



ORDINARY MEETING

MINUTES

10 MARCH 2015

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 10 MARCH 2015 COMMENCING AT 9.02AM**

1 OPENING

The opening prayer was presented by Father John Hogan from the Catholic Parish Rockhampton South.

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor G A Belz
Councillor S J Schwarten
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr M Rowe – General Manager Community Services
Mr R Holmes – General Manager Regional Services
Mr R Cheesman – General Manager Corporate Services
Mr R Palmer – Manager Economic Development
Ms A Cutler – Manager Finance
Mr J Maree – Coordinator GIS & Assets
Ms E Brodel – Media and Communications Officer
Ms L Leeder – Senior Governance Support Officer
Ms T Jacobsen – Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 10 February 2015 be taken as read and adopted as a correct record.

Moved by: Councillor Smith
Seconded by: Councillor Swadling

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

THAT pursuant to s15(2) *Council Meeting Procedures* the Order of Business be amended to consider Item 17.1 - Deputation from NBN Co next.

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

7.1 Deputation From NBN Co

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Swadling
Seconded by: Councillor Rutherford

MOTION CARRIED

9:06AM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Williams
Seconded by: Councillor Rutherford

MOTION CARRIED

9:49AM Councillor Fisher attended the meeting

9:57AM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Swadling
Seconded by: Councillor Williams

MOTION CARRIED

7.1 DEPUTATION FROM NBN CO

File No: 2094
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Rick Palmer - Manager Economic Development

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

NBN Co wish to provide Council with an update on the rollout of the National Broadband Network within the Rockhampton Region.

9:06AM The deputation by Ryan Williams from NBN Co commenced.
9:57AM The deputation concluded.

OFFICER'S RECOMMENDATION

THAT Council receive the deputation from NBN Co.

Moved by: Councillor Swadling
Seconded by: Councillor Schwarten

MOTION CARRIED

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS

10.1 COUNCILLORS' DISCRETIONARY FUND - COUNCILLOR CHERIE RUTHERFORD - THE RIDGELANDS & DISTRICT SPORTING & AGRICULTURAL ASSOCIATION INC

File No: 8295
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Trudy Heilbronn - Executive Support Officer

SUMMARY

Approval is sought from Council for a donation from Councillor Cherie Rutherford's Councillors' Discretionary Fund to The Ridgeland & District Sporting & Agricultural Association Inc to cover the cost of the printing of the programs for the 2015 Annual Ridgeland & District Agricultural Show which is being held on 30 May 2015.

COUNCIL RESOLUTION

THAT approval be granted to donate \$800.00 from Councillor Cherie Rutherford's Councillors' Discretionary Fund to The Ridgeland & District Sporting & Agricultural Association Inc to cover the cost of the printing of the programs for the 2015 Annual Ridgeland & District Agricultural Show to be held on 30 May 2015.

Moved by: Councillor Swadling
Seconded by: Councillor Smith

MOTION CARRIED

11 OFFICERS' REPORTS

11.1 TRANSPORT AND MAIN ROADS - OPENING PEDESTRIAN ACCESS FROM COWAP, TYNAN AND KERR STREETS TO MOORES CREEK FOOTPATH

File No: 1963

Attachments:

1. Cowap Street Footpath Map
2. TMR letter requesting Councils view

Authorising Officer: Robert Holmes - General Manager Regional Services

Author: David Bremert - Manager Civil Operations

SUMMARY

A request has been received from Department of Transport and Main Roads for re-opening pedestrian access from Tynan, Cowap and Kerr Streets to Moores Creek Road footpath.

9:59AM

In accordance with s173(2) of the *Local Government Act 2009*, Councillor Stephen Schwarten disclosed a conflict of interest in respect of Item 11.1 - Transport And Main Roads - Opening Pedestrian Access From Cowap, Tynan And Kerr Streets To Moores Creek Footpath due to an immediate family member of the Councillor owning a property in one of the streets in question, the Councillor considered his position, did not take part in the debate and left the meeting.

COUNCIL RESOLUTION

THAT Council does not support the re-opening of the footpaths in Tynan, Cowap and Kerr Streets at this time and advises that, if Department of Transport and Main Roads wishes to undertake community consultation to ascertain the level of support of residents in that area, the results of that consultation will then be referred back to Council to further consider this matter.

Moved by: Councillor Williams

Seconded by: Councillor Swadling

MOTION CARRIED UNANIMOUSLY

11.2 BIENNIAL RECORDKEEPING POLICY REVIEW

File No: 5239
Attachments: 1. Revised Recordkeeping Policy
Authorising Officer: Ross Cheesman - General Manager Corporate Services
Author: Drew Stevenson - Manager Corporate and Technology

SUMMARY

Manager Corporate and Technology presenting the biennial revision of the Recordkeeping Policy for adoption.

10:10AM Councillor Schwarten returned to the meeting
10:10AM CEO left the meeting
10:11AM CEO returned to the meeting

COUNCIL RESOLUTION

THAT the Committee adopt the revised Recordkeeping Policy as detailed in the report.

Moved by: Councillor Swadling
Seconded by: Councillor Smith

MOTION CARRIED

10:11AM Mayor Strelow declared an adjournment.
10:13AM Mayor Strelow declared that the meeting be resumed.

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor G A Belz
Councillor S J Schwarten
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr M Rowe – General Manager Community Services
Mr R Holmes – General Manager Regional Services
Mr R Cheesman – General Manager Corporate Services
Mr R Palmer – Manager Economic Development
Mr D Stevenson – Manager Corporate & Technology
Ms A Cutler – Manager Finance
Ms C Houghton – Manager Communities and Facilities
Ms S Sommerville – Coordinator Facilities
Mr J Maree – Coordinator Assets & GIS
Ms E Brodel – Media and Communications Officer
Ms L Leeder – Senior Governance Support Officer
Ms T Jacobsen – Governance Support Officer

11.3 BIENNIAL REVIEW OF ENTERPRISE RISK MANAGEMENT POLICY

File No: 8780
Attachments: 1. Revised Enterprise Risk Management Policy
Authorising Officer: Ross Cheesman - General Manager Corporate Services
Author: Drew Stevenson - Manager Corporate and Technology

SUMMARY

Manager Corporate and Technology presenting the biennial review of the Enterprise Risk Management (ERM) Policy for adoption.

COUNCIL RESOLUTION

THAT the Committee adopt the revised Enterprise Risk Management Policy as detailed in the report.

Moved by: Councillor Smith
Seconded by: Councillor Rutherford

MOTION CARRIED

11.4 RISK REGISTERS - QUARTERLY UPDATES AS AT 30 JANUARY 2015**File No:** 8780**Attachments:**

1. Corporate Risk Register - Quarterly Update as at 30 January 2015
2. Office of the CEO Risk Register - Quarterly Update as at 30 January 2015
3. Community Services Risk Register - Quarterly Update as at 30 January 2015
4. Corporate Services Risk Register - Quarterly Update as at 30 January 2015
5. Regional Services Risk Register - Quarterly Update as at 30 January 2015

Authorising Officer: Drew Stevenson - Manager Corporate and Technology
Ross Cheesman - General Manager Corporate Services**Author:** Kisane Ramm - Risk Management Officer

SUMMARY

The quarterly risk register updates, as at 30 January 2015, are presented for Council's consideration.

10:17AM Councillor Belz left the meeting.

COUNCIL RESOLUTION

THAT the quarterly updates of the risk registers, as at 30 January 2015, as presented in the attachments to this report be adopted.

Moved by: Councillor Smith**Seconded by:** Councillor Rutherford**MOTION CARRIED**

11.5 BUILDINGS ASSET MANAGEMENT PLAN

File No: 1392
Attachments: 1. Facilities AMP Final
Authorising Officer: Ross Cheesman - General Manager Corporate Services
Author: Alicia Cutler - Manager Finance

SUMMARY

Manager Finance presenting the Buildings Asset Management Plan for Council review and adoption.

11:05AM Councillor Schwarten left the meeting.
11:08AM Councillor Schwarten returned to the meeting.

COUNCIL RESOLUTION

THAT the matter be referred to the next Performance and Service Committee meeting on 24 March 2015.

Moved by: Mayor Strelow
Seconded by: Councillor Smith
MOTION CARRIED

12 STRATEGIC REPORTS

Nil

13 NOTICES OF MOTION

Nil

14 QUESTIONS ON NOTICE

Nil

15 URGENT BUSINESS\QUESTIONS

15.1 TROPICAL CYCLONE MARCIA UPDATE

File No: 8532

Responsible Officer: Evan Pardon – Chief Executive Officer

11:48AM Councillor Swadling left the meeting.

11:48AM Councillor Swadling returned to the meeting.

COUNCIL RESOLUTION

THAT Council authorise the Chief Executive Officer to undertake necessary works to watercourses and catchments to reduce the risk to public infrastructure and private property from potential damage and flooding. These works are generally limited to areas under the control of the State and Council.

Moved by: Mayor Strelow

Seconded by: Councillor Schwarten

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 ECONOMIC DEVELOPMENT

File No: 8355

Attachments:

1. **Minutes of cattle transport meeting held on 10 December 2014**
2. **Agenda of defence meeting held on 16 January 2015**

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Rick Palmer - Manager Economic Development

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

This report summarises the work undertaken by Manager Economic Development Rick Palmer and Senior Resources Advisor Jane Whyte as at 2 March 2015.

12:02PM Councillor Belz returned to the meeting.

COUNCIL RESOLUTION

THAT Council receives the Economic Development report.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

17 CLOSURE OF MEETING

There being no further business the meeting closed at 12:06pm.

SIGNATURE

CHAIRPERSON

DATE