



ORDINARY MEETING

AGENDA

9 MAY 2023

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 9 May 2023 commencing at 9:00am for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. Pe", is positioned above the printed name of the Chief Executive Officer.

CHIEF EXECUTIVE OFFICER
4 May 2023

Next Meeting Date: 23.05.23

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

- 1.1 Acknowledgement of Country
- 1.2 Opening Prayer

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor S Latcham
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D Kirkland
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting held 27 April 2023

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS

10.1 COUNCILLOR DISCRETIONARY FUND APPLICATION - MOUNT MORGAN PROMOTION AND DEVELOPMENT INC

File No: 8295
Attachments: 1. MMPAD CBD Project Scope of Works [↓](#)
Authorising Officer: Justin Kann - Manager Office of the Mayor
Evan Pardon - Chief Executive Officer
Author: Nicole Semfel - Executive Support Officer

SUMMARY

Mayor Tony Williams, Councillor Cherie Rutherford, Councillor Donna Kirkland, Councillor Grant Mathers and Councillor Drew Wickerson are requesting approval for a donation of \$5,000 from their Councillor Discretionary Funds to the Mount Morgan Promotion and Development Inc. (MMPAD).

OFFICER'S RECOMMENDATION

THAT Council approves the allocation of \$1,000 from Mayor Tony Williams, \$2,000 from Councillor Cherie Rutherford, \$1,200 from Councillor Donna Kirkland, \$300 from Councillor Grant Mathers and \$500 from Councillor Drew Wickerson's Councillor Discretionary Fund to the Mount Morgan Promotion and Development Inc. towards their "Mount Morgan CBD - Links to its historic past" project.

BACKGROUND

MMPAD applied for \$20,000 in funding through the Federal Government's Stronger Communities Program for their "Mount Morgan CBD - Links to its historic past" project.

The project will be a creative, self-guided tour of Mount Morgan's CBD showcasing the town's fascinating history. The grant will assist in covering the costs of plaques, signage and production of videos used for the tour. They were successful in obtaining \$12,000 in funding through the grant. They have applied for \$5,000 in Councillor Discretionary Funding to cover some of the shortfall in funding for this project.

COUNCILLOR DISCRETIONARY FUND APPLICATION - MOUNT MORGAN PROMOTION AND DEVELOPMENT INC

MMPAD CBD Project Scope of Works

Meeting Date: 9 May 2023

Attachment No: 1



MOUNT MORGAN PROMOTION AND DEVELOPMENT INC

"Mount Morgan CBD - Links to its historic past project"

SCOPE OF WORK

"Mount Morgan CBD – Links to its historic past" project includes research, creative production and minor capital works activities. This project contributes to Mount Morgan's development as a vibrant and viable community.

The finished project will be a creative, self-guided tour of Mount Morgan's CBD showcasing the town's fascinating commercial community's history.

Initially a short video (approximately 2 minutes) will be produced. This video will provide an overview of the project and will capture and entwine present images with historical photos and information of Mount Morgan's CBD. This will be used as a marketing tool to be shared throughout community and tourism stakeholders throughout the region and Queensland. Following the promotional activity, the video will be edited and transferred to the main QR post at the time of commissioning.

The project involves researching and obtaining historical images and information of the Mount Morgan businesses that will be used in the development of five mini-productions of up to 1.5 minutes each that will be accessible by townspeople and visitors alike through using the QR Codes.

These QR codes will appear on interpretive signs strategically placed throughout the CBD area, allowing visitors to stop and follow the path created by the signage.

Each QR-coded sign will have a professionally developed video and photographic montage and accompanying narrations of the businesses in a specific area of the CBD and the historical genesis at each location.

Mount Morgan Promotion and Development Inc [MMPAD] will use the researched history of the Mount Morgan businesses on plaques to be located at business houses in Morgan Street thereby preserving and showcasing the CBD's historic past. Some of the existing business houses have had multiple owners and multiple functions – for example a jewellers may have later become a café or grocery store.

The generational development of the businesses will be engraved on a plaque and these plaques will be installed into the footpath outside the business premises to which it relates.

Notes:

The interpretive sign will be similar of similar design to the existing interpretive signage installed as part of the Morgan Street upgrade by the Rockhampton Regional Council.

This grant will assist in covering the costs of:

- Plaque purchase
- Signage purchase and development
- Production of the QR-coded signage and accompanying videos.

Mount Morgan's remarkable history and mining heritage has always been at the forefront of the town's tourism. However, aspects of the tourism collateral have eroded over the last 20 years as illustrated below.



- The demise of Mount Morgan Experience [MMEL] and cessation of the Steam Train Experience in 2004. Subsequently, no rollingstock and track maintenance has occurred since.
- The suspension bridge collapse in 2010.
- The closure of access to the Fireclay Caverns with its paleontological significant dinosaur footprints in 2011
- The extensive damage to the curved timber rail bridge in 2014 - which proved too costly to repair resulting in limited future rail operation activities.
- Public access to the historic Mount Morgan Gold Mine ceased in 2018 due to the closure of the Mine Tours and further future access denied.
- There has also been a deterioration of historic sites due to age and insufficient maintenance funding and increasing costs.

In 2018, there was a major Morgan Street (CBD) upgrade which retained historic iconic displays in the traffic island in the centre of Morgan Street between and Central and East Streets.

In 2019, Rockhampton Regional Council held a Roundtable Meeting which led to the formation an Advancing Mount Morgan Strategy. From the many items contained in the strategy some completed, and some have not.

This project provides a continuation of the preservation of the town's heritage through linking today's CBD with its history and backing up the Advancing Mount Morgan Strategy through supporting the sustainability of the business community.

Mount Morgan Promotion and Development Inc has been working on promoting and developing the town's tourism projects and initiatives since its formation in 2006. These projects have been developed with community, tourism, and government stakeholders.

Since been taking on the Mount Morgan Railway Complex under contract to Council MMPAD has, where possible initiated projects that will improve the visitor experience. These include:

- Achieved and maintained accreditation of the Visitor Information Centre
- Taking on the Driver Reviver stopover.
- Development of the platform and railmotor soundscape.
- Developed a Driver Reviver area.
- Prepared the Steam Locomotive for a static display.

In line with MMPAD's social and economic objectives towards the sustainability of Mount Morgan's tourism and business sectors, this project also reinforces the tourism initiatives outlined in the Advancing Mount Morgan strategy.

In brief the outcomes of this project will

- Social development creating community civic pride.
- Preserves the town's history.
- Value-adds to Mount Morgan's tourism and visitor experience.
- Increases sustainability for the CBD business community.



BUDGET

Expenditure

Plaque Production	\$2062.50
Production Component	\$12,000.00
Signs	\$9936.00
Administration/Miscellaneous	\$2500.00
TOTAL	\$26498.50

Income

Stronger Communities	\$12,000.00
Administration In-Kind	\$2500.00
Shortfall	\$8000.00
Cash In-Kind	\$3998.50
Total	\$26598.50

MMPAD applied for \$20,000 in funding through the Federal Government's Stronger Communities Program. This was done through an EOI process, with the maximum funding of \$20,000 possible. MMPAD was granted \$12,000, a shortfall of \$8,000.

MMPAD is committed to developing this project and will make up any shortfall. There is already a commitment of \$3998.50 from MMPAD as well as \$2500 of in-kind works. If funding can not be received from other sources, the commitment will be \$12,000.

MMPAD will engage:

- Rockhampton Trophy Centre for the production of the plaques;
- Busby Films for the production aspects of the project (this is the same company contracted by Heritage Minerals for the documentary production – so quality and consistency of product will be guaranteed) and
- Danthonia Designs will be contracted for the production of the signage (this is the same company Council used for the production of signage for the redevelopment of Morgan Street.

11 OFFICERS' REPORTS

11.1 2023 POP-UP POLO - SPONSORSHIP PROPOSAL

File No: 6097
Attachments: Nil
Authorising Officer: Zac Garven - Acting Executive Manager Advance Rockhampton
Author: Eileen Brown - Events Coordinator

SUMMARY

Council have received correspondence requesting sponsorship of the 'Pop-Up Polo Rockhampton 2023 Event'. The event will be held on Saturday June 3. This is the fifth year of the event being held in Rockhampton.

OFFICER'S RECOMMENDATION

THAT Council sponsors the 2023 'Pop-Up Polo Rockhampton' event to be held on Saturday 3 June 2023 and agree to:

1. Provide sponsorship contribution to the value of \$10,000 (plus GST) cash; and
2. Provide in-kind support to the value of \$5,000 (plus GST) for the provision of waste bins and the removal and re-installation of goal posts on the field.

COMMENTARY

This will be the fifth year for Pop-Up Polo Rockhampton. Pop-Up Polo enjoyed a successful inaugural event in 2018 with an attendance of over 3,500. In 2022 over 33.5% of attendees were from outside the region. Pop-up Polo Rockhampton is run by Events Queensland in conjunction with the support and event management of Urban Polo Australia.

BACKGROUND

Rockhampton Regional Council sponsored Pop-Up Polo in its inaugural year 2018 to the value of \$10,000 cash (plus GST) and in-kind of \$30,000. In 2019 in-kind ground works to the value of \$10,000 was paid for by Advance Rockhampton and additional in-kind marketing support. In 2021 and 2022 Advance Rockhampton paid \$10,000 cash (plus GST) as well as in-kind assistance with provision of waste bins, as well as post removal and re-installation, and branded fence scrim up to the value of \$5,000 (+GST).

PREVIOUS DECISIONS

Council has previously sponsored 'Pop-up Polo Rockhampton' and provided sponsorship contribution to the value of \$10,000 (plus GST) cash and in-kind support (up to \$5,000).

BUDGET IMPLICATIONS

It is proposed that Council sponsors the 2023 event by providing sponsorship contribution to the value of \$10,000 (plus GST) cash, and in-kind support up to \$5,000 (plus GST) for the provision of waste bins and the removal and re-installation of goal posts on the field.

The budget for this sponsorship will be accommodated for in the current operational budget of Advance Rockhampton.

LEGISLATIVE CONTEXT

Not applicable.

LEGAL IMPLICATIONS

No legal implications.

STAFFING IMPLICATIONS

No staffing implications.

CORPORATE/OPERATIONAL PLAN

3.3.2.1 Develop a diverse events calendar that supports liveability and visitability within the Region.

CONCLUSION

Given the positive economic and community benefits the Pop-Up Polo event delivers to the Rockhampton Region, it is recommended that Council supports the opportunity to sponsor the Pop-Up Polo Rockhampton 2023 event.

11.2 2023 CAPRICORN FOOD AND WINE FESTIVAL SPONSORSHIP

File No: 6097
Attachments: Nil
Authorising Officer: Zac Garven - Acting Executive Manager Advance Rockhampton
Author: Eileen Brown - Events Coordinator

SUMMARY

Council have received correspondence regarding the opportunity to continue their support of this regional event in its 11th year and sponsor the '2023 Capricorn Food and Wine Festival' that is proposed to run from 7 – 11 September 2023.

OFFICER'S RECOMMENDATION

THAT Council sponsors the '2023 Capricorn Food and Wine Festival' and agree to provide sponsorship to the value of \$20,000.00 (plus GST) cash support.

COMMENTARY

Council has received a Sponsorship Commitment request from Capricorn Food and Wine Festival for the September 2023 event. This annual event will bring the Riverside alive and will be delivered on 7 September – 11 September 2023.

BACKGROUND

Capricorn Food and Wine Festival is a significant event on the regions event calendar and has attributed a total visitor spend of \$605,000 directly from the event in 2022. The event also generates a direct increase of employment equivalent to 4.5 annual jobs across industry sectors.

In 2022 the Capricorn Food and Wine Festival event resulted in:

- 4,255 Total attendance
- 80 Exhibitors
- 30 Entertainers/ Chefs
- 65 Staff/ Volunteers
- Over 20% of attendees were outside of the LGA.

Survey feedback affirmed that on average 93.7% of attendees:

- Agreed the event added to the appeal of the Rockhampton Region
- Feel proud of the event
- Agreed that Rockhampton Region is a great location for the event
- Would recommend the event to others

PREVIOUS DECISIONS

Sponsorship has been endorsed by Council in previous years.

BUDGET IMPLICATIONS

This sponsorship cash amount (\$20,000.00) is already included in the Advance Rockhampton Event Operational Budget for 2023/24.

LEGISLATIVE CONTEXT

NIL

LEGAL IMPLICATIONS

NIL

STAFFING IMPLICATIONS

N/A

RISK ASSESSMENT

N/A

CORPORATE/OPERATIONAL PLAN

3.3.2.1: Develop a diverse events calendar that supports liveability and visitability within the Region.

Commitment to the recently endorsed Rockhampton Region Economic Action Plan 2023 – 2028

P3: Regional Promotion and Major Events

CONCLUSION

The financial commitment for the Capricorn Food and Wine Festival is to ensure the continued success of the event on Quay Street and Riverfront Precinct.

11.3 2023 ROCKHAMPTON AGRICULTURAL SHOW COMMITTEE CHAIR

File No: 14298
Attachments: Nil
Authorising Officer: Zac Garven - Acting Executive Manager Advance Rockhampton
Author: Eileen Brown - Events Coordinator

SUMMARY

This report outlines the proposed replacement for the Rockhampton Agricultural Show Committee Chair position for the 2023 Show.

OFFICER'S RECOMMENDATION

THAT in the absence of Greg Bowden as the Committee Chair that Zac Garven (Acting Executive Manager Advance Rockhampton) take on this responsibility.

COMMENTARY

Being the 150th year for the Rockhampton Agricultural Show it is important to establish a Management Committee with a diverse skillset.

The Committee Chair role was nominated to the Executive Manager of Advance Rockhampton and to keep in alignment with the attributes and direction that the Committee has taken it is recommended that this position stay with this role.

The Executive Manager role at Advance Rockhampton currently has Zac Garven acting in this position.

BACKGROUND

The 2023 Rockhampton Agricultural Show Committee has been a beneficial aspect in facilitating and overseeing the planning and decision-making stages for the Rockhampton Agricultural Show in previous years and will be beneficial to the planning and decision making for the 150th Show in 2023.

Rockhampton Regional Council made a commitment to assume management of the Rockhampton Agricultural Show for a five-year period commencing in 2019.

PREVIOUS DECISIONS

Council resolved as follows on 22 November 2022:

THAT Council approve the 2023 Rockhampton Agricultural Show Committee as follows:

- *Greg Bowden, Executive Manager – Advance Rockhampton (Chair)*
- *Councillor Ellen Smith*
- *Councillor Grant Mathers*
- *Peter Curtis*
- *Wendy Cole*
- *Ian Lovegrove*
- *Sharnie Friske*
- *Eileen Brown, Events Coordinator, Advance Rockhampton*

BUDGET IMPLICATIONS

No budget implications in the allocation of this role in the 2023 Rockhampton Agricultural Show Committee.

LEGISLATIVE CONTEXT

Nil

LEGAL IMPLICATIONS

Nil

STAFFING IMPLICATIONS

Nil

RISK ASSESSMENT

Nil

CORPORATE/OPERATIONAL PLAN

3.3.2 We design places and deliver events that encourage visitors to come and stay.

3.3.2.1 Develop a diverse events calendar that supports liveability and visitability within the Region

CONCLUSION

The Rockhampton Show is an event that comprises many stakeholders and many different moving parts, and the Committee will play an essential role in the review of concepts, changes or discrepancies that are brought up in relation to the Sections, Programming and Event logistics.

The 2023 Rockhampton Agricultural Show Committee Chair replacement should be of similar attributes and standing to ensure the direction and momentum of the current committee is upheld.

To keep the diversity of this committee intact the Chair role should continue to sit with the Acting Executive Manager of Advance Rockhampton for the remainder of the duration of the 2023 Rockhampton Agricultural Show Committee.

11.4 DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR EXTRACTIVE INDUSTRY (444,000TPA)

File No: D/163-2021

Attachments:

1. Site Layout Plan [↓](#)
2. Locality Plan [↓](#)

Authorising Officer: Amanda O'Mara - Coordinator Development Assessment
Doug Scott - Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services

Author: Brendan Standen - Principal Planning Officer

SUMMARY

Development Application Number: D/163-2021

Applicant: Amcor Quarries & Concrete Pty Ltd

Real Property Address: Lot 1 on RP616642 and Lot 44 on SP140243

Common Property Address: 294 Hume Road, Kabra and 397 Power Station Road, Stanwell

Area of Site: 1,440.5 hectares

Planning Scheme: Rockhampton Region Planning Scheme 2015 (version 2.2)

Planning Scheme Zone: Lot 1 – Rural Zone
Lot 44 – Special Industry and Rural Zone

Planning Scheme Overlays: Biodiversity Areas Overlay;
Bushfire Hazard Overlay;
Flood Hazard Overlay;
Heritage Place Overlay;
Special Management Area Overlay; and
Steep Land Overlay.

Existing Development: Lot 1 – Extractive Industry
Lot 44 – Special Industry

Approval Sought: Development Permit for Material Change of Use for Extractive Industry

Level of Assessment: Impact Assessable

Submissions: One (1)

Referral Agency: Department of State Development, Infrastructure, Local Government and Planning (State Assessment and Referral Agency Department) and PowerLink

OFFICER'S RECOMMENDATION

RECOMMENDATION A

THAT in relation to the application for a Development Permit for Material Change of Use for Extractive Industry (444,000tpa), made by Amcor Quarries & Concrete Pty Ltd, located at 294 Hume Road, Kabra and 397 Power Station Road, Stanwell, described as Lot 1 on RP616642 and Lot 44 on SP140243, Council resolves to provide the following reasons for its decision:

STATEMENT OF REASONS

Description of the development	Material Change of Use for Extractive Industry (444,000 tonnes per annum)	
Reasons for Decision	<p>a) Assessment of the development against the relevant zone purpose, planning scheme codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity; and</p> <p>b) On balance, the application should be approved because the circumstances favour Council exercising its discretion to approve the application even though the development does not comply with an aspect of the assessment benchmarks.</p>	
Assessment Benchmarks	<p>The development was assessed against the following assessment benchmarks:</p> <ul style="list-style-type: none"> • Strategic Framework; • Special Industry Zone Code; • Rural Zone Code; • Extractive Industry Code; • Access, Parking and Transport Code; • Landscape Code; • Stormwater Management Code; • Waste Management Code; • Water and Sewer Code; • Biodiversity Overlay Code; and • Steep Land Overlay Code. 	
Compliance with assessment benchmarks	The development was assessed against all of the assessment benchmarks listed above and complies with all of these with the exceptions listed below.	
	Assessment Benchmark	Reasons for the approval despite non-compliance with benchmark
	Extractive Industry Code	<p>PO3</p> <p>The development does not comply with AO3.1 as blasting operations will occur on Saturdays.</p> <p>Despite this, the development, is sufficiently buffered from any sensitive land uses and other development. The nearest development to the quarry pit is a special industry activity (Stanwell Power Station) approximately 2,700 metres (m) to the north-west. The nearest sensitive receiver is approximately 3,500m to the north-east. The development is also surrounded by established dense vegetation in all directions for at least ~1,600m.</p> <p>In addition, a Site Based Management Plan (SBMP) that forms part of the approved documents includes a Blasting Management Plan, which seeks to ensure blasting will occur in a way that protects the values of the acoustic environment. This includes, among other things, ensuring blasting is only undertaken between 9am and 1pm (on</p>

	<p>Saturdays) and by suitably qualified people. Blasting is also separately regulated by the Department of Environment and Science (DES) through the Environmental Authority.</p> <p>Therefore, the development is considered to comply with PO3 as it ensures that noise impacts are minimised on the surrounding area.</p> <p>PO4</p> <p>The development does not comply with AO4.1 as not all existing internal access roads that will be relied on are sealed. Approximately 1,500m of the internal access road, starting from Power Station Road, is sealed. The remaining ~1,700m of the internal access road to the quarry pit is gravel.</p> <p>Despite this, the development, including the unsealed internal access road, is sufficiently buffered from sensitive land uses and other development by distance and established vegetation (see response to PO3 above).</p> <p>A Site Based Management Plan that forms part of the approved document includes strategies and mitigation measures to manage dust, including implementation of water trucks, limiting speed limits and vehicle movements when winds are unfavourable.</p> <p>Therefore, the development is considered to comply with PO4 as it minimises dust impacts upon adjoining properties.</p> <p>PO5</p> <p>The development does not comply with AO5.1 as security fencing is not provided for the full length of the perimeter of the site and around the extractive industry stockpiles and operations.</p> <p>Despite this, the quarry pit is significantly setback from Power Station Road (approximately 2,500m) and is surrounded in all directions by established dense vegetation. A lockable gate with signage at the entry of the site provides security. Given the area of the site, it would be unreasonable to require perimeter fencing and fencing of the stockpiles and operation are considered unnecessary given the extensive setback from a public road.</p> <p>Therefore, the development is considered to comply with PO5 as it does not compromise public safety.</p>
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	Bushfire Hazard Overlay Code	<p>PO2</p> <p>The development does not comply with AO2.1.2 as a water tank has not been proposed or conditioned in accordance with the requirements of the Acceptable Outcome.</p> <p>Despite this, quarries by their nature are well equipped to deal with bushfire events. The machinery uses are part of a quarry operation, including earthmoving equipment and water trucks, can be used in a bushfire event. Further, the quarry sump and sediment basins can be used for water supply.</p> <p>Therefore, the development is considered to comply with PO2 as it provides adequate accessible water for fire fighting purposes.</p>
Relevant Matters	Nil	
Matters raised in submissions	Issue	How matter was dealt with
	Suitability of the Power Station Road and internal access road intersection.	<p>The submitter raised concern that Power Station Road and internal access road intersection may be inadequate to cater for the vehicle types, movements and numbers associated with the existing and proposed extractive industry.</p> <p>The minor deficiencies of the access were identified in the Traffic Impact Assessment (TIA) prepared by the Applicant. Conditions of approval have been recommended requiring works to repair and upgrade the existing access in accordance with the recommendations of the TIA and requirements of a Development Permit for Operational Works and the <i>Capricorn Municipal Development Guidelines</i>.</p>
	Suitability of internal access roads.	<p>The submitter raised concern about the suitability of the internal access road within Lot 44 to cater for the vehicle types, movements and numbers associated with the proposed development.</p> <p>The suitability of the internal access road is a matter for the Applicant and no conditions have been recommended requiring upgrades to the existing road. It is noted the submitter (Stanwell) owns Lot 44 and provided landowner consent to the Applicant for the making of the development application. The construction and maintenance of the internal access road is separate matter between Stanwell and the Applicant and is not a matter Council must or may have regard to in the assessment of the development application.</p>
	Potential adverse impacts on Stanwell Nature Refuge	<p>The submitter raised concern the increase in vehicle movements through Lot 44 may adversely impact on the Stanwell Nature Refuge Conservation Area.</p> <p>The existing internal access road will be used and no additional vegetation clearing is proposed within Lot 44.</p>

	Conservation Area.	While the proposal will result in an increase in vehicle movements through Lot 44, the hours of operation are unchanged and it is understood that vehicles travelling through Lot 44 are subject to separate agreements with Stanwell limiting the speed of vehicles to 15 km/h.
	Potential adverse impacts on Stanwell infrastructure, including raw water dam.	<p>The submitter raised concern the use of explosives in the extractive industry operation could compromise the structural integrity of Stanwell's raw water dam on Lot 44. Concern was also raised about increased sediment laden stormwater being discharged to the dam.</p> <p>The use of explosives and associated vibrations is separately regulated by the Department of Environment and Science (DES) as part of the Environmental Authority (EA). It is expected the conditions of the EA will limit the use of explosives to ensure vibrations cannot adversely impact nearby infrastructure. Similarly, conditions of the EA regulate stormwater discharge, which may assist in ensuring sediment laden stormwater is not released to the raw water dam.</p>
Matters prescribed by regulation	<ul style="list-style-type: none"> • The <i>Rockhampton Region Planning Scheme 2015</i> (version 2.2); and • The common material, being the material submitted with the application. 	

RECOMMENDATION B

THAT in relation to the application for a Development Permit for a Material Change of Use for Extractive Industry (444,000tpa), made by Amcor Quarries & Concrete Pty Ltd, located at 294 Hume Road, Kabra and 397 Power Station Road, Stanwell, described as Lot 1 on RP616642 and Lot 44 on SP140243, Council resolves to Approve the application subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The owner, the owner's successors in title, and any occupier of the premises is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by a Compliance Certificate for any operational works required by this development approval:
 - 1.3.1 to Council's satisfaction;
 - 1.3.2 at no cost to Council; and
 - 1.3.3 prior to the commencement of the use,
 unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use, unless otherwise stated.
- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:

- 1.5.1 Reconfiguring a Lot (Access Easement)
- 1.5.2 Operational Works:
 - (i) Access Works
- 1.5.3 Building Works
- 1.5.4 Plumbing and Drainage Works
- 1.6 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.7 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.
- 1.8 All development conditions contained in this development approval about infrastructure under Chapter 4 of the *Planning Act 2016* should be read as being non-trunk infrastructure conditioned under section 145 of the *Planning Act 2016*, unless otherwise stated.
- 1.9 The extractive industry is limited to extracting in a year a maximum of 444,000 tonnes of material.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Prepared by</u>	<u>Date</u>	<u>Reference No.</u>	<u>Version/ Issue</u>
Site and Surrounds	Groundwork Plus	12 August 2020	1662.DRG.009	-
Site Layout Plan	Groundwork Plus	06 October 2020	1662.DRG.015	1
Traffic Impact Assessment Report	McMurtrie Consulting Engineers	26 July 2021	087-20-21	A
Site Based Management Plan	Groundwork Plus	October 2020	2490_610_001	0

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

3.0 ROAD WORKS

- 3.1 A road maintenance levy, being 66.88 cents per tonne, must be paid on a six-monthly basis for the duration of the activity, calculated by the owner or occupier of the premises. Details are to be provided to Council every six months, which includes tonnage hauled from the site over the preceding six-month period and the calculation of the levy payable.

The calculation must be based on the above rate and increased by Consumer Price Index (CPI) as appropriate. The amount shown below is relevant for the September 2022 value and will be calculated in future years adjusted each year by the CPI (All Groups Brisbane).

Note: CPI of September 2022 – 130.2

Note: Total tonnage transported per year must be based on the total sum of materials transported from the site (including extracted material and reprocessed waste material).

4.0 ACCESS WORKS

- 4.1 A Development Permit for Operational Works (access works) must be obtained prior to the commencement of any access works on the development site.
- 4.2 All access works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, *Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access works).
- 4.3 The existing access throat, within the road reserve of Power Station Road, must be repaired in accordance with the Traffic Impact Assessment report (refer to condition 2.1).
- 4.4 The existing sealed widening of the access intersection throat and the northern edge of the Power Station Road fronting the access must be repaired in accordance with the Traffic Impact Assessment report (refer to condition 2.1).
- 4.5 An access easement must be registered over Lot 44 on SP140243, benefiting Lot 1 on RP616642.
- 4.6 Adequate parking must be provided on-site for staff and visitors.

5.0 PLUMBING AND DRAINAGE WORKS

- 5.1 All internal plumbing and drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, *Water Supply (Safety and Reliability) Act 2008*, *Plumbing and Drainage Act 2018*, and Council's Plumbing and Drainage Policies.
- 5.2 On-site water supply for domestic and fire-fighting purposes must be provided and may include the provision of a bore, dams, water storage tanks, water tankers or a combination of each. The water storage must be easily accessible having regard to pedestrian and vehicular access.

Note: Fire-fighting protection, if required, and must be certified by an hydraulic engineer or other suitably qualified person.
- 5.3 Alteration, disconnection or relocation of internal plumbing and sanitary drainage works associated with the existing building must be in accordance with regulated work under the *Plumbing and Drainage Act 2018* and Council's Plumbing and Drainage Policies.
- 5.4 The existing on-site sewerage facilities must be adequate for the proposed development. Should the existing on-site sewerage facilities not be adequate; an upgrade of the system must be provided. The upgrade must be in accordance with the *Queensland Plumbing and Wastewater Code* and Council's Plumbing and Drainage Policies.

Advisory Note: *If the proposal is to use portable toilet facilities for on-site sewerage facilities. All waste from the portable toilet facilities must be disposed at Council's sewage treatment plant by regulated waste disposal contractor. The regulated waste disposal contractor must be licensed and must have an Agreement with Council.*

- 5.5 The on-site sewerage treatment and disposal area must not be located within the existing water course or conflict with the separation distance as detailed with the *Queensland Plumbing and Wastewater Code*.

6.0 STORMWATER WORKS

- 6.1 All stormwater drainage must be discharged such that it does not restrict, impair or change the natural flow of runoff water or cause a nuisance to adjoining properties or infrastructure.

7.0 SITE WORKS

- 7.1 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.

8.0 BUILDING WORKS

- 8.1 Waste storage area/s must be provided in accordance with the approved plans (refer to condition 2.1) and the *Environmental Protection Regulation 2019* and must be:
- 8.1.1 designed and located so as not to cause a nuisance to neighbouring properties; and
 - 8.1.2 of a sufficient size to accommodate commercial type bins that will be serviced by a commercial contractor.
- 8.2 Structures must not be located within the on-site sewerage treatment and disposal area or conflict with the separation distances, in accordance with the *Queensland Plumbing and Wastewater Code*.

9.0 ASSET MANAGEMENT

- 9.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 9.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.

10.0 OPERATING PROCEDURES

- 10.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Power Station Road.
- 10.2 The hours of operations for the development site (Quarry – Extracting and Screening) must be limited to:
- (i) 0600 hours to 1800 hours on Monday to Saturday, and with no operations on Sundays or Public Holidays.
- 10.3 The hours of operations for blasting activity must be limited to:
- (ii) 0900 hours to 1500 hours on Monday to Friday; and
 - (iii) 0900 hours to 1300 hours on Saturday;
- 10.4 All waste storage areas must be:
- 10.4.1 kept in a clean and tidy condition; and
 - 10.4.2 maintained in accordance with *Environmental Protection Regulation 2019*.
- 10.5 The processing of End of Waste Code (EOWC) resources can occur on-site where ancillary to the primary extractive industry land use occurring on the site. Suitable ancillary activities include processing of:
- (i) concrete products (concrete washout and returned hardened concrete from concrete plants);
 - (ii) recovered pavement products (removed, surplus and/or unused asphalt, bitumen, road base and sub-base materials)
 - (iii) brick, tile and masonry products; and
 - (iv) coal combustion products (Furnace Bottom Ash from Stanwell Power Station).

Note: The developer must maintain registration to the End of Waste Codes for the relevant resources used in this activity, including EOWC Recycled Aggregates, EOWC Returned

Concrete, EOWC Solid Concrete Washout and EOWC Coal Combustion Products.

Note: 'Processing of' is taken to include the mixing of EOWC product with extracted quarry material. It does not include accepting raw construction waste or the use of the site as a waste management service or landfill.

- 10.6 The developer must limit the range of products produced using EOWC resources to those that are required to be mixed or blended with or added to extracted material and the resulting by-products. The above activities are only considered ancillary to the approved Extractive Industry use on the site where consistent with the following parameters:
- 10.6.1 The maximum quantity of EOWC resource that is imported to the site is limited to 15% of the quantity of material extracted in that year.
 - 10.6.2 The maximum quantity of EOWC resource that is sold and exported from the site is limited to 10% of the quantity of material extracted in that year.
 - 10.6.3 The EOWC resources used on site are limited to those required to be mixed or blended with extracted material from the site.
 - 10.6.4 The maximum quantity of material outgoing from the site (i.e., both produced and sold) is within the limits considered as part of the approved Traffic Impact Assessment Report.
 - 10.6.5 Any waste generated during this activity that is not re-used as a resource must be disposed of at an approved facility that is the holder of a relevant ERA for the type of waste being disposed. Stockpiling of waste at the site is not permitted. Disposal of waste to landfill at the site is not permitted.
- 10.7 A record of all weighbridge receipts must be kept on-site for Council inspection as requested. Weighbridge receipts must be recorded, maintained and retained for a minimum period of ten (10) years.
- 10.8 A detailed record of the extraction, including date, quantity extracted and transported from site must be maintained on site for inspection by Council.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander Partnerships website www.dsdsatsip.qld.gov.au

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. Licensable Activities

Should an activity licensable by Rockhampton Regional Council be proposed for the development site, Council's Environment and Public Health Unit must be consulted to determine whether any approvals are required. Such activities may include food preparation, storage of dangerous goods or environmentally relevant activities. Approval for such activities is required before 'fit out' and operation.

NOTE 4. General Safety of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control*

Devices must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 5. Haulage Road in Lot 44

Changes to the existing haul road on Lot 44 on SP140243 are not permitted. Any alterations to the alignment or width of the haul road over Lot 44 would constitute a change (minor) to the development approval. It is recommended the quarry operator and owner of Lot 44 prepare a Driver Code of Conduct that is to be implemented.

PROPOSAL IN DETAIL

The Applicant seeks a Development Permit for Material Change of Use for Extractive Industry over 294 Hume Road, Kabra and 397 Power Station Road, Stanwell. Specifically, the proposal is to increase the footprint of an existing quarry to 25.89 hectares (a) and increase the annual extraction from historic average quantities of 250,000 tonnes to 444,000 tonnes (increase of 194,000 tonnes per annum).

The hard rock quarry benefits from an existing 2002 development approval issued by the former Fitzroy Shire Council, which did not limit maximum annual extraction but did require a road maintenance levy where exceeding 5,000tpa extraction. The quarry also has an Environmental Authority (EA) to conduct the following Environmentally Relevant Activities (ERAs):

- ERA 16(2)(b) Extracting, other than by dredging, the following quantity of material – more than 100,00 tpa by not more than 1,000,000 tpa;
- ERA 16(3)(b) Screening, the following quantity of material – more than 100,000 tpa but not more than 1,000,000tpa.

The reason a new Development Permit for Material Change of Use is required is because the physical expansion of the quarrying area and the Applicant's desire define the extent of the extraction boundary to provide clarity and certainty to the operator.

The existing quarry pit is accessed over Lot 44 on SP140243, which is owned by Stanwell Power Station, via Power Station Road and the Capricorn Highway. The existing quarry pit area will be extended in an easterly direction into the western face of the hill. A mobile crushing and screening plant may be utilised within the extended quarry pit area, generally aligning with the progressive site workings. The existing plant equipment (e.g., sweepers, water trucks and fuel trucks) will continue to be used on an 'as needed' basis.

The quarry will continue to use standard quarrying methodologies that involves clearing, topsoil and overburden stripping, drilling and blasting, extraction, processing and stockpiling with the final products sold for use in the construction industry.

The proposed hours of operation will remain unchanged to historic operation, being 06:00 to 18:00 Monday to Saturday with no operations on Sundays or public holidays. Blasting will be limited to 09:00 to 15:00 Monday to Friday and 09:00 to 13:00 on Saturdays.

The EA regulates matters relating to waste, air (dust, odour, airborne contaminants), land, biodiversity, acoustics and water and therefore Council has not sought to duplicate conditions on the same matters.

Council has imposed a condition requiring a road maintenance levy, being 66.88 cents per tonne. This relates to road maintenance for the section of Power Station Road between the Quarry Access and the Power Station Road / Capricorn Highway intersection.

SITE AND LOCALITY

The site is located at 294 Hume Road, Kabra (Lot 1 on RP616642) and 397 Power Station Road, Stanwell (Lot 44 on SP140243). Lot 44 is owned by Stanwell Corporation and is bisected by Power Station Road. The portion of Lot 44 on the southern side of Power Station Road is mostly unimproved except for a raw water dam, electricity infrastructure and an access track providing vehicle access from Power Station Road to Lot 1. The portion of Lot

44 on the western side of Power Station Road contains the power station and associated development. Lot 1 has the existing quarry in the south-eastern corner, with the balance of the site being heavily vegetated sloped.

More broadly, Stanwell Power Station is located on the eastern side of Power Station Road, approximately 2,700m to the north-west of the quarry pit. The nearest sensitive receiver is approximately 3,500m to the north-east. The existing and proposed quarry pit is surrounded by established dense vegetation in all directions for at least ~1,600m.

PLANNING ASSESSMENT

This application has been assessed by relevant Council planning, engineering, environmental health, and other technical officers as required. The assessment has been in accordance with the assessment process provisions of the Development Assessment Rules, based on consideration of the relevant State Planning Policy; State Government guidelines; the Council's Town Planning Scheme, Planning Policies and other general policies and procedures, as well as other documents as considered relevant.

Development Engineering Comments

Support, subject to conditions.

Public and Environmental Health Comments

Support, subject to conditions.

Other Staff Technical Comments

Not applicable as the application was not referred to any other technical staff.

TOWN PLANNING COMMENTS

State Planning Policy 2017

Section 2.1 of *Rockhampton Region Planning Scheme 2015* noted the *State Planning Policy 2017* is integrated in the planning scheme. The State planning interests are therefore addressed as part of this assessment of the development against the *Rockhampton Region Planning Scheme 2015*.

Central Queensland Regional Plan 2013

The *Central Queensland Regional Plan 2013* is a statutory document which came into effect on 18 October 2013. The Regional Plan is identified as being appropriately integrated with the Planning Scheme and therefore an assessment against the Planning Scheme is taken to be an assessment against the *Central Queensland Regional Plan 2013*.

Rockhampton Region Planning Scheme 2015

Strategic framework

The subject site has a split designation under the scheme's strategic framework map. Lot 44 on the southern side of Power Station Road and Lot 1 are in the Rural Area designation, and Lot 44 on the northern side of Power Station Road is in the Industrial Area designation. The strategic framework themes and their strategic outcomes, as identified within Part 3 of the *Rockhampton Region Planning Scheme 2015* are applicable:

- Settlement Pattern
- Natural Environment and Hazards
- Community Identity diversity
- Access and Mobility
- Infrastructure and Services
- Natural Resources and Economic Development

An assessment of the proposal demonstrates that the development will not compromise the *Rockhampton Region Planning Scheme 2015* strategic outcomes.

Rural Zone and Special Industry Zone

The subject site has a split zoning under the *Rockhampton Region Planning Scheme 2015*. The portion of Lot 44 on the northern side of Power Station Road is zoned Special Industry, and the remainder of Lot 44 and Lot 1 are zoned rural. As development is only proposed in the Rural Zoned area this assessment has only had regard to the Rural Zone code. The overall outcomes of the Rural Zone identifies that: -

- (a) *development in the zone accommodates predominantly rural uses*
- (b) *development:*
 - (i) *does not detract from the scenic landscape features of rural land including the Fitzroy River, floodplains, lagoons, wetlands, salt pans, mountains and ridges and the coastline;*
 - (ii) *is responsive to the environmental characteristics and constraints of the land, and minimises impacts on natural features such as waterways, wetlands and remnant vegetation;*
 - (iii) *has legal and practical access to the road hierarchy;*
 - (iv) *is serviced by infrastructure that is commensurate with the needs of the use; and*
 - (v) *maximises energy efficiency and water conservation;*
- (c) **non-rural uses may be appropriate where they do not detract from the productivity or residential amenity of rural areas and can demonstrate:**
 - (i) *a direct relationship with the rural use in the immediate locality; or*
 - (ii) *the potential to make a contribution to primary production or the diversification of rural industries; or*
 - (iii) **a need to be remote from urban uses as a result of their impacts; or**
 - (iv) **they cannot be located in an urban area (for example, due to land area requirements);**
- (d) *transport and freight uses, which do not meet the definition of a home-based business, are not established in the rural zone;*
- (e) **development does not alienate or impact on the productive agricultural capacity of rural areas and agricultural land is protected from incompatible development;**
- (f) *all rural land is maintained in large land holdings to protect the agricultural production capacity. In this regard, the reconfiguration of land only occurs when lot size is 100 hectares unless otherwise stated in a precinct;*
- (g) animal keeping (being kennels and catteries), intensive animal industries, intensive horticulture, aquaculture and rural industries establish where they:
 - (i) *are located on sites that are large enough to accommodate appropriate buffering to sensitive land use(s), residential, township and emerging community zones. Intensive animal industries are preferred in proximity to the lower Fitzroy River, west of Ridgeland;*
 - (ii) *do not cause adverse impacts on sensitive land use(s) in relation to traffic, noise and air quality;*
 - (iii) *do not cause a negative impact on water quality;*
 - (iv) *protect natural, scenic and environmental values;*
 - (v) *do not diminish the productive capacity of other land nearby;*
 - (vi) *gain access from roads which are constructed to accommodate the traffic generated by the use; and*
 - (vii) *are not located in areas identified on the agricultural land classification (ALC) overlay maps (except for intensive horticulture);*
- (h) Rural workers' accommodation is appropriate where:
 - (i) *directly associated with the primary rural use undertaken at the site;*
 - (ii) *compatible with the rural character of the zone;*
 - (iii) *not compromising the existing or potential future operation of rural uses on adjoining lots; and*
 - (iv) *not located in areas identified on the agricultural land classification (ALC) overlay maps;*
- (i) *urban and rural residential development is contained within the designated growth areas and does not expand into the rural zone;*
- (j) sensitive land use(s) are adequately separated from animal keeping (being kennels and catteries), intensive animal industry, aquaculture, rural industry, and industrial zoned areas (including the Gracemere industrial area, Stanwell power station, Bajool explosives reserve and Bouldercombe brickworks);

- (k) *renewable energy facilities are located on sites that are large enough to accommodate appropriate buffering from sensitive land use(s) and minimise adverse impacts on the natural environment;*
- (l) ***extractive industries (including Marmor limeworks) on rural land are protected from encroachment by incompatible uses;***
- (m) ***extractive industry minimises environmental and traffic impacts. Once the operation has ceased the site is rehabilitated;***
- (n) *aquaculture activities may be integrated with horticulture operations, where benefits of diversification are evident and there are no adverse impacts on amenity, ecological values and existing fish habitats; and*
- (o) *the establishment of two (2) precincts within the zone where particular requirements are identified:*
 - (i) Alton Downs precinct; and
 - (ii) Cropping and intensive horticulture precinct.

This application advances and does not compromise the overall outcomes sought for the Rural Zone. Specifically, the zone contemplates extractive industry activities occurring where it does not compromise residential or other rural activities from occurring for the reasons outlined in the Statement of Reasons contained in Recommendation A of this report.

Rockhampton Regional Planning Scheme Codes

The following codes are applicable to this application:

- Special Industry Zone Code;
- Rural Zone Code;
- Extractive Industry Code;
- Access, Parking and Transport Code;
- Landscape Code;
- Stormwater Management Code;
- Waste Management Code;
- Water and Sewer Code;
- Biodiversity Overlay Code; and
- Steep Land Overlay Code.

An assessment has been made against the requirements of the abovementioned codes and the proposed development generally complies with the relevant Performance Outcomes and Acceptable Outcomes. Where the application is in conflict with the Acceptable Outcomes and is not otherwise conditioned to comply an assessment of the Performance Outcomes is contained in the Statement of Reasons in **Recommendation A** of this report.

INFRASTRUCTURE CHARGES

Charges Resolution (No. 1) of 2022 for non-residential development applies to the application. Extractive industry is within the ambit of the “Other Uses” category under the AICR, for which Council has discretion to decide the applicable infrastructure charges at the time of assessment. As the proposed development does not result in an increased demand on Council’s infrastructure networks, Council has decided not to levy infrastructure charges for the proposed development.

Therefore, no infrastructure charges are payable and an Infrastructure Charges Notice is not required for the development.

CONSULTATION

The proposal was the subject of public notification between 10 June and 1 July 2022 in accordance with the requirements of the *Planning Act 2016* and the Development Assessment Rules, and one (1) submission was received. The issues raised and how they

were considered and addresses is outlined in the Statement of Reasons in **Recommendation A** of this Report.

REFERRALS

The application was referred to the Department of State Development, Infrastructure, Local Government and Planning (State Assessment and Referral Agency Department) as a Concurrence and PowerLink as an Advice Agency. SARA and PowerLink assessed the application and provided a referral agency response on 24 February 2023 and 2 February 2022 respectively. Both referral agencies supported the development application, subject to conditions.

CONCLUSION

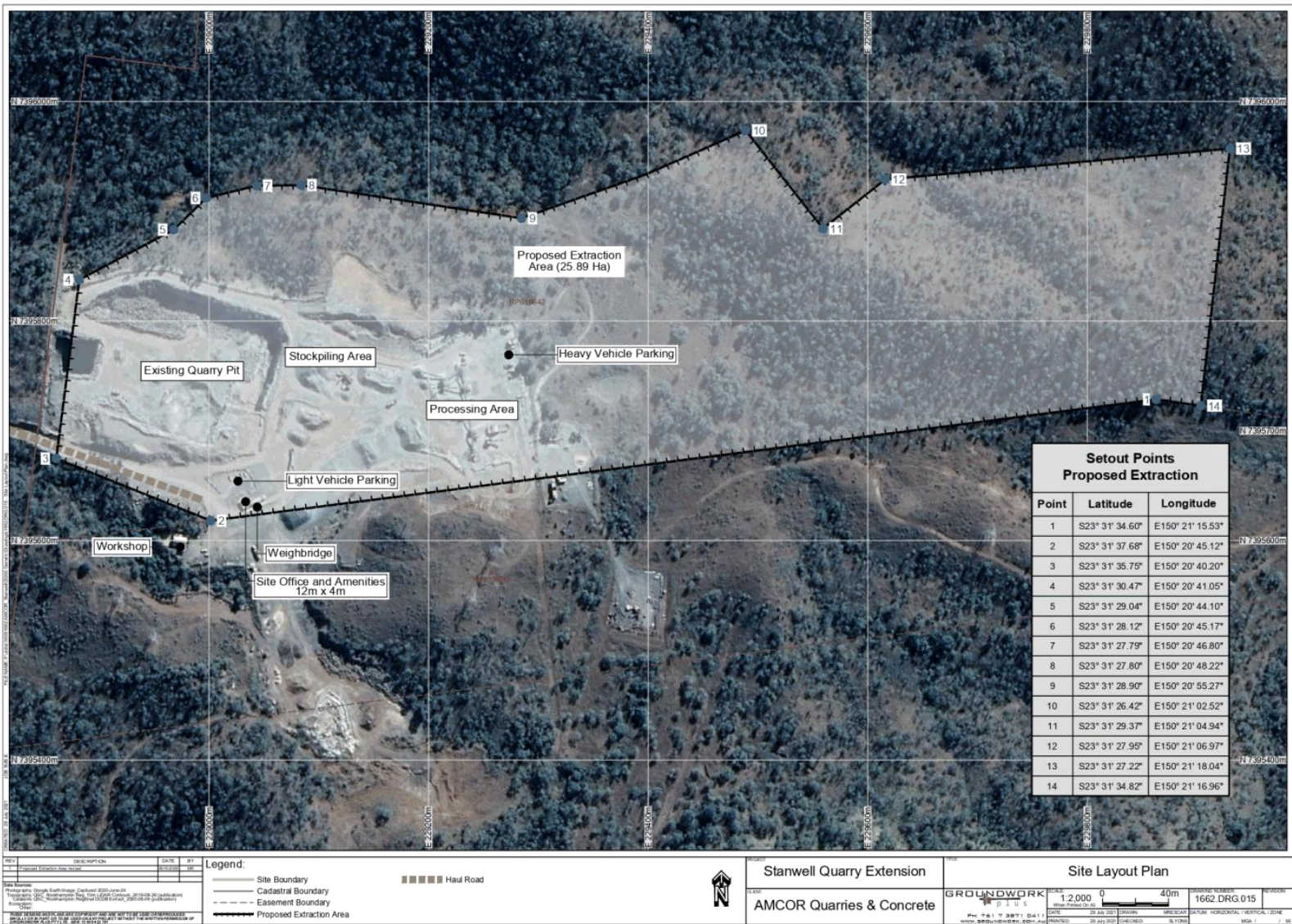
THAT the proposed development is not anticipated to compromise the Strategic Framework of *Rockhampton Region Planning Scheme 2015*. Furthermore, the proposal generally complies with the provisions included in the applicable codes. The proposal is therefore, recommended for approval in accordance with the approved plans and subject to the conditions outlined in the recommendation.

DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR EXTRACTIVE INDUSTRY (444,000TPA)

Site Layout Plan

Meeting Date: 9 May 2023

Attachment No: 1

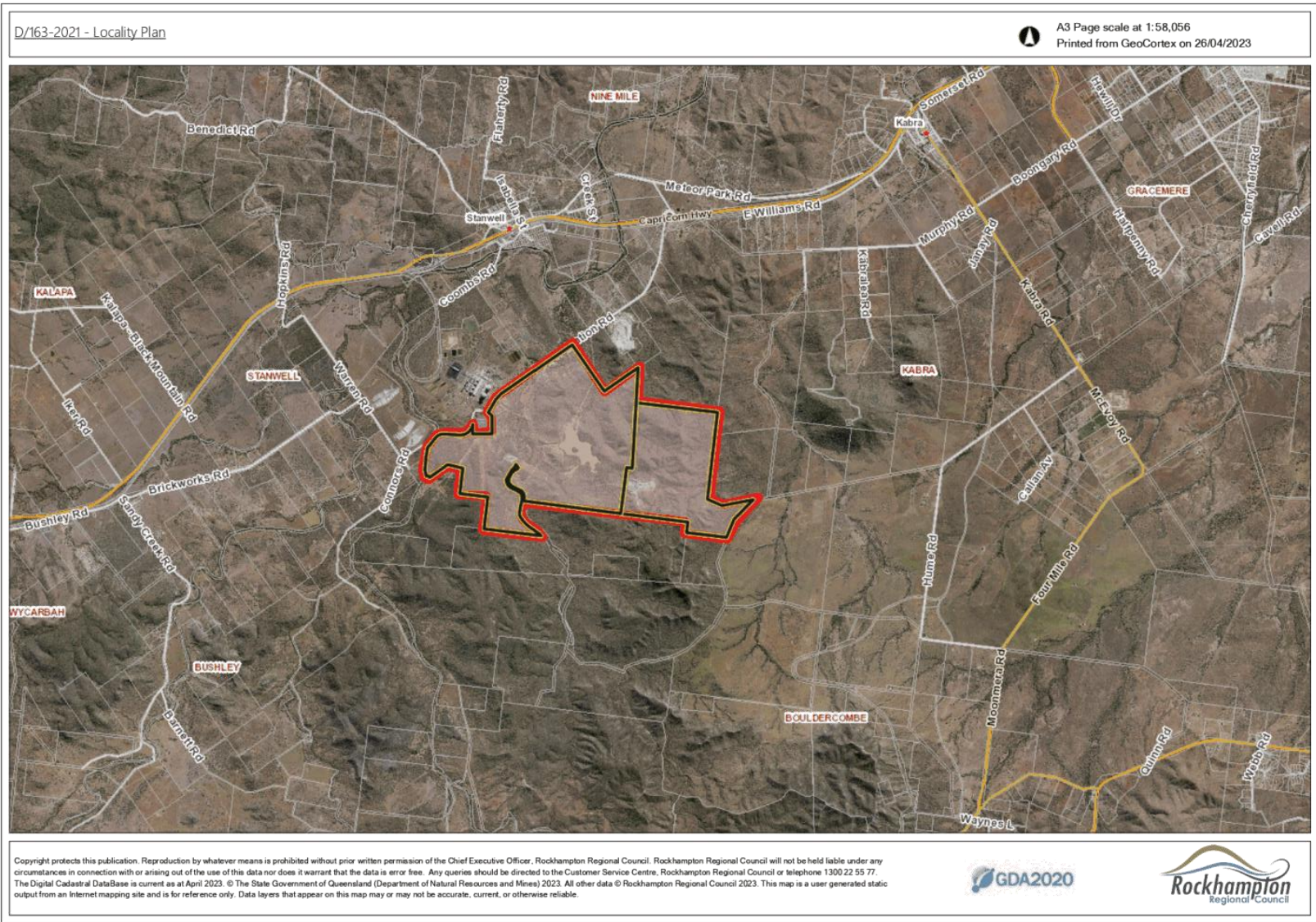


DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR EXTRACTIVE INDUSTRY (444,000TPA)

Locality Plan

Meeting Date: 9 May 2023

Attachment No: 2



11.5 D/138-2022 - DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR A SHOP (FLORIST) AND OPERATIONAL WORKS FOR ADVERTISING DEVICES (WALL SIGN X 1 AND AWNING FASCIA SIGN X 2)

File No: D/138-2022

Attachments:

1. [Locality Plan](#)
2. [Site Plan](#)
3. [Floor Plan](#)
4. [Elevations Plan - Signage](#)

Authorising Officer: Amanda O'Mara - Coordinator Development Assessment
Doug Scott - Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services

Author: Brendan Standen - Principal Planning Officer

SUMMARY

Development Application Number: D/138-2022

Applicant: Shannon-Leigh Ann Hawkes

Real Property Address: Lot 6 on RP603231

Common Property Address: 211 Upper Dawson Road, Allenstown

Area of Site: 405m²

Planning Scheme: Rockhampton Region Planning Scheme 2015 (version 2.2)

Planning Scheme Zone: Low Density Residential

Planning Scheme Overlays: Airport Environs Overlay

Existing Development: Dwelling House

Approval Sought: Development Permit for Material Change of Use for a Shop (Florist) and Operational Works for Advertising Devices (Wall Sign x 1 and Awning Fascia Sign x 2)

Level of Assessment: Impact

Submissions: Two (one in support and one in objection)

Referral Agency: Nil

OFFICER'S RECOMMENDATION

THAT in relation to the application for a Development Permit for a Material Change of Use for a Shop (Florist) and Operational Works for Advertising Devices (Wall Sign x 1 and Awning Fascia Sign x 2), made by Shannon-Leigh Ann Hawkes, located at 211 Upper Dawson Road, Allenstown, described as Lot 6 on RP60323, Council resolves to provide the following reasons for its decision:

STATEMENT OF REASONS

Description of the development	Material Change of Use for a Shop (Florist) and Operational Works for Advertising Devices (Wall Sign x 1 and Awning Fascia Sign x 2)
Reasons for Decision	a) Assessment of the development against the relevant zone purpose, planning scheme codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities,

	<p>or local character and amenity; and</p> <p>b) On balance, the application should be approved because the circumstances favour Council exercising its discretion to approve the application even though the development does not comply with an aspect of the assessment benchmarks.</p>	
Assessment Benchmarks	<p>The development was assessed against the following assessment benchmarks:</p> <ul style="list-style-type: none"> • Strategic Framework; • Low Density Residential Zone Code; • Access, Parking and Transport Code; • Landscape Code; • Stormwater Management Code; • Waste Management Code; • Water and Sewer Code; • Advertising Devices Code; and • Airport Environs Overlay Code. 	
Compliance with assessment benchmarks	<p>The development was assessed against all of the assessment benchmarks listed above and complies with all of these with the exception listed below.</p>	
	Assessment Benchmark	Reasons for the approval despite non-compliance with benchmark
	Low Density Residential Zone Code	<p>PO16</p> <p>The proposed development is taken to comply with PO16, which relates to scenarios where non-residential development may occur in the Low Density Residential Zone. However, it is acknowledged there may be perceived conflicts and therefore the Performance Outcome is addressed.</p> <ul style="list-style-type: none"> • The proposal is for the reuse of a building that was historically a shop and is generally consistent with the prevailing built form in the surrounding area, being of “tin and timber” character; • Is small-scale, with the proposed ‘Shop’ component of the building comprising only 66m² Gross Floor Area (GFA), with the remainder of the building being used for a residential purpose (dwelling unit); • The proposed development is not of a scale where it is considered to undermine the primacy of activities in the centre zones; and • Has direct access to a higher order road, being Upper Dawson Road, which is categorised as Urban Sub-Arterial. <p>Therefore, on balance, the proposed development is taken to comply with PO16. To the extent any conflicts are identified with PO16, regard to relevant matters is considered to outweigh those conflicts.</p> <p>AO21.1</p> <p>The proposed development does not comply with AO21.1 because the proposed hours of operation are 06:30 to 16:30 Monday to Friday, rather than 07:00 to 22:00.</p> <p>Despite this, the proposed development will be unlikely to cause adverse impacts on the current levels of amenity of adjoining land uses and the surrounding area. The reasons for this are:</p> <ul style="list-style-type: none"> • The site was historically used as a shop, and therefore

		<p>the proposed development is simply returning it to its historical use;</p> <ul style="list-style-type: none"> • The proposal is for a florist (shop), which is considered to be a passive land use with respect to on-site and off-site impacts (for example minimal noise, odour and lighting); • The site has frontage to Upper Dawson Road, which is categorised as an Urban Sub-arterial road that is heavily trafficked (up to 10,000 vehicles per day). Given this, adjoining land uses and the surrounding area already experience high levels of vehicular activity; and • Hours of operation for delivery vehicles have been conditioned to be limited to 07:00 to 22:00 to comply with AO21.1. <p>Therefore, the proposed development is taken to comply with PO21.</p> <p>AO21.2</p> <p>The proposed development does not comply with AO21.2 because a 1.8 metre (m) high screen fence is not provided along the side and rear property boundaries. Currently, an approximate 1.2m high fence currently exists.</p> <p>Despite this, there is no new external building work and the proposal simply results in the building being used for the purpose it was originally established for (shop). Further, for the reasons outlined in response to AO21.1 the proposed development is unlikely to have adverse amenity impacts external to the site.</p> <p>Therefore, the proposed development is taken to comply with PO21.</p>
	Access, Parking and Transport Code	<p>AO14.2</p> <p>The proposed development does not comply with AO14.2 because the property access is directly to Upper Dawson Road, which is categorised as an Urban Sub-arterial road.</p> <p>Despite this, the site has single frontage to Upper Dawson Road and no other access options exist. Council's Development Engineering Unit has assessed the proposed development and is satisfied the use of the existing property access will not impact on the safety or efficiency of the local road network, compared to the pre-developed scenario.</p> <p>Therefore, the proposed development is taken to comply with PO21.</p>
	Waste Management Code	<p>PO1</p> <p>The proposed development does not comply with AO1.1 because the development will not be provided with commercial waste bins or a waste storage area in accordance with the waste management planning scheme policy.</p> <p>Despite this, the development will be provided with general waste bins that are considered appropriate to cater for waste of a florist activity. Further, because the commercial waste bins are not provided, a waste storage area typical of housing these types of bins are not considered appropriate. Conditions of approval have been included with the requirement for waste bins to be screened from the public realm and adjoining lots.</p> <p>Therefore, the proposed development is, on balance, taken to comply with PO1.</p>

	Advertising Devices Code	<p>PO1</p> <p>The proposed development does not comply with AO1.2 because the proposal includes advertising devices for wall sign and awning fascia signs that are in the Low Density Residential Zone.</p> <p>Despite this, the signage is to support a proposed shop, which is the historical use of the premises, are of a scale and type that are not going to compromise the character or amenity of the surrounding area.</p> <p>Therefore, the proposed development is taken to comply with PO1.</p>
	Landscape Code	<p>AO11.1-11.6</p> <p>The proposed development does not comply with AO11.1-11.6 because shade tree planting has not been dedicated within the car parking areas located at the rear of the site (behind the building).</p> <p>Despite this, existing shade trees exist that assist in providing shade to the proposed car parking area. This will assist in reducing their visual appearance, glare and heat stored on hard surfaces.</p> <p>Therefore, the proposed development is taken to comply with PO11.</p>
Relevant Matters	<p>The proposed development was assessed against the following relevant matters:</p> <ul style="list-style-type: none"> The site and building were historically used as a shop; however, the use was taken to be abandoned when it was more recently wholly used as a Dwelling House. 	
Matters raised in submissions	Issue	How matter was dealt with
	Inappropriately located	<p>The submitter raised concern the development is inappropriately located in the Low Density Residential Zone, and rather should be located in the centre zone at Allenstown as it would adversely impact their current levels of residential amenity.</p> <p>The <i>Rockhampton Region Planning Scheme 2015</i> contemplates small-scale non-residential development occurring in the Low Density Residential Zone in a limited number of circumstances. The proposed development satisfies the majority of those circumstances, as outlined in response to PO16 of the Low Density Residential Zone Code contained in the Statement of Reasons.</p> <p>It is highlighted that when the submitter lodged their submission, the application included a Food and Drink Outlet. The Applicant removed this component of development in response to concerns raised by Council and the submitter. The removal of this component of the development is likely to ameliorate the concerns of the submitter.</p>
	Road impacts	<p>The submitter raised concern the development would compromise the safety and efficiency of Upper Dawson Road.</p> <p>Council's Development Engineering Unit has reviewed the proposal, including the proposed vehicle types and numbers, and access arrangement, and are satisfied it will not compromise the safety or efficiency of Upper Dawson Road.</p>
	Vehicle parking and access	<p>The submitter raised concern the proposed development could not practically provide on-site vehicle parking, and that vehicles parked in front of the site would result in safety issues.</p>

		<p>Council's Development Engineering Unit has reviewed the proposal, including the proposed use of the rear of the site for vehicle parking. Council's officers requested swept path analysis from the Applicant that demonstrated there was sufficient area for vehicles to manoeuvre within the site such that they enter and exit in a forward gear.</p> <p>It is expected that some vehicle parking will occur within the road reserve at the front of the site, however, given the type of use this is expected to be minimal.</p>
	Adverse amenity impacts	<p>The submitter raised concern the proposed development would adversely affect their residential amenity.</p> <p>The proposed development is for a small-scale florist within a building that was historically used as a shop, before it was internally modified to be a dwelling house. The proposed development is not expected to adversely impact residential amenity for the reasons outlined in response to AO2.1 of the Low Density Residential Zone Code contained in this Statement of Reasons.</p>
	Lack of need	<p>The submitter raised concern the application material states there is a need for the development to service the Allenstown and The Range communities; however, no technical reporting was provided to support this statement.</p> <p>While the Applicant has not demonstrated with supporting technical reporting a need for the proposal at this site, this is considered to be a low-level conflict with the assessment benchmarks of the Planning Scheme and, on balance, the proposal is one that is contemplated for in the Low Density Residential Zone.</p>
	Sewer connection	<p>The submitter raised concern that the site benefits from a combined line with their property, and that they object to this combined line being used for a commercial/business purpose.</p> <p>The combined sewer line is an historical arrangement and will not compromise any activity over their property. This arrangement would have existed when the building at the site was historically used for a dwelling house.</p> <p>To the extent the development proposes to discharge any commercial waste to the sewer network, a separate Trade Waste Permit would need to be sought from Council. The applicant material does not indicate the development intends to discharge any commercial waste to the sewer network.</p>
	Hours of operation	<p>The submitter has raised concern that any proposed hours of operation outside 08:00 to 17:00 would compromise their residential amenity.</p> <p>The development proposed to operate between 06:30 to 16:30 Monday to Friday and 09:00 to 13:00 Saturday, with no operations on Sunday.</p> <p>The Low Density Residential Zone Code allows for non-residential development to operate from 07:00 and 22:00, Monday to Sunday. The commencement of a florist 30 minutes earlier Monday to Friday is unlikely to cause any amenity impacts. Conditions of approval have been included restricting delivery vehicles entering the site before 07:00.</p>
	Waste management	<p>The submitter raised concern the development is not going to be serviced by a commercial waste bin, and rather will rely on general waste bins.</p> <p>Given the small scale of the proposed development, the</p>

		requirement for a commercial waste bin is not considered reasonable or practical. Conditions of approval have been included requiring waste storage bins to be appropriately screened from adjoining lots.
	Signage	<p>The submitter raised concern with the signage because the signage does not comply with the requirements stated in the Advertising Devices Code.</p> <p>Queensland's planning system is performance based, which generally means that if a proposed development does not comply with a prescriptive requirement, it can be considered against a higher order, performance-based outcome.</p> <p>The proposed signage complies with the provisions Advertising Devices Code contained in the <i>Rockhampton Region Planning Scheme 2015</i>.</p>
	Cold room	<p>The submitter raised concern about the prospect of a cold room being provided at the rear of the building.</p> <p>The application material does not propose a cold room; however, if the developer does provide one in the future it would be subject to the requirements of the <i>Environmental Protection Act 1994</i> and subordinate legislation with respect to noise management.</p>
	Pedestrian and cyclist facilities	The submitter raised concern that dedicated bicycle parking facilities were not provided for the development. Providing dedicated bicycle parking facilities for a small-scale florist is not considered a reasonable imposition on the developer.
Matters prescribed by regulation	<ul style="list-style-type: none"> • The <i>Rockhampton Region Planning Scheme 2015</i> (version 2.2); and • The common material, being the material submitted with the application. 	

RECOMMENDATION B

THAT in relation to the application for a Development Permit for a Material Change of Use for a Shop (Florist) and Operational Works for Advertising Devices (Wall Sign x 1 and Awning Fascia Sign x 2), made by Shannon-Leigh Ann Hawkes, located at 211 Upper Dawson Road, Allentown, described as Lot 6 on RP603231, Council resolves to Approve the application subject to the following conditions:

MATERIAL CHANGE OF USE FOR SHOP (FLORIST)

1.0 ADMINISTRATION

- 1.1 The owner, the owner's successors in title, and any occupier of the premises is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken and completed:
 - 1.3.1 to Council's satisfaction;
 - 1.3.2 at no cost to Council; and
 - 1.3.3 prior to the commencement of the use unless otherwise stated.

- 1.4 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.5 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Prepared by</u>	<u>Date</u>	<u>Reference No.</u>	<u>Version/Issue</u>
Site Plans	Dezign Elements	August 2022	S-01	=
Floor Plans	Dezign Elements	August 2022	S-02	=

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

3.0 ACCESS AND PARKING WORKS

- 3.1 All car parking and access areas must be paved or sealed to Council's satisfaction.
- 3.2 All vehicles must ingress and egress the development in a forward gear.
- 3.3 Adequate sight distances must be provided for all ingress and egress movements at the access driveways in accordance with *Australian Standard AS2890.2 "Parking facilities - Off street commercial vehicle facilities"*.

4.0 PLUMBING AND DRAINAGE WORKS

- 4.1 Alteration, disconnection or relocation of internal plumbing and sanitary drainage works associated with the existing building must be in accordance with regulated work under the *Plumbing and Drainage Act 2018* and Council's Plumbing and Drainage Policies.
- 4.2 Amended sewerage/Sewerage trade waste permits must be obtained for the discharge of any non-domestic waste into Council's reticulated sewerage network. Arrestor traps must be provided where commercial or non-domestic waste is proposed to be discharged into the sewer system.

5.0 ROOF AND ALLOTMENT DRAINAGE WORKS

- 5.1 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.

6.0 ASSET MANAGEMENT

- 6.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 6.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the

developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.

7.0 OPERATING PROCEDURES

7.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Upper Dawson Road.

7.2 The hours of operations for the development site must be limited to:

(i) 0630 hours to 1630 hours on Monday to Friday, except for delivery vehicles which are not permitted to enter the site before 0700 hours, and

(ii) 0900 hours to 1300 hours on Saturday,

with no operations on Sundays or Public Holidays.

7.3 All waste storage areas must be:

7.3.1 kept in a clean and tidy condition; and

7.3.2 maintained in accordance with *Environmental Protection Regulation 2019*.

8.0 WASTE STORAGE

8.1 A waste storage area must be provided in accordance with the approved plans (refer to condition 2.1) and the *Environmental Protection Regulation 2019* and must be:

8.1.1 designed and located so as not to cause a nuisance to neighbouring properties;

8.1.2 screened so as not to be visible from a public space;

8.1.3 screened to obstruct from view the contents of the waste storage area;

8.1.4 aesthetically screened from any road frontage or adjoining property;

8.1.5 concealed from public view such that the contents of the waste storage area are not visible from any public place; and

8.1.6 setback a minimum of two (2) metres from any road frontage and property boundary

9.0 ENVIRONMENTAL HEALTH

9.1 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with *Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting"*.

9.2 Operations on the site must have no significant impact on the amenity of adjoining premises or the surrounding area due to the emission of light, noise or dust.

ADVISORY NOTES

NOTE 1. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 2. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 3. Infrastructure Charges Notice

Council has resolved not to issue an Infrastructure Charges Notice for this development because the new infrastructure charges arising from the development are less than or equal to the credits applicable for the new development.

NOTE.4 Building Works

A Building Works Permit for a change of building classification may be required in accordance with the *Building Act 1975*.

OPERATIONAL WORKS FOR ADVERTISING DEVICES (TWO (2) AWNING FASCIA SIGNS AND ONE (1) WALL SIGN)**1.0 ADMINISTRATION**

- 1.1 The owner, the owner's successors in title, and any occupier of the premises is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.
- 1.4 The following further development permits are required prior to the commencement of any works on the site:
 - 1.4.1 Building Works.
- 1.5 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved advertising device must be completed and maintained generally in accordance with the approved drawings and documents, except where amended by the conditions of this permit.

<u>Plan/Document Name</u>	<u>Prepared by</u>	<u>Date</u>	<u>Reference No.</u>	<u>Version/Issue</u>
Elevation	Dezign Elements	August 2022	S-03	-

- 2.2 A set of the above approved plans are returned to you as the Consultant. The Consultant is to supply one (1) Approved set to the contractor to be retained on site at all times during construction.
- 2.3 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.

3.0 OPERATING PROCEDURE

- 3.1 All advertising devices must only display or advertise a matter associated with the primary purpose for which the premises are used, or the purpose stated in this approval.
- 3.2 All text and images displayed on the approved advertising device:
 - 3.2.1 must be static;
 - 3.2.2 must not imitate a traffic control device, move contrary to any traffic control device or include traffic instructions (for example 'stop'); and
 - 3.2.3 must not involve moving parts or flashing lights.
- 3.3 Any lighting devices associated with the advertising device, such as sensory lighting,

must be positioned on the site and shielded so as not to cause glare or other nuisance to nearby residents or motorists. Night lighting must be designed, constructed and operated in accordance with '*Australian Standard AS4282 – Control of the obtrusive effects of outdoor lighting*' and '*Civil Aviation Safety Authority (CASA) Guidelines: Lighting in the vicinity of aerodromes: Advice to lighting designers*'.

4.0 BUILDING WORKS

- 4.1 A Development Permit for Building Works assessable under the Building Assessment Provisions must be obtained prior to the commencement of any building works on the site.

5.0 ASSET MANAGEMENT

- 5.1 Any damage to, or alterations necessary, to electricity, telephone, water mains, sewerage mains, stormwater drains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken immediately, at no cost to Council, and completed within the following timeframes:

6.1.1 where damage causes a hazard to pedestrian/traffic safety or interrupts a community service, immediately; or

6.1.2 as soon as reasonably possible as agreed with Council.

6.0 ADVERTISING DEVICE CONSTRUCTION AND MAINTENANCE

- 6.1 Council reserves the right for uninterrupted access to the site at all times during construction.
- 6.2 All Construction work and other associated activities are permitted only between 0630 hours and 1800 hours Monday to Saturday. No work is permitted on Sundays or public holidays. All requirements of the *Environmental Protection Act 1994* and the *Environmental Protection Regulation 2019* must be observed at all times.
- 6.3 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site.
- 6.4 Any proposed works within the vicinity (or zone of influence) of existing Council infrastructure will not adversely affect the integrity of the infrastructure. Any restoration works required on existing Council infrastructure as a result of proposed works will be at the developer's expense.
- 6.5 All conduits, wiring, switches or other control apparatus installed on an Advertising Device must be concealed from general view, with control apparatus secured in a manner to prevent unauthorised entry and display setting tampering.
- 6.6 All electrical services and systems must comply with *Australian and New Zealand Standard AS/NZS 3000:2007* – "Electrical Installations".
- 6.7 All advertising devices must be maintained at all times on the premises by the owner of the premises to the same standard as it was when it was installed, and be maintained in a safe, clean, condition that does not adversely impact the visual amenity of the site.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage Act, 2003

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander Partnerships website www.dsdsatsip.qld.gov.au

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits

unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

PROPOSAL

The Applicant seeks a Development Permit for Material Change of Use for Shop (Florist) and Operational Works for Advertising Devices (Wall Sign x 1 and Awning Fascia Sign x 2) over 211 Upper Dawson Road, Allenstown.

Specifically, the proposal is for the reuse of an existing single storey building with awning over the verge. The existing building was historically used as a shop, and the proposal is for 66m² Gross Floor Area (GFA) of this building to be used as a florist. The rear of the building will be maintained as a dwelling unit, which is Accepted development (i.e., does not require a Development Permit for Material Change of Use) and therefore does not form part of this development application.

The building was historically used as a shop, but more recently the shop use was abandoned and the whole premises used as a Dwelling house. Because of this the Applicant was required to seek new development approval to re-establish the historical use. The development application previously included a Material Change of Use for Food and Drink Outlet to allow the sale of coffee from the premises, however this was removed by the Applicant in response to concerns raised by Council around vehicle parking and pedestrian safety.

Proposed hours of operation are 6:30am to 4:30pm Monday to Friday, and Saturday from 9:00am to 1:00pm, with no operation on Sundays. Two (2) on-site vehicle parking spaces will be provided at the rear of the building for staff and deliveries (in small van), and customer parking will be provided in the road reserve in front of the building (approximate ten metre road frontage).

Three (3) advertising devices are proposed, including one (1) wall sign on the front gable of the roof, and two awning fascia signs on awning over the verge. The advertising devices each have an approximate sign face area of 1.35m² and are not digital.

SITE AND LOCALITY

The subject site is located at 211 Upper Dawson Road, Allenstown and is rectangular configuration. The site is 405m² and is improved by a single storey building that was originally established as a shop, before being converted into a dwelling house more recently. The site has an approximate ten metre frontage to Upper Dawson Road.

The surrounding area is characterised predominantly by single detached dwellings on lots. Allenstown Shopping Centre is located approximately 1.3 kilometres (km) to the north and Rockhampton Botanic Garden approximately one (1) kilometre to the west. Upper Dawson Road is identified as an Urban Sub-Arterial.

PLANNING ASSESSMENT

MATTERS FOR CONSIDERATION

This application has been assessed by relevant Council planning, engineering, environmental health, and other technical officers as required. The assessment has been in accordance with the assessment process provisions of the Development Assessment Rules, based on consideration of the relevant State Planning Policy; State Government guidelines; the Council's Town Planning Scheme, Planning Policies and other general policies and procedures, as well as other documents as considered relevant.

Development Engineering Comments

Support, subject to conditions.

Public and Environmental Health Comments

Support, subject to conditions.

Other Staff Technical Comments

Not applicable as the application was not referred to any other technical staff.

STATE PLANNING POLICY 2017

Section 2.1 of *Rockhampton Region Planning Scheme 2015* noted the *State Planning Policy 2017* is integrated in the planning scheme. The State planning interests are therefore addressed as part of this assessment of the development against the *Rockhampton Region Planning Scheme 2015*.

CENTRAL QUEENSLAND REGIONAL PLAN 2013

The *Central Queensland Regional Plan 2013* is a statutory document which came into effect on 18 October 2013. The Regional Plan is identified as being appropriately integrated with the Planning Scheme and therefore an assessment against the Planning Scheme is taken to be an assessment against the *Central Queensland Regional Plan 2013*.

TOWN PLANNING COMMENTS**Rockhampton Region Planning Scheme 2015****Strategic framework**

The subject site is situated within the Urban Area designation under the scheme's strategic framework map. The strategic framework themes and their strategic outcomes, as identified within Part 3 of the *Rockhampton Region Planning Scheme 2015* are applicable:

- Settlement Pattern
- Natural Environment and Hazards
- Community Identity diversity
- Access and Mobility
- Infrastructure and Services
- Natural Resources and Economic Development

An assessment of the proposal demonstrates that the development will not compromise the *Rockhampton Region Planning Scheme 2015* strategic outcomes.

Low Density Residential Zone

The subject site is situated within the Low Density Residential Zone under the *Rockhampton Region Planning Scheme 2015*. The purpose of the Low Density Residential Zone identifies that: -

(1) The purpose of the low density residential zone code is to:

- (a) provide locations where residential uses, predominantly in the form and type of single detached one (1) storey and two (2) storey dwelling houses on individual lots are preferred to develop;*
- (b) provide for the development of a mixture of other residential land use types that provide for long-term residency, where they are sited and designed to maintain the existing urban form (low rise and low density) and amenity of the surrounding area;*
- (c) minimise land use conflict and ensure that community and recreation facilities develop only where they are consistent with amenity and characteristics of the surrounding area; and*

(d) ensure that development within the zone has appropriate standards of infrastructure and essential services.

(2) The purposes of the zone will be achieved through the following overall outcomes:

(a) development provides for predominantly single detached dwelling houses on individual lots of varying sizes and dual occupancies, maintaining a generally low-rise, 1-2 storey built form and low density character with small scale, detached buildings;

(b) residential development within the zone is of a type which primarily provides for the long-term accommodation of residents and not for short-term accommodation, except in the circumstances stated in (d);

(c) low-rise multiple dwellings, relocatable home parks, residential care facilities and retirement facilities develop in the zone when they are situated in proximity (convenient walking distance) to parks, centres, major community facilities (hospital, university etcetera) and have access to higher order roads (minor urban collector or higher) or public transport;

(d) short-term accommodations only occurs where it:

(i) is established in an existing dwelling;

(ii) does not adversely impact on the amenity of the surrounding residential area;

(iii) maintains the appearance of an ordinary dwelling that is consistent with the intentions of the zone; and

(iv) is limited in scale and duration;

(e) non-residential uses only occur within the zone where they:

(i) do not compromise the residential character and existing amenity of the surrounding area;

(ii) are small-scale and consistent with the surrounding urban form;

(iii) primarily function to service the needs of the immediate local residential community;

(iv) do not detract from the role and function of centres;

(v) do not result in the expansion of a centre zone; and

(vi) have direct access to higher order roads (minor urban collector or higher) and are in proximity to public transport;

(f) neighbourhood centres do not expand to service a wider local centre catchment. South Gracemere is to accommodate a neighbourhood centre commensurate with the population of the immediate catchment;

(g) new proposed centres within greenfield areas are not intended to accommodate full-line supermarkets;

(h) development maximises opportunities for surveillance, activation of street fronts, integration with surrounding streetscapes, and presents an attractive appearance to the street with variations in built form, shape and colour;

(i) development maintains a high level of residential amenity having regard to traffic, noise, dust, odour, lighting and other locally specific impacts

(j) new residential developments are not located in proximity to existing incompatible uses such as rural uses, industrial uses and major community facilities without separation distances, landscaping and screening that minimise impacts on amenity in relation to noise, odour, dust, light, loss of privacy or other adverse impacts;

- (k) new residential developments are located and integrated with existing neighbourhoods;*
- (l) development is sited and designed to respond to the region's climate (sustainable practices for maximising energy efficiency, water conservation and public/active transport use), local heritage features, natural landscape features and environmental constraints;*
- (m) development provides connection to pathways, cycle ways, roads and public transport infrastructure commensurate with the needs of the use;*
- (n) development is serviced by infrastructure that is commensurate with the needs of the use; and*

Complies – The proposed development advances and does not compromise the purpose of the Low Density Residential Zone Code. The Low Density Residential Zone contemplates non-residential uses occurring in those scenarios outlined in Overall Outcome (e) above. In this instance:

- The proposal is for the reuse of a building that was historically a shop and is generally consistent with the prevailing built form in the surrounding area, being of “tin and timber” character;
- Is small-scale, with the proposed ‘Shop’ component of the building comprising only 66m² GFA, with the remainder of the building being used for a residential purpose (dwelling unit);
- The proposed development is not of a scale where it is considered to undermine the primacy of activities in the centre zones; and
- Has direct access to a higher order road, being Upper Dawson Road, which is categorised as Urban Sub-Arterial.

Further, the non-residential use is not considered to be of a scale or type that would adversely impact on nearby residential uses because of air, noise, light or odour emissions. Conditions of approval have been recommended to this effect. To the extent any conflict is identified that is not overcome by the Strategic Framework, regard to relevant matters is considered to outweigh those conflicts.

Rockhampton Regional Planning Scheme Codes

The following codes are applicable to this application:

- Low Density Residential Zone Code;
- Access, Parking And Transport Code;
- Landscape Code;
- Stormwater Management Code;
- Waste Management Code;
- Water and Sewer Code;
- Advertising Devices Code; and
- Airport Environs Overlay Code.

An assessment has been made against the requirements of the abovementioned codes and the proposed development generally complies with the relevant Performance Outcomes and Acceptable Outcomes. Where the application is in conflict with the Acceptable Outcomes and is not otherwise conditioned to comply, an assessment of the Performance Outcomes is outlined in the Statement of Reasons contained in **Recommendation A** of this report.

REFERRALS

Nil.

INFRASTRUCTURE CHARGES

Charges Resolution (No. 1) of 2022 applies to the application, however Council resolves not to issue an Infrastructure Charges Notice for this development because the charges arising from the development are less than or equal to the credits applicable for the development.

Specifically, section 3.2 (a)(iii) of the Charges Resolution (No. 1) 2022 outlines that a credit applies for a use that was previously, but is no longer, taking place on the premises was lawful at the time the use was carried out. The building was historically used for a shop and dwelling unit and the credits arising from this area less than or equal to the credits applicable for the development.

CONSULTATION

The proposal was the subject of public notification between 20 February and 10 March 2023, in accordance with the requirements of the *Planning Act 2016* and the Development Assessment Rules, one (1) properly made and one (1) not properly made submission were received. There were submissions both in support of and objection to the proposal. How the submissions were considered in the assessment of the development application is outlined in the Statement of Reasons included **Recommendation A** of this report.

CONCLUSION

The proposed development is considered to be in keeping with the purpose of the Low Density Residential Zone. Furthermore, the proposal generally complies with the provisions included in the applicable codes. The proposal is, therefore, recommended for approval in accordance with the approved plans and subject to the conditions outlined in the recommendation.

**D/138-2022 - DEVELOPMENT
APPLICATION FOR A MATERIAL
CHANGE OF USE FOR A SHOP
(FLORIST) AND OPERATIONAL
WORKS FOR ADVERTISING DEVICES
(WALL SIGN X 1 AND AWNING FASCIA
SIGN X 2)**

Locality Plan

Meeting Date: 9 May 2023

Attachment No: 1

D/138-2022 - Locality Plan



A4 Page scale at 1: 1,097.90
Printed from GeoCortex on 27/04/2023



Legend

- Boundaries
- Property Parcels (Mars)
- Roads
- Main Road
- Major Council Road
- Minor Council Road
- Private Road
- Unimproved
- Open
- Rivers
- CCDR Parks
- Red soil Park
- Reserve
- State Forest

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**D/138-2022 - DEVELOPMENT
APPLICATION FOR A MATERIAL
CHANGE OF USE FOR A SHOP
(FLORIST) AND OPERATIONAL
WORKS FOR ADVERTISING DEVICES
(WALL SIGN X 1 AND AWNING FASCIA
SIGN X 2)**

Site Plan

Meeting Date: 9 May 2023

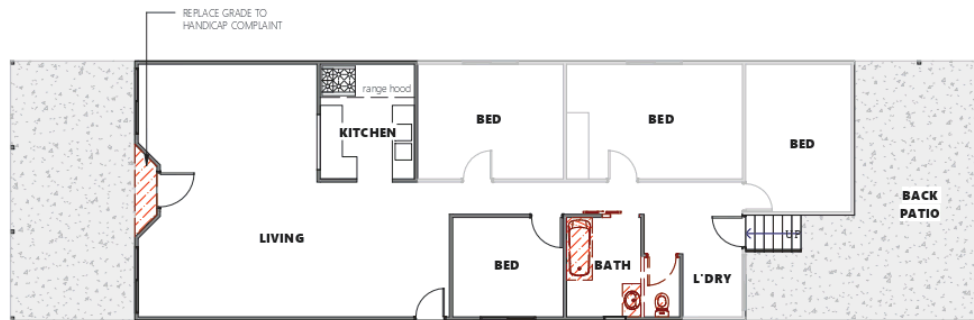
Attachment No: 2

**D/138-2022 - DEVELOPMENT
APPLICATION FOR A MATERIAL
CHANGE OF USE FOR A SHOP
(FLORIST) AND OPERATIONAL
WORKS FOR ADVERTISING DEVICES
(WALL SIGN X 1 AND AWNING FASCIA
SIGN X 2)**

Floor Plan

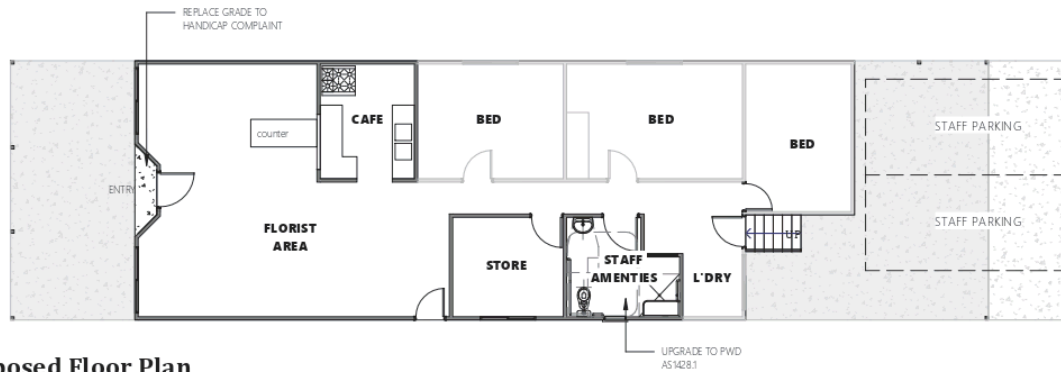
Meeting Date: 9 May 2023

Attachment No: 3



Existing Floor Plan

1 : 100



Proposed Floor Plan

1 : 100

DO NOT SCALE DRAWING		
ALL DIMENSION IN MILLIMETERS		
No.:	Description:	Date:

REVISIONS

ISSUED FOR
PRELIMINARY

Project:

FLORIST

Address:

**211 UPPER DAWSON
ROAD, ALLENSTOWN**

Drawing Title:

FLOOR PLANS



0407 271 336 M

info@dezienelements.com.au E

QBCC No: 1247120 BDAQ No: 0001677

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Date:	AUG 2022
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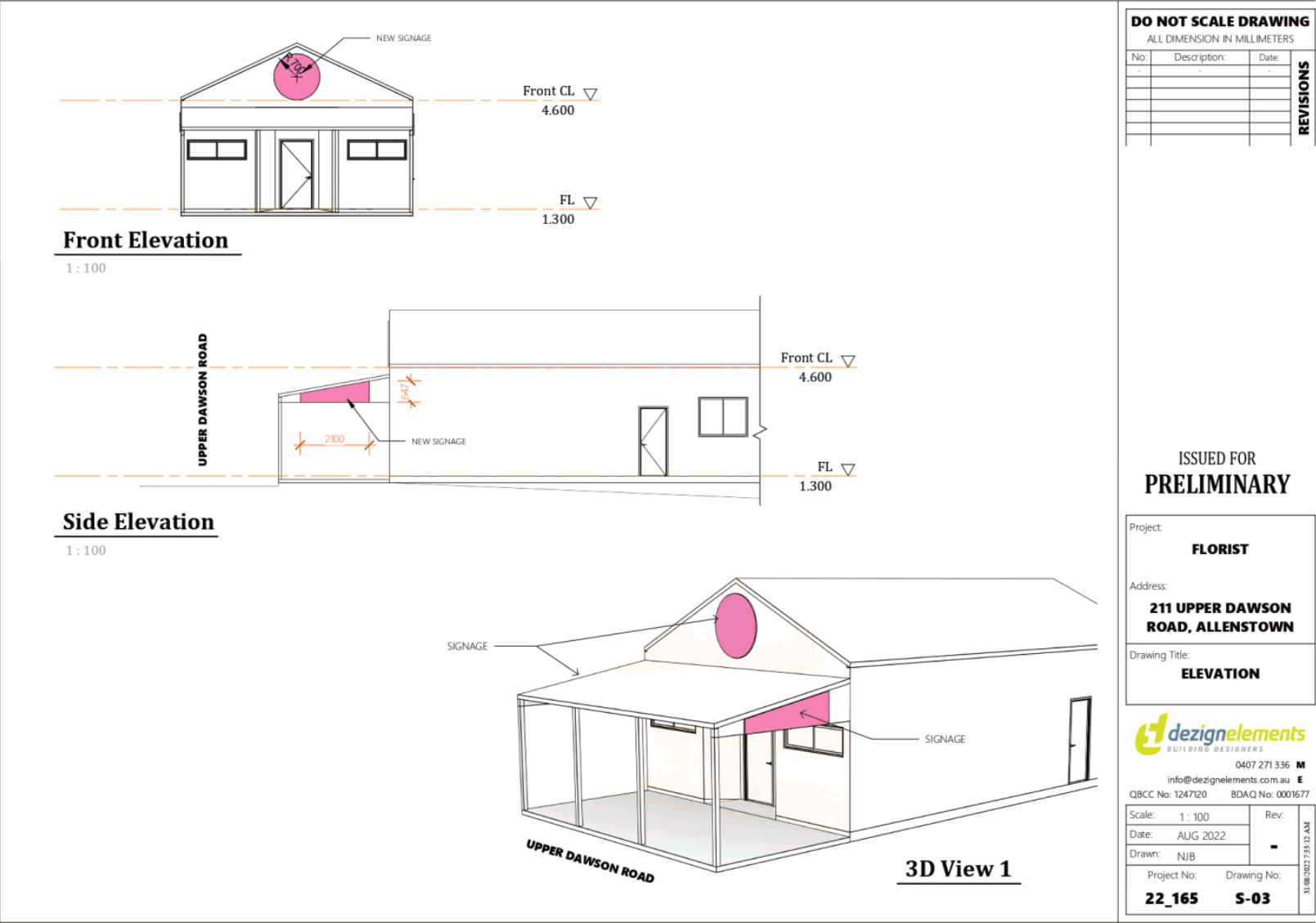


**D/138-2022 - DEVELOPMENT
APPLICATION FOR A MATERIAL
CHANGE OF USE FOR A SHOP
(FLORIST) AND OPERATIONAL
WORKS FOR ADVERTISING DEVICES
(WALL SIGN X 1 AND AWNING FASCIA
SIGN X 2)**

Elevations Plan - Signage

Meeting Date: 9 May 2023

Attachment No: 4



11.6 2022-23 OPERATIONAL PLAN QUARTERLY REPORT - QUARTER 3 AND PROPOSED AMENDMENTS TO THE 2022-23 OPERATIONAL PLAN

File No:	8320
Attachments:	1. 2022-23 Operational Plan Quarterly Report - Quarter 3 2. Proposed Changes 2022-23 Operational Plan Actions and Targets (Marked Up)
Authorising Officer:	Damon Morrison - Manager Workforce and Governance Ross Cheesman - Deputy Chief Executive Officer
Author:	Allysa Brennan - Coordinator Legal and Governance

SUMMARY

The 2022-23 Operational Plan Quarterly Report for quarter three as at 31 March 2023, pursuant to section 174(3) Local Government Regulation 2012 is presented for Council endorsement together with a proposed amendment to the 2022-23 Operational Plan for Council's adoption.

OFFICER'S RECOMMENDATION

THAT Council:

- (a) Receive the 2022-23 Operational Plan Quarterly Report for quarter three as at 31 March 2023; and
- (b) Adopt the proposed amendment to the 2022-23 Operational Plan detailed within this report and outlined in Attachment 2.

COMMENTARY**2022-23 Operational Plan Quarterly Report – Quarter Three**

The 2022-23 Operational Plan Quarterly Report – Quarter Three (1 January 2023 to 31 March 2023) is presented for Council's consideration (**Attachment 1**).

The attached report displays key statistics and performance summaries against each Councillor Portfolio including commentary on the relevant Key Focus Areas and Significant Capital Projects. In addition, the report records the status of each Operational Plan target using a 'completed', 'on track', 'not on track' and 'watching' mechanism and includes progress comments from responsible managers.

The attached report includes a Quarterly Performance Plan Report for each commercial business unit of Council. Details of how each commercial business unit has performed against its financial and non-financial performance targets are included as detailed in each business unit's adopted Annual Performance Plan for 2022-23.

Overall the majority of Operational Plan targets are on track this quarter. Approximately 15% of Council's Operational Plan targets are not on track. Comments have been provided in the report against those items.

Amendments to 2022-23 Operational Plan

Council's Operational Plan for financial year 2022-23 was adopted by Council on 19 July 2022.

The 2022-23 Operational Plan outlines the actions Council will undertake throughout the 2022-23 financial year to address the outcomes contained in the 2022-2027 Corporate Plan.

It is proposed target 1.3.1.3 of the 2022-23 Operational Plan be amended. The proposed amended wording is marked up in **Attachment 2** of this report. The proposed amendment to the plan reflect changes to three of Council's targets due to unforeseen impacts that have arisen since the Operational Plan was adopted.

PREVIOUS DECISIONS

The 2022-23 Operational Plan was adopted by Council on 19 July 2022.

Amendments to two of the targets in the Operational Plan were adopted by Council on 8 November 2022.

Amendments to four of the targets in the Operational Plan were adopted by Council on 14 February 2023.

BUDGET IMPLICATIONS

In accordance with section 175(1)(a) of the *Local Government Regulation 2012*, the Operational Plan must be consistent with the budget.

LEGISLATIVE CONTEXT

Section 174(4) of the *Local Government Regulation 2012* states:

A local government may, by resolution, amend its annual operational plan at any time before the end of the financial year.

Section 174(3) of the *Local Government Regulation 2012* states:

The Chief Executive Officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than three months.

LEGAL IMPLICATIONS

Failure to report on Council's progress towards implementing the Operational Plan every quarter will result in legislative non-compliance.

STAFFING IMPLICATIONS

There were no implications to Council permanent staffing levels this quarter.

RISK ASSESSMENT

In accordance with section 175(1)(b)(ii) of the *Local Government Regulation 2012*, the Operational Plan must manage operational risks. The 2022-23 Operational Plan Quarterly Report has identified any risks and how the risks are being managed.

CORPORATE/OPERATIONAL PLAN

The purpose of the annual Operational Plan is to advise how Council intends to address the 2022-2027 Corporate Plan outcomes over the coming financial year by outlining the actions and targets Council will undertake in accordance with the adopted budget.

The 2022-23 Operational Plan Quarterly Report details the status of the Operational Plan actions against the targets set by Council.

CONCLUSION

The 2022-23 Operational Plan Quarterly Report for quarter three as at 31 March 2023 has been prepared and presented to Council for endorsement and amendments to the 2022-23 Operational Plan have been presented to Council for adoption.

**2022-23 OPERATIONAL PLAN
QUARTERLY REPORT - QUARTER 3
AND PROPOSED AMENDMENTS TO
THE 2022-2023 OPERATIONAL PLAN**

**2022-23 Operational Plan Quarterly
Report - Quarter 3**

Meeting Date: 9 May 2023

Attachment No: 1

Quarterly Report

**OPERATIONAL PLAN
2022 - 2023**

Quarter 3 | January - March



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About the Operational Plan

The Operational Plan is an annual document which outlines actions Council will undertake for the financial year in accordance with the adopted budget. These actions directly align to Council's five-year Corporate Plan goals and efforts.



Reporting on the progress of the Operational Plan

The Operational Plan provides the basis for reporting to Council on the quarterly progress towards achieving the Corporate Plan goals and efforts through the implementation of the Operational Plan.

Targets have been set for each action within the Operational Plan. Reporting on these targets is based on progress against time, budget-based and other applicable milestones as outlined in reports to Council that are linked to these various initiatives and may be developed through the course of the operational planning process from time to time.

Each of Council's lead accountability areas will provide performance data and highlights by section in relation to:

- Service delivery;
- Operational activities; and
- Significant projects.

This report for Quarter 3 is presented to Council in accordance with section 174(3) of the *Local Government Regulation 2012* that requires the Chief Executive Officer to present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.



Our Council

OUR COMMITMENT

We will prioritise our projects, programs and services in a rigorously planned and financially sustainable way. We will consult with the community and advocate on their behalf.


We will value the contributions of our staff and ensure that their wellbeing and safety is a priority.

Key Focus Areas

Significant Capital Projects

Fiscal Responsibility/Financial Sustainability Nil


Key Statistics – Year to Date Figures



81%

Customer calls answered as per the Customer Service Charter


Target: 75% of calls answered within 45 seconds



15

Lost Time Injuries


Target: 35 or less per financial year



91%

Suppliers paid within trading terms

Target: 90%



96%

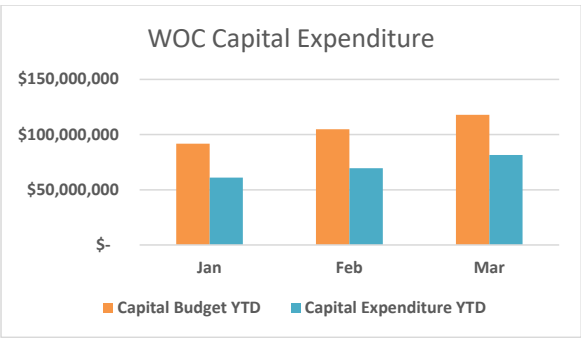
'Top 100 Suppliers' under Contract

Target: 90%

Budget Tracker

Operational Budget Tracker		Capital Budget Tracker	
75%	Budget completed	75%	Budget completed
72%	Operational Expenses V Budget	52%	Capital Expenses V Budget
89%	Operational Revenue V Budget	40%	Capital Revenue V Budget

Capital Spend Chart





Councillor Portfolio Summaries

Communities and Heritage

Preparations are underway to celebrate 2023 Volunteer Week in May 2023. Volunteers from Council sites including the Heritage Village, Pilbeam Theatre, Rockhampton Museum of Art, the Rockhampton Zoo and Botanic Gardens, Rockhampton Landfill, Northside Nursery and Capricorn Spire Visitor Centre will be acknowledged for their service during this week.

Infrastructure

Current capital budget allocation is \$73.5 million. Actual expenditure to date is \$37.5 million with a committal of \$81 million for major contracts such as the Mount Morgan Water Pipeline Project still to be awarded.

A draft Asset Management Improvement Plan has been completed and is currently under review.

Parks, Sport and Public Spaces

The Construction of the Botanic Gardens and Zoo Visitor Hub was retendered and closes early May 2023. Concern exists that the increase in construction costs that have been experienced in other projects will also impact on this project. A review of the longer term timing of projects and their priorities will be undertaken by Council during Quarter 4 of the 2022/2023 financial year. The Playground works have been completed and work has commenced on the Carpark and will be completed by the end of the 2022/2023 financial year.

Whole of Council

Long Term Financial Forecast / Budget

The January Monthly Budget Review was received by Council during Quarter 3, with several changes made to Council's operational budget position, particularly for depreciation expenses, together with a revision downwards of water consumption income and increases to operational costs in Fitzroy River Water. The capital budget underwent little change during this review, with most change to occur during the development of 2023/2024 capital budget.

Both operational and capital 2023/2024 budget packs were released during Quarter 3, with compilation and review of these budgets to continue through Quarter 4.

The Long Term Financial Forecast will be updated and reviewed once a clearer picture of the 10 year operational and capital budgets is formed. It is expected that there will be some difficult decisions to be made in relation to Council's operating position.

Demands for capital expenditure have also increased, so there will need to be a focus on prioritisation of works in the coming weeks.



Customer Service Charter

The Customer Service Team continues to achieve a service level above 75% of calls answered within 45 seconds, with 81% of calls answered during Quarter 3. Quarter 3 saw an increase in call volumes with 18,833 calls presented, with the following key items generating phone enquiries:

- Rates issued / reminders / arrangements to pay
- Rockynats ticketing / event enquiries
- Bonza Airlines – contact details

Workforce & Governance

A comprehensive employee survey was released for completion by all employees during the Quarter 3 period. 61% of the entire workforce (including casual employees) completed the survey which will provide a benchmark for future measurement of performance and the development of future programs and initiatives to maintain a high performing, productive and engaged workforce.

Corporate & Technology Services

The Information Communication Technology Strategic Plan 2021-25 sets the direction for ICT management to meet the needs of the community and Council operations and is the key enabler in progressing the ICT agenda and strategies for the next five years.

Projects aligned with the strategic plan are progressing. Microsoft 365 program is the current focus along with security improvements. IT Infrastructure upgrades and replacements are also underway and a Pathway improvement program being developed.

The Technology One SaaS migration to the Cloud is complete. Council is currently in post go-live support mode assisting Council staff with system enquiries and resolving issues where required.



Our Community

OUR COMMITMENT

We will engage with the community to provide facilities that meet their needs, and have Service Delivery Standards and measures for key areas.

Key Focus Areas

Community Needs

Significant Capital Projects

Nil

Key Statistics – Year to Date Figures



322K People through Council's community facilities
(includes libraries, Pilbeam Theatre, Heritage Village, Showgrounds & Museum of Art)



100% Drinking water quality achieved
Target: >98% | Compliance with industry standard



3 Sewage overflows to customer property
Target: <10 | Number per 1,000 connections

Councillor Portfolio Summaries

Strategy and Planning

Planning for the Region's community facilities is progressing well, with the completion of The Common Master Plan and the Ski Gardens Master Plan going out to community consultation. The Rockhampton Showground and Victoria Park Master Planning project has been released to tender with Council looking to commence the planning for the site in April 2023. The Community Facilities Survey has closed with a good number of responses from our community groups and organisations received. This information is now being assessed with a report on the findings being prepared for Council consideration.

Communities and Culture

The completion of specific reports to Council on both the Rockhampton Museum of Art summary of initial 12 months of operation and the Heritage Village business plan have been delayed by operational capacity restriction. However, they will both be presented to Council in Quarter 4.

February saw the first anniversary of the Rockhampton Museum of Art opening. The Rockhampton Museum of Art achieved the business case target of 90,000 visitors within the first 12 months of operation.

In March 2023, Major Venues successfully delivered the Rockhampton Regional Council annual community musical in the Pilbeam Theatre with the production of Into the Woods. This year's musical was an ambitious musical to undertake, stretching the skills of local musicians and performers alike yet delivered to the customary high standard and overwhelmingly positive reviews. It was well attended by the community.



Along with standard programming, Libraries conducted a book give away funded by the State Library First Five Forever program which is aimed at early years literacy. A total of 574 books were given away to the target demographic with over 950 parents and children engaged in the program. The book give away occurred on 14 February 2023 which is both Library Lovers Day and International Book Giving Day. The program will be repeated in April 2023 on a weekend for those unable to attend previously.

Infrastructure

Work on the review of Sealed Roads Asset Management Plan is continuing with the condition data for the entire sealed road network being reviewed and pavement treatment matrices being updated. Work has also commenced on the Sealed Access Roads and Carparks Asset Management Plan. The Asset Management Plans for the Water and Sewerage Services are nearing completion. The review of the Airport Asset Management Plan is underway.

Parks, Sport and Public Spaces

Rockhampton Botanic Gardens Playground upgrade and Parks Week

The Botanic Gardens Playground redevelopment was completed in March 2023 with a community event held during Parks Week to celebrate the playground opening. The opening saw hundreds of people flock to the event and many families have continued to enjoy the great new facility during the recent school holidays.

Teams from across the organisation recently gathered for Parks Week 2023 to celebrate the vital role parks play in creating liveable cities and thriving communities. This inaugural celebration was an opportunity to recognise our staff who create and maintain these wonderful spaces for our community to enjoy.

Levels of service and maintenance of open spaces

Parks have successfully completed a third 90 Day Action Plan making progress towards achieving our common goal of "Growing great spaces everyone enjoys and we are proud of". Momentum continues towards Parks service standards and maintenance performance through the gathering of real time data via the GIS Field App.

The GIS Field App is now deployed to all teams with the focus on building data on current maintenance performance. Individual Councillor meetings were held during Quarter 3 to discuss the GIS Field App, Park categorisations and related maintenance frequencies.

Work has now commenced on the Mount Morgan Pool Redevelopment Project with the design development now underway. A Design and Construct Contract has been awarded and a start-up workshop completed for the project in March 2023.

Work on the New Car Park at the Botanic Gardens has commenced. Due to excessive cost offers received for the Zoo Entrance/Visitor Hub and Operation Facilities the project has been separated into two stages. Stage 1, the Visitor Hub, has been repackaged and re-released with the tender closing late April 2023.

Waste and Recycling

The Upcycle Village has the second cohort of 15 trainees currently undertaking their program. This is in partnership with Multicultural Australia, Resource Recovery Australia.



Engagement/educational activities in Quarter 3 included:

- Lakes Creek Road Waste Management Facility customer signage stage two upgrade to improve direction and communication on site.
- 250 recycling bin inspections carried out in conjunction with annual community kerbside audit.
- The first of two annual Teacher Professional Development Expo events was held on behalf of 12 Council units with community engagement and education KPIs involving 41 attendees.
- Annual Clean Up Australia Day event coordinated on behalf of Council, 21 community groups registered for participation, two activities were attended and co-hosted by Council staff.
- One guest speaker session was held on maths in waste auditing. This saw one new high school engagement.
- Two Garbage truck shown tell sessions to Kindergarten students (new engagements).
- Council is actively engaged with 17 schools through the Recycling Hero School Program in 2023. One new school has enrolled into the program and another booked for a stakeholder meeting at the commencement of Term 2. Three guided tours of the Lakes Creek Road Waste Management Facility were held for local waste management practice education. One school waste audit was conducted in Term 1 and a further eight of 17 schools booked in for their annual audit in Term 2.



Our Economy

**OUR
COMMITMENT**

We will deliver and implement economic development strategies and plans to support future growth opportunities.

We will have Performance Plans for our commercial businesses, and plans for all major areas of Council and monitor our progress.

Key Focus Areas

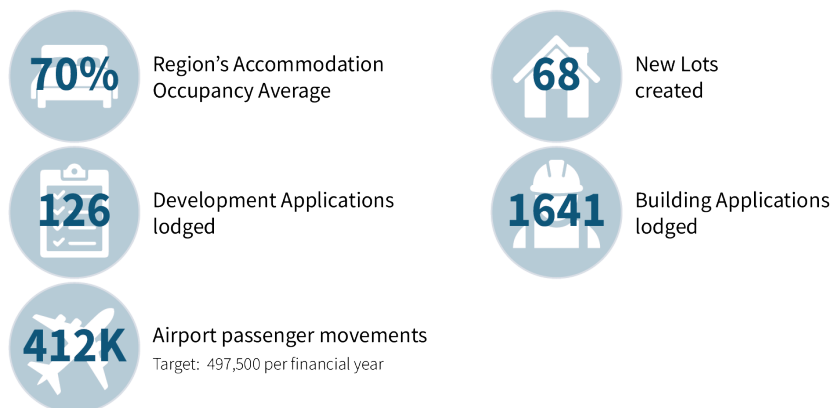
Economic Development and Future Growth

Significant Capital Projects

North Rockhampton Sewage Treatment Plant Augmentation

Glenmore Water Treatment Plant Upgrade

Key Statistics – Year to Date Figures



Councillor Portfolio Summaries

Advance Rockhampton

Items of note for Quarter 3 are as follows:

Industry Development

Key projects progressed during Quarter 3:

- Economic Development Strategy and Action Plan Matrix in development and due for presentation to Council in Quarter 4.
- Contract for Circular Economy Frameworks awarded with a presentation to Council in Quarter 4.
- Works on the Rookwood Weir Landholder Support Program is now 100% complete. Ongoing work continues on Making Water Work, Recreational Fishing Strategy and Advancing Mount Morgan programs.
- Local content discussions held with proponents for major projects including the Rockhampton Ring Road, Fitzroy to Gladstone Pipeline and Heritage Minerals Mount Morgan Mine.
- Ongoing stakeholder engagement with proponents of Renewable Energy projects.



- Mayor Williams, Advance Rockhampton and other partners attended key meetings at the Avalon Air Show in February 2023.
- E-mobility through our Neuron Scooter permit are now here to stay as presented to Council in February 2023.
- Participation in the inaugural Bonza flights and marketing around their arrival.

Tourism and Marketing

Campaigns and projects for Quarter 3 included marketing across multiple platforms and focussed upon:

- 'Barra Season is Back, Baby!' campaign.
- The 'Ultimate Mates Trip' campaign including hero videos produced targeting local, intrastate and interstate markets.
- Launch of the 'Amazing Animals' Monopoly board in March 2023.
- 'Zookeeper for a Day' campaign.
- Ongoing work on producing commissionable products with local operators.
- Sporting tourism – planning works around Queensland Touch Football and Queensland Country Rugby July events continue.

Major Events

Significant planning highlights in Quarter 3 include:

- Rockynats 03 planning and engagement activities with all major contracts awarded. A major marketing push for ticket sales underway.
- Rocky River Run contract signed for three years with naming rights sponsor following a lengthy negotiation process.
- Rocky Show 150 planning works continued with concept outlines completed with contracts, trade vendors and entertainment negotiations underway.
- Concept planning underway for River Festival and Capricorn.

Communities and Heritage

Investigations into future burial options in Rockhampton were presented to Council along with endorsement to update the traffic management plan at the North Rockhampton Cemetery to allow for several roads to be closed for future burial space. Options to undertake further exploration at Memorial Gardens and South Rockhampton Cemetery were also considered with these costs to be considered in the 2023/2024 capital budget.

Infrastructure

Local Government Infrastructure Plan

The updates to Council's Planning Assumptions Model have been delayed by the delay in data development and release by the Queensland Government Statistician's Office (QGSO) in the State Government. Other Local Government Infrastructure Plan related work is however continuing and delivery of the Local Government Infrastructure Plan review is still on track.



Treatment Plant Upgrades

A number of key infrastructure projects are well underway that will help and support growth in the region. These include:

Glenmore Water Treatment Plant Upgrade Project.

The scope of this project is to increase the efficiency, reliability and output capacity of potable water to the water network. The main works consist of:

- Major upgrade of complete electrical and control systems of the Glenmore Water Treatment Plant (GWTP).
- Installation of new dosing systems to improve the efficiency raw water treatment efficiency.
- Refurbishment of the filter system to increase the efficiency of the process and capacity of potable water now underway.

North Rockhampton Sewage Treatment Plant Augmentation Project.

The scope of works includes a range of electrical, mechanical, civil, building, and structural works to upgrade and augment the North Rockhampton Sewage Treatment Plant to support a 75,000 EP capacity (25,000 EP increase). This will help to sustain future growth to North Rockhampton. New concrete structures are now nearing completion.

Planning and Regulation

Major amendment versions 4.1-4.4 to the Planning Scheme regarding the flood hazard overlay mapping (Fitzroy River and local catchment areas) have been submitted to the State Government for Ministerial Review. This includes the analysis undertaken of the submissions received during the public consultation process, with further updates being undertaken of the flood hazard overlay mapping. In addition, a response has been provided to all submissions received by Council during the public consultation process. It is expected that the major amendment versions 4.1-4.4 will be adopted in mid-2023. Public consultation for Major amendment version 3 to the Planning Scheme has now been completed, with a review of the submissions received underway. Major amendment version 3 will be submitted to the State Government for Ministerial Review soon, along with a response to all submissions received by Council.

Waste and Recycling

The full kerbside organics collection trial report was presented to Council in Quarter 3. A Business Case will be presented to Council before the end of Quarter 4.

From 1 October 2022, participants of the trial have been given the opportunity to continue with the service or to opt back into the standard two-bin service.

All kerbside commingled recyclables are still being transported and recycled out of the Region since a fire destroyed the Rockhampton based Material Recovery Facility (MRF) in November 2020. Tender documents were released in October 2022 with a tender close date in January 2023. Tender evaluations and negotiations are scheduled for Quarter 3, with tender award set for Quarter 4.

**Whole of Council**

Recent advocacy has included meetings and correspondence to State and Federal Government including Council's 2023-24 Federal Budget submission. The submission document highlighted Council and the Region's priorities and sought funding commitments from the Federal Government.

Council also met with Queensland Ministers regarding current projects and issues and sought further investment to benefit the Region in roads, water infrastructure and job creation.


**OUR
COMMITMENT**

We will deliver environmental sustainability strategies and plans.

Key Focus Areas

Nil

Significant Capital Projects

Nil

Key Statistics – Year to Date Figures



Waste diverted from landfill
Target: 90% by 2050



Sewage effluent used as recycled water
Target: >10%



Electricity for water and sewerage operations sourced from renewable energy
Target: >10%



Power consumed
Target: YTD v previous year (19,695MWh)

Councillor Portfolio Summaries

Waste and Recycling

Council is continuing to actively work within the Central Queensland Regional Organisation of Councils (CQROC) Working Group and the engaged specialist consultant, the Department of Environment and Science (DES), the Department of State Development (DSD) and Queensland Treasury Corporation (QTC) on the co-design of a CQ Regional Waste Management Plan (Plan).

Key considerations for the Plan are as follows:

- Waste diversion and resource recovery
- Environmental impact
- Downstream economic impact
- Regional collaboration opportunities
- Cost
- Community impact

The finalisation of the Plan is expected in Quarter 4.

The long-term design for the Lakes Creek Road Landfill is ongoing with an anticipated completion date of mid 2023. Additional geotechnical investigations have just been completed, with a final geotechnical assessment report to inform the long-term design.

The construction of the fourth 'Piggy Back' landfill cell, Cell C commenced in January 2023 to provide the necessary continuity of landfill airspace.

Installation works for further gas extraction infrastructure within Cell A1 have been completed in Quarter 3.



Water and Environmental Sustainability

Sustainability Strategy

Council continues to implement the Sustainability Strategy Annual Action Plan, progressing the 72 separate actions.

As part of the Queensland Resilience and Risk Reduction Fund, Council secured grant funds to commence local implementation of the Climate Risk Management Framework for Queensland Local Government. Nominated Council staff and representatives of the Local Disaster Management Group participated in accredited training in February and March 2023. Further works will commence in Quarter 4.

Council is working with Multicultural Australia and Capricornia Catchments to deliver on-ground restoration works at Yeppen Lagoon. Both not-for-profit organisations have secured Skilling Queenslanders for Work grants to deliver conservation and land management traineeships commencing in April 2023.

Council's revised Biosecurity Plan has been adopted and the Pest Management Team delivered a range of targeted on-ground works in Quarter 3. This includes feral cat trapping, weed control of Council land and expanded drone usage for control of water weeds within inaccessible areas of Limestone Creek.

Council awarded three Environment and Sustainability Grants in the March 2023 funding round. Grant recipients included Ridgeland State School Parents and Citizens Association (Recycling Heroes), Emmaus College Parents and Friends Association (Recycling Heroes) and Multicultural Australia (Tucker Time project).

Emergency Action Plan for Mount Morgan No. 7 Dam

The revised Mount Morgan No. 7 Dam Emergency Action Plan was submitted to the Regulator and has been approved for a period of three years. This document identifies emergency conditions which could endanger the integrity of the dam and the safety of the people downstream, and which require immediate action and prescribes procedures which are to be followed in the event of an emergency condition developing.

North Rockhampton Flood Backflow Prevention Project

As part of Council's North Rockhampton Flood Mitigation Project, backflow prevention valves are being installed on stormwater outlets on the southern side of Lakes Creek Road and the railway line to prevent flood water backing up into the area through the stormwater system. Installation of all sewerage infrastructure is now complete for the North Rockhampton Flood Backflow Prevention Project. Construction of site access roads are pending pursuant to recent design revisions.

Effluent Re-Use Strategies

A planning report has been received on options to maximise effluent reuse for the North Rockhampton Sewage Treatment Plant and a planning report will be developed for the South Rockhampton Sewage Treatment Plant/Gracemere Sewage Treatment Plant. Implementation of effluent reuse programs will be realised as enabling infrastructure is constructed and associated management plans are put in place.


**OUR
COMMITMENT**

We will undertake asset management and planning, and will work within our projects priorities to provide infrastructure to support the community.

Key Focus Areas

Infrastructure Planning

Significant Capital Projects

Mount Morgan Water Supply Pipeline Project

Councillor Portfolio Summaries

Airport

The new Alliance Airlines Maintenance and Overhaul Facility project at the Rockhampton Airport is now complete. This significant project will help support the Region's economy and will bring long term jobs to the area. Outstanding power connection works by Alliance Airlines are remaining.

Infrastructure

Construction has continued for the redevelopment of the Gracemere Waste Transfer Station. Works are scheduled for completion in Quarter 4.

A number of major infrastructure projects are now well under way to help support the community:

Gracemere and South Rockhampton Sewage Treatment Plant (STP) Strategy

The following are progressing/completed:

- Upgrade of aeration system at Gracemere STP with a new blower and aerator is now underway with civil works completed on site.
- Design works are underway for new effluent pump station and pipeline from Gracemere STP to South Rockhampton STP.
- Penstock and stopboards have now been installed at South Rockhampton STP.
- New recycled water pump station has been installed at South Rockhampton STP.

Construction of a new potable water pipeline from Gracemere to Mount Morgan

The following are progressing/completed:

- A contract has been awarded for the pipe and valve supply. Initial pipe supply received and stored in secure facility.
- Tender package 15274 Design and Construction of Three Water Pump Stations for the Mount Morgan Water Supply Project has closed with offers reviewed and evaluations continuing.
- Design development is now completed.

Water and Environmental Sustainability

The contract for the Long-Term Water Supply Strategy for Rockhampton and Gracemere has been awarded and the project is underway. This strategy will highlight the infrastructure requirements to ensure continuity and quality of water supply from the current maximum day demand to requirements for future growth.



TARGETS PROGRESS REPORT 2022 - 2023

Quarter 3 | January - March



Our Council

1.1 We are fiscally responsible

Goal

1.1.1 We prioritise our projects and operational activities effectively to achieve our long-term goals.

Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
1.1.1.1	Develop a business plan for the Rockhampton Zoo to investigate opportunities to offset Council's operational investment.	Present report to Council on options by 31 March 2023.	Parks, Sport and Public Spaces		A briefing session has been held with Council working through the options available for the Zoo to offset costs. This still need to be followed up with a formal report to Council making recommendations and outlining the next steps.	Parks
1.1.1.2	Manage the Airport in accordance with the Rockhampton Airport 2022-2023 Performance Plan.	Achieve all financial and non-financial performance targets.	Airport		All financial performance targets have been achieved. Three non-financial performance targets were not achieved. Refer to comments within the Airport Quarterly Performance Plan Report.	Airport
1.1.1.3	Deliver waste and recycling services in accordance with Rockhampton Regional Waste and Recycling 2022-2023 Performance Plan.	Achieve all financial and non-financial performance targets.	Waste and Recycling		Financial and non-financial performance targets have been achieved. Refer to comments within RRRW Performance Management Plan.	Waste & Recycling
1.1.1.4	Deliver water and sewerage services in accordance with Fitzroy River Water 2022-2023 Performance Plan.	Achieve all financial and non-financial performance targets.	Water and Environmental Sustainability		Four of the 22 customer service standards were not met during Quarter 3. Refer to comments within the FRW Quarterly Performance Plan Report.	Fitzroy River Water



1.1.2 Our budgets are financially sustainable and provide value and accountability to the community.

Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
1.1.2.1	Review Council's Community Service activities where private providers now supply similar services.	Present report of options to Council by 30 June 2023.	Communities and Heritage		There has been minimal progress on this action during this quarter, however discussions are ongoing between Finance and Community Services.	Finance


Legend:  Not on track  Watching  On track  Completed

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Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
1.1.2.2	Efficient and effective management of Council's finances.	Long Term Financial Forecast updated at each budget and budget revision.	Whole of Council		The Long Term Financial Forecast (LTFF) has been updated for the January Monthly Budget Review and has been prepared for the entry and modelling of the 2023/2024 budget.	Finance
1.1.2.3	Delivery of assigned Capital Projects.	Complete 95% expenditure against approved Capital budget.	Infrastructure		Current Capital Budget Allocation is \$73.5 million. Actual expenditure to date is \$37.5 million with a committal of \$81 million. Major contracts such as Mount Morgan Water Pipeline Project still to be awarded.	Project Delivery


1.1.3 We have effective governance with accountable decision-making practices.

Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
1.1.3.1	Continually improve asset management practices.	Develop and adopt a 3-year Asset Management Improvement Plan by 30 June 2023.	Infrastructure		A Draft Asset Management Improvement Plan has been prepared and is now being reviewed.	Infrastructure Planning

1.1.4 We pursue and advocate for funding that enables us to deliver our planned priorities and supports our financial sustainability.

Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
1.1.4.1	Continue to advocate for support from other levels of government for Council's planned priorities.	Advocate for planned priorities in accordance with the Advocacy Framework.	Whole of Council		Mayor and Council continue to advocate for priorities including the Rockhampton Ring Road, water infrastructure and other key projects benefitting the Rockhampton Region.	Office of the Mayor

Legend:  Not on track  Watching  On track  Completed

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1.2 We are respected and recognised for our engagement with the community and our contributions to the Region Goal

1.2.1 We build strong and respectful working relationships with stakeholders in all levels of government. Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
1.2.1.1	Establish a strategic approach to relationships across all levels of Government.	Develop the 2023-2024 Advocacy Plan by 30 June 2023.	Whole of Council		Meetings are underway with Wider Leadership Team to refine priorities for Advocacy Plan and develop a coordinated approach for advocacy.	Office of the Mayor

1.2.2 We have productive and respectful relationships with stakeholders within neighbouring regions. Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
1.2.2.1	Engage in regional collaboration initiatives and targeted advocacy.	Actively participate in Central Queensland Regional Organisation of Council's (CQROC) and associated working groups.	Whole of Council		Council attended the Avalon Air Show with Regional Development Australia, Livingstone Shire Council and Gladstone Regional Council to advocate for a defence presence in Central Queensland. The Mayor, Deputy Mayor and CEO attended the CQROC board meeting in February 2023. The CEO participated in the regular CQROC CEO meetings. Relevant officers participated in the Queensland Water Regional Alliance Program project. The Manager Rockhampton Regional Waste and Recycling continues to lead the Regional Waste Strategy.	Office of the CEO Directorate

1.2.4 As a community leader, we advocate for the benefit of our community. Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
1.2.4.1	Develop a calendar of engagements in line with the scope and resourcing of the Community Engagement Framework.	Implement actions included in the calendar of engagements.	Whole of Council		Meetings have been undertaken with key internal stakeholders across Council and a draft calendar will be circulated for final changes.	Communications & Engagement

Legend:  Not on track  Watching  On track  Completed







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1.3 We are motivated to provide excellent service and have a strong organisational culture

Goal

1.3.1 We have a workplace culture that is safe, engaged, responsive, professional and accountable.



Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
1.3.1.1	Implement the Health and Safety Strategy.	Deliver the Health and Safety Strategy actions for 2022-23.	Whole of Council		Progress of projects is tracking well with 12 actions now completed and an additional 9 actions currently underway.	Workforce & Governance
1.3.1.2	Maintain a safe work environment for all employees, volunteers and contractors of Council.	Develop and implement a Work Health and Safety Performance Measures Procedure to monitor compliance against Key Performance Indicators.	Whole of Council		Two of the four lead indicators are currently under target and four of the seven lag indicators are exceeding the threshold.	Workforce & Governance
1.3.1.3	Develop a People Strategy to assist with the transition to a desired organisational culture.	Present a People Strategy to the Leadership Team for adoption by 30 June 2023.	Whole of Council		2023 Our Pulse Survey has been completed and results are being compiled. Additional data analysis underway to assist in informing the People Strategy. It is proposed that this target be amended.	Workforce & Governance
1.3.1.4	Implement the Information and Communication Technology Strategic Plan 2021-2025.	Deliver the Information and Communication Technology Strategic Plan actions for 2022-23.	Whole of Council		ICT Projects are progressing with 2 completed in Quarter 3 bringing the number to 8 projects completed for the year and a further 15 projects in progress.	Corporate & Technology Services
1.3.1.5	Implement the transition of R1 from an 'on premise' solution to the Cloud – Software as a Service (SaaS).	Successfully transition R1 to the Cloud and implement SaaS by 30 June 2023.	Whole of Council		R1 SaaS migration to the Cloud successfully completed. Currently in post go-live support. Minor issues being resolved as they arise.	Corporate & Technology Services
1.3.1.6	Deliver Council's Customer Service Charter, ensuring positive engagement with internal and external customers, which includes the ongoing promotion of eServices to customers – eNotices, online self-service.	Ensure 75% of Customer calls are answered within 45 seconds and increase the take up of eNotices.	Whole of Council		During Quarter 3, 81% of calls were answered within 45 seconds. A review has commenced into Council's Customer Request processes and eServices (online services) enhancements. This review will continue into 2023/2024.	Finance

Legend:  Not on track  Watching  On track  Completed

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1.3.2 We value our staff and volunteers, and recognise their contributions to the workplace and the Region.*Effort*

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
1.3.2.1	Develop and implement required strategies and operational actions from the Certified Agreements.	Deliver all actions and strategies within the timeframes indicated in the Certified Agreements.	Whole of Council		Actions and strategies are continuing to be implemented within designated timeframes. The RRC Waste & Recycling Certified Agreement 2022 and Child Care Employees Certified Agreement 2022 have been listed for certification hearing on 3 April and 14 April 2023 respectively.	Workforce & Governance
1.3.2.2	Develop and deliver a program for thanking volunteers, including hosting a 'thank you' event for Council volunteers to recognise their contributions to the organisation.	Program delivered by 30 June 2023.	Communities and Heritage		Recognition of Volunteer contribution in progress and will be completed in Quarter 4.	Community Services Directorate

Legend:  Not on track  Watching  On track  Completed

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Our Community

2.1 Our places and spaces enhance the liveability and diversity of our communities

Goal


2.1.1 We ensure community assets are utilised and appropriate for the needs of the community.

Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
2.1.1.1	Update Asset Management Plans for: <ul style="list-style-type: none"> - Sealed Roads; and - Airport. 	Present plans to Council for adoption by 30 June 2023.	Infrastructure		A review of these Asset Management Plans has commenced. The entire sealed road network has been surveyed. The laser and visual condition data collected is now being analysed to inform renewal demand, and to develop a prioritised works program. Due to delays in completing the condition assessments these reports will not be presented to Council by 30 June 2023.	Infrastructure Planning
2.1.1.2	Deliver Botanic Gardens and Zoo Redevelopment Implementation Plan.	Commence construction of New Entry Hub and Playground in accordance with approved timeframes.	Parks, Sport and Public Spaces		The playground project has been completed and opened early March 2023 under the Works for Queensland program. New Entry Hub tender has been re-packaged and public tenders called closing mid April 2023.	Project Delivery

2.1.4 We provide facilities for sports and the arts that encourage community participation, and attract elite sporting and cultural events.


Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
2.1.4.1	Continue open space and community assets planning.	Substantially progress assessment of community needs to improve Council's understanding of those needs and determine suitability of existing facilities and gaps in provision by 31 March 2023.	Parks, Sport and Public Spaces		The Community Group survey and audit has closed, and the information will be assessed, targeting to report the findings to Council in June 2023.	Strategy & Planning

Legend:  Not on track  Watching  On track  Completed

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2.1.5 We maintain our public places and spaces responsibly by planning and prioritising our work.*Effort*

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
2.1.5.1	Undertake Mount Morgan Pool Redevelopment Project.	Prepare design of new Aquatic Centre by 31 December 2022.	Parks, Sport and Public Spaces		A community information session was held in November 2022. The Design and Construction tender package was completed, and tenders called.	Project Delivery
2.1.5.2	Continue the review of current levels of service and maintenance of open spaces to identify opportunities for continuous improvement.	Present an updated analysis report to Council and establish Customer Service Standards by 31 March 2023.	Parks, Sport and Public Spaces		All Parks teams are now working in the Field app. Councillor meetings have been held in Quarter 3 with feedback provided on the app and proposed categorisation structure. Data needs to be strengthened to guide the setting of service levels. A 2023-24 action and target will be proposed.	Parks


2.2 We support our communities through our activities and programs*Goal***2.2.1 We develop our understanding of the needs and concerns of the community.***Effort*

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
2.2.1.1	Undertake planning for major sports and events precincts.	Complete preliminary planning of precincts and present reports on options and estimated costs to Council by 31 March 2023.	Parks, Sport and Public Spaces		Consultation on the Draft Ski Gardens Master Plan commenced and closed on 4 April 2023. Results of the consultation will be assessed in Quarter 4 along with presenting a final Master Plan to Council for consideration. Technical investigations and engagement with key stakeholders for a North Rockhampton Sports Precinct are ongoing. Time frames may need to be revised.	Strategy & Planning

Legend:  Not on track  Watching  On track  Completed

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2.2.2 We provide opportunities for people to contribute to their communities.*Effort*

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
2.2.2.1	Review Council's role in relation to community development.	Provide an analysis report to Council by 31 March 2023.	Communities and Heritage		A report will be provided by the end of May 2023 to Council on its current activities with respect to community development. Key areas within Council have been provided with a framework to report against. This will be mapped against socio-economic data for the Region to identify areas where Council may be able to make a contribution.	Strategy & Planning

2.2.3 We support our people and community groups through our programs and resources.*Effort*

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
2.2.3.1	Collaborate with organisations and social enterprises to develop opportunities to capacity build.	Develop an Upcycle Village at the Lakes Creek Road Waste Management Facility by 30 June 2023 to support upcycling initiatives and skill development.	Waste and Recycling		Upcycle Village has been established in 2022 in partnership with Multicultural Australia. The first cohort of 15 trainees completed their training in October 2022 with a second cohort commencing their 20 week training in November 2022.	Waste & Recycling
2.2.3.2	Create a community that is supported to achieve best practices in waste management.	Deliver the Rockhampton Regional Waste and Recycling Waste Education Plan 2022 by 31 December 2022.	Waste and Recycling		The Waste Education Plan 2022 has been successfully delivered.	Waste & Recycling

2.3 Our Region's heritage and culture are preserved and celebrated*Goal***2.3.1 Our services, activities and community assets provide opportunities to celebrate our culture and creative arts, and preserve the Region's heritage.***Effort*

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
2.3.1.1	Complete a review of the Rockhampton Museum of Art and its contribution to the community and cultural tourism.	Present report to Council by 31 March 2023.	Communities and Heritage		Report delayed due to capacity challenges within Quarter 3. Report will be completed within Quarter 4.	Communities & Culture


Legend:  Not on track  Watching  On track  Completed

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Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
2.3.1.2	Develop a 5-year Business Plan for the Rockhampton Heritage Village.	Present a report to Council by 31 March 2023.	Communities and Heritage		Report delayed due to capacity challenges and staffing turnover in Heritage Village unit. Report will be completed within Quarter 4.	Communities & Culture

2.2.3 We acknowledge and celebrate the Region's cultural diversity.

Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
2.3.3.1	Undertake a review of Council's existing Indigenous Land Use Agreement (ILUA) with Darumbal People Aboriginal Corporation and commence negotiations of an ILUA with Gaangalu Nation People.	Monitor progress of ILUA arrangements and present report to Council every quarter.	Communities and Heritage		Lack of dedicated resources has hindered the progress of this action.	Community Services Directorate

Legend:  Not on track  Watching  On track  Completed

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Our Economy

3.1 We plan for growth with the future needs of the community, business and industry in mind

Goal

3.1.1 We have a greater understanding of the Region's economic strengths, opportunities and challenges.

Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
3.1.1.1	Implement actions contained in the Rockhampton Region Economic Action Plan.	Prepare an Actions Matrix with implementation timelines for each action by 30 September 2022 and deliver actions within approved timeframes.	Advance Rockhampton		The Actions Matrix comprises 111 action items from the Economic Action Plan. This matrix has been delayed due to later than anticipated endorsement of the plan in February 2023. The matrix is currently 50% complete and will be presented to Council in Quarter 4.	Advance Rockhampton

3.1.2 Our strategic planning supports the Region's growing population and enables economic development.



Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
3.1.2.1	Investigate options for burials to continue at Rockhampton Memorial Gardens Cemetery.	Develop a feasible forward plan for burials for the Rockhampton community to be presented to Council by 31 March 2023.	Communities and Heritage		Feasibility plan presented to Council March 2023 with options to be considered in the 23/24 capital budget.	Community Assets & Facilities
3.1.2.2	Undertake an amendment to the Local Government Infrastructure Plan (LGIP).	Progress the amendment in accordance with the milestones identified in the Local Government Review Plan.	Infrastructure		The Local Government Infrastructure Plan amendment has commenced with updates to the Planning Assumptions Model underway. This has been delayed slightly by delays to Census data releases however this is not likely to impact final delivery timeframes.	Infrastructure Planning
3.1.2.3	Amend the Rockhampton Region Planning Scheme as required to achieve Council's policy objectives and outcomes.	Complete current planning scheme amendments by 30 June 2023.	Planning and Regulation		Major amendment version 4.1-4.4 to the Planning Scheme has been submitted to State Government for Ministerial Review. It is expected that a response will be received in Quarter 4. Public consultation for Major amendment version 3 has been completed and will be submitted to State Government for Ministerial Review in Quarter 4.	Strategy & Planning

Legend:  Not on track  Watching  On track  Completed


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3.1.3 We support businesses and industries to adapt and capitalise on the move towards renewable energy and a circular economy. *Effort*

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
3.1.3.1	Develop a Renewable Energy Projects marketing plan.	Develop a marketing plan by 30 November 2022.	Advance Rockhampton		Plan has been drafted and is in final stages of approval and will be finalised in Quarter 4. Delays are due to information required from project proponents.	Advance Rockhampton
3.1.3.2	Develop a Circular Economy Framework document to outline key economic opportunities for key economic industries and appropriate Council services.	Develop the framework by 31 May 2023.	Advance Rockhampton		The Circular Economy Framework first tranche report has been received and completed. This has involved analysis and recommendation of key industry priority areas to progress. Stakeholder engagement on the key industry priority areas and the second tranche (and final) report to be delivered in Quarter 4.	Advance Rockhampton

3.2 Our work attracts business and industry to our Region *Goal*

3.2.1 We support projects that strengthen the Region's economic development. *Effort*

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
3.2.1.1	Develop a specific Defence and Industry Capability Strategy for the Rockhampton Region.	Develop the strategy by 31 May 2023.	Advance Rockhampton		This Defence and Industry Capability Strategy has been replaced with our capability submission to the Defence Service Review and our ongoing advocacy program in partnership with Regional Development Australia Central and Western Queensland (RDACWQ), Livingstone Shire Council and Gladstone Regional Council which also includes engagement of external defence consultants/advocates.	Advance Rockhampton


Legend:  Not on track  Watching  On track  Completed

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3.2.2 We facilitate business development and capacity building.*Effort*

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
3.2.2.1	Deliver industry development initiatives to strengthen and grow the key sectors of Resources and Construction and Agriculture and Water.	Implement economic resilience activities in line with the Rockhampton Region Economic Development Strategy and Action Plan.	Advance Rockhampton		<p>The Rookwood Weir Landholder Support and Grants Program was finalised in Quarter 3 with 43 business plans being delivered. Advance Rockhampton worked closely with landholders to navigate the water tender process.</p> <p>Further project work is now in progress on the Making Water Work program that will strengthen and help activate the Fitzroy Food Bowl.</p> <p>Engagement with Heritage Minerals continues to ensure we collaborate on local content capability for the project.</p>	Advance Rockhampton
3.2.2.2	Develop an Investment Attraction Strategy and Jobs Pipeline Study.	Develop strategy by 31 March 2023.	Advance Rockhampton		Our Investment Attraction Strategy and Jobs Pipeline Study are contained within the Economic Development Strategy and Action Plan with 'Future Jobs and Investment Attraction' and 'Talent Retention and Attraction' being two of our five pillars.	Advance Rockhampton

3.2.3 We advocate for the Region with all levels of government and support non-Council projects that benefit the Region.*Effort*

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
3.2.3.1	Collaborate with key stakeholders to identify relevant non-Council projects and issues for advocacy to other levels of government.	Non-Council projects and issues are included in Council's Advocacy Plan.	Whole of Council		Ongoing collaboration with neighbouring local governments through Central Queensland Regional Organisations of Councils (CQROC) as well as key stakeholders to identify and respond to current and emerging issues.	Office of the Mayor

Legend:  Not on track  Watching  On track  Completed

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3.2.4 We work collaboratively with business and industry partners and stakeholders.*Effort*

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
3.2.4.1	Develop stakeholder and business events and leverage key partnerships.	Deliver business events across the Region throughout the financial year collaborating with our key partners.	Advance Rockhampton		Advance Rockhampton delivered five business events during Quarter 3 and collaborated and/or attended 15 other industry events during the Quarter.	Advance Rockhampton

3.3 Our work attracts visitors to the Region*Goal***3.3.1 We promote our Region as an attractive destination for visitors.***Effort*

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
3.3.1.1	Develop a strategic tourism and marketing plan for the Region in accordance with the new Rockhampton Region Economic Development Strategy.	Develop plan by 31 October 2022 and deliver updated strategic tourism and marketing actions within approved timeframes.	Advance Rockhampton		A strategic tourism and marketing plan matrix has been created from the endorsed Rockhampton Region Economic Development Strategy and Action Plan that highlights 19 actions and 18 KPIs within approved timeframes across the 'Regional Promotion and Major Events' pillar. These actions are also aligned with the state-wide strategies of Tourism and Events Queensland.	Advance Rockhampton

3.3.2 We design places and deliver events that encourage visitors to come and stay.*Effort*

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
3.3.2.1	Develop a diverse events calendar that supports liveability and visitability within the Region.	Deliver an event calendar (including major third-party events) for 2023 calendar year by 31 October 2022.	Advance Rockhampton		The 2023 Major Events Calendar was adopted by Council on 25 October 2022.	Advance Rockhampton

Legend:  Not on track  Watching  On track  Completed

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3.4 We support our Region's economy through our projects and activities

Goal



3.4.1 We plan and deliver significant projects that deliver ongoing, sustainable economic benefits for the Region.

Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
3.4.1.1	Complete the trial for kerbside organics collection and present a Business Case to Council recommending the most appropriate service for the Region.	Present Business Case to Council for approval by 30 June 2023.	Waste and Recycling		<p>A preliminary business case was presented to Council in June 2022. A final business case is under development, however Rockhampton Regional Waste and Recycling (RRWR) is waiting on necessary input, including from the State Government regarding funding before the business case can be completed.</p> <p>RRWR has also now registered this project with the Clean Energy Regulator for Australian Carbon Credits. This registration is required before a business case can be presented to Council.</p>	Waste & Recycling

3.4.2 Our infrastructure and community assets support the growth of the Region's economy.

Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
3.4.2.1	Undertake the Glenmore Water Treatment Plant Upgrade Project.	Carry out Electrical upgrade and Mechanical services work in line with approved project schedule by 30 June 2023.	Infrastructure		Additional scope has been added for this project (filter reconstruction). A new target date has been set to 31 December 2023.	Project Delivery
3.4.2.2	Undertake the North Rockhampton Sewage Treatment Plant Augmentation Project.	Complete construction work in accordance with the approved project schedule.	Infrastructure		Project tracking in accordance with delivery program. Additional scope has been added.	Project Delivery
3.4.2.3	Secure a long-term solution for the processing of the Region's Kerbside Recycling stream.	Complete procurement for a long-term solution by 30 June 2023.	Waste and Recycling		<p>A tender for a long-term solution was released in October 2022 with a tender closing date within January 2023.</p> <p>Tender evaluations and negotiations are scheduled for Quarter 3, with tender award set for Quarter 4.</p>	Waste & Recycling

Legend:  Not on track  Watching  On track  Completed



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Our Environment

4.1 Our Region is resilient and prepared to manage climate-related risks and opportunities

Goal

4.1.1 We have a greater understanding of climate risks and their impacts on the Region, which prepares us for challenges and opportunities in the future. *Effort*


Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
4.1.1.1	Secure resourcing to commence local implementation of the Climate Risk Management Framework for Queensland Local Government.	Commence implementation of climate risk management planning by 30 June 2023.	Water and Environmental Sustainability		In January 2023, the Sustainability Team secured a \$200,000 grant as part of the Queensland Resilience and Risk Reduction Fund. The project is scheduled to commence in Quarter 4. The Sustainability Team also secured grant funding to deliver local Climate Resilient Leadership training for key internal and external stakeholders. This project is nearing completion with two of the three training workshops delivered in Quarter 3.	Environmental Sustainability
4.1.1.2	Undertake the North Rockhampton Flood Backflow Prevention Project to enable an increased level of protection of the North Rockhampton Flood Mitigated Area in riverine flooding events.	Complete the construction and commissioning by 31 December 2022.	Water and Environmental Sustainability		Installation of all sewerage infrastructure is now complete. Construction of site access roads are outstanding and have undergone recent design revisions. Additional Queensland Rail approvals are now required and an application to extend the funding agreement until July 2023 with Building Our Regions has been submitted.	Fitzroy River Water

4.2 We pursue innovative and sustainable practices

Goal

4.2.1 We continually improve our environment and sustainability performance and comply with State and Federal requirements.

Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
4.2.1.1	Revise the Sustainability Strategy for the Region, ensuring continued alignment with State and Federal requirements.	Adopt revised Sustainability Strategy by 20 December 2022.	Water and Environmental Sustainability		Council adopted the revised Sustainability Strategy on 11 October 2022.	Environmental Sustainability

Legend:  Not on track  Watching  On track  Completed




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Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
4.2.1.2	Review emergency action plan for the Mount Morgan No. 7 Dam to implement practical and usable processes in case of emergency.	Submit revised emergency action plan to Regulator for approval by 31 December 2022.	Water and Environmental Sustainability		Revised Mount Morgan No. 7 Dam Emergency Action Plan submitted and approved by the Regulator with an approval period of three years.	Fitzroy River Water
4.2.1.3	Complete a detailed review of the design for the vertical expansion of the Lakes Creek Road Landfill.	Complete design review with updated management plans to cover Geotechnical Monitoring System, Stormwater, Leachate, Groundwater, Landfill Gas and Conceptual Rehabilitation by 30 June 2023.	Waste and Recycling		Draft Concept Design has been received and is currently under review. Various Management Plans are still pending for review.	Waste & Recycling
4.2.1.4	In collaboration with Central Queensland Regional Organisation of Council's (CQROC) and State Government, develop a Central Queensland Regional Waste Management and Infrastructure Plan to highlight key initiatives and infrastructure requirements, including funding, to achieve the State Government targets of Zero Waste to Landfill by 2050.	Develop plan by 31 March 2023.	Waste and Recycling		The development of the CQ Regional Waste Management and Infrastructure Plan is progressing, however has seen some delay by the State Government funded consultant. It is now expected that the Plan will be completed within Quarter 4.	Waste & Recycling

Legend:  Not on track  Watching  On track  Completed

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4.2.2 We seek out opportunities that contribute to the long-term environmental sustainability of the Region.*Effort*

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
4.2.2.1	Implement the Sustainability Strategy for the Region in accordance with the Annual Action Plan.	Report on progress via an annual Year in Review highlights report and quarterly updates.	Water and Environmental Sustainability		Council's Sustainability Team continues to support the Sustainability Strategy Executive Group to implement 72 actions outlined in the Sustainability Strategy FY2022-23 Annual Action Plan. The group continues to meet quarterly to monitor and review progress with the vast majority of actions on track for delivery by the end of Quarter 4.	Environmental Sustainability
4.2.2.2	Develop Effluent Re-Use Strategies for our sewerage schemes that minimise environmental impact.	Present Effluent Re-Use Strategies for each Sewage Treatment Plant to Council for approval by 30 June 2023.	Water and Environmental Sustainability		North Rockhampton Sewage Treatment Plant: Planning report received on options to maximise effluent reuse. Negotiations progressing with major user for long term agreement. South Rockhampton Sewage Treatment Plant: Planning report to be developed. Negotiations pending with major users for long term agreements.	Fitzroy River Water
4.2.2.3	Develop and implement a behaviour change campaign to support the community in the correct use of the kerbside collection service.	Complete community consultation to extract and align local knowledge and values of recycling and reuse, used to inform the development of education campaigns by 30 June 2023.	Waste and Recycling		The Department of Environment Science led Working Group targeting an Education and Behaviour Change Initiative across the State is progressing. A 6 week digital media trial has recently commenced.	Waste & Recycling

4.2.3 Our waste management practices accommodate and support environmental sustainability.*Effort*

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
4.2.3.1	Review The Rockhampton Regional Council Waste Strategy 2020 – 2023 including public consultation to re-establish strategic targets and priorities.	Complete public consultation and present revised strategy to Council for adoption by 30 June 2023.	Waste and Recycling		Review of the Waste Strategy has been completed with a redrafted Resource Recovery Strategy having been released for public consultation. A final drafted Resource Recovery Strategy will be presented to Council in Quarter 4.	Waste & Recycling

Legend:  Not on track  Watching  On track  Completed

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4.2.4 We support our community, businesses and industries as they transition towards a low carbon economy.*Effort*

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
4.2.4.1	Develop initiatives that promote innovative and sustainable practices across our local communities.	Develop initiatives by 30 June 2023.	Water and Environmental Sustainability		Council has secured Skilling Queenslanders for Work partnerships with Capricornia Catchments and Multicultural Australia. On-ground restoration and land management works are scheduled to commence at Yeppen Lagoon in Quarter 4.	Environmental Sustainability

Legend:  Not on track  Watching  On track  Completed

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Our Infrastructure

5.1 Our Region has infrastructure that meets current and future needs

Goal

5.1.1 Our Council assets are well maintained.

Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
5.1.1.1	Complete Gracemere Waste Transfer Station redevelopment.	Complete redevelopment by 30 June 2023.	Infrastructure		Construction works are progressing well.	Waste & Recycling

5.1.2 Our future projects are planned and prioritised.

Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
5.1.2.1	Undertake Arthur Street Sewer Pump Station Replacement project.	Commence design of new pump station by 31 December 2022.	Infrastructure		Project deferred to 24/25, 25/26 financial year as tender offers are outside available project budget.	Project Delivery
5.1.2.2	Implement Gracemere and South Rockhampton Sewage Treatment Plant Strategy.	Commence construction of short-term measures and the planning for long term strategy by 31 March 2023.	Infrastructure		Short term measures are being implemented, some are now completed. Design for new South Rockhampton Sewerage Treatment Plant is yet to commence.	Project Delivery
5.1.2.3	Construction of a new potable water pipeline from Gracemere to Mount Morgan.	Commence design and construction.	Infrastructure		Tender evaluation process remains underway. Project funding is being confirmed.	Project Delivery
5.1.2.4	Develop a Long-Term Water Supply Strategy for Rockhampton and Gracemere.	Present strategy to Council for adoption by 30 June 2023.	Water and Environmental Sustainability		The Long-Term Water Supply Strategy start date was delayed due to funding announcements. Consultant has been engaged and review of the existing network have been completed. Delivery of the strategy to Council will not be until October 2023.	Infrastructure Planning

Legend:  Not on track  Watching  On track  Completed

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5.1.3 Our significant projects enable and support the Region's economy, community and environment.

Effort

Code	Action	Target	Councillor Portfolio	Tracking Status	Comments	Responsible Section
5.1.3.1	Undertake the Alliance Airlines Aircraft Maintenance Repair and Overhaul Facility project.	Continue to work in collaboration with Alliance Airlines to complete the construction of the new Aircraft Maintenance Repair and Overhaul Facility by 31 March 2023.	Airport		Grant funded component completed. Outstanding power connection works by Alliance Airlines remaining.	Project Delivery

Legend:  Not on track  Watching  On track  Completed

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Fitzroy River Water

PERFORMANCE PLAN REPORT 2022 - 2023

Quarter 3 | January - March

FITZROY
RIVER WATER
Business Unit of RRC

Fitzroy River Water (FRW) is required to provide a quarterly report on its performance against financial and non-financial performance targets as adopted in the Annual Performance Plan for 2022-23.

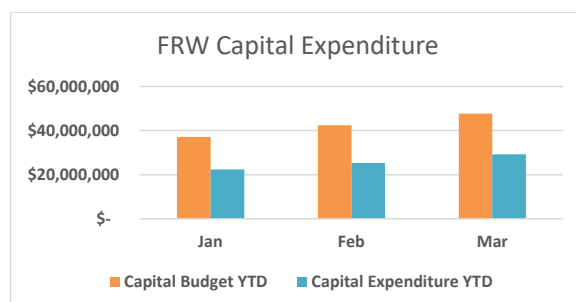
Manager's Overview

FRW has performed well during Quarter 3 in accordance with the Performance Plan and delivered water and sewerage services to a high standard. Four of the twenty-two Customer Service Standards were not met for Quarter 3, with most of these due to relatively minor deviations from expected performance. The majority of these non-compliances are due to resourcing issues being experienced and an inability to respond to reactive requests in line with these standards. Performance for drinking water quality remains very strong with all relevant legislation and guidelines met.

Financial Performance

Operational Budget Tracker		Capital Budget Tracker	
75%	Budget completed	75%	Budget completed
77%	Operational Expenses V Budget	46%	Capital Expenses V Budget
86%	Operational Revenue V Budget	13%	Capital Revenue V Budget

Capital Spend Chart



Comments













FRW's year to date operational revenue is at 86%. Gross water consumption revenue is at 57.6% of budget. All Rockhampton sectors in Quarter 1 and Quarter 2 have been billed and eight sectors of Quarter 3. Consumption is lower in comparison to the same period last year by 9.5%. Livingstone bulk water revenue is also below target at 62%. Most revenue streams are on target. Expenditure is at 77% with most streams on or slightly above target except for external plant and contractors and consultants influenced by some major maintenance projects.

Capital expenditure is at 46% influenced by large contractor projects yet to ramp up such as Mount Morgan Water Security and Glenmore Water Treatment Plant electrical and control renewal. The areas of prominent activity are the North Rockhampton Sewerage Treatment Plant, Glenmore Water Treatment Plant electrical and control renewal and Gracemere and South Rockhampton Sewerage Treatment Plants augmentation. Capital revenue is at 13% influenced by the Mount Morgan Water Security income yet to be realised.

Non-Financial Performance

Number of access charges as at August 2022
 Rockhampton and Gracemere: 38,520
 Mount Morgan: 1,516

Potable Water Supply Schemes

CSS Ref	Rockhampton and Gracemere							Mount Morgan						
	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status
Day to Day Continuity														
CSS1	Extent of unplanned interruptions – connections based (number per 1,000 connections per year)													
	<80	5	4	14		23		<80	1	4	3		8	
CSS2	Extent of unplanned interruptions – incidents based (number per 100 km of main per year)													
	<30	9	13	15		37		<30	1	4	3		8	
	Rockhampton and Gracemere total kms of main: 790km							Mount Morgan total kms of main: 72km						
	Comments: This non compliance is due to the large number of unplanned interruptions during the quarter. Analysis is required to determine causes and possible corrective actions.													
CSS3	Time for restoration of service – unplanned interruptions (% restored within 5 hours)													
	>90%	100%	100%	100%		100%		>90%	100%	100%	100%		100%	
CCS4	Customer interruption frequency – 1 interruption per year													
	12%	0.62%	0.65%	0.65%		1.92%		12%	0%	0.39%	0.79%		1.18%	
	Customer interruption frequency – 2 interruptions per year													
	2%	0%	0%	0.01%		0.01%		2%	0%	0%	0%		0%	
	Customer interruption frequency – 3 interruptions per year													
	1%	0%	0%	0%		0%		1%	0%	0%	0%		0%	

Legend:  Not compliant  Compliant













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Non-Financial Performance

Number of access charges as at August 2022

Rockhampton and Gracemere: 38,520

Mount Morgan: 1,516

CSS Ref	Rockhampton and Gracemere							Mount Morgan						
	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status
Customer interruption frequency – 4 interruptions per year														
	0.50%	0%	0%	0%		0%		0.50%	0%	0%	0%		0%	
Customer interruption frequency – 5 or more interruptions per year														
	0.25%	0%	0%	0%		0%		0.25%	0%	0%	0%		0%	
CSS5	Relative incidence of planned and unplanned interruption incidents (% of planned versus total number of interruptions)													
	>30%	1%	11%	6%		6%		>30%	0%	0%	33%		33%	
Comments: There were 8 planned shut downs compared to 122 unplanned incidents in Rockhampton and Gracemere for Quarter 3. In Mount Morgan there were no planned shut downs and one unplanned incident. This noncompliance is primarily due to the low number of planned interruptions, related to construction/maintenance projects, compared to unplanned incidents.														
CSS6	Average interruption duration – planned and unplanned													
	3 hours	1.59 hours	2.76 hours	1.59 hours		1.98 hours		3 hours	0.33 hours	0.29 hours	0		0.21 hours	
CSS7	Response time – Priority 1 – 1 hour response													
	95%	76%	88%	91%		85%		95%	80%	80%	100%		87%	
Comments: Total of 32 requests, with 29 being responded to within one hour. This non-compliance is primarily due to an inability to respond to such volume of reactive requests with current resourcing.														
	Response time – Priority 2 – 2 hours response													
	95%	73%	73%	72%		73%		95%	100%	100%	75%		92%	
Comments: Total of 87 requests, with 63 being responded to within two hours For Rockhampton and Gracemere. Total of 4 requests, with 3 being responded to within two hours for Mount Morgan. This non-compliance is primarily due to an inability to respond to such volume of reactive requests with current resourcing.														

Legend:  Not compliant  Compliant













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Non-Financial Performance

Number of access charges as at August 2022

Rockhampton and Gracemere: 38,520

Mount Morgan: 1,516

CSS Ref	Rockhampton and Gracemere							Mount Morgan						
	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status
Response time – Priority 3 – 24 hours response														
	95%	99%	100%	99%		99%		95%	100%	100%	100%		100%	
Restoration time – Priority 1 – 5 hours restoration														
	95%	88%	93%	75%		85%		95%	100%	100%	100%		100%	
Comments: Total of 32 requests, with 24 being restored within five hours for Rockhampton and Gracemere. This non-compliance is primarily due to an inability to respond to such volume of reactive requests with current resourcing.														
Restoration time – Priority 2 – 24 hours restoration														
	95%	93%	91%	94%		93%		95%	100%	100%	100%		100%	
Comments: Total of 87 request, with 82 being restored within 24 hours for Rockhampton and Gracemere. This non-compliance is primarily due to an inability to respond to such volume of reactive requests with current resourcing.														
Restoration time – Priority 3 – 5 days restoration														
	95%	99%	100%	96%		98%		95%	100%	100%	100%		100%	
Adequacy and Quality of Normal Supply of Water Supply														
CSS8	Minimum pressure standard at the water meter													
	220kPa	220kPa	220kPa	220kPa		220kPa		220kPa	220kPa	220kPa	220kPa		220kPa	
CSS9	Minimum flow standard at the water meter													
	9L/min	9L/min	9L/min	9L/min		9L/min		9L/min	9L/min	9L/min	9L/min		9L/min	

Legend:  Not compliant  Compliant














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Non-Financial Performance

Number of access charges as at August 2022

Rockhampton and Gracemere: 38,520

Mount Morgan: 1,516

CSS Ref	Rockhampton and Gracemere							Mount Morgan						
	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status
CSS10	Connections with deficient pressure and/or flow (% of total connections)													
	<2.5%	0.3%	0.3%	0.3%		0.3%		<2.5%	2%	2%	2.0%		2%	
CSS11	Drinking water quality (compliance with industry standard) ¹													
	>98%	100%	100%	100%		100%		>98%	100%	100%	100%		100%	
CSS12	Drinking water quality complaints (number per 1,000 connections)													
	<5	0.35	0.25	0.17		0.77		These figures are combined with the Rockhampton and Gracemere figures to give a total across all water supply schemes.						
CSS13	Drinking water quality incidents (number per 1,000 connections)													
	<5	0	0.02	0.01		0.03		<5	0	0			0	
Long Term Continuity of Water Services														
CSS14	Water main breaks (number per 100 km main)													
	<40	2	1	2		5		<40	1	0	0		1	
	Rockhampton and Gracemere total kms of main: 810km							Mount Morgan total kms of main: 74km						
CSS15	Water services breaks (number per 1,000 connections)													
	<40	3	4	5		12		<40	2	0	3		5	
CSS16	System water loss (litres per connection per day)													
	<200L	201L	198L	188L		N/A		<200L	13L	66L	83L		N/A	

Legend:  Not compliant  Compliant

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Non-Financial Performance

Number of access connections as at August 2022

Rockhampton and Gracemere: 52,807

Mount Morgan: 570

Sewerage Schemes

CSS Ref	Rockhampton and Gracemere							Mount Morgan						
	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status
Effective Transportation of Sewage														
CSS17	Sewage overflows – total (number per 100km main)													
	<30	8.32	7.27	2.73		18.39		<10	N/A	N/A	N/A		N/A	
	Rockhampton and Gracemere total kms of main: 733km							Mount Morgan total kms of main: 15km						
CSS18	Sewage overflows to customer property (number per 1,000 connections)													
	<10	1.16	1	0.38		2.54		<5	N/A	N/A	N/A		N/A	
CSS19	Odour complaints (number per 1,000 connections)													
	<1	0.07	0.06	0.15		0.28		These figures are combined with the Rockhampton and Gracemere figures above to give a total across all sewage supply schemes.						
CSS20	Response time – Priority 1 – 1 hour response													
	>95%	74%	68%	63%		68		>95%	N/A	N/A	N/A		N/A	
	Comments Total of 24 requests, with 15 being responded to within one hour. This non-compliance is primarily due to an inability to respond to such volume of reactive requests with current resourcing.													
	Response time – Priority 2 – 2 hours response													
	>95%	74%	85%	79%		79%		>95%	N/A	N/A	N/A		N/A	
	Comments: Total of 28 requests, with 22 being responded to within two hours. This non-compliance is primarily due to an inability to respond to such volume of reactive requests with current resourcing.													

Legend:  Not compliant  Compliant













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Non-Financial Performance

Number of access connections as at August 2022

Rockhampton and Gracemere: 52,807

Mount Morgan: 570




CSS Ref	Rockhampton and Gracemere							Mount Morgan						
	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status
Response time – Priority 3 – 24 hours response														
	>95%	100%	100%	100%		100%		>95%	N/A	N/A	N/A		N/A	
Restoration time – Priority 1 – 5 hours restoration														
	>95%	89%	93%	89%		90%		>95%	N/A	N/A	N/A		N/A	
Comments: Total of 35 requests, with 31 being restored within five hours. This non-compliance is primarily due to an inability to respond to such volume of reactive requests with current resourcing.														
Restoration time – Priority 2 – 24 hours restoration														
	>95%	98%	96%	96%		97%		>95%	N/A	N/A	N/A		N/A	
Restoration time – Priority 3 – 5 days restoration														
	>95%	97%	100%	97%		98%		>95%	N/A	N/A	N/A		N/A	
Long Term Continuity of Sewerage Services														
CSS21	Sewer main breaks and chokes (number per 100km main)													
	<50	5.73	3.70	1.09		10.52		<20	0	0	0		0	
Rockhampton and Gracemere total kms of main: 733km							Mount Morgan total kms of main: 15km							
CSS22	Sewer inflow and infiltration (ratio of Peak Day Flow to Average Day Flow)													
	<5	3.41	3.37	2.47		3.08		<5	1.89	1.78	1.60		1.76	




¹ FRW's Drinking Water Quality Management Plan identifies the following key water quality parameters as reference indicators for customer service purposes: physical and chemical water quality parameters – Target: >99% of all samples tested compliant with Australian Drinking Water Guidelines; E. coli – Target: None detected in > 98% of all samples tested.

Legend:  Not compliant  Compliant

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Customer Service Standards

Performance Indicator	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status
Installation of new water connections (within the water service area)	15 working days	100%	100%	100%		100%	
Installation of sewerage connections (within the sewerage area)	15 working days	100%	100%	100%		100%	
Complaints (excluding maintenance of water and sewerage services) – advise outcome	20 working days	N/A	N/A	N/A		N/A	

Legend:  Not Compliant  Watching  Compliant

Comments

The above customer service standard performance indicators have been achieved. The Complaints indicator has been reported as N/A as no complaints were received in Quarter 1, Quarter 2 or Quarter 3.

Conclusion

FRW has performed well during Quarter 3, resourcing issues continue to have a significant impact on operations and ability to meet current customer service standards. Water and sewerage services have been delivered to a very high standard with the majority of Customer Service Standards met. FRW is committed to a focus on continual improvement in these areas which will in turn result in an increased ability to meet customer service standards and deliver safe drinking water and sewerage services to the community.



Rockhampton Regional Waste and Recycling

PERFORMANCE PLAN REPORT 2022 - 2023

Quarter 3 | January - March



Rockhampton Regional Waste and Recycling (RRWR) is required to provide a quarterly report on its performance against financial and non-financial performance targets as adopted in the Annual Performance Plan for 2022-23.

Manager's Overview

RRWR's performance for Quarter 3 has been in accordance with the parameters outlined within the performance plan and those identified within Council's 2022-23 Operational Plan.

Some highlights for RRWR are presented below:

Waste Facilities

The key focus areas for Quarter 3 included:

- Delivering high-quality, safe, environmentally sound and commercially viable waste and recycling management facilities.

Waste Collections

The key focus areas for Quarter 3 included:

- Delivering safe, efficient and commercially viable waste and recycling collection services.
- Reviewing and assessing tender submissions for a regional long-term solution for the processing of co-mingled recyclables.

Waste Strategy

The key focus areas for Quarter 3 included:

- Reviewing and revising Councils Waste Strategy and releasing Councils draft Resource Recovery Strategy for public consultation.
- Development of full business base for a community Food Organics and Garden Organics (FOGO) service.
- Development and ongoing engagement/educational activities in accordance with the Waste Education Plan 2023.
- Contributing as a member of a Department of Environment Science Working Group targeting an Education and Behaviour Change Initiative across the State.
- Actively working within a Central Queensland Regional Organisation of Councils (CQROC) Working Group and the engaged specialist consultant, the Department of Environment and Science (DES), The Department of State Development (DSD) and Queensland Treasury Corporation (QTC) on the co-design of a CQ Regional Waste Management Plan.

Engineering

The key focus areas for Quarter 3 included:

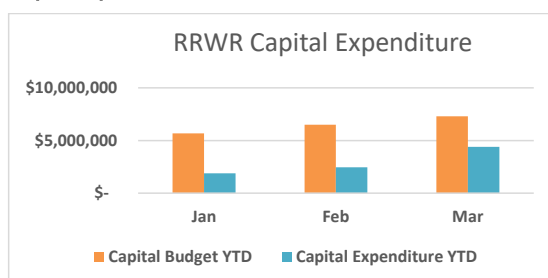
- Awarded and commenced construction for the next Piggy Back Cell (Cell C) at the Lakes Creek Road Landfill.
- Continuing with the detailed review of the design for the vertical expansion of the Lakes Creek Road Landfill.

- Undertaking an additional geotechnical investigation at Lakes Creek Road Landfill to inform the updated design.
- Continuing with the re-development of the Gracemere Waste Transfer Station.

Financial Performance

Operational Budget Tracker		Capital Budget Tracker	
75%	Budget completed	75%	Budget completed
72%	Operational Expenses V Budget	72%	Operational Expenses V Budget
93%	Operational Revenue V Budget	93%	Operational Revenue V Budget

Capital Spend Chart










Comments

Rockhampton Regional Waste and Recycling's (RRWR) revenue is currently at 93% with utility charges fully recognised. All revenue streams are on target. Expenditure is marginally below target at 70%. This result is influenced by lower than expected waste levy, materials and internal waste revenue achieving a better than expected result.

Capital expenditure is at 45% due to large contractor projects such as Gracemere Waste Transfer Station construction and the construction of landfill cell C yet to ramp up.

Non-Financial Performance

Performance Indicator	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status
Weekly collection of domestic waste on the same day every week	98%	99.94%	99.95%	99.94%		99.94%	🟢
Weekly collection of commercial waste	95%	99.94%	99.95%	99.94%		99.94%	🟢
Fortnightly collection of domestic recyclable waste	98%	99.91%	99.90%	99.92%		99.90%	🟢
Fortnightly collection of commercial recyclable waste	98%	99.91%	99.90%	99.92%		99.90%	🟢

Performance Indicator	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status
Missed service collection provided within two working days from notification when notification is within one working day of scheduled collection	95%	98.18%	96.13%	94.85%		96.50%	
Collection services will be made available within five working days upon application by the owner	95%	98.33%	100%	91.67		97.24%	
Provision of assisted services within ten working days from application by the resident/s	98%	100%	100%	100%		100%	
Repair or replacement of stolen, removed, damaged, vandalised mobile bins within five working days from notification	95%	93.53%	94.79%	96.91		95.20%	
Legend:  Not Compliant  Watching  Compliant							

Comments

All targets were reached for Quarter 3, excluding WCSS5 and WCSS6. In total, there were 2 requests that exceeded the timeframe for WCSS5, out of 237 requests in the quarter. WCSS6 had 4 requests that exceeded the timeframe, out of 48 services in total.

Conclusion

Performance throughout the Quarter 3 reporting period has been of a high standard with continued vigilance to ensure performance is not only maintained but with an ongoing focus of continuous improvement. RRWR has delivered well against operational and capital budget targets.



Rockhampton Airport

PERFORMANCE PLAN REPORT 2022 - 2023

Quarter 3 | January - March



Rockhampton Airport is required to provide a quarterly report on its performance against financial and non-financial performance targets as adopted in the Annual Performance Plan for 2022-23.

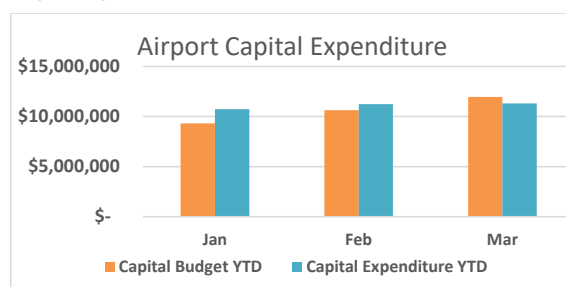
Manager's Overview

Rockhampton Airport has continued to perform well in this quarter, passenger numbers are exceeding budgets, and this is also reflected in the revenue streams. We have had BONZA airlines start their new routes having Cairns, Townsville and Sunshine Coast being activated. These services at the moment are well supported.

Financial Performance

Operational Budget Tracker		Capital Budget Tracker	
75%	Budget completed	75%	Budget completed
71%	Operational Expenses V Budget	71%	Operational Expenses V Budget
77%	Operational Revenue V Budget	77%	Operational Revenue V Budget

Capital Spend Chart
















Comments

Rockhampton Airport's year to date revenue is at 77%, mainly due to the timing of Regional Airports Screening Infrastructure (RASI) grant funds and interest revenue. Expenditure is at 73% mainly due to minimal contractor costs realised to date.

Capital expenditure is at 72% mainly due to significant progress being made with the Alliance Airlines maintenance facility and replacement of paid car parking equipment. Capital revenue is at 100%, relating to funds received for the Alliance Airlines maintenance facility.

Non-Financial Performance

Performance Indicator	Annual Target	Q1	Q2	Q3	Q4	YTD Actual	Status
Passenger Numbers	497,500	141,355	135,734	134,724		414,813	
Bird/Bat Strikes	≤10 per quarter	13	10	9		32	
Lost Time Days – workplace injuries	0	0	0	5		5	
Reported Public Injuries on Airport Precinct	0	0	1	1		2	
Hazard inspections completed on time	100%	100%	80%	100%		93.33%	
Rectification Action completed	100%	100%	100%	100%		100%	
Customer Requests actioned within set timeframes	100%	100%	100%	100%		100%	
Third party reporting in Civil Aviation Safety Authority and Australasian Mail Services to be completed within the required timeframes	100%	100%	100%	100%		100%	
New non-aero business opportunities reported to Council quarterly	Yes	Yes	Yes	Yes		Yes	
Progress on new routes reported to Council quarterly	Yes	Yes	Yes	Yes		Yes	

Legend:  Not Compliant  Watching  Compliant

Comments

Due to the timing of the previous Operational Reports, we had not received 'official' final passenger numbers from all airlines, previous reported quarter passenger numbers have been updated to reflect these official numbers. Some of the smaller charter operators also amend their numbers after providing these figures to Council. If airlines haven't provided 'official' final numbers at the time of reporting we utilise the 'raw data' provided by the ground handlers. Changes are as follows:

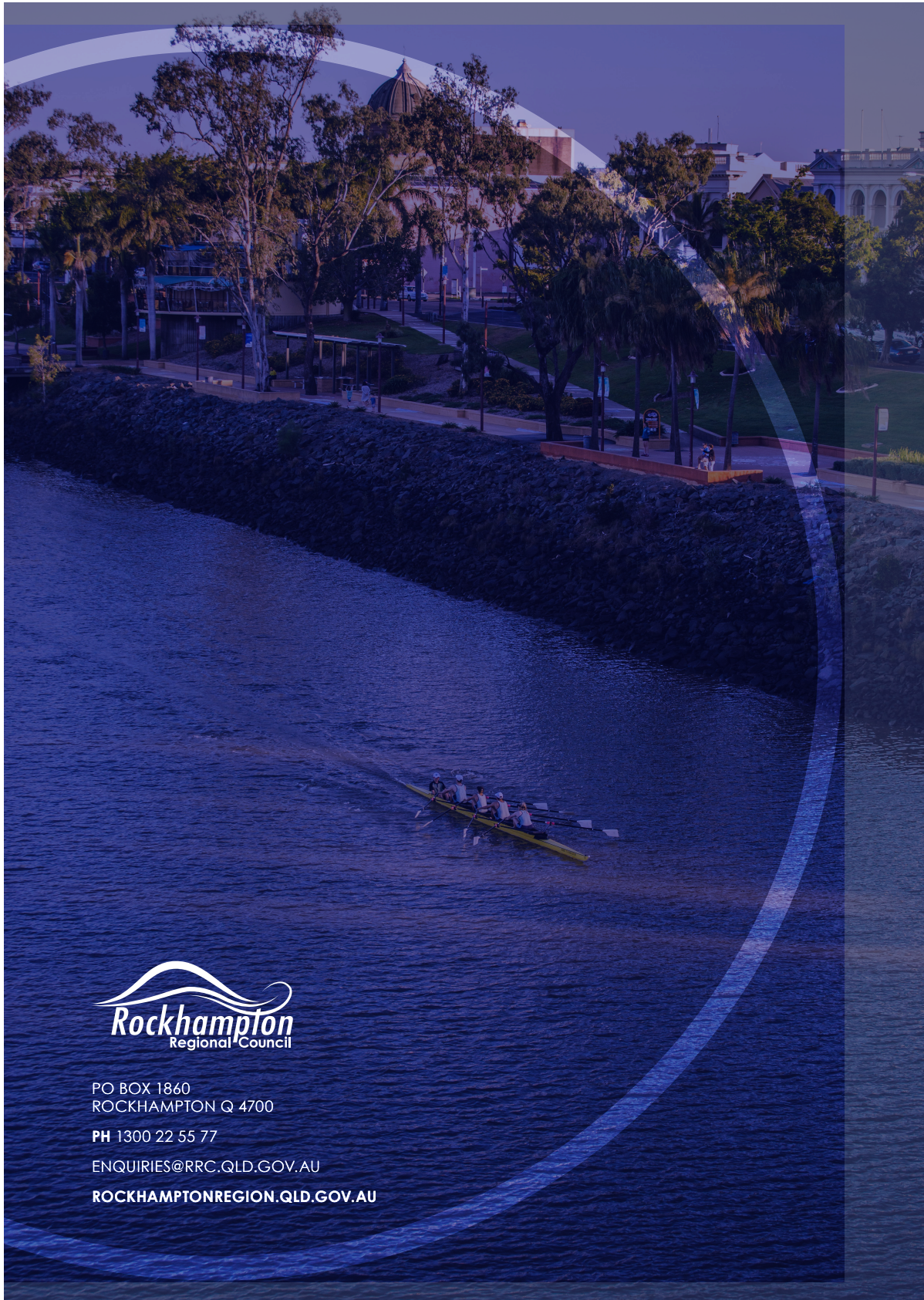
Quarter 1 - From 137,980 To 141,355, increase of 3,375.

Quarter 2 - From 134,696 To 135,734, increase of 1,038.

Performance indicators were mostly met during Quarter 3, the Rockhampton Airport had one public injury incident. Bird and bat strikes have not exceeded targets during Quarter 3 however, with a seemingly high number of birds around due to the recent wet weather and bats still causing issues at dusk the Airport will continue to work with the Botanic Gardens to reduce the risk to airlines.

Conclusion

Overall, the Rockhampton Airport has performed well against all targets both aeronautical and non-aeronautical. Airport will continue to work with all our stake holders to grow the business and create new opportunities. BONZA has activated a new passenger demographic and we are seeing increases in revenues from this service. Airport has remained safe and compliant throughout this quarter with no finding from audits conducted.



PO BOX 1860
ROCKHAMPTON Q 4700

PH 1300 22 55 77

ENQUIRIES@RRC.QLD.GOV.AU

ROCKHAMPTONREGION.QLD.GOV.AU

**2022-23 OPERATIONAL PLAN
QUARTERLY REPORT - QUARTER 3
AND PROPOSED AMENDMENTS TO
THE 2022-2023 OPERATIONAL PLAN**

**Proposed Changes 2022-23
Operational Plan Actions and Targets
(Marked Up)**

Meeting Date: 9 May 2023

Attachment No: 2

2022 – 2023 Operational Plan – Actions and Targets

Responsible Section		Code	Corporate Plan Commitment	Corporate Plan Goal	Corporate Plan Effort	2022/23 Operational Action	2022/23 Operational Target	Councillor Portfolio	Link to Key Focus Areas/Significant Capital Project
Department	Section								
Community Services	Parks	1.1.1.1	1. Our Council	1.1. We are fiscally responsible	1.1.1. We prioritise our projects and operational activities effectively to achieve our long-term goals.	Develop a business plan for the Rockhampton Zoo to investigate opportunities to offset Council's operational investment.	Present report to Council on options by 31 March 2023.	Parks, Sport and Public Spaces	KFA – Fiscal Responsibility/ Financial Sustainability
Corporate Services	Airport	1.1.1.2	1. Our Council	1.1. We are fiscally responsible	1.1.1. We prioritise our projects and operational activities effectively to achieve our long-term goals.	Manage the Airport in accordance with the Rockhampton Airport 2022-2023 Performance Plan.	Achieve all financial and non-financial performance targets.	Airport	
Regional Services	Waste & Recycling	1.1.1.3	1. Our Council	1.1. We are fiscally responsible	1.1.1. We prioritise our projects and operational activities effectively to achieve our long-term goals.	Deliver waste and recycling services in accordance with Rockhampton Regional Waste and Recycling 2022-2023 Performance Plan.	Achieve all financial and non-financial performance targets.	Waste and Recycling	
Regional Services	Fitzroy River Water	1.1.1.4	1. Our Council	1.1. We are fiscally responsible	1.1.1. We prioritise our projects and operational activities effectively to achieve our long-term goals.	Deliver water and sewerage services in accordance with Fitzroy River Water 2022-2023 Performance Plan.	Achieve all financial and non-financial performance targets.	Water and Environmental Sustainability	
Corporate Services	Finance	1.1.2.1	1. Our Council	1.1. We are fiscally responsible	1.1.2. Our budgets are financially sustainable and provide value and accountability to the community.	Review Council's Community Service activities where private providers now supply similar services.	Present report of options to Council by 30 June 2023.	Communities and Heritage	KFA – Community Needs
Corporate Services	Finance	1.1.2.2	1. Our Council	1.1. We are fiscally responsible	1.1.2. Our budgets are financially sustainable and provide value and accountability to the community.	Efficient and effective management of Council's finances.	Long Term Financial Forecast updated at each budget and budget revision.	Whole of Council	KFA – Fiscal Responsibility/ Financial Sustainability
Regional Services	Project Delivery	1.1.2.3	1. Our Council	1.1. We are fiscally responsible	1.1.2. Our budgets are financially sustainable and provide value and accountability to the community.	Delivery of assigned Capital Projects.	Complete 95% expenditure against approved Capital budget.	Infrastructure	KFA – Fiscal Responsibility/ Financial Sustainability
Regional Services	Infrastructure Planning	1.1.3.1	1. Our Council	1.1. We are fiscally responsible	1.1.3. We have effective governance with accountable decision-making practices.	Continually improve asset management practices.	Develop and adopt a 3-year Asset Management Improvement Plan by 30 June 2023.	Infrastructure	KFA – Economic Development and Future Growth KFA – Infrastructure Planning

Responsible Section		Code	Corporate Plan Commitment	Corporate Plan Goal	Corporate Plan Effort	2022/23 Operational Action	2022/23 Operational Target	Councillor Portfolio	Link to Key Focus Areas/Significant Capital Project
Department	Section								
Office of the CEO	Office of the Mayor	1.1.4.1	1. Our Council	1.1. We are fiscally responsible	1.1.4. We pursue and advocate for funding that enables us to deliver our planned priorities and supports our financial sustainability.	Continue to advocate for support from other levels of government for Council's planned priorities.	Advocate for planned priorities in accordance with the Advocacy Framework.	Whole of Council	KFA – Economic Development and Future Growth
Office of the CEO	Office of the Mayor	1.2.1.1	1. Our Council	1.2. We are respected and recognised for our engagement with the community and our contributions to the Region	1.2.1. We build strong and respectful working relationships with stakeholders in all levels of government.	Establish a strategic approach to relationships across all levels of Government.	Develop the 2023-2024 Advocacy Plan by 30 June 2023.	Whole of Council	KFA – Economic Development and Future Growth
Office of the CEO	Directorate	1.2.2.1	1. Our Council	1.2. We are respected and recognised for our engagement with the community and our contributions to the Region	1.2.2. We have productive and respectful relationships with stakeholders within neighbouring regions.	Engage in regional collaboration initiatives and targeted advocacy.	Actively participate in Central Queensland Regional Organisation of Council's (CQROC) and associated working groups.	Whole of Council	KFA – Economic Development and Future Growth
Office of the CEO	Office of the Mayor	1.2.4.1	1. Our Council	1.2. We are respected and recognised for our engagement with the community and our contributions to the Region	1.2.4. As a community leader, we advocate for the benefit of our community.	Develop a calendar of engagements in line with the scope and resourcing of the Community Engagement Framework.	Implement actions included in the calendar of engagements.	Whole of Council	KFA – Community Needs
Corporate Services	Workforce & Governance	1.3.1.1	1. Our Council	1.3. We are motivated to provide excellent service and have a strong organisational culture	1.3.1. We have a workplace culture that is safe, engaged, responsive, professional and accountable.	Implement the Health and Safety Strategy.	Deliver the Health and Safety Strategy actions for 2022-23.	Whole of Council	
Corporate Services	Workforce & Governance	1.3.1.2	1. Our Council	1.3. We are motivated to provide excellent service and have a strong organisational culture	1.3.1. We have a workplace culture that is safe, engaged, responsive, professional and accountable.	Maintain a safe work environment for all employees, volunteers and contractors of Council.	Develop and implement a Work Health and Safety Performance Measures Procedure to monitor compliance against Key Performance Indicators.	Whole of Council	
Corporate Services	Workforce & Governance	1.3.1.3	1. Our Council	1.3. We are motivated to provide excellent service and have a strong organisational culture	1.3.1. We have a workplace culture that is safe, engaged, responsive, professional and accountable.	Develop a People Strategy to assist with the transition to a desired organisational culture.	Present analysis report of 2023 Our Pulse (employee) Survey a People Strategy to the Leadership Team and Council for adoption by 30 June 2023.	Whole of Council	
Corporate Services	Corporate & Technology Services	1.3.1.4	1. Our Council	1.3. We are motivated to provide excellent service and have a strong organisational culture	1.3.1. We have a workplace culture that is safe, engaged, responsive, professional and accountable.	Implement the Information and Communication Technology Strategic Plan 2021-2025.	Deliver the Information and Communication Technology Strategic Plan actions for 2022-23.	Whole of Council	

Responsible Section		Code	Corporate Plan Commitment	Corporate Plan Goal	Corporate Plan Effort	2022/23 Operational Action	2022/23 Operational Target	Councillor Portfolio	Link to Key Focus Areas/Significant Capital Project
Department	Section								
Corporate Services	Corporate & Technology Services	1.3.1.5	1. Our Council	1.3. We are motivated to provide excellent service and have a strong organisational culture	1.3.1. We have a workplace culture that is safe, engaged, responsive, professional and accountable.	Implement the transition of R1 from an 'on premise' solution to the Cloud – Software as a Service (SaaS).	Successfully transition R1 to the Cloud and implement SaaS by 30 June 2023.	Whole of Council	
Corporate Services	Finance	1.3.1.6	1. Our Council	1.3. We are motivated to provide excellent service and have a strong organisational culture	1.3.1. We have a workplace culture that is safe, engaged, responsive, professional and accountable	Deliver Council's Customer Service Charter, ensuring positive engagement with internal and external customers, which includes the ongoing promotion of eServices to customers – eNotices, online self-service.	Ensure 75% of Customer calls are answered within 45 seconds and increase the take up of eNotices.	Whole of Council	KFA – Community Needs
Corporate Services	Workforce & Governance	1.3.2.1	1. Our Council	1.3. We are motivated to provide excellent service and have a strong organisational culture	1.3.2. We value our staff and volunteers, and recognise their contributions to the workplace and the Region.	Develop and implement required strategies and operational actions from the Certified Agreements.	Deliver all actions and strategies within the timeframes indicated in the Certified Agreements.	Whole of Council	
Community Services	Directorate	1.3.2.2	1. Our Council	1.3. We are motivated to provide excellent service and have a strong organisational culture	1.3.2. We value our staff and volunteers, and recognise their contributions to the workplace and the Region.	Develop and deliver a program for thanking volunteers, including hosting a 'thank you' event for Council volunteers to recognise their contributions to the organisation.	Program delivered by 30 June 2023.	Communities and Heritage	
Regional Services	Infrastructure Planning	2.1.1.1	2. Our Community	2.1. Our places and spaces enhance the liveability and diversity of our communities	2.1.1. We ensure community assets are utilised and appropriate for the needs of the community.	Update Asset Management Plans for: - Sealed Roads; and - Airport.	Present plans to Council for adoption by 30 June 2023.	Infrastructure	KFA – Economic Development & Future Growth KFA – Infrastructure Planning
Regional Services	Project Delivery	2.1.1.2	2. Our Community	2.1. Our places and spaces enhance the liveability and diversity of our communities	2.1.1. We ensure community assets are utilised and appropriate for the needs of the community.	Deliver Botanic Gardens and Zoo Redevelopment Implementation Plan.	Commence construction of New Entry Hub and Playground in accordance with approved timeframes.	Parks, Sport and Public Spaces	
Corporate Services	Strategy & Planning	2.1.4.1	2. Our Community	2.1. Our places and spaces enhance the liveability and diversity of our communities	2.1.4. We provide facilities for sports and the arts that encourage community participation, and attract elite sporting and cultural events.	Continue open space and community assets planning.	Substantially progress assessment of community needs to improve Council's understanding of those needs and determine suitability of existing facilities and gaps in provision by 31 March 2023.	Parks, Sport and Public Spaces	KFA – Community Needs

Responsible Section		Code	Corporate Plan Commitment	Corporate Plan Goal	Corporate Plan Effort	2022/23 Operational Action	2022/23 Operational Target	Councillor Portfolio	Link to Key Focus Areas/Significant Capital Project
Department	Section								
Regional Services	Project Delivery	2.1.5.1	2. Our Community	2.1. Our places and spaces enhance the liveability and diversity of our communities	2.1.5. We maintain our public places and spaces responsibly by planning and prioritising our work.	Undertake Mount Morgan Pool Redevelopment Project.	Prepare design of new Aquatic Centre by 31 December 2022.	Parks, Sport and Public Spaces	KFA – Infrastructure Planning
Community Services	Parks	2.1.5.2	2. Our Community	2.1. Our places and spaces enhance the liveability and diversity of our communities	2.1.5. We maintain our public places and spaces responsibly by planning and prioritising our work.	Continue the review of current levels of service and maintenance of open spaces to identify opportunities for continuous improvement.	Present an updated analysis report to Council and establish Customer Service Standards by 31 March 2023.	Parks, Sport and Public Spaces	KFA – Community Needs
Corporate Services	Strategy & Planning	2.2.1.1	2. Our Community	2.2. We support our communities through our activities and programs	2.2.1. We develop our understanding of the needs and concerns of the community.	Undertake planning for major sports and events precincts.	Complete preliminary planning of precincts and present reports on options and estimated costs to Council by 31 March 2023.	Parks, Sport and Public Spaces	KFA – Community Needs
Corporate Services	Strategy & Planning	2.2.2.1	2. Our Community	2.2. We support our communities through our activities and programs	2.2.2. We provide opportunities for people to contribute to their communities.	Review Council's role in relation to community development.	Provide an analysis report to Council by 31 March 2023.	Communities and Heritage	KFA – Community Needs
Regional Services	Waste & Recycling	2.2.3.1	2. Our Community	2.2. We support our communities through our activities and programs	2.2.3. We support our people and community groups through our programs and resources.	Collaborate with organisations and social enterprises to develop opportunities to capacity build.	Develop an Upcycle Village at the Lakes Creek Road Waste Management Facility by 30 June 2023 to support upcycling initiatives and skill development.	Waste and Recycling	
Regional Services	Waste & Recycling	2.2.3.2	2. Our Community	2.2. We support our communities through our activities and programs	2.2.3. We support our people and community groups through our programs and resources.	Create a community that is supported to achieve best practices in waste management.	Deliver the Rockhampton Regional Waste and Recycling Waste Education Plan 2022 by 31 December 2022.	Waste and Recycling	
Community Services	Communities & Culture	2.3.1.1	2. Our Community	2.3. Our Region's heritage and culture are preserved and celebrated	2.3.1. Our services, activities and community assets provide opportunities to celebrate our culture and creative arts, and preserve the Region's heritage.	Complete a review of the Rockhampton Museum of Art and its contribution to the community and cultural tourism.	Present report to Council by 31 March 2023.	Communities and Heritage	
Community Services	Communities & Culture	2.3.1.2	2. Our Community	2.3. Our Region's heritage and culture are preserved and celebrated	2.3.1. Our services, activities and community assets provide opportunities to celebrate our culture and creative arts, and preserve the Region's heritage.	Develop a 5-year Business Plan for the Rockhampton Heritage Village.	Present a report to Council by 31 March 2023.	Communities and Heritage	

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Department	Section								
Community Services	Directorate	2.3.3.1	2. Our Community	2.3. Our Region's heritage and culture are preserved and celebrated	2.3.3. We acknowledge and celebrate the Region's cultural diversity.	Undertake a review of Council's existing Indigenous Land Use Agreement (ILUA) with Darumbal People Aboriginal Corporation and commence negotiations of an ILUA with Gaangalu Nation People.	Monitor progress of ILUA arrangements and present report to Council every quarter.	Communities and Heritage	
Office of the CEO	Advance Rockhampton	3.1.1.1	3. Our Economy	3.1. We plan for growth with the future needs of the community, business and industry in mind	3.1.1. We have a greater understanding of the Region's economic strengths, opportunities and challenges.	Implement actions contained in the Rockhampton Region Economic Action Plan.	Prepare an Actions Matrix with implementation timelines for each action by 30 September 2022 and deliver actions within approved timeframes.	Advance Rockhampton	KFA – Economic Development and Future Growth
Community Services	Community Assets & Facilities	3.1.2.1	3. Our Economy	3.1. We plan for growth with the future needs of the community, business and industry in mind	3.1.2. Our strategic planning supports the Region's growing population and enables economic development.	Investigate options for burials to continue at Rockhampton Memorial Gardens Cemetery.	Develop a feasible forward plan for burials for the Rockhampton community to be presented to Council by 31 March 2023.	Communities and Heritage	KFA – Economic Development and Future Growth
Regional Services	Infrastructure Planning	3.1.2.2	3. Our Economy	3.1. We plan for growth with the future needs of the community, business and industry in mind	3.1.2. Our strategic planning supports the Region's growing population and enables economic development.	Undertake an amendment of the Local Government Infrastructure Plan (LGIP).	Progress the amendment in accordance with the milestones identified in the LGIP Review Project Plan.	Infrastructure	KFA – Economic Development and Future Growth
Corporate Services	Strategy & Planning	3.1.2.3	3. Our Economy	3.1. We plan for growth with the future needs of the community, business and industry in mind	3.1.2. Our strategic planning supports the Region's growing population and enables economic development.	Amend the Rockhampton Region Planning Scheme as required to achieve Council's policy objectives and outcomes.	Complete current planning scheme amendments by 30 June 2023.	Planning and Regulation	KFA – Economic Development and Future Growth
Office of the CEO	Advance Rockhampton	3.1.3.1	3. Our Economy	3.1. We plan for growth with the future needs of the community, business and industry in mind	3.1.3. We support businesses and industries to adapt and capitalise on the move towards renewable energy and a circular economy.	Develop a Renewable Energy Projects marketing plan.	Develop a marketing plan by 30 November 2022.	Advance Rockhampton	KFA – Economic Development and Future Growth
Office of the CEO	Advance Rockhampton	3.1.3.2	3. Our Economy	3.1. We plan for growth with the future needs of the community, business and industry in mind	3.1.3. We support businesses and industries to adapt and capitalise on the move towards renewable energy and a circular economy.	Develop a Circular Economy Framework document to outline key economic opportunities for key economic industries and appropriate Council services.	Develop the framework by 31 May 2023.	Advance Rockhampton	KFA – Economic Development and Future Growth
Office of the CEO	Advance Rockhampton	3.2.1.1	3. Our Economy	3.2. Our work attracts business and industry to our Region	3.2.1. We support projects that strengthen the Region's economic development.	Develop a specific Defence and Industry Capability Strategy for the Rockhampton Region.	Develop the strategy by 31 May 2023.	Advance Rockhampton	KFA – Economic Development and Future Growth

Responsible Section		Code	Corporate Plan Commitment	Corporate Plan Goal	Corporate Plan Effort	2022/23 Operational Action	2022/23 Operational Target	Councillor Portfolio	Link to Key Focus Areas/Significant Capital Project
Department	Section								
Office of the CEO	Advance Rockhampton	3.2.2.1	3. Our Economy	3.2. Our work attracts business and industry to our Region	3.2.2. We facilitate business development and capacity building.	Deliver industry development initiatives to strengthen and grow the key sectors of Resources and Construction and Agriculture and Water.	Implement economic resilience activities in line with the Rockhampton Region Economic Development Strategy and Action Plan.	Advance Rockhampton	KFA – Economic Development and Future Growth
Office of the CEO	Advance Rockhampton	3.2.2.2	3. Our Economy	3.2. Our work attracts business and industry to our Region	3.2.2. We facilitate business development and capacity building.	Develop an Investment Attraction Strategy and Jobs Pipeline Study.	Develop strategy by 31 March 2023.	Advance Rockhampton	KFA – Economic Development and Future Growth
Office of the CEO	Office of the Mayor	3.2.3.1	3. Our Economy	3.2. Our work attracts business and industry to our Region	3.2.3. We advocate for the Region with all levels of government and support non-Council projects that benefit the Region.	Collaborate with key stakeholders to identify relevant non-Council projects and issues for advocacy to other levels of government.	Non-Council projects and issues are included in Council's Advocacy Plan.	Whole of Council	KFA – Economic Development and Future Growth
Office of the CEO	Advance Rockhampton	3.2.4.1	3. Our Economy	3.2. Our work attracts business and industry to our Region	3.2.4. We work collaboratively with business and industry partners and stakeholders.	Develop stakeholder and business events and leverage key partnerships.	Deliver business events across the Region throughout the financial year collaborating with our key partners.	Advance Rockhampton	KFA – Economic Development and Future Growth
Office of the CEO	Advance Rockhampton	3.3.1.1	3. Our Economy	3.3. Our work attracts visitors to the Region	3.3.1. We promote our Region as an attractive destination for visitors.	Develop a strategic tourism and marketing plan for the Region in accordance with the new Rockhampton Region Economic Development Strategy.	Develop plan by 31 October 2022 and deliver updated strategic tourism and marketing actions within approved timeframes.	Advance Rockhampton	KFA – Economic Development and Future Growth
Office of the CEO	Advance Rockhampton	3.3.2.1	3. Our Economy	3.3. Our work attracts visitors to the Region	3.3.2. We design places and deliver events that encourage visitors to come and stay.	Develop a diverse events calendar that supports liveability and visitability within the Region.	Deliver an event calendar (including major third-party events) for 2023 calendar year by 31 October 2022.	Advance Rockhampton	KFA – Economic Development and Future Growth
Regional Services	Waste & Recycling	3.4.1.1	3. Our Economy	3.4. We support our Region's economy through our projects and activities	3.4.1. We plan and deliver significant projects that deliver ongoing, sustainable economic benefits for the Region.	Complete the trial for kerbside organics collection and present a Business Case to Council recommending the most appropriate service for the Region.	Present Business Case to Council for approval by 30 June 2023.	Waste and Recycling	
Regional Services	Project Delivery	3.4.2.1	3. Our Economy	3.4. We support our Region's economy through our projects and activities	3.4.2. Our infrastructure and community assets support the growth of the Region's economy.	Undertake the Glenmore Water Treatment Plant Upgrade Project.	Carry out Electrical upgrade and Mechanical services work in line with approved project schedule by 30 June 2023.	Infrastructure	Significant Capital Project
Regional Services	Project Delivery	3.4.2.2	3. Our Economy	3.4. We support our Region's economy through our projects and activities	3.4.2. Our infrastructure and community assets support the growth of the Region's economy.	Undertake the North Rockhampton Sewage Treatment Plant Augmentation Project.	Complete construction work in accordance with the approved project schedule.	Infrastructure	Significant Capital Project

Responsible Section		Code	Corporate Plan Commitment	Corporate Plan Goal	Corporate Plan Effort	2022/23 Operational Action	2022/23 Operational Target	Councillor Portfolio	Link to Key Focus Areas/Significant Capital Project
Department	Section								
Regional Services	Waste & Recycling	3.4.2.3	3. Our Economy	3.4. We support our Region's economy through our projects and activities	3.4.2. Our infrastructure and community assets support the growth of the Region's economy.	Secure a long-term solution for the processing of the Region's Kerbside Recycling stream.	Complete procurement for a long-term solution by 30 June 2023.	Waste and Recycling	KFA – Economic Development and Future Growth
Community Services	Environmental Sustainability	4.1.1.1	4. Our Environment	4.1. Our Region is resilient and prepared to manage climate-related risks and opportunities	4.1.1. We have a greater understanding of climate risks and their impacts on the Region, which prepares us for challenges and opportunities in the future.	Secure resourcing to commence local implementation of the Climate Risk Management Framework for Queensland Local Government.	Commence implementation of climate risk management planning by 30 June 2023.	Water and Environmental Sustainability	
Regional Services	Fitzroy River Water	4.1.1.2	4. Our Environment	4.1. Our Region is resilient and prepared to manage climate-related risks and opportunities	4.1.1. We have a greater understanding of climate risks and their impacts on the Region, which prepares us for challenges and opportunities in the future.	Undertake the North Rockhampton Flood Backflow Prevention Project to enable an increased level of protection of the North Rockhampton Flood Mitigated Area in riverine flooding events.	Complete the construction and commissioning by 31 December 2022.	Water and Environmental Sustainability	KFA – Infrastructure Planning
Community Services	Environmental Sustainability	4.2.1.1	4. Our Environment	4.2. We pursue innovative and sustainable practices	4.2.1. We continually improve our environment and sustainability performance and comply with State and Federal requirements.	Revise the Sustainability Strategy for the Region, ensuring continued alignment with State and Federal requirements.	Adopt revised Sustainability Strategy by 20 December 2022.	Water and Environmental Sustainability	
Regional Services	Fitzroy River Water	4.2.1.2	4. Our Environment	4.2. We pursue innovative and sustainable practices	4.2.1. We continually improve our environment and sustainability performance and comply with State and Federal requirements.	Review emergency action plan for the Mount Morgan No. 7 Dam to implement practical and usable processes in case of emergency.	Submit revised emergency action plan to Regulator for approval by 31 December 2022.	Water and Environmental Sustainability	
Regional Services	Waste & Recycling	4.2.1.3	4. Our Environment	4.2. We pursue innovative and sustainable practices	4.2.1. We continually improve our environment and sustainability performance and comply with State and Federal requirements.	Complete a detailed review of the design for the vertical expansion of the Lakes Creek Road Landfill.	Complete design review with updated management plans to cover Geotechnical Monitoring System, Stormwater, Leachate, Groundwater, Landfill Gas and Conceptual Rehabilitation by 30 June 2023.	Waste and Recycling	KFA – Infrastructure Planning

Responsible Section		Code	Corporate Plan Commitment	Corporate Plan Goal	Corporate Plan Effort	2022/23 Operational Action	2022/23 Operational Target	Councillor Portfolio	Link to Key Focus Areas/Significant Capital Project
Department	Section								
Regional Services	Waste & Recycling	4.2.1.4	4. Our Environment	4.2. We pursue innovative and sustainable practices	4.2.1. We continually improve our environment and sustainability performance and comply with State and Federal requirements.	In collaboration with Central Queensland Regional Organisation of Council's (CQROC) and State Government, develop a Central Queensland Regional Waste Management and Infrastructure Plan to highlight key initiatives and infrastructure requirements, including funding, to achieve the State Government targets of Zero Waste to Landfill by 2050.	Develop plan by 31 March 2023.	Waste and Recycling	KFA – Infrastructure Planning
Community Services	Environmental Sustainability	4.2.2.1	4. Our Environment	4.2. We pursue innovative and sustainable practices	4.2.2. We seek out opportunities that contribute to the long-term environmental sustainability of the Region.	Implement the Sustainability Strategy for the Region in accordance with the Annual Action Plan.	Report on progress via an annual Year in Review highlights report and quarterly updates.	Water and Environmental Sustainability	
Regional Services	Fitzroy River Water	4.2.2.2	4. Our Environment	4.2. We pursue innovative and sustainable practices	4.2.2. We seek out opportunities that contribute to the long-term environmental sustainability of the Region.	Develop Effluent Re-Use Strategies for our sewerage schemes that minimise environmental impact.	Present Effluent Re-Use Strategies for each Sewage Treatment Plant to Council for approval by 30 June 2023.	Water and Environmental Sustainability	
Regional Services	Waste & Recycling	4.2.2.3	4. Our Environment	4.2. We pursue innovative and sustainable practices	4.2.2. We seek out opportunities that contribute to the long-term environmental sustainability of the Region.	Develop and implement a behaviour change campaign to support the community in the correct use of the kerbside collection service.	Complete community consultation to extract and align local knowledge and values of recycling and reuse, used to inform the development of education campaigns by 30 June 2023.	Waste and Recycling	
Regional Services	Waste & Recycling	4.2.3.1	4. Our Environment	4.2. We pursue innovative and sustainable practices	4.2.3. Our waste management practices accommodate and support environmental sustainability.	Review The Rockhampton Regional Council Waste Strategy 2020 – 2023 including public consultation to re-establish strategic targets and priorities.	Complete public consultation and present revised strategy to Council for adoption by 30 June 2023.	Waste and Recycling	
Community Services	Environmental Sustainability	4.2.4.1	4. Our Environment	4.2. We pursue innovative and sustainable practices	4.2.4. We support our community, businesses and industries as they transition towards a low carbon economy.	Develop initiatives that promote innovative and sustainable practices across our local communities.	Develop initiatives by 30 June 2023.	Water and Environmental Sustainability	
Regional Services	Waste & Recycling	5.1.1.1	5. Our Infrastructure	5.1. Our Region has infrastructure that meets current and future needs	5.1.1. Our Council assets are well maintained.	Complete Gracemere Waste Transfer Station redevelopment.	Complete redevelopment by 30 June 2023.	Infrastructure	KFA – Infrastructure Planning

Responsible Section		Code	Corporate Plan Commitment	Corporate Plan Goal	Corporate Plan Effort	2022/23 Operational Action	2022/23 Operational Target	Councillor Portfolio	Link to Key Focus Areas/Significant Capital Project
Department	Section								
Regional Services	Project Delivery	5.1.2.1	5. Our Infrastructure	5.1. Our Region has infrastructure that meets current and future needs	5.1.2. Our future projects are planned and prioritised.	Undertake Arthur Street Sewer Pump Station Replacement project.	Commence design of new pump station by 31 December 2022.	Infrastructure	KFA – Infrastructure Planning
Regional Services	Project Delivery	5.1.2.2	5. Our Infrastructure	5.1. Our Region has infrastructure that meets current and future needs	5.1.2. Our future projects are planned and prioritised.	Implement Gracemere and South Rockhampton Sewage Treatment Plant Strategy.	Commence construction of short-term measures and the planning for long term strategy by 31 March 2023.	Infrastructure	KFA – Infrastructure Planning
Regional Services	Project Delivery	5.1.2.3	5. Our Infrastructure	5.1. Our Region has infrastructure that meets current and future needs	5.1.2. Our future projects are planned and prioritised.	Construction of a new potable water pipeline from Gracemere to Mount Morgan.	Commence design and construction.	Infrastructure	Significant Capital Project
Regional Services	Infrastructure Planning	5.1.2.4	5. Our Infrastructure	5.1. Our Region has infrastructure that meets current and future needs	5.1.2. Our future projects are planned and prioritised.	Develop a Long-Term Water Supply Strategy for Rockhampton and Gracemere.	Present strategy to Council for adoption by 30 June 2023.	Water and Environmental Sustainability	KFA – Infrastructure Planning
Regional Services	Project Delivery	5.1.3.1	5. Our Infrastructure	5.1. Our Region has infrastructure that meets current and future needs	5.1.3. Our significant projects enable and support the Region's economy, community and environment.	Undertake the Alliance Airlines Aircraft Maintenance Repair and Overhaul Facility project.	Continue to work in collaboration with Alliance Airlines to complete the construction of the new Aircraft Maintenance Repair and Overhaul Facility by 31 March 2023.	Airport	KFA – Infrastructure Planning

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

15 CLOSURE OF MEETING