



# **SPECIAL MEETING**

## **AGENDA**

**15 OCTOBER 2025**

*Your attendance is required at a Special meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 15 October 2025 commencing at 1:00 PM for transaction of the enclosed business.*

A handwritten signature in black ink, appearing to be "C. P.", is positioned above the title of the Chief Executive Officer.

**CHIEF EXECUTIVE OFFICER**  
13 October 2025

Next Meeting Date: 28.10.25

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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## **1 OPENING**

- 1.1 Acknowledgement of Country

## **2 PRESENT**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor G D Mathers  
Councillor E B Hilse

In Attendance:

Mr P Kofod – Acting Chief Executive Officer  
Mr T Pegrem – Acting General Manager Workforce & Governance

## **3 APOLOGIES AND LEAVE OF ABSENCE**

## **4 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 5 CLOSED SESSION

### RECOMMENDATION

THAT Council move into Closed Session pursuant to section 254J(1) of the *Local Government Regulation 2012* and the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

#### 6.1 Organisational Structure

In accordance with section 254J(3)(b) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss industrial matters affecting employees.

#### 6.2 Chief Executive Officer - Annual Performance Review

In accordance with section 254J(3)(a) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the appointment, discipline or dismissal of the chief executive officer.

#### 6.3 Chief Executive Officer - Contract Renewal

In accordance with section 254J(3)(a) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the appointment, discipline or dismissal of the chief executive officer.

## **6 CONFIDENTIAL REPORTS**

### **6.1 ORGANISATIONAL STRUCTURE**

**File No:** 289

**Attachments:** Nil

**Authorising Officer:** Evan Pardon - Chief Executive Officer

**Author:** Travis Pegrem - Acting General Manager Workforce and Governance

In accordance with section 254J(3)(b) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss industrial matters affecting employees.

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#### **SUMMARY**

*This report is seeking Council to approve the proposed Organisational Structure for implementation.*

**6.2 CHIEF EXECUTIVE OFFICER - ANNUAL PERFORMANCE REVIEW**

**File No:** 6947  
**Attachments:** Nil  
**Authorising Officer:** Travis Pegrem - Acting General Manager Workforce and Governance  
**Author:** Travis Pegrem - Acting General Manager Workforce and Governance

In accordance with section 254J(3)(a) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the appointment, discipline or dismissal of the chief executive officer.

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**SUMMARY**

*This report is presented for Councillors to consider the Chief Executive Officer's performance against adopted key performance indicators for period ended 30 June 2025.*

**6.3 CHIEF EXECUTIVE OFFICER - CONTRACT RENEWAL**

**File No:** 6947  
**Attachments:** Nil  
**Authorising Officer:** Travis Pegrem - Acting General Manager Workforce and Governance  
**Author:** Travis Pegrem - Acting General Manager Workforce and Governance

In accordance with section 254J(3)(a) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the appointment, discipline or dismissal of the chief executive officer.

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**SUMMARY**

*This report is presented for Councillors to consider the Contract renewal for the Chief Executive Officer.*



## **7 CLOSURE OF MEETING**