



# **SPECIAL MEETING**

## **MINUTES**

**15 APRIL 2024**

These minutes are due to be confirmed at the next  
Ordinary Council meeting on 23 April 2024.

---

## TABLE OF CONTENTS

---

ITEM	SUBJECT	PAGE NO
1	OPENING.....	2
2	PRESENT .....	2
3	APOLOGIES AND LEAVE OF ABSENCE .....	2
4	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA .....	2
5	CLOSED SESSION .....	3
6.1	2024/2025 BUDGET CONSIDERATIONS AND ASSUMPTIONS	
6	CONFIDENTIAL REPORTS.....	1
6.1	2024/2025 BUDGET CONSIDERATIONS AND ASSUMPTIONS .....	1
7	OFFICERS' REPORTS .....	3
7.1	DRAFT 2024-2025 OPERATIONAL PLAN .....	3
8	CLOSURE OF MEETING.....	4

**REPORT OF THE SPECIAL MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON MONDAY, 15 APRIL 2024 COMMENCING AT 9:00AM**

## **1 OPENING**

### **1.1 Acknowledgement of Country**

Mayor, Councillors and Officers observed a minute's silence in honour of the victims of the tragic circumstances that occurred over the weekend at Bondi Junction. Our thoughts and prayers are with the families, relatives and friends of those victims.

## **2 PRESENT**

### Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor N K Fisher  
Councillor G D Mathers  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor

### In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy Chief Executive Officer  
Ms A Cutler – General Manager Community Services  
Mr P Kofod – General Manager Regional Services  
Mr A Russell – Executive Manager Advance Rockhampton  
Ms M Taylor – Chief Financial Officer  
Mr J Kann – Manager Office of the Mayor  
Mr D Morrison – Manager Workforce and Governance  
Ms E Brodel – Coordinator Communications and Engagement (via video-link)  
Ms L Leeder – Senior Committee Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

## **4 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 5 CLOSED SESSION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

#### 6.1 2024/2025 Budget Considerations and Assumptions

In accordance with section 254J(3)(c) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the local government's budget.

Moved by: Mayor Williams  
Seconded by: Councillor Wickerson

**MOTION CARRIED UNANIMOUSLY**

### COUNCIL RESOLUTION

9:03AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Mayor Williams  
Seconded by: Councillor Wickerson

**MOTION CARRIED**

### COUNCIL RESOLUTION

10:40AM

THAT pursuant to s5.12 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Mayor Williams  
Seconded by: Councillor Fisher

**MOTION CARRIED**

## 6 CONFIDENTIAL REPORTS

### 6.1 2024/2025 BUDGET CONSIDERATIONS AND ASSUMPTIONS

**File No:** 8785  
**Authorising Officer:** Ross Cheesman - Acting Chief Executive Officer  
**Author:** Marnie Taylor - Chief Financial Officer

In accordance with section 254J(3)(c) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the local government's budget.

---

#### SUMMARY

*This report provides an introduction to the formation and progress of the 2024/2025 Budget.*

#### COUNCIL RESOLUTION

THAT Council considers the information contained in the report to work towards a sound budgetary position for 2024/2025 and beyond.

**Moved by:** Mayor Williams  
**Seconded by:** Councillor Taylor  
**MOTION CARRIED UNANIMOUSLY**

***Meeting Adjourned*****COUNCIL RESOLUTION**

10:42AM

THAT the meeting be adjourned until 11:00am.

**Moved by:** Mayor Williams  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED*****Meeting Resumed*****COUNCIL RESOLUTION**

10:58AM

THAT the meeting be resumed.

**Moved by:** Mayor Williams  
**Seconded by:** Councillor Mathers

**MOTION CARRIED UNANIMOUSLY**

## Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor N K Fisher  
Councillor G D Mathers  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor

## In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – Deputy Chief Executive Officer  
Ms A Cutler – General Manager Community Services  
Mr P Kofod – General Manager Regional Services  
Mr A Russell – Executive Manager Advance Rockhampton  
Ms M Taylor – Chief Financial Officer  
Mr J Kann – Manager Office of the Mayor  
Mr D Morrison – Manager Workforce and Governance  
Ms E Brodel – Coordinator Communications and Engagement (via video-link)  
Ms S Jennings – Coordinator Legal and Governance  
Ms J Delaney – Governance Officer  
Ms L Leeder – Senior Committee Support Officer

---

## 7 OFFICERS' REPORTS

### 7.1 DRAFT 2024-2025 OPERATIONAL PLAN

**File No:** 8320  
**Authorising Officer:** Damon Morrison - Manager Workforce and Governance  
Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Shannon Jennings - Coordinator Legal and Governance

---

#### SUMMARY

*Draft Operational Plan actions and targets for the financial year 2024-25 are presented for Councillor discussion.*

#### COUNCIL RESOLUTION

THAT Council considers the draft Operational Plan actions and targets to work towards a final Operational Plan for 2024-2025 which will be adopted in conjunction with Council's budget.

**Moved by:** Mayor Williams  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED UNANIMOUSLY**

**8 CLOSURE OF MEETING**

There being no further business the meeting closed at 11:51am.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE

UNCONFIRMED