



# **PARKS AND RECREATION COMMITTEE MEETING**

## **MINUTES**

**4 FEBRUARY 2014**

The Committee Recommendations contained within these Minutes  
were adopted at the Council Meeting on 11 February 2014

Excluding the following item:

8.2 Request for Tenure for Rockhampton Hockey Association at Birdwood Park

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**REPORT OF THE PARKS & RECREATION COMMITTEE MEETING HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON ON TUESDAY, 4 FEBRUARY 2014 COMMENCING AT 3:09PM**

**1 OPENING**

**2 PRESENT**

Members Present:

Councillor C R Rutherford (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor A P Williams  
Councillor R A Swadling  
Councillor N K Fisher

Observer:

Councillor C E Smith

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr M Rowe – General Manager Community Services  
Ms M Barrett – Manager Parks  
Ms S Sommerville – Coordinator Facilities  
Mr A Collins – Special Projects Officer  
Ms A Bartlett – Marketing and Media Officer  
Ms L Leeder – Committee Support Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

Councillor S J Schwarten tendered his apology and will not be in attendance

**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**COMMITTEE RESOLUTION**

THAT the minutes of the Parks & Recreation Committee held on 5 November 2013 be taken as read and adopted as a correct record.

**Moved by:** Councillor Swadling

**Seconded by:** Mayor Strelow

**MOTION CARRIED**

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table for Parks and Recreation Committee  
**Responsible Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.*

3:13pm Councillor Smith attended the meeting

#### COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Williams

**MOTION CARRIED**

## **7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 REQUEST FROM GRACEMERE JUNIOR RUGBY LEAGUE FOR WAIVING OF UTILITY RATES CHARGES

**File No:** 1464

**Attachments:**

1. Copy of Utility Rates Charges
2. Letter from Gracemere Junior Rugby League seeking Council waive utility rates charges

**Responsible Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services

**Author:** Sophia Czarkowski - Sport & Recreation Coordinator

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#### **SUMMARY**

*Gracemere Junior Rugby League Football Club Inc has requested that Council waive its utility charges for the period 31 October 2012 through 30 June 2013.*

#### **COMMITTEE RECOMMENDATION**

THAT Council accede to the request to waive the utility rates charges for the period 1 October 2012 to 30 June 2013.

**Moved by:** Councillor Rutherford

**Seconded by:** Mayor Strelow

**MOTION CARRIED**

**COMMITTEE RESOLUTION**

**THAT** pursuant to s15(2) *Council Meeting Procedures* the Order of Business be amended to consider Item 9.2 – Community Services Capital Works Monthly Report for January 2014; and Item 9.3 – December Capital Progress Report for Parks and Recreation – Facilities Management Unit next.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**9.2 COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT FOR JANUARY 2014**

**File No:** 2199

**Attachments:** 1. Attachment 1 - Parks and Recreation -  
Community Services Capital Works January  
2014

**Responsible Officer:** Michael Rowe - General Manager Community Services

**Author:** Andrew Collins - Special Projects Officer

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**SUMMARY**

Project summary report for Capital Projects currently being delivered by Community Services Department on behalf of the Parks and Open Spaces section.

3:29pm Mayor Strelow left the meeting  
3:29pm Councillor Fisher left the meeting  
3:32pm Mayor Strelow returned to the meeting  
3:34pm Councillor Fisher returned to the meeting

**COMMITTEE RECOMMENDATION**

THAT the Community Services Capital Works monthly report for January 2014 for Parks and Recreation be 'received'.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**9.3 DECEMBER CAPITAL PROGRESS REPORT FOR PARKS AND RECREATION - FACILITIES MANAGEMENT UNIT**

**File No:** 1484

**Attachments:** 1. Facilities Capital Progress Report for December

**Responsible Officer:** Cheryl Haughton - Strategic Manager Community and Cultural Development  
Michael Rowe - General Manager Community Services

**Author:** Sharon Sommerville - Operations Manager Facilities

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**SUMMARY**

*The purpose of this report is to provide information to Councillors on the December 2013 progress of Parks and Recreation capital projects being undertaken by the Facilities Management Unit.*

3:38pm Chief Executive Officer left the meeting  
3:39pm Councillor Smith left the meeting

**COMMITTEE RECOMMENDATION**

THAT the December Progress Report from the Facilities Management Unit in relation to Parks and Recreation capital projects be received.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Fisher

**MOTION CARRIED**



**8.2 REQUEST FOR TENURE FOR ROCKHAMPTON HOCKEY ASSOCIATION AT BIRDWOOD PARK****File No:** 1464**Attachments:**

1. Letter from Rockhampton Hockey Association regarding club fee increases
2. Letter from Rockhampton Hockey Association regarding tenure at Birdwood Park

**Responsible Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services**Author:** Sophia Czarkowski - Sport & Recreation Coordinator

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**SUMMARY**

*Rockhampton Hockey Association uses the hockey fields at Birdwood Park (commonly known as Kalka Shades), Water Street, Koongal (being Lot 1 LN2893) during the hockey season (March through September). The Club requires tenure over the land to formalise its usage for insurance and security purposes. The fees paid will contribute towards the costs incurred by Council in maintaining the playing surfaces and surrounds.*

3:46pm Mayor Strelow left the meeting

**COMMITTEE RECOMMENDATION**

THAT

1. Council grant Rockhampton Hockey Association a Freehold Licence for non-exclusive use over Birdwood Park (being part Lot 1 LN2893) for a period of two (2) years from 1 January 2014 through 31 December 2015
2. Council charge the Club \$500 (incl. GST) in 2014 and \$1,000 (incl. GST) in 2015

**Moved by:** Councillor Williams**Seconded by:** Councillor Swadling**MOTION CARRIED**

**8.3 REQUEST FOR TENURE FOR ROCKHAMPTON CRICKET INC AT BIRDWOOD PARK****File No:** 1464**Attachments:** 1. Letter from Rockhampton Cricket Inc regarding tenure at Birdwood Park**Responsible Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services**Author:** Sophia Czarkowski - Sport & Recreation Coordinator

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**SUMMARY**

*Rockhampton Cricket Incorporated uses the cricket wickets at Birdwood Park (commonly known as Kalka Shades), Water Street, Koongal (being Lot 1 LN2893) during the cricket season (September through March). The Club requires tenure over the land to formalise its usage for insurance and security purposes.*

4:02pm Mayor Strelow returned to the meeting

**COMMITTEE RECOMMENDATION**

THAT:

1. Council grant Rockhampton Cricket Incorporated a Freehold Licence for non-exclusive use over Birdwood Park (being part Lot 1 LN2893) for a period of two (2) years from 1 January 2014 through 31 December 2015;
2. Council charge the Club \$0 in 2014 and advise annual fee applicable for 2015 in August 2014.

**Moved by:** Councillor Williams**Seconded by:** Councillor Fisher**MOTION CARRIED**

**8.4 YEPPEN ROUNDABOUT LANDSCAPE RENEWAL**

**File No:** 1464  
**Attachments:** 1. Landscape Renewal concept  
2. Information on Canna lilies  
**Responsible Officer:** Michael Rowe - General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

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**SUMMARY**

*Following completion of the construction of the new bridge crossing at Yeppen, the roundabout and southern and western entry to Rockhampton City requires renewal.*

4:18pm Chief Executive Officer returned to the meeting  
4:21pm Councillor Swadling left the meeting  
4:22pm Councillor Swadling returned to the meeting

**COMMITTEE RECOMMENDATION**

THAT the landscape renewal plan maximising floral impact for Yeppen roundabout as contained within the report be approved for implementation.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**8.5 EXHIBITED ANIMALS LEGISLATION – CONSULTATION - REGULATORY IMPACT STATEMENT**

**File No:** 3066

**Attachments:**

1. Consultation Draft RIS - Exhibited Animals Legislation
2. Proposed Council response to consultation draft RIS

**Responsible Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services

**Author:** Vincent Morrice - Operations Manager Planning and Collections

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**SUMMARY**

*The Queensland Government Department of Agriculture, Fisheries and Forestry has released a consultation draft Regulatory Impact Statement (RIS) outlining principles for proposed new legislation to regulate the exhibition of live animals and the keeping of live animals for exhibition. The operations of the Rockhampton Zoo fall under the jurisdiction of the proposed legislation.*

**COMMITTEE RECOMMENDATION**

THAT Council endorse the submission to the Queensland Government, as contained within the report, in response to the consultation draft Regulatory Impact Statement for Exhibited Animals Legislation.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Williams

**MOTION CARRIED**

**8.6 SPONSORSHIP OF 2014 MASTERS SWIMMING NATIONAL CHAMPIONSHIP**

**File No:** 349

**Attachments:** 1. Event Program - 2014 Masters Swimming National Championship

**Responsible Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services

**Author:** Vincent Morrice - Operations Manager Planning and Collections

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**SUMMARY**

*The Caribbea Rocky Croc's will host the 2014 Masters Swimming National Championship in Rockhampton from 23-26 April 2014 at the WWII Memorial Pool Complex. Council has committed to providing financial support for the event and a resolution is sought to enable disbursement of the sponsorship.*

**COMMITTEE RECOMMENDATION**

THAT Council provide financial support to a maximum of \$9,000 for venue hire and ancillary costs directly associated with the conduct of the 2014 Masters Swimming National Championship in Rockhampton.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

## 9 STRATEGIC REPORTS

### 9.1 2014 QUEENSLAND ROWING MASTERS AND ROWING COURSE INSTALLATION

**File No:** 1464  
**Attachments:** Nil  
**Responsible Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services  
**Author:** Sophia Czarkowski - Sports & Education Officer

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#### SUMMARY

*Rockhampton Fitzroy Rowing Club Inc. is hosting the Queensland 2014 Masters Rowing Championships on 12 and 13 April 2014 and is seeking an assurance from Council on the installation of the Rowing Course in the Fitzroy River.*

#### COMMITTEE RECOMMENDATION

THAT the 2014 Queensland Rowing Masters and Rowing Course Installation report be received.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**9.4 PARKS AND OPEN SPACE REPORT**

**File No:** 1464

**Attachments:**

1. Attachment A - Parks and Open Space Report
2. Attachment B - Australian White Ibis Management Report

**Responsible Officer:** Michael Rowe - General Manager Community Services

**Author:** Margaret Barrett - Manager Parks

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**SUMMARY**

*This report provides information on the activities and services of Parks and Open Space Unit report for the period October, November and December 2013.*

**COMMITTEE RECOMMENDATION**

That the report on the activities and services of Parks and Open Space Unit report for the period October, November and December 2013 be received.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Williams

**MOTION CARRIED**

## **10 NOTICES OF MOTION**

Nil



## 11 URGENT BUSINESS\QUESTIONS

### 11.1 PETITION – RENAMING ROCKHAMPTON’S NORTHSIDE SKATE PARK

**File No:** 1313

**Responsible Officer:** Michael Rowe – General Manager Community Services

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#### SUMMARY

*Councillor Williams presented a petition regarding renaming Rockhampton’s Northside Skate Park to Rueben Kelly Barnes Memorial Skate Park.*

#### COMMITTEE RECOMMENDATION

THAT the petition requesting the Naming of a Council Facility be received and that a further report be presented to a future Parks and Recreation Committee meeting.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

## **12 CLOSURE OF MEETING**

**There being no further business the meeting closed at 5:26pm.**

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COUNCILLOR C R RUTHERFORD  
CHAIRPERSON

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DATE