



ORDINARY MEETING

MINUTES

9 APRIL 2024

These minutes are due to be confirmed at the next
Ordinary Council meeting on 23 April 2024.

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UNCONFIRMED

**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 9 APRIL 2024 COMMENCING AT 9:00AM**

1 OPENING

- 1.1 Acknowledgement of Country
- 1.2 Opening Prayer delivered by Bishop Michael McCarthy from Catholic Diocese of Rockhampton

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor N K Fisher
Councillor G D Mathers
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Ms A Cutler – General Manager Community Services
Mr A Russell – Executive Manager Advance Rockhampton
Ms M Taylor – Chief Financial Officer
Mr J Kann – Manager Office of the Mayor
Mr D Morrison – Manager Workforce and Governance (via video-link)
Mr W Clark – Economic Development Manager
Ms E Brodel – Coordinator Communications and Engagement
Ms L Leeder – Senior Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Nil

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting of 5 March 2024 be confirmed.

Moved by: Councillor Wickerson

Seconded by: Councillor Fisher

MOTION CARRIED UNANIMOUSLY

COUNCIL RESOLUTION

THAT the minutes of the Post-Election Statutory Council Meeting of 27 March 2024 be confirmed.

Moved by: Councillor Mathers

Seconded by: Councillor Fisher

MOTION CARRIED UNANIMOUSLY

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 SPONSORSHIP OPPORTUNITY - CAPRICORNIA COMBINED SCHOOLS INDUSTRY BREAKFAST

File No: 2440
Authorising Officer: Angus Russell
Author: Wade Clark - Economic Development Manager

SUMMARY

The inaugural Capricornia Combined Schools Industry Breakfast has been developed to assist engagement between the region's high schools and local industry with an emphasis on discussing skill requirements and employment pathways. A sponsorship proposal has been put to Advance Rockhampton which will assist in funding the engagement whilst providing the Council a platform to speak at the event and address an action from the Rockhampton Region Economic Action Plan (2023-2028).

COUNCIL RESOLUTION

THAT Council sponsors the Capricornia Combined Schools Industry Breakfast to be held on 29 May, 2024 for \$5,000 inclusive of GST.

Moved by: Mayor Williams
Seconded by: Councillor Rutherford
MOTION CARRIED UNANIMOUSLY

11.2 SPONSORSHIP OPPORTUNITY BOWEN BASIN MINING CLUB SEPTEMBER 2024 LUNCHEON IN ROCKHAMPTON

File No: 8444
Authorising Officer: Angus Russell - Executive Manager Advance Rockhampton
Author: Wade Clark - Economic Development Manager

SUMMARY

Rockhampton Regional Council through Advance Rockhampton has the opportunity to sponsor the annual Bowen Basin Mining Club (BBMC) luncheon to be held in Rockhampton on 5 September 2024. This sponsorship provides a key engagement platform with the resources industry including the mining equipment, technology and services sector.

COUNCIL RESOLUTION

THAT Council sponsor the Bowen Basin Mining Club Luncheon in Rockhampton on 5 September 2024 for \$5,000 (excl. GST).

Moved by: Councillor Latcham
Seconded by: Councillor Fisher

MOTION CARRIED UNANIMOUSLY

11.3 RENAMING BLACK GIN CREEK ROAD

File No: 394
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Emma Brodel - Coordinator Communications and Engagement

SUMMARY

The purpose of this report is to provide the consultation outcome of a targeted community engagement undertaken in October 2023 and early 2024 to rename Black Gin Creek Road in Alton Downs and to provide a recommendation in relation to the new road name.

COUNCIL RESOLUTION

THAT Council rename 'Black Gin Creek Road' to 'Gum Tree Creek Road'.

Moved by: Councillor Rutherford

Seconded by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

11.4 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 29 FEBRUARY 2024

File No: 8148
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Marnie Taylor - Chief Financial Officer

SUMMARY

The Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 29 February 2024.

COUNCIL RESOLUTION

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 29 February 2024 be received.

Moved by: Mayor Williams
Seconded by: Councillor Taylor

MOTION CARRIED UNANIMOUSLY

11.5 COUNCILLOR PORTFOLIO POLICY

File No: 10072
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

This report presents the draft Councillor Portfolio Policy for Council's consideration. A recommended Portfolio structure and Portfolio Councillors are included within the policy.

COUNCIL RESOLUTION

THAT Council adopt the Councillor Portfolio Policy as attached to the report.

Moved by: Councillor Oram
Seconded by: Councillor Wickerson
MOTION CARRIED UNANIMOUSLY

11.6 COUNCIL COMMITTEES

File No: 10072
Authorising Officer: Ross Cheesman - Acting Chief Executive Officer
Author: Ross Cheesman - Acting Chief Executive Officer

SUMMARY

The purpose of this report is to present for Council's consideration, the affirmation of the Committees utilised in the previous term of Council. If approved, this will be included in the draft Capital Project Framework Policy which will be presented to Council at a later date.

COUNCIL RESOLUTION

THAT pursuant to Chapter 8, Part 2 Div 2 of the *Local Government Regulation 2012*:

1. Council affirm the following Committee structure:

Committee	Members	Chairperson
Communities	All Councillors	Mayor
Infrastructure	All Councillors	Mayor

2. The Terms of Reference for each Committee, as attached to the report, be approved.

Moved by: Mayor Williams
Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

11.7 APPOINTMENT OF REPRESENTATIVES OF COUNCIL TO EXTERNAL ORGANISATIONS

File No: 10072
Authorising Officer: Ross Cheesman - Acting Chief Executive Officer
Author: Ross Cheesman - Acting Chief Executive Officer

SUMMARY

The Chief Executive Officer is seeking nominations to represent Rockhampton Regional Council on external organisations.

COUNCIL RESOLUTION

THAT Council appoint members to represent Rockhampton Regional Council on organisations, associations or bodies as below:

Organisation	Council Representative
Rockhampton Museum of Art Philanthropy Board	Councillor Wickerson
Australian Local Government Women's Association	Councillor Taylor
CQ Airport Group	Councillor Fisher
Capricorn Pest Management Group	Councillor Mathers
Fitzroy Basin Association	Councillor Oram
Fitzroy Partnership for River Health	Councillor Oram
Fitzroy River Restocking Group	Councillor Oram
Floodplain Management Australia	Councillor Taylor
Leichhardt Way/Drive Inland Promotions Association	Councillor Taylor
Local Disaster Management Group	Mayor Williams Councillor Wickerson
Regional Arts Development Fund Committee	Councillor Wickerson
Rockhampton Regional Roads and Transport Group	Councillor Taylor

Moved by: Councillor Wickerson

Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

SUSPENSION OF STANDING ORDERS

9:41AM

THAT pursuant to s7.8 Council Meeting Procedures the provisions of the Rockhampton Regional Council Meeting Procedures be suspended to allow adequate time for informal discussion on Item 11.7 – Appointment of Representatives of Council to External Organisations prior to entering into formal debate.

Moved by: Councillor Fisher

Seconded by: Mayor Williams

MOTION CARRIED

RESUMPTION OF STANDING ORDERS

10:16AM

THAT pursuant to s7.8 Council Meeting Procedures the provisions of the Rockhampton Regional Council Meeting Procedures be resumed.

Moved by: Mayor Williams

Seconded by: Councillor Mathers

MOTION CARRIED UNANIMOUSLY

COUNCIL RESOLUTION

THAT Council appoint Councillor Shane Latcham to represent Rockhampton Regional Council on the Local Authority Waste Management Action Committee.

Moved by: Councillor Mathers

Seconded by: Councillor Wickerson

MOTION CARRIED

11.8 APPOINTMENTS TO COUNCIL'S AUDIT AND BUSINESS IMPROVEMENT COMMITTEE

File No: 3012
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

This report seeks the appointment of two (2) Councillors to Council's Audit and Business Improvement Committee.

COUNCIL RESOLUTION

THAT Councillor Shane Latcham and Councillor Grant Mathers be appointed to Council's Audit and Business Improvement Committee.

Moved by: Councillor Latcham

Seconded by: Councillor Taylor

MOTION CARRIED UNANIMOUSLY

11.9 EXPENSES REIMBURSEMENT AND PROVISION OF FACILITIES FOR MAYOR AND COUNCILLORS POLICY

File No: 11979
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

Each new term of Council considers the Expenses Reimbursement and Provision of Facilities for Mayor and Councillors Policy. This Policy and associated process is a requirement of the Local Government Regulation 2012.

COUNCIL RESOLUTION

THAT Council:

1. adopts the amended Expenses Reimbursement and Provision of Facilities for Mayor and Councillors Policy as attached to the report, with the following additional amendments:
 - a) The Deputy Mayor is also excluded from the approval provisions outside of the CQROC local government areas in s5.1.3 of this policy;
 - b) Councillor vehicle is provided up to Council's fleet purchase price of \$47,000 (exclusive of GST...) in s5.3.2.1 of this policy;
 - c) The Deputy Mayor is provided with office space in Rockhampton City Hall in s5.3.1.1 of this policy; and
2. approves a review date of the Expenses Reimbursement and Provision of Facilities for Mayor and Councillors Policy of April 2028.

Moved by: Mayor Williams
Seconded by: Councillor Latcham
MOTION CARRIED UNANIMOUSLY

12 NOTICES OF MOTION

12.1 NOTICE OF MOTION - COUNCILLOR NEIL FISHER - TRAVEL TO BOWEN BASIN MINING CLUB LUNCHEON

File No: 10072
Responsible Officer: Nicole Semfel - Executive Assistant to the Mayor
Justin Kann - Manager Office of the Mayor
Evan Pardon - Chief Executive Officer

SUMMARY

Councillor Neil Fisher has indicated his intention to move a Notice of Motion at the next Ordinary Meeting scheduled for Tuesday 9 April 2024 regarding travel to Mackay on 21 March 2024.

COUNCIL RESOLUTION

THAT Councillor Neil Fisher be granted retrospective approval to attend the Bowen Basin Mining Club Luncheon in Mackay on Thursday 21 March 2024.

Moved by: Mayor Williams
Seconded by: Councillor Wickerson
MOTION CARRIED

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS\QUESTIONS

14.1 MAYOR'S CUP

File No: 12534

Responsible Officer: Mr J Kann – Manager Office of the Mayor

SUMMARY

Request for sponsorship has been received for the Mayor's Cup during the Capricornia Yearling Sales carnival in 2024. The Mayor's Cup is an established event and important fixture in the Central Queensland racing calendar.

COUNCIL RESOLUTION

THAT Council continue to provide a contribution of \$10,000.00 to the Rockhampton Jockey Club Inc to assist in the running of the Mayor's Cup at the Capricornia Yearling Sales carnival in 2024 and retrospective approval be granted for the event held on Saturday 6 April 2024.

Moved by: Councillor Wickerson

Seconded by: Councillor Oram

MOTION CARRIED UNANIMOUSLY

15 CLOSURE OF MEETING

There being no further business the meeting closed at 10:28am.

SIGNATURE

CHAIRPERSON

DATE

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