



HEALTH & COMPLIANCE COMMITTEE MEETING

MINUTES

3 FEBRUARY 2015

The Committee Recommendations contained within these Minutes
were adopted at the Council Meeting on 10 February 2015.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	1
6	BUSINESS OUTSTANDING	2
6.1	BUSINESS OUTSTANDING TABLE FOR HEALTH AND COMPLIANCE COMMITTEE.....	2
7	PUBLIC FORUMS/DEPUTATIONS	3
	NIL	3
8	OFFICERS' REPORTS	4
	NIL	4
9	STRATEGIC REPORTS	5
9.1	MONTHLY OPERATIONS REPORT FROM COMMUNITY STANDARDS AND COMPLIANCE UNIT FOR NOVEMBER AND DECEMBER 2014.	5
10	NOTICES OF MOTION	6
	NIL	6
11	URGENT BUSINESS\QUESTIONS	7
12	CLOSURE OF MEETING.....	8

REPORT OF THE HEALTH & COMPLIANCE COMMITTEE MEETING HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON ON TUESDAY, 3 FEBRUARY 2015 COMMENCING AT 3.05PM

1 OPENING

2 PRESENT

Members Present:

Councillor C E Smith (Chairperson)
Councillor N K Fisher

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer
Ms C Hayes – Manager Community Standards and Compliance
Ms E Brodel – Media and Communications Officer
Ms I Taylor – Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Health & Compliance Committee held on 2 December 2014 be taken as read and adopted as a correct record.

Moved by: Councillor Smith
Seconded by: Councillor Fisher

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR HEALTH AND COMPLIANCE COMMITTEE

File No: 10097

Attachments: 1. Business Outstanding Table for Health and Compliance

Responsible Officer: Evan Pardon - Chief Executive Officer

Author: Michael Rowe - General Manager Community Services

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Health and Compliance Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Health and Compliance Committee be received.

Moved by: Councillor Smith

Seconded by: Councillor Fisher

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

Nil

9 STRATEGIC REPORTS

9.1 MONTHLY OPERATIONS REPORT FROM COMMUNITY STANDARDS AND COMPLIANCE UNIT FOR NOVEMBER AND DECEMBER 2014.

File No: 1464

Attachments:

1. Monthly Operations Report Community Standards and Compliance Section for the months November and December 2014
2. Local Laws Traffic Light Report for November 2014
3. Health, Pest and Vector Traffic Light Report for November 2014
4. Community Standards and Compliance Section's Traffic Light Report for December 2014
5. Financial Matters Report for Community Standards and Compliance for the month of November 2014
6. Financial Matters Report for Community Standards and Compliance for the month of December 2014

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

The monthly Operations Report for Community Standards and Compliance Section as at 31 December 2014 is presented for Councillor's information.

COMMITTEE RECOMMENDATION

THAT the Community Standards and Compliance Monthly Operations Report for November and December 2014 be received.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS\QUESTIONS

The following items were discussed:

- RSPCA Education mobile unit, and
- Possibility of a Facebook page for lost pets located by Council and for people to register when they have lost their pet.

12 CLOSURE OF MEETING

There being no further business the meeting closed at 3.24pm.

SIGNATURE

CHAIRPERSON

DATE