



# **HEALTH & COMPLIANCE COMMITTEE MEETING**

## **MINUTES**

**7 JULY 2015**

The Committee Recommendations contained within these Minutes  
were adopted at the Council meeting on 14 July 2015.

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**REPORT OF THE HEALTH & COMPLIANCE COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 7 JULY 2015 COMMENCING AT 3:00PM**

**1 OPENING****2 PRESENT**

Members Present:

Councillor C E Smith (Chairperson)  
Councillor N K Fisher  
Councillor A P Williams

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer  
Ms I Taylor – Governance Support Officer

**3 APOLOGIES AND LEAVE OF ABSENCE****COMMITTEE RESOLUTION**

THAT the apologies from the Mayor, Councillor Margaret Strelow be received.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COMMITTEE RESOLUTION**

THAT the minutes of the Health & Compliance Committee held on 2 June 2015 be taken as read and adopted as a correct record.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR HEALTH AND COMPLIANCE COMMITTEE

**File No:** 10097

**Attachments:** 1. Business Outstanding Table for Health and Compliance Committee

**Responsible Officer:** Evan Pardon - Chief Executive Officer

**Author:** Michael Rowe - General Manager Community Services

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#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Health and Compliance Committee is presented for Councillors' information.*

#### COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Health and Compliance Committee be received.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

## **7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 PROPOSED AMENDMENT TO SUBORDINATE LOCAL LAW 2 ANIMAL MANAGEMENT

**File No:** 1464

**Attachments:**

1. Anti-Comp Provisions - Animal Management (Amendment) Subordinate Local Law 2
2. Animal Management (Amendment) Subordinate Local Law (No. 1) 2015
3. Draft Process Map
4. Proposed Advertisement

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Catherine Hayes - Manager Community Standards and Compliance

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#### SUMMARY

*This report presents a proposal to amend Subordinate Local Law No. 2 (Animal Management) 2011 for consideration by Council.*

3.09PM Chief Executive Officer attended the meeting.

#### COMMITTEE RECOMMENDATION

THAT the Council resolves to conduct a workshop to consider the proposal to make *Rockhampton Regional Council Animal Management (Amendment) Subordinate Local Law (No. 1) 2015*.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**8.2 PROPOSED ANIMAL INSPECTION PROGRAM****File No:** 1464**Attachments:**

1. Attachment 1 - Map of Gracemere area
2. Attachment 2 - Map of Stanwell area
3. Attachment 3 - Notice of Proposed Inspection Program

**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Catherine Hayes - Manager Community Standards and Compliance

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**SUMMARY**

*This report presents an Animal Inspection Program for consideration by Council. Prior to Rockhampton Regional Council officers undertaking an inspection program, the Systematic Inspection Program, to monitor compliance with the Animal Management (Cats and Dogs) Act 2008, Rockhampton Regional Council Local Law 1 (Administration) 2011, and Rockhampton Regional Council Local Law 2 (Animal Management) 2011 must be approved by Council.*

3.27PM Chief Executive Officer left the meeting and did not return.

**COMMITTEE RECOMMENDATION**

THAT a more refined area of the proposed Gracemere approved inspection program in accordance with the *Animal Management (Cats and Dogs) Act 2008* and *Local Government Act 2009*, be brought back to the next Health and Compliance Committee Meeting on 4 August 2015.

**Moved by:** Councillor Smith**Seconded by:** Councillor Fisher**MOTION CARRIED**

## 9 STRATEGIC REPORTS

### 9.1 MONTHLY OPERATIONS REPORT FROM COMMUNITY STANDARDS AND COMPLIANCE UNIT FOR MAY 2015

**File No:** 1464

**Attachments:**

1. Monthly Operations Report From Community Standards and Compliance Unit for May 2015
2. Traffic Light Report for May 2015
3. Financial Matters Report for May 2015

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Catherine Hayes - Manager Community Standards and Compliance

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#### SUMMARY

*The monthly Operations Report for Community Standards and Compliance Section as at 31 May 2015 is presented for Councillor's information.*

#### COMMITTEE RECOMMENDATION

THAT the Community Standards and Compliance Monthly Operations Report for May 2015 be 'received'.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

## **10 NOTICES OF MOTION**

Nil

## **11 URGENT BUSINESS\QUESTIONS**

## **12 CLOSURE OF MEETING**

There being no further business the meeting closed at 3.40pm.

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CHAIRPERSON

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SIGNATURE

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DATE