



ORDINARY MEETING

AGENDA

12 JULY 2022

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 12 July 2022 commencing at 9:00am for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. P.", written in a cursive style.

CHIEF EXECUTIVE OFFICER
7 July 2022

Next Meeting Date: 26.07.22

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

- 1.1 Acknowledgement of Country
- 1.2 Opening Prayer delivered by Pastor Jen Hercott, St Matthew's Anglican Church

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor S Latcham
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D Kirkland
Councillor G D Mathers

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting held 28 June 2022

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 LIFTING MATTERS FROM THE TABLE

File No: 11044
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

Items laid on the table require a report to be lifted from the table before being dealt with. This report is designed to lift the report that has been laid on the table at Ordinary Council Meeting 14 June 2022.

OFFICER'S RECOMMENDATION

THAT the following matter be lifted from the table and dealt with accordingly:

- CQROC Funding 2022/23 financial year.

6.2 CQROC FUNDING 2022/23 FINANCIAL YEAR

File No: 11044

Attachments:

1. Letter from CQROC [↓](#)
2. Draft Budget 2022-23 [↓](#)

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Ross Cheesman - Deputy Chief Executive Officer

Ordinary Meeting at its meeting on 14 June 2022 resolved that the matter be deferred to the meeting to be held on 12 July 2022.

SUMMARY

CQ-ROC Ltd seeking confirmation of funding for the 2022-23 financial year.

OFFICER'S RECOMMENDATION

THAT Council agree to the membership fee for CQ-ROC Ltd of \$80,067 for the 2022-23 year.

COMMENTARY

The next meeting of CQ-ROC is scheduled for Friday 24 June 2022 and one of the items for discussion is the recruitment of the Executive Officer on a full-time basis, which was discussed at the previous meeting on 25 March.

To enable this recruitment to proceed, all member Councils will need to agree to the increased membership fee for the extended role.

A copy of the letter received from CQ-ROC is attached, which highlights the significant amount of strategic and project-based work undertaken over the last year and outlines the need for a full time Executive Officer for CQ-ROC. A copy of the draft 2022-23 budget is also attached for information.

BACKGROUND

At CQ-ROC Ltd meeting held on 25 March 2022 it was resolved as follows:

General Business:

EO Position Description

Action: CQROC Secretary to provide a letter outlining the value and opportunities of the position for all members to take back to their Individual Councils to support the increased budget commitments for the engagement of a fulltime EO for CQROC.

Resolution: CQROC members agreed to engage a fulltime position for an Executive Officer and agreed on recruitment panel

Moved: Cr Kerry Hayes

Seconded: Cr Tony Williams

CARRIED

BUDGET IMPLICATIONS

If approved Council's contribution will increase from \$63,493.10 for the 21-22 year to \$80,067 for the 22-23 year. This will be included in the 22-23 budget if approved.

LEGISLATIVE CONTEXT

Nil

LEGAL IMPLICATIONS

Nil

STAFFING IMPLICATIONS

Nil

RISK ASSESSMENT

N/A

CORPORATE/OPERATIONAL PLAN

N/A

CONCLUSION

It is recommended that Council approve it's CQROC contribution fee of \$80,067 for the 22-23 financial year which allows for the appointment of the Executive Officer on a full time basis.

CQROC FUNDING 2022/23 FINANCIAL YEAR

Letter from CQROC

Meeting Date: 12 July 2022

Attachment No: 1

 **Central Queensland
Regional Organisation of Councils Ltd**

19 April 2022

Mayor Tony Williams
Rockhampton Regional Council
PO Box 1860
ROCKHAMPTON QLD 4700

Dear Sir,

Re: Central Queensland Regional Organisation of Councils Ltd (CQROC)

CQROC has facilitated unprecedented cooperation and goodwill between the six Central Queensland Councils that contribute to the development of the region since the incorporation in November 2021.

CQROC's is reliant on the member Councils to fund its operations and the company is seeking your Councils commitment to contribute towards funding the organisation for the 2022/23 financial year.

Attached to this letter is a draft budget for CQROC for the 2022/23 financial year together with an analysis of proposed contributions from each Council.

Over the last year CQROC has undertaken both a significant amount of strategic and project-based work including:

1. Completed a Strategic and Business Plan for the organisation
2. Facilitated a range of regional advocacy projects including a regional priority projects advocacy plan, federal election priorities
3. Facilitated cooperation between RDACWF, Rockhampton Regional Council, Livingstone Shire Council and Gladstone Regional Council on Defence Industry opportunities in the region
4. Facilitating the Queensland Water Alliance Program (QWRAP)
5. Facilitating cooperation between member Councils on the delivery of the Regional Water Management Strategy
6. Facilitating cooperation between RDACWF, Gladstone Regional Council, Banana Shire Council and Gladstone Ports Corporation on the Inland Rail

CQROC adds value to our region and the member Councils by providing a strong, combined and unified voice for the region.

.../2

Central Queensland Regional Organisation of Councils

enquiries@cqroc.com.au | cqroc.org.au

The continued support of your Council is sought to ensure that we continue to build on our current successes.

Regards



Cr. Nev Ferrier

Mayor – Banana Shire Council

Chair – Central Queensland Regional Organisation of Councils (CQROC)



Encl. Draft Budget

CQROC FUNDING 2022/23 FINANCIAL YEAR

Draft Budget 2022-23

Meeting Date: 12 July 2022

Attachment No: 2

	Rockhampton	Gladstone	Central Highlands	Livingstone	Banana	Wooribinda	Total
Operating Revenue	206,100,999	201,344,000	151,328,000	97,624,000	58,495,207	22,270,441	737,162,647
Percentage	28.0%	27.3%	20.5%	13.2%	7.9%	3.0%	100.0%
Population	81,999	63,861	28,727	38,617	14,065	962	228,231
Percentage	35.9%	28.0%	12.6%	16.9%	6.2%	0.4%	100.0%
Average Percentage	31.9%	27.6%	16.6%	15.1%	7.0%	1.7%	100.0%

	Revenue	Population	Average	\$5,000 flat + Average
Rockhampton	55,917	71,856	63,887	59,304
Gladstone	54,627	55,962	55,294	52,000
Central Highlands	41,057	25,174	33,115	33,148
Livingstone	26,486	33,840	30,163	30,639
Banana	15,870	12,325	14,098	16,983
Wooribinda	6,042	843	3,443	7,926
	200,000	200,000	200,000	200,000

	Rockhampton	Gladstone	Central Highlands	Livingstone	Banana	Wooribinda	Total
Operating Revenue	206,100,999	201,344,000	151,328,000	97,624,000	58,495,207	22,270,441	737,162,647
Percentage	28.0%	27.3%	20.5%	13.2%	7.9%	3.0%	100.0%
Population	81,999	63,861	28,727	38,617	14,065	962	228,231
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Average Percentage	31.9%	27.6%	16.6%	15.1%	7.0%	1.7%	100.0%

	Revenue	Population	Average	\$5,000 flat + Average
Rockhampton	55,917	95,209	84,650	80,067
Gladstone	72,380	74,149	73,265	69,971
Central Highlands	54,400	33,355	43,878	43,910
Livingstone	35,095	44,838	39,966	40,442
Banana	21,028	16,331	18,680	21,565
Wooribinda	8,006	1,117	4,561	9,045
	265,000	265,000	265,000	265,000

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS**10.1 LEAVE OF ABSENCE - COUNCILLOR DREW WICKERSON - 22 JULY TO 8 AUGUST 2022**

File No: 10072
Attachments: Nil
Authorising Officer: Emma Brodel - Senior Executive Assistant to the Mayor
Evan Pardon - Chief Executive Officer
Author: Megan Careless - Executive Support Officer

SUMMARY

Councillor Drew Wickerson is seeking leave of absence from Friday 22 July 2022 to Monday 8 August 2022 inclusive.

OFFICER'S RECOMMENDATION

THAT Councillor Drew Wickerson be granted leave of absence from Friday 22 July 2022 to Monday 8 August 2022 inclusive.

BACKGROUND

Councillor Drew Wickerson has advised the Chief Executive Officer he is seeking leave of absence from Friday 22 July 2022 to Monday 8 August 2022 inclusive.

11 OFFICERS' REPORTS

11.1 DRAFT 2022-2023 OPERATIONAL PLAN

File No:	8320
Attachments:	<ol style="list-style-type: none">Draft 2022-2023 Operational Plan including Performance Plans↓Proposed 2022-2023 Operational Plan actions and targets (marked up)↓
Authorising Officer:	Damon Morrison - Manager Workforce and Governance
Author:	Allysa Brennan - Coordinator Legal and Governance

SUMMARY

The draft 2022-2023 Operational Plan including the 2022-2023 Performance Plans for Fitzroy River Water, Rockhampton Regional Waste and Recycling and Rockhampton Airport is presented for Council's review and in-principle approval prior to adoption and endorsement.

OFFICER'S RECOMMENDATION

THAT Council receives the report and provides in-principle support of the draft 2022-2023 Operational Plan including the 2022-2023 Performance Plans for Fitzroy River Water, Rockhampton Regional Waste and Recycling and Rockhampton Airport.

COMMENTARY

This report seeks Council's in-principle approval of the draft 2022-2023 Operational Plan including the proposed annual Performance Plans for Fitzroy River Water, Rockhampton Regional Waste and Recycling and the Rockhampton Airport contained in **Attachment 1**. The Total Expenditure Budget figure for 2022-23 will be added prior to adoption.

The draft Operational Plan key focus areas, significant capital projects, actions and targets presented to Council on 3 May 2022 have been updated to incorporate Councillor feedback and subsequent feedback received in relation to the 2022-23 proposed budget. **Attachment 2** shows the changes made to the draft Operational Plan key focus areas, significant capital projects, actions and targets since the wording was presented to Council on 3 May 2022.

The 2022-2023 Operational Plan will be presented to Council for adoption on 19 July 2022. Council has a legislative requirement to adopt an annual Operational Plan which must, amongst other things, detail how Council will progress the implementation of its 5 year Corporate Plan over the coming financial year in accordance with the adopted budget. Council's Operational Plan must include an annual Performance Plan for each of Council's commercial business units.

PREVIOUS DECISIONS

Council adopted the 2022-2027 Corporate Plan on 8 February 2022.

Council endorsed the proposed 2022-23 key focus areas, significant capital projects, actions and targets on 3 May 2022 and at this meeting provided feedback in relation to the draft wording.

The draft 2022-2023 Performance Plans for the Rockhampton Airport and Rockhampton Regional Waste and Recycling were approved in principle by Council on 24 May 2022.

The draft 2022-2023 Performance Plan for Fitzroy River Water was approved in principle by Council on 14 June 2022.

BUDGET IMPLICATIONS

In accordance with section 175 of the *Local Government Regulation 2012*, the Operational Plan must be consistent with the budget.

LEGISLATIVE CONTEXT

Council has a legislative requirement under the *Local Government Act 2009* and *Local Government Regulation 2012* to produce an annual Operational Plan.

Section 174 of the *Local Government Regulation 2012* requires:

- (a) A local government to prepare and adopt an annual Operational Plan for each financial year;
- (b) The Chief Executive Officer to present a written assessment of the local government's progress towards implementing the annual Operational Plan at meetings of the local government held at regular intervals of not more than 3 months; and
- (c) A local government to discharge its responsibilities in a way that is consistent with its annual Operational Plan.

Section 175 of the *Local Government Regulation 2012* outlines that a local government's Operational Plan must:

- (a) Be consistent with its annual budget;
- (b) State how the local government will:
 - (i) Progress the implementation of the 5 year Corporate Plan during the period of the annual operational plan; and
 - (ii) Manage operational risks; and
- (c) Include an annual performance plan for each commercial business unit of the local government.

LEGAL IMPLICATIONS

Failure to adopt an annual Operational Plan will result in legislative non-compliance.

STAFFING IMPLICATIONS

It is anticipated that there will be no implications to Council permanent staffing levels.

RISK ASSESSMENT

In accordance with section 175 of the *Local Government Regulation 2012* the Operational Plan must manage operational risks.

CORPORATE/OPERATIONAL PLAN

The purpose of the annual Operational Plan is to advise how Council intends to address the 2022-2027 Corporate Plan outcomes over the upcoming financial year by outlining the actions and targets Council will undertake in accordance with the adopted budget.

CONCLUSION

Council endorsement is sought in relation to the contents of the draft 2022-2023 Operational Plan including the proposed 2022-2023 Performance Plans for Fitzroy River Water, Rockhampton Regional Waste and Recycling and the Rockhampton Airport prior to the document being presented to Council for adoption on 19 July 2022.

DRAFT 2022-2023 OPERATIONAL PLAN

Draft 2022-2023 Operational Plan including Performance Plans

Meeting Date: 12 July 2022

Attachment No: 1



Rockhampton Regional Council

Operational Plan

2022 - 2023



Acknowledgement

Rockhampton Regional Council would like to acknowledge
the Traditional Custodians within our Region,
the Darumbal People, the Gaangalu Nation People
and the Barada Kabalbara Yetimarala People,
and pay our respects to their Elders past,
present and emerging.

We also acknowledge the Torres Strait Islander people
whose land is in the Torres Strait
but who live and work on Aboriginal land.

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2022-2027 Corporate Plan

Council's 2022-2027 Corporate Plan sets the commitments, goals and efforts for our organisation, focussing on our priority of creating a fiscally responsible organisation that provides excellent service and value for money to ratepayers across the Region.

Council's Corporate Plan emphasises the importance of strategic planning, thoroughly understanding our communities and their needs, and providing the infrastructure that underpins vibrant, liveable, growing communities.

Our Council



GOAL 1.1
We are fiscally responsible

EFFORTS

- » We prioritise our projects and operational activities effectively to achieve our long-term goals
- » Our budgets are financially sustainable and provide value and accountability to the community
- » We have effective governance with accountable decision-making practices
- » We pursue and advocate for funding that enables us to deliver our planned priorities and supports our financial sustainability

GOAL 1.2
We are respected and recognised for our engagement with the community and our contributions to the Region

EFFORTS

- » We build strong and respectful working relationships with stakeholders in all levels of government
- » We have productive and respectful relationships with stakeholders within neighbouring regions
- » We have a strong relationship with the community, built on trust and shared goals for the Region
- » As a community leader, we advocate for the benefit of our community

GOAL 1.3
We are motivated to provide excellent service and have a strong organisational culture

EFFORTS

- » We have a workplace culture that is safe, engaged, responsive, professional and accountable
- » We value our staff and volunteers, and recognise their contributions to the workplace and the Region

Our Community



GOAL 2.1
Our places and spaces enhance the liveability and diversity of our communities

EFFORTS

- » We ensure community assets are utilised and appropriate for the needs of the community
- » We encourage diversity of community events and innovative use of our places and spaces
- » Our work takes into consideration the diversity of our communities throughout the Region
- » We provide facilities for sports and the arts that encourage community participation, and attract elite sporting and cultural events
- » We maintain our public places and spaces responsibly by planning and prioritising our work

GOAL 2.2
We support our communities through our activities and programs

EFFORTS

- » We develop our understanding of the needs and concerns of the community
- » We provide opportunities for people to contribute to their communities
- » We support our people and community groups through our programs and resources
- » We are effective advocates and facilitators for our communities

GOAL 2.3
Our Region's heritage and culture are preserved and celebrated

EFFORTS

- » Our services, activities and community assets provide opportunities to celebrate our culture and creative arts, and preserve the Region's heritage
- » Our communities contribute to the enrichment of the Region's cultural heritage
- » We acknowledge and celebrate the Region's cultural diversity

Our Economy



GOAL 3.1
We plan for growth with the future needs of the community, business and industry in mind

EFFORTS

- » We have a greater understanding of the Region's economic strengths, opportunities and challenges
- » Our strategic planning supports the Region's growing population and enables economic development
- » We support businesses and industries to adapt and capitalise on the move towards renewable energy and a circular economy

GOAL 3.2
Our work attracts business and industry to our Region

EFFORTS

- » We support projects that strengthen the Region's economic development
- » We facilitate business development and capacity building
- » We advocate for the Region with all levels of government and support non-Council projects that benefit the Region
- » We work collaboratively with business and industry partners and stakeholders

GOAL 3.3
Our work attracts visitors to the Region

EFFORTS

- » We promote our Region as an attractive destination for visitors
- » We design places and deliver events that encourage visitors to come and stay

GOAL 3.4
We support our Region's economy through our projects and activities

EFFORTS

- » We plan and deliver significant projects that deliver ongoing, sustainable economic benefits for the Region
- » Our infrastructure and community assets support the growth of the Region's economy

Our Environment



GOAL 4.1
Our Region is resilient and prepared to manage climate-related risks and opportunities

EFFORTS

- » We have a greater understanding of climate risks and their impacts on the Region, which prepares us for challenges and opportunities in the future

GOAL 4.2
We pursue innovative and sustainable practices

EFFORTS

- » We continually improve our environment and sustainability performance and comply with State and Federal requirements
- » We seek out opportunities that contribute to the long-term environmental sustainability of the Region
- » Our waste management practices accommodate and support environmental sustainability
- » We support our community, businesses and industries as they transition towards a low carbon economy
- » Our practices protect and conserve our natural assets

GOAL 4.3
Our public spaces add value to our Region and our communities

EFFORTS

- » Our public spaces are designed for environmental sustainability, urban greening and amenity

Our Infrastructure



GOAL 5.1
Our Region has infrastructure that meets current and future needs

EFFORTS

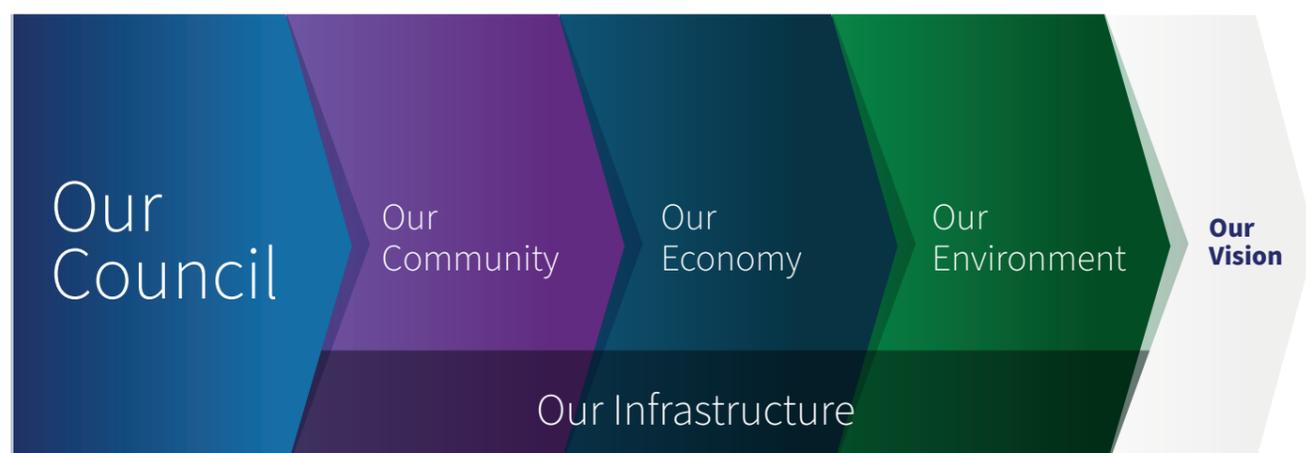
- » Our Council assets are well maintained
- » Our future projects are planned and prioritised
- » Our significant projects enable and support the Region's economy, community and environment

2022-2023 Operational Plan

Our Vision and Values

Purpose of the Operational Plan

Council's Operational Plan is an annual document which outlines actions Council will undertake for the financial year in accordance with the adopted budget. These actions directly align to Council's five-year Corporate Plan goals and efforts.



Council's 2022-2023 Total Expenditure Budget of \$XXXM will be used to progress our plans for developing our community places, spaces and facilities in the coming years to make Rockhampton an even greater place to live, visit and invest.

The Operational Plan is a legislative requirement of the *Local Government Act 2009* and *Local Government Regulation 2012* and must include an annual performance plan for each commercial business unit of the local government.

Measuring Performance

Quarterly reports will be presented to Council that measure and document the progress towards the achievement of the adopted actions.

Targets have been set for each action within the Operational Plan. Reporting on these targets will be based on progress against time, budget-based and other applicable milestones as outlined in reports to Council that are linked to these various initiatives and may be developed through the course of the operational planning process from time to time.

Managing Risk

The operational planning process includes the management of Council's strategic and operational risks. Council's commitment to risk management is outlined in the Enterprise Risk Management Framework and the Enterprise Risk Management Policy. Implementation of the Operational Plan will be undertaken in accordance with the Enterprise Risk Management Process Procedure.

One Great Region.
Live. Visit. Invest.

SAFETY FIRST

ACCOUNTABLE



We are proactive and take personal responsibility.
We are clear on our expectations, if in doubt we seek clarification.
We do what we say we will do and deliver our promises on time.
We hold ourselves and others accountable.
We take personal accountability for our own and others safety.
We trust individuals to do their job.

CUSTOMER FOCUSED



We are timely and responsive to our customers and community.
Our decisions and actions have the customer and community at the front of mind.
We engage with and listen to the customer.
We support each other to achieve the best outcome for the customer.

PEOPLE DEVELOPMENT



Leaders coach, support and listen to their people.
We support and develop our people to ensure they can reach their full potential.
We will seek and provide feedback with the constructive intent.
Development is focused on technical and behavioural capability.
People are valued and treated with respect regardless of position.

ONE TEAM



We work together to find solutions and opportunities.
We openly share knowledge, information and resources in order to deliver the best outcome for the Council.
We talk with each other and seek ways to collaborate.
We understand our shared goals and how each area fits together.
We develop solutions with the big picture in mind ensuring we encourage collaboration and consider the impact on others.
Communication and engagement are priorities at all levels.

CONTINUOUS IMPROVEMENT



We take the time to explore better ways to do things.
We listen to and genuinely value ideas from all staff.
We accept mistakes will happen and we ensure we share the learnings.
Continuous improvement is valued as an opportunity not an expense.
We will be open to change, have an open mind and maintain a positive attitude.

Our Councillors



Councillor portfolios, part of Council's governance arrangements, provide Councillors with specific responsibilities in addition to their responsibilities under the *Local Government Act 2009*.

The portfolio system provides Councillors with an opportunity to develop a heightened level of knowledge, leadership and representation across the Region in a specified area of responsibility.

The Councillor Portfolio System has a strong alignment with the strategic priorities of Council as outlined in its Corporate Plan and the organisation's core responsibilities.

Portfolio Appointments

The Portfolio appointments of Portfolio Councillors are as follows:

(photo from left to right)

Cr Donna Kirkland

Division 7 | **Portfolio:** Water and Environmental Sustainability

Cr Ellen Smith

Division 4 | **Portfolio:** Infrastructure
Assistant Portfolio: Planning and Regulation

Cr Neil Fisher

Deputy Mayor | **Portfolio:** Airport
Division 2 | **Assistant Portfolio:** Waste and Recycling

Mayor Tony Williams

Chair: Ordinary Council | **Portfolio:** Advance Rockhampton

Cr Shane Latcham

Division 1 | **Portfolio:** Waste and Recycling
Assistant Portfolio: Airport
Assistant Portfolio: Infrastructure

Cr Grant Mathers

Division 3 | **Portfolio:** Planning and Regulation

Cr Cherie Rutherford

Division 5 | **Portfolio:** Parks, Sport and Public Spaces
Assistant Portfolio: Communities and Heritage

Cr Drew Wickerson

Division 6 | **Portfolio:** Communities and Heritage
Assistant Portfolio: Parks, Sport and Public Spaces
Assistant Portfolio: Water and Environmental Sustainability

Key Focus Areas

Council have identified a number of key focus areas with an aim of improving our Region for our community and visitors alike.

Fiscal Responsibility/Financial Sustainability

Operational Plan Reference: 1.1.1.1 | 1.1.2.2 | 1.1.2.3

Remain fiscally responsible and ensure projects are prioritised and suitably funded to achieve our long term goals. Ensure the efficient and effective management of Council's finances through adopting budgets that are financially sustainable and provide value and accountability to the community. This is managed through the revision of Council's Long Term Financial Forecast in accordance with our budgetary needs, ensuring our financial indicators are within the expected benchmarks set for Queensland Local Governments.

Our Council
Corporate Plan Theme

Community Needs

Operational Plan Reference: 1.1.2.1 | 1.2.4.1 | 1.3.1.6 | 2.1.4.1 | 2.1.5.2 | 2.2.1.1 | 2.2.2.1

It is important for Council to understand community needs in order to effectively plan for and deliver facilities that are well utilised and an appropriate standard to service those needs. Understanding current and future community needs is also essential for effective asset management and in supporting advocacy for external funding of projects. Council will continue to advance planning of sports and events precincts as well as key community facilities.

Our Community
Corporate Plan Theme

Infrastructure Planning

Operational Plan Reference: 1.1.3.1 | 2.1.1.1 | 2.1.5.1 | 4.1.1.2 | 4.2.1.3 | 4.2.1.4 | 5.1.1.1 | 5.1.2.1 | 5.1.2.2 | 5.1.2.4 | 5.1.3.1

Infrastructure planning will continue to be a priority as many of the services provided by Council such as roads, water supply and sewage treatment are asset intensive. Long term infrastructure plans and Asset Management Plans are essential to the efficient delivery of our infrastructure assets and to ensure the effective delivery of Council services. Development and implementation of long term infrastructure plans such as the Local Government Infrastructure Plan, Mount Morgan Water Supply Pipeline Project, Rockhampton and Gracemere Water Supply Strategy, Rockhampton and Gracemere Sewage Treatment Strategy and the Parkhurst Roads Strategy will be vital in delivering sustainable services to our community.

It is also necessary that Council provide a strong voice on behalf of our community to ensure that infrastructure provided by other levels of government or private providers best suit the needs of our Region. Infrastructure planning ensures that our assets are managed strategically, transparently and efficiently.

Our Infrastructure
Corporate Plan Theme

Economic Development and Future Growth

Operational Plan Reference: 1.1.3.1 | 1.1.4.1 | 1.2.1.1 | 1.2.2.1 | 2.1.1.1 | 3.1.1.1 | 3.1.2.1 | 3.1.2.2 | 3.1.2.3 | 3.1.3.1 | 3.1.3.2 | 3.2.1.1 | 3.2.2.1 | 3.2.2.2 | 3.2.3.1 | 3.2.4.1 | 3.3.1.1 | 3.3.2.1 | 3.4.2.3

Land use and infrastructure planning and delivery are key dimensions supporting growth of the Rockhampton region. Council will continue to refine the Rockhampton Region Planning Scheme and Local Government Infrastructure Plan to support and guide growth and development of the Region. Planning, prioritisation and delivery of critical infrastructure supporting residential and commercial growth will be a focus for Council in the near term. This will be complemented by improved asset management planning and advocacy for external funding of capital projects.

Council will work with industry to build upon the regions key industry sectors and collaborate with stakeholders to develop and capitalise on new and emerging opportunities in: Resources and Construction; Agriculture and Water; Defence Industry; Innovation; and Renewable Energy Projects. Council will continue their involvement in strategic tourism and marketing and key city building events enhancing the liveability and visitability across the Rockhampton region, solidifying our position as a region that people choose to live, visit and invest.

Our Economy
Corporate Plan Theme

Significant Capital Projects

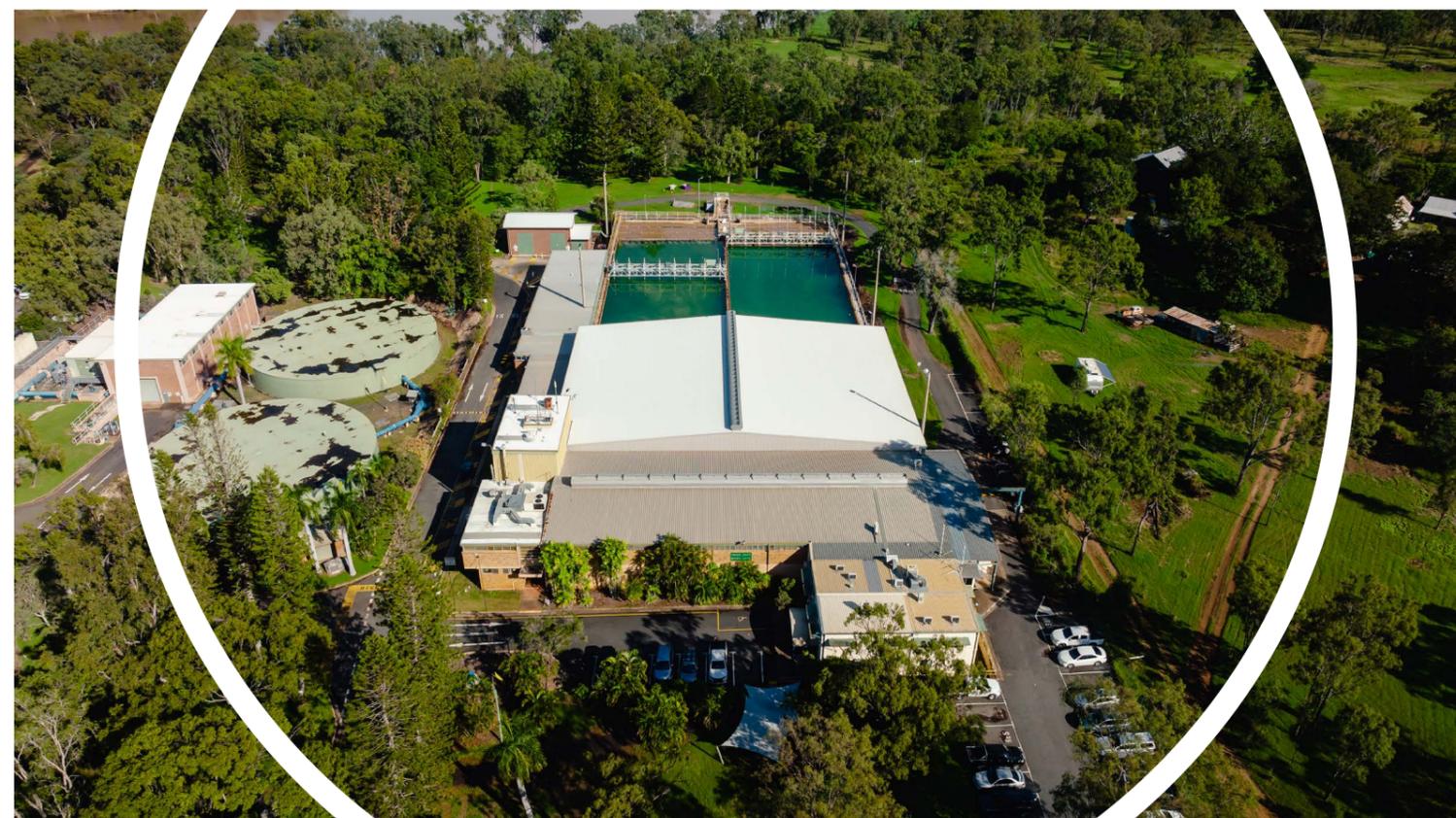
Several significant projects have been highlighted in the Operational Plan. These projects are at varying levels of planning, commencement of construction or final implementation, however they all form part of Council's priorities for the financial year.

Our Economy
Corporate Plan Theme

North Rockhampton Sewage Treatment Plant Augmentation

Operational Plan Reference: 3.4.2.2

This project involves a major refurbishment of the existing Plant in addition to the expansion of capacity. This augmentation of the North Rockhampton Sewage Treatment Plant is estimated to increase the treatment capacity by an additional 25,000 equivalent persons. This increased capacity will ensure residential and other urban growth in North Rockhampton can be serviced for at least the next 30 years. The project will also further improve the removal of nutrients from the effluent and reduce our environmental footprint on the Fitzroy River estuary.



Our Economy
Corporate Plan Theme

Glenmore Water Treatment Plant Upgrade

Operational Plan Reference: 3.4.2.1

This important project will ensure the ongoing safe and reliable operation of the Glenmore Water Treatment Plant, through the complete renewal of all electrical and control systems, including the installation of a fire suppression system and improved treatment process monitoring and control. The project will also achieve improvements to site physical security, as well as cybersecurity to ensure this important asset is protected appropriately.

Mount Morgan Water Supply Pipeline Project

Operational Plan Reference: 5.1.2.3

This project is the design and construction of a new potable water pipeline from the existing Gracemere water network to the Mount Morgan community. The project will provide a new dedicated potable water pipeline of approximately 28.5 kilometres and include two new reservoirs and pump stations at Gracemere, upgrade of the Old Cap highway pump station, a new booster pump station and break tank at Moonmera, chlorine boosting facilities and network connection works.

Our Infrastructure
Corporate Plan Theme

Our Council



OUR COMMITMENT

We will prioritise our projects, programs and services in a rigorously planned and financially sustainable way. We will consult with the community and advocate on their behalf. We will value the contributions of our staff and ensure that their wellbeing and safety is a priority.



GOAL 1.1 We are fiscally responsible

EFFORTS

- 1.1.1 We prioritise our projects and operational activities effectively to achieve our long-term goals
- 1.1.2 Our budgets are financially sustainable and provide value and accountability to the community
- 1.1.3 We have effective governance with accountable decision-making practices
- 1.1.4 We pursue and advocate for funding that enables us to deliver our planned priorities and supports our financial sustainability

Action	Target	Portfolio	
1.1.1.1	Develop a business plan for the Rockhampton Zoo to investigate opportunities to offset Council's operational investment.	Present report to Council on options by 31 March 2023.	Parks, Sport and Public Spaces
1.1.1.2	Manage the Airport in accordance with the Rockhampton Airport 2022-2023 Performance Plan.	Achieve all financial and non-financial performance targets.	Airport
1.1.1.3	Deliver waste and recycling services in accordance with Rockhampton Regional Waste and Recycling 2022-2023 Performance Plan.	Achieve all financial and non-financial performance targets.	Waste and Recycling
1.1.1.4	Deliver water and sewerage services in accordance with Fitzroy River Water 2022-2023 Performance Plan.	Achieve all financial and non-financial performance targets.	Water and Environmental Sustainability
1.1.2.1	Review Council's Community Service activities where private providers now supply similar services.	Present report of options to Council by 31 March 2023.	Communities and Heritage
1.1.2.2	Efficient and effective management of Council's finances.	Long Term Financial Forecast updated at each budget and budget revision.	Whole of Council
1.1.2.3	Delivery of assigned Capital Projects.	Complete 95% expenditure against approved Capital budget.	Infrastructure
1.1.3.1	Continually improve asset management practices.	Develop and adopt a 3-year Asset Management Improvement Plan by 30 June 2023.	Infrastructure
1.1.4.1	Continue to advocate for support from other levels of government for Council's planned priorities.	Advocate for planned priorities in accordance with the Advocacy Framework.	Whole of Council

GOAL 1.2 We are respected and recognised for our engagement with the community and our contributions to the Region

EFFORTS

- 1.2.1 We build strong and respectful working relationships with stakeholders in all levels of government
- 1.2.2 We have productive and respectful relationships with stakeholders within neighbouring regions
- 1.2.3 We have a strong relationship with the community, built on trust and shared goals for the Region
- 1.2.4 As a community leader, we advocate for the benefit of our community

Action	Target	Portfolio	
1.2.1.1	Establish a strategic approach to relationships across all levels of Government.	Develop the 2023-2024 Advocacy Plan by 30 June 2023.	Whole of Council
1.2.2.1	Engage in regional collaboration initiatives and targeted advocacy.	Actively participate in Central Queensland Regional Organisation of Council's (CQROC) and associated working groups.	Whole of Council
1.2.4.1	Develop a calendar of engagements in line with the scope and resourcing of the Community Engagement Framework.	Implement actions included in the calendar of engagements.	Whole of Council



Our Council

GOAL 1.3 We are motivated to provide excellent service and have a strong organisational culture



EFFORTS

- 1.3.1 We have a workplace culture that is safe, engaged, responsive, professional and accountable
- 1.3.2 We value our staff and volunteers, and recognise their contributions to the workplace and the Region

Action	Target	Portfolio
1.3.1.1 Implement the Health and Safety Strategy.	Deliver the Health and Safety Strategy actions for 2022-23.	Whole of Council
1.3.1.2 Maintain a safe work environment for all employees, volunteers and contractors of Council.	Develop and implement a Work Health and Safety Performance Measures Procedure to monitor compliance against Key Performance Indicators.	Whole of Council
1.3.1.3 Develop a People Strategy to assist with the transition to a desired organisational culture.	Present a People Strategy to the Leadership Team for adoption by 31 December 2022.	Whole of Council
1.3.1.4 Implement the Information and Communication Technology Strategic Plan 2021-2025.	Deliver the Information and Communication Technology Strategic Plan actions for 2022-23.	Whole of Council
1.3.1.5 Implement the transition of R1 from an 'on premise' solution to the Cloud – Software as a Service (SaaS).	Successfully transition R1 to the Cloud and implement SaaS by 30 June 2023.	Whole of Council
1.3.1.6 Deliver Council's Customer Service Charter, ensuring positive engagement with internal and external customers, which includes the ongoing promotion of eServices to customers – eNotices, online self-service.	Ensure 75% of Customer calls are answered within 45 seconds and increase the take up of eNotices.	Whole of Council
1.3.2.1 Develop and implement required strategies and operational actions from the Certified Agreements.	Deliver all actions and strategies within the timeframes indicated in the Certified Agreements.	Whole of Council
1.3.2.2 Develop and deliver a program for thanking volunteers, including hosting a 'thank you' event for Council volunteers to recognise their contributions to the organisation.	Program delivered by 30 June 2023.	Communities and Heritage

Our Community

We will engage with the community to provide facilities that meet their needs, and have Service Delivery Standards and measures for key areas.

OUR COMMITMENT



GOAL 2.1 Our places and spaces enhance the liveability and diversity of our communities

EFFORTS

- 2.1.1 We ensure community assets are utilised and appropriate for the needs of the community
- 2.1.2 We encourage diversity of community events and innovative use of our places and spaces
- 2.1.3 Our work takes into consideration the diversity of our communities throughout the Region
- 2.1.4 We provide facilities for sports and the arts that encourage community participation, and attract elite sporting and cultural events
- 2.1.5 We maintain our public places and spaces responsibly by planning and prioritising our work

Action	Target	Portfolio
2.1.1.1 Update Asset Management Plans for: - Sealed Roads; and - Airport.	Present plans to Council for adoption by 30 June 2023.	Infrastructure
2.1.1.2 Deliver Botanic Gardens and Zoo Redevelopment Implementation Plan.	Commence construction of New Entry Hub and Playground in accordance with approved timeframes.	Parks, Sport and Public Spaces
2.1.4.1 Continue open space and community assets planning.	Substantially progress assessment of community needs to improve Council's understanding of those needs and determine suitability of existing facilities and gaps in provision by 31 March 2023.	Parks, Sport and Public Spaces
2.1.5.1 Undertake Mount Morgan Pool Redevelopment Project.	Prepare design of new Aquatic Centre by 31 December 2022.	Parks, Sport and Public Spaces
2.1.5.2 Continue the review of current levels of service and maintenance of open spaces to identify opportunities for continuous improvement.	Present an updated analysis report to Council and establish Customer Service Standards by 31 March 2023.	Parks, Sport and Public Spaces

GOAL 2.2 We support our communities through our activities and programs

EFFORTS

- 2.2.1 We develop our understanding of the needs and concerns of the community
- 2.2.2 We provide opportunities for people to contribute to their communities
- 2.2.3 We support our people and community groups through our programs and resources
- 2.2.4 We are effective advocates and facilitators for our communities

Action	Target	Portfolio
2.2.1.1 Undertake planning for major sports and events precincts.	Complete preliminary planning of precincts and present reports on options and estimated costs to Council by 31 March 2023.	Parks, Sport and Public Spaces



Our Community

Action	Target	Portfolio	
2.2.2.1	Review Council's role in relation to community development.	Provide an analysis report to Council by 31 March 2023.	Communities and Heritage
2.2.3.1	Collaborate with organisations and social enterprises to develop opportunities to capacity build.	Develop an Upcycle Village at the Lakes Creek Road Waste Management Facility by 30 June 2023 to support upcycling initiatives and skill development.	Waste and Recycling
2.2.3.2	Create a community that is supported to achieve best practices in waste management.	Deliver the Rockhampton Regional Waste and Recycling Waste Education Plan 2022 by 31 December 2022.	Waste and Recycling

GOAL 2.3 Our Region's heritage and culture are preserved and celebrated

EFFORTS

- 2.3.1 Our services, activities and community assets provide opportunities to celebrate our culture and creative arts, and preserve the Region's heritage
- 2.3.2 Our communities contribute to the enrichment of the Region's cultural heritage
- 2.3.3 We acknowledge and celebrate the Region's cultural diversity



Action	Target	Portfolio	
2.3.1.1	Complete a review of the Rockhampton Museum of Art and its contribution to the community and cultural tourism.	Present report to Council by 31 March 2023.	Communities and Heritage
2.3.1.2	Develop a 5-year Business Plan for the Rockhampton Heritage Village.	Present a report to Council by 31 March 2023.	Communities and Heritage
2.3.3.1	Undertake a review of Council's existing Indigenous Land Use Agreement (ILUA) with Darumbal People Aboriginal Corporation and commence negotiations of an ILUA with Gaangalu Nation People.	Monitor progress of ILUA arrangements and present report to Council every quarter.	Communities and Heritage



Our Economy

We will deliver and implement economic development strategies and plans to support future growth opportunities.

OUR COMMITMENT

We will have Performance Plans for our commercial businesses, and plans for all major areas of Council and monitor our progress.



We plan for growth with the future needs of the community, business and industry in mind GOAL 3.1

EFFORTS

- 3.1.1 We have a greater understanding of the Region's economic strengths, opportunities and challenges
- 3.1.2 Our strategic planning supports the Region's growing population and enables economic development
- 3.1.3 We support businesses and industries to adapt and capitalise on the move towards renewable energy and a circular economy

Action	Target	Portfolio	
3.1.1.1	Implement actions contained in the Rockhampton Region Economic Action Plan.	Prepare an Actions Matrix with implementation timelines for each action by 30 September 2022 and deliver actions within approved timeframes.	Advance Rockhampton
3.1.2.1	Investigate options for burials to continue at Rockhampton Memorial Gardens Cemetery.	Develop a feasible forward plan for burials for the Rockhampton community to be presented to Council by 31 March 2023.	Communities and Heritage
3.1.2.2	Undertake an amendment to the Local Government Infrastructure Plan (LGIP).	Progress the amendment in accordance with the milestones identified in the Local Government Review Plan.	Infrastructure
3.1.2.3	Amend the Rockhampton Region Planning Scheme as required to achieve Council's policy objectives and outcomes.	Complete current planning scheme amendments by 30 June 2023.	Planning and Regulation
3.1.3.1	Develop a Renewable Energy Projects marketing plan.	Develop a marketing plan by 30 November 2022.	Advance Rockhampton
3.1.3.2	Develop a Circular Economy Framework document to outline key economic opportunities for key economic industries and appropriate Council services.	Develop the framework by 31 May 2023.	Advance Rockhampton

Our Economy

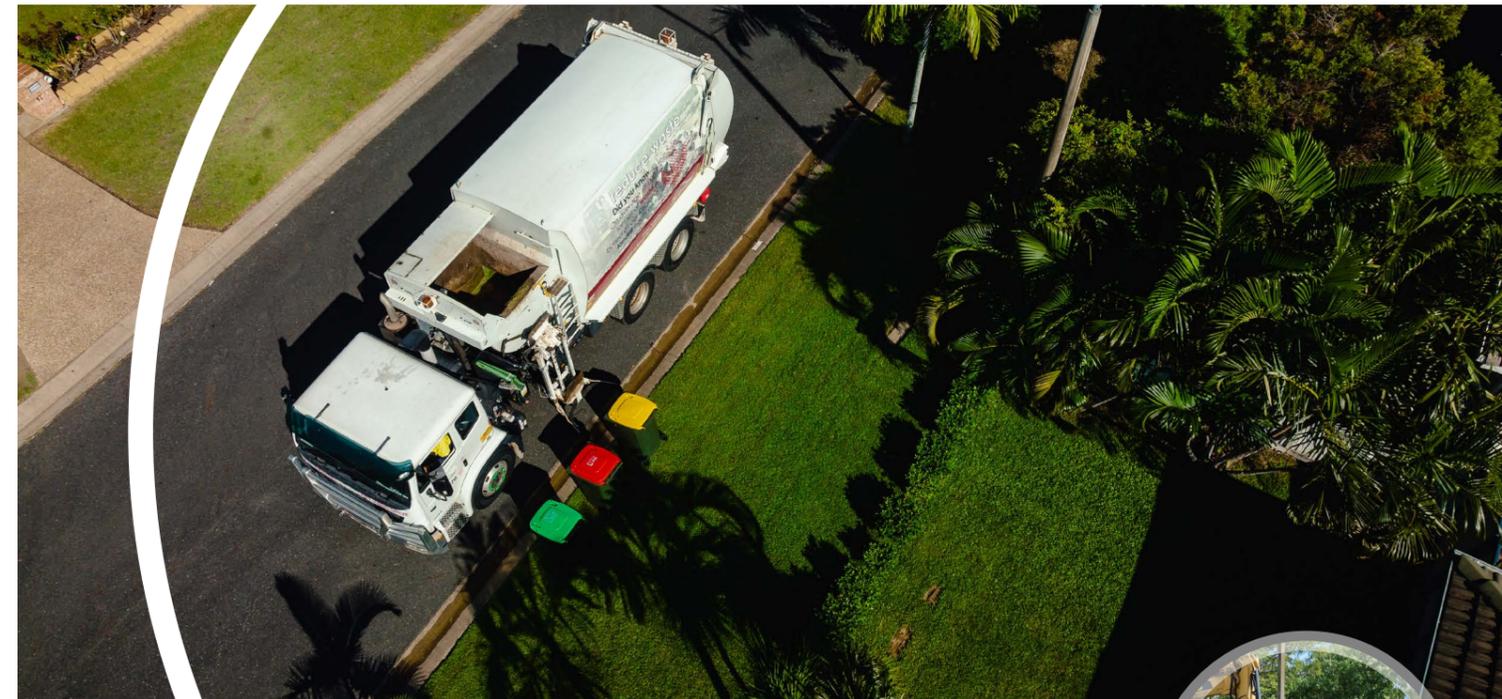
GOAL 3.2 Our work attracts business and industry to our Region



EFFORTS

- 3.2.1 We support projects that strengthen the Region's economic development
- 3.2.2 We facilitate business development and capacity building
- 3.2.3 We advocate for the Region with all levels of government and support non-Council projects that benefit the Region
- 3.2.4 We work collaboratively with business and industry partners and stakeholders

Action	Target	Portfolio
3.2.1.1 Develop a specific Defence and Industry Capability Strategy for the Rockhampton Region.	Develop the strategy by 31 May 2023.	Advance Rockhampton
3.2.2.1 Deliver industry development initiatives to strengthen and grow the key sectors of Resources and Construction and Agriculture and Water.	Implement economic resilience activities in line with the Rockhampton Region Economic Development Strategy and Action Plan.	Advance Rockhampton
3.2.2.2 Develop an Investment Attraction Strategy and Jobs Pipeline Study.	Develop strategy by 31 March 2023.	Advance Rockhampton
3.2.3.1 Collaborate with key stakeholders to identify relevant non-Council projects and issues for advocacy to other levels of government.	Non-Council projects and issues are included in Council's Advocacy Plan.	Whole of Council
3.2.4.1 Develop stakeholder and business events and leverage key partnerships.	Deliver business events across the Region throughout the financial year collaborating with our key partners.	Advance Rockhampton



GOAL 3.4 We support our Region's economy through our projects and activities



EFFORTS

- 3.4.1 We plan and deliver significant projects that deliver ongoing, sustainable economic benefits for the Region
- 3.4.2 Our infrastructure and community assets support the growth of the Region's economy

Action	Target	Portfolio
3.4.1.1 Complete the trial for kerbside organics collection and present a Business Case to Council recommending the most appropriate service for the Region.	Present Business Case to Council for approval by 31 December 2022.	Waste and Recycling
3.4.2.1 Undertake the Glenmore Water Treatment Plant Upgrade Project.	Complete construction work in line with the approved project schedule by 30 April 2023.	Infrastructure
3.4.2.2 Undertake the North Rockhampton Sewage Treatment Plant Augmentation Project.	Complete construction work in accordance with the approved project schedule.	Infrastructure
3.4.2.3 Secure a long-term solution for the processing of the Region's Kerbside Recycling stream.	Complete procurement for a long-term solution by 30 June 2023.	Waste and Recycling

Our work attracts visitors to the Region GOAL 3.3

EFFORTS

- 3.3.1 We promote our Region as an attractive destination for visitors
- 3.3.2 We design places and deliver events that encourage visitors to come and stay

Action	Target	Portfolio
3.3.1.1 Develop a strategic tourism and marketing plan for the Region in accordance with the new Rockhampton Region Economic Development Strategy.	Develop plan by 31 October 2022 and deliver updated strategic tourism and marketing actions within approved timeframes.	Advance Rockhampton
3.3.2.1 Develop a diverse events calendar that supports liveability and visitability within the Region.	Deliver an event calendar (including major third party events) for 2023 calendar year by 31 October 2022.	Advance Rockhampton



Our Environment

OUR COMMITMENT

We will deliver environmental sustainability strategies and plans.

GOAL 4.1 Our Region is resilient and prepared to manage climate-related risks and opportunities



EFFORTS

4.1.1 We have a greater understanding of climate risks and their impacts on the Region, which prepares us for challenges and opportunities in the future

Action	Target	Portfolio
4.1.1.1 Secure resourcing to commence local implementation of the Climate Risk Management Framework for Queensland Local Government.	Commence implementation of climate risk management planning by 30 June 2023.	Water and Environmental Sustainability
4.1.1.2 Undertake the North Rockhampton Flood Backflow Prevention Project to enable an increased level of protection of the North Rockhampton Flood Mitigated Area in riverine flooding events.	Complete the construction and commissioning by 31 December 2022.	Water and Environmental Sustainability

We pursue innovative and sustainable practices **GOAL 4.2**

EFFORTS

- 4.2.1 We continually improve our environment and sustainability performance and comply with State and Federal requirements
- 4.2.2 We seek out opportunities that contribute to the long-term environmental sustainability of the Region
- 4.2.3 Our waste management practices accommodate and support environmental sustainability
- 4.2.4 We support our community, businesses and industries as they transition towards a low carbon economy
- 4.2.5 Our practices protect and conserve our natural assets

Action	Target	Portfolio
4.2.1.1 Revise the Sustainability Strategy for the Region, ensuring continued alignment with State and Federal requirements.	Adopt revised Sustainability Strategy by 20 December 2022.	Water and Environmental Sustainability
4.2.1.2 Review emergency action plan for the Mount Morgan No. 7 Dam to implement practical and usable processes in case of emergency.	Submit revised emergency action plan to Regulator for approval by 31 December 2022.	Water and Environmental Sustainability

Action	Target	Portfolio
4.2.1.3 Complete a detailed review of the design for the vertical expansion of the Lakes Creek Road Landfill.	Complete design review with updated management plans to cover Geotechnical Monitoring System, Stormwater, Leachate, Groundwater, Landfill Gas and Conceptual Rehabilitation by 31 March 2023.	Waste and Recycling
4.2.1.4 In collaboration with Central Queensland Regional Organisation of Council's (CQROC) and State Government, develop a Central Queensland Regional Waste Management and Infrastructure Plan to highlight key initiatives and infrastructure requirements, including funding, to achieve the State Government targets of Zero Waste to Landfill by 2050.	Develop plan by 31 March 2023.	Waste and Recycling
4.2.2.1 Implement the Sustainability Strategy for the Region in accordance with the Annual Action Plan.	Report on progress via an annual Year in Review highlights report and quarterly updates.	Water and Environmental Sustainability
4.2.2.2 Develop Effluent Re-Use Strategies for our sewerage schemes that minimise environmental impact.	Present Effluent Re-Use Strategies for each Sewage Treatment Plant to Council for approval by 30 June 2023.	Water and Environmental Sustainability
4.2.2.3 Develop and implement a behaviour change campaign to support the community in the correct use of the kerbside collection service.	Complete community consultation to extract and align local knowledge and values of recycling and reuse, used to inform the development of education campaigns by 30 June 2023.	Waste and Recycling
4.2.3.1 Review The Rockhampton Regional Council Waste Strategy 2020 – 2023 including public consultation to re-establish strategic targets and priorities.	Complete public consultation and present revised strategy to Council for adoption by 31 March 2023.	Waste and Recycling
4.2.4.1 Develop initiatives that promote innovative and sustainable practices across our local communities.	Develop initiatives by 30 June 2023.	Water and Environmental Sustainability



Our Infrastructure

**OUR
COMMITMENT**

We will undertake asset management and planning, and will work within our projects priorities to provide infrastructure to support the community.



GOAL 5.1 Our Region has infrastructure that meets current and future needs

EFFORTS

- 5.1.1 Our Council assets are well maintained
- 5.1.2 Our future projects are planned and prioritised
- 5.1.3 Our significant projects enable and support the Region's economy, community and environment

Action	Target	Portfolio
5.1.1.1 Complete Gracemere Waste Transfer Station redevelopment.	Complete redevelopment by 30 June 2023.	Infrastructure
5.1.2.1 Undertake Arthur Street Sewer Pump Station Replacement project.	Commence design of new pump station by 31 December 2022.	Infrastructure
5.1.2.2 Implement Gracemere and South Rockhampton Sewage Treatment Plant Strategy.	Commence construction of short-term measures and the planning for long term strategy by 31 March 2023.	Infrastructure
5.1.2.3 Construction of a new potable water pipeline from Gracemere to Mount Morgan.	Commence design and construction.	Infrastructure
5.1.2.4 Develop a Long-Term Water Supply Strategy for Rockhampton and Gracemere.	Present strategy to Council for adoption by 30 June 2023.	Water and Environmental Sustainability
5.1.3.1 Undertake the Alliance Airlines Aircraft Maintenance Repair and Overhaul Facility project.	Continue to work in collaboration with Alliance Airlines to complete the construction of the new Aircraft Maintenance Repair and Overhaul Facility by 31 March 2023.	Airport



OUR COMMERCIAL BUSINESS UNITS

Fitzroy River Water

2022-2023 PERFORMANCE PLAN

OVERVIEW

Fitzroy River Water (FRW) is a commercial business unit of Council responsible for operating and maintaining water and sewer assets totalling approximately \$1,005.1 billion (replacement value). General functions of these assets include the storage and supply of raw water for urban, commercial and agricultural purposes, treating and distributing potable water for urban and industrial use, and the collection, treatment and discharge of treated effluent. FRW provides water and sewerage services to the communities of Rockhampton, Gracemere and Mount Morgan. It is also a bulk drinking water supplier to Livingstone Shire Council.

This plan underpins FRW's performance objectives over the 2022-23 financial year in accordance with the *Local Government Regulation 2012* and commercialisation principles under the provisions of the *Local Government Act 2009*.

OBJECTIVES

FRW will deliver all services relating to water and sewerage on behalf of Council in accordance with the parameters outlined within this performance plan and those identified within Council's 2022-23 Operational Plan.

FRW will enhance the community's quality of life providing sustainable water, sewerage and environmental services, through innovation, technical expertise, business efficiency, excellence in customer service and commitment to the environment.

The key objectives of FRW are to deliver commercially viable water and sewerage services that satisfy adopted and statutory customer service standards.

FRW will, in conducting the activities on behalf of Council:

- » Provide high-quality, safe, reliable and cost-effective water and sewerage services;
- » Operate in an efficient and financially sustainable manner and provide Council with an appropriate rate of return;
- » Responsibly manage, improve and augment infrastructure;
- » Be responsive to customer needs;
- » Meet performance targets;
- » Optimise costs;
- » Protect the environment, encourage water conservation and water recycling; and
- » Undertake other commercial activities with a profit motive.

VALUES

FRW will provide a service which embraces Council's Corporate Values of Safety, Accountable, Customer Focused, Continuous Improvement, One Team, and People Development.

Contribute to the Region's liveability, growth and development by being a leading water and sewerage business.

Vision

Mission

To efficiently and reliably provide sustainable, high quality water and sewerage services.

NATURE AND SCOPE OF ACTIVITIES

Broadly, the nature and extent of the water and sewerage services provided by FRW are as follows:

Water Operations



29,228 ml
Water



1
Barrage



1
Dam



2
Water Treatment Plants
(120ML/d and 2.6ML/d)



862km
Water Reticulation



21
Potable Water Supply Reservoirs



37
Pumping Stations and Bores



32,924
Properties Served – not including vacant land
(as at 30 June 2021)

Sewerage Operations



6,001 ml
Sewage Treated



4
Sewage Treatment Plants
(10 ML/d, 5 ML/d, 2 ML/d, 0.2 ML/d)



58
Pumping Stations



744km
Sewerage Collection Mains



30,353
Properties Served – not including vacant land
(as at 30 June 2021)

FINANCIAL AND NON-FINANCIAL PERFORMANCE TARGETS

Financial Performance

Performance Measure	2022-23 Target	Explanation	Calculation
Operating surplus ratio	42.2%	An indicator of the extent to which revenue raised covers operational expenses only or are available for capital funding purposes or other purposes.	Net result (excluding capital items) divided by total operating revenue (excluding capital items)
Interest coverage ratio	189.8 times	An indicator of the extent to which an entity can pay their interest expense on outstanding debt.	Earnings before interest, tax, depreciation and amortisation divided by interest expense
Asset sustainability ratio	Greater than 90%	An indicator of the extent to which the infrastructure assets are being replaced as they reach the end of their useful lives. The Department of State Development, Infrastructure, Local Government and Planning target is greater than 90% per annum (on average over the long-term).	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense
Competitive neutrality ratio (% of gross revenue)	37.4%	An indicator of the extent to which operating revenues are committed to competitive neutrality adjustments such as tax equivalents and return to Council.	Competitive neutrality adjustments divided by operating revenue
Depreciation ratio	19.3%	An indicator of the extent to which operating revenues are committed to funding depreciation.	Depreciation and amortisation expenditure divided by operating revenue
Return on assets	3.3%	An indicator of how profitable a business is relative to its total assets. Return on assets tells you what earnings were generated from invested capital (assets).	Net profit after tax divided by Written Down Value of assets (excluding contributed or rehabilitation assets)
RRC Operational Plan	By year end	Initiatives successfully completed.	N/A
Operating Budget	Advise quarterly or when variances arise	Conduct all activities in accordance with required timelines and budget.	N/A
Annual Revenue	Advise quarterly or when variances arise	Timely reporting of any significant variations to budget revenue and collection timing.	N/A
Capital Works	Within 3%	Completion of capital program in accordance with adopted timeframe and budget.	Actual expenditure divided by budget

Non-Financial Performance

Potable Water Supply Schemes

CSS Reference	Performance Indicator	Rockhampton and Gracemere	Mount Morgan
Day to Day Continuity			
CSS1	Extent of unplanned interruptions – connections based (number per 1,000 connections per year)	<80	<80
CSS2	Extent of unplanned interruptions – incidents based (number per 100 km of main per year)	<30	<30
CSS3	Time for restoration of service – unplanned interruptions (% restored within 5 hours)	>90%	>90%
CSS4	Customer interruption frequency:		
	1 interruption per year	12%	12%
	2 interruptions per year	2%	2%
	3 interruptions per year	1%	1%
	4 interruptions per year	0.50%	0.50%
	5 or more interruptions per year	0.25%	0.25%
CSS5	Relative incidence of planned and unplanned interruption incidents (% of planned versus total number of interruptions)	>30%	>30%
CSS6	Average interruption duration – planned and unplanned	3 hours	3 hours
CSS7	Response time: Priority 1 – 1 hour response Priority 2 – 2 hours response Priority 3 – 24 hours response	95%	95%
	Restoration time: Priority 1 – 5 hours restoration Priority 2 – 24 hours restoration Priority 3 – 5 days restoration	95%	95%
Adequacy and Quality of Normal Supply of Water Supply			
CSS8	Minimum pressure standard at the water meter	220 kPa	220 kPa
CSS9	Minimum flow standard at the water meter	9 L/min	9 L/min
CSS10	Connections with deficient pressure and/or flow (% of total connections)	<2.5%	<2.5%
CSS11	Drinking water quality (compliance with industry standard)*	>98%	>98%
CSS12	Drinking water quality complaints (number per 1,000 connections)	<5	
CSS13	Drinking water quality incidents (number per 1,000 connections)	<5	<5
Long Term Continuity of Water Services			
CSS14	Water main breaks (number per 100 km of main)	<40	<40
CSS15	Water services breaks (number per 1,000 connections)	<40	<40
CSS16	System water loss (litres per connection per day)	<200 L	<200 L

*FRW's Drinking Water Quality Management Plan identifies the following key water quality parameters as reference indicators for customer service purposes: physical and chemical water quality parameters – Target: >99% of all samples tested compliant with Australian Drinking Water Guidelines; E. coli – Target: None detected in >98% of all samples tested.

Non-Financial Performance

Sewerage Schemes

CSS Reference	Performance Indicator	Rockhampton and Gracemere	Mount Morgan
Effective Transportation of Sewage			
CSS17	Sewage overflows – total (number per 100km of main)	<30	<10
CSS18	Sewage overflows to customer property (number per 1,000 connections)	<10	<5
CSS19	Odour complaints (number per 1,000 connections)	<1	
CSS20	Response time: Priority 1 – 1 hour response Priority 2 – 2 hours response Priority 3 – 24 hours response	>95%	>95%
	Restoration time: Priority 1 – 5 hours restoration Priority 2 – 24 hours restoration Priority 3 – 5 days restoration	>95%	>95%
Long Term Continuity of Sewerage Services			
CSS21	Sewer main breaks and chokes (number per 100km of main)	<50	<20
CSS22	Sewer inflow and infiltration (ratio of Peak Day Flow to Average Day Flow)	<5	<5

Customer Service Standards

Performance Indicator	2022-23 Target
Installation of new water connections (within the water service area)	15 working days
Installation of sewerage connections (within the sewerage area)	15 working days
Complaints (excluding maintenance of water and sewerage services) – advise outcome	20 working days





COMMUNITY SERVICE OBLIGATIONS

Community service obligations arise when a government specifically requires a public enterprise to carry out activities relating to outputs or inputs which it would not elect to do on a commercial basis or, alternatively, would only provide at higher prices or via some other form of compensation.

The following community service obligations have been identified for the 2022-23 financial year and are funded by Council:

Water

Community Service Obligation	Estimated Cost	Objective
Sporting Bodies Water Access and Consumption	\$58,636	Council upon review of applications, at times, grants remissions for water charges. These amounts are then claimed as a community service obligation by FRW. Refer to Council's Rates Concession Policy.
Undetected Leak Rebates	\$110,000	A resolution dated 23 May 2017 states that the implementation of the Undetected Leak Rebate Policy for both residential and non-residential customers be identified as a community service obligation to the amount of \$110,000 per annum.
Water Total	\$168,636	

Sewerage

Community Service Obligation	Estimated Cost	Objective
Combined Line Charges (expenses)	\$98,204	A resolution dated 22 June 1999 states that Council continue its current policy of maintaining combined line house drains and fund all such work carried out by FRW as a community service obligation.
Combined Line Charges (capital)	\$107,600	Further to the above resolution regarding the maintenance of combined lines, FRW has begun a full replacement program of these assets. As a result, the cost of replacing these combined lines also constitutes a community service obligation and the full cost incurred is claimed.
Raising Access Chambers	\$107,600	A resolution dated 29 May 2000 states that FRW carries out the raising of sewerage manholes and claims this as a community service obligation.
Sporting Bodies Sewerage Access	\$131,682	Council upon review of applications, at times, grants remissions for sewerage charges. These amounts are then claimed as a community service obligation by FRW. Refer to Council's Rates Concession Policy.
Sewerage Total	\$445,086	
TOTAL	\$613,722	

FINANCIAL POLICIES

Capital Structure

FRW's notional capital structure is 60% debt/40% equity for pricing purposes. FRW will continue to improve long term financial planning models which upon adoption, will be incorporated into Council's overall financial strategy. All FRW's financial planning is subject to approval by Council.

Borrowings

Debt financing is provided by Council under the terms and conditions imposed by the Queensland Treasury Corporation having regard to Council's determination on FRW's capital structure. FRW will be responsible for managing this debt and use Council's services where necessary to assist in this regard. Loans will only be used for capital expenditure and long term borrowing strategies will be in line with Council's long term financial plan.

Depreciation

Asset depreciation for external reporting and tax purposes will be calculated in accordance with Australian Accounting Standards and the Local Government Tax Equivalent Manual, respectively.

Working Capital

Council provides working capital as required which does not replace long term fixed borrowings.

Dividends

Annual dividends returned to Council are determined as part of the budget process. A ten year forecast reviews the level of future capital expenditure and affordability prior to setting dividends.

Treatment of Surpluses/Losses

In accordance with Council resolution, after the required Return on Assets and Income Tax Equivalents have been forwarded to Council each year, any remaining surplus/loss will be held in FRW's Retained Earnings for revenue fluctuations unless Council endorses an alternate treatment of such revenue.

Taxation

FRW is required to pay taxes either in the form of tax equivalents (income tax, land tax and stamp duty) to Council or via Council to the relevant government agencies (payroll tax, GST and fringe benefits).

Contributed Assets

Assets donated by developers or other parties will be recognised as revenue and a non-current asset. Contributed assets will also be recognised in the asset management system as a contributed asset.

Grants and Subsidies

FRW, in conjunction with Council, will provide priority projects to optimise use of available grants and subsidies.

Pricing

When developing pricing structures, FRW applies the National Competition Policy methodologies in conjunction with Council policies. While it is Council's responsibility for price setting, applying competitive neutrality principles negates competitive advantage when acting as a monopoly business activity.

Water utility charges consist of a two-part tariff – an access charge and a consumption charge.

Sewerage utility charges are set on number of charges per residence or number of charges per pedestal and/or equivalent urinal.

PROPOSED MAJOR INVESTMENTS

FRW's proposed major investments for 2022-23 financial year are outlined below:

Water Supply	Cost
Barrage	\$0.6M
Water Treatment Plants	\$16.7M
Water Pump Stations	\$2.5M
Water Reservoirs	\$3.8M
Water Mains	\$2.5M
Water Meters	\$1.0M
Water Security	\$22.0M
Solar Initiative	\$2.2M
Other	\$0.2M
TOTAL	\$51.5M

Sewerage	Cost
Sewage Treatment Plants	\$20.3M
Sewerage Pump Stations	\$7.9M
Sewerage Mains	\$3.6M
TOTAL	\$31.8M

CUSTOMER SERVICE

Customers are entitled to be provided with a service that consistently meets all relevant state legislative compliance targets and national guideline requirements. Customer needs and satisfaction will be met in the achievement of our Customer Service Standard performance targets and through our values. FRW is responsible for the contact with, and commitment to, customers in accordance with customer service standards. Commercial customers will also have a formal contract with Council but the service will be provided by FRW on behalf of Council.

As a water service provider, FRW has prepared a Customer Service Standard in line with the requirements of the *Water Supply (Safety and Reliability) Act 2008* (the Act). The Customer Service Standard states a target for the level of service provided and the process for service connections, billing, metering, accounting, customer consultation, complaints and dispute resolution. The Act also requires a water or sewerage service provider supplying a reticulated water service or sewerage service to declare the relevant area to be a service area and keep a map showing the service area.

FRW undertakes quarterly reporting to Council on performance against the adopted Customer Service Standards and aims to achieve the Non-Financial Performance indicators in the 2022-23 Performance Plan.

Access to the Customer Service Standard: <https://www.rockhamptonregion.qld.gov.au/CouncilServices/Fitzroy-River-Water>

Access to the Service Area Maps: <https://www.rockhamptonregion.qld.gov.au/CouncilServices/Fitzroy-River-Water>



DELEGATED AUTHORITIES

Council will be responsible for providing an environment in which FRW can operate in a manner in which it has every opportunity to meet the objectives of commercialisation and that responsibility will include:

- » Providing FRW with management autonomy to operate to achieve outcomes set by Council, within the context of the management framework of Council, in line with legislation, and in accordance with the adopted performance plan;
- » Providing funding as agreed in budget;
- » Not unnecessarily withholding approvals; and
- » Not to expect non-commercial effort unless identified as a customer service obligation and appropriate funding provided.

To protect its assets and to ensure that it can meet its performance agreement with Council, FRW is responsible for managing and controlling the operations and development of water and sewerage infrastructure, where required, in accordance with Council's adopted policies.

FRW's overall delegated authorities are in accordance with section 259 of the *Local Government Act 2009*. A full list of delegations and authorisations is maintained in Council's Delegations and Authorisations Registers including delegated powers in various Legislative Acts.

REPORTING FRAMEWORK

FRW will report to Council through various forums to meet corporate reporting requirements to satisfy the requirements set out in the *Local Government Act 2009* and the *Local Government Regulation 2012* and provide reports to regulatory authorities as required by a water and sewerage service provider.

Corporate Requirements

Reporting Requirements

- » Annual Operations Report
- » Asset Management Plan
- » Council Officer Reports
- » Operational Plan metric inputs
- » Quarterly Performance Report

Regulatory Requirements

Reporting Requirements

- » Australian Bureau of Statistics Reports
- » Bureau of Meteorology Reports
- » Dam Safety Annual Review
- » Drinking Water Quality Management Plan Annual Report
- » Emergency Action Plan
- » Environmental Annual Reports and Licence Returns
- » Environmental Authority Pump Station Annual Report
- » National Performance Report
- » National Pollutant Inventory
- » Resource Operations Licence Quarterly/Annual Report
- » Statewide Water Information Management (Mandatory KPI) Reporting

The *Local Government Regulation 2012* (section 175(4)) allows a performance plan to be amended at any time before the end of the financial year for which it is prepared.

SERVICE DELIVERY STATEMENT

Overview

Within the Fitzroy River Water portfolio there are four main service areas:

Drinking Water Supply Schemes/Bulk Water Services (>100,000 total population)

- » Rockhampton Water Supply Scheme – supplies to the Rockhampton and Gracemere localities
- » Mount Morgan Water Supply Scheme – supplies to the Mount Morgan and Baree localities
- » Bulk Water Supply to Livingstone Shire Council – supplies drinking water to The Caves, Nerimbera and Capricorn Coast localities within the Livingstone Shire Council area

Raw/Untreated Water Supply Schemes (>100 customers)

- » Fitzroy Barrage Water Supply Scheme – supplies medium priority supplemented water to allocation holders located within the vicinity of the Fitzroy River Barrage pondage
- » No. 7 Dam Water Supply Scheme – supplies partially treated water to customers located near Fletchers Creek south of Mount Morgan

Sewerage Schemes (>80,000 total population)

- » North Rockhampton Sewerage Scheme – servicing suburban North Rockhampton and Parkhurst
- » South Rockhampton Sewerage Scheme – servicing suburban South Rockhampton, West Rockhampton and the Central Business District
- » Gracemere Sewerage Scheme – servicing the Gracemere community
- » Mount Morgan Sewerage Scheme – servicing the Mount Morgan township

Recycled Water Schemes (>10 customers)

- » North Rockhampton Recycled Water Scheme
- » South Rockhampton Recycled Water Scheme
- » Gracemere Recycled Water Scheme
- » Mount Morgan Recycled Water Scheme

Staff Resources

Tenure	Total FTEs
Fulltime	109
Casual	1



OUR COMMERCIAL BUSINESS UNITS

Rockhampton Regional Waste and Recycling



2022-2023 PERFORMANCE PLAN

OVERVIEW

Rockhampton Regional Waste and Recycling (RRWR) is a commercial business unit of Council providing recycling and solid waste collection and management services to the communities of Rockhampton, Gracemere, Mount Morgan and surrounds. It also provides waste transfer station management services to the communities of Bajool, Bushley, Alton Downs and Bouldercombe.

RRWR will enhance the community by embracing the principles of Council's Waste Strategy 2020-2030, as we move towards a circular economy.

This plan underpins RRWR's performance objectives over the 2022-23 financial year in accordance with the *Local Government Regulation 2012* and commercialisation principles under the provisions of the *Local Government Act 2009*.

OBJECTIVES

RRWR will deliver all services relating to waste management and collection on behalf of Council in accordance with the parameters outlined within this performance plan and those identified within Council's 2022-23 Operational Plan.

The key objectives of RRWR are to deliver commercially viable waste and recycling services that satisfy adopted customer service standards.

RRWR will, in conducting the activities on behalf of Council:

- » Provide high-quality, safe, reliable and cost-effective waste services;
- » Operate in a safe, efficient and financially sustainable manner and provide Council with an appropriate rate of return;
- » Responsibly manage, improve and augment infrastructure;
- » Be responsive to customer needs;
- » Provide efficient and effective collection services;
- » Meet performance targets;
- » Optimise costs and business processes;
- » Protect the environment, encourage waste conservation and waste re-use; and
- » Undertake other commercial activities on a cost recovery basis with an appropriate rate of return.

VALUES

RRWR will provide a service which embraces Council's Corporate Values as well as a number of other values.

To live in a community without waste.

Vision

Mission

We will become a "zero-waste" community by 2050, diverting 90% of waste from landfill.

RRWR will provide a service which embraces Council's corporate values. We will protect the environment based upon legislative guidelines and best practice for the betterment of our community and future generations. We will value our earth commodities through implementing innovative and viable resource recovery practices.

Values Statement

NATURE AND SCOPE OF ACTIVITIES

Broadly, the nature and extent of the waste and recycling services provided by RRWR are as follows:



38,016

Number of domestic and commercial collection services – General Waste (as at 1 January 2022)



34,930

Number of domestic and commercial collection services – Recycling (as at 1 January 2022)



53,932t

Total Waste to Landfill – including kerbside waste collection but not including cover material (tonnes) (as at 30 June 2021)



22,866t

Kerbside Waste Collection (tonnes) (as at 30 June 2021)



4,497t

Kerbside Recycling Collection (tonnes) (as at 30 June 2021)



7

Transfer Stations (Staffed)



1

Landfill

FINANCIAL AND NON-FINANCIAL PERFORMANCE TARGETS

Financial Performance

Performance Measure	2022-23 Target	Explanation	Calculation
Operating surplus ratio	27.1%	An indicator of the extent to which revenue raised covers operational expenses only or are available for capital funding purposes or other purposes.	Net result (excluding capital items) divided by total operating revenue (excluding capital items)
Interest coverage ratio	50.1 times	An indicator of the extent to which an entity can pay their interest expense on outstanding debt.	Earnings before interest, tax, depreciation and amortisation divided by interest expense
Asset sustainability ratio	Greater than 90%	An indicator of the extent to which the infrastructure assets are being replaced as they reach the end of their useful lives. The Department of State Development, Infrastructure, Local Government and Planning target is greater than 90% per annum (on average over the long-term).	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense
Competitive neutrality ratio (% of gross revenue)	2.0%	An indicator of the extent to which operating revenues are committed to competitive neutrality adjustments such as tax equivalents and return to Council.	Competitive neutrality adjustments divided by operating revenue
Depreciation ratio	6.0%	An indicator of the extent to which operating revenues are committed to funding depreciation.	Depreciation and amortisation expenditure divided by operating revenue
Return on assets	30.2%	An indicator of how profitable a business is relative to its total assets. Return on assets tells you what earnings were generated from invested capital (assets).	Net profit after tax divided by Written Down Value of assets (excluding contributed or rehabilitation assets)
RRC Operational Plan	By year end	Initiatives successfully completed.	N/A
Operating Budget	Advise quarterly or when variances arise	Conduct all activities in accordance with required timelines and budget.	N/A
Annual Revenue	Advise quarterly or when variances arise	Timely reporting of any significant variations to budget revenue and collection timing.	N/A
Capital Works	Within 3%	Completion of capital program in accordance with adopted timeframe and budget.	Actual expenditure divided by budget

Non-Financial Performance

Performance Measure	2022-23 Target
Weekly collection of domestic waste on the same day every week	98%
Weekly collection of commercial waste	95%
Fortnightly collection of domestic recyclable waste	98%
Fortnightly collection of commercial recyclable waste	98%
Missed service collection provided within two working days from notification when notification is within one working day of scheduled collection	95%
Collection services will be made available within five working days upon application by the owner	95%
Provision of assisted services within ten working days from application by the resident/s	98%
Repair or replacement of stolen, removed, damaged, vandalised mobile bins within five working days from notification	95%

COMMUNITY SERVICE OBLIGATIONS

Community service obligations arise when a government specifically requires a public enterprise to carry out activities relating to outputs or inputs which it would not elect to do on a commercial basis or, alternatively, would only provide at higher prices or via some other form of compensation.

The following community service obligations have been identified for the 2022-23 financial year and are funded by Council:

Community Service Obligation	Estimated Cost	Objective
Old Landfills Maintenance Works	\$109,000	To offset the costs associated with monitoring and maintaining many old closed landfill sites.
Regulated Waste Disposal	\$178,000	Regulated waste must all be disposed of in adherence to environmental laws and regulations and the method of disposal is quite expensive. To ensure disposal costs charged to the community is at an affordable rate, which in turn will prevent illegal dumping and more costs due to environmental damage.
Green Waste	\$150,000	Council has introduced fees and charges for the disposal of green waste which is expected to off-set the cost of managing green waste by the amount of \$455,000. The CSO amount has been reduced by the same amount.
Waste Education	\$55,000	To assist with the provision of education to the community in relation to the whole range of waste issues, in particular to develop community wide support for Council's strategic agenda of achieving zero waste by 2050, and to fostering desired behaviours in relation to recycling, waste generation, litter and illegal dumping.

Community Service Obligation	Estimated Cost	Objective
Assisted Service	\$254,000	To offset the additional costs of providing Assisted Services for waste and recycling collections, being those services whereby operators are required to access the resident's property to collect and return bins.
Regional Waste Transfer Stations	\$650,000	Council has fees and charges for disposal of waste at the regional waste transfer stations which will offset operational costs by the amount of \$284,000. The CSO amount has been reduced by the same amount.
TOTAL	\$1,396,000	

FINANCIAL POLICIES

Capital Structure

RRWR's notional capital structure is 60% debt/40% equity for pricing purposes. RRWR will continue to improve long term financial planning models which upon adoption, will be incorporated into Council's overall financial strategy. All RRWR's financial planning is subject to approval by Council.

Borrowings

Debt financing is provided by Council under the terms and conditions imposed by the Queensland Treasury Corporation having regard to Council's determination on RRWR's capital structure. RRWR will be responsible for managing this debt and use Council's services where necessary to assist in this regard. Loans will only be used for capital expenditure and long term borrowing strategies will be in line with Council's long term financial plan.

Depreciation

Asset depreciation for external reporting and tax purposes will be calculated in accordance with Australian Accounting Standards and the Local Government Tax Equivalent Manual, respectively.

Working Capital

Council provides working capital as required which does not replace long term fixed borrowings.

Dividends

Annual dividends returned to Council are determined as part of the budget process. A ten year forecast reviews the level of future capital expenditure and affordability prior to setting dividends.

Treatment of Surpluses/Losses

In accordance with Council resolution, after the required Return on Assets and Income Tax Equivalents have been forwarded to Council each year, any remaining surplus/loss will be held in RRWR's Retained Earnings for revenue fluctuations unless Council endorses an alternate treatment of such revenue.

Taxation

RRWR is required to pay taxes either in the form of tax equivalents (income tax, land tax, payroll tax and stamp duty) to Council or via Council to the relevant government agencies (GST and fringe benefits).



Grants and Subsidies

RRWR, in conjunction with Council, will provide priority projects to optimise use of available grants and subsidies.

Pricing

When developing pricing structures, Council applies the National Competition Policy methodologies in conjunction with Council policies. While it is Council's responsibility for price setting, applying competitive neutrality principles negates competitive advantage when acting as a monopoly business activity.

Waste utility charges consist of a general waste service and/or a recycling service for both domestic and commercial customers.

Landfill gate fees are set per tonne or transaction.

Waste Transfer Station gate fees are set per transaction.

PROPOSED MAJOR INVESTMENTS

RRWR's proposed major investments for 2022-23 financial year are outlined below:

Project	Cost
Gracemere Waste Transfer Station – Design and Construct	\$1.9M
Lakes Creek Road Reuse Shop Carpark	\$0.8M
Lakes Creek Road Landfill – Life Extension (next landfill cell)	\$3.9M
Detailed Design for Vertical Expansion of Lakes Creek Road Landfill	\$0.9M
Other projects	\$1.1M
TOTAL	\$8.6M

CUSTOMER SERVICE

Customers are entitled to be provided with a service that consistently meets all relevant state legislative compliance targets and national guideline requirements. Customer needs and satisfaction will be met in the achievement of our Customer Service Standard performance targets and through our values. RRWR is responsible for the contact with, and commitment to, customers in accordance with customer service standards. Commercial customers will also have a formal contract with Council but the service will be provided by RRWR on behalf of Council.

RRWR is determined to meet customer needs and provide quality services. Customer needs shall be evaluated by a variety of measures including, but not limited to stakeholder analysis and engagement through customer feedback and analysis of services provided by other waste management agencies.

When delivering services such as household waste collection, commercial waste collection, recycling services, waste advisory services and landfill waste disposal services, RRWR recognises that customers are entitled to be guaranteed of a certain level of service.

RRWR undertakes quarterly reporting to Council on performance against the adopted Customer Service Standards and aims to achieve the Non-Financial Performance indicators in the 2022-23 Performance Plan.



DELEGATED AUTHORITIES

Council will be responsible for providing an environment in which RRWR can operate in a manner in which it has every opportunity to meet the objectives of commercialisation and that responsibility will include:

- » Providing RRWR with management autonomy to operate to achieve outcomes set by Council, within the context of the management framework of Council, in line with legislation, and in accordance with the adopted performance plan;
- » Providing funding as agreed in budget;
- » Not unnecessarily withholding approvals; and
- » Not to expect non-commercial effort unless identified as a customer service obligation and appropriate funding provided.

To protect its assets and to ensure that it can meet its performance agreement with Council, RRWR is responsible for managing and controlling the operations and development of waste infrastructure, where required, in accordance with Council's adopted policies.

RRWR's overall delegated authorities are in accordance with section 259 of the *Local Government Act 2009*. A full list of delegations and authorisations is maintained in Council's Delegations and Authorisations Registers including delegated powers in various Legislative Acts.

REPORTING FRAMEWORK

RRWR will report to Council through various forums to meet corporate reporting requirements to satisfy the requirements set out in the *Local Government Act 2009* and the *Local Government Regulation 2012* and provide reports to regulatory authorities as required by a licenced operator of an environmentally relevant activity.

Corporate Requirements

Reporting Requirements

- » Annual Operations Report
- » Asset Management Plan
- » Council Officer Reports
- » Operational Plan metric inputs
- » Quarterly Performance Report
- » Waste Strategy Implementation

Regulatory Requirements

Reporting Requirements

- » Environmental Authority – Annual Return
- » National Pollution Inventory (NPI) – Annual Reporting
- » Queensland Waste Data System (QWDS) – Monthly and Annual Reporting

The *Local Government Regulation 2012* (section 175(4)) allows a performance plan to be amended at any time before the end of the financial year for which it is prepared.

SERVICE DELIVERY STATEMENT

Overview

Within the Waste and Recycling portfolio there are three main service areas:

Waste and Recycling Collections

- » RRWR General Waste Kerbside Collections
- » Contracted Recycling Kerbside Collection
- » Procured Materials Recycling Facility
- » Public Open Space and Events Collection Services

Waste and Recycling Management, Strategy and Education

- » Strategic management, including waste and recycling infrastructure development
- » Complete the trial for kerbside organics collection and present a Business Case to Council on the most appropriate service for the Region
- » Development and management of Council's Waste Strategy in line with National, State and Local objectives
- » Community engagement and education relating to waste and recycling

Waste and Recycling Facilities

- » Development of Engineered Landfill – Lakes Creek Road
- » Direct management of one Engineered Landfill for domestic and commercial waste disposal
- » Provision of recycling services, including: Paper and cardboard, commingled recyclables, oils, batteries, scrap metals, white goods, mattresses, paints, e-waste, solar panels and expanded polystyrene
- » Contract management of seven staffed regional waste transfer stations
- » Management of historical and closed landfill sites

Additionally, RRWR enjoy collaborative partnerships with other departments delivering key services and projects with a One Team approach:

- » Advance Rockhampton, Events: Waste reduction education and waste management services.
- » Community Services, Parks and Community Assets and Facilities: Waste and recycling collection services.
- » Regional Services, Civil Operations: Operation of a construction and demolition recycling facility at Lakes Creek Road Waste Management Facility.
- » Community Services, Environmental Sustainability: Waste reduction initiatives including event management.

Staff Resources

Tenure	Total FTEs
Fulltime	37

Other Resources

RRWR utilises 11 waste collection vehicles, one landfill compactor, one front end loader (waste handler), one excavator and other smaller plant (for example, mowers, litter vacuum, pumps, generators). Due to the breadth and nature of RRWR's activities, there is an element of work that is undertaken by local contractors particularly during construction periods at the landfill or regional waste transfer stations and for areas which require specialised work.



OUR COMMERCIAL BUSINESS UNITS

Rockhampton Airport



2022-2023 PERFORMANCE PLAN

OVERVIEW

Rockhampton Airport is a commercial business unit of Council and is a major Australian Regional Airport that services the City of Rockhampton. The Airport is used by both domestic and international airlines using a mix of aircrafts including wide-bodied aircrafts such as the B747 to B777 and A340 types, as being an alternate for the A380. The Airport is also used during Australian and International military training operations, as well as being an important hub for regional disaster relief efforts.

For aeronautical activities this includes all activities that are vital to airport activity and their removal would render the Airport unable to function in an aeronautical capacity. They include the runways, taxiways and aircraft parking apron areas. For non-aeronautical activities this includes all other activities undertaken by Rockhampton Airport and includes the operation of the terminal building, car park facilities, concessions and related leases and licences, etc. All of those activities are ancillary to the operation of a modern airport.

The Rockhampton Airport is responsible for all Airport management and operations servicing the City of Rockhampton and Central Queensland.

This plan underpins Rockhampton Airport's performance objectives over the 2022-23 financial year in accordance with the *Local Government Regulation 2012* and commercialisation principles under the provisions of the *Local Government Act 2009*.

Rockhampton Airport, along with the whole airline industry, has been significantly impacted by the effects of the COVID-19 pandemic. Underpinning this plan is a premise of that passenger numbers for the year will be at 90% of the 2018-19 year. The 2022-23 year will be a year that will be rebuilding volume back into the flight schedules that support the needs of local travellers and minimising losses. Airport management will also continue to build on its strong relationships with the airlines for future years. Other opportunities around the resource sectors and east-west route development and others will also be pursued.

OBJECTIVES

Rockhampton Airport will deliver aeronautical and non-aeronautical services on behalf of Council in accordance with the parameters outlined within this performance plan and those identified within Council's 2022-23 Operational Plan.

Rockhampton Airport will enhance the community by providing an airport experience that stimulates industry, tourism and economic growth.

The Rockhampton Airport will strive to safely deliver aeronautical and non-aeronautical services.

The Airport will conduct its activities in line with these objectives:

- » Provide high-quality, safe, reliable and cost-effective aviation services;
- » Operate in an efficient and financially sustainable manner and provide Council with an appropriate rate of return;
- » Responsibly manage, improve and augment infrastructure;
- » Be responsive to customer needs;
- » Meet performance targets;
- » Optimise costs and business processes;
- » Protect the environment by implementing best practice environmental management; and
- » Undertake other commercial activities on a cost recovery basis with an appropriate rate of return.

VALUES

Rockhampton Airport will provide a service which embraces Council's Corporate Values.

Vision

To be recognised as the most innovative and professionally operated regional airport in Australia.

Mission

To generate a commercial rate of return on our infrastructure while remaining the preferred airport for high volume regular public transport operations within Central Queensland.

NATURE AND SCOPE OF ACTIVITIES

Broadly, the nature and extent of the aviation services provided by Rockhampton Airport is as follows:

- » Provide air passenger services;
- » Conduct an Airport business including affiliated services;
- » Develop business for Rockhampton Regional Council;
- » Support the General Aviation industry at the Rockhampton Airport; and
- » Facilitate the use of the precinct during Military Exercises.

FINANCIAL AND NON-FINANCIAL PERFORMANCE TARGETS

Financial Performance

Performance Measure	2022-23 Target	Explanation	Calculation
Operating surplus ratio	14.1%	An indicator of the extent to which revenue raised covers operational expenses only or are available for capital funding purposes or other purposes.	Net result (excluding capital items) divided by total operating revenue (excluding capital items)
Interest coverage ratio	22.3 times	An indicator of the extent to which an entity can pay their interest expense on outstanding debt.	Earnings before interest, tax, depreciation and amortisation divided by interest expense
Asset sustainability ratio	Greater than 90%	An indicator of the extent to which the infrastructure assets are being replaced as they reach the end of their useful lives. The Department of State Development, Infrastructure, Local Government and Planning target is greater than 90% per annum (on average over the long-term).	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense
Competitive neutrality ratio (% of gross revenue)	12.2%	An indicator of the extent to which operating revenues are committed to competitive neutrality adjustments such as tax equivalents and return to Council.	Competitive neutrality adjustments divided by operating revenue
Depreciation ratio	22.6%	An indicator of the extent to which operating revenues are committed to funding depreciation.	Depreciation and amortisation expenditure divided by operating revenue
Return on assets	1.8%	An indicator of how profitable a business is relative to its total assets. Return on assets tells you what earnings were generated from invested capital (assets).	Net profit after tax divided by Written Down Value of assets (excluding contributed or rehabilitation assets)
RRC Operational Plan	By year end	Initiatives successfully completed.	N/A
Operating Budget	Advise quarterly or when variances arise	Conduct all activities in accordance with required timelines and budget.	N/A
Annual Revenue	Advise quarterly or when variances arise	Timely reporting of any significant variations to budget revenue and collection timing.	N/A
Capital Works	Within 3%	Completion of capital program in accordance with adopted timeframe and budget.	Actual expenditure divided by budget

Non-Financial Performance

Performance Measure	2022-23 Target
Passenger Numbers	497,500
Bird Strikes	≤10 per quarter
Lost Time Days – workplace injuries	0
Reported Public Injuries on Airport Precinct	0
Hazard inspections completed on time	100%
Rectification Action completed	100%
Customer Requests Actioned within set timeframes	100%
Third party reporting in Civil Aviation Safety Authority and Australasian Mail Services to be completed within the required timeframes	100%
New non-aero business opportunities reported to Council quarterly	Yes
Progress on new routes reported to Council quarterly	Yes

COMMUNITY SERVICE OBLIGATIONS

Community service obligations arise when a government specifically requires a public enterprise to carry out activities relating to outputs or inputs which it would not elect to do on a commercial basis or, alternatively, would only provide at higher prices or via some other form of compensation.

The following community service obligations have been identified for the 2022-23 financial year and are funded by Council:

Community Service Obligation	Estimated Cost	Objective
Royal Flying Doctors Service and Capricorn Helicopter Rescue Service	\$269,350	Donation of annual landing fees and lease costs in the form of waiving associated costs.
Patient car parking waiver	\$79,173	To waive car parking fees for eligible customers under the Patient Travelling Subsidy Scheme.
TOTAL	\$348,523	



FINANCIAL POLICIES

Capital Structure

Rockhampton Airport will continue to improve long term financial planning models which upon adoption, will be incorporated into Council's overall financial strategy. All Rockhampton Airport's financial planning is subject to approval by Council.

Borrowings

Debt financing is provided by Council under the terms and conditions imposed by the Queensland Treasury Corporation having regard to Council's determination on Rockhampton Airport's capital structure. Rockhampton Airport will be responsible for managing this debt and use Council's services where necessary to assist in this regard. Loans will only be used for capital expenditure and long term borrowing strategies will be in line with Council's long term financial plan.

Depreciation

Asset depreciation for external reporting and tax purposes will be calculated in accordance with Australian Accounting Standards and the Local Government Tax Equivalent Manual, respectively.

Working Capital

Council provides working capital as required which does not replace long term fixed borrowings.

Dividends

Annual dividends returned to Council are determined as part of the budget process. A ten year forecast reviews the level of future capital expenditure and affordability prior to setting dividends.

Treatment of Surpluses/Losses

In accordance with Council resolution, after the required Return on Assets and Income Tax Equivalents have been forwarded to Council each year, any remaining surplus/loss will be held in Rockhampton Airport's Retained Earnings for revenue fluctuations unless Council endorses an alternate treatment of such revenue.

Taxation

Rockhampton Airport is required to pay taxes either in the form of tax equivalents (income tax, land tax and stamp duty) to Council or via Council to the relevant government agencies (payroll tax, GST and fringe benefits).

Grants and Subsidies

Rockhampton Airport, in conjunction with Council will provide priority projects to optimise use of available grants and subsidies.

Pricing

When developing pricing structures, Rockhampton Airport applies the National Competition Policy methodologies in conjunction with Council policies. While it is Council's responsibility for price setting, applying competitive neutrality principles negates competitive advantage when acting as a monopoly business activity.

Passenger service charges are negotiated with Airlines.

Security infrastructure charges are set on a full cost recover basis from Airlines.

PROPOSED MAJOR INVESTMENTS

The Rockhampton Airport's proposed major investments for 2022-23 financial year are outlined below:

Aeronautical	Cost
Aviation Maintenance Facility	\$14.0M
TOTAL	\$14.0M
Non-Aeronautical	Cost
Paid Car Parking Equipment	\$0.8M
HV Upgrades	\$0.4M
Carpark and Stormwater	\$0.8M
Other	\$0.7M
TOTAL	\$2.7M



CUSTOMER SERVICE

Customers are entitled to be provided with a service that consistently meets all relevant state legislative compliance targets and national guidelines requirements. Customer needs and satisfaction will be met in the achievement of our Customer Service Standard performance targets and through our values. Rockhampton Airport is responsible for the contact with, and commitment to, customers in accordance with customer service standards. Commercial customers will also have a formal contract with Council but the service will be provided by Rockhampton Airport on behalf of Council.

Rockhampton Airport is determined to meet customer needs and provide quality services. Customer needs shall be evaluated by a variety of measures including, but not limited to stakeholder analysis and engagement through customer feedback and analysis of services provided by other airport operators.

Rockhampton Airport undertakes quarterly reporting to Council on performance against the adopted Customer Service Standards and aims to achieve the Non-Financial Performance indicators in the 2022-23 Performance Plan.

Access to the Customer Service Standard: <https://www.rockhamptonairport.com.au/Home>

DELEGATED AUTHORITIES

Council will be responsible for providing an environment in which Rockhampton Airport can operate in a manner in which it has every opportunity to meet the objectives of commercialisation and that responsibility will include:

- » Providing Rockhampton Airport with management autonomy to operate to achieve outcomes set by Council, within the context of the management framework of Council, in line with legislation, and in accordance with the adopted performance plan;
- » Providing funding as agreed in budget;
- » Not unnecessarily withholding approvals; and
- » Not to expect non-commercial effort unless identified as a customer service obligation and appropriate funding provided.

To protect its assets and to ensure that it can meet its performance agreement with Council, Rockhampton Airport is responsible for managing and controlling the operations and development of airport infrastructure, where required, in accordance with Council's adopted policies.

Rockhampton Airport's overall delegated authorities are in accordance with section 259 of the *Local Government Act 2009*. A full list of delegations and authorisations is maintained in Council's Delegations and Authorisations Registers including delegated powers in various Legislative Acts.

REPORTING FRAMEWORK

Rockhampton Airport will report to Council through various forums to meet corporate reporting requirements to satisfy the requirements set out in the *Local Government Act 2009* and the *Local Government Regulation 2012* and provide reports to regulatory authorities as required by a licenced operator of an airport.

Corporate Requirements

Reporting Requirements

- » Annual Operations Report
- » Asset Management Plan
- » Council Officer Reports
- » Operational Plan metric inputs
- » Quarterly Performance Report

Regulatory Requirements

Reporting Requirements

- » Australian Transport Safety Bureau
- » Civil Aviation Safety Authority
- » Department Home Affairs and Maritime Security

The *Local Government Regulation 2012* (section 175(4)) allows a performance plan to be amended at any time before the end of the financial year for which it is prepared.

SERVICE DELIVERY STATEMENT

Overview

Within the Rockhampton Airport portfolio there are two main service areas:

Aeronautical Services

- » Domestic and international airlines averaging 560,000 passengers per annum pre Covid
- » Australian Defence Force military operations – Exercise Wallaby and Talisman Sabre
- » Domestic charter services
- » General aviation services – Royal Flying Doctors, Capricorn Helicopter Rescue, Rockhampton Aero Club, Peace Aviation and others

Non-Aeronautical Services

- » Four car park areas – drop off and pick up, short term, premium and long term (covered)
- » Terminal building operations and maintenance able to accommodate 1.2 million passengers throughout per annum and three retail outlets
- » Six rental car agencies

Additionally, Rockhampton Airport enjoy collaborative partnerships with other departments delivering key services and projects with a One Team approach:

- » Regional Services, Project Delivery: Delivery of large capital projects such as runway and apron pavement renewals and terminal upgrades.

Staff Resources

Tenure	Total FTEs
Fulltime	24



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DRAFT 2022-2023 OPERATIONAL PLAN

Proposed 2022-2023 Operational Plan actions and targets (marked up)

Meeting Date: 12 July 2022

Attachment No: 2

DRAFT OPERATIONAL PLAN 2022-2023

DRAFT

Key Focus Areas

Council have identified a number of key focus areas with an aim of improving our Region for our community and visitors alike.

Fiscal Responsibility/Financial Sustainability

(Corporate Plan Theme: Our Council)

Remain fiscally responsible and ensure projects are prioritised and suitably funded to achieve our long term goals. Ensure the efficient and effective management of Council's finances through adopting budgets that are financially sustainable and provide value and accountability to the community. This is managed through the revision of Council's Long Term Financial Forecast in accordance with our budgetary needs, ensuring our financial indicators are within the expected benchmarks set for Queensland Local Governments.

Operational Plan Reference: 1.1.1.1 | 1.1.2.2 | 1.1.2.3

Community Needs

(Corporate Plan Theme: Our Community)

It is important for Council to understand community needs in order to effectively plan for and deliver facilities that are well utilised and an appropriate standard to service those needs. Understanding current and future community needs is also essential for effective asset management and in supporting advocacy for external funding of projects. Council will continue to advance planning of sports and events precincts as well as key community facilities.

Operational Plan Reference: 1.1.2.1 | 1.2.4.1 | 1.3.1.6 | 2.1.4.1 | 2.1.5.2 | 2.2.1.1 | 2.2.2.1

Economic Development and Future Growth

(Corporate Plan Theme: Our Economy)

Land use and infrastructure planning and delivery are key dimensions supporting growth of the Rockhampton region. Council will continue to refine the Rockhampton Region Planning Scheme and Local Government Infrastructure Plan to support and guide growth and development of the Region. Planning, prioritisation and delivery of critical infrastructure supporting residential and commercial growth will be a focus for Council in the near term. This will be complemented by improved asset management planning and advocacy for external funding of capital projects.

Council will work with industry to build upon the regions key industry sectors and collaborate with stakeholders to develop and capitalise on new and emerging opportunities in: Resources and Construction; Agriculture and Water; Defence Industry; Innovation; and Renewable Energy Projects. Council will continue their involvement in strategic tourism and marketing and key city building events enhancing the liveability and visitability across the Rockhampton region, solidifying our position as a region that people choose to live, visit and invest.

Operational Plan Reference: 1.1.3.1 | 1.1.4.1 | 1.2.1.1 | 1.2.2.1 | 2.1.1.1 | 3.1.1.1 | 3.1.2.1 | 3.1.2.2 | 3.1.2.3 | 3.1.3.1 | 3.1.3.2 | 3.2.1.1 | 3.2.2.1 | 3.2.2.2 | 3.2.3.1 | 3.2.4.1 | 3.3.1.1 | 3.3.2.1 | 3.4.2.3

Infrastructure Planning

(Corporate Plan Theme: Our Infrastructure)

Infrastructure planning will continue to be a priority as many of the services provided by Council such as roads, water supply and sewage treatment are asset intensive. Long term infrastructure plans and Asset Management Plans are essential to the efficient delivery of our infrastructure assets and to ensure the effective delivery of Council services. Development and implementation of long term infrastructure plans such as the Local Government Infrastructure Plan, Mount Morgan Water Supply [Security Pipeline](#) Project, Rockhampton and Gracemere Water Supply Strategy, Rockhampton and Gracemere Sewage Treatment Strategy and the Parkhurst Roads Strategy will be vital in delivering sustainable services to our community.

It is also necessary that Council provide a strong voice on behalf of our community to ensure that infrastructure provided by other levels of government or private providers best suit the needs of our Region. Infrastructure planning ensures that our assets are managed strategically, transparently and efficiently.

Operational Plan Reference: 1.1.3.1 | 2.1.1.1 | 2.1.5.1 | 4.1.1.2 | 4.2.1.3 | 4.2.1.4 | 5.1.1.1 | 5.1.2.1 | 5.1.2.2 |

Significant Capital Projects

Several significant projects have been highlighted in the Operational Plan. These projects are at varying levels of planning, commencement of construction or final implementation, however they all form part of Council's priorities for the financial year.

Glenmore Water Treatment Plant Upgrade

This important project will ensure the ongoing safe and reliable operation of the Glenmore Water Treatment Plant, through the complete renewal of all electrical and control systems, including the installation of a fire suppression system and improved treatment process monitoring and control. The project will also achieve improvements to site physical security, as well as cybersecurity to ensure this important asset is protected appropriately.

Operational Plan Reference: 3.4.2.1

Alignment with Corporate Plan: Our Economy

North Rockhampton Sewage Treatment Plant Augmentation

This project involves a major refurbishment of the existing Plant in addition to the expansion of capacity. This augmentation of the North Rockhampton Sewage Treatment Plant is estimated to increase the treatment capacity by an additional 25,000 equivalent persons. This increased capacity will ensure residential and other urban growth in North Rockhampton can be serviced for at least the next 30 years. The project will also further improve the removal of nutrients from the effluent and reduce our environmental footprint on the Fitzroy River estuary.

Operational Plan Reference: 3.4.2.2

Alignment with Corporate Plan: Our Economy

Mount Morgan Water Supply ~~Security~~ Pipeline Project

~~This project is looking at the most viable and reliable option for long term water supply security for the Mount Morgan community. This is essential in ensuring this important community can remain sustainable during periods of extended drought that lead to water supply failures. Increasing water supply security also provides the ability for Mount Morgan to grow and develop to maximise its potential to once again be a leading small town and destination of choice in regional Queensland. The developed Business Case will be utilised to provide evidence to support the preferred water security option, assist in securing State and/or Federal Government funding and ensure the project is considered investment ready. Subject to funding, the Design and Construction of a viable and reliable long term water supply solution for the Mount Morgan Community will commence.~~

This project is the design and construction of a new potable water pipeline from the existing Gracemere water network to the Mount Morgan community. The project will provide a new dedicated potable water pipeline of approximately 28.5 kilometres and include two new reservoirs and pump stations at Gracemere, upgrade of the Old Cap highway pump station, a new booster pump station and break tank at Moonmera, chlorine boosting facilities and network connection works.

Operational Plan Reference: 5.1.2.3

Alignment with Corporate Plan: Our Infrastructure

Responsible Section		Code	Corporate Plan Commitment	Corporate Plan Goal	Corporate Plan Effort	Proposed 2022/23 Operational Action	Proposed 2022/23 Operational Target	Councillor Portfolio	Comments (includes if the action and target relate to a Key Focus Area or Significant Capital Project)
Department	Section								
Community Services	Parks	1.1.1.1	1. Our Council	1.1. We are fiscally responsible	1.1.1. We prioritise our projects and operational activities effectively to achieve our long-term goals.	Develop a business plan for the Rockhampton Zoo to investigate opportunities to offset Council's operational investment.	Present report to Council on options by 30 June 2023 <u>31 March 2023</u> .	Parks, Sport and Public Spaces	KFA – Fiscal Responsibility/ Financial Sustainability
Corporate Services	Airport	1.1.1.2	1. Our Council	1.1. We are fiscally responsible	1.1.1. We prioritise our projects and operational activities effectively to achieve our long-term goals.	Manage the Airport in accordance with the Rockhampton Airport 2022-2023 Performance Plan.	Achieve all financial and non-financial performance targets.	Airport	
Regional Services	Waste & Recycling	1.1.1.3	1. Our Council	1.1. We are fiscally responsible	1.1.1. We prioritise our projects and operational activities effectively to achieve our long-term goals.	Deliver waste and recycling services in accordance with Rockhampton Regional Waste and Recycling 2022-2023 Performance Plan.	Achieve all financial and non-financial performance targets.	Waste and Recycling	
Regional Services	Fitzroy River Water	1.1.1.4	1. Our Council	1.1. We are fiscally responsible	1.1.1. We prioritise our projects and operational activities effectively to achieve our long-term goals.	Deliver water and sewerage services in accordance with Fitzroy River Water 2022-2023 Performance Plan.	Achieve all financial and non-financial performance targets.	Water and Environmental Sustainability	
Corporate Services	Finance	1.1.2.1	1. Our Council	1.1. We are fiscally responsible	1.1.2. Our budgets are financially sustainable and provide value and accountability to the community.	Review Council's Community Service activities where private providers now supply similar services.	Present report of options to Council by 30 June 2023 <u>31 March 2023</u> .	Communities and Heritage	KFA – Community Needs
Corporate Services	Finance	1.1.2.2	1. Our Council	1.1. We are fiscally responsible	1.1.2. Our budgets are financially sustainable and provide value and accountability to the community.	Efficient and effective management of Council's finances.	Long Term Financial Forecast updated at each budget and budget revision.	Whole of Council	KFA – Fiscal Responsibility/ Financial Sustainability Same as last year
Regional Services	Project Delivery	1.1.2.3	1. Our Council	1.1. We are fiscally responsible	1.1.2. Our budgets are financially sustainable and provide value and accountability to the community.	Delivery of assigned Capital Projects.	Complete 95% expenditure against approved Capital budget.	Infrastructure	KFA – Fiscal Responsibility/ Financial Sustainability
Regional Services	Infrastructure Planning	1.1.3.1	1. Our Council	1.1. We are fiscally responsible	1.1.3. We have effective governance with accountable decision-making practices.	Continually improve asset management practices.	Develop and adopt a 3-year Asset Management Improvement Plan by 30 June 2023.	Infrastructure	KFA – Economic Development and Future Growth KFA – Infrastructure Planning
Community Services	Communities & Culture	1.1.4.1	1. Our Council	1.1. We are fiscally responsible	1.1.4. We pursue and advocate for funding that enables us to deliver our planned priorities and supports our financial sustainability.	Continue to advocate for support from other levels of government for Council's planned priorities.	Advocate for planned priorities in accordance with the Advocacy Framework.	Whole of Council	KFA – Economic Development and Future Growth

Responsible Section		Code	Corporate Plan Commitment	Corporate Plan Goal	Corporate Plan Effort	Proposed 2022/23 Operational Action	Proposed 2022/23 Operational Target	Councillor Portfolio	Comments (includes if the action and target relate to a Key Focus Area or Significant Capital Project)
Department	Section								
Office of the CEO	Office of the Mayor	1.2.1.1	1. Our Council	1.2. We are respected and recognised for our engagement with the community and our contributions to the Region	1.2.1. We build strong and respectful working relationships with stakeholders in all levels of government.	Establish a strategic approach to relationships across all levels of Government.	Develop the 2023-2024 Advocacy Plan by 30 June 2023.	Whole of Council	KFA – Economic Development and Future Growth
Office of the CEO	Directorate	1.2.2.1	1. Our Council	1.2. We are respected and recognised for our engagement with the community and our contributions to the Region	1.2.2. We have productive and respectful relationships with stakeholders within neighbouring regions.	Engage in regional collaboration initiatives and targeted advocacy.	Actively participate in Central Queensland Regional Organisation of Council's (CQROC) and associated working groups.	Whole of Council	KFA – Economic Development and Future Growth
Office of the CEO	Office of the Mayor	1.2.4.1	1. Our Council	1.2. We are respected and recognised for our engagement with the community and our contributions to the Region	1.2.4. As a community leader, we advocate for the benefit of our community.	Develop a calendar of engagements in line with the scope and resourcing of the Community Engagement Framework.	Implement actions included in the calendar of engagements.	Whole of Council	KFA – Community Needs
Corporate Services	Workforce & Governance	1.3.1.1	1. Our Council	1.3. We are motivated to provide excellent service and have a strong organisational culture	1.3.1. We have a workplace culture that is safe, engaged, responsive, professional and accountable.	Implement the Health and Safety Strategy.	Deliver the Health and Safety Strategy actions for 2022-23.	Whole of Council	
Corporate Services	Workforce & Governance	1.3.1.2	1. Our Council	1.3. We are motivated to provide excellent service and have a strong organisational culture	1.3.1. We have a workplace culture that is safe, engaged, responsive, professional and accountable.	Maintain a safe work environment for all employees, volunteers and contractors of Council.	Develop and implement a Work Health and Safety Performance Measures Procedure to monitor compliance against Key Performance Indicators.	Whole of Council	
Corporate Services	Workforce & Governance	1.3.1.3	1. Our Council	1.3. We are motivated to provide excellent service and have a strong organisational culture	1.3.1. We have a workplace culture that is safe, engaged, responsive, professional and accountable.	Develop a People Strategy to assist with the transition to a desired organisational culture.	Present a People Strategy to the Leadership Team for adoption by 31 December 2022.	Whole of Council	
Corporate Services	Corporate & Technology Services	1.3.1.4	1. Our Council	1.3. We are motivated to provide excellent service and have a strong organisational culture	1.3.1. We have a workplace culture that is safe, engaged, responsive, professional and accountable.	Implement the Information and Communication Technology Strategic Plan 2021-2025.	Deliver the Information and Communication Technology Strategic Plan actions for 2022-23.	Whole of Council	

Responsible Section		Code	Corporate Plan Commitment	Corporate Plan Goal	Corporate Plan Effort	Proposed 2022/23 Operational Action	Proposed 2022/23 Operational Target	Councillor Portfolio	Comments (includes if the action and target relate to a Key Focus Area or Significant Capital Project)
Department	Section								
Corporate Services	Corporate & Technology Services	1.3.1.5	1. Our Council	1.3. We are motivated to provide excellent service and have a strong organisational culture	1.3.1. We have a workplace culture that is safe, engaged, responsive, professional and accountable.	Implement the transition of R1 from an 'on premise' solution to the Cloud – Software as a Service (SaaS).	Successfully transition R1 to the Cloud and implement SaaS by 30 June 2023.	Whole of Council	
Corporate Services	Finance	1.3.1.6	1. Our Council	1.3. We are motivated to provide excellent service and have a strong organisational culture	1.3.1. We have a workplace culture that is safe, engaged, responsive, professional and accountable	Deliver Council's Customer Service Charter, ensuring positive engagement with internal and external customers, which includes the ongoing promotion of eServices to customers – eNotices, online self-service.	Ensure 75% of Customer calls are answered within 45 seconds and increase the take up of eNotices.	Whole of Council	KFA – Community Needs
Corporate Services	Workforce & Governance	1.3.2.1	1. Our Council	1.3. We are motivated to provide excellent service and have a strong organisational culture	1.3.2. We value our staff and volunteers, and recognise their contributions to the workplace and the Region.	Develop and implement required strategies and operational actions from the Certified Agreements.	Deliver all actions and strategies within the timeframes indicated in the Certified Agreements.	Whole of Council	
Community Services	Directorate	1.3.2.2	1. Our Council	1.3. We are motivated to provide excellent service and have a strong organisational culture	1.3.2. We value our staff and volunteers, and recognise their contributions to the workplace and the Region.	Host Develop and deliver a program for thanking volunteers, including hosting a 'thank you' event for Council volunteers to recognise their contributions to the organisation.	Event to be held Program delivered by 31-December-202230 June 2023.	Communities and Heritage	
Regional Services	Infrastructure Planning	2.1.1.1	2. Our Community	2.1. Our places and spaces enhance the liveability and diversity of our communities	2.1.1. We ensure community assets are utilised and appropriate for the needs of the community.	Update Asset Management Plans for: - Sealed Roads; and - Airport.	Present plans to Council for adoption by 30 June 2023.	Infrastructure	KFA – Economic Development & Future Growth KFA – Infrastructure Planning
Regional Services	Project Delivery	2.1.1.2	2. Our Community	2.1. Our places and spaces enhance the liveability and diversity of our communities	2.1.1. We ensure community assets are utilised and appropriate for the needs of the community.	Deliver Botanic Gardens and Zoo Redevelopment Implementation Plan.	Commence construction of New Entry Hub and Playground in accordance with approved timeframes.	Parks, Sport and Public Spaces	

Responsible Section		Code	Corporate Plan Commitment	Corporate Plan Goal	Corporate Plan Effort	Proposed 2022/23 Operational Action	Proposed 2022/23 Operational Target	Councillor Portfolio	Comments (includes if the action and target relate to a Key Focus Area or Significant Capital Project)
Department	Section								
Corporate Services	Strategy & Planning	2.1.4.1	2. Our Community	2.1. Our places and spaces enhance the liveability and diversity of our communities	2.1.4. We provide facilities for sports and the arts that encourage community participation, and attract elite sporting and cultural events.	Continue open space and community assets planning.	Substantially progress assessment of community needs to improve Council's understanding of those needs and determine suitability of existing facilities and gaps in provision by 31 March 2023 <u>30 June 2023</u> .	Parks, Sport and Public Spaces	KFA – Community Needs
Regional Services	Project Delivery	2.1.5.1	2. Our Community	2.1. Our places and spaces enhance the liveability and diversity of our communities	2.1.5. We maintain our public places and spaces responsibly by planning and prioritising our work.	Undertake Mount Morgan Pool Redevelopment Project.	Prepare design of new Aquatic Centre by 31 December 2022.	Parks, Sport and Public Spaces	KFA – Infrastructure Planning
Community Services	Parks	2.1.5.2	2. Our Community	2.1. Our places and spaces enhance the liveability and diversity of our communities	2.1.5. We maintain our public places and spaces responsibly by planning and prioritising our work.	Continue the review of current levels of service and maintenance of open spaces to identify opportunities for continuous improvement.	Present an updated analysis report to Council and establish Customer Service Standards by 30 June 2023 <u>31 March 2023</u> .	Parks, Sport and Public Spaces	KFA – Community Needs
Corporate Services	Strategy & Planning	2.2.1.1	2. Our Community	2.2. We support our communities through our activities and programs	2.2.1. We develop our understanding of the needs and concerns of the community.	Undertake planning for major sports and events precincts.	Complete preliminary planning of precincts and present reports on options and estimated costs to Council by 31 March 2023 <u>30 June 2023</u> .	Parks, Sport and Public Spaces	KFA – Community Needs
Corporate Services	Strategy & Planning	2.2.2.1	2. Our Community	2.2. We support our communities through our activities and programs	2.2.2. We provide opportunities for people to contribute to their communities.	Review Council's role in relation to community development.	Provide an analysis report to Council by 31 March 2023 <u>30 June 2023</u> .	Communities and Heritage	KFA – Community Needs
Regional Services	Waste & Recycling	2.2.3.1	2. Our Community	2.2. We support our communities through our activities and programs	2.2.3. We support our people and community groups through our programs and resources.	Collaborate with organisations and social enterprises to develop opportunities to capacity build.	Develop an Upcycle Village at the Lakes Creek Road Waste Management Facility by 30 June 2023 to support upcycling initiatives and skill development.	Waste and Recycling	
Regional Services	Waste & Recycling	2.2.3.2	2. Our Community	2.2. We support our communities through our activities and programs	2.2.3. We support our people and community groups through our programs and resources.	Create a community that is supported to achieve best practices in waste management.	Deliver the Rockhampton Regional Waste and Recycling Waste Education Plan 2022 by 31 December 2022.	Waste and Recycling	
Community Services	Communities & Culture	2.3.1.1	2. Our Community	2.3. Our Region's heritage and culture are preserved and celebrated	2.3.1. Our services, activities and community assets provide opportunities to celebrate our culture and creative arts, and preserve the Region's heritage.	Complete a review of the Rockhampton Museum of Art and its contribution to the community and cultural tourism.	Present report to Council by 30 June <u>31 March 2023</u> .	Communities and Heritage	

Responsible Section		Code	Corporate Plan Commitment	Corporate Plan Goal	Corporate Plan Effort	Proposed 2022/23 Operational Action	Proposed 2022/23 Operational Target	Councillor Portfolio	Comments (includes if the action and target relate to a Key Focus Area or Significant Capital Project)
Department	Section								
Community Services	Communities & Culture	2.3.1.2	2. Our Community	2.3. Our Region's heritage and culture are preserved and celebrated	2.3.1. Our services, activities and community assets provide opportunities to celebrate our culture and creative arts, and preserve the Region's heritage.	Develop a 5-year Business Plan for the Rockhampton Heritage Village.	Present a report to Council by 30 June 31 March 2023.	Communities and Heritage	
Office of the CEO	Office of the Mayor	2.3.3.1	2. Our Community	2.3. Our Region's heritage and culture are preserved and celebrated	2.3.3. We acknowledge and celebrate the Region's cultural diversity.	Undertake a review of Council's existing Indigenous Land Use Agreement (ILUA) with Darumbal People Aboriginal Corporation and commence negotiations of an ILUA with Gaangalu Nation People.	Monitor progress of ILUA arrangements and present report to Council every quarter.	Communities and Heritage	
Office of the CEO	Advance Rockhampton	3.1.1.1	3. Our Economy	3.1. We plan for growth with the future needs of the community, business and industry in mind	3.1.1. We have a greater understanding of the Region's economic strengths, opportunities and challenges.	Implement actions contained in the Rockhampton Region Economic Action Plan.	Prepare an Actions Matrix with implementation timelines for each action by 30 September 2022 and deliver actions within approved timeframes.	Advance Rockhampton	KFA – Economic Development and Future Growth
Community Services	Community Assets & Facilities	3.1.2.1	3. Our Economy	3.1. We plan for growth with the future needs of the community, business and industry in mind	3.1.2. Our strategic planning supports the Region's growing population and enables economic development.	Investigate options for burials to continue at Rockhampton Memorial Gardens Cemetery.	Develop a feasible forward plan for burials for the Rockhampton community to be presented to Council by 30 June 31 March 2023.	Communities and Heritage	KFA – Economic Development and Future Growth
Regional Services	Infrastructure Planning	3.1.2.2	3. Our Economy	3.1. We plan for growth with the future needs of the community, business and industry in mind	3.1.2. Our strategic planning supports the Region's growing population and enables economic development.	Undertake an amendment to the review of the Local Government Infrastructure Plan (LGIP).	Complete the review in accordance with the LGIP Review Project Plan by 30 June 2023. Progress the amendment in accordance with the milestones identified in the Local Government Review Plan.	Infrastructure	KFA – Economic Development and Future Growth
Corporate Services	Strategy & Planning	3.1.2.3	3. Our Economy	3.1. We plan for growth with the future needs of the community, business and industry in mind	3.1.2. Our strategic planning supports the Region's growing population and enables economic development.	Amend the Rockhampton Region Planning Scheme as required to achieve Council's policy objectives and outcomes.	Complete current planning scheme amendments by 30 June 2023.	Planning and Regulation	KFA – Economic Development and Future Growth
Office of the CEO	Advance Rockhampton	3.1.3.1	3. Our Economy	3.1. We plan for growth with the future needs of the community, business and industry in mind	3.1.3. We support businesses and industries to adapt and capitalise on the move towards renewable energy and a circular economy.	Develop a Renewable Energy Projects marketing plan.	Develop a marketing plan by 30 November 2022.	Advance Rockhampton	KFA – Economic Development and Future Growth

Responsible Section		Code	Corporate Plan Commitment	Corporate Plan Goal	Corporate Plan Effort	Proposed 2022/23 Operational Action	Proposed 2022/23 Operational Target	Councillor Portfolio	Comments (includes if the action and target relate to a Key Focus Area or Significant Capital Project)
Department	Section								
Office of the CEO	Advance Rockhampton	3.1.3.2	3. Our Economy	3.1. We plan for growth with the future needs of the community, business and industry in mind	3.1.3. We support businesses and industries to adapt and capitalise on the move towards renewable energy and a circular economy.	Develop a Circular Economy Framework document to outline key economic opportunities for key economic industries and appropriate Council services.	Develop the framework by 31 May 2023.	Advance Rockhampton	KFA – Economic Development and Future Growth
Office of the CEO	Advance Rockhampton	3.2.1.1	3. Our Economy	3.2. Our work attracts business and industry to our Region	3.2.1. We support projects that strengthen the Region's economic development.	Develop a specific Defence and Industry Capability Strategy for the Rockhampton Region.	Develop the strategy by 31 May 2023.	Advance Rockhampton	KFA – Economic Development and Future Growth
Office of the CEO	Advance Rockhampton	3.2.2.1	3. Our Economy	3.2. Our work attracts business and industry to our Region	3.2.2. We facilitate business development and capacity building.	Deliver industry development initiatives to strengthen and grow the key sectors of Resources and Construction and Agriculture and Water.	Implement economic resilience activities in line with the Rockhampton Region Economic Development Strategy and Action Plan.	Advance Rockhampton	KFA – Economic Development and Future Growth
Office of the CEO	Advance Rockhampton	3.2.2.2	3. Our Economy	3.2. Our work attracts business and industry to our Region	3.2.2. We facilitate business development and capacity building.	Develop an Investment Attraction Strategy and Jobs Pipeline Study.	Develop strategy by 31 March 2023.	Advance Rockhampton	KFA – Economic Development and Future Growth
Office of the CEO	Office of the Mayor	3.2.3.1	3. Our Economy	3.2. Our work attracts business and industry to our Region	3.2.3. We advocate for the Region with all levels of government and support non-Council projects that benefit the Region.	Collaborate with key stakeholders to identify relevant non-Council projects and issues for advocacy to other levels of government.	Non-Council projects and issues are included in Council's Advocacy Plan.	Whole of Council	KFA – Economic Development and Future Growth
Office of the CEO	Advance Rockhampton	3.2.4.1	3. Our Economy	3.2. Our work attracts business and industry to our Region	3.2.4. We work collaboratively with business and industry partners and stakeholders.	Develop stakeholder and business events and leverage key partnerships.	Deliver business events across the Region throughout the financial year collaborating with our key partners.	Advance Rockhampton	KFA – Economic Development and Future Growth
Office of the CEO	Advance Rockhampton	3.3.1.1	3. Our Economy	3.3. Our work attracts visitors to the Region	3.3.1. We promote our Region as an attractive destination for visitors.	Develop a strategic tourism and marketing plan for the Region in accordance with the new Rockhampton Region Economic Development Strategy.	Develop plan by 31 October 2022 and deliver updated strategic tourism and marketing actions within approved timeframes.	Advance Rockhampton	KFA – Economic Development and Future Growth
Office of the CEO	Advance Rockhampton	3.3.2.1	3. Our Economy	3.3. Our work attracts visitors to the Region	3.3.2. We design places and deliver events that encourage visitors to come and stay.	Develop a diverse events calendar that supports liveability and visitability within the Region.	Deliver an event calendar (including major third-party events) for 2023 calendar year by 31 October 2022.	Advance Rockhampton	KFA – Economic Development and Future Growth

Responsible Section		Code	Corporate Plan Commitment	Corporate Plan Goal	Corporate Plan Effort	Proposed 2022/23 Operational Action	Proposed 2022/23 Operational Target	Councillor Portfolio	Comments (includes if the action and target relate to a Key Focus Area or Significant Capital Project)
Department	Section								
Regional Services	Waste & Recycling	3.4.1.1	3. Our Economy	3.4. We support our Region's economy through our projects and activities	3.4.1. We plan and deliver significant projects that deliver ongoing, sustainable economic benefits for the Region.	Complete the trial for kerbside organics collection and present a Business Case to Council recommending the most appropriate service for the Region.	Present Business Case to Council for approval by 31 December 2022.	Waste and Recycling	
Regional Services	Project Delivery	3.4.2.1	3. Our Economy	3.4. We support our Region's economy through our projects and activities	3.4.2. Our infrastructure and community assets support the growth of the Region's economy.	Undertake the Glenmore Water Treatment Plant Upgrade Project.	Complete construction work in line with the approved project schedule by 30 April 2023.	Infrastructure	Significant Capital Project
Regional Services	Project Delivery	3.4.2.2	3. Our Economy	3.4. We support our Region's economy through our projects and activities	3.4.2. Our infrastructure and community assets support the growth of the Region's economy.	Undertake the North Rockhampton Sewage Treatment Plant Augmentation Project.	Complete construction work in accordance with the approved project schedule.	Infrastructure	Significant Capital Project
Regional Services	Waste & Recycling	3.4.2.3	3. Our Economy	3.4. We support our Region's economy through our projects and activities	3.4.2. Our infrastructure and community assets support the growth of the Region's economy.	Secure a long-term solution for the processing of the Region's Kerbside Recycling stream.	Complete procurement for a long-term solution by 30 June 2023.	Waste and Recycling	KFA – Economic Development and Future Growth
Community Services	Environmental Sustainability	4.1.1.1	4. Our Environment	4.1. Our Region is resilient and prepared to manage climate-related risks and opportunities	4.1.1. We have a greater understanding of climate risks and their impacts on the Region, which prepares us for challenges and opportunities in the future.	Secure resourcing to commence local implementation of the Climate Risk Management Framework for Queensland Local Government.	Commence implementation of climate risk management planning by 30 June 2023.	Water and Environmental Sustainability	
Regional Services	Fitzroy River Water	4.1.1.2	4. Our Environment	4.1. Our Region is resilient and prepared to manage climate-related risks and opportunities	4.1.1. We have a greater understanding of climate risks and their impacts on the Region, which prepares us for challenges and opportunities in the future.	Undertake the North Rockhampton Flood Backflow Prevention Project to enable an increased level of protection of the North Rockhampton Flood Mitigated Area in riverine flooding events.	Complete the construction and commissioning by 31 December 2022.	Water and Environmental Sustainability	KFA – Infrastructure Planning
Community Services	Environmental Sustainability	4.2.1.1	4. Our Environment	4.2. We pursue innovative and sustainable practices	4.2.1. We continually improve our environment and sustainability performance and comply with State and Federal requirements.	Revise the Sustainability Strategy for the Region, ensuring continued alignment with State and Federal requirements.	Adopt revised Sustainability Strategy by 20 December 2022.	Water and Environmental Sustainability	
Community Services Regional Services	Environmental Sustainability Fitzroy River Water	4.2.1.2	4. Our Environment	4.2. We pursue innovative and sustainable practices	4.2.1. We continually improve our environment and sustainability performance and comply with State and Federal requirements.	Review emergency action plan for the Mount Morgan No. 7 Dam to implement practical and usable processes in case of emergency.	Submit revised emergency action plan to Regulator for approval by 31 December 2022.	Water and Environmental Sustainability	

Responsible Section		Code	Corporate Plan Commitment	Corporate Plan Goal	Corporate Plan Effort	Proposed 2022/23 Operational Action	Proposed 2022/23 Operational Target	Councillor Portfolio	Comments (includes if the action and target relate to a Key Focus Area or Significant Capital Project)
Department	Section								
Regional Services	Waste & Recycling	4.2.1.3	4. Our Environment	4.2. We pursue innovative and sustainable practices	4.2.1. We continually improve our environment and sustainability performance and comply with State and Federal requirements.	Complete a detailed review of the design for the vertical expansion of the Lakes Creek Road Landfill.	Complete design review with updated management plans to cover Geotechnical Monitoring System, Stormwater, Leachate, Groundwater, Landfill Gas and Conceptual Rehabilitation by 30 June <u>31 March</u> 2023.	Waste and Recycling	KFA – Infrastructure Planning
Regional Services	Waste & Recycling	4.2.1.4	4. Our Environment	4.2. We pursue innovative and sustainable practices	4.2.1. We continually improve our environment and sustainability performance and comply with State and Federal requirements.	In collaboration with Central Queensland Regional Organisation of Council's (CQROC) and State Government, develop a Central Queensland Regional Waste Management and Infrastructure Plan to highlight key initiatives and infrastructure requirements, including funding, to achieve the State Government targets of Zero Waste to Landfill by 2050.	Develop plan by 31 March 2023.	Waste and Recycling	KFA – Infrastructure Planning
Community Services	Environmental Sustainability	4.2.2.1	4. Our Environment	4.2. We pursue innovative and sustainable practices	4.2.2. We seek out opportunities that contribute to the long-term environmental sustainability of the Region.	Implement the Sustainability Strategy for the Region in accordance with the Annual Action Plan.	Report on progress via an annual Year in Review highlights report and quarterly updates.	Water and Environmental Sustainability	
Regional Services	Fitzroy River Water	4.2.2.2	4. Our Environment	4.2. We pursue innovative and sustainable practices	4.2.2. We seek out opportunities that contribute to the long-term environmental sustainability of the Region.	Develop Effluent Re-Use Strategies for our sewerage schemes that minimise environmental impact.	Present Effluent Re-Use Strategies for each Sewage Treatment Plant to Council for approval by 30 June 2023.	Water and Environmental Sustainability	
Regional Services	Waste & Recycling	4.2.2.3	4. Our Environment	4.2. We pursue innovative and sustainable practices	4.2.2. We seek out opportunities that contribute to the long-term environmental sustainability of the Region.	Develop and implement a behaviour change campaign to support the community in the correct use of the kerbside collection service.	Complete community consultation to extract and align local knowledge and values of recycling and reuse, used to inform the development of education campaigns by 30 June 2023.	Waste and Recycling	

Responsible Section		Code	Corporate Plan Commitment	Corporate Plan Goal	Corporate Plan Effort	Proposed 2022/23 Operational Action	Proposed 2022/23 Operational Target	Councillor Portfolio	Comments (includes if the action and target relate to a Key Focus Area or Significant Capital Project)
Department	Section								
Regional Services	Waste & Recycling	4.2.3.1	4. Our Environment	4.2. We pursue innovative and sustainable practices	4.2.3. Our waste management practices accommodate and support environmental sustainability.	Review The Rockhampton Regional Council Waste Strategy 2020 – 2023 including public consultation to re-establish strategic targets and priorities.	Complete public consultation and present revised strategy to Council for adoption by 31 March 2023.	Waste and Recycling	
Community Services	Environmental Sustainability	4.2.4.1	4. Our Environment	4.2. We pursue innovative and sustainable practices	4.2.4. We support our community, businesses and industries as they transition towards a low carbon economy.	Develop initiatives that promote innovative and sustainable practices across our local communities, businesses and industries.	Develop initiatives by 30 June 2023.	Water and Environmental Sustainability	
Regional Services	Waste & Recycling	5.1.1.1	5. Our Infrastructure	5.1. Our Region has infrastructure that meets current and future needs	5.1.1. Our Council assets are well maintained.	Complete Gracemere Waste Transfer Station redevelopment.	Complete redevelopment by 30 June 2023.	Infrastructure	KFA – Infrastructure Planning
Regional Services	Project Delivery	5.1.2.1	5. Our Infrastructure	5.1. Our Region has infrastructure that meets current and future needs	5.1.2. Our future projects are planned and prioritised.	Undertake Arthur Street Sewer Pump Station Replacement project.	Commence design of new pump station by 31 December 2022.	Infrastructure	KFA – Infrastructure Planning
Regional Services	Project Delivery	5.1.2.2	5. Our Infrastructure	5.1. Our Region has infrastructure that meets current and future needs	5.1.2. Our future projects are planned and prioritised.	Implement Gracemere and South Rockhampton Sewage Treatment Plant Strategy.	Commence construction of short-term measures and the planning for long term strategy by 30 June 31 March 2023.	Infrastructure	KFA – Infrastructure Planning
Regional Services	Project Delivery	5.1.2.3	5. Our Infrastructure	5.1. Our Region has infrastructure that meets current and future needs	5.1.2. Our future projects are planned and prioritised.	Implement Construction of a new potable water pipeline from Gracemere to Mount Morgan-Water Supply Security Business Case.	Commence design and construction of new potable water pipeline from Gracemere to Mount Morgan as approved by Council (100% funding dependant).	Infrastructure	Significant Capital Project
Regional Services	Infrastructure Planning	5.1.2.4	5. Our Infrastructure	5.1. Our Region has infrastructure that meets current and future needs	5.1.2. Our future projects are planned and prioritised.	Develop a Long-Term Water Supply Strategy for Rockhampton and Gracemere.	Present strategy to Council for adoption by 30 June 2023.	Water and Environmental Sustainability	KFA – Infrastructure Planning
Regional Services	Project Delivery	5.1.3.1	5. Our Infrastructure	5.1. Our Region has infrastructure that meets current and future needs	5.1.3. Our significant projects enable and support the Region's economy, community and environment.	Undertake the Alliance Airlines Aircraft Maintenance Repair and Overhaul Facility project.	Continue to work in collaboration with Alliance Airlines to complete the construction of the new Aircraft Maintenance Repair and Overhaul Facility by 31 March 2023.	Airport	KFA – Infrastructure Planning

11.2 VINTAGE REDS & ALLIANCE AIRLINES GOLD DAY SPONSORSHIP

File No: 12534
Attachments: Nil
Authorising Officer: Greg Bowden - Executive Manager Advance Rockhampton
Author: Mary Ryan - Economic Development Manager

SUMMARY

Rockhampton Regional Council through Rockhampton Airport and Advance Rockhampton has the opportunity to sponsor the Queensland & Vintage Reds Rugby event program in Rockhampton. It is proposed that the sponsorship is provided to continue promoting the Rockhampton region as an investment centre and liveable location for the Vintage Reds, major companies and employees that will attend the event.

OFFICER'S RECOMMENDATION

THAT Rockhampton Regional Council sponsor the Queensland & Vintage Reds Rugby - Vintage Reds & Alliance Airlines Golf Day for \$1,500 (exc GST).

COMMENTARY

The Queensland & Vintage Reds Rugby Golf Day provides a unique opportunity for major companies and local business to meet and discuss industry development opportunities in the Rockhampton Region.

This event promotes and develops the construction and aviation industries and will deliver a positive experience with assistance from past Queensland Reds and Wallabies Players.

With the Alliance Aviation development at the Rockhampton Airport this is seen as an opportunity to further leverage industry development opportunities and business networking through this event to increase economic impact.

This event will also provide exposure for Rockhampton and provides an opportunity to position and promote the region to a wider audience across the resources, engineering, aviation and sporting sectors.

BUDGET IMPLICATIONS

The sponsorship cost of \$1,500 (exc GST) will be allocated from the Rockhampton Regional Council - Airport budget.

CORPORATE/OPERATIONAL PLAN

2.1 A destination sought for lifestyle, community events and tourism

2.2 Value add to the strengths of industry to deepen regional economic activity

CONCLUSION

Sponsorship of the Queensland & Vintage Reds Rugby - Vintage Reds & Alliance Airlines Golf Day provides an opportunity to continue to promote Rockhampton as an investment destination to an audience of major proponents, professionals and industry groups further reinforcing Rockhampton's position as a major industry hub.

11.3 CAPRICON 2022 TENDER CONSIDERATION PLAN

File No: 6097
Attachments: Nil
Authorising Officer: Greg Bowden - Executive Manager Advance Rockhampton
Author: Eileen Brown - Events Coordinator

SUMMARY

This report seeks Council approval for the Tender Consideration Plan under s230 of the Local Government Regulation 2012 for the procurement of various goods and services for the coordination of the CapriCon Pop Culture Convention for 2022.

OFFICER'S RECOMMENDATION

THAT pursuant to s230 of the *Local Government Regulation 2012* Council approve the Tender Consideration Plan for the procurement of various goods and services for the CapriCon event for 2022.

COMMENTARY

The rise of the popularity in Pop Culture industry as a whole and the CapriCon event that has now been rapidly growing from year to year is set to exceed expectations again for the 2022 Pop Culture Convention at the Showgrounds. The event is scheduled for Saturday, 27 August 2022. The event will run from 9am – 7pm.

This event is an all abilities, family friendly event for all ages. It provides a fun, inclusive and immersive environment that gives an experience to all attendees.

The range of attractions and elements will provide something for everyone, including international key guests to attract local, regional and national cosplayers and enthusiasts. The Trade and Vendor offering is niche and aligned with the event branding and theme. This well thought through concept is what makes the event experience like no other and ensures that the offering provided is aligned to the same standard of the other major Cons in Australia.

BACKGROUND

CapriCon year on year exceeds attendance expectations from its humble beginnings at the Library to becoming regional Queensland's largest single day convention. CapriCon sits amongst the other major national Con's and is well attended with international attractions and key guests. Since the events conception the event has doubled each year in numbers, with over 16,000 attendees at the last event and this year it is expected to surpass this number.

Bringing a focus on our region as the host to such a significant convention with the high caliber offering and unique experience is a major draw card to visitors to the region.

PREVIOUS DECISIONS

Council have approved previous Tender Consideration plans for CapriCon in February 2019 and June 2021 to enable effective coordination of this event.

BUDGET IMPLICATIONS

The CapriCon event for 2022 is included in the 22/23FY Advance Rockhampton Budget.

LEGISLATIVE CONTEXT

The following Tender Consideration Plan has been prepared under *Div3 s230 of the Local Government Regulation 2012* – Exceptions for medium-sized and large-sized contractual arrangements.

“230 Exception if quote or tender consideration plan prepared

- 1) *A local government may enter into a medium-sized contractual arrangement without first inviting written quotes or tenders if the local government –*
 - a) *Decides, by resolution, to prepare a quote or tender consideration plan: and*
 - b) *Prepares and adopts the plan.*
- 2) *A **quote or tender consideration plan** is a document stating*
 - a) *The objectives of the plan; and*
 - b) *How the objectives are to be achieved; and*
 - c) *How the achievement of the objectives will be measured; and*
 - d) *Any alternative ways of achieving the objectives, and why the alternative ways were not adopted; and*
 - e) *The proposed terms of the contract for the goods or services; and*
 - f) *A risk of the market from which the goods or services are to be outlined”*

Tender Consideration Plan

Objective: The objective of this plan is for the approval of the procurement of various goods and services required for the CapriCon event. To ensure that we can continue to deliver a unique event that pulls significant local, regional and out of region visitors.

How the objective will be measured:

CATEGORY	CRITERIA	PROCESS
Entertainment, Musicians, visual art performers and celebrity guests that assist with building the atmosphere through-out the convention	Genre Price Audience Draw Card Potential Availability Theme Staging Ratio of local and outside of region performers	EOI sent to entertainment agencies to source relevant guests based on genre, draw card potential and budget Up and coming guests from capital city conventions are approached directly Information provided is matched against criteria Budget consideration, ensuring program has draw card for attendees
Marketing and ticket sales	Reach to out of region markets Local and regional marketing platforms TV, Radio, Billboards, VDM, Cinema, Website and Social platforms. Ticketing platform to enable marketing to millions of subscribers and targeted audiences from other similar genre events.	The existing Marketing Register of Pre-qualified suppliers will be utilised, however there may be unique suppliers used to meet target audience requirements of the CapriCon event Agreements and in kind support from marketing bodies Targeted platform marketing and ticket sales provider used to meet grant funding requirements

<p>Stage, Audio, Lighting, Furniture and Event Dressing</p>	<p>Specific requirements for each area and stage based on suitability and theme.</p> <p>Availability to deliver requirements.</p> <p>Budget</p> <p>Bump in time frames</p>	<p>The existing Event Equipment Hire Register of Pre-qualified suppliers will be utilised, however due to multiple staging and event dressing requirements other suppliers outside the register may be used</p> <p>In this instance quotes will be sourced to ensure best value for money, suitability and ability to meet requirements of the event</p> <p>Sharing business between local providers for a more even distribution of work between local businesses</p>
<p>Ticketed Event Catering</p>	<p>Theme</p> <p>Ability to cater to requirements and numbers required.</p> <p>Local Caterers</p> <p>Previous experience with council.</p> <p>Reputation</p>	<p>EOI sent out to local caterers based on event coordinators evaluation of who can meet requirements</p> <p>Budget is taken into consideration</p> <p>Caterers assessed individually for suitability for specific functions</p>
<p>Food, Drink, Market stall holders</p>	<p>Genre</p> <p>Theme</p> <p>Price</p> <p>Audience potential</p> <p>Draw Card potential</p> <p>Availability</p> <p>Staging</p> <p>Standard of goods provided</p> <p>Licenses, permit and insurance as required by legislation.</p> <p>Priority will be given to market stall holder where payment confirmation is made prior to due date.</p>	<p>EOI email is sent to all database on file, local and outside region</p> <p>Online EOI form</p> <p>Themed areas and activities happening are taken into consideration for what stall holder would fit there</p> <p>No trade to sell of same merchandise or offerings</p> <p>Standard of product plays a large role in evaluation of suppliers</p> <p>Consideration on trending products, and vendors that have been noted in feedback on forums and other social platforms</p> <p>Securing draw card vendors from capital city conventions is paramount to be able to secure major funding opportunities, sponsorship and also offer the CQ community with diverse options for such a niche market</p>

Alternative ways of obtaining objectives: The objectives of the plan could be achieved by issuing a number of traditional invitation to quote and/ or Tenders, however due to the significant volume of goods and services, and the unique experience Council is delivering, this method is not considered practical.

Proposed terms of Contract: The proposed terms of the Contract will be Council's Conditions of Order, where there is a higher value/higher risk procurement, the Contracts & Tenders team will be consulted to determine the most suitable terms of the contract.

Risk Analysis of the market: Due to the significant volume of goods and services required, there are a number of markets which need to be considered. In most instances, there are a large number of suppliers available to provide the required goods and services, with the exception of specialist goods and services.

LEGAL IMPLICATIONS

There are no legal implications relevant to the Tender Consideration Plan being presented for consideration.

STAFFING IMPLICATIONS

No staffing implications as staffing is allocated within current budgets. Resources are requested from time to time across RRC as required to assist in delivery of the event and these are sourced within current resourcing.

RISK ASSESSMENT

Risk assessment for this event will be conducted in accordance to the requirements set out in the Work Health and Safety protocols by RRC.

CORPORATE/OPERATIONAL PLAN

2.1.3 Develop, deliver and support a calendar of events for the Region.

CONCLUSION

It is recommended that Council approved the proposed Tender Consideration Plan under s230 of the *Local Government Regulation 2012* for coordination and execution of a successful CapriCon Pop Culture Convention for 2022.

11.4 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND INC ANNUAL CONFERENCE, 17-19 OCTOBER 2022, CAIRNS

File No: 8291
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Local Government Association of Queensland Inc advising the Annual Conference will be held at the Cairns Convention Centre from 17 to 19 October 2022.

OFFICER'S RECOMMENDATION

THAT:

1. Councillor _____ and Councillor _____ be authorised to attend the Local Government Association of Queensland's Annual Conference to be held at the Cairns Convention Centre from 17 to 19 October 2022 as a matter of Council business;
2. Councillor _____ and Councillor _____ be appointed as delegates with voting rights for Rockhampton Regional Council;
3. Council submit any Conference Motions prior to closing date for motions.

COMMENTARY

The Local Government Association of Queensland Inc (LGAQ) has advised that their annual conference will be held in Cairns from 17 to 19 October 2022.

The Conference Program was not available at the time of writing this report.

LGAQ advise that this program will consist of speakers and topics based on this year's theme of liveability.

The LGAQ Conference will also include the Annual General Meeting where their future policy priorities will be debated.

Motions for Consideration

Councillors are asked to give consideration to any motions to be submitted, as discussed at the Briefing Session on 5 July 2022. LGAQ Policy Executive Endorsed Motions have previously been distributed to Councillors.

BUDGET IMPLICATIONS

Council's membership subscription includes a conference levy, entitling Council to be represented at the Annual Conference by two (2) delegates. Should more than two delegates wish to attend, an observer registration fee will apply. The Gala Dinner on Tuesday evening is not included in the registration fee.

LEGISLATIVE CONTEXT

No known legislative implications.

LEGAL IMPLICATIONS

No known legal implications.

STAFFING IMPLICATIONS

No staff will be attending this conference.

RISK ASSESSMENT

LGAQ work closely with all involved to adhere to COVID-19 requirements.

CORPORATE/OPERATIONAL PLAN

Corporate Plan Outcomes 'Local Government Leader'

1. *Productive partnerships with all levels of government and relevant stakeholders*
2. *Strong leadership that provides quality governance to support and service the community*

CONCLUSION

For consideration on attendance and whether Council will be submitting any Motions.

11.5 D/34-2022 - DEVELOPMENT PERMIT FOR A MATERIAL CHANGE OF USE FOR A TELECOMMUNICATIONS FACILITY

File No: D/34-2022

Attachments:

1. [Locality Plan](#)
2. [Site Plan](#)
3. [Elevation Plan](#)
4. [EME Report](#)
5. [Service Area Maps](#)
6. [Photomontage](#)

Authorising Officer: Amanda O'Mara - Acting Coordinator Development Assessment
Doug Scott - Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services

Author: Kathy McDonald - Planning Officer

SUMMARY

Development Application Number: D/34-2022

Applicant: Stilmark Holdings Pty Ltd

Real Property Address: Lot 2 on RP801347

Common Property Address: 652-664 Norman Road, Norman Gardens

Area of Site: 9.82 hectares

Planning Scheme: *Rockhampton Region Planning Scheme 2015* (version 2.2)

Planning Scheme Zone: Low Density Residential Zone

Planning Scheme Overlays: Airport Environs Overlay;
Flood Hazard Overlay; and
Steep Land Overlay.

Existing Development: Rockhampton Baptist Church

Approval Sought: Development Permit for Material Change of Use for a Telecommunications Facility

Level of Assessment: Impact Assessable

Submissions: Eighteen (18)

Referral Agency: Nil

Infrastructure Charges Area: Charge Area 1

OFFICER'S RECOMMENDATION**RECOMMENDATION A**

THAT in relation to the application for a Development Permit for Material Change of Use for a Telecommunications Facility, made by Stilmark Holdings Pty Ltd, located at 652-664 Norman Road, Norman Gardens, described as Lot 2 on RP801347, Council resolves to provide the following reasons for its decision:

STATEMENT OF REASONS

Description of the development	Material Change of Use for a Telecommunications Facility	
Reasons for Decision	<p>a) Assessment of the development against the relevant zone purpose, planning scheme codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity; and</p> <p>b) On balance, the application should be approved because the circumstances favour Council exercising its discretion to approve the application even though the development does not comply with an aspect of the assessment benchmarks.</p>	
Assessment Benchmarks	<p>The development was assessed against the following assessment benchmarks:</p> <ul style="list-style-type: none"> • Strategic Framework; • Low Density Residential Zone Code; • Telecommunications Facilities and Utilities Code; • Airport Environs Overlay Code; • Access, Parking and Transport Code; • Landscape Code; • Stormwater Management Code; • Waste Management Code; and • Water and Sewer Code. 	
Compliance with assessment benchmarks	The development was assessed against all of the assessment benchmarks listed above and complies with all of these with the exceptions listed below.	
	Assessment Benchmark	Reasons for the approval despite non-compliance with benchmark
	Low Density Residential Zone Code	<p>PO1</p> <p>The development does not comply with Acceptable Outcome 1.1 (a) as the height of the telecommunications facility exceeds two (2) storeys and 8.5 metres above ground level. The Telecommunications Facility is a detached freestanding structure with a height of 30 metres.</p> <p>Despite the height of the proposed development exceeding 8.5m above ground level, it is unlikely to adversely impact on the urban form or significant scenic landscape features of the area for the following reasons:</p> <ul style="list-style-type: none"> • The tower is of a monopole design, which is a narrow structure;

		<ul style="list-style-type: none"> • The tower is located centrally within the site with an approximate 200 metre setback to Norman Road and 100 metre setback to the nearest dwelling, which assists in reducing its perceived height and bulk; • The established dense tree cover surrounding the proposed tower, which is of a similar height to the monopole structure assists in screening the development and softening the built form; and • Telecommunication towers are integral parts of a community's infrastructure network and form part of a normal urban landscape. <p>In the instance any conflicts are identified with PO1, regard to relevant matters relating to a planning need are considered to outweigh those conflicts.</p> <p><u>PO16</u></p> <p>The development may present low-level conflicts with (c), (d) and (h) of Performance Outcome 16, which relate to scale of non-residential development within the Zone and potential impacts on streetscape and local amenity.</p> <p>Once established, a telecommunications facility is a relatively passive land use. The facility is not anticipated to generate any noise, beyond what would normally be expected for a domestic air conditioning unit. The only part of the facility that generates noise is the cooling fans on the equipment located at ground level. The facility will not emit light, dust, heat, smoke or odour and in this sense is considered small scale. However, it is acknowledged the development is a detached freestanding structure with a height of 30 metres, which is in contrast to the prevailing built form in the surrounding area.</p> <p>Despite the height of the development, it is not considered to have adverse impacts on streetscape and local amenity for the reasons outlined in response to PO1 of the Low Density Residential Zone Code.</p> <p>Furthermore, the facility will not compromise the existing lawful use of the subject land or ability of the</p>
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		<p>adjoining surrounding residential uses. The primary function is to service the needs of the immediate local community and ensures that existing and future development within the area has access to appropriate standards of infrastructure and essential services.</p> <p>Therefore, on balance the development is considered to comply with the intent and overall outcomes of the Zone Code.</p>
	<p>Telecommunications Facilities and Utilities Code</p>	<p><u>PO1</u></p> <p>The development does not comply with Acceptable Outcome 1.1 as the telecommunications facility is located within a residential zone category.</p> <p>A site selection methodology was undertaken and determined the proposed facility needs to be close to where it is currently proposed to ensure the radio-frequency and network outcomes for the area can be achieved. Moving it well away from the residential area it is intending to serve is an unviable option and found the proposed site to be the most suitable.</p> <p>The subject site, whilst located in the Low Density Residential Zone provides the ability to minimise its impacts by way of acceptable setbacks, approximately 200 metres from Norman Road, west and more than 100 metres to all residential uses to the north, east and south allotment boundaries. Existing dense vegetation on the subject site will provide further screening from all boundaries.</p> <p>Furthermore, as with all mobile telecommunications facilities in Australia, the proposed facility is required to comply at all times with the relevant Radiation Protection Standards.</p> <p>Therefore, it is not anticipated that the telecommunications facility will adversely impact on the amenity, health or visual character of a residential zone or other sensitive locations and the proposal generally complies with the Performance Outcome.</p> <p>In the instance any conflicts are identified with PO1, regard to relevant matters relating to a planning need are considered to outweigh those conflicts.</p>

		<p><u>PO2</u></p> <p>The development does not comply with Acceptable Outcome 2.1 as the height exceeds the height limits prescribed by the Airport Environs Overlay and is not collocated on an existing tower or building.</p> <p>To minimise its visual impact on the surrounding area the facility has been sited quite centrally on a large lot, approximately 10 hectares in size. The facility looks to visually integrate with the surrounding dense vegetation on the subject site that is of a similar height and the monopole design which is a narrow structure will be finished with neutral, low contrast colours further minimising its visual impact.</p> <p>It is unlikely that any directly adjoining, or nearby residential property will have a clear view of the proposed facility. Any views available are more likely to be substantially obscured from existing dense vegetation and could not be described as unreasonable.</p> <p>In the instance any conflicts are identified with PO2, regard to relevant matters relating to a planning need are considered to outweigh those conflicts.</p> <p><u>PO5</u></p> <p>The proposed development does not comply with Acceptable Outcome 5.1 as it does not provide a minimum 3 metre wide earth mounded landscape strip with dense landscaping.</p> <p>The applicant has not proposed any landscaping as part of the proposal. However, the outcome is effectively achieved by the significant separation distance from any local area, approximately 200 metres from the west being Norman Road frontage, 100 metres from the north property boundary and over 130 metres from the east and south property boundaries.</p> <p>Further, the existing vegetation on the subject site already provides for a natural buffer and will screen the development from all adjoining boundaries.</p> <p>Therefore, the proposal is considered to achieve the performance outcome.</p>
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		<p><u>PO7</u></p> <p>The proposed development does not comply with Acceptable Outcome 7.1 (b) as it does not achieve a minimum 150 metre setback from a dual occupancy, dwelling house or multiple dwelling.</p> <p>The nearest detached dwelling to the proposed facility is approximately 100 metres to the north, fronting Parkside Place and 135 metres to the southeast, fronting Lancewood Close.</p> <p>The facility will accommodate both 4G and 5G services and will be purposely designed and constructed to allow for collocation of up to three (3) carriers to occur minimising the number of such structures in the council area.</p> <p>The telecommunications facility may be visible from existing residential premises and other sensitive receiving environments, as identified by non-compliance with other assessment benchmarks. It will not, however, adversely impact on the health or safety of nearby residents.</p> <p>As part of the development application the Applicant submitted an Environmental EME Report, which provides a summary of levels of radiofrequency (RF) EME. RF EME levels were calculated using methodology developed by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA). The maximum EME level calculated for the proposed development is 1.70% out of 100% of the public exposure limit that is deemed safe.</p> <p>Therefore, based on the reporting provided there is no known adverse health concerns that would result from the development and the proposal is considered to achieve the performance outcome.</p>
	<p>Airport Environs Overlay Code</p>	<p><u>PO1</u></p> <p>The proposal does not comply with Acceptable Outcome 1.1 which does not allow structures as identified on overlay map OM-2A: to penetrate the airport's operational airspace.</p> <p>Despite this, consultation has been undertaken with the Rockhampton</p>

		<p>Airport and determined the proposed telecommunications structure with a maximum height of 30 metres above ground level will not impact upon any air service operations.</p> <p>Therefore, the proposal is considered to achieve the performance outcome.</p>
	<p>Landscape Code</p>	<p><u>PO1</u></p> <p>The proposed development does not comply with Acceptable Outcome 1.1 as no landscaping is proposed as part of the development.</p> <p>The outcome is effectively achieved by the significant separation distance from any local area, approximately 200 metres from the west being Norman Road frontage, 100 metres from the north property boundary and over 130 metres from the east and south property boundaries.</p> <p>Further, the existing vegetation on the subject site already provides for a natural buffer and will screen the development from all adjoining boundaries.</p> <p>Therefore, the proposal is considered to achieve the performance outcome.</p>
<p>Relevant Matters</p>	<p>The proposed development was assessed against the following relevant matters:</p> <ul style="list-style-type: none"> • Telecommunication facilities are considered critical pieces of community infrastructure, similar to reticulated water and sewerage. • There is a growing demand and need for new telecommunications facilities as mobile usage continues to trend upward nationally. • COVID-19 has resulted in significant changes in how people use mobile data. Telecommunication providers have experienced exponential growth in data usage as more people spend time working from home. • Without new telecommunication facilities, similar to the one being proposed, users may experience difficulty connecting to the mobile network or experience call dropouts. The Applicant has demonstrated in order to practically meet user requirements, the proposed development and site are the most suitable. 	
<p>Matters raised in submissions</p>	<p>Issue</p> <p>Health concerns</p>	<p>How matter was dealt with</p> <p>Submitters raised concerns regarding the potential health impacts of such facilities on nearby residents, aged care facility and the church on the subject land, particularly because of</p>

		<p>'electromagnetic radiation', also commonly referred to as 'electromagnetic energy' (EME).</p> <p>As part of a further advice request the applicant submitted an Environmental EME Report, which provided a summary of levels of radiofrequency (RF) and electromagnetic energy (EME) around the proposed base station at 652-664 Norman Road, Norman Gardens. The RF, EME levels were calculated using methodology developed by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA). The maximum EME level calculated for the proposed development is 1.70% out of 100% of the public exposure limit that is deemed safe.</p> <p>As with all mobile telecommunications facilities in Australia, the proposed facility is required to comply at all times with the relevant Radiation Protection Standard and once operational must have this compliance certified by an accredited person.</p> <p>Therefore, based on the reporting provided there is no known adverse health concerns that would result from the development.</p>
	Devaluing of nearby properties	<p>Submitters raised concerns the proposal would devalue their properties. Property value is not a matter Council may or must have regard to under the <i>Planning Act 2016</i> when assessing and deciding a development application. Notwithstanding, there is no evidence that the installation of these facilities has had any adverse and direct impact upon property values. Access to essential telecommunications services, particularly in developing areas, is increasingly seen as not only beneficial but necessary.</p>
	Poor public consultation / notification	<p>Submitters raised concerns about the lack of public awareness of the proposed development. Particularly, why residents in the surrounding area were not more widely consulted.</p> <p>The Applicant undertook public notification in accordance with the mandatory requirements of the <i>Planning Act 2016</i>. This included:</p>

		<ul style="list-style-type: none"> • Notifying adjoining landowners with a <u>common boundary</u> by post. • Placing a notice in a newspaper circulating in the locality. • Two (2) notice signs were placed on the Norman Road frontage of the site for 15 business days. <p>There is no requirement for the Applicant or Assessment Manager (Council) to consult with or undertake public notification beyond that required by the <i>Planning Act 2016</i>.</p> <p>Furthermore, a Council Officer attended the site following concerns that the public notification sign had fallen over along Norman Road on the thirteenth (13) day of notification. It was concluded the sign had been placed upright against a tree. As there were two (2) notice signs placed along the Norman Road frontage and only one (1) required, it was deemed to not adversely affect the public's awareness of the existence and nature of the application or restrict the public's opportunity to make properly made submissions about the application.</p>
	Visual Impact	<p>Submitters raised concerns regarding visual impacts to the subject site and surrounding area. Siting of the proposed facility allows for significant setbacks and screening by existing tree cover. The closest residential property is approximately 100 metres to the north, and it is unlikely that any directly adjoining, or nearby residential property will have a clear view of the proposed facility. Any views available are more likely to be substantially obscured and could not be described as unreasonable or dominant. Furthermore, it has been conditioned that the monopole, headframe and antennas are to be painted and finished in a non-competing colour that will further minimise its visual impact.</p>
	Wildlife	<p>Submitters raised concerns regarding the potential impacts on the surrounding habitat of existing wildlife. The subject site is not mapped as containing matters of state or local environmental significance. Existing studies by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) on</p>

		<p>the effects of low-level RF and EME exposure on plants and animals indicate that the exposure limits set within the Standard are adequate in providing protection to the environment. Furthermore, no vegetation is proposed to be removed as part of the development.</p>
	<p>Alternate Locations</p>	<p>Submitters made comment to the relocation of the telecommunications tower on other potential sites, however provided no viable alternative suggestions.</p> <p>The need for the telecommunications facility has arisen as a result of increased demand on the network in the Norman Gardens area, particularly east of Yaamba Road. A site selection methodology was undertaken and first sought to assess the suitability of existing facilities for upgrade or collocation, before moving to new sites where existing facilities were not appropriate. The methodology took into account proximity to residential areas, impacts on visual amenity and benefit to the network.</p> <p>The investigations determined the proposed facility needs to be close to where it is currently proposed to ensure the radio-frequency and network outcomes for the area can be achieved. Moving it well away from the residential area it is intending to serve is an unviable option and found the proposed site to be the most suitable.</p> <p>The subject site, whilst located in the Low Density Residential Zone provides the ability to minimise its impacts by way of acceptable setbacks from allotment boundaries and screening available from existing dense vegetation.</p>
<p>Matters prescribed by regulation</p>	<ul style="list-style-type: none"> • The <i>Rockhampton Region Planning Scheme 2015</i> (version 2.2); and • The common material, being the material submitted with the application. 	

RECOMMENDATION B

THAT in relation to the application for a Development Permit for Material Change of Use for a Telecommunications Facility, made by Stilmark Holdings Pty Ltd, located at 652-664 Norman Road, Norman Gardens, described as Lot 2 on RP801347, Council resolves to Approve the application subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The Developer and their employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to “Council” in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken and completed:
- 1.3.1 to Council’s satisfaction;
 - 1.3.2 at no cost to Council; and
 - 1.3.3 prior to the commencement of the use,
- unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use, unless otherwise stated.
- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
- 1.5.1 Building Works.
- 1.6 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.7 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Prepared by</u>	<u>Date</u>	<u>Reference No.</u>	<u>Version/Issue</u>
Site Plan	Stilmark	20 April 2022	AQ4701-001-P1	D-1
Site Setout Plan	Stilmark	20 April 2022	AQ4701-001-P2	D-1
Site Elevation	Stilmark	22 July 2021	AQ4701-001-P3	D-1

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

3.0 STORMWATER WORKS

- 3.1 All stormwater must drain to a demonstrated lawful point of discharge and must not adversely affect surrounding land or infrastructure in comparison to the pre-development conditions, including but not limited to blocking, altering or diverting existing stormwater runoff patterns or having the potential to cause damage to other infrastructure.

4.0 SITE WORKS

- 4.1 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.

5.0 BUILDING WORKS

- 5.1 A Development Permit for Building Works assessable under the Building Assessment Provisions must be obtained prior to the commencement of any building works on the site.
- 5.2 All external elements, such as cooling fans and associated equipment, must be adequately screened from public view to Council's satisfaction.
- 5.3 A 2.4 metre high security fence is to be provided around the telecommunications facility compound. All fencing must be maintained to the satisfaction of Council.
- 5.4 The telecommunications tower must be built out of non-reflective dark green or grey material in order to reduce any nuisance (glare) to surrounding sensitive land uses.

6.0 ELECTRICITY

- 6.1 Electricity services must be provided to the development in accordance with the standards and requirements of the relevant service provider.

7.0 ASSET MANAGEMENT

- 7.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 7.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.

8.0 ENVIRONMENTAL HEALTH

- 8.1 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with *Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting"*.
- 8.2 Operations on the site must have no significant impact on the amenity of adjoining premises or the surrounding area due to the emission of light, noise or dust.

9.0 OPERATING PROCEDURES

- 9.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Norman Road.
- 9.2 Submit to and have approved by Council a 'Tree Protection Zone/s' plan, prior to the issue of a Development Permit for Building Works. Once approved, the 'Tree Protection Zone/s' plan will form part of the approved plans in Condition 2.1.
- 9.3 The 'Tree Protection Zone/s' plan must show the location of existing established trees on the subject site that must be retained.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships website www.dsdsatsip.qld.gov.au.

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

RECOMMENDATION C

THAT in relation to the application for a Development Permit for Material Change of Use for a Telecommunications Facility, made by Stilmark Holdings Pty Ltd, located at 652-664 Norman Road, Norman Gardens, described as Lot 2 on RP801347, Council resolves not to issue an Infrastructure Charges Notice.

BACKGROUND

The proposal is for Stilmark to construct and maintain a telecommunications tower located at 652-664 Norman Road, Norman Gardens. Stilmark is a licenced carrier and operates as an infrastructure provider or 'neutral host', whereby new facilities are sited, designed, acquired, built and maintained by Stilmark, but utilised by carriers as part of their respective networks.

The facility will accommodate both 4G and 5G services and will be purposely designed and constructed to allow for collocation of up to three (3) carriers to occur minimising the number of such structures in the council area. The built form will consist of a 30 metre tall monopole and associated equipment located centrally on the subject land, approximately 200 metres from Norman Road to the west and more than 100 metres to all residential uses to the north, east and south.

The facility is not anticipated to generate any noise, beyond what would normally be expected for a domestic air conditioning unit. The only part of the facility that generates noise is the cooling fans on the equipment located at ground level. The facility will not emit dust, heat, smoke, gaseous plumes or particulates. Electromagnetic EME emissions generated are separately regulated by the Australian Communications and Media Authority (ACMA).

Access to the site will be via the existing vehicle crossovers from Norman Road. No dedicated access is required to be constructed for the proposed development. Once operational, it is anticipated that access will only be required 2-4 times annually for routine maintenance.

SITE AND LOCALITY

The site is located at 652-664 Norman Road, Norman Gardens, formally described as Lot 2 on RP801347.

The subject site is approximately 9.82 hectares in size and used for religious purposes, with the Rockhampton Baptist Church and associated buildings and carparking located in the south western corner. The remainder of the site is vacant land with sparse to dense vegetation. A portion of the site from the western boundary through to the eastern boundary and along the south boundary is constrained by Creek Catchment Flooding, Planning Areas 1 and 2.

Immediately surrounding the site to the north, east, south and west is a well established low density residential area. The nearest detached dwelling house to the proposed facility is approximately 100 metres to the north, fronting Parkside Place.

PLANNING ASSESSMENT

MATTERS FOR CONSIDERATION

This application has been assessed by relevant Council planning, engineering, environmental health, and other technical officers as required. The assessment has been in accordance with the assessment process provisions of the Development Assessment Rules, based on consideration of the relevant State Planning Policy; State Government guidelines; the Council's Town Planning Scheme, Planning Policies and other general policies and procedures, as well as other documents as considered relevant.

Development Engineering Comments

Support, subject to conditions.

Public and Environmental Health Comments

Support, subject to conditions.

Other Staff Technical Comments

Not applicable as the application was not referred to any other technical staff.

TOWN PLANNING COMMENTS

State Planning Policy 2017

Section 2.1 of *Rockhampton Region Planning Scheme 2015* noted the *State Planning Policy 2017* is integrated in the planning scheme. The State planning interests are therefore addressed as part of this assessment of the development against the *Rockhampton Region Planning Scheme 2015*.

Central Queensland Regional Plan 2013

The *Central Queensland Regional Plan 2013* is a statutory document which came into effect on 18 October 2013. The Regional Plan is identified as being appropriately integrated with the Planning Scheme and therefore an assessment against the Planning Scheme is taken to be an assessment against the *Central Queensland Regional Plan 2013*.

Rockhampton Region Planning Scheme 2015

Strategic framework

The subject site is situated within the Urban Area designation under the scheme's strategic framework map. The strategic framework themes and their strategic outcomes, as identified within Part 3 of the *Rockhampton Region Planning Scheme 2015* are applicable:

(i) *Settlement pattern*

- (1) *Urban and new urban areas are characterised by walkability between housing and activity nodes, such as a park, shop or bus stop. They offer a choice of housing types, including dwelling houses, semi-detached or dual occupancy housing, row or terrace houses, some multiple dwellings (in accordance with specific outcome (6) below) and small scale live/work buildings (i.e. home-based businesses). While dwelling houses are the most common use, many dwelling houses are on a range of smaller lots.*

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- (2) *Urban and new urban areas allow for adaptable dwellings that provide intergenerational housing options catering to young people, families and support for ageing in place.*
- (3) *Urban and new urban areas have a feel of openness at the street level. Streets are characterised by street trees which provide shade and character, footpaths for walking trips, and streets shared by cars and bikes. New streets are generally laid out on a grid-based pattern in order to provide good connectivity and legibility and to reduce the need to drive.*
- (4) *The planning scheme has identified sufficient land supply for future greenfield development up to 2026. No further residential development is to occur beyond the areas designated as urban and new urban as shown on the strategic framework maps (SFM-1 to SFM-4) before 2026. Future urban areas will only be considered for future residential development when addressing the outcomes identified under section 3.3.9.*

Editor's note—The term “greenfield” refers to development areas that have not previously been used for urban purposes.

Editor's note—Residential growth is contained within urban and new urban areas through the low density residential zone and low-medium density residential zone.

Editor's note—Future urban areas have been generally identified by the emerging community zone.

- (5) *Urban development is contained within the urban and new urban areas to achieve the following outcomes:*
- (a) the impacts from natural hazards are avoided, including the potential future impacts resulting from climate change;*
 - (b) environmental values and green breaks are maintained;*
 - (c) rural, natural asset, landscape and environmental values are protected;*
 - (d) a coordinated sequence that ensures the efficient delivery of infrastructure and services;***
 - (e) safe and efficient access to retail goods and services, community and recreational facilities and employment opportunities;*
 - (f) a range of housing and lifestyle options consistent with the forecast changing demographic characteristics and expectations;*
 - (g) the opportunity for increasingly sustainable and healthy lifestyles, including a reduced dependence on motor vehicles by providing convenient access to public transport, walking and cycling; and*
 - (h) infill and intensification is focussed around centres and transport facilities.*

(6) *Housing other than dwelling houses are located on lots with particular attributes, like corner lots, lots with rear lane access, and lots located on higher order roads and with convenient walking distance to centres, parks and major community facilities or public transport.*

(7) *A variety of residential lot sizes and designs is provided to cater for diverse and changing housing needs within the community. The scale of buildings is appropriate to the size of the lot and to the character of the neighbourhood.*

Editor's note—A variety of lot sizes is achieved through implementing the provisions of the reconfiguring a lot code.

(8) *Urban and new urban areas (excluding neighbourhood centres) contain existing land uses that provide for a localised service function such as small-scale food and drink outlets, community uses and services. These land uses can continue; however, the expansion of these uses or the establishment of new uses must*

function to service the needs of the immediate local residential community, not conflict with sensitive land use(s), not compromise the role and function of designated centres and be consistent with the relevant zone code.

- (9) *No expansion of existing centres or industrial areas will occur into residential zoned areas (unless otherwise identified within the planning scheme). This will:*
- (a) *maintain the viability and sustainability of existing centres and industrial areas;*
 - (b) *provide certainty to the owners and occupants;*
 - (c) *encourage the reinvestment and redevelopment of existing centres and industrial areas; and*
 - (d) *prevent the spread of 'ribbon' development along state controlled road and major roads.*
- (10) *Neighbourhood centres do not expand to service a wider local centre catchment.*
- (11) *Greenfield urban and new urban areas in Rockhampton and Gracemere will provide at least fifteen (15) dwellings per hectare of land (net developable area). On larger sites, a structure plan must be provided in accordance with the relevant zone code and planning scheme policies.*

Editor's note—The term "greenfield" refers to development areas that have not previously been used for urban purposes.

Editor's note—Residential growth is contained within urban and new urban areas through the low density residential zone and low-medium density residential zone.

- (12) *These new communities are well planned and demonstrate the following:*
- (a) *subdivision occurs in a sequenced manner and coordinated with surrounding land;*
 - (b) *development creates attractive streets that are well-connected to parks, community facilities and centres to support sustainable lifestyles including pedestrian and cycle transport;*
 - (c) *the land retains significant environmental or ecological values, including but not limited to areas of environmental significance, wildlife and environmental corridors and waterways and wetlands;*
 - (d) ***the physical characteristics of the land are suitable for development. New development does not expand into land that is subject to adverse impacts from natural hazards;***
 - (e) *development will protect significant landscape features and areas of high scenic value;*
 - (f) ***future social and economic needs and characteristics are catered for;***
 - (g) *development does not cause or exacerbate existing land use conflicts with respect to major industrial uses (including the Gracemere and Parkhurst industrial areas) or other land uses such as existing intensive rural land uses or extractive industry;*
 - (h) *development provides for a variety of residential lot sizes and designs;*
 - (i) *the balance of land or future stages of large greenfield sites are retained in large parcels;*
 - (j) ***development is sequenced and coordinated in a way that provides for the most efficient connection and maintenance of existing and future infrastructure and services; and***
 - (k) *development is consistent with the strategic framework maps (SFM-1 to SFM-4).*

Editor's note—The biodiversity overlay identifies areas of environmental value and new development may be required to submit an environmental report demonstrating that no environmental values exist, or impacts are minimised, avoidance is not feasible, and an environmental offset is provided.

Editor's note—A variety of lot sizes and the preferred subdivision design is achieved through implementing the provisions of the reconfiguring a lot code.

- (13) *Greenfield urban and new urban areas may provide higher residential densities (generally in accordance with the urban infill and intensification section) when adjoining a new centre that is designated within this strategic framework.*
- (14) *Until planned and developed, urban and new urban areas are maintained in large parcels to prevent fragmentation which will compromise the future coordination of urban development.*

Complies.

The Telecommunications Facility does not compromise the strategic outcomes for the settlement pattern theme. Specifically, the development is essential infrastructure that supports both population growth and growth in use of mobile data by existing users. No expansion of existing centres or industrial areas will occur into the residential zoned area as a result of the development. The physical characteristics of the subject land are suitable for the development ensuring the efficient delivery of telecommunication services whilst preserving the urban residential amenity through appropriate setbacks and screening from existing dense vegetation.

(ii) **Natural environment and hazards**

- (1) *The natural environment and landscape are highly valued by the community for their contribution to the planning scheme area's biodiversity, economic prosperity, culture, character and sense of place. These areas are to be protected from incompatible development.*
- (2) *Development does not create unsustainable impacts on:*
- (a) *the natural functioning of floodplains;*
 - (b) *environmentally significant areas, including areas of state and locally significant vegetation, which provide fauna habitat and support biodiversity; and*
 - (c) *the quality of water entering waterways, wetlands and local catchments.*
- (3) *Development does not increase the risk to human life and property in areas that are affected, or potentially affected, by storm-surge, erosion, sea-level rise or other coastal processes, flooding, bushfire, or landslide. This occurs through the avoidance of natural hazards in new development areas, particularly greenfield areas and the mitigation of risks in existing built up areas.*
- (4) *Strategic and iconic scenic and landscape values are protected from potential adverse impacts of development.*

Complies.

Whilst the subject site is affected by Creek Catchment Flooding, Planning Areas 1 and 2 the Telecommunications Facility will not increase the risk to human life or property as it is located outside of the flood hazard and does not require frequent visitation by people.

(iii) **Community identity and diversity**

- (1) *The quality of life of residents is enhanced through equitable access to social infrastructure, community services and facilities necessary to support community health and well-being.*
- (2) *The community is self-sufficient and does not rely on services and facilities located in other regions. Development contributes to the provision of new social infrastructure, including land.*

- (3) *Cultural heritage including character housing and heritage buildings are conserved and enhanced.*
- (4) *Public places are safe, functional, characterised by good urban design, and include a range of facilities to encourage healthy and active lifestyles.*

Complies.

Telecommunication towers are infrastructure needed to support new and existing communities, while also helping regions respond to change, such as working from home and technological advancement. These changes have resulted in how people use mobile data and telecommunication providers have experienced exponential growth in data usage as a consequence.

This proposed Telecommunications Facility is located in an area of Rockhampton not currently well serviced by wireless telecommunications and distant from existing facilities in the area. The facility will accommodate both 4G and 5G services and will be purposely designed and constructed to allow for collocation of up to three (3) carriers to occur minimising the number of such structures in the council area.

The development will ensure increased efficiency and reliability in the delivery of telecommunication services and the surrounding community will benefit from these increased services, meeting the demands of a diverse population with changing needs.

(iv) **Access and mobility**

- (1) *Connectivity is achieved between residential uses, employment centres and services through the provision of active transport infrastructure integrated with efficient public transport services.*
- (2) *The trunk transport network (as shown on the strategic framework maps SFM-9 to SFM-12 and in plans for trunk infrastructure in the local government infrastructure plan) supports the settlement pattern and the local economy by facilitating the efficient and safe movement of people and goods both within the planning scheme area (especially between the main urban centres of Rockhampton and Gracemere), and to and from other locations.*
- (3) *The transport network encourages and supports active living in centres by providing for integrated walking, cycling, and public transport infrastructure to support a progressive reduction in car dependency.*
- (4) *The safety and efficiency of transport infrastructure, including the Bruce and Capricorn highways and other state and local roads, rail, airport and seaports, are not compromised by development.*

Not applicable.

(v) **Infrastructure and services**

- (1) *Infrastructure and services are planned and delivered in a logical and cost efficient manner in support of the planned settlement pattern. It is fit for purpose and is sensitive to cultural and environmental values. In particular:*
 - (a) *efficient, affordable, reliable, timely and lasting infrastructure makes best use of public resources;*
 - (b) *the long-term needs of the community, industry and business are met;*
and
 - (c) *the desired standards of service in Part 4 — Local government infrastructure plan are achieved.*

Complies.

The proposed facility is part of a wider program of works across Queensland ranging from Cairns and Townsville, Mackay, Rockhampton and across the South-East which seeks to forward plan for future infrastructure requirements based on carriers existing coverage and anticipated future needs.

While telecommunication facilities are not captured by Council's Local Government Infrastructure Plan, they are considered to be an important component of the broader

infrastructure network. New telecommunication facilities will ensure the long-term needs of the community, industry and businesses are met.

(vi) **Natural resources and economic development**

- (1) *The economy of the planning scheme area continues to grow and provides the community with diverse and new employment opportunities. Rockhampton continues to strengthen as the retail, service, cultural and administrative centre for both the planning scheme area and the wider Central Queensland region.*
- (2) *The strategic importance of Rockhampton for transport and logistics industries is fostered, given its central location at the junction of the Bruce Highway, the Capricorn Highway (through to the Landsborough Highway) and the Burnett Highway (through to the Leichhardt Highway).*
- (3) *The local community continues to value its traditional economic assets and natural resources and protects and conserves them and the contribution they make to maintaining and growing the region's economic prosperity, culture, character and sense of place. The region's traditional economic sectors of tourism and agriculture (including the iconic beef industry) continue to strengthen.*
- (4) *Development protects and, where possible, leverages the intrinsic economic value of the region's natural resources, including productive grazing, agricultural and forestry land, extractive and mineral resources, marine and coastal resources, and existing and planned water resources, including watercourses, water bodies and groundwater.*
- (5) *Natural assets identified by this planning scheme are protected as they underpin current and emerging tourism opportunities and important lifestyle values for residents.*

Not applicable.

The performance assessment of the proposal demonstrates that the development will not compromise the *Rockhampton Region Planning Scheme 2015* strategic outcomes.

Low Density Residential Zone

The subject site is situated within the Low Density Residential Zone under the *Rockhampton Region Planning Scheme 2015*. The purpose of the Low Density Residential Zone identifies that: -

- (1) *The purpose of the low density residential zone code is to:*
 - (a) *provide locations where residential uses, predominantly in the form and type of single detached one (1) storey and two (2) storey dwelling houses on individual lots are preferred to develop;*
 - (b) *provide for the development of a mixture of other residential land use types that provide for long-term residency, where they are sited and designed to maintain the existing urban form (low rise and low density) and amenity of the surrounding area;*
 - (c) *minimise land use conflict and ensure that community and recreation facilities develop only where they are consistent with amenity and characteristics of the surrounding area; and*
 - (d) *ensure that development within the zone has appropriate standards of infrastructure and essential services.*
- (2) *The purposes of the zone will be achieved through the following overall outcomes:*
 - (a) *development provides for predominantly single detached dwelling houses on individual lots of varying sizes and dual occupancies, maintaining a generally low-rise, 1-2 storey built form and low density character with small scale, detached buildings;*
 - (b) *residential development within the zone is of a type which primarily provides for the long-term accommodation of residents and not for short-term accommodation, except in the circumstances stated in (d);*
 - (c) *low-rise multiple dwellings, relocatable home parks, residential care facilities and retirement facilities develop in the zone when they are situated in proximity*

- (convenient walking distance) to parks, centres, major community facilities (hospital, university etcetera) and have access to higher order roads (minor urban collector or higher) or public transport;
- (d) short-term accommodations only occurs where it:
- (i) is established in an existing dwelling;
 - (ii) does not adversely impact on the amenity of the surrounding residential area;
 - (iii) maintains the appearance of an ordinary dwelling that is consistent with the intentions of the zone; and
 - (iv) is limited in scale and duration;

Note—Use of a dwelling for short-term accommodation in this context may take the form of short term rental, Airbnb or similar accommodation. Purpose built commercially run short-term accommodation facilities are not intended. Short-term accommodation does not include a party house, which is separately defined.

- (e) **non-residential uses only occur within the zone where they:**
- (i) **do not compromise the residential character and existing amenity of the surrounding area;**
 - (ii) **are small-scale and consistent with the surrounding urban form;**
 - (iii) **primarily function to service the needs of the immediate local residential community;**
 - (iv) **do not detract from the role and function of centres;**
 - (v) **do not result in the expansion of a centre zone; and**
 - (vi) **have direct access to higher order roads (minor urban collector or higher) and are in proximity to public transport;**
- (f) no expansion of existing centres or industrial areas will occur into the low density residential zone. In addition, no additional local centres or higher order centres are required within the low density residential zone;
- (g) neighbourhood centres do not expand to service a wider local centre catchment. South Gracemere is to accommodate a neighbourhood centre commensurate with the population of the immediate catchment;
- (h) new proposed centres within greenfield areas are not intended to accommodate full-line supermarkets;

Editor's note—To remove any doubt specialised centres are a centre zones category.

- (i) development maximises opportunities for surveillance, activation of street fronts, integration with surrounding streetscapes, and presents an attractive appearance to the street with variations in built form, shape and colour;
- (j) development maintains a high level of residential amenity having regard to traffic, noise, dust, odour, lighting and other locally specific impacts;
- (k) new residential developments are not located in proximity to existing incompatible uses such as rural uses, industrial uses and major community facilities without separation distances, landscaping and screening that minimise impacts on amenity in relation to noise, odour, dust, light, loss of privacy or other adverse impacts;
- (l) new residential developments are located and integrated with existing neighbourhoods;
- (m) development is sited and designed to respond to the region's climate (sustainable practices for maximising energy efficiency, water conservation and public/active transport use), local heritage features, natural landscape features and environmental constraints;
- (n) development provides connection to pathways, cycle ways, roads and public transport infrastructure commensurate with the needs of the use;
- (o) development is serviced by infrastructure that is commensurate with the needs of the use; and

- (p) *the establishment of one (1) precinct within the zone where particular requirements are identified:*
 - (i) *Fitzroy River accommodation precinct; and*
 - (ii) *Residential stables precinct.*

Complies.

Whilst the development is a non-residential use within a residential zone, it is not anticipated to compromise the residential character or existing amenity of the surrounding area through appropriate setbacks and screening from existing dense vegetation. The closest residential property is approximately 100 metres to the north, and it is unlikely that any directly adjoining, or nearby residential property will have a clear view of the proposed facility. Any views available are more likely to be substantially obscured and could not be described as unreasonable or dominant. Furthermore, it has been conditioned that the monopole, headframe and antennas are to be painted and finished in a non-competing colour that will further minimise its visual impact.

The facility occupies a very small part of the Low Density Residential Zone and has been placed on an unused part of the subject site. The facility will not compromise the continuing use of the subject land or adjoining surrounding residential uses and the primary function is to service the needs of the immediate local community. Therefore, the application is consistent with the purpose of the Zone.

Rockhampton Regional Planning Scheme Codes

The following codes are applicable to this application:

- Low Density Residential Zone Code;
- Telecommunications Facilities and Utilities Code;
- Airport Environs Overlay Code;
- Access, Parking and Transport Code;
- Landscape Code;
- Stormwater Management Code;
- Waste Management Code; and
- Water and Sewer Code.

An assessment has been made against the requirements of the abovementioned codes and the proposed development generally complies with the relevant Performance Outcomes and Acceptable Outcomes. Where the application is in conflict with the Acceptable Outcomes and is not otherwise conditioned to comply, an assessment of the Performance Outcomes is outlined below:

Low Density Residential Zone Code	
Performance Outcomes	Officer’s Response
PO1 Development does not adversely impact on the urban form of the surrounding low density residential area and significant scenic landscape features, having regard to the scale and height of buildings and site cover.	<p>The development does not comply with Acceptable Outcome 1.1 (a) as the height of the telecommunications facility exceeds two (2) storeys and 8.5 metres above ground level. The Telecommunications Facility is a detached freestanding structure with a height of 30 metres.</p> <p>Despite the height of the proposed development exceeding 8.5m above ground level, it is unlikely to adversely impact on the urban form or significant scenic landscape features of the area for the following reasons:</p> <ul style="list-style-type: none"> • The tower is of a monopole design, which is a narrow structure;

		<ul style="list-style-type: none"> • The tower is located centrally within the site with an approximate 200 metre setback to Norman Road and 100 metre setback to the nearest dwelling, which assists in reducing its perceived height and bulk; • The established dense tree cover surrounding the proposed tower, which is of a similar height to the monopole structure assists in screening the development and softening the built form; and • Telecommunication towers are integral parts of a community's infrastructure network and form part of a normal urban landscape <p>In the instance any conflicts are identified with PO1, regard to relevant matters relating to a planning need are considered to outweigh those conflicts.</p>
<p>PO16</p>	<p>Non-residential development may locate in the low density residential zone when the use can demonstrate the following:</p> <ul style="list-style-type: none"> (a) it services the day-to-day needs of residents of the local neighbourhood or is a community or emergency facility that primarily services the needs of the local neighbourhood; (b) it does not compromise the residential character and existing amenity of the surrounding area in relation to lighting, noise, dust and odour; (c) is small in scale; (d) is consistent with the surrounding built form and streetscape; (e) the use provides only a convenience function and does not compromise the role and function of existing centres; (f) does not adjoin an existing centre zone; (g) located in proximity to public transport facilities and public transport routes; and (h) minimises impacts on local amenity and the local street network. 	<p>The development may present low-level conflicts with (c), (d) and (h) of Performance Outcome 16, which relate to scale of non-residential development within the Zone and potential impacts on streetscape and local amenity.</p> <p>Once established, a telecommunications facility is a relatively passive land use. The facility is not anticipated to generate any noise, beyond what would normally be expected for a domestic air conditioning unit. The only part of the facility that generates noise is the cooling fans on the equipment located at ground level. The facility will not emit light, dust, heat, smoke or odour and in this sense is considered small scale. However, it is acknowledged the development is a detached freestanding structure with a height of 30 metres, which is in contrast to the prevailing built form in the surrounding area.</p> <p>Despite the height of the development, it is not considered to have adverse impacts on streetscape and local amenity for the reasons outlined in response to PO1 of the Low Density Residential Zone Code.</p> <p>Furthermore, the facility will not compromise the existing lawful use of the subject land or ability of the adjoining surrounding residential uses. The primary function is to service the needs of the immediate local community and ensures that existing and future development within</p>

		<p>the area has access to appropriate standards of infrastructure and essential services.</p> <p>Therefore, on balance the development is considered to comply with the intent and overall outcomes of the Zone Code.</p>
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Telecommunications Facilities and Utilities Code		
	Performance Outcomes	Officer's Response
PO1	<p>The location of a telecommunications facility does not adversely impact the amenity, health or visual character of a residential zone or other sensitive locations, including national parks and surrounding ranges.</p>	<p>The development does not comply with Acceptable Outcome 1.1 as the telecommunications facility is located within a residential zone category.</p> <p>A site selection methodology was undertaken and determined the proposed facility needs to be close to where it is currently proposed to ensure the radio-frequency and network outcomes for the area can be achieved. Moving it well away from the residential area it is intending to serve is an unviable option and found the proposed site to be the most suitable.</p> <p>The subject site, whilst located in the Low Density Residential Zone provides the ability to minimise its impacts by way of acceptable setbacks, approximately 200 metres from Norman Road, west and more than 100 metres to all residential uses to the north, east and south allotment boundaries. Existing dense vegetation on the subject site will provide further screening from all boundaries.</p> <p>Furthermore, as with all mobile telecommunications facilities in Australia, the proposed facility is required to comply at all times with the relevant Radiation Protection Standards and based on the reporting provided there is no known adverse health concerns that would result from the development.</p> <p>Therefore, it is not anticipated that the telecommunications facility will adversely impact on the amenity, health or visual character of a residential zone or other sensitive locations and the proposal generally complies with the Performance Outcome.</p> <p>In the instance any conflicts are identified with PO1, regard to relevant matters relating to a planning need are considered to outweigh those conflicts.</p>

PO2	<p>Development is visually integrated with the surrounding area to ensure it does not visually dominate and is not visually obtrusive, having regard to:</p> <ul style="list-style-type: none"> (a) scale; (b) height; (c) bulk; (d) materials and colour; and (e) aesthetic appearance. 	<p>The development does not comply with Acceptable Outcome 2.1 as the height exceeds the height limits prescribed by the Airport Environs Overlay and is not collocated on an existing tower or building.</p> <p>To minimise its visual impact on the surrounding area the facility has been sited quite centrally on a large lot, approximately 10 hectares in size. The facility looks to visually integrate with the surrounding dense vegetation on the subject site that is of a similar height and the monopole design which is a narrow structure will be finished with neutral, low contrast colours further minimising its visual impact.</p> <p>It is unlikely that any directly adjoining, or nearby residential property will have a clear view of the proposed facility. Any views available are more likely to be substantially obscured from existing dense vegetation and could not be described as unreasonable.</p> <p>In the instance any conflicts are identified with PO2, regard to relevant matters relating to a planning need are considered to outweigh those conflicts.</p>
PO5	<p>Tree and shrub planting must provide dense screening to reduce the visual impacts of the facility and to enhance the character of the local area.</p>	<p>The proposed development does not comply with Acceptable Outcome 5.1 as it does not provide a minimum 3 metre wide earth mounded landscape strip with dense landscaping.</p> <p>The applicant has not proposed any landscaping as part of the proposal. However, the outcome is effectively achieved by the significant separation distance from any local area, approximately 200 metres from the west being Norman Road frontage, 100 metres from the north property boundary and over 130 metres from the east and south property boundaries.</p> <p>Further, the existing vegetation on the subject site already provides for a natural buffer and will screen the development from all adjoining boundaries.</p> <p>Therefore, the proposal is considered to achieve the performance outcome.</p>
PO7	<p>Development does not adversely impact on existing or future residential premises, or other sensitive receiving environments.</p>	<p>The proposed development does not comply with Acceptable Outcome 7.1 (b) as it does not achieve a minimum 150 metre setback from a dual occupancy, dwelling house or multiple dwelling.</p>

	<p>The nearest detached dwelling to the proposed facility is approximately 100 metres to the north, fronting Parkside Place and 135 metres to the southeast, fronting Lancewood Close.</p> <p>The facility will accommodate both 4G and 5G services and will be purposely designed and constructed to allow for collocation of up to three (3) carriers to occur minimising the number of such structures in the council area.</p> <p>The telecommunications facility may be visible from existing residential premises and other sensitive receiving environments, as identified by non-compliance with other assessment benchmarks. It will not, however, adversely impact on the health or safety of nearby residents.</p> <p>As part of the development application the Applicant submitted an Environmental EME Report, which provides a summary of levels of radiofrequency (RF) EME. RF EME levels were calculated using methodology developed by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA). The maximum EME level calculated for the proposed development is 1.70% out of 100% of the public exposure limit that is deemed safe.</p> <p>Therefore, based on the reporting provided there is no known adverse health concerns that would result from the development and the proposal is considered to achieve the performance outcome.</p>
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Airport Environs Overlay Code	
Performance Outcomes	Officer's Response
<p>PO1 Development does not involve permanent, temporary or transient physical obstruction (natural or man-made) of operational airspace.</p>	<p>The proposal does not comply with Acceptable Outcome 1.1 which does not allow structures as identified on overlay map OM-2A: to penetrate the airport's operational airspace.</p> <p>Despite this, consultation has been undertaken with the Rockhampton Airport and determined the proposed telecommunications structure with a maximum height of 30 metres above ground level will not impact upon any air service operations.</p> <p>Therefore, the proposal is considered to achieve the performance outcome.</p>

Landscape Code		Officer's Response
Performance Outcomes		
PO1	<p>Landscaping is professionally designed and provides a suitably sized area to:</p> <ul style="list-style-type: none"> (a) create an attractive visual addition to a building or place; (b) soften the built form; (c) provide a space for on-site recreation; and (d) enable landscaping to establish and thrive under the local conditions. <p>Editor's note—Landscaped areas may include natural bushland, planted garden beds, grassed areas, vegetated courtyards and pedestrian paths.</p>	<p>The proposed development does not comply with Acceptable Outcome 1.1 as no landscaping is proposed as part of the development.</p> <p>The outcome is effectively achieved by the significant separation distance from any local area, approximately 200 metres from the west being Norman Road frontage, 100 metres from the north property boundary and over 130 metres from the east and south property boundaries.</p> <p>Further, the existing vegetation on the subject site already provides for a natural buffer and will screen the development from all adjoining boundaries.</p> <p>Therefore, the proposal is considered to achieve the performance outcome.</p>

Based on a performance assessment of the abovementioned codes, it is determined that the proposal is acceptable and generally complies with the relevant Performance Outcomes and where there is deviation from the codes, sufficient justification has been provided.

INFRASTRUCTURE CHARGES

Charges Resolution (No. 1) 2022 for non-residential development applies to the application. The proposed development is for a Minor Use and does not have access to Council's reticulated infrastructure services and will not result in an increased demand on Council's infrastructure networks, no infrastructure charges are payable, and an Infrastructure Charges Notice is not required for the development.

CONSULTATION

The proposal was the subject of public notification between 26 April 2022 and 18 May 2022, in accordance with the requirements of the *Planning Act 2016* and the Development Assessment Rules, and eighteen (18) properly made submissions were received.

The following is a summary of the submissions lodged, with Council officer comments:

Issue	Officer's Response
Health concerns	<p>Submitters raised concerns regarding the potential health impacts of such facilities on nearby residents, aged care facility and the church on the subject land, particularly because of 'electromagnetic radiation', also commonly referred to as 'electromagnetic energy' (EME).</p> <p>As part of a further advice request the applicant submitted an Environmental EME Report, which provided a summary of levels of radiofrequency (RF) and electromagnetic energy (EME) around the proposed base station at 652-664 Norman Road, Norman Gardens. The RF, EME levels were calculated using methodology developed by the Australian Radiation Protection and</p>

Issue	Officer's Response
	<p>Nuclear Safety Agency (ARPANSA). The maximum EME level calculated for the proposed development is 1.70% out of 100% of the public exposure limit that is deemed safe.</p> <p>As with all mobile telecommunications facilities in Australia, the proposed facility is required to comply at all times with the relevant Radiation Protection Standard and once operational must have this compliance certified by an accredited person.</p> <p>Therefore, based on the reporting provided there is no known adverse health concerns that would result from the development.</p>
Devaluing of nearby properties	<p>Submitters raised concerns the proposal would devalue their properties. There is no evidence that the installation of these facilities has had any adverse and direct impact upon property values. Access to essential telecommunications services, particularly in developing areas, is increasingly seen as not only beneficial but necessary. Furthermore, property value is not a matter Council may or must have regard to under the <i>Planning Act 2016</i> when assessing and deciding a development application.</p>
Poor public consultation / notification	<p>Submitters raised concerns about the lack of public awareness of the proposed development. Particularly, why residents in the surrounding area were not more widely consulted.</p> <p>The Applicant undertook public notification in accordance with the mandatory requirements of the <i>Planning Act 2016</i>. This included:</p> <ul style="list-style-type: none"> • Notifying adjoining landowners with a <u>common boundary</u> by post. • Placing a notice in newspaper circulating in the locality. • Two (2) notice signs were placed on the Norman Road frontage of the site for 15 business days. <p>Furthermore, a Council Officer attended the site following concerns that the public notification sign had fallen over along Norman Road on the thirteenth (13) day of notification. It was concluded the sign had been placed upright against a tree. As there were two (2) notice signs placed along the Norman Road frontage and only one (1)</p>

Issue	Officer's Response
	<p>required, it was deemed to not adversely affect the public's awareness of the existence and nature of the application or restrict the public's opportunity to make properly made submissions about the application.</p> <p>There is no requirement for the Applicant or Assessment Manager (Council) to consult with or undertake public notification beyond that required by the <i>Planning Act 2016</i>.</p>
Visual Impact	<p>Submitters raised concerns regarding visual impacts to the subject site and surrounding area. Siting of the proposed facility allows for significant setbacks and screening by existing tree cover. The closest residential property is approximately 100 metres to the north, and it is unlikely that any directly adjoining, or nearby residential property will have a clear view of the proposed facility. Any views available are more likely to be substantially obscured and could not be described as unreasonable or dominant. Furthermore, it has been conditioned that the monopole, headframe and antennas are to be painted and finished in a non-competing colour that will further minimise its visual impact.</p>
Wildlife	<p>Submitters raised concerns regarding the potential impacts on the surrounding habitat of existing wildlife. The subject site is not mapped as containing matters of state or local environmental significance. Existing studies by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) on the effects of low-level RF EME exposure on plants and animals indicate that the exposure limits set within the Standard are adequate in providing protection to the environment. Furthermore, no vegetation is proposed to be removed as part of the development.</p>
Alternate Locations	<p>Submitters made comment to the relocation of the telecommunications tower on other potential sites, however provided no viable alternative suggestions.</p> <p>The need for the telecommunications facility has arisen as a result of increased demand on the network in the Norman Gardens area, particularly east of Yaamba Road. A site selection methodology was undertaken and first sought to assess the suitability of existing facilities for upgrade or colocation, before moving to new sites where existing</p>

Issue	Officer's Response
	<p>facilities were not appropriate. The methodology took into account proximity to residential areas, impacts on visual amenity and benefit to the network.</p> <p>The investigations determined the proposed facility needs to be close to where it is currently proposed to ensure the radio-frequency and network outcomes for the area can be achieved. Moving it well away from the residential area it is intending to serve is an unviable option and found the proposed site to be the most suitable.</p> <p>The subject site, whilst located in the Low Density Residential Zone provides the ability to minimise its impacts by way of acceptable setbacks from allotment boundaries and screening available from existing dense vegetation.</p>

CONCLUSION

THAT the proposed development is not anticipated to compromise the Strategic Framework of *Rockhampton Region Planning Scheme 2015*. Furthermore, the proposal generally complies with the provisions included in the applicable codes. The proposal is therefore, recommended for approval in accordance with the approved plans and subject to the conditions outlined in the recommendation.

**D/34-2022 - DEVELOPMENT PERMIT
FOR A MATERIAL CHANGE OF USE
FOR A TELECOMMUNICATIONS
FACILITY**

Locality Plan

Meeting Date: 12 July 2022

Attachment No: 1

D/34-2022 - Locality Plan



A4 Page scale at 1: 3,425.13
Printed from GeoCortex on 29/06/2022



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**D/34-2022 - DEVELOPMENT PERMIT
FOR A MATERIAL CHANGE OF USE
FOR A TELECOMMUNICATIONS
FACILITY**

Site Plan

Meeting Date: 12 July 2022

Attachment No: 2



SITE PLAN
SCALE 1:2000

<table border="1"> <tr> <td>D-1</td> <td>20.04.2022</td> <td>ISSUED FOR APPROVAL</td> <td>EW</td> <td>EW</td> <td>HH</td> </tr> <tr> <td>C-2</td> <td>23.07.2021</td> <td>ISSUED FOR APPROVAL</td> <td>EW</td> <td>EW</td> <td>HH</td> </tr> <tr> <td>B</td> <td>16.06.2021</td> <td>ISSUED FOR APPROVAL</td> <td>EW</td> <td>EW</td> <td>HH</td> </tr> <tr> <td>A</td> <td>16.06.2021</td> <td>ISSUED FOR APPROVAL</td> <td>EW</td> <td>EW</td> <td>HH</td> </tr> </table>		D-1	20.04.2022	ISSUED FOR APPROVAL	EW	EW	HH	C-2	23.07.2021	ISSUED FOR APPROVAL	EW	EW	HH	B	16.06.2021	ISSUED FOR APPROVAL	EW	EW	HH	A	16.06.2021	ISSUED FOR APPROVAL	EW	EW	HH	<p>STILMARK STILMARK TELECOMMUNICATIONS Level 1, 17-18 Seville Street Brisbane QLD 4000 07 3250 0000</p>	AQ4701-001 NORMAN GARDENS EAST ROCKHAMPTON BAPTIST CHURCH, 650 NORMAN ROAD, NORMAN GARDENS, QLD 4701		TITLE: DRAFT SITE PLAN	
D-1	20.04.2022	ISSUED FOR APPROVAL	EW	EW	HH																									
C-2	23.07.2021	ISSUED FOR APPROVAL	EW	EW	HH																									
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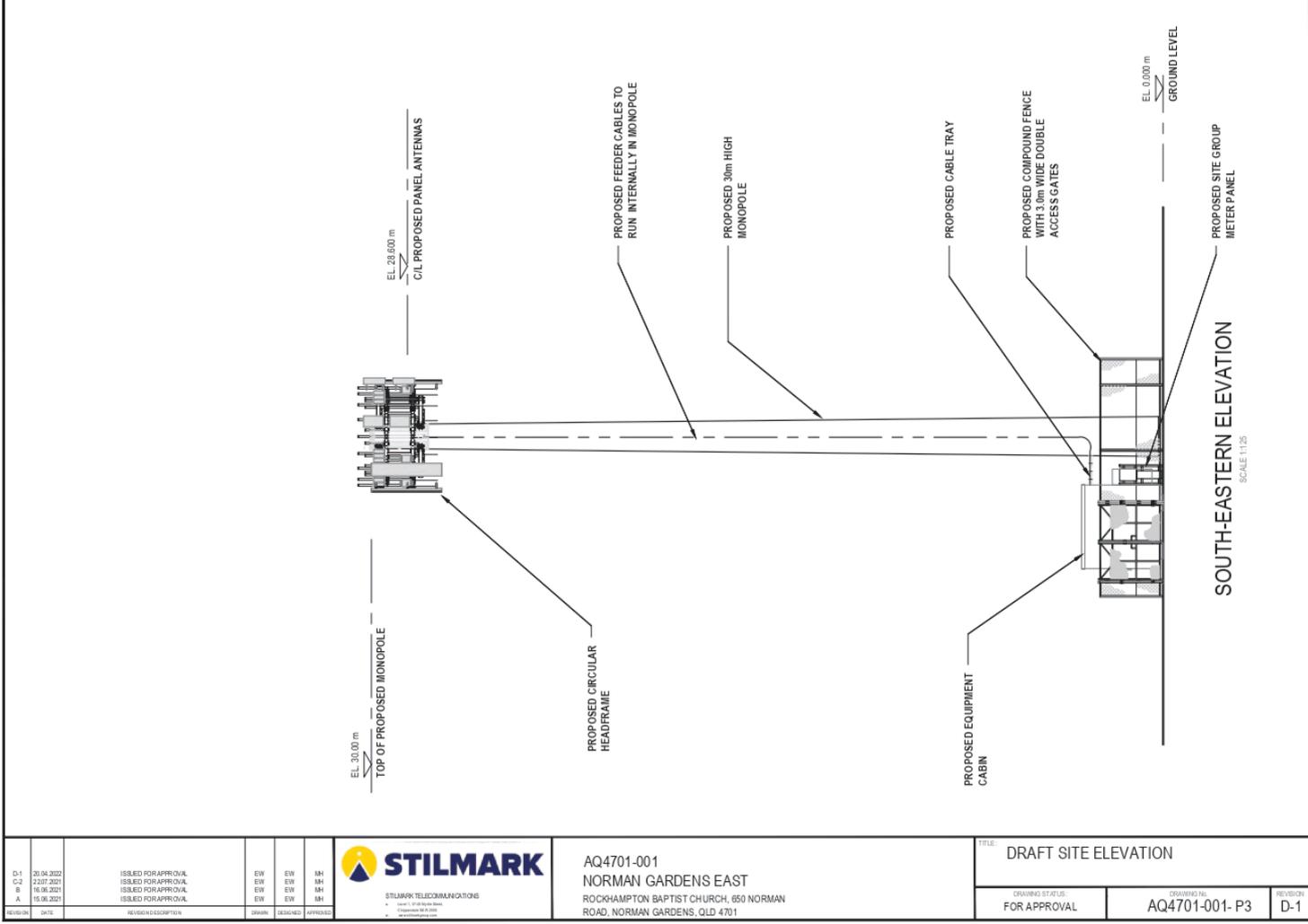


**D/34-2022 - DEVELOPMENT PERMIT
FOR A MATERIAL CHANGE OF USE
FOR A TELECOMMUNICATIONS
FACILITY**

Elevation Plan

Meeting Date: 12 July 2022

Attachment No: 3



D-1	20.04.2022	ISSUED FOR APPROVAL	EW	EW	EH
C-3	23.07.2021	ISSUED FOR APPROVAL	EW	EW	EH
B	16.06.2021	ISSUED FOR APPROVAL	EW	EW	EH
A	15.06.2021	ISSUED FOR APPROVAL	EW	EW	EH
REVISION	DATE	REVISION DESCRIPTION	DESIGN	DESIGNED	APPROVED



AQ4701-001
 NORMAN GARDENS EAST
 ROCKHAMPTON BAPTIST CHURCH, 650 NORMAN
 ROAD, NORMAN GARDENS, QLD 4701

TITLE: DRAFT SITE ELEVATION		
DRAWING STATUS: FOR APPROVAL	DRAWING NO: AQ4701-001- P3	REVISION: D-1
SCALE 1: 125 AT A3		



**D/34-2022 - DEVELOPMENT PERMIT
FOR A MATERIAL CHANGE OF USE
FOR A TELECOMMUNICATIONS
FACILITY**

EME Report

Meeting Date: 12 July 2022

Attachment No: 4

Environmental EME Report

Location	652-664 Norman Road, NORMAN GARDENS QLD 4701		
Date	24/05/2022	RFNSA No.	4701017

How does this report work?

This report provides a summary of levels of radiofrequency (RF) electromagnetic energy (EME) around the wireless base station at 652-664 Norman Road, NORMAN GARDENS QLD 4701. These levels have been calculated by WaveForm Global using methodology developed by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA).

A document describing how to interpret this report is available at ARPANSA’s website:
[A Guide to the Environmental Report.](#)

A snapshot of calculated EME levels at this site

There are currently no existing radio systems for this site.

The maximum EME level calculated for the **proposed** changes at this site is

1.70%

out of 100% of the public exposure limit, 191 m from the location.



EME levels with the proposed changes	
Distance from the site	Percentage of the public exposure limit
0-50 m	0.90%
50-100 m	1.37%
100-200 m	1.70%
200-300 m	1.64%
300-400 m	0.88%
400-500 m	0.49%

For additional information please refer to the EME ARPANSA Report annexure for this site which can be found at <http://www.rfnsa.com.au/4701017>.

Radio systems at the site

This base station currently has equipment for transmitting the services listed under the existing configuration. The proposal would modify the base station to include all the services listed under the proposed configuration.

Carrier	Existing		Proposed	
	Systems	Configuration	Systems	Configuration
Mobile Network Operator			4G, 5G	LTE700 (proposed), LTE900 (proposed), LTE1800 (proposed), LTE2100 (proposed), LTE2600 (proposed), NR3500 (proposed)

**D/34-2022 - DEVELOPMENT PERMIT
FOR A MATERIAL CHANGE OF USE
FOR A TELECOMMUNICATIONS
FACILITY**

Service Area Maps

Meeting Date: 12 July 2022

Attachment No: 5

SERVICE AREA – Proposed Telecommunications Facility
 652-664 Norman Road, Norman Gardens



The proposed facility is part of a wider program of works across Queensland ranging from Cairns and Townsville, Mackay, Rockhampton and across the South-East which seeks to forward plan for future infrastructure requirements based on carriers existing coverage and anticipated future needs.

As can be seen in Figure 1, there is a large area inadequately serviced by existing facilities to the north and south. This lack of LTE1800 coverage would, in practice, mean data services are slow (or perhaps almost non-existent in some locations), particularly at peak times. In-building coverage is also likely to be fairly poor and as the population grows (or, more precisely, the number of devices grows) this already tenuous situation is made worse, as the capacity of the existing networks to provide coverage and data services is exceeded. This results in network congestion, drop-outs and the inability by users to access services.

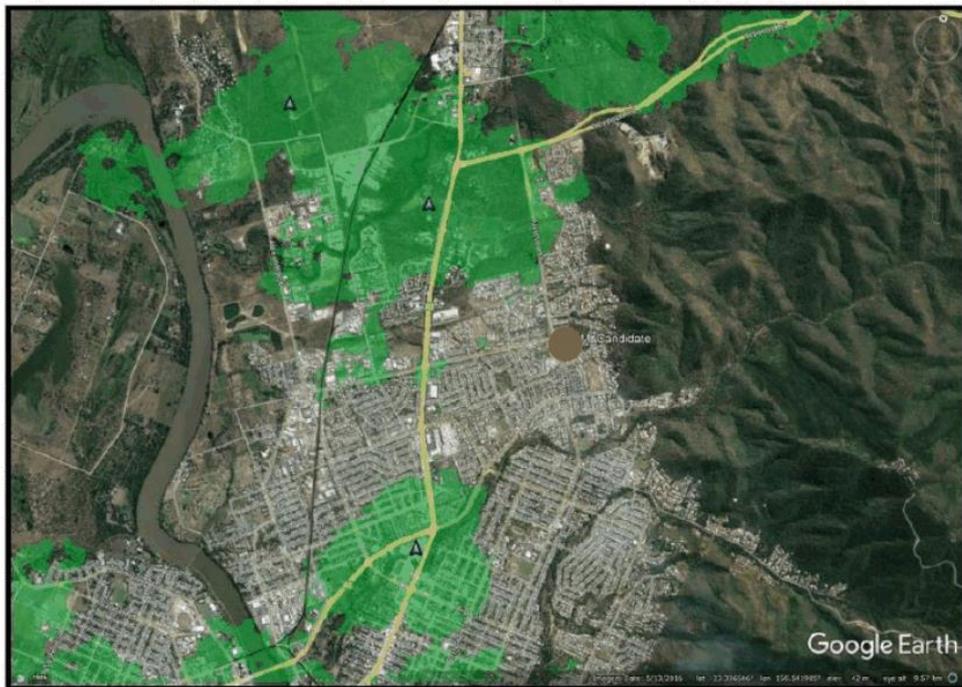


Figure 1 – Existing LTE1800 coverage

SERVICE AREA – Proposed Telecommunications Facility
652-664 Norman Road, Norman Gardens



Figure 2 shows the improvements arising from the proposed facility at 652-664 Norman Road, which will provide significantly improved coverage levels to many hundreds of properties and likely thousands of devices.

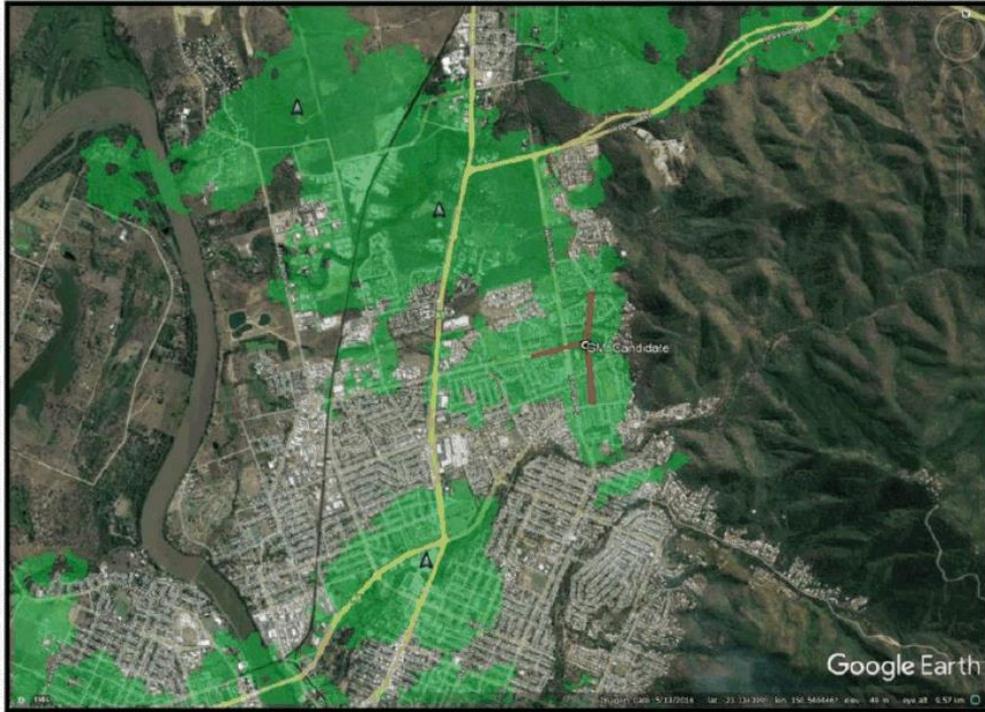


Figure 2 – Predicted LTE1800 coverage

SERVICE AREA – Proposed Telecommunications Facility
652-664 Norman Road, Norman Gardens



Approved under Development Permit D/38-2021 for an additional Axicom monopole facility to be installed on proposed site (but not yet constructed) 307 Farm Street, Norman Gardens. Once erected a facility at this location would provide complementary coverage to the facility proposed at 652-664 Norman Road but would not negate the need for it. Figure 3 shows the expected coverage outcome if both facilities were installed.

As such, the coverage maps supplied clearly show both the deficit and improvements in coverage before and after the proposed facility's installation.

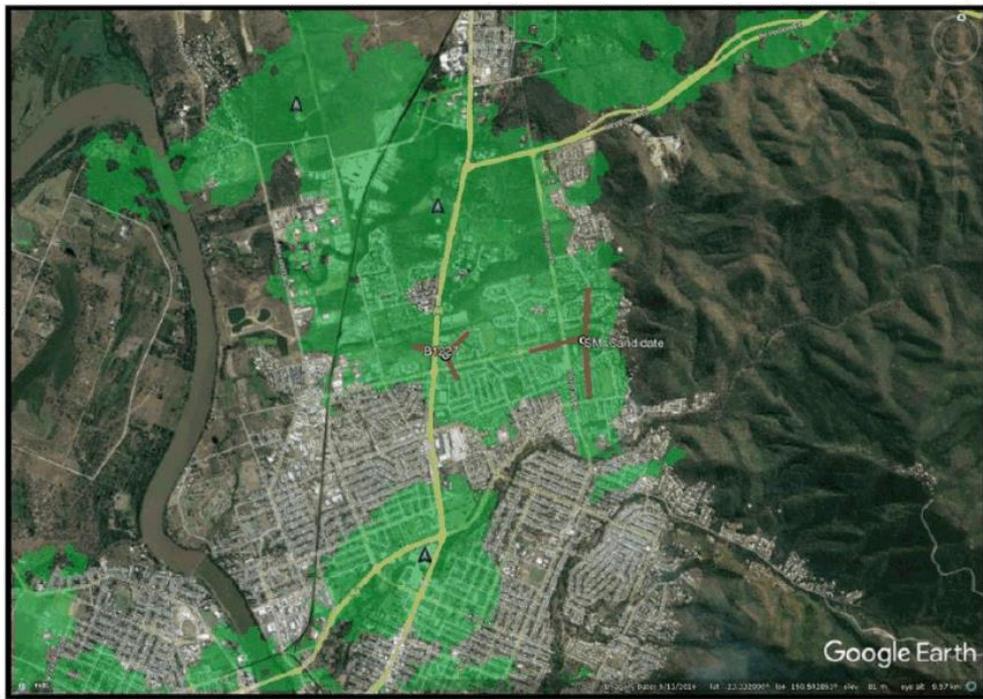


Figure 3 – Predicted LTE1800 coverage with Axicom site

**D/34-2022 - DEVELOPMENT PERMIT
FOR A MATERIAL CHANGE OF USE
FOR A TELECOMMUNICATIONS
FACILITY**

Photomontage

Meeting Date: 12 July 2022

Attachment No: 6

652-664 Norman Road, NORMAN GARDENS – D/34-2022

Photomontage Location Map



652-664 Norman Road, NORMAN GARDENS – D/34-2022

Photomontages – View 1 (no painting of pole)



652-664 Norman Road, NORMAN GARDENS – D/34-2022

Photomontages – View 2 (painting of pole in N52 mid-grey)



652-664 Norman Road, NORMAN GARDENS – D/34-2022

Photomontages – View 2



652-664 Norman Road, NORMAN GARDENS – D/34-2022

Photomontages – View 3



11.6 REQUEST FOR A MINOR CHANGE TO DEVELOPMENT PERMIT D-R/1183-2007 FOR MATERIAL CHANGE OF USE (6 UNIT ACCOMMODATION BUILDING AND COMMUNITY HEALTH SUPPORT CENTRE)

File No: D-R/1183-2007
Attachments: 1. [Locality Plan](#)
Authorising Officer: Amanda O'Mara - Acting Coordinator Development Assessment
Doug Scott - Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services
Author: Brendan Standen - Senior Planning Officer

SUMMARY**INTRODUCTION**

Development Application Number: D-R/1183-2007
Applicant: Cancer Council Queensland
Real Property Address: Lot 1 on SP228991
Common Property Address: 37-43 Upper Dawson Road, Allenstown
Area of Site: 2,544 square metres
Planning Scheme: Rockhampton City Plan 2005
Planning Scheme Zone: Allenstown Residential Consolidation Area
Existing Development: Community Care Centre and Multiple Dwelling
Approval Sought: Change Application (Minor)
Referral Agency(s): Nil

OFFICER'S RECOMMENDATION**RECOMMENDATION A**

THAT in relation to the Change Application (Minor) to Development Permit D-R/1183-2007 for Material Change of Use (6 Unit Accommodation Building and Community Health Support Centre), made by Cancer Council Australia, located at 37-43 Upper Dawson Road, Allenstown, described as Lot 1 on RP603092, Council resolves to issue an Amended Decision Notice with the following conditions:

Relevant Period and Approved Plans

- (1) a) In accordance with the provisions of the *Integrated Planning Act 1997* this Development Permit for a Material Change of Use (4 Additional Accommodation Building Units and Extensions to Community Health Support Centre) has a relevant period of four (4) years from the date the approval takes effect.
- b) This Development Permit shall be generally in accordance with the following approved plans:-
- **Plan No. SP-03 Revision 10.11.08 drawn by Tony Madden Architects & Interiors and dated September 2008.**
 - **Plan No. SK-01 – SK-02, SK-04-SK-06 and SK-08 and SK-10 drawn by Tony Madden Architects & Interiors and dated June 2007.**

Except as otherwise amended by conditions in this approval.

Hours of Operation

- (2) Unless otherwise approved in writing by Council, the owner of the land is to ensure that hours of operation for the Community Health Centre (Administration Centre and Education/Support Centre as per plan SK-06), shall be as follows:

7:30am – 10:00pm Monday to Friday;
7:30am – 10:00pm Saturday and Sunday; and
No operation on Public Holidays.

Hours of Construction and Environmental Mitigation Measures

- (3) Unless otherwise approved in writing by Council, the owner of the land shall ensure that building work on a building site is carried out in a way that does not:

- a) make or cause audible noise to be made from the building work on a Sunday or public holiday, at any time or on a Saturday or business day, before 6.30 a.m. or after 6.30 p.m.; or
- b) allow dust or other airborne particulates to leave the property unless all practical and reasonable measures have been taken; or
- c) allow any materials or waste products (solid or liquid) to leave the building site.

Dust from any earthworks associated with the construction of the proposed development shall be managed to a standard or degree sufficient to ensure no dust nuisance is generated beyond the boundaries of the site, unless all practical and reasonable measures have been taken to the satisfaction of the Chief Executive Officer or their representative.

Access and Car Parking

- (4) (a) *The owner of the land is to provide a minimum of ~~twenty-one (21)~~ **twenty (20)** off-street car parking spaces as shown on Plan No. SK-10 drawn by Tony Madden Architects & Interiors and dated June 2007. **Car parking space number one (1), as indicated on the plan, is to be omitted to facilitate an automated gate.** The car parking areas and driveways shall be constructed, sealed, landscaped, maintained and drained to the satisfaction of the Chief Executive Officer or their representative and in accordance with the Parking and Access Code.*
- (b) The owner shall ensure that the proposed parking areas are: -
- (i) Built with a gradient in accordance with the relevant provisions of Australian Standards AS/NZS2890.1:2004; and
 - (ii) Covered with a dust free surface and a pavement thickness that has a 20 year life cycle, certified as being so by a suitably qualified person such as a Registered Professional Engineer of Queensland civil engineer; and
 - (iii) To provide drainage of all stormwater to the kerb and channel or an alternative lawful point of discharge.

- (5) The owner of the land shall ensure that no car parking structures are constructed over Council's 225mm Trunk Sewer Main, in accordance with Council's Building Over Sewer Policy (BOSP) 2006 Rev. B. To compensate for the loss of covered parking spaces, the owner of the land is required to plant mature shade trees in lieu of proposed covered car parks. Please also refer to condition (43) of this Decision Notice.
- (6) The owner of the land is to ensure that all redundant vehicular crossing/s shall be removed and replaced with Council's standard kerb and channel in accordance with the Capricorn Municipal Development Guidelines (CMDG) drawing SD-R-041, prior to the commencement of use.
- (7) The owner of the land is to ensure, prior to the commencement of the use that the driveway and car-parking area is separated from the landscaped area by the construction of a minimum 150 mm high kerb or dwarf wall that are maintained to the satisfaction of the Chief Executive Officer or their representative.
- (8) The owner of the land is to ensure that staff and visitors vehicles are parked in the spaces provided on the subject premises and not on landscaping areas during the operation of the use. Car parks designated for visitor use shall be used by visitors only and not by staff.
- (9) The owner of the land is to ensure that residents vehicles are parked in the spaces provided on the subject premises and not on landscaping areas during the operation of the use.
- (10) The owner of the land is to ensure that Disabled car parking spaces are added to the development in accordance with Part D, Clause D3 of the Building Code of Australia, whereby 3 disabled spaces are required for the defined uses.
- (11) The owner of the land is to ensure that any frontage works damaged including but not limited to public pathway, kerb and channel and the like caused as a result of the development shall be repaired or replaced by the owner of the land, at no cost to Council, prior to the commencement of the use and to the satisfaction of the Chief Executive Officer or their representative.

Survey Plan Lodgement (for drainage easement):

- (12) Provision of necessary documentation to vest the proposed 2.5m wide drainage easements over Lot 25 on RP600695 in the name of Council.
- (13) Lodgement of a final plan of survey in accordance with the following subsections and conforming to this approval and the plan submitted with the application. **The appropriate fees, including plan sealing fees and inspection fees, in accordance with Council's Register of Regulatory Fees, shall accompany the final plan of survey.**
 - a) Where these conditions do not require the applicant to undertake the construction of works (including civil, infrastructure, building and/or other works), within two (2) years after the date of Council's approval, or
 - b) Where these conditions do require the applicant to undertake the construction of works (including civil, infrastructure, building and/or other works and also lodgement and Council approval of appropriate applications), within four (4) years following the date of Council's approval of this;

Where the final survey plan is not submitted to Council within the time prescribed above then the approval shall lapse;

- (14) Payment of any rates or charges or any expenses being a charge over that land under any Act that will be outstanding at the time of submission of the plan for signing and sealing;
- (15) Survey Plan not to be signed or sealed until all fees are paid, all conditions of approval have been complied with, and all works in association with the subdivision have been completed to the satisfaction of the Chief Executive Officer or his appointed representative.
- (16) All engineering drawings for operational works shall be signed and certified by a Registered Professional Engineer of Queensland as being in accordance with all relevant Australian Standards, statutory requirements and sound engineering principles. A suitably qualified, Registered Professional Engineer of Queensland shall supervise the works on the applicant's behalf. A certificate of construction compliance shall be submitted by a Registered Professional Engineer of Queensland verifying that all works have been carried out in accordance with Council approved drawings, approval conditions and specification;
- (17) The owner shall ensure that any alterations necessitated or caused by the development to public utility (water, sewerage, etc) mains, services or installations are carried out at no cost to Council;
- (18) All approvals, works and the cost thereof associated with the relocation of existing utilities and services as part of this development, if any, are the responsibility of the developer.

Amenity

- (19) The owner of land shall submit to and have approved by Council, prior to the issuing of Building approval, a colour scheme showing at least three (3) variations in colours. The colour scheme shall not show highly reflective, bright or obtrusive colours.
- (20) The colour scheme shall be completed by the owner of the land, to the satisfaction of the Chief Executive Officer or their representative in accordance with the approved plans, prior to the commencement of the use and maintained to the satisfaction of the Chief Executive Officer or their representative.
- (21) The owner of the land shall ensure that all new external air conditioning units, ventilation and ducting systems are visually screened from all roads and adjoining properties to the satisfaction of the Chief Executive Officer or their representative.

Fencing

- (22) The owner shall, prior to the commencement of the use, install a minimum 1.5 - 1.8 metre high screen fence with a maximum transparency of 30% along the northern and southern boundaries. Where car parks directly adjoin neighbouring residents, the fence shall have no transparency. Fencing that already exists to this height and screening presently exists, no new fencing is required. Council will allow the fencing to be graduated in height down to 1.2 metres towards Upper Dawson Road from the approved height. Fencing variety shall not include that of the Colour Bond variety. All fencing shall be maintained to the satisfaction of the Chief Executive Officer or their representative.

-
- (23) Fencing along the Eastern boundary shall have no openings, and be of the double lapped and capped variety, to a height of 1.8 metres. The owner of the land is to ensure that this is strictly followed, so as to minimise light and noise impacts on adjoining residential lots.
- (24) Any fence required to be constructed in other conditions in this approval, unless stated otherwise in those conditions of approval, is to be constructed of:
- a) hardwood; or
 - b) treated pine that has a minimum of two (2) coats of paint applied to all palings, rails and posts in the fence and is of a type of paint that ensures that any tannins in the timber will not cause the paintwork to stain or be marked, and have at least two (2) rails used in the construction of any fence that has a maximum height of 1.2 metres with at least three (3) rails used in any fence that has a height greater than 1.2 metres in height.

Landscaping

- (25) Prior to the commencement of the new uses/facilities, the owner of the land is to complete all landscaping to the satisfaction of the Chief Executive Officer or their representative. The developer is to ensure the plans and works are amended, prior to the approval of building plans, to include shade trees in lieu of covered parking spaces, in addition to Plan No. SK-05. All landscaping shall be maintained to the satisfaction of the Chief Executive Officer or their representative.

Lighting

- (26) The owner of the land is to ensure that any outdoor lighting is installed and maintained in accordance with Australian Standard AS4282 "Control of the obtrusive effects of Outdoor Lighting" and the Noise and Light Nuisance Code under the Rockhampton City Plan.
- (27) The owner of the land is to ensure that all lighting is positioned/shielded so as not to cause a light spillage nuisance off-site, during the operation of the use. Light spillage from sources such as traffic movements to and from the site, security and flood lighting must be managed in such a way not to cause a nuisance off site.

Signage

- (28) The owner of the land is to ensure that no advertising signage shall be erected, other than those exempt under Council's Signage Code under the Rockhampton City Plan, without the prior consent of Council.

Storage

- (29) The owner of the land is to ensure that all works carried out on the site and all storage of materials shall be contained wholly within the buildings and not visible from any street frontage during the operation of the development.

Stormwater

- (30) Provision of a drainage strategy for the subject land prepared by a Registered Professional Engineer of Queensland. This strategy/report must:

Demonstrate how drainage is to be provided to either of the legal points of discharge being the existing underground stormwater drainage in Upper Dawson Road or the kerb and channel in Margaret St (via the proposed drainage easement);

Clearly detail how drainage is to be discharged to kerb and channel in Margaret Street. Multiple pipes to kerb and channel are not preferred;

Consider minor (Q₁₀) drainage as well as the major (Q₁₀₀) drainage;

Be carried out in accordance with the requirements of the Queensland Urban Drainage Manual (QUDM); and

Be approved by Council in writing before and works commence on site.

Earthworks

- (31) All structural filling shall be in accordance with AS 3798-1996 (Guidelines on earthworks for commercial and residential developments). Engineering drawings/specification shall clearly indicate the location and depth of proposed filling. A testing strategy shall be established before commencement of work and submitted for Council approval. Testing requirements shall be generally in accordance with Section 8 of AS 3798 - 1996;
- (32) Dust from any earthworks associated with the construction of the proposed use shall be managed to a standard or degree sufficient to ensure that no dust goes beyond the boundaries of the site;

Open Space Contribution

- (33) Within fourteen (14) days of Building Approval on the site, the owner of the land is to pay a monetary contribution of \$4,700 based on the contribution requirement for open space under Planning Policy No. 5 of the Rockhampton City Plan (based on \$1,175.00 per unit, for the additional 4 units).

Infrastructure Contributions (Fitzroy River Water)

- (34) A payment of infrastructure contributions in accordance with Planning Policy Number 11 (Water Supply and Sewerage Development Infrastructure Contribution) and Council's Guidelines for Infrastructure Contribution applies. The amounts shown are applicable for the current financial year and are reviewed each financial year.

For the subject development, a contribution towards the following water and wastewater infrastructure components has been assessed.

Description	Rate per unit (\$)	Amount (\$)
Glenmore Water Treatment Plant Upgrade	880.00	880.00
Sewerage Treatment Plant Upgrade	1,035.00	1,035.00
South Rockhampton Low Level Water Reticulation Area	740.00	740.00
Total	2,655.00	2,655.00

Accommodation Building

Proposed additional accommodation units: 4

$$\text{Required Contributions} = C \times N \times W \text{ (Equation 2)}$$

Where C = Contribution Rate as above.
 N = Number of additional infrastructure units
 W = Weighting Factor

$$\begin{aligned} \text{Required Contributions} &= \$2,655.00 \times 4 \times 0.3 \\ &= \$3,186.00 \end{aligned}$$

Community Health Support Centre

Proposed additional pedestals: 5

$$\text{Required Contributions} = C \times N \times W \text{ (Equation 2)}$$

Where C = Contribution Rate as above.
 N = Number of additional infrastructure pedestals
 W = Weighting Factor

$$\begin{aligned} \text{Required Contributions} &= \$2,655.00 \times 5 \times 1 \\ &= \$13,275.00 \\ \text{Total Required Contributions} &= 3,186.00 + 13,275.00 \\ &= \$16,461.00 \end{aligned}$$

The above assessment of **\$16,461.00** has been based on 4 additional accommodation units and 5 additional pedestals for the Community Health Support Centre for the subject development.

Health Services

- (35) The development shall be designed to a waste management standard for normal 'wheelie bins'.
- (36) Noise from the activity shall not cause an environmental nuisance.
- (37) An occupier/owner of premises at or for which there is air conditioning equipment must not use or allow the use of the equipment.
- a) from 7.00 a.m. to 10.00 p.m. on any day if it makes noise or causes noise to be made of more than 50dB(A); or
- b) before 7.00 a.m. or after 10.00 p.m. on any day if it makes noise or causes noise to be made of more than the higher of the following:
- i) 40 dB(A);
- ii) 5 dB(A) above the background noise level.

Fitzroy River Water (FRW)

- (38) Any construction works proposed in the vicinity of Council's existing water supply and sewerage infrastructure shall not adversely affect the integrity of the infrastructure. Any restoration works required on the existing water supply and sewerage infrastructure, caused by the construction of the proposed development, shall be borne by the applicant.

- (39) Any proposed works on Council owned water and sewerage infrastructure, shall be carried out by FRW or an FRW approved contractor, at the developers expense.
- (40) The existing water and sewer connection points shall be retained to service the proposed development.
- (41) The existing sewer connection points (jump-ups) shall be raised or lowered to the Finish Surface Level (FSL). Should the jump-ups be located in trafficable areas they shall also be provided with brass covers.
- (42) In accordance with Council's Building Over Sewer Policy (BOSP) 2006 (B) no approval will be granted to build over or adjacent to any existing sewer trunk main, access chamber or maintenance hole. A minimum horizontal clearance of 2m or depth to invert level of the sewer (whichever is greater) shall be maintained between the edge of the existing sewerage infrastructure and the outermost projection of any structure.

The proposed covered car parking structure shall be relocated to comply with the requirements of the BOSP.

- (43) A minimum horizontal clearance of 3m shall be maintained between the proposed shade trees and the existing sewerage infrastructure.

Amalgamation of Allotments

- (44) The owner of the land is to apply to the Department of Natural Resources and Water (NRW) to amalgamate L2 RP603092, L1 RP603092, L25 RP600695 into one title, within twelve (12) months of the date of this approval. The amalgamation of these allotments shall be completed within twelve months of the date of this approval.

Advisory Comments (Please note that these are not conditions)

- (1) That the applicant be advised that nothing in this Decision Notice alleviates the need to observe all relevant legislation, Council's Planning Schemes and Local Laws.
- (2) FRW can provide cost estimates for any water and sewerage works if requested.
- (3) FRW requires that the proposed covered car parking structure be relocated to the opposite side of the driveway.
- (4) As per condition (43), FRW will not provide any additional or upgrade the sizes of any existing connection points unless requested by the applicant.
- (5) Any retaining wall or similar structure greater than 1.0m in height will require design and certification by a suitably qualified structural engineer (RPEQ or NPER).

BACKGROUND

The Applicant, Cancer Council Australia, has submitted a Change Application (minor) relating to development approval D-R/1183-2007, being a Development Permit for Material Change of Use (6 Unit Accommodation Building and Community Health Support Centre). The development has been fully constructed.

The minor change relates to the removal of one (1) on-site car parking space in order to facilitate an electric sliding gate, which is recessed back from the front property boundary. The electric gate will open and close with every vehicle movement and is recessed to ensure vehicles are not idle on the carriageway (Upper Dawson Road) while waiting for the gate to open.

No changes are proposed to the built form on the site; however, several of the approved plans and documents included in the original development approval have been removed as they are no longer relevant or have otherwise been appropriately captured by the remaining approved plans and conditions. The focus of this report relates to the removal of a car parking space.

PLANNING ASSESSMENT

The Change Application was made under section 78 of the *Planning Act 2016* (the Planning Act). The Applicant has sought a minor change to the development approval. The following matters require consideration in the planning assessment of the minor change application:

- (1) The change application meets the requirements of section 79 of the Planning Act;
- (2) The change application meets the definition of 'minor change' in Schedule 2 of the Planning Act; and
- (3) The change application is assessed in accordance with section 81 of the Planning Act.

In respect to the first two matters, the change application satisfies the requirements of section 79 of the Planning Act and the change is considered to constitute a 'minor change' as outlined in **Table 1** and **Table 2** below.

TABLE 1 – MINOR CHANGE CRITERIA

MINOR CHANGE CRITERIA		RESPONSE
(i) <i>Would not result in substantially different development; and</i>		Complies – Refer to Table 2 .
(ii) <i>If a development application for the development, including the change, were made when the change application is made would not cause-</i>	(A) <i>The inclusion of prohibited development in the application; or</i>	Complies – The proposed change does not result in prohibited development identified under the <i>Planning Regulation 2017</i> (the Planning Regulation).
	(B) <i>Referral to a referral agency, other than to the chief executive, if there were no referral agencies for the development application; or</i>	Complies – There were no referral agencies for the original development application.
	(C) <i>Referral to an extra referral agency, other than to the chief executive;</i>	Complies – The proposed change would not result in referral to an extra referral agency if a development application for the development, including the change, were made when the change application was made.
	(D) <i>A referral agency, in assessing the application under section 55(2), to assess the application against, or have regard to, a matter, other than a matter</i>	Not Applicable – No referral agency for the application.

	<i>the referral agency must have assessed the application against, or had regard to, when the application was made; or</i>	
	<i>(E) Public notification if public notification was not required for the development application.</i>	Complies – The development application required Impact Assessment and was subject to public notification.

Schedule 1 of the Development Assessment Rules (the DA Rules) provides guidance for what may constitute “substantially different development”. An assessment of the proposed change against Schedule 1 of the DA Rules is included in **Table 2**.

TABLE 2 – SUBSTANTIALLY DIFFERENT DEVELOPMENT CRITERIA

SUBSTANTIALLY DIFFERENT DEVELOPMENT CRITERIA	RESPONSE
<i>(a) Involves a new use; or</i>	Complies – Proposed change does not involve a new use.
<i>(b) Results in the application applying to a new parcel of land; or</i>	Complies – Proposed change relates to the same parcel of land.
<i>(c) Dramatically changes the built form in terms of scale, bulk and appearance; or</i>	Complies – Proposed change does not relate to the approved built form, only the removal of a car parking space.
<i>(d) Changes the ability of the proposed development to operate as intended; or</i>	Complies – Approved development can continue to operate as intended.
<i>(e) Removes a component that is integral to the operation of the development; or</i>	Complies – Proposed change does not remove an integral component of the development. Sufficient on-site car parking space is still provided, as detailed in this report.
<i>(f) Significantly impacts on traffic flow and the transport network, such as increasing traffic to the site; or</i>	Complies – Proposed change will not result in an increase in the intensity or scale of the approved development.
<i>(g) Introduces new impacts or increases the severity of known impacts; or</i>	Complies – Proposed change will not introduce new impacts or increase severity of known impacts.
<i>(h) Removes an incentive or offset component that would have balanced a negative impact of the development; or</i>	Complies – No incentive or offset is being removed.
<i>(i) Impacts on infrastructure provisions.</i>	Complies – The proposed change is within the capacity of the existing trunk infrastructure network, as determined by Council’s development assessment engineers.

In respect to the third matter, the change application has been assessed in accordance with section 81 of the Planning Act. Notably, it has been assessed against the relevant provisions of the *Rockhampton City Planning Scheme 2005* by Council planning, engineering, environmental health, and other technical officers. Specifically, A6.1 of the Parking and Access Code, which prescribes the following car parking rates:

TABLE 3 – 2005 PLANNING SCHEME CAR PARKING RATES

USE	CAR PARKING RATE
Accommodation Building	1 covered space per accommodation unit and 0.25 spaces per accommodation unit for visitor parking
Community Facilities	As determined by Council

On the basis of there being six (6) accommodation units a minimum of eight (8) on-site car parking spaces are required for the Accommodation Building use. These are provided.

As there is no prescribed car parking rate for the Community Facilities, the car parking rate for 'Community Care Centre', being a comparable use under the *Rockhampton Region Planning Scheme 2015 (v2.2)*, was selected as a guide. The prescribed car parking rate is one (1) space per 20m² or part thereof of Gross Floor Area (GFA). On the basis of the Community Facilities use not exceeding a GFA of 250m², a minimum of 13 on-site car parking spaces is required, where 12 are available. A site inspection on two separate days indicated vacant spaces available and therefore the shortfall of one (1) space is considered acceptable.

The assessment has been in accordance with the assessment process provisions of the Development Assessment Rules, based on consideration of the relevant State Planning Policy; State Government guidelines; the Council's Town Planning Scheme, Planning Policies and other general policies and procedures, as well as other documents as considered relevant.

TOWN PLANNING COMMENTS

Table 4 includes the conditions that are to be amended. All conditions to be amended have been requested to or agreed to by the applicant:

TABLE 4 – AMENDED CONDITIONS

PROPOSED CHANGE	RECOMMENDATION
<p>(1) ...</p> <p>b) This Development Permit shall be in accordance with the following approved plans:-</p> <ul style="list-style-type: none"> • Plan No. SP-03 Revision 10.11.08 drawn by Tony Madden Architects & Interiors and dated September 2008 • Plan No. SP-01 drawn by Tony Madden Architects & Interiors and dated June 2007 <p>This Development Permit Shall be generally in accordance with the following approved plans:-</p> <ul style="list-style-type: none"> • Plan No. SK-01 – SK-10 drawn by Tony Madden Architects & Interiors and dated June 2007. <p>Except as otherwise amended by conditions in this approval.</p> <p>c) This Development Permit shall be generally in accordance with the following approved reports:-</p> <ul style="list-style-type: none"> • Report entitled Planning Report – The Queensland Cancer Fund prepared by Tony Madden Architects & Interiors and dated June 2007. • Report entitled Response to Information 	<p>That Council support the proposed change as it ensures the approved plans and documents going forward are relevant.</p>

<p>Request — The Cancer Council Queensland prepared by Tony Madden Architects & Interiors and dated September 2007.</p> <p>Except as otherwise amended by conditions in this approval.</p> <p>b) This Development Permit shall be generally in accordance with the following approved plans: -</p> <ul style="list-style-type: none"> • Plan No. SP-03 Revision 10.11.08 Drawn by Tony Madden Architects & Interiors and dated September 2008 • Plan No. SK-01, SK-02, SK-04 - SK-06 and SK-08 and SK-10 drawn by Tony Madden Architects & Interiors and dated June 2007. <p>Except as otherwise amended by conditions in this approval.</p>	
<p>(4)(a) The owner of the land is to provide a minimum of twenty-one (21) twenty (20) off-street car parking spaces as shown on Plan No. SK-10 drawn by Tony Madden Architects & Interiors and dated June 2007. Car parking space number one (1), as indicated on the plan, is to be omitted to facilitate an automated gate. The car parking areas and driveways shall be constructed, sealed, landscaped, maintained and drained to the satisfaction of the Chief Executive Officer or their representative and in accordance with the Parking and Access Code.</p>	<p>That Council support the proposed change for the reasons outlined in the 'Planning Assessment' of this report.</p>

INFRASTRUCTURE CHARGES

The Applicant is not proposing any increase in gross floor area or impervious area and therefore no infrastructure charges apply in accordance with *Charges Resolution No. 1 of 2022*.

CONCLUSION

THAT the proposed Minor Change to Development Permit D-R/1183-2007 for Material Change of Use (6 Unit Accommodation Building and Community Health Support Centre) complies with the provisions included in the applicable Planning Scheme Codes. Therefore, the applicant's change representations are considered reasonable and recommended for approval.

**REQUEST FOR A MINOR CHANGE TO
DEVELOPMENT PERMIT D-R/1183-2007
FOR MATERIAL CHANGE OF USE
(6 UNIT ACCOMMODATION BUILDING
AND COMMUNITY HEALTH
SUPPORT CENTRE)**

Locality Plan

Meeting Date: 12 July 2022

Attachment No: 1

D-R/1183-2007 - Locality Plan



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11.7 DERBY STREET/DENISON STREET INTERSECTION PROPOSED BLACK SPOT PROGRAM FUNDING APPLICATION 2023/24

File No:	5252
Attachments:	<ol style="list-style-type: none">Option 1 – DDK-SK-Derby Street/ Denison Street & Kent Street (Recommended Option)↓Option 2 - DOP - SK - 01 - Traffic Signals at Derby Street/ Denison Street↓Option 3 - DOP - SK - 02 - Roundabout at Derby Street/ Denison Street↓
Authorising Officer:	Martin Crow - Manager Infrastructure Planning Peter Kofod - General Manager Regional Services
Author:	David Hood - Acting Coordinator Infrastructure Planning

SUMMARY

The following report highlights the proposed Black Spot Project for the intersection of Derby Street and Denison Street to be nominated for next round of funding (2023/24).

OFFICER'S RECOMMENDATION

THAT Council endorse the submission of a Blackspot project nomination for the works shown on Concept Drawing Numbers DDK-SK-01 to DDK-SK-03 dated 1 July 2022.

COMMENTARY

Council officers have been preparing applications for the 2023/24 round of Black Spot Funding. The program is fully funded by the Federal Government, and administered through the State, to address areas with a proven crash history through proposing safety treatments with a known benefit.

As part of the application process, a benefit cost analysis is performed on each proposed site. This is based upon the benefits of the proposed treatment measured against the crash history and is expressed as a Benefit Cost Ratio (BCR). To be eligible for Black Spot funding, the proposed treatment must score a BCR of 2.0 or greater. This often limits the scope of works for Black Spot intersections. In addition to the BCR requirement, the Black Spot Program provides maximum funding of \$2.0 million per project, with any additional costs above this limit to be contributed by Council.

In the previous rounds application (22/23) Council successfully applied for funding for Stanley Street and East Street intersection. In the 2021/22 round, Council successfully applied for funding to undertake safety improvements on the Upper Dawson Road / Caroline Street intersection and Waterloo Street intersections with Stewart and Robinson Streets.

On 28 June 2022, Council resolved to endorse the submission of the following locations and treatments:

- Upper Dawson Road / Derby Street and Upper Dawson Road / Canning Street intersections. Proposing to remove and formalise intersection movements. Estimated cost \$901,500. This is a resubmission from last year.
- Stanley Street / Bolsover Street intersection. Proposing to install a single lane roundabout. Estimated cost \$1,095,000. This is a resubmission from last year.
- Denham Street between Murray Street and Canning Street. Proposing to undertake intersection improvements and line marking along the route. Estimated cost \$1,080,000.

- Razorback Road “Jump Up” Northern curve and alignment to Poison Creek Road. Proposing to improve horizontal alignment through road widening and improve superelevation on select curves. Estimated cost \$1,894,000.

This report now seeks Council’s endorsement to make a submission for one more project in the 2023/24 Blackspot funding round. This additional project is located at the intersections of Derby Street / Denison Street and Derby Street / Kent Street and is a combined treatment across the two intersections and the adjoining streets.

The concept designs for the proposed treatments are attached to the report as **Attachment 1**, being Concept Drawings DDK-SK-01 to DDK-SK-03 dated 1 July 2022.

The Derby Street / Denison Street intersection recorded 1 ‘fatal’ and 14 ‘injury’ crashes between March 2017 and February 2022. These crashes predominantly involved vehicles travelling east on Derby Street (from Gladstone Road toward the Fitzroy River) and then colliding with vehicles travelling south on Denison Street. During the same five-year period, the Derby Street / Kent Street intersection recorded two ‘injury’ type crashes.

In developing solutions to address the crash history at the intersection, Council officers conducted site visits and intersection counts to quantify traffic movements and identify potential issues at the site. A site visit was also conducted with representatives from TMR and other local government representatives to identify problem areas and give feedback on proposed solutions.

Three options were considered as possible remedies to reduce the number and severity of crashes at the site. Concept drawings and cost estimates were developed for each option. A summary of each option is detailed below.

Option 1 (Recommended):

This option would provide further enhancement of the existing stop-controlled layout at Derby Street/ Denison Street supplemented by reconfiguring the intersection of Derby Street/ Kent Street from a priority-controlled intersection to a roundabout.

Key features, benefits and risks associated with this Option are:

- Retention of stop-controlled intersection at Derby Street / Denison Street
- Installation of Raised Safety Platforms (RSPs) on all legs to reduce approach speeds
- Installation of a single-lane roundabout at Derby Street / Kent Street to reduce approach speeds on the western Derby Street leg of the Derby / Denison Street intersection
- Parking restrictions to improve sight distance
- Improved lane delineation and line marking
- Enhanced signage including the installation of Vehicle Activated Signage (VAS) on Derby Street
- Low risk in terms of potential for the project experiencing cost and time over-run
- This concept has an estimated cost of \$1,947,500 and a benefit/cost ratio of 6.7.
- There is recorded evidence and anecdotal reports of high vehicle speeds on Derby Street travelling from Gladstone Road toward Denison Street.

The rationale for including a roundabout at Derby/Kent as part of this Option is that it would require motorists to slow to a roundabout negotiation speed before continuing to travel along the next block. It also addresses the two recorded ‘injury’ type crashes at the Derby Street / Kent Street intersection.

Option 2 (Traffic Signals at Derby/Denison):

Key features, benefits and risks associated with this Option are shown conceptually on Attachment 2 (Concept Drawing DOP-SK-01 dated 1 July 2022):

- Installation of traffic signals at Derby Street / Denison Street (note that this option requires the proposed road signals and existing rail signals to be interfaced such that they can 'communicate' with each other). Whilst this has been done many times elsewhere, most locations where it has been delivered are where all proposed road signal faces cannot be seen by train drivers and the 'road' is wholly contained on one side of the rail line (or corridor) or where the road crosses the rail line near to perpendicularly.
- All movements would be fully controlled by signals without any vehicle-to-vehicle conflict (in both the 'train' and 'no train' operational phases of the intersection)
- Installation of Raised Safety Platforms (RSPs) on all legs to reduce approach road speeds
- Only preliminary discussions have been held with Queensland Rail at the time of preparing this report.
- This concept has an estimated cost of \$1,164,000, with a nominal allowance of \$100,000 for QR signal works. The cost of QR signal interfacing could be significantly higher than the nominal \$100,000 included in the estimate, and in some cases the cost of such works has involved upgrading significant parts of rail signal systems at a very high cost. This very high cost of interfacing has arisen when the QR signaling system is incompatible with the new road signal systems currently available. (Note: the cost of required rail signaling equipment is unknown, however total project cost could be over \$2,000,000). The Option could have a benefit/cost ratio of between 9.3 (for no extra signal interfacing costs) to lower than 5 for a very high cost QR signaling system upgrade.
- This presents a high risk of cost over-run and potentially significant time delays for a project based on this Option. Experience has shown that seeking funds for an option with these sorts of risks is problematic.

Option 3 (Roundabout at Derby/Denison):

Key features, benefits and risks associated with this Option are shown conceptually on Attachment 3 (Concept Drawing DOP-SK-02 dated 1 July 2022):

- Installation of a roundabout at Derby Street / Denison Street
- Rail line cutting through central island
- Requires relocation of high and low voltage overhead powerlines and the pole on the southern corner of the intersection to accommodate adequate roundabout size.
- Unknown risk associated with potential requirement for active level crossing control to be installed on roundabout. This would add cost to the project if it was imposed as a Queensland Rail requirement.
- Estimated Cost \$1,717,500. BCR 6.7.

The options were considered from various perspectives, including perceived safety benefits, impacts on network performance, external services, stakeholder impacts, constructability, and cost. Considering these factors, the preferred option for a Black Spot Submission was Option 1, being the retention of the stop-controlled intersection at Derby Street / Denison Street, construction of new roundabout at Derby Street / Kent Street, and associated works to improve intersection safety (refer **Attachment 1**).

Option 1 was selected as it is expected to reduce both the frequency and severity of crashes, by improving signage and delineation at the intersection and with the installation of RSPs on all legs to lower speeds on both Derby Street and Denison Street. An additional benefit of Option 1 is that it largely retains the existing kerb lines/drainage structures at the Derby Street / Denison Street intersection, minimising overall construction footprint and cost and is a low risk in delivery terms.

The installation of the roundabout at Derby Street / Kent Street, as an important part of Option 1, would reduce the likelihood and severity of crashes at this intersection, but it would also slow motorists travelling along Derby Street coming from Gladstone Road. The effect of the slowing on overall travel time along Derby Street would be that it would be increased marginally. This, in combination with the RSPs and vehicle-activated signs on Derby Street, would minimise the occurrence of motorists driving straight through the intersection without slowing, as has been observed and recorded previously at the intersection. Sight distance at the intersection is proposed to be improved through the removal of on-street parking adjacent to the intersection, as well as removing the dedicated right-turn lane. Additional chevron/hatching pavement markings will also be installed within the rail exclusion zone on Denison Street to improve the delineation between the travel lanes and rail corridor. Overall, while it is noted that the retention of the stop-controlled intersection still retains the same number of conflict points when crossing the intersection, several countermeasures are being introduced to minimise the potential for crashes at the intersection.

Option 2 is considered to have a better overall improvement on intersection safety compared to Option 1, however, it presents significant challenges which would need to be overcome with regards to the rail line and external services. The \$1,164,000 cost estimate represents a best-case scenario assuming \$100,000 for rail line signal equipment, however, anecdotally this equipment could add up to an additional \$1.5m to the total cost. Additionally, the installation of signals would require boring under the rail line to run communications cables. Furthermore, there would be potential interactions between signal posts/overhead powerlines and post footings/underground services that would have to be mitigated.

Notwithstanding these issues, it should be noted that a signalised intersection does not eliminate the potential for crashes, as there is still a potential for drivers to 'see through' the intersection and run red lights. This has the potential for drivers to be passing through the intersection at relatively high speed, thereby potentially increasing the severity of crashes at the intersection.

Queensland Rail (QR) has been approached for in-principal support, however, the technical considerations, as broadly outlined in this report, need further collaboration with Queensland Rail to be able to progress a project that is reliant on external funding. Notwithstanding a requirement for QR support for the project, there are several unknowns associated with this option that present a potential unacceptable project outcome in terms of deliverability.

Option 3 would have a better impact on intersection safety compared to Options 1 and 2, however like Option 2 would present several challenges that could jeopardise delivery of the project. The primary concern with this option is the need for support from QR, and how the proposal would impact rail level crossing safety. While similar treatments have been applied on tram lines in Melbourne, they are not a widely-accepted treatment in Queensland – particularly in relation to heavy rail lines. This option would also require modification of high voltage (HV) overhead powerlines; however, it is considered that that this could be accommodated within the maximum funding of the Black Spot Program. Overall, due to the unacceptable potential risk posed by required support from QR, along with the unconventional design, led to this option not being recommended.

BACKGROUND

The Federal Black Spot Program is a federal funding grant, administered by the State, to improve safety at known Black Spot locations. A Black Spot intersection is defined as an intersection that has had more than three casualty crashes in the past five years.

The Black Spot program aims to fully fund the works submitted in the application and the works must be completed within the nominated financial year. Black Spot treatments can also be submitted proactively through the completion of a road safety audit.

The Derby Street / Denison Street intersection was previously allocated funding for safety improvements under the Black Spot Program in the 2016/17 round, in conjunction with the William Street / Denison Street and Denham Street / Denison Street intersections. Project construction was completed in 2017, with kerb buildouts constructed at the intersections. Since the delivery of these works, injury crashes at the Derby Street / Denison Street intersection have increased, while crashes have remained consistent at Denham Street / Denison Street and have reduced at William Street / Denham Street.

The intersection of Derby Street / Denison Street has been subject to significant public and media attention in the past due to the frequency and severity of crashes at the intersection. The RACQ released data in 2022 ranking the intersection fourth worst in the state based on crash data between June 2018 and May 2021. A public petition was launched on change.org in February 2022 calling for action to be taken to address crashes at the site. Seventy-two people signed the petition.

BUDGET IMPLICATIONS

Projects nominated under the Federal Blackspot Fund will receive up to \$2.0M in funding. Although Council can elect to contribute to the project, a contribution to Blackspot proposals is not mandatory.

RISK ASSESSMENT

The Federal Government Blackspot Funding program assists Council and State Government Departments to reduce the number of casualty and fatality crashes within the Rockhampton Regional Council area. The systematic treatment of Blackspot identified locations helps to reduce the overall crash risks within our region.

CORPORATE/OPERATIONAL PLAN

This project aligns with the corporate plan outcome 1.1: Safe, accessible, reliable and sustainable infrastructure and facilities.

CONCLUSION

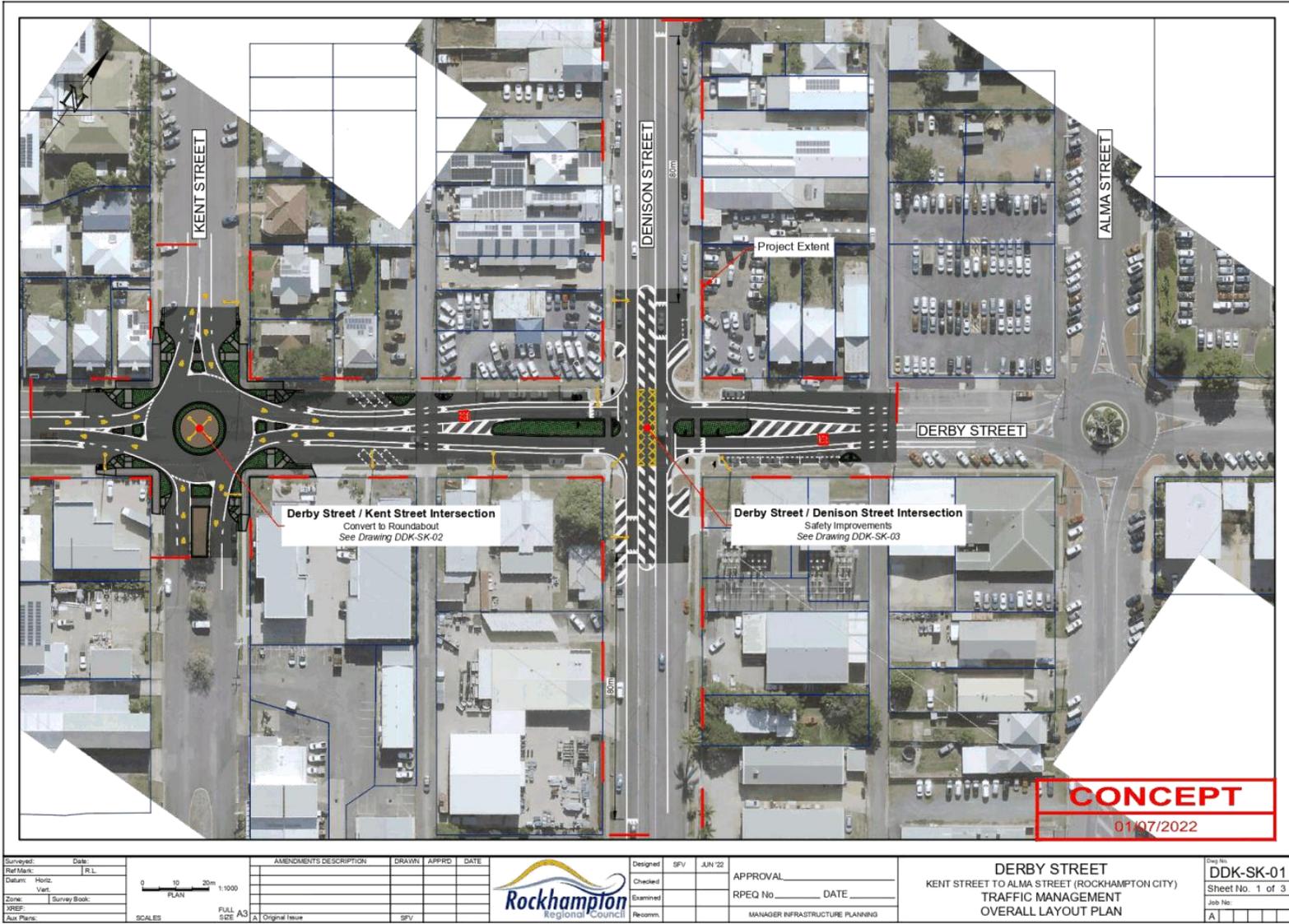
Council officers have proposed an additional project location proposed to be submitted under the Blackspot Program round for 2023/24. This report recommends a preferred option for submission. This report seeks Council's endorsement of the preferred option for submission.

**DERBY STREET/DENISON STREET
INTERSECTION PROPOSED
BLACK SPOT PROGRAM FUNDING
APPLICATION 2023/24**

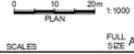
**Option 1 – DDK-SK-Derby Street/
Denison Street & Kent Street
(Recommended Option)**

Meeting Date: 12 July 2022

Attachment No: 1



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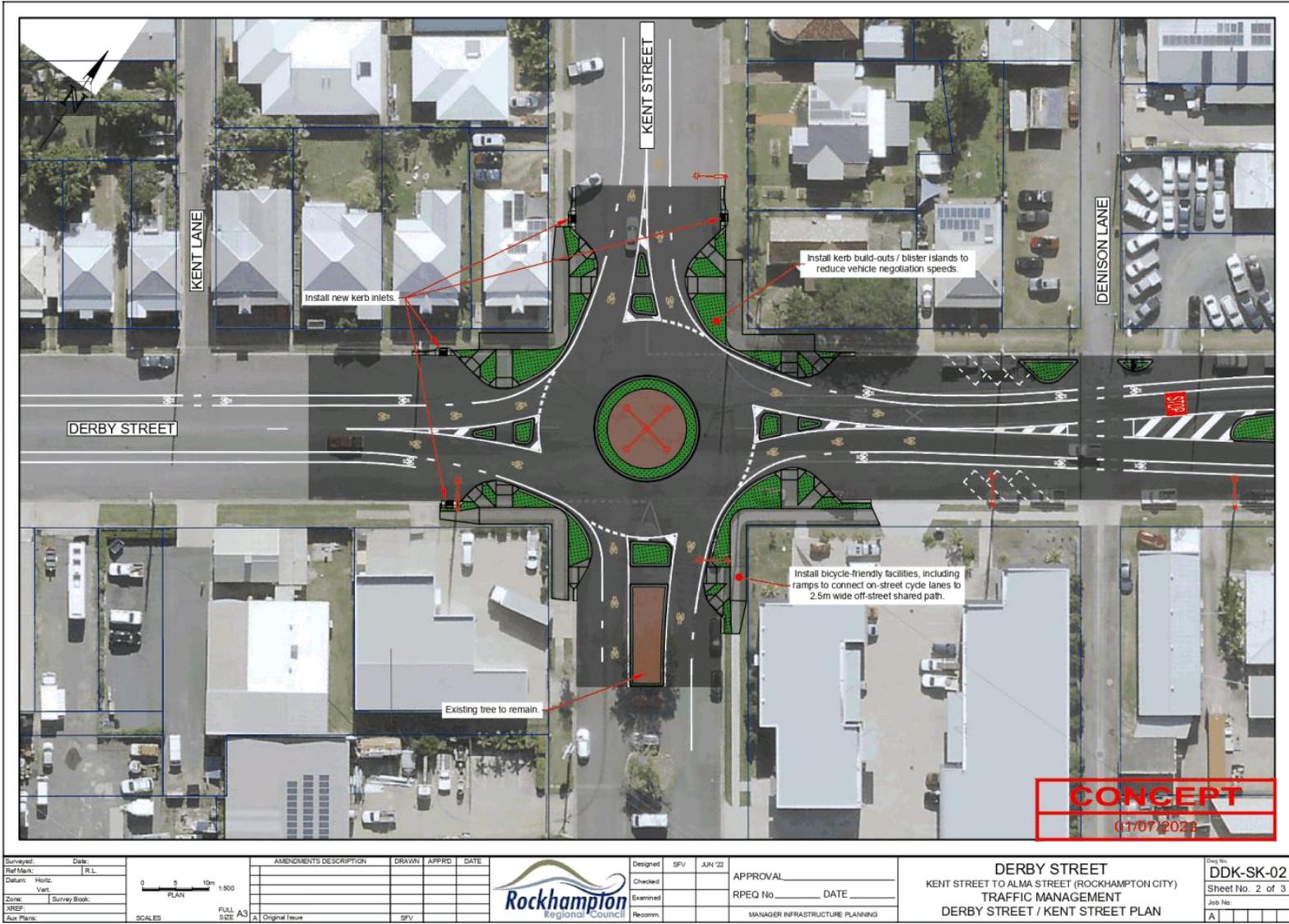
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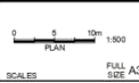
DERBY STREET
 KENT STREET TO ALMA STREET (ROCKHAMPTON CITY)
 TRAFFIC MANAGEMENT
 OVERALL LAYOUT PLAN

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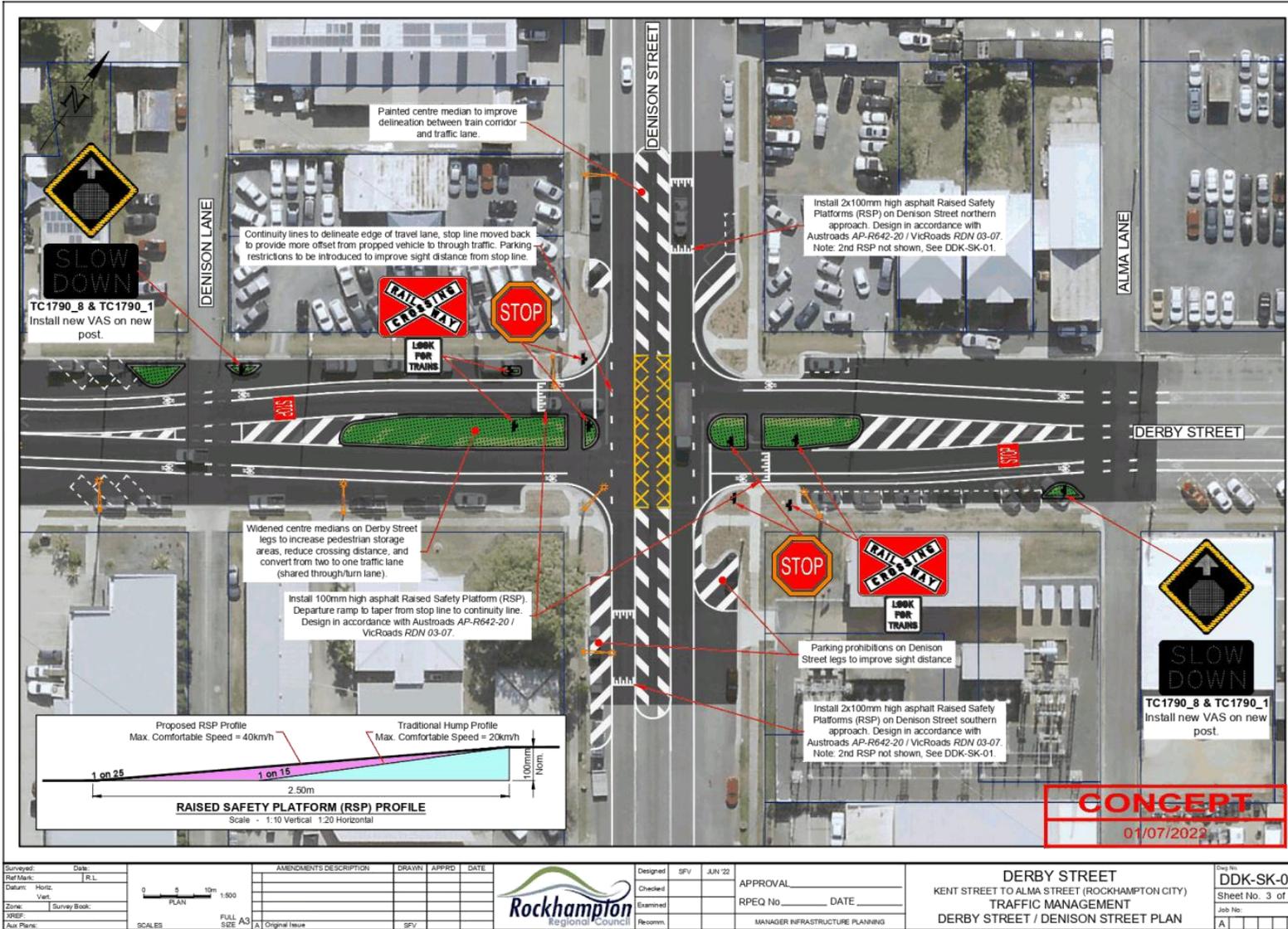
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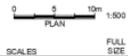
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 TRAFFIC MANAGEMENT
 DERBY STREET / KENT STREET PLAN

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DERBY STREET
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TRAFFIC MANAGEMENT
DERBY STREET / DENISON STREET PLAN

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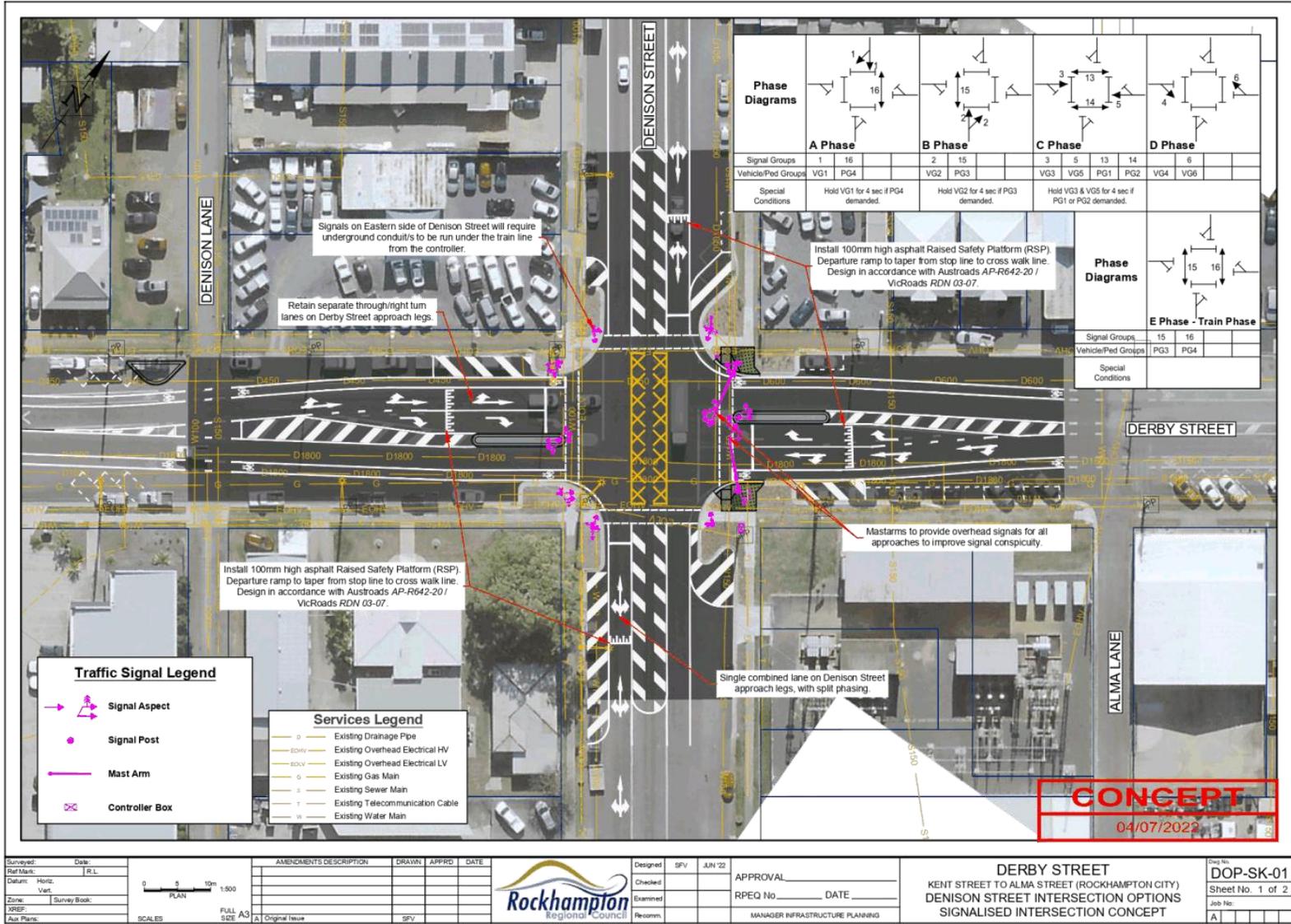
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**DERBY STREET/DENISON STREET
INTERSECTION PROPOSED
BLACK SPOT PROGRAM FUNDING
APPLICATION 2023/24**

**Option 2 - DOP - SK - 01 –
Traffic Signals at Derby Street/
Denison Street**

Meeting Date: 12 July 2022

Attachment No: 2



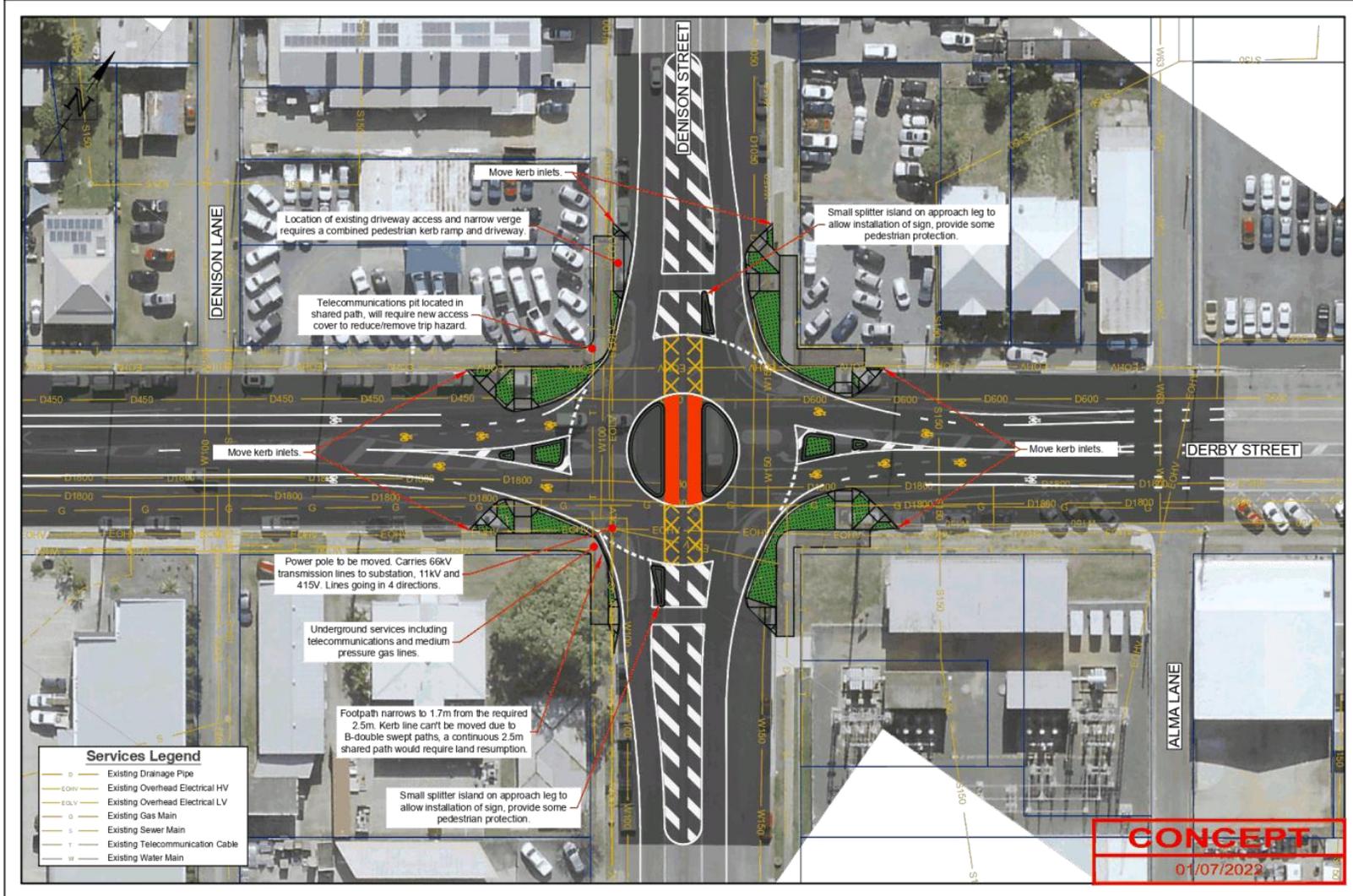
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**DERBY STREET/DENISON STREET
INTERSECTION PROPOSED
BLACK SPOT PROGRAM FUNDING
APPLICATION 2023/24**

**Option 3 - DOP - SK - 02 –
Roundabout at Derby Street/
Denison Street**

Meeting Date: 12 July 2022

Attachment No: 3



Services Legend

- D Existing Drainage Pipe
- EOHV Existing Overhead Electrical HV
- EOLV Existing Overhead Electrical LV
- G Existing Gas Main
- S Existing Sewer Main
- T Existing Telecommunication Cable
- W Existing Water Main

Move kerb inlets.

Location of existing driveway access and narrow verge requires a combined pedestrian kerb ramp and driveway.

Telecommunications pit located in shared path, will require new access cover to reduce/remove trip hazard.

Power pole to be moved. Carries 66kV transmission lines to substation, 11kV and 415V. Lines going in 4 directions.

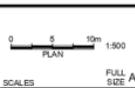
Underground services including telecommunications and medium pressure gas lines.

Footpath narrows to 1.7m from the required 2.5m. Kerb line can't be moved due to B-double swept paths, a continuous 2.5m shared path would require land resumption.

Small splitter island on approach leg to allow installation of sign, provide some pedestrian protection.

CONCEPT
01/07/2022

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VRSP:	
Axis Plans:	



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MANAGER INFRASTRUCTURE PLANNING

DERBY STREET
KENT STREET TO ALMA STREET (ROCKHAMPTON CITY)
DENISON STREET INTERSECTION OPTIONS
ROUNDBOUT INTERSECTION CONCEPT

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12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting

15 CLOSED SESSION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Legal Matter

In accordance with section 254J(3)(e) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

16 CONFIDENTIAL REPORTS

16.1 LEGAL MATTER

File No: 5827

Attachments:

1. Attachment 1
2. Attachment 2

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer

Author: Damon Morrison - Executive Manager Office of the Mayor
Allysa Brennan - Coordinator Legal and Governance
Shannon Jennings - Senior Solicitor

In accordance with section 254J(3)(e) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

SUMMARY

The purpose of this report is to provide Council with an update on a current legal matter and seek its retrospective endorsement as outlined in the report.

17 CLOSURE OF MEETING