activities at a site to be confirmed by Council following presentation of a report to the May Parks and Recreation Committee meeting.

Moved by: Councillor Wyatt
Seconded by: Councillor Fisher

MOTION CARRIED





8.3 REQUEST FOR REDUCTION IN LEASE FEES FROM ROCKHAMPTON MT ARCHER LIONS CLUB**File No:** 1464**Attachments:** 1. Letter from Rockhampton Mt Archer Lions Club requesting a reduction of Lease fees**Authorising Officer:** Margaret Barrett - Manager Parks
Michael Rowe - Acting Chief Executive Officer**Author:** Sophia Czarkowski - Sports & Education Officer

SUMMARY

The Rockhampton Mt Archer Lions Club has requested a reduction in its annual Lease fee from \$1,870 per annum to \$600 per annum to assist with its ongoing operations and to support the Club in giving back to the community.

OFFICER'S RECOMMENDATION

THAT Council accede to the request from Rockhampton Mt Archer Lions Club to reduce its fees and charges from a 'Rockhampton Regional Council Multipurpose Building (use)' to a 'Building Site leased by organisation' in line with Council's current schedule of fees and charges for the duration of the proposed Lease Agreement (1/07/2012 to 30/06/2017).

COMMENTARY

Tom Brady Park (Parkana Park) (Lot 338 LN1914) is located at 158-168 Hinchliff Street, Kawana and was originally the site of Glenmore State School and was surrendered as a Reserve for Parks and Recreation in 1974 and Council became Trustee of the land.

Tom Brady Park has one soccer field and a clubhouse used by Parkana Football Club through a Reserve Lease (1/07/10 – 30/06/15) and a Trustee Permit (1/07/10 to 30/06/13). The Park has a hall known commonly as Parkana Hall which is leased to Rockhampton Mt Archer Lions Club (01/07/02 to 30/06/12).

The Lions Club of Rockhampton Mount Archer's Reserve Lease expired on 30 June 2012 and the Club is currently on a month to month arrangement with Council, whilst the new Reserve Lease is being prepared.

BACKGROUND

In the preparation of the new Reserve Lease it was identified that the Rockhampton Mt Archer Lions Club building (Parkana Hall) is owned and maintained by Council. In this situation a Club should be charged a 'Rockhampton Regional Council Multipurpose Building (use)' at \$1,870 per annum (inclusive GST), however, the Fee charged to the Club under its expired Lease was a 'Building Site leased by organisation' at \$600 per annum (inclusive GST).

On 23 July 2013 Council Officer met with the Club's Committee to discuss the proposed increase to fees and charges from \$600 to \$1,870 per annum. The Club was invited to submit a letter to Council if it felt that the increase in annual fee would negatively impact on the Club.

The Club wrote to Council on 27 January 2014 requesting a reduction in fees and charges. The Club cited struggling to fundraise, funds raised are invested back into the community and increasing costs for Clubs as reasons why it requested Council reconsider its fees and charges.

Council Officers are continuing to review the current fee structure for sport and recreation clubs to ensure consistency.

BUDGET IMPLICATIONS

An overview of annual expenditure by Council at Parkana Hall is provided for Council's information:

2011/12 Financial Year:	\$7,388.53 – maintenance
	\$1,386.73 – electricity
2012/13 Financial Year:	\$2,546.86 – maintenance
	\$1,063.35 – electricity

The reduction in Lease fees revenue will be included in the April 2014 Revised budget.

CONCLUSION

The reduction in fees and charges will assist the Club in continuing to provide services to the community through fundraising.

REQUEST FOR REDUCTION IN LEASE FEES FROM ROCKHAMPTON MT ARCHER LIONS CLUB

**Letter from Rockhampton Mt Archer
Lions Club requesting a reduction of
Lease fees**

Meeting Date: 1 April 2014

Attachment No: 1



Rockhampton Mt Archer Lions Club

P.O. BOX 3167**REDHILL****ROCKHAMPTON, QLD, 4701****PRESIDENT**

Jenny Hooper

SECRETARY

Sandra Mansfield

TREASURER

Keary Weber

Ph: 0418107748

Email: mtarcherlions@yahoo.com.au

ROCKHAMPTON REGIONAL COUNCIL	
File No: 3711	Doc No:
Links: 449629	
Action Officer: zztprp/mcm	
05 FEB 2014	
Task to: 2.	
3.	4.
QDAN: 249	v: 6 Ret: 12-6-1
Box No:	Yrs: 7

27th January 2014

To whom it may concern

Rockhampton Mount Archer Lions Club is a non for profit organisation, and the Council is looking to increasing our lease fees. We as a club are asking for a reduction on this for the premises for our club house.

We have received a notice advertising our lease would go up considerably, where we are currently paying \$600.00. As this is a fairly large increase, our club feel that we would like it to remain at what it currently is now.

Our Lions Club like many others are struggling to fund raise and we do not to place any more cost onto our members as they are all volunteers and we are struggling to keep members now. The funds that we do raise go back into helping members of the community. We are seeking more and more letter asking for help each year from the community.

As other cost are increasing, we felt we have to look at all avenues to save cost as well as try and help those in need.

So as a Club we ask the Council to consider leaving the cost of the lease as it is for a while longer. We hope that you will consider our request as we try to help those in need

Yours in Lions

S. Mansfield.

Sandra Mansfield

Secretary

Mt Archer Lions Club

8.4 REGIONAL CEMETERIES - CAPACITY ASSESSMENT

File No:	5775
Attachments:	1. Cemetery Site Situation, February 2014 2. Locality Map - Rockhampton Memorial Gardens 3. Possible Layout - Earth Dug Graves at RMG
Authorising Officer:	Margaret Barrett - Manager Parks Michael Rowe - Acting Chief Executive Officer
Author:	Vincent Morrice - Coordinator Parks Recreation Services

SUMMARY

Rockhampton Regional Council operates and/or maintains 6 (six) cemeteries across the region, including the closed heritage listed South Rockhampton Cemetery. This report contains an overview of the current capacity at each site along with an assessment of future capacity and makes recommendations to sustain the availability of burial places (and burial options) for the future.

OFFICER'S RECOMMENDATION

THAT

1. the report on Regional Cemeteries – Capacity Assessment be received
2. a Development Plan for Gracemere Cemetery be progressed to facilitate use as the Region's primary earth dug grave cemetery
3. development of Modern Burial System groves at Rockhampton Memorial Gardens continue as required in line with budget allocations to increase capacity

COMMENTARY**Cemetery Management**

The operation and maintenance of cemeteries, particularly regional cemeteries, in Australia is commonly carried out by the relevant local government although there are also numerous Cemetery Trusts and Boards which also manage cemetery operations. These trusts and boards range from medium to large sized corporate entities such as the Southern Metropolitan Cemeteries Trust (Sydney area) and the Metropolitan Cemeteries Board (Perth area) through to small community based groups (or individuals) such as those who manage the cemeteries at Stanwell and Alton Downs. It is also common for private sector companies to own and operate cemeteries and crematoria. In Rockhampton all cremators are privately owned and operated and ashes from these facilities are frequently interred within Council's cemeteries.

Rockhampton Regional Council operates and/or maintains 6 (six) cemeteries across the region, two of which are heritage listed (Mount Morgan Cemetery and the closed South Rockhampton Cemetery). In addition to these Council managed cemeteries there are also four other cemetery reserves located within Rockhampton Region which are managed by Trustees other than Council. The cemeteries are located at Stanwell (approx. one new interment per annum), Alton Downs, Westwood and Morinish (Historic site only – reserve land locked). The three non-council cemeteries account for less than 5 burials per annum (combined).

Over previous years Officers have observed that the ratio of cremations to burials in the Rockhampton area is consistently around 3:1. Industry sources have commented that this is very close to the ratio experienced in capital cities.

Current State

In 2009, as a response to the dwindling number of available burial sites, a management decision was taken to halt pre-selling sites in all cemeteries in order to ensure availability for the immediate and short term future. As an example, Rockhampton Memorial Gardens currently has 1253 grave sites. Of these, 1037 have at least one interment and 132 are reserved, leaving only 85 sites currently available for new (1st interment) burials. There are no “earth dug” cemeteries in Rockhampton City with sites available for purchase¹. The South Rockhampton Cemetery is closed and burials in the North Rockhampton Cemetery are reserved sites or second interments only. Gracemere Cemetery currently has 54 available sites and averages four first interment burials per year.

Current capacity challenges relate only to grave and/or crypt sites (and only at some cemeteries). There are no capacity challenges for the burial of ashes due to the very low volumetric requirement for interment when compared to a casket/coffin. Council is also able to rapidly respond to increased demand for the interment of ashes into columbariums or gardens as additional capacity can be added readily and cost effectively.

A brief overview of the six RRC cemeteries is shown below:

Cemeteries operated and managed by Rockhampton Regional Council:		
Site	Location & Comments	Area (Total\Undeveloped)
Bajool:	School St – First burial 1897. RPD: SP163920/L2	4.845ha\4.0ha
Gracemere:	Fisher St - Established sometime around 1870. First burial in current register 1922 however newspaper reports indicate burials as far back as 1879. RPD: LN2897/L326 & SP163921/L1	1.5095ha\1.087ha
Mount Morgan:	Heritage listed place: ID 600753 Burnett H/Way - First known recorded burial April 1888. RPD: CP190/184	4.472ha\nil
Rockhampton Memorial Gardens:	Hartington St - First burial 1996. Utilises a proprietary concrete crypt-like system known the <i>Modern Burial System</i> (MBS). Generally considered to be an “earth contact” burial for those whose preference is for same. RPD: CP891377/62	13.92ha (Entire Site) <u>Inside Ring Road</u> 3.0ha\2.3ha
Rockhampton North:	Yaamba Rd. First burial 1879. An area is set aside within the cemetery and managed by the Office of Australian War Graves. RPD: LN2505/L235	11.8ha\nil
Rockhampton South:	Heritage listed place: ID 601131 Upper Dawson Rd. First burial c1861. Last burial c1970. Gazettal rescinded 1986. RPD: RP604989/L1	11.051ha\nil

Table One: Cemeteries operated and managed by Rockhampton Regional Council

A table (including commentary) outlining the current availability of sites at all operational RRC cemeteries is attached to this report (Attachment One). An extract is included below:

Cemetery	Comments
Bajool	Significant current capacity available. No action required in the foreseeable future.

¹ Although considered “not for purchase” several sites are set aside at the North Rockhampton Cemetery to cater for unusual circumstances such as coffins with physical dimensions which do not allow for entry into a cremator and/or interment in a Modern Burial System crypt. The Gracemere Cemetery can readily service these needs when sites are no longer available at North Rockhampton.

Cemetery	Comments
Gracemere	Significant current capacity available. No urgent action required. Development plan to be prepared 2015/16.
Mount Morgan	No new plots available in Monumental section. Lawn Cemetery will reach full capacity in the next 3-6 years. Investigation into the acquisition of additional land to commence 2014/15.
Rockhampton Memorial Gardens	Significant area exists for the expansion of the MBS crypts. Preliminary investigation into the provision of earth dug graves completed. Layout Plan & Locality Plan attached.
North Rockhampton	No immediate prospect of further sites becoming available. Investigations underway into the use of Ground Penetrating Radar (GPR) to inform further decision making. GPR results and further analysis of historical records will also inform decision making regarding the development of a closure plan for the cemetery.
South Rockhampton	Cemetery closed. Maintenance only.

Table Two: Extract from Attachment One "Cemetery Site Data as at 28th February 2014"

Planning Provisions

Current planning instruments make no provision for cemeteries beyond those currently established.

PREVIOUS DECISIONS

"THAT the Planning & Collections Monthly Report for April 2013 be received and that a further report that explores options for burial alternatives for Memorial Gardens other than the Modern Burial System be provided." [Parks & Recreation Committee 4 June 2013].

Indications are that approximately 600 earth dug graves sites could be achieved based upon a site survey and desktop analysis. No detailed geotechnical analysis was undertaken and the preliminary cost estimates for construction of the required access roads and creek crossing (\$343,443) are indicative only based upon the assumed layout and soil conditions.

LEGISLATIVE CONTEXT

Cemetery operations are largely governed through the Local Law framework; although the Land Act 1994 (Qld) contains significant provisions applying to land dedicated for cemetery purposes. Relevant RRC Local Laws and Subordinate Local Laws include:

- Subordinate Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011
- Subordinate Local Law No. 1.9 (Operation of Cemeteries) 2011, and
- Subordinate Local Law No. 1.13 (Undertaking Regulated Activities regarding Human Remains) 2011

In December 2011, the Queensland Law Reform Commission delivered a report entitled *A Review of the Law in Relation to the Final Disposal of a Dead Body*. At the time of writing, it is not known whether the recommendations contained within the report have been actioned.

CORPORATE/OPERATIONAL PLAN

Corporate Plan 2012-2017: Living, Learning & Leisure - Parks & Open Space

Service Activity: *Deliver regional cemeteries and associated services that meet the current and future burial and remembrance needs*

Operational Plan 2013/14 (KPI): *Deliver cemetery capacity assessment report*

CONCLUSION

Action is required in relation to only one of the five (5) functioning cemeteries managed by Council, this being Rockhampton Memorial Gardens. As demonstrated in the table

Cemetery Site Data as at 28th February 2014 (Attachment One) if previous trends continue, no further first interments will be possible into the MBS from approximately 15 months hence.

Capital has been allocated in 2013/14 to provide additional capacity at Rockhampton Memorial Gardens (\$380,356) and further capital has been included for consideration in the 2014/15 budget.

REGIONAL CEMETERIES - CAPACITY ASSESSMENT

Cemetery Site Situation, February 2014

Meeting Date: 1 April 2014

Attachment No: 1

Cemetery Site Data as at 28th February 2014

Cemetery	Type	# of existing (developed) sites	Used	Reserved	Available Now	Average new per year	Est. life on current trends	Additional capacity able to be delivered?	Future Development Potential ¹	Comments
Bajool	Lawn	14	1	0	13					
	Monumental	?	80+	26+	129	1	>10 yrs	✓	≈9,600	Significant current capacity available. No action required in the foreseeable future.
Gracemere	Lawn	485	312	119	54	4	13.5 yrs	✓	≈2,400	Significant current capacity available. No urgent action required. Development plan to be prepared 2015/16.
Mount Morgan	Lawn	153	106	0	47	8	5.8 yrs	✗	nil	No new plots available in Monumental section. Lawn Cemetery will reach full capacity in the next 3-6 years. Investigation into the acquisition of additional land to commence 2014/15.
Rockhampton Memorial Gardens	Combined Groves	1,253	1037	131	85	66	1.3 yrs	✓	≈7,200 (crypts)	Significant area exists for the expansion of the MBS crypts. Preliminary investigation into the provision of earth dug graves completed. ²
North Rockhampton	Monumental	>20,000+	TBA	≈400	TBA (see comments)	n/a	n/a	✗	nil	No immediate prospect of further sites becoming available. Investigations underway into the use of Ground Penetrating Radar (GPR) to inform further decision making. GPR results and further analysis of historical records will also inform decision making regarding the development of a closure plan for the cemetery.
South Rockhampton	Monumental	≈21,000 burials	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Cemetery closed. Maintenance only.

¹ Assumed yield of 2,400 graves per hectare for Lawn & 3,600 crypts per hectare for MBS.

² Preliminary assessment indicates a yield of approx. 600 earth dug graves may be possible. This is a rough estimate only and is subject to further detailed assessment of the site and soil conditions as well as the completion of a Cost\ Benefit analysis.

REGIONAL CEMETERIES - CAPACITY ASSESSMENT

Locality Map - Rockhampton Memorial Gardens

Meeting Date: 1 April 2014

Attachment No: 2

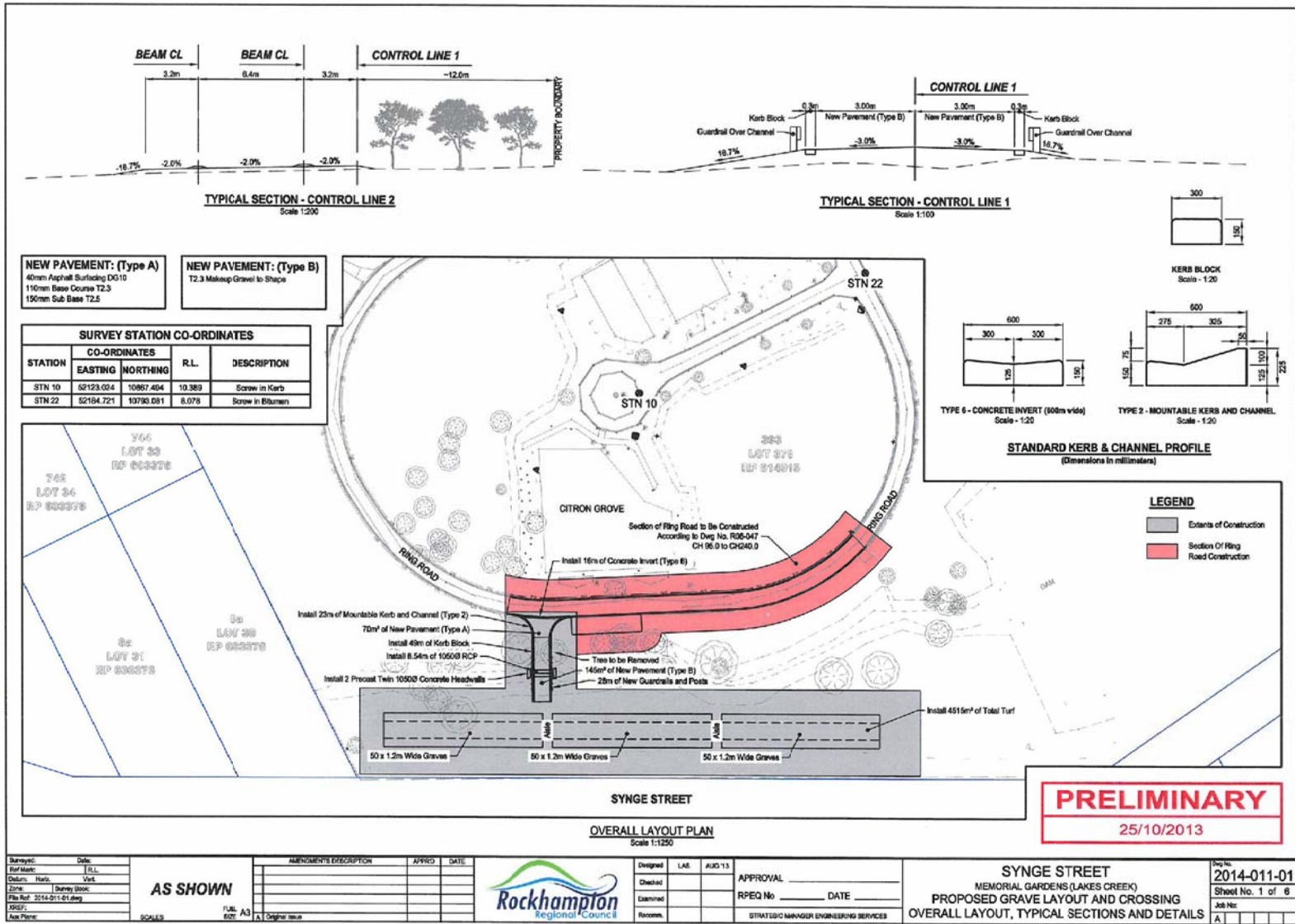


REGIONAL CEMETERIES - CAPACITY ASSESSMENT

Possible Layout - Earth Dug Graves at RMG

Meeting Date: 1 April 2014

Attachment No: 3



C:\Regional\Eng\Design\Office Projects\2014\011 - Memorial Gardens - Syngre Street\CAD Drawings\2014\011-001.dwg, 25/10/2013 2:30:07 PM

8.5 ANNUAL GARDEN COMPETITION - 2014

File No: 6560
Attachments: 1. Review of 2013 Garden Competition
Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - Acting Chief Executive Officer
Author: Vincent Morrice - Coordinator Parks Recreation Services

SUMMARY

In recent years Council has conducted and managed an annual Garden Competition (Spring Garden Spectacular) predominately as a tool to promote and foster civic pride within the region. This is a progress report on preparation for the 2014 event.

OFFICER'S RECOMMENDATION

THAT Council supports the conduct of the 2014 Annual Garden Competition (Spring Garden Spectacular) with Council Officers managing the event including sponsor liaison, promotion/marketing and arrangements for judging.

COMMENTARY

In recent years Council has run and managed an annual Garden Competition (Spring Garden Spectacular) predominately as a tool to promote and foster civic pride within the region. The event has been funded through RRC operational budget allocations and is also heavily supported through sponsorship from local businesses and community organisations. The 2013 event was reasonably well patronised with 120 category entries from 47 individual properties.

The 2013 Major Sponsor and Naming Rights Sponsor, Betascapes Landscape Centre, has been a strong supporter of the event since 2010. Their sponsorship since 2010 totals \$27,000 demonstrating a strong commitment to supporting the conduct of the event. Betascapes Landscape Centre Managing Director, Mr Ken Lyngkuist, has given a verbal indication that he wishes to see the Annual Garden Competition continue as a regional event encompassing the Livingstone Shire Council area as well as the Rockhampton Regional Council area. Should Council wish to pursue the option of a joint event with LSC, steps will need to be taken in the very near future to determine the role each Council will play and how any costs would be apportioned.

Options Considered

The following options were considered in relation to this event:

1. Choose not to conduct the event in 2014.
2. Conduct and manage the event as done previously and confine entries to the RRC local government area.
3. Conduct and manage the event as done previously covering the region and partner with Livingstone Shire Council and/or community organisation/s in the delivery and oversight.

BACKGROUND

The attached "De-brief" report provides an excellent outline of the 2013 event and also provides some commentary on issues for further consideration.

BUDGET IMPLICATIONS

Sufficient funds will need to be allocated in the 2014/15 operational budget to cover the operation and marketing of the event. Based upon previous events, an allocation of \$15,000 would be appropriate.

STAFFING IMPLICATIONS

Staff resources will be made available from within existing establishment numbers.

CORPORATE/OPERATIONAL PLAN

Conduct of the event is consistent with achieving the following goals outlined in the Corporate Plan 2012-2017:

- *A safe, caring and healthy community that we all belong to (Living, Learning & Leisure)*
- *A healthy and liveable environment for everyone to enjoy (Environment)*
- *Liveable and distinctive communities that we are proud to be part of (People, Places & Planning)*

CONCLUSION

The annual Garden Competition is an event which has been successfully conducted in recent years and is a useful tool in fostering civic pride within the region and in promoting physical outdoor activity which assists with health and wellbeing. Scope exists for RRC to partner with LSC and/or a specified community organisation in the conduct of the 2014 event.

ANNUAL GARDEN COMPETITION - 2014

Review of 2013 Garden Competition

Meeting Date: 1 April 2014

Attachment No: 1

2013 Betascapes Spring Garden Spectacular

Objectives

- Civic pride within the regional community
- Gardening practices which are water and weed wise
- Health and wellbeing through physical outdoor activity
- Community engagement
- Beautification of the Region

Launch

The 2013 Betascapes Spring Garden Spectacular was launched by Betascapes Landscape Centre and Rockhampton Regional Council (RRC) at 3pm on Tuesday 17 June, 2013 at the Rockhampton Botanic Gardens

Marketing

Leading up to, and post launch, the following marketing was undertaken:

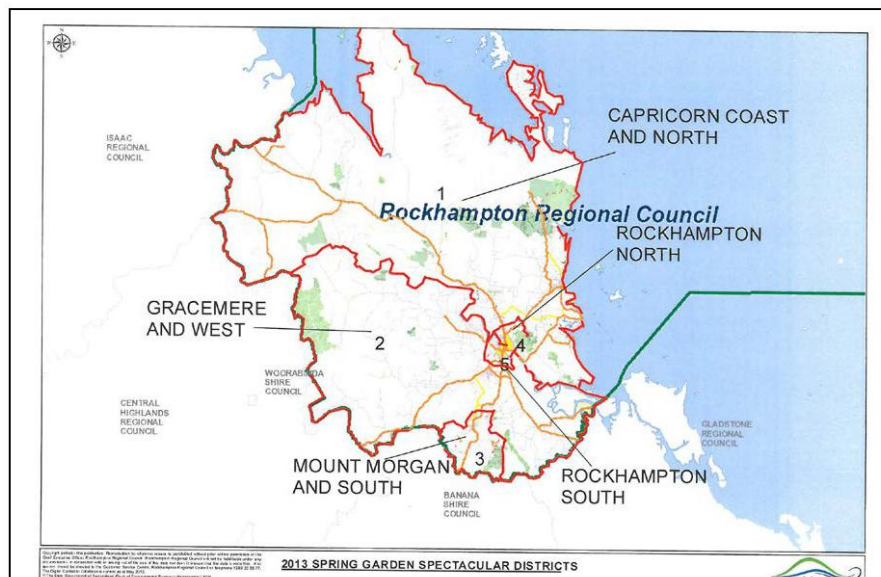
- Entry forms, and posters were printed in selected issues of The Morning Bulletin, Capricorn Coast Mirror and Rockhampton Mirror, available on Council's website, and available for pick up from RRC Customer Service Centres and various sponsors
- A3 posters displayed at RRC Customer Service Centres and distributed to sponsors
- Advertising sponsorship deal with The Morning Bulletin, including two page feature
- Radio advertising and interviews (4RO)
- TV advertising Network 7
- Media releases
- Spring Garden Spectacular flags displayed at various locations
- Mail outs went to previous and prospective entrants

Sponsors & Categories

Gold sponsor Betascapes Landscape Centre in 2013 again generously offered prize vouchers to the value of \$7000. This was divided up into 5 prizes of \$1000 vouchers for "District Winners" and one Grand Champion prize of a \$2000 voucher.

The Districts comprised of:

- District 1: Capricorn Coast and North
- District 2: Gracemere and West
- District 3: Mount Morgan and South
- District 4: Rockhampton City North
- District 5: Rockhampton City South



The initial concept of introducing the districts was to generate renewed interest in the competition and spark some healthy competitiveness across the region.

The competition was again supported by media sponsors The Morning Bulletin and 4RO with the addition in 2013 of Network Seven.

All of our loyal category sponsors (Silver) remained with the competition for 2013. Furthermore, we welcomed back many of our encouragement award sponsors (Bronze), local businesses from throughout the Region including Yarrandoo Nursery, Rockhampton Tropicals, Picko's Plants, Rockhampton Garden & Landscape Supplies, Supercheap Auto and Oram's Nurseries.

The 2013 competition again boasted 10 categories with only one prize per category across the Region. In addition, there was one prize awarded to the best garden in each of the five districts. From those five winners, the judges selected the Grand Champion garden of the region.

Category	Prize & Sponsor
Grand Champion Garden	\$2000 voucher – Betascapes Landscape Centre
District 1 Winner Best garden in Capricorn Coast & North district	\$1000 voucher - Betascapes Landscape Centre
District 2 Winner Best garden in Gracemere and West district	\$1000 voucher - Betascapes Landscape Centre
District 3 Winner Best garden in Mount Morgan and South district	\$1000 voucher - Betascapes Landscape Centre
District 4 Winner Best garden in Rockhampton City North	\$1000 voucher - Betascapes Landscape Centre
District 2 Winner Best garden in Rockhampton City South	\$1000 voucher - Betascapes Landscape Centre
Region's Best use of Native Plants	\$250 voucher - Total Eden : Sustainable Water Solutions
Region's Best Food Garden	\$250 voucher – Finch's Mitre 10
Region's Best Young Gardener/s	\$250 voucher – Fitzroy River Water
Region's Best Corporate Garden	\$250 voucher – Gunna-Do Hardware Rockhampton.
Region's Best Home Garden ON Town Water	\$250 voucher – Fitzroy Nurseries
Region's Best Home Garden NOT on Town Water	\$250 voucher - Fitzroy Nurseries
Region's Best Lifestyle Garden	\$250 voucher – Rockhampton Regional Council
Region's Best Flower Garden	\$250 voucher - Tanby Garden Centre
Region's Best View from the Street	\$250 voucher - Gracemere & Mt Morgan Hardware & Garden
Region's Best P Senior's Garden	\$250 voucher - Fitzroy River Water

Nominations

Alternative methods of entry were provided for residents who wished to enter the 2013 Garden competition.

- Cut-out entry forms were published in selected issues of The Morning Bulletin, The Capricorn Coast Mirror and the Rockhampton Mirror.
- Hard copy forms were available for pick up from Rockhampton Regional Council Customer Service Centres (Yeppoon, Rockhampton, Gracemere and Mt Morgan), Betascapes Landscape Centre, The Morning Bulletin Office, 4RO office, and various sponsors.
- Online entry forms available on Council's website.

The closure date for nominations was extended from Friday 16 August to Friday 30 August due to low number. Eventually 47 entries were received. 120 categories nominated for.

Judges

Two local judges lent their time and expertise to judge the 2013 competition. **John Anderson** and **Linda Broun**, both "Friends of the Gardens", provided professional expertise and proved to be an invaluable part of the overall success enjoyed by the Garden Spectacular as a regional springtime event and set an inspirational benchmark for gardening enthusiasts throughout the region to follow.

Winners

Category	Details
District 1	Lance & Sherie Wood, 28 Bunya Rd, Rockyview
District 2 & Grand Champion Garden	Tony & Leanne Rutherford, 896 Old Coach Rd, Marmor
District 3	Terry & Dian Kelleher, 23 Crown Street, Mount Morgan
District 4	Rockhampton North Retirement Resort, 19 Schuffenhauer St, Norman Garden
District 5	Ron & Shirley Welch, 15 Bedden Ave, Talbot Estate, Rockhampton
Best Use of Native Plants	Ross & Norma Seeney, 463 Cobraball Road, Yeppoon
Best Food Garden	Ron & Carol Robinson, 57 Perrott Drive, Olive Estate, Rockyview
Best Young Gardener/s	Bajool State School, Toonda Street, Bajool
Best Corporate Garden	Rockhampton North Retirement Resort, 19 Schuffenhauer St, Norman Garden
Best Garden ON Town Water	Lance & Sherie Wood, 28 Bunya Rd, Rockyview
Best Garden NOT on Town Water	Tony & Leanne Rutherford, 896 Old Coach Rd, Marmor
Best Lifestyle Garden	Lance & Sherie Wood, 28 Bunya Rd, Rockyview
Best Flower Garden	Tony & Leanne Rutherford, 896 Old Coach Rd, Marmor
Best View from the Street	Ron & Carol Robinson, 57 Perrott Drive, Olive Estate, Rockyview
Best Senior's Garden	Gloria Hoffman, 7 Ryans Court, Capricorn Adventist Retirement Village, Yeppoon.

Encouragement Awards

Category	Details
Best Use of Native Plants	Bill & Dulcie Stacey, 9 Currin Street, Mount Morgan
Best Food Garden	Bajool State School, Toonda St, Bajool
Best Young Gardener/s	Parkhurst State School, Mason Ave, Parkhurst
Best Corporate Garden	Catholic Diocesan Education Office, West St, Rockhampton
Best Garden ON Town Water	Terry & Dian Kelleher, 23 Crown St, Mount Morgan
Best Garden NOT on Town Water	Diane & Kevin Hornagold, 49 Goodson Rd, Bouldercombe
Best Lifestyle Garden	Suzanne & Gary Lee, 7 Whistler Ave, Yeppoon
Best Flower Garden	Terry & Dian Kelleher, 23 Crown St, Mount Morgan
Best View from the Street	Robyn Sheppard, 105 Lucas St, Gracemere
Best Senior's Garden	Ron & Shirley Welch, 15 Bedden Ave, Talbot Estate, Rockhampton

Awards

The Awards presentation was held at 10am at the Gardens Tearooms, Rockhampton Botanic Gardens on Saturday 14 September. The Mayor, a number of Councillors, the new Member for Capricornia Michelle Landry, sponsors, competition entrants and members of the public were in attendance.

Open Day

The Grand Champion garden, 5 District winners and a selection of category winning gardens were open for viewing by garden enthusiasts who wished to visit between 8 am and 3pm on Sunday 22 September.

Two bus tours were also sponsored (Southside Holiday Village and Central Queensland Properties) and chartered approximately 120 residents around selected gardens on the day.

Entry methods

Three methods of entry were available for residents to enter the garden competition in 2013.

1. Hard copy entry forms (available from RRC and various sponsors)
2. Cut out forms (paid advertisements) in selected editions of The Morning Bulletin & Mirrors
3. Online entry via Council website

62% of entries were via method 1

8% via method 2

30% via method 3

Trophies

Once again the Grand Champion and District Winners were presented with beautifully engraved glass trophies.

Cr Fisher also re-introduced a perpetual trophy for the Young Gardener/s category.

Cost to Council

The cost to Council to run the garden competition from May (pre Launch prep) to mid September (post Awards/Tours) is approximately \$11000 plus staff time.

Summary

The number of addresses entered was down by 11% on last year. However, the number of category entries was up by 59% despite the downturn in addresses. This year's entrants were an even mix of those who have entered in past years and those who have entered the competition for the first time and/or re-entering after a number of years break.

Attendance at the launch was up on previous years with approximately 50 people attending. Approximately 90 people turned up for the Awards Presentation on Saturday 14 September. It was good to see that all of the District Winners and the majority of the category and encouragement award winners were in attendance to collect their prizes.

Feedback from those in attendance at the Awards ceremony and from those who participated in the previous year's bus tours was very positive.

Continuation of Garden Competition

Will Council continue to run this competition or should it be handed over to a community committee?

This is a question that had been raised again, particularly since de-amalgamation was voted in and the subsequent transitioning to the new LSC of a large number of Council staff, including the Marketing & Engagement position that has assisted with this annual event for the past 4 years.

9 STRATEGIC REPORTS

9.1 COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT – MARCH 2014 – PARKS AND RECREATION COMMITTEE

File No: 5840826

Attachments: 1. Community Services Capital Works Monthly Report - March 2014

Authorising Officer: Michael Rowe - Acting Chief Executive Officer

Author: Andrew Collins - Special Projects Officer

SUMMARY

Project summary report for Capital Projects currently being delivered by the Community Services Department on behalf of the Parks and Open Spaces section.

OFFICER'S RECOMMENDATION

THAT the Community Services Capital Works monthly report for March 2014 for Parks and Recreation be received.

COMMENTARY

The attached is an update of projects currently being delivered for Committees information.

Full confidential Monthly Reports are produced by the Special Projects Officer for each project and are available on request.

**COMMUNITY SERVICES CAPITAL
WORKS MONTHLY REPORT – MARCH
2014 – PARKS AND RECREATION
COMMITTEE**

**Community Services Capital Works
Monthly Report - March 2014**

Meeting Date: 1 April 2014

Attachment No: 1

Project Title	2013/2014 Approved Budget	Total Committed Cost	Project Status	% Complete	Comment Period
Southside Memorial Pool Redevelopment	\$8,587,808	\$8,531,953	Work In Progress	65%	<ul style="list-style-type: none"> o New 25m pool all concourse completed o Installation of plant room equipment nearing completion o Installation of lane rope anchors and access hand rail complete o Commissioning to commence early April o Amenities block – <ul style="list-style-type: none"> o Structural steel completed o Roof installed o Internal partitioning frame completed and lining commenced o Services rough out complete o Café / Entry building <ul style="list-style-type: none"> o Structural steel completed o Roof installed o Internal partitioning completed and lining commenced o LTS <ul style="list-style-type: none"> o Concrete columns poured o On site infrastructure nearing completion. Ergon power connection scheduled for the 1st April 2014 o Redesign of Wet Play Area underway. Detailed design expected in April. o The repairs to the dive tower platform and construction of the access structure cost confirmed at \$216K. This has basically used up all project contingency.
Zoo Redevelopment – New Animal Enclosures	\$624,800	\$431,000	Work in Progress	65%	<ul style="list-style-type: none"> o Concrete ponds all formed o Feature rocks and finishes now complete o Perimeter retaining wall 75% complete o Installation of hydraulic systems, and containment pens expected in April.

9.2 PARKS AND OPEN SPACE REPORT

File No: 1464
Attachments: 1. Parks and Open Space Monthly Report
Authorising Officer: Michael Rowe - Acting Chief Executive Officer
Author: Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Unit for February 2014.

OFFICER'S RECOMMENDATION

That the report on the activities and services of Parks and Open Space Unit for February 2014 be received.

COMMENTARY

The Parks and Open Space Unit is responsible for the following areas:

1. Park Recreation Services
 - Kershaw Gardens
 - The Rockhampton Zoo
 - Rockhampton Botanic Gardens
 - Cemeteries
 - Sport and Education
 - Sport and Education Services
 - Healthy Communities Initiative
 - Swimming Pools
2. Park Operations
3. Capital projects

The attached report contains information on the activities and services of these areas for February 2014.

PARKS AND OPEN SPACE REPORT

Parks and Open Space Monthly Report

Meeting Date: 1 April 2014

Attachment No: 1

1. Park Recreation Services

1.1 Kershaw Gardens

Work with Pathwayz Team (Scheme) continued with the notable achievements being the installation of additional irrigation in the Knight Street car park and resurfaced paths in the vicinity of the Vietnam Veterans area.

1.2 Rockhampton Botanic Gardens

Mowing and horticultural maintenance continues as scheduled. Observations reported through the Ibis management program indicate significantly less activity than that experienced previously at this time of year (regular monitoring and egg & nest removal continues).

1.3 Rockhampton Zoo

Keepers have received specialist training in bird handling and conditioning from industry experts.

1.4 Cemeteries

Statistics

	Memorial Gardens		North Rockhampton		Gracemere		Mt Morgan		Bajool	
February 2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014
Burials	4	3	3	5		2		1		
<i>Plots sold</i>	4	1						1		
<i>Reopens</i>		2	1	4		1				
<i>Reserved Sites used</i>			2	1		1				
Ashes interred	1	3	2	3	2					
<i>Ashes plots sold</i>	1	1								
<i>Reopens</i>			2	3						
<i>Reserved Sites used</i>		2			2					
Chapel/Other Services	2	4								
JANUARY	2013	2014								
TOTAL ASHES INTERRED	4	6								
TOTAL BURIALS	10	11								
CREMATIONS *	41	33								

* These figures are taken from TMB advertisements only.

Memorial Gardens and Administration

Installation of new irrigation pump and filter now complete, with an immediate benefit being the reduction of watering time from 13hrs/day to 6½hrs/day.

Work is currently underway in conjunction with Council's Marketing team to refresh the look and feel of the Cemeteries web pages.

North Rockhampton Cemetery

Maintenance has concentrated on the topping up of graves and planning is underway to lift low hanging branches to improve access and visibility.

Gracemere Cemetery

Cemetery grounds are being maintained as required.

Mount Morgan Cemetery

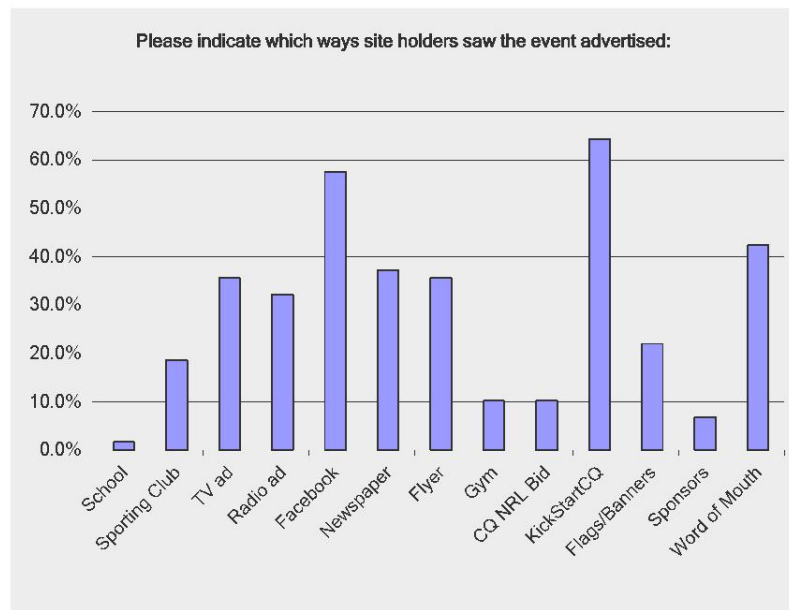
Cemetery grounds are being maintained as required.

1.5 Sport And RecreationSport and Education Services Monthly Report

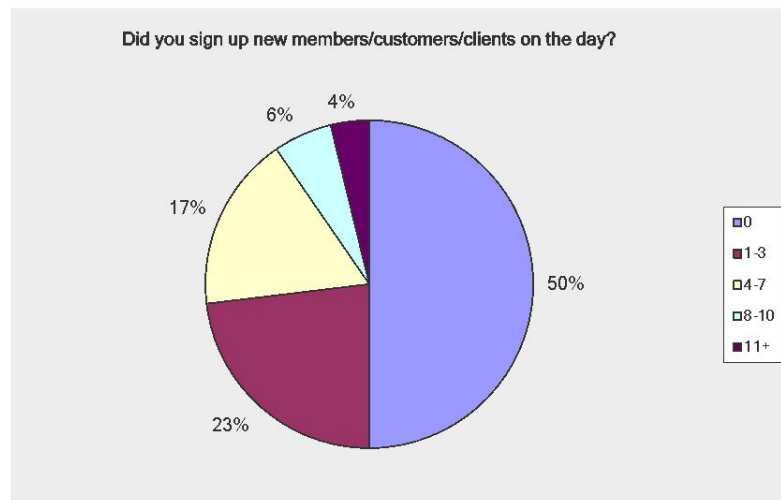
ACTIVITY	RESULTS
CQ NRL Bid 2014 Sports and Health Expo - Annual event to promote participation in local sport and recreation activities	<p>Event was held on Sunday 23 February 2014 at the Rockhampton Showgrounds from 9am to 1:30pm.</p> <p>On the day statistics:</p> <ul style="list-style-type: none"> • 78 site holders in total attended the event, including sport and recreation clubs, gyms, health services providers and retailers • In 4 ½ hours just over 2,500 people attended the event • 12 live demonstrations occurred at the event • Stall holders had a range of come and try activities, samples, giveaways, competitions and more • Interactive not for profit organisations were eligible to go in the draw to win one of 4 \$500 gift vouchers (2 x Sportscene and 2 x Get Logo'd). These were won by: <ul style="list-style-type: none"> - Runaways Netball Club (Sportscene) - Cap Coast Roller Derby (Get Logo'd) - Sporting Wheelies (Sportscene) - Rockhampton Rugby League Referees Association (Get Logo'd) <p>Sponsors:</p> <ul style="list-style-type: none"> • Naming Rights Sponsor – CQ NRL Bid • Major Sponsors – Win Network, Hot FM, CQUniversity and FMStudios • Event Sponsor – The Athlete's Foot • Merchandise sponsor – Subway • Tote bag sponsor – Get Logo'd • Amusement ride sponsor – Pimp My Party <p>Post event wrap up – site holders:</p> <ul style="list-style-type: none"> • 61 of the 78 clubs completed feedback forms via Survey Monkey. Feedback received from the event will assist in shaping future sports and health expos to ensure the event has continual growth and caters to a variety of needs. • Venue – 88% rated as very good or excellent • Time of the event – 82% rated as very good or excellent • Duration of the event – 21% stated duration as excellent,

	<p>41% as very good, 31% as good and 7% as fair; there were some comments that it could be finished earlier</p> <ul style="list-style-type: none"> • Date of the event – there is some conjecture of the date of the event with some site holders wanting it earlier in the year, however, an earlier date is regularly affected by rain • Suitability of site – site holders allocated preference for indoor verse outdoor sites as well as size of site. Most site holders (73%) believed rated as excellent or very good • Organisation and communications – this was rated highly with 83% noting it was excellent or very good • Stage location – varied opinions on the location of the stage were noted, however, most were satisfied. • MCs – The MCs were well received although some issues with the PA system reduced the clarity • PA System – the PA system responses varied as there were issues with noise and clarity. • Advertising of the event – this was rated quite highly although some further improvement could be made. We rely heavily on site holders promoting the event to assist us in promotion but this can prove difficult as site holders are quite busy • Sign up new members/clients – most site holders had good exposure and 50% signed up new members, clients or customers (see graph below). • Public engagement – most site holders rated their level of public engagement as very good or excellent (26% and 45% respectively) <p>Feedback – Attendees</p> <p>A Survey Monkey survey was produced and publicised on the event page on Facebook seeking feedback from people who attended the event. 28 responses were received of those responses:</p> <ul style="list-style-type: none"> - 7% were in the 18-24 years category - 36% were in the 25-34 years category - 14% were in the 35-44 years category - 7% were 55 and over - 32% were a family with children under 10 - 4% were a family with children over 10 <p>Graphs and information are supplied below for feedback.</p>
--	---

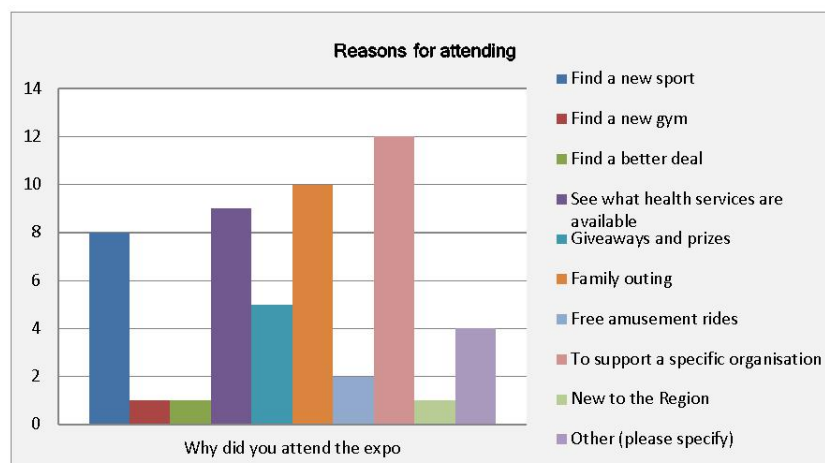
Advertising of the event – how site holders saw the event advertised:



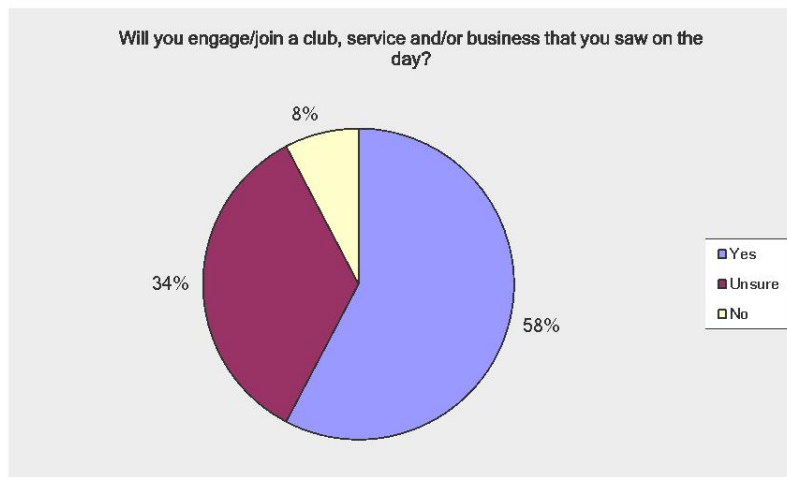
Number of new members/customers/clients signed up on the day:



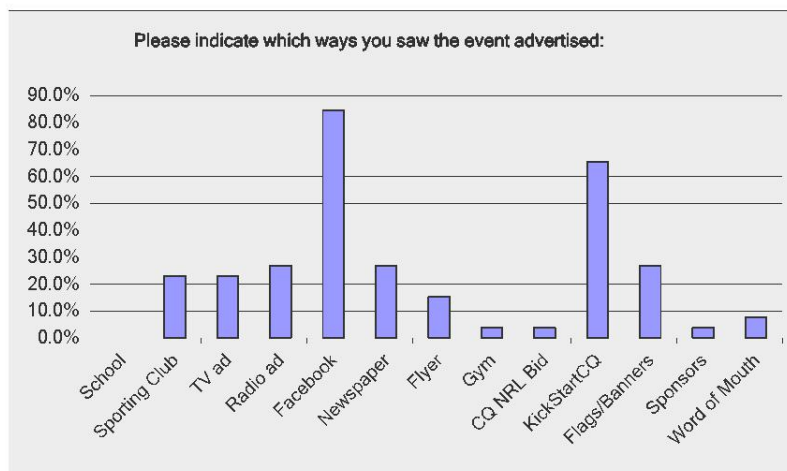
Reasons the general public attended the event:



Potential for attendees to engage a business, club or service that they found on the day:



Ways in which the general public saw the event advertised:



Attendees' favourite sites or activities:

- Everyone was great
- Demonstration stage was great.
- Tai Kwon Do performance
- The lady at Weight Watcher was lovely
- My son loved kicking the soccer balls around
- Medicare Local
- Kindysport
- Demonstration
- YWCA
- The rowing machines from the gyms were a cool activity and also table tennis and tennis were awesome because you had the opportunity to have a go and get

- The interactive ones
- Football throwing with the kids
- YWCA QLD
- Thermomix
- Main stage, cross fit demo was entertaining
- The Rockhampton Panthers stall
- Bokwa cq
- some tips.
- Kindysport
- Central Qld Athletics Club
- Crossfitters
- Ready Steady Go Kids
- Crossfit demonstration
- crossfit CQ

Attendees would like to see the following organisations or activities at the sports expo:

- Fishing info
- Frenchville Sports Club - because they offer so many different sports. Need a contact list of Who's in charge of what sport etc
- Maybe more motor sports
- Trampolining + display
- More local food vendors
- More Health and Wellbeing based services
- More interactive displays
- Healthfood/ wholefoods and a lot more from Yeppoon
- BMX
- More individual AFL clubs having a stall
- Gymnastics
- More sports clubs
- Rocky Road Runners
- Paint ball and laser, something for pregnant woman
- BMX
- Rugby Union
- Victoria Park and Vikki Davis dancing
- more organic healthy food options

Healthy Communities Initiative

Rockhampton Regional Council has received \$566,042 from the Commonwealth for the execution of the Healthy Communities Initiative. Rockhampton Regional Council has developed and is implementing the KickStartCQ – Cook It! Move It! Do It! Project (The Project) under the Healthy Communities Initiative.

The Healthy Communities Initiative aims to help reduce the prevalence of overweight and obesity within the target populations of participating communities by maximising the number of adults engaged in physical activity and healthy eating programs.

The initiative targets adults (over 18) who are not currently in the paid workforce or receiving a prescribed Centrelink benefit and are at risk of chronic disease.

Highlights

- HEAL (Healthy Eating Active Living) is a two hour wellness program with one hour of physical activity and one hour of nutrition education and commenced on 20 February 2014. CQ Medicare Local is delivering the program to eight (8) KickStartCQ participants over an eight (8) week period. Quarterly feedback has been very positive with 100% of participants who provided feedback citing a weekly increase in physical activity levels since commencing with the program.
- 47 new participants registered in the month of February.
- The CQNRL Bid 2014 Sports and Health Expo attracted over 2500 visitors. The HCI programs were actively promoted from the KickStartCQ tent with 20 new participants joining from the Monday after the Expo (24/02/2014) until the end of February.

Project 24

Project 24 is a pilot program combining Council's general community KickStartCQ program and the Healthy Communities Initiative. The program aims to teach members of the public how to take advantage of physical activity in their daily lives. The program consists of free no nonsense introductory sessions into health and fitness. The Healthy Communities Project Coordinator will run three sessions per week for approximately ten weeks from 3 March 2014.

- 42 participants registered to take part in the Project 24 eight (8) week healthy living experience.
- The Healthy Communities Project Coordinator is currently progressing through the development of a Community Health and Wellbeing Guide which includes information on exercise, nutrition and wellbeing in our Region. CQ Medicare Local has agreed to provide some content for the publication. The Guide will be launched towards the end of Project 24 to assist participants in remaining healthy and active
- All Project 24 resources will be made available to the community

2014 Program Suite:

- Aquafit will be hosted at the WWII Memorial Pool Complex by Lane 4 Aquatics
- MoveFit – strength and conditioning for older Australians will be hosted by:
 - Yeppoon Jungle Gym (formerly NPFitness)
 - CQUniversity Sports Centre
- Men's Only Strength and Conditioning Sessions will continue to be delivered by CrossFitCQ
- HeartMoves will be delivered by Mr Ian Jenkins
- Outdoor Gym Sessions will be delivered by the Healthy Communities Project Coordinator in Rockhampton and by Yeppoon Jungle Gym for Yeppoon
- CQ TAFE will continue to provide cooking classes increasing from monthly classes to weekly classes
- The Stockland Rockhampton Walking Group, Stockland Striders, will continue to walk Mondays to Fridays from 7am to 8am.
- The CQUniversity Sports Centre partnership will continue with eligible participants able to access the sports centre for free
- Food label reading workshops will continue to be held on a semi-regular basis. These sessions are hosted by CQ Medicare Local.

Updates:

Program	As at 30 December 2013	As at 31 January 2014	As at 28 February 2014
MoveFit	40 participants have completed the program. Stronger for Longer will not be offered in 2014. Movefit will now service Stronger for Longer participants.	Stronger for Longer is still being offered at a discounted rate by Vector Health. A number of participants have continued on with the program. Movefit launched with a total 38 participants across the three locations.	44 Movefit participants

Program	As at 30 December 2013	As at 31 January 2014	As at 28 February 2014
Heart Moves	66 members have participated in Heartmoves.	76 members have participated in Heartmoves.	86 members have participated in Heartmoves. 159 participants have registered their interest in attending.
Outdoor Gym Sessions	81 participants. Due to heat/Christmas break attendance numbers dropped in Nov/Dec.	86 participants. Due to heat/Christmas break attendance numbers dropped in Nov/Dec.	133 participants
CQ TAFE Cooking Classes	142 participants. We are waiting to finalise the first session for 2014	142 participants. First session scheduled for February 17	153 participants. Next session 17 March 2014
Food Label Reading Workshops	42 participants. Two new programs have been scheduled.	42 participants. Awaiting first scheduled sessions for 2014.	42 participants. Next session scheduled for March 2014.
Heart Foundation Walking	81 participants.	86 participants.	133 participants.
CQUni Partnership	124 participants are currently registered for the program.	138 participants are utilising the free university gym membership	203 participants registered to utilise the CQUni gym facilities.
Aquafit	No new participants have begun attending Aqua Fit sessions.	6 new participants have enrolled in AquaFit classes, the total number of participants is 72	4 new participants. 76 members in total have attended Aqua Fit sessions. The last few weeks of February saw at least 20 people attend each session
Men's Strength and Conditioning	13 participants. Attendance has been regular with most men attending both sessions each week.	15 participants. Attendance has been regular with most men attending both sessions each week.	17 participants.
TOTAL REGISTERED PARTICIPANTS	505 participants	552 participants	599 participants

Swimming Pools Monthly Report

Pool reports are to be provided by the pool managers/lessees by the second Wednesday of the following month. These figures are for the month of February 2014

Water Quality

No reportable water quality issues.

Maintenance

No reportable maintenance issues.

Incidents

Mt Morgan Pool:

On Sunday 6 February 2014, the Mt Morgan Pool was broken into, there was significant damage to the facility. A number of items were thrown into the pool and a fire extinguisher was used within the canteen. Due to concerns over water quality due to body fluids the pool remained closed for the whole day.

Gracemere Pool

February	General Entry				Short Term Passes				Summer Passes			Winter Passes			Annual Passes				Programs and Activities				TOTAL
	Adult	Child	Concession/ Student	Spectator	Adult 10 Visit	Concession/ Child 10 visit	Adult 20 Visit	Concession/ Child 20 Visit	Adult	Concession/ Child	Family	Adult	Concession/ Child	Family	Adult	Concession/ Child	Family	Spectator	School entries	Program entries	Learn to Swim entries	Squad entries	
2014	155	234	37	47	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	133	0	608
2013	230	243	NA	31	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	17	NA	NA	NA	NA	126	NA	NA	647
2012	228	426	NA	80	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	8	NA	NA	NA	NA	0	479	NA	1221

Mount Morgan Pool

February	General Entry				Short Term Passes				Summer Passes			Winter Passes			Annual Passes				Programs and Activities				TOTAL
	Adult	Child	Concession/ Student	Spectator	Adult 10 Visit	Concession/ Child 10 visit	Adult 20 Visit	Concession/ Child 20 Visit	Adult	Concession/ Child	Family	Adult	Concession/ Child	Family	Adult	Concession/ Child	Family	Spectator	School entries	Program entries	Learn to Swim entries	Squad entries	
2014	67	66	0	3	0	0	0	0	23	0	16	0	0	0	0	0	0	0	233	0	0	0	408
2013	26	19	NA	17	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	21	NA	NA	NA	219	15	0	NA	317
2012	221	219	NA	0	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	130	NA	NA	NA	531	0	0	NA	1101

World War II Memorial Complex

February	General Entry				Short Term Passes				Summer Passes			Winter Passes			Annual Passes				Programs and Activities				TOTAL
	Adult	Child	Concession/ Student	Spectator	Adult 10 Visit	Concession/ Child 10 visit	Adult 20 Visit	Concession/ Child 20 Visit	Adult	Concession/ Child	Family	Adult	Concession/ Child	Family	Adult	Concession/ Child	Family	Spectator	School entries	Program entries	Learn to Swim entries	Squad entries	
2014	953	487	49	96	475	90	56	48	371	11	74	0	0	0	469	16	79	58	2038	403	0	0	5773
2013	1194	585	NA	78	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	1473		NA	NA	455	184	0	NA	3969
2012	1736	432	NA	180	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	1129		NA	NA	3159	0	216	NA	6852

42nd Battalion Memorial Pool:

February y	General Entry				Short Term Passes				Summer Passes			Winter Passes			Annual Passes				Programs and Activities				TOTAL
	Adult	Child	Concession/ Student	Spectator	Adult 10 Visit	Concession/ Child 10 visit	Adult 20 Visit	Concession/ Child 20 Visit	Adult	Concession/ Child	Family	Adult	Concession/ Child	Family	Adult	Concession/ Child	Family	Spectator	School entries	Program entries	Learn to Swim entries	Squad entries	
2014	510	531	192	77	21	1	0	0	55	0	14	0	0	0	0	0	0	88	1136	52	0	0	2677
2013	621	923	NA	153	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	10	NA	NA	NA	129	293	0	NA	2129
2012	9014	6339	NA	1331	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	0	NA	NA	NA	222	0	381	17287	10861

2. Parks Operations

Maintenance and construction cycles are continuing following the defined program, with few issues or incidents. On the whole the program is slightly behind schedule due to weather and resourcing issues. This will be caught up within the next one to two months.

3. Capital Projects

	Comments/ Update
Landscape and Streetscape	
Yeppen Roundabout Landscape Renewal	Arrangements with TMR on rectification works complete. Landscape design approved for implementation. Estimate for artificial turf is in excess of \$100,000 – retaining existing grass. Works commencing after Easter.
Informal Parking Area - End of Thozet Rd	Designed and costed. Waiting on notification of start date. Civil Operations carrying out the construction.
Park Playgrounds and amenities	
Development of District Playground	Location – Cedric Archer Park, Gracemere. Concept under revision for further discussion.
Amenities Building Rigalsford Park	Project completed and acquittal lodged for State grant funds
Upgrade to playground equipment	Program of works in current year completed
Cemeteries	
New Cemetery Information Management System	IT Services/ Projects managing installation of program and training for staff
Pomegranate Grove Extension	
Major Parks	
Rockhampton Zoo redevelopment	Construction proceeding on two ponds, enclosures, pathways and landscaping Construction is expected to be complete by the end of May.
Rockhampton Botanic Gardens - Paving	Scoping and investigation commenced.

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

13.1 Operation of the WWII Memorial Pool Complex - Winter 2014

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

13 CONFIDENTIAL REPORTS

13.1 OPERATION OF THE WWII MEMORIAL POOL COMPLEX - WINTER 2014

File No: 8643

Attachments: Nil

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - Acting Chief Executive Officer

Author: Sophia Czarkowski - Sports & Education Officer

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

This report provides options and cost estimates for the operation of World War II Memorial Pool Complex over Winter 2014 and seeks endorsement from Council for the required variation to the management agreement.

14 CLOSURE OF MEETING