



# **PARKS & RECREATION COMMITTEE MEETING**

## **MINUTES**

**4 MARCH 2014**

The Committee Recommendations contained within these Minutes  
were adopted at the Council Meeting on 11 March 2014.

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**REPORT OF THE PARKS & RECREATION COMMITTEE MEETING HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON ON TUESDAY, 4 MARCH 2014 COMMENCING AT 3:03PM**

**1 OPENING**

**2 PRESENT**

Members Present:

Councillor C R Rutherford (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor A P Williams  
Councillor R A Swadling  
Councillor N K Fisher  
Councillor S J Schwarten

Observer:

Councillor C E Smith

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr M Rowe – General Manager Community Services  
Ms C Haughton – Manager Communities and Facilities  
Ms M Barrett – Manager Parks  
Mr A Collins – Special Projects Officer  
Ms A Bartlett – Marketing and Media Officer  
Ms L Leeder – Committee Support Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**COMMITTEE RESOLUTION**

THAT the minutes of the Parks & Recreation Committee held on 4 February 2014 be taken as read and adopted as a correct record.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Williams

**MOTION CARRIED**

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE

**File No:** 10097

**Attachments:** 1. Business Outstanding Table for Parks and Recreation Committee

**Responsible Officer:** Evan Pardon - Chief Executive Officer

**Author:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.*

3:07PM Councillor Fisher attended the meeting

#### COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Schwarten

**MOTION CARRIED**

## 7 PUBLIC FORUMS/DEPUTATIONS

### 7.1 DEPUTATION - CAPRICORN CONSERVATION COUNCIL

**File No:** 2488  
**Attachments:** Nil  
**Responsible Officer:** Michael Rowe - General Manager Community Services  
**Author:** Kerri Dorman - Administration Supervisor

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#### SUMMARY

*Representatives of the Capricorn Conservation Council will attend the meeting at 3.00pm to address the values of Rockhampton's waterways and seeking Council support to engage/encourage the Rockhampton Community back to its waterways and creeks.*

3:14PM The deputation from Michael McCabe from Capricorn Conservation Council and Shelly McArdle from Fitzroy River and Coastal Catchments commenced  
3:19PM Chief Executive Officer left the meeting  
3:54PM The deputation concluded

#### COMMITTEE RECOMMENDATION

THAT the deputation from the Capricorn Conservation Council be 'received'.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

## 8 OFFICERS' REPORTS

### 8.1 JANUARY CAPITAL PROGRESS REPORT FOR PARKS AND RECREATION FROM FACILITIES MANAGEMENT UNIT

**File No:** 1484  
**Attachments:** 1. Facilities Capital Progress Report for January 2014  
**Responsible Officer:** Cheryl Haughton - Manager Community Services  
Michael Rowe - General Manager Community Services  
**Author:** Sharon Sommerville - Coordinator Facilities

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#### SUMMARY

*The purpose of this report is to provide information to Councillors on the January 2014 progress of Parks and Recreation capital projects being undertaken by the Facilities Management Unit.*

3:58PM Mayor Strelow left the meeting

#### COMMITTEE RECOMMENDATION

THAT the January Progress Report from the Facilities Management Unit in relation to Parks and Recreation capital projects be received.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Swadling  
**MOTION CARRIED**

**8.2 RELOCATION OF CARAVAN DUMP POINT****File No:** 1464**Attachments:**

1. Option 1 - Nth Rockhampton Sewer Treatment Plant
2. Option 2 - Bruce Highway, Parkhurst
3. Option 3 - Curtis Park, Visitor Information Centre

**Responsible Officer:** Cheryl Haughton - Manager Community Services  
Michael Rowe - General Manager Community Services**Author:** Sharon Sommerville - Coordinator Facilities

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**SUMMARY**

*Further to Parks and Recreation Committee recommendation from 3 September 2013, Facilities has investigated possible options and costing estimates to relocate the existing Caravan Dump Point from the Music Bowl.*

4:00PM Mayor Strelow returned to the meeting  
4:01PM Councillor Schwarten left the meeting  
4:03PM Councillor Williams left the meeting  
4:04PM Councillor Schwarten returned to the meeting  
4:06PM Councillor Williams returned to the meeting

**COMMITTEE RECOMMENDATION**

THAT:

1. Council approves the relocation of the dump point to the North Rockhampton Sewer Treatment Plant with funding provided in the 2014/15 Capital Works Program; and
2. the existing dump point sign be removed as soon as possible.

**Moved by:** Mayor Strelow**Seconded by:** Councillor Rutherford**MOTION CARRIED**



**8.3 MOUNT MORGAN RAILWAY TIMBER BRIDGE DEMOLITION**

**File No:** 1464  
**Attachments:** Nil  
**Responsible Officer:** Cheryl Haughton - Manager Community Services  
Michael Rowe - General Manager Community Services  
**Author:** Sharon Sommerville - Coordinator Facilities

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**SUMMARY**

*Council resolved on 12 November 2013 to adopt the report recommendation from Parks and Recreation Committee to demolish the Mt Morgan Railway Timber Bridge.*

*This report seeks approval to allocate funding to demolish the bridge through the 2013/14 Revised Minor Capital Works Program.*

**COMMITTEE RECOMMENDATION**

THAT Council approves:

1. the allocation of budget in the 2013/14 Revised Minor Capital Works Program to demolish the Mt Morgan Railway Timber Bridge
2. the demolition to be undertaken prior to adoption of the revised budget.

**Moved by:** Councillor Schwarten

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**8.4 MOUNT MORGAN CARETAKER'S COTTAGE STABILISATION**

**File No:** 1464  
**Attachments:** 1. Brown Consulting Report  
**Responsible Officer:** Cheryl Haughton - Manager Community Services  
Michael Rowe - General Manager Community Services  
**Author:** Sharon Sommerville - Coordinator Facilities

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**SUMMARY**

*Council resolved on 12 November 2013 to adopt the report recommendation from Parks and Recreation Committee to lay the report on the table and for Facilities to investigate costs to stabilise the Mt Morgan Caretaker's Cottage.*

*This report seeks approval to allocate funding to stabilise the building, including removal of asbestos materials, through the 2013/14 Revised Minor Capital Works Program.*

**COMMITTEE RECOMMENDATION**

THAT the matter is lifted from the table and Council approves the allocation of budget in the 2013/14 Revised Minor Capital Works Program to stabilise the Mt Morgan Caretakers Cottage, demolish the timber structures and complete associated works to remove asbestos materials.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**8.5 PROGRESS REPORT AND REQUEST FOR FURTHER DIRECTION: FUNDING PROGRAMS - ANZAC CENTENARY**

**File No:** 1855

**Attachments:**

1. Progress Report One - Centenary of ANZAC Projects
2. Committee Resolution 5th November, 2013
3. Gallipoli Campaign Roll of Honour - Rockhampton & District

**Responsible Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services

**Author:** Vincent Morrice - Coordinator Parks Recreation Services

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**SUMMARY**

*At the Parks & Recreation Committee Meeting held 05/11/2013 Council resolved to direct Officers to design and cost certain projects for the grants programs related to the Centenary of ANZAC. This report outlines progress to date and seeks further direction from Council in order for Officers to plan and prioritise further work effort.*

**COMMITTEE RECOMMENDATION**

THAT the Progress Report and Request for Further Direction: Funding Programs – Anzac Centenary be received and that application be made to the Centenary Grants Program for the following projects:

1. Digitisation of the Honour Roll for World War I for the Rockhampton Region
2. Landscape Management Plan and Implementation for Commemorative Service at City Hall in 2015

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

## 9 STRATEGIC REPORTS

### 9.1 COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT - FEBRUARY 2014 PARKS AND RECREATION COMMITTEE

**File No:** 1464  
**Attachments:** 1. Parks and Recreation - Community Services Capital Works for February 2014  
**Responsible Officer:** Michael Rowe - General Manager Community Services  
**Author:** Andrew Collins - Special Projects Officer

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#### SUMMARY

*Project summary report for Capital Projects currently being delivered by Community Services Department on behalf of the Parks and Open Spaces Unit.*

#### COMMITTEE RECOMMENDATION

THAT the Community Services Capital Works monthly report for February 2014 for Parks and Recreation be 'received'.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Williams

**MOTION CARRIED**

**COMMITTEE RESOLUTION**

**THAT** pursuant to s15(2) *Council Meeting Procedures* the Order of Business be amended to consider Item 13.1 - South Side Memorial Pool Redevelopment – Wet Play Area Expansion next.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Schwarten  
**MOTION CARRIED**

**12 CLOSED SESSION**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

**COMMITTEE RESOLUTION**

**THAT** the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

**13.1 South Side Memorial Pool Redevelopment- Wet Play Area Expansion**

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Schwarten  
**MOTION CARRIED**

**COMMITTEE RESOLUTION**

**4:42PM**

**THAT** pursuant to s341)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Schwarten  
**MOTION CARRIED**

4:55PM Mayor Strelow left the meeting and did not return

**COMMITTEE RESOLUTION**

**5.01PM**

**THAT** pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Schwarten  
**Seconded by:** Councillor Williams  
**MOTION CARRIED**

## 13 CONFIDENTIAL REPORTS

### 13.1 SOUTH SIDE MEMORIAL POOL REDEVELOPMENT- WET PLAY AREA EXPANSION

**File No:** 5045

**Attachments:**

1. Original Wet Play Area
2. Overlay Drawings
3. Concept Design
4. Area Break Down
5. Cost Estimate

**Responsible Officer:** Michael Rowe - General Manager Community Services

**Author:** Andrew Collins - Special Projects Officer

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

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#### SUMMARY

*General Manager Community Services reporting on the redesign and cost estimate for the proposed Wet Play Area expansion at the South Side Memorial Pool.*

#### COMMITTEE RECOMMENDATION

That Council approves the concept design for the proposed Wet Play Area at the South Side Memorial Pool, subject to an allocation of a sufficient budget in the forthcoming revised budget, to allow the design and construction to proceed.

**Moved by:** Councillor Schwarten

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

## 9 STRATEGIC REPORTS

### 9.2 PARKS AND OPEN SPACE REPORT

**File No:** 1464

**Attachments:**

1. Parks and Open Space monthly report
2. Australian White Ibis management program - summary report

**Responsible Officer:** Michael Rowe - General Manager Community Services

**Author:** Margaret Barrett - Manager Parks

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#### SUMMARY

*This report provides information on the activities and services of Parks and Open Space Unit for January 2014.*

5:02PM Councillor Schwarten left the meeting and did not return

#### COMMITTEE RECOMMENDATION

That the report on the activities and services of Parks and Open Space Unit for January 2014 be received.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Williams

**MOTION CARRIED**

**9.3 GEORGESON OVAL**

**File No:** 1464  
**Attachments:** 1. Aerial of Georgeson Oval  
**Responsible Officer:** Michael Rowe - General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

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**SUMMARY**

*On 10 April 2013 a report was presented at the Ordinary Council Meeting on a request from Benevolent Aged Care to acquire Voss Park. It was resolved that a report be brought back to the table on the current status and usage of Georgeson Oval.*

*Information on the history and current condition of Georgeson Oval and associated infrastructure.*

**COMMITTEE RECOMMENDATION**

THAT the report on Georgeson Oval be received.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**



**9.4 MANAGEMENT OF AUSTRALIAN WHITE IBIS**

**File No:** 1855

**Attachments:** 1. Australian White Ibis & Closure of Rockhampton Landfill

**Responsible Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services

**Author:** Vincent Morrice - Coordinator Parks Recreation Services

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**SUMMARY**

*A report of a meeting of stakeholders on the potential impacts to the Australian White Ibis from problems arising from pending loss of food source following the planned closure of the Rockhampton Landfill on Lakes Creek Rd.*

**COMMITTEE RECOMMENDATION**

THAT:

1. the Management of Australian White Ibis report be received; and
2. a further report be made to the Parks and Recreation Committee regarding options for Australian White Ibis management.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Williams

**MOTION CARRIED**

## **10 NOTICES OF MOTION**

Nil

## **11 URGENT BUSINESS\QUESTIONS**

## **14 CLOSURE OF MEETING**

There being no further business the meeting closed at 5:13pm.

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COUNCILLOR C R RUTHERFORD  
CHAIRPERSON

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DATE