



ORDINARY MEETING

MINUTES

14 JULY 2015

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	2
6	BUSINESS OUTSTANDING.....	3
	NIL	3
7	PUBLIC FORUMS/DEPUTATIONS	4
	NIL	4
8	PRESENTATION OF PETITIONS.....	5
	NIL	5
9	COMMITTEE REPORTS.....	6
9.1	AUDIT AND BUSINESS IMPROVEMENT COMMITTEE MEETING - 19 JUNE 2015	6
9.3	COMMUNITIES COMMITTEE MEETING - 7 JULY 2015	16
9.5	BUSINESS ENTERPRISE COMMITTEE MEETING - 8 JULY 2015	24
9.6	WATER COMMITTEE MEETING - 8 JULY 2015.....	30
9.4	HEALTH AND COMPLIANCE COMMITTEE MEETING - 7 JULY 2015	33
9.2	PARKS AND RECREATION COMMITTEE MEETING - 7 JULY 2015	38
10	COUNCILLOR/DELEGATE REPORTS	45
10.1	LEAVE OF ABSENCE FOR COUNCILLOR ROSE SWADLING - 29 SEPTEMBER 2015 TO 14 OCTOBER 2015.....	45
10.2	APPOINTMENT OF ACTING MAYOR - 20 AND 21 JULY 2015.....	46
11	OFFICERS' REPORTS	47
11.1	VANDALISM REWARD SCHEME POLICY	47
11.2	MOUNT ARCHER ACTIVATION MASTER PLAN	48
11.3	DECOMMISSIONING OF THE WEST ROCKHAMPTON SEWAGE TREATMENT PLANT - ADDITIONAL JUSTIFICATION.....	49
11.4	WAIVING OF PILBEAM THEATRE HIRE FEES.....	50
11.5	RESOURCE INDUSTRY COMMITTEE	51
11.6	42ND BATTALION MEMORIAL POOL - MINI GOLF RESTORATION	52
11.7	WATERWAY AND CREEK CLEAN-UP	53
12	STRATEGIC REPORTS	54

	NIL	54
13	NOTICES OF MOTION	55
	NIL	55
14	QUESTIONS ON NOTICE	56
	NIL	56
15	URGENT BUSINESS\QUESTIONS	57
16	CLOSED SESSION	58
	17.1 MANAGEMENT AND OPERATION OF 42ND BATTALION MEMORIAL POOL.....	58
	17.2 REGIONAL QUEENSLAND CAPITALS ALLIANCE.....	58
	17.3 FUNDING AGREEMENT WITH CAPRICORN ENTERPRISE	58
	15.2 FLOOD MITIGATION STRATEGY NORTH ROCKHAMPTON	58
17	CONFIDENTIAL REPORTS.....	60
	17.1 MANAGEMENT AND OPERATION OF 42ND BATTALION MEMORIAL POOL.....	60
	17.2 REGIONAL QUEENSLAND CAPITALS ALLIANCE.....	61
	17.3 FUNDING AGREEMENT WITH CAPRICORN ENTERPRISE	62
	15.2 FLOOD MITIGATION STRATEGY NORTH ROCKHAMPTON	63
18	CLOSURE OF MEETING.....	64

**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 14 JULY 2015 COMMENCING AT 9:00AM**

1 OPENING

The opening prayer was presented by Rev Robert Edwards of the Calvary Lutheran Church.

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor G A Belz
Councillor S J Schwarten
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr M Rowe – General Manager Community Services
Mr R Cheesman – General Manager Corporate Services
Mr R Holmes – General Manager Regional Services
Mr R Claus – Executive Manager Regional Development
Mr D Bremert – Manager Civil Operations
Mr R Palmer – Manager Economic Development
Ms M Barrett – Manager Parks
Mr J Plumb – Acting Manager Fitzroy River Water
Ms K Anderson – Coordinator Property and Insurance
Ms M Younger – Coordinator Procurement and Logistics
Mr W Clark – Community Engagement Officer
Ms E Brodel – Media and Communications Officer
Ms L Leeder – Senior Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 9 June 2015 be taken as read and adopted as a correct record.

THAT the minutes of the Special Meeting held on 9 July 2015 be taken as read and adopted as a correct record.

Moved by: Councillor Swadling

Seconded by: Councillor Williams

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 AUDIT AND BUSINESS IMPROVEMENT COMMITTEE MEETING - 19 JUNE 2015

COUNCIL RESOLUTION

THAT the Minutes of the Audit and Business Improvement Committee meeting, held on 19 June 2015 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Williams

Seconded by: Councillor Swadling

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Audit and Business Improvement Committee, 19 June 2015**9.1.1 BUSINESS OUTSTANDING TABLE FOR AUDIT AND BUSINESS IMPROVEMENT COMMITTEE**

File No: 10097

Attachments: 1. **Business Outstanding Table for Audit and Business Improvement Committee**

Responsible Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Audit and Business Improvement Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Audit and Business Improvement Committee be received.

Recommendation of the Audit and Business Improvement Committee, 19 June 2015**9.1.2 RISK REGISTERS - QUARTERLY UPDATE AS AT 17 APRIL 2015****File No:** 8780

- Attachments:**
1. Current Risk Rating Heat Map as at 17 April 2015
 2. Corporate Risk Register - Quarterly Update as at 17 April 2015
 3. Office of the CEO Risk Register - Quarterly Update as at 17 April 2015
 4. Community Services Risk Register - Quarterly Update as at 17 April 2015
 5. Corporate Services Risk Register - Quarterly Update as at 17 April 2015
 6. Regional Services Risk Register - Quarterly Update as at 17 April 2015

Authorising Officer: Drew Stevenson - Manager Corporate and Technology
Ross Cheesman - General Manager Corporate Services**Author:** Kisane Ramm - Risk Management Officer

SUMMARY

Presenting the quarterly risk register updates as at 17 April 2015 for the Committee's information.

COMMITTEE RECOMMENDATION

THAT the quarterly risk register updates as at 17 April, as presented in the attachments, be 'received'.

Recommendation of the Audit and Business Improvement Committee, 19 June 2015**9.1.3 FINANCIAL SECTION UPDATE**

File No: 8151

Attachments:

1. RRC Signed Interim Management Letter
2. Shell Statements 2014/15
3. Memo - Asset Treatment Recommendations for 2014-15 and Fair Value disclosure

Authorising Officer: Ross Cheesman - General Manager Corporate Services

Author: Alicia Cutler - Manager Finance
Gerhard Van der Walt - Revenue and Accounting Coordinator

SUMMARY

This report intends to deal with the Interim Audit Report for 2014/15, budget revisions year-to-date which will also detail financial impacts from Tropical Cyclone Marcia and lastly detail preparations for the financial year end and audit.

COMMITTEE RECOMMENDATION

THAT:

1. The update and information as per this report be received; and
2. A teleconference be held on 31 August 2015 to discuss preliminary findings and issues, to include a memo; and
3. An Audit and Business Improvement Committee meeting be held on 9 October 2015.

Recommendation of the Audit and Business Improvement Committee, 19 June 2015**9.1.4 LOSS/THEFT ITEMS REPORTED TO AUDITOR GENERAL - MARCH TO MAY 2015**

File No: 3911
Attachments: 1. Loss/Theft Report - 1 March to 31 May 2015
Authorising Officer: Drew Stevenson - Manager Corporate and Technology
Ross Cheesman - General Manager Corporate Services
Author: Kellie Anderson - Coordinator Property and Insurance

SUMMARY

Coordinator Property & Insurance reporting on Loss/Theft items including those reported to the Auditor General for the period 1 March to 31 May 2015.

COMMITTEE RECOMMENDATION

THAT the Committee 'receives' the Loss/Theft Report for the period 1 March to 31 May 2015.

Recommendation of the Audit and Business Improvement Committee, 19 June 2015**9.1.5 AUDIT PLAN ITEM - C1**

File No: 5207
Attachments: 1. Fraud Management & Control-C1
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: John Wallace - Chief Audit Executive

SUMMARY

The planned business improvement review for – Fraud Management and Control (C1) is provided for the information of the Committee.

COMMITTEE RECOMMENDATION

THAT the report on Fraud Management & Control be received.

Recommendation of the Audit and Business Improvement Committee, 19 June 2015**9.1.6 IA PLAN PROGRESS REPORT**

File No: 5207
Attachments: 1. Progress Report as at 2-6-15
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: John Wallace - Chief Audit Executive

SUMMARY

The Internal Audit Progress Report is provided for the information of the Committee.

COMMITTEE RECOMMENDATION

THAT the report on the Annual Audit Plan be received.

Recommendation of the Audit and Business Improvement Committee, 19 June 2015**9.1.7 RISK-BASED INTERNAL AUDIT PLAN JULY 2015-JUNE 2016**

File No: 5207
Attachments: 1. Business Improvement Plan July 2015 - June 2016
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: John Wallace - Chief Audit Executive

SUMMARY

The attached whole-of-organisation Business Improvement Plan is provided for the information of the Committee. The Plan covers the period: July 2015 to June 2016.

COMMITTEE RECOMMENDATION

THAT the Committee receives the report, and approves the draft plan of review.

Recommendation of the Audit and Business Improvement Committee, 19 June 2015**9.1.8 QA&IP ASSESSMENT AND UPDATE**

File No: 5207
Attachments: 1. IA Maturity Assessment
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: John Wallace - Chief Audit Executive

SUMMARY

The attached maturity model assessment is provided for the information of the Committee.

COMMITTEE RECOMMENDATION

THAT the table on IA Maturity be received.

Recommendation of the Audit and Business Improvement Committee, 19 June 2015**9.1.9 UPDATE FROM CHIEF EXECUTIVE OFFICER**

File No: 5207
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Chief Executive Officer will provide a verbal update on matters of importance.

COMMITTEE RECOMMENDATION

THAT the Chief Executive Officer's update be received.

9.3 COMMUNITIES COMMITTEE MEETING - 7 JULY 2015**COUNCIL RESOLUTION**

THAT the Minutes of the Communities Committee meeting, held on 7 July 2015 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Williams

Seconded by: Councillor Swadling

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Communities Committee, 7 July 2015**9.3.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE**

File No:	10097
Attachments:	1. Business Outstanding Table for Communities Committee
Responsible Officer:	Evan Pardon - Chief Executive Officer
Author:	Michael Rowe - General Manager Community Services

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Communities Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Communities Committee be received.

Recommendation of the Communities Committee, 7 July 2015**9.3.2 ARTS AND HERITAGE SOLE PROVIDER PROVISION**

File No: 7104
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

Council presents an annual program of exhibitions and performances for which it is necessary to resolve that it would be impractical for Council to invite quotes for the supply of the exhibition content and physical productions.

COMMITTEE RECOMMENDATION

THAT Council resolve that 'it is satisfied that there is only one supplier who is reasonably available' and that 'because of the specialised nature of the services that are sought, it would be impractical for Council to invite quotes for the supply of the productions' as detailed in the report.

Recommendation of the Communities Committee, 7 July 2015**9.3.3 PERFORMANCES BY THE SAF MUSIC AND DRAMA COMPANY**

File No: 7104
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

Major Roy Cheng Khee Hion, Singapore Armed Forces Army Detachment Commander, has requested Council's financial and in-kind assistance in presenting a number of performances by the SAF Music and Drama Company in Rockhampton over the period from Thursday 8 October to Tuesday 13 October 2015.

COMMITTEE RECOMMENDATION

THAT Council agrees to support the Singapore Armed Forces Music and Drama Company's performances in Rockhampton region over the period from Thursday 8 to Tuesday 13 October 2015 making a budget allocation as detailed in the report.

Recommendation of the Communities Committee, 7 July 2015
9.3.4 COMMUNITY ASSISTANCE PROGRAM - ROCKHAMPTON DANCE FESTIVAL INC.

File No: 7822

Attachments: 1. **Community Assistance Program - Recommendations and Assessment Comments**

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Cheryl Haughton - Manager Community Services

SUMMARY

Two applications to the Community Assistance Program have been received from Rockhampton Dance Festival Inc. and Nerimbera Brothers Football Club Inc. The applications have been assessed and recommended for funding for a total amount of \$12,466.

COMMITTEE RECOMMENDATION

THAT Council approves the following applications for funding from the Community Assistance Program:

Applicant	Purpose of Grant/Sponsorship	Amount
Rockhampton Dance Festival	Rockhampton Dance Festival 2015	\$10,000
Nerimbera Brothers Football Club Inc.	Reconnection of Town Water to Nerimbera Brothers Football Club	\$ 2,466

Recommendation of the Communities Committee, 7 July 2015**9.3.5 ROCKHAMPTON MUSIC BOWL**

File No: 1464
Attachments: 1. Music Bowl Repairs
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Community Services

SUMMARY

This information report provides a preliminary cost estimate for repair works to the Rockhampton Music Bowl.

COMMITTEE RECOMMENDATION

THAT the information report outlining preliminary cost estimates for the repairs of the Rockhampton Music Bowl be received, and the matter lay on the table pending an inspection to return to the Communities Committee Meeting on 4 August 2015.

Recommendation of the Communities Committee, 7 July 2015**9.3.6 MONTHLY OPERATIONS REPORT FOR ARTS AND HERITAGE FOR MAY 2015**

File No: 1464
Attachments: 1. Monthly Operations Report for Arts and Heritage for May 2015
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for May 2015

COMMITTEE RECOMMENDATION

THAT the Monthly Operations Report of the Arts and Heritage section for May 2015 be received.

Recommendation of the Communities Committee, 7 July 2015**9.3.7 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT**

File No: 1464
Attachments: 1. Monthly Operational Report for May 2015
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Community Services

SUMMARY

This report provides information on the activities of the Communities and Facilities section for the month of May 2015.

COMMITTEE RECOMMENDATION

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for the month of May 2015 be received.

9.5 BUSINESS ENTERPRISE COMMITTEE MEETING - 8 JULY 2015

9:06AM Councillor Smith attended the meeting

COUNCIL RESOLUTION

THAT the Minutes of the Business Enterprise Committee meeting, held on 8 July 2015 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Business Enterprise Committee, 8 July 2015**9.5.1 BUSINESS OUTSTANDING TABLE FOR BUSINESS ENTERPRISE COMMITTEE**

File No: 10097

Attachments: 1. **Business Outstanding Table for Business Enterprise Committee**

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Business Enterprise Committee is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Business Enterprise Committee be received.

Recommendation of the Business Enterprise Committee, 8 July 2015**9.5.2 ROCKHAMPTON REGIONAL WASTE AND RECYCLING OPERATIONAL REPORT FOR PERIOD 1 MAY TO 31 MAY 2015**

File No: 7927

Attachments: 1. Rockhampton Regional Waste & Recycling Operational Report May 2015

Authorising Officer: Robert Holmes - General Manager Regional Services

Author: Nigel Tuckwood - Acting Manager Waste & Recycling Services

SUMMARY

The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of May 2015.

COMMITTEE RECOMMENDATION

THAT the RRWR Operations report for the period ended 31 May 2015 be received.

Recommendation of the Business Enterprise Committee, 8 July 2015**9.5.3 CORPORATE SERVICES DEPARTMENT - ROCKHAMPTON AIRPORT -
MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT**

File No: 7927
Attachments: 1. Airport Monthly Operations & Annual
Performance Plan Report
Authorising Officer: Ross Cheesman - General Manager Corporate Services
Author: Trevor Heard - Manager Rockhampton Airport

SUMMARY

The monthly operations and annual performance plan report for the Rockhampton Airport as at 31 May 2015 is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Corporate Services Departmental Operations and Annual Performance Plan Report for the Rockhampton Airport as at 31 May 2015 be "received".

Recommendation of the Business Enterprise Committee, 8 July 2015**9.5.4 ROCKHAMPTON AIRPORT - GENERAL AVIATION FEES****File No:** 7816**Attachments:**

1. Email Regarding Airport Landing Fees
Rockhampton Airport
2. Airport Charge Rates Summary

Authorising Officer: Evan Pardon - Chief Executive Officer**Author:** Ross Cheesman - General Manager Corporate Services

SUMMARY

General Manager Corporate Services reporting on Rockhampton Airport - general aviation fees.

COMMITTEE RECOMMENDATION

THAT the Rockhampton Airport – general aviation fees report be “received”. In addition to this, that the parties providing comment in respect of this matter be advised in accordance with discussions held.

Recommendation of the Business Enterprise Committee, 8 July 2015

9.5.5 COMMERCIAL MATTERS UPDATE

File No: 1689

Attachments: Nil

Authorising Officer: Ross Cheesman – General Manager Corporate Services

SUMMARY

General discussion and update on commercial matters relating to the Rockhampton Airport.

COMMITTEE RECOMMENDATION

THAT the report be received.

9.6 WATER COMMITTEE MEETING - 8 JULY 2015

9:08AM Councillor Rutherford attended the meeting

COUNCIL RESOLUTION

THAT the Minutes of the Water Committee meeting, held on 8 July 2015 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Belz
Seconded by: Councillor Fisher

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Water Committee, 8 July 2015**9.6.1 BUSINESS OUTSTANDING TABLE FOR WATER COMMITTEE**

File No: 10097
Attachments: 1. **Business Outstanding Table for Water Committee**
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Water Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Water Committee be received.

Recommendation of the Water Committee, 8 July 2015**9.6.2 FRW MONTHLY OPERATIONS REPORT - MAY 2015**

File No: 1466
Attachments: 1. FRW Monthly Operations Report - May 2015
Authorising Officer: Robert Holmes - General Manager Regional Services
Author: Nimish Chand - Manager FRW

SUMMARY

This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 31 May 2015.

COMMITTEE RECOMMENDATION

THAT the FRW Monthly Operations Report for May 2015 be received.

9.4 HEALTH AND COMPLIANCE COMMITTEE MEETING - 7 JULY 2015**COUNCIL RESOLUTION**

THAT the Minutes of the Health & Compliance Committee meeting, held on 7 July 2015 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Smith
Seconded by: Councillor Williams
MOTION CARRIED

COUNCIL RESOLUTION

THAT a report be prepared for the review of dog registration fees to be presented at the Performance and Service Committee meeting.

Moved by: Mayor Strelow
Seconded by: Councillor Smith
MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Health & Compliance Committee, 7 July 2015**9.4.1 BUSINESS OUTSTANDING TABLE FOR HEALTH AND COMPLIANCE COMMITTEE**

File No: 10097

Attachments: 1. **Business Outstanding Table for Health and Compliance Committee**

Responsible Officer: Evan Pardon - Chief Executive Officer

Author: Michael Rowe - General Manager Community Services

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Health and Compliance Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Health and Compliance Committee be received.

Recommendation of the Health & Compliance Committee, 7 July 2015**9.4.2 PROPOSED AMENDMENT TO SUBORDINATE LOCAL LAW 2 ANIMAL MANAGEMENT****File No:** 1464**Attachments:**

1. Anti-Comp Provisions - Animal Management (Amendment) Subordinate Local Law 2
2. Animal Management (Amendment) Subordinate Local Law (No. 1) 2015
3. Draft Process Map
4. Proposed Advertisement

Authorising Officer: Michael Rowe - General Manager Community Services**Author:** Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

This report presents a proposal to amend Subordinate Local Law No. 2 (Animal Management) 2011 for consideration by Council.

COMMITTEE RECOMMENDATION

THAT the Council resolves to conduct a workshop to consider the proposal to make *Rockhampton Regional Council Animal Management (Amendment) Subordinate Local Law (No. 1) 2015*.

Recommendation of the Health & Compliance Committee, 7 July 2015**9.4.3 PROPOSED ANIMAL INSPECTION PROGRAM****File No:** 1464**Attachments:**

1. Attachment 1 - Map of Gracemere area
2. Attachment 2 - Map of Stanwell area
3. Attachment 3 - Notice of Proposed Inspection Program

Authorising Officer: Michael Rowe - General Manager Community Services**Author:** Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

This report presents an Animal Inspection Program for consideration by Council. Prior to Rockhampton Regional Council officers undertaking an inspection program, the Systematic Inspection Program, to monitor compliance with the Animal Management (Cats and Dogs) Act 2008, Rockhampton Regional Council Local Law 1 (Administration) 2011, and Rockhampton Regional Council Local Law 2 (Animal Management) 2011 must be approved by Council.

COMMITTEE RECOMMENDATION

THAT a more refined area of the proposed Gracemere approved inspection program in accordance with the *Animal Management (Cats and Dogs) Act 2008* and *Local Government Act 2009*, be brought back to the next Health and Compliance Committee Meeting on 4 August 2015.

Recommendation of the Health & Compliance Committee, 7 July 2015**9.4.4 MONTHLY OPERATIONS REPORT FROM COMMUNITY STANDARDS AND COMPLIANCE UNIT FOR MAY 2015****File No:** 1464**Attachments:**

1. Monthly Operations Report From Community Standards and Compliance Unit for May 2015
2. Traffic Light Report for May 2015
3. Financial Matters Report for May 2015

Authorising Officer: Michael Rowe - General Manager Community Services**Author:** Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

The monthly Operations Report for Community Standards and Compliance Section as at 31 May 2015 is presented for Councillor's information.

COMMITTEE RECOMMENDATION

THAT the Community Standards and Compliance Monthly Operations Report for May 2015 be 'received'.

9.2 PARKS AND RECREATION COMMITTEE MEETING - 7 JULY 2015**COUNCIL RESOLUTION**

THAT the Minutes of the Parks & Recreation Committee meeting, held on 7 July 2015 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Rutherford

Seconded by: Councillor Fisher

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Parks & Recreation Committee, 7 July 2015**9.2.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE**

File No: 10097

Attachments: 1. **Business Outstanding Table for Parks and Recreation Committee**

Responsible Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

Recommendation of the Parks & Recreation Committee, 7 July 2015**9.2.2 HEATING THE MOUNT MORGAN POOL**

File No: 1464
Attachments: Nil
Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services
Author: Sophia Czarkowski - Coordinator Parks Recreation Services

SUMMARY

In late 2010 Council commissioned an engineering investigation into the Mount Morgan Heated Pool (also known as Mount Morgan Lap Pool) that identified a number of potential issues with the structure. Discussions around access to a heated facility in Mount Morgan have continued with a petition being submitted to Council by the community. This report addresses the provision of a heated water body.

COMMITTEE RECOMMENDATION

THAT

1. Council support the Mount Morgan Pool operator in increasing annual visitation; and
2. Council Officers scope the project and release an Invitation to Quote for heating the 30m pool with findings to be presented to Council through a further report.

Recommendation of the Parks & Recreation Committee, 7 July 2015**9.2.3 ZOO COLLECTION - MACAWS**

File No: 1464
Attachments: Nil
Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services
Author: Sophia Czarkowski - Coordinator Parks Recreation Services

SUMMARY

Rockhampton Zoo houses exhibits of various native and exotic animals, including Macaws.

COMMITTEE RECOMMENDATION

THAT Council approve the acquisition of up to three (3) female Macaws for the Rockhampton Zoo.

Recommendation of the Parks & Recreation Committee, 7 July 2015**9.2.4 RESTORATION PLAN FOR ROCKHAMPTON BOTANIC GARDENS POST TROPICAL CYCLONE MARCIA**

File No: 805

Attachments:

1. Areas of Rockhampton Botanic Gardens
2. Restoration Areas and Approaches

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services

Author: Vincent Morrice - Coordinator Parks Restoration Project

SUMMARY

Destructive winds associated with Tropical Cyclone Marcia (20 February, 2015) caused extensive damage to botanical collections at one of the region's premier attractions, Rockhampton Botanic Gardens. This report outlines the program of work to be implemented to progress restoration of the Gardens.

COMMITTEE RESOLUTION

THAT the matter lay on the table pending an inspection to return to the Parks and Recreation Committee Meeting on 4 August 2015.

Recommendation of the Parks & Recreation Committee, 7 July 2015**9.2.5 FEDERAL GOVERNMENT "GREEN ARMY PROGRAM" ROUND 3**

File No: 1171
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Margaret Barrett - Manager Parks

SUMMARY

The report seeks endorsement for Council to submit an application under the Green Army program for cyclone-damaged park restoration, weed clearing and amenity improvements at Fraser Park, Mt Archer.

COMMITTEE RECOMMENDATION

THAT Council endorse:

1. Submission of an application for Project Sponsor status under the Green Army program;
2. That the preferred Green Army project is cyclone-damaged park restoration, weed clearing and amenity improvements at Fraser Park, Mt Archer; and
3. To investigate an environmental project within the town reaches of the Dee River.

Recommendation of the Parks & Recreation Committee, 7 July 2015**9.2.6 PARKS AND OPEN SPACE OPERATIONS REPORT - MAY 2015**

File No: 1464
Attachments: 1. Parks and Open Space Operations Report - May 2015
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space Unit for the month of May 2015.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Unit for May 2015 and the verbal report on Kershaw Gardens be received.

10 COUNCILLOR/DELEGATE REPORTS

10.1 LEAVE OF ABSENCE FOR COUNCILLOR ROSE SWADLING - 29 SEPTEMBER 2015 TO 14 OCTOBER 2015

File No: 10072
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Lyn Brill - Administration Officer

SUMMARY

Councillor Swadling is submitting an application for leave of absence for personal leave.

COUNCIL RESOLUTION

THAT leave of absence be granted to Councillor Rose Swadling for the period Tuesday 29 September 2015 to Wednesday 14 October 2015 inclusive.

Moved by: Councillor Williams
Seconded by: Mayor Strelow
MOTION CARRIED

10.2 APPOINTMENT OF ACTING MAYOR - 20 AND 21 JULY 2015

File No: 10072
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

As Mayor and Deputy Mayor will both be absent on 20 and 21 July 2015 the appointment of an Acting Mayor for this period is required.

COUNCIL RESOLUTION

THAT Councillor Swadling be appointed as Acting Mayor for 20 and 21 July 2015.

Moved by: Councillor Smith

Seconded by: Mayor Strelow

MOTION CARRIED

11 OFFICERS' REPORTS

11.1 VANDALISM REWARD SCHEME POLICY

File No: 5230
Attachments: 1. Vandalism Reward Scheme Policy
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

Council approval is sought for the rescindment of the Vandalism Reward Scheme (Community Policy).

COUNCIL RESOLUTION

THAT a workshop be held with Councillors to work through policies with a view to identifying redundant policies and making changes where necessary.

Moved by: Mayor Strelow
Seconded by: Councillor Williams
MOTION CARRIED

11.2 MOUNT ARCHER ACTIVATION MASTER PLAN

File No: 5918
Attachments: 1. Mount Archer Activation Master Plan
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

Tabling of Draft Mount Archer Activation Master Plan for Council review and determination.

COUNCIL RESOLUTION

THAT the draft Mount Archer Activation Master Plan be endorsed and approved for community consultation.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

11.3 DECOMMISSIONING OF THE WEST ROCKHAMPTON SEWAGE TREATMENT PLANT - ADDITIONAL JUSTIFICATION

File No: 6210

Attachments: 1. Detailed Cost Comparison of Options for WRSTP

Authorising Officer: Nimish Chand - Manager FRW
Robert Holmes - General Manager Regional Services

Author: Jason Plumb - Coordinator Treatment and Supply

SUMMARY

The West Rockhampton Sewage Treatment Plant (WRSTP) is the oldest STP currently operated by Fitzroy River Water (FRW). Constructed in 1962, the WRSTP was designed to operate to meet a standard of treatment performance that reflected the then current state of knowledge of sewage treatment and its impacts of STP effluent discharges on the environment. Since that time, many advances in sewage treatment plant design have been made to improve the treatment performance of STPs significantly. In addition, there has been increased stringency placed on the standard of STP effluent that is produced, especially when it is discharged to a waterway.

If the WRSTP is not decommissioned as previously planned, there are significant works required to ensure that this STP can operate safely and reliably. These works are estimated to cost in excess of \$3M. This cost is greater than the cost to transfer all sewage flows to the South Rockhampton Sewage Treatment Plant (SRSTP) which has already been upgraded to cater for the WRSTP inflows. It is important to note that completing these works will not significantly improve the treatment performance and environmental footprint of WRSTP. The cost to achieve further performance improvement is estimated to be an additional \$1M. Without a significant improvement in performance WRSTP would more quickly (i.e. 1 ML at WRSTP = 5-6 ML at NRSTP) consume the remaining unused buffer in our environmental licence and bring forward the large expenditure (greater than \$20M) required to augment the other two Rockhampton STPs. Even if upgraded, a comparison of total costs over the next 20 years shows that keeping WRSTP would cost almost \$10M more than the option to decommission it.

Based on consideration of its age, its physical condition and also its substandard design and environmental performance, the decommissioning of the WRSTP should proceed to ensure that the STP infrastructure in Rockhampton can best meet the needs of the community and achieve the best overall outcome for the environment.

9.47AM Councillor Schwarten left the meeting

COUNCIL RESOLUTION

THAT this report and matter be returned to the table in 12 months following completion of the CBD Master Plan.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

11.4 WAIVING OF PILBEAM THEATRE HIRE FEES

File No: 6237
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Morning Bulletin has requested that the hire fees for the Pilbeam Theatre be waived so that they can conduct a Mayoral Debate, this report seeks Council approval.

10:02AM Councillor Belz left the meeting

COUNCIL RESOLUTION

THAT approval be granted for the waiving of hire fees for Pilbeam Theatre on a date to be confirmed for hosting of Mayoral Debate by The Morning Bulletin.

Moved by: Councillor Swadling
Seconded by: Councillor Smith

MOTION CARRIED

11.5 RESOURCE INDUSTRY COMMITTEE

File No: 8444
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Chief Executive Officer reporting on scheduling of next Resource Industry Committee meeting.

10:04AM Councillor Schwarten returned to the meeting
10:05AM Councillor Rutherford left the meeting
10:06AM Councillor Rutherford returned to the meeting

COUNCIL RESOLUTION

THAT a meeting of the Resource Industry Committee be convened prior to 31 October 2015.

Moved by: Councillor Smith
Seconded by: Councillor Fisher

MOTION CARRIED

10:07AM Chief Executive Officer left the meeting

11.6 42ND BATTALION MEMORIAL POOL - MINI GOLF RESTORATION**File No:** 1464**Attachments:**

1. Action Sheet - Council Meeting 12 May 2015
2. Scope and Plan for Restored Mini Golf (JV Play)
3. Quote - Restoration of Mini Golf
4. Quote - Replace Bouncing Pillow

Authorising Officer: Michael Rowe - General Manager Community Services**Author:** Margaret Barrett - Manager Parks

SUMMARY

As a result of damage to the 42nd Battalion Memorial Pool in Tropical Cyclone Marcia, a detailed assessment and restoration options for the mini golf or 'putt putt' area have been prepared. This report outlines these options.

10:08AM Chief Executive Officer returned to the meeting

COUNCIL RESOLUTION

THAT Council approve the implementation of Option 1 as outlined in the report.

Moved by: Councillor Rutherford**Seconded by:** Mayor Strelow**MOTION CARRIED**

11.7 WATERWAY AND CREEK CLEAN-UP

File No: 3676

Attachments:

1. Creek and Waterways Report Original to Council
2. Moores Creek Inspection
3. Thozet & Splitters Creek Assessment
4. Frenchmans Creek Assessment

Authorising Officer: Robert Holmes - General Manager Regional Services

Author: David Bremert - Manager Civil Operations

SUMMARY

Council has previously agreed to undertake creek and waterways clean-up as requested by Queensland Department of Natural Resources and Mines (DNRM).

In resolving to undertake that work, Council requested a further report that reviewed the scope (both in terms of scope of tasks and funds) of the initial DNRM conditions of funding. This report provides further detail on:

- *the initial scope;*
- *additional scope on the creek;*
- *priorities; and*
- *estimate of the costs involved.*

Council endorsement of the proposed works is sought.

10:11AM Councillor Belz returned to the meeting
10:24AM Councillor Swadling left the meeting
10:24AM Councillor Swadling returned to the meeting

COUNCIL RESOLUTION

THAT the first priority listing of work detailed in the report be endorsed.

THAT a further report be prepared detailing the options for the rehabilitation of other creeks and waterways in the Region.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

12 STRATEGIC REPORTS

Nil

13 NOTICES OF MOTION

Nil

14 QUESTIONS ON NOTICE

Nil

15 URGENT BUSINESS QUESTIONS

- 15.1** Councillor Neil Fisher reporting to Council that he received two State of Origin tickets and used them to raise money for cancer patients.
- 15.2** Councillor Tony Williams raised that an additional item relating to the Flood Mitigation Strategy for North Rockhampton be discussed in Closed Session.

16 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

17.1 Management and Operation of 42nd Battalion Memorial Pool

This report is considered confidential in accordance with section 275(1)(e) (h), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

17.2 Regional Queensland Capitals Alliance

This report is considered confidential in accordance with section 275(1)(e) (h), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

17.3 Funding Agreement with Capricorn Enterprise

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

15.2 Flood Mitigation Strategy North Rockhampton

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Schwarten

Seconded by: Councillor Swadling

MOTION CARRIED

COUNCIL RESOLUTION

10:32AM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

10:32AM Mayor Strelow declared a 10 minute recess.

10:47AM The meeting resumed.

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor G A Belz
Councillor S J Schwarten
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr M Rowe – General Manager Community Services
Mr R Cheesman – General Manager Corporate Services
Mr R Holmes – General Manager Regional Services
Mr R Claus – Executive Manager Regional Development
Mr R Palmer – Manager Economic Development
Ms M Barrett – Manager Parks
Ms M Younger – Coordinator Procurement and Logistics
Ms E Brodel – Media and Communications Officer
Ms L Leeder – Senior Governance Support Officer

COUNCIL RESOLUTION**11:22AM**

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Swadling

Seconded by: Councillor Williams

MOTION CARRIED

17 CONFIDENTIAL REPORTS

17.1 MANAGEMENT AND OPERATION OF 42ND BATTALION MEMORIAL POOL

File No: 1464
Attachments: 1. Tender Evaluation Panel summary
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Margaret Barrett - Manager Parks

This report is considered confidential in accordance with section 275(1)(e) (h), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

This report outlines the results of the Tender evaluation for the management and operation of Council's 42nd Battalion Memorial Pool, North Rockhampton.

COUNCIL RESOLUTION

THAT based on sound contract principles, Council approve the offer of a contract to Aqualification and Fitness for the Management and Operation of Council's 42nd Battalion Memorial Pool, for a period of 5 years to 30 June 2020 and reviewed after 2 years.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

17.2 REGIONAL QUEENSLAND CAPITALS ALLIANCE**File No:** 3540**Attachments:**

1. Report on Regional Queensland Capitals Alliance
2. Draft Memorandum of Understanding for proposed Regional Queensland Capitals Alliance

Authorising Officer: Russell Claus - Executive Manager Regional Development
Evan Pardon - Chief Executive Officer**Author:** Rick Palmer - Manager Economic Development

This report is considered confidential in accordance with section 275(1)(e) (h), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

This report seeks Council authorisation to enter into a memorandum of understanding with other Councils as a part of the Regional Queensland Capitals Alliance Program.

COUNCIL RESOLUTION

THAT Council:

- i) accepts the report from AEC Group; and
- ii) endorses and agrees to sign the memorandum of understanding.

Moved by: Mayor Strelow**Seconded by:** Councillor Smith**MOTION CARRIED UNANIMOUSLY**

17.3 FUNDING AGREEMENT WITH CAPRICORN ENTERPRISE

File No: 9288

Attachments:

1. Letter from Capricorn Enterprise containing 2015-16 Funding Request
2. 2015-16 Funding Agreement

Authorising Officer: Russell Claus - Executive Manager Regional Development
Evan Pardon - Chief Executive Officer

Author: Rick Palmer - Manager Economic Development

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

This report was tabled at the Performance and Service Committee meeting on 23 June 2015 and was referred to Council for consideration.

This report contains a suggested funding agreement between Council and Capricorn Enterprise.

COUNCIL RESOLUTION

THAT Council:

- a) Advise Capricorn Enterprise it wishes to discuss the terms upon which Capricorn Enterprise undertakes tourism services for Council; and
- b) Forward the draft funding agreement to Capricorn Enterprise as a basis for discussion.

Moved by: Mayor Strelow
Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

15.2 FLOOD MITIGATION STRATEGY NORTH ROCKHAMPTON**File No: 1743****Responsible Officer: Robert Holmes – General Manager Regional Services**

This report is considered confidential in accordance with section 275(1)(h), other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Councillor Williams raised a number of concerns in relation to flooding of properties in North Rockhampton.

COUNCIL RESOLUTION

THAT Council calls for a report on options, policy examples from other Councils, for properties affected by natural disasters.

Moved by: Councillor Williams**Seconded by: Mayor Strelow****MOTION CARRIED**

18 CLOSURE OF MEETING

There being no further business the meeting closed at 11:27am.

SIGNATURE

CHAIRPERSON

DATE