



# **HEALTH & COMPLIANCE COMMITTEE MEETING**

## **MINUTES**

**4 FEBRUARY 2014**

The Committee Recommendations contained within these Minutes  
were adopted at the Council Meeting on 11 February 2014

Excluding the following item:  
9.2.7 Pound Opening Hours

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**REPORT OF THE HEALTH & COMPLIANCE COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 4 FEBRUARY 2014 COMMENCING AT 12:39PM**

**1 OPENING****2 PRESENT**

## Members Present:

Councillor C E Smith (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor N K Fisher  
Councillor A P Williams

## Observer:

Councillor C R Rutherford

## In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr M Rowe – General Manager Community Services  
Ms C Hayes – Manager Health and Environment  
Mr S Best – Manager Local Laws  
Ms A Bartlett – Marketing and Media Officer  
Ms K Mahon – Committee Support Team Leader

**3 APOLOGIES AND LEAVE OF ABSENCE****4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COMMITTEE RESOLUTION**

THAT the minutes of the Health & Compliance Committee held on 6 November 2013 be taken as read and adopted as a correct record.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR HEALTH AND COMPLIANCE COMMITTEE

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table  
**Responsible Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Health and Compliance Committee is presented for Councillors' information.*

#### COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Health and Compliance Committee be received.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Williams  
**MOTION CARRIED**

## 8 OFFICERS' REPORTS

### 8.1 PEST SURVEY PROGRAM 1 APRIL 2014 - 30 JUNE 2014

**File No:** 143

**Attachments:**

1. Attachment 1 - Pest Survey Program 1 April - 30 June 2014
2. Attachment 2 - Map of Localities of Alton Downs

**Responsible Officer:** Michael Rowe - General Manager Community Services

**Author:** Catherine Hayes - Manager Environmental Services & Public Health

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#### SUMMARY

*This report presents a Pest Survey Program for consideration by Council. Prior to Rockhampton Regional Council's pest management staff undertaking property inspections for pest plants, a Pest Survey Program must be approved by Council.*

#### COMMITTEE RECOMMENDATION

THAT in accordance with the *Land Protection (Pest and Stock Route Management) Act 2002*, Council approves the Pest Survey Program, as detailed in Attachment 1 of the report, for the localities of Alton Downs between Tuesday 1 April 2014 and Monday 30 June 2014.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**8.2 NATURAL RESOURCE MANAGEMENT ACTIVITY STATEMENT OCTOBER TO DECEMBER 2013****File No:** 143**Attachments:** 1. Vector Management Activities October - December 2013**Responsible Officer:** Michael Rowe - General Manager Community Services**Author:** Catherine Hayes - Manager Environmental Services & Public Health

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**SUMMARY**

*This report provides information about the activities of Rockhampton Regional Council's Natural Resource Management Unit (the Unit) for the period 1 October to 31 December 2013. The Unit consists of three separate work teams namely Pest Management, Vector Management and Land Rehabilitation.*

**COMMITTEE RECOMMENDATION**

THAT the Natural Resource Management Activity Statement for October to December 2013 be received.

**Moved by:** Councillor Fisher**Seconded by:** Councillor Williams**MOTION CARRIED**

**9.1 HEALTH AND ENVIRONMENT QUARTERLY REPORT**

**File No:** 1464  
**Attachments:** Nil  
**Responsible Officer:** Michael Rowe - General Manager Community Services  
**Author:** Catherine Hayes - Manager Environmental Services & Public Health

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**SUMMARY**

*This report summarises the activities of the Health and Environment Unit for the three months ending 31 December 2013.*

**COMMITTEE RECOMMENDATION**

THAT the Health and Environment Quarterly report for the three months ending 31 December 2013 be received.

**Moved by:** Councillor Williams

**Seconded by:** Mayor Strelow

**MOTION CARRIED**

1.00PM Chief Executive Officer attended the meeting.

## 7 PUBLIC FORUMS/DEPUTATIONS

### 7.1 DEPUTATION - CAPRICORN PEST MANAGEMENT GROUP

**File No:** 1379

**Attachments:** 1. Letter from Capricorn Pest Management Group

**Responsible Officer:** Michael Rowe - General Manager Community Services

**Author:** Kerri Dorman - Administration Coordinator

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#### SUMMARY

*Officers of the Capricorn Pest Management Group (CPMG) seeking deputation to outline current and proposed activities of the group and expand on membership advantages.*

1:00PM The deputation from Pat Brennan and Trudy Baker of Capricorn Pest Management Group commenced.

1:32PM The deputation concluded

#### COMMITTEE RECOMMENDATION

1. THAT the deputation from the Capricorn Pest Management Group be 'received', its contents noted and it be recommended that Council pay the 2013/14 membership fee of \$17,760 inclusive GST, with such amount to be included in the revised budget;
2. THAT Councillor Smith and Councillor Fisher be nominated as Council representatives on the Capricorn Pest Management Group.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Fisher

**MOTION CARRIED**



## 9 STRATEGIC REPORTS

### 9.2 LOCAL LAWS MONTHLY STATISTICS FOR NOVEMBER 2013

**File No:** 1464  
**Attachments:** 1. Local Laws Monthly Statistics for November 2013  
**Responsible Officer:** Michael Rowe - General Manager Community Services  
**Author:** Steve Best - Manager Local Laws

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#### SUMMARY

*The Local Laws Monthly Report for November 2013 is submitted for consideration of the Health and Compliance Committee.*

1:35PM Chief Executive Officer left the meeting and did not return.  
1:44PM Mayor Strelow left the meeting and did not return.

#### COMMITTEE RECOMMENDATION

THAT the Local Laws Monthly Report for November 2013 be received.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Williams

**MOTION CARRIED**

## **10 NOTICES OF MOTION**

Nil

## 11 URGENT BUSINESS\QUESTIONS

### COMMITTEE RESOLUTION

**2:05PM**

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 11.1 Pound Opening Hours

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by: Councillor Smith**

**Seconded by: Councillor Fisher**

**MOTION CARRIED**

2:34PM Councillor Fisher left the meeting.  
2:44PM Councillor Fisher returned to the meeting.  
2:44PM Councillor Fisher left the meeting.  
2:47PM Councillor Fisher returned to the meeting.

### COMMITTEE RESOLUTION

**2:50PM**

**THAT** pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by: Councillor Smith**

**Seconded by: Councillor Fisher**

**MOTION CARRIED**

**11.1 POUND OPENING HOURS****File No:** 8023**Responsible Officer:** Steve Best – Manager Local Laws

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**SUMMARY**

*The Committee had discussions about a trial period of altered opening hours for the Rockhampton Animal Pound.*

**COMMITTEE RECOMMENDATION**

1. That Council conduct a trial period of altered opening hours for the animal pound for the period 10 February to 7 April 2014 whereby public access is not available and the operational management of release of impounded animals is facilitated by return by Council officers;
2. An interim briefing on trial outcomes be presented at both the March and April Health and Compliance Committee meetings with a final report presented at the May Health and Compliance Committee meeting.

**Moved by:** Councillor Smith**Seconded by:** Councillor Fisher**MOTION CARRIED**

Councillor Williams recorded his vote against the motion.

## **12 CLOSURE OF MEETING**

There being no further business the meeting closed at 2.57pm.

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COUNCILLOR C E SMITH  
CHAIRPERSON

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DATE