



ORDINARY MEETING

AGENDA

8 JUNE 2021

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 8 June 2021 commencing at 9:00am for transaction of the enclosed business.

In line with section 277E of the Local Government Regulation 2012, it has been determined that it is not practicable for the public to attend Council meetings in person at the current time. Until further notice, Council meetings will be livestreamed online.

A handwritten signature in black ink, appearing to be "C. P.", is positioned above the title of the Chief Executive Officer.

CHIEF EXECUTIVE OFFICER
3 June 2021

Next Meeting Date: 22.06.21

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor N K Fisher
Councillor S Latcham
Councillor G D Mathers
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor D Kirkland

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting held 25 May 2021

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 PUBLIC FORUMS/DEPUTATIONS

Nil

7 PRESENTATION OF PETITIONS

Nil

8 COUNCILLOR/DELEGATE REPORTS

8.1 COUNCILLOR DISCRETIONARY FUND APPLICATION - ROCKHAMPTON HORTICULTURAL SOCIETY INC; COUNCILLOR NEIL FISHER

File No: 8295
Attachments: Nil
Authorising Officer: Emma Brodel - Senior Executive Assistant to the Mayor
Matthew Mansfield - Acting Manager Office of the Mayor
Evan Pardon - Chief Executive Officer
Author: Nicole Semfel - Executive Support Officer

SUMMARY

Councillor Neil Fisher is seeking approval from Council to donate \$357.70 from his Councillor Discretionary Fund to the Rockhampton Horticultural Society Inc.

OFFICER'S RECOMMENDATION

THAT Council approve a donation of \$357.70 from Councillor Neil Fisher's Councillor Discretionary Fund to the Rockhampton Horticultural Society Inc for prize money for the Rockhampton Agricultural show.

BACKGROUND

Councillor Neil Fisher is declaring that he is the Patron of the Rockhampton Horticultural Society Inc and is therefore seeking Council approval for the donation of \$357.70 from his Councillor Discretionary funds towards prize money for the Rockhampton Agricultural Show.

8.2 COUNCILLOR DISCRETIONARY FUND APPLICATION - GRACEMERE PRIMARY P&C ASSOCIATION; COUNCILLOR ELLEN SMITH

File No: 8295
Attachments: Nil
Authorising Officer: Emma Brodel - Senior Executive Assistant to the Mayor
Matthew Mansfield - Acting Manager Office of the Mayor
Evan Pardon - Chief Executive Officer
Author: Megan Careless - Executive Support Officer

SUMMARY

Councillor Ellen Smith is seeking approval from Council to donate \$500.00 from her Councillor Discretionary Fund to the Gracemere Primary P&C Association to financially assist with the coordination of the Gracemere State School's 150th birthday celebration.

OFFICER'S RECOMMENDATION

THAT Council approve a donation of \$500.00 from Councillor Ellen Smith's Councillor Discretionary Fund towards the Gracemere State School's 150th birthday celebration.

BACKGROUND

The Gracemere State School's 150th Birthday Celebration is coordinated by the Gracemere Primary P&C Association. The celebration will be held at the Gracemere State School on Saturday 11 September 2021.

The school was opened on 20 February 1871 with 48 pupils and is the oldest school in the Rockhampton District. In celebrating this milestone, the school will be holding a fair. The fair will include markets and food stalls, rides and entertainment. There will also be special invitation only events such as a dinner, Devonshire morning tea, old world fashion show, ball games and historical displays.

Councillor Ellen Smith is advising of a conflict; she is on the Gracemere State School 150th Birthday Celebrations Organising Committee.

Councillor Smith is therefore seeking approval from Council for the donation of \$500.00 from her Councillor Discretionary Fund towards this historical community event.

9 OFFICERS' REPORTS

ADVANCE ROCKHAMPTON

Councillor Portfolio – Mayor Williams

9.1 CAPRICON TENDER/QUOTE CONSIDERATION PLAN

File No: 6097

Attachments: Nil

Authorising Officer: Annette Pearce - Manager Tourism, Events and Marketing
Greg Bowden - Executive Manager Advance Rockhampton

Author: Tash Bury - Event Coordinator

SUMMARY

This report provides an outline of the proposed Tender and Quoting processes that will be utilised for the coordination of CapriCon 2021 and 2022 inclusive.

OFFICER'S RECOMMENDATION

THAT Council adopt the Tender/Quote Consideration Plan under s230 of the *Local Government Regulation 2012*.

COMMENTARY

From humble beginnings on the pages of comic books to the blockbuster mega franchises of today, the rise of pop culture can only be described as meteoric, and with major studios already revealing production plans spanning decades, this rise is set to continue for many years to come.

CapriCon Rockhampton has exploded in popularity to become regional Queensland's largest single day convention, with crowd numbers already well in excess of 16,000 attendees.

CapriCon is scheduled for Saturday 28 August 2021 from 10am to 8pm at the Rockhampton Showgrounds and is a ticketed event for all ages, providing a fun, inclusive and immersive event that people don't just attend, they experience.

As this event has grown considerably over the last few years, a more targeted approach is required to continue its success. In order to meet the objectives of this unique event a tender quote consideration plan is the best option to be able to engage the relevant entertainer's guests and other related interest parties to ensure the success of the event for the community. Due to the special requirements for the event there is a limited market, and if normal procurement methods were used there is a high chance that relevant acts and essential components to the festival could be lost.

PREVIOUS DECISIONS

2019 event Tender/Quote Consideration Plan was approved.

BUDGET IMPLICATIONS

Tender/Quote Consideration Plan

The objective of this plan is to seek approval for the procurement of various goods and services required for CapriCon 2021 and 2022 to deliver a unique experience that will be a major draw card for visitors to the Rockhampton Region.

How the objectives will be achieved and measured:

Category	Criteria	Process
Entertainment – covers musicians, visual art performers and celebrity guests that help build the atmosphere through-out the festival.	<ul style="list-style-type: none"> • Genre • Price • Audience potential • Draw card potential • Availability • Theme • Staging • Ratio of local acts to outside of region performers 	<ul style="list-style-type: none"> • EOI email is sent to all performers on database, including those who have been identified by the local audience. • Information provided is matched against criteria. • Budget comes into play, ensuring a good line up is available as a draw card for attendees. • Where a specific type of entertainment is required cost will be evaluated alongside return on investment, audience reach and suitability.
Marketing	2021 Marketing Plan currently drafted and looking for new opportunities for specific demographic	<ul style="list-style-type: none"> • As per Probity Plan from August 2019 for 13165-RPQS Marketing, Promotions and Media. • EOI will be sent out to suppliers including those on the Marketing Services Register (where applicable) • Where specific type of marketing/advertising is required e.g. targeted audience, justification will be provided on the purchase order. • Ability to book advertising in targeted publications and digital opportunities to reach very specific demographic.
Stage, Audio, Lighting, Furniture and Event Dressing	<ul style="list-style-type: none"> • Specific requirements for each area and stage based on suitability and theme • Ability to deliver set requirements • Budget • Bump in time frames. 	<ul style="list-style-type: none"> • Quotes sourced from local and outside of region • At least three quotes gained as per purchasing policy • Best value, suitability and requirements play a vital role.
Ticketed Event Catering	<ul style="list-style-type: none"> • Theme • Ability to cater to numbers for ticketed events • Local Caterers • Previous experience with Council • Reputation 	<ul style="list-style-type: none"> • EOI is sent out to local caterers based on Event Coordinators idea as to who can meet requirements. • Budget is taken into consideration for ticketing and ability to deliver. • Caterers are assed individually for suitability for specific functions.
Food, Drink and Market Stall Holders	<ul style="list-style-type: none"> • Genre • Price • Audience potential • Draw card potential • Availability • Theme • Staging • Standard of goods delivered • Licenses, permit and insurance as required by legislation. 	<ul style="list-style-type: none"> • EOI email is sent to all database on file, local and outside the region. • online EOI Form on Rockhampton Regional Council website • Themed areas are taken into consideration and which stallholder fit that area. • Standard of goods plays a large role • Fees and Charges determined based on market expectation for this type of event.

Alternate ways of achieving the objectives:

The objectives of the plan could be achieved by issuing a number of traditional invitation to quote and /or Tenders, however due to the significant volume of goods and services, and the unique experience Council is delivering, this method is not considered practical.

Proposed Terms of the Contract:

The proposed terms of the Contract will be Council's Conditions of Order, where there is a higher value/higher risk procurement, the Contracts & Tenders team will be consulted to determine the most suitable terms of the Contract.

LEGISLATIVE CONTEXT

The Tender/Quote Consideration Plan has been prepared under Div 3 s230 of the Local Government Regulation (2012) – *Exceptions for medium-sized and large-sized contractual arrangements*.

"230 Exception if quote or tender consideration plan prepared

(1) *A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if the local government-*

- (a) decides, by resolution, to prepare a quote or tender consideration plan; and*
- (b) prepares and adopts the plan.*

(2) **A quote or tender consideration plan** is a document stating

- (a) the objectives of the plan; and*
- (b) how the objectives are to be achieved; and*
- (c) how the achievement of the objectives will be measured; and*
- (d) any alternative ways of achieving the objectives, and why the alternative ways were not adopted; and*
- (e) the proposed terms of the contract for the goods or services; and*
- (f) a risk analysis of the market from which the goods or services are to be obtained."*

RISK ASSESSMENTRisk Analysis of the market:

Due to the significant volume of goods and services required, there are a number of markets which need to be considered. In most instances, there are a large number of suppliers available to provide the required goods and services, with the exception of specialist goods and services.

CONCLUSION

It is recommended that Council adopts the proposed Tender/Quote Consideration Plan for the 2021 and 2022 (inclusive) CapriCon events.

9.2 2021 ROCKHAMPTON AGRICULTURAL SHOW - APPROVAL FOR PAYMENT OF PRIZES

File No: 14298
Attachments: Nil
Authorising Officer: Greg Bowden - Executive Manager Advance Rockhampton
Author: Annette Pearce - Manager Tourism, Events and Marketing

SUMMARY

Council's current Payment Exception Authority Procedure requires Council or Committee approval to pay prize monies in cash. This report is seeking formal approval to allow prizes to be paid in cash at the 2021 Rockhampton Agricultural Show.

OFFICER'S RECOMMENDATION

THAT Council approve the payment of prizes in cash for the 2021 Rockhampton Agricultural Show.

COMMENTARY

A Payment Exception Authority is the process whereby special payments are made that are not processed via the normal payment system. This procedure only allows payment via EFT not cash which is required for payment of prize money at Show. Council or Committee can approve cash payments which we are seeking today. Given the number of prizes, the small average prize amount and the immediate "one-off" payments to prize winners, it is not viable to use EFT options.

This report is seeking Council approval to pay prizes for the 2021 Show in cash. Finance have provided the guidance for the controls in the application of this. This procedure was written prior to Council delivering the Show and will be reviewed for future events.

PREVIOUS DECISIONS

On 4 June 2019 Council approved the use of cash for the prizes at the Show.

BUDGET IMPLICATIONS

The Show budget forms part of the Tourism Events and Marketing Budget in Advance Rockhampton.

LEGISLATIVE CONTEXT

Administered under the Payment Exception Authority Procedure.

LEGAL IMPLICATIONS

No Legal Implications

STAFFING IMPLICATIONS

No staffing implications.

RISK ASSESSMENT

Finance controls are in place for the management of the cash

CORPORATE/OPERATIONAL PLAN

2.1.3 – Develop a calendar of events for the region to deliver economic growth that positions Rockhampton as the Events Capital of Central Queensland.

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CONCLUSION

In conclusion, it is recommended that Council approve the payment of prizes in cash for the 2021 Rockhampton Agricultural Show.

AIRPORT**Councillor Portfolio – Councillor Fisher**

No items for consideration

COMMUNITIES AND HERITAGE**Councillor Portfolio – Councillor Wickerson**

No items for consideration

INFRASTRUCTURE**Councillor Portfolio – Councillor Smith**

9.3 REMEDIATION OF PROPERTY DRIVEWAY AND VERGES IN WACKFORD STREET, PARK AVENUE

File No: 14175
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: David Bremert - Manager Civil Operations

SUMMARY

This report provides a summary of the Wackford Street flood mitigation project and describes the actions undertaken to minimise impacts to property driveways and verges due to the regrading of the street.

OFFICER'S RECOMMENDATION

THAT the report be received.

BACKGROUND

Following Cyclone Marcia, Council received a petition from residents of Wackford Street, Park Avenue in relation to the properties being flooded in that street.

The petition contained four requests:

1. Regular monthly cleaning of the drain debris.
2. Cut down and remove trees.
3. Carry out an engineering assessment of the drainage issues.
4. Develop a plan to address this issue.

Council considered the petition on 5 August 2015 and resolved a drainage investigation be undertaken into the stormwater drainage issues to identify possible flood mitigation options.

The initial drainage investigation was presented to Council on 10 November 2015. The key findings were as follows:

1. There is a relatively large upstream urban catchment that directs flows to the eastern end of Wackford Street.
2. The existing culverts under the rail line have sufficient capacity to cater for a 1% AEP event.

3. The channel between the culverts and the head of the 1500 Reinforced Concrete Pipe (RCP) stormwater main down Wackford Street is estimated to cater for a 2% Annual Exceedance Probability (AEP) event with bypass flows from larger events directed to Wackford Street.
4. The existing 1500 RCP traversing Wackford Street has very limited hydraulic capacity and therefore overland flows to Wackford Street are expected in frequent events.
5. The longitudinal grade of Wackford Street is at a higher elevation than adjoining properties along portions of the northern frontage. As a result stormwater overland flow is directed through private properties.
6. The existing 900 RCP from Harriette Street has very limited hydraulic capacity (20% to 40% AEP) and therefore bypass flows from Harriette Street are directed through private properties to Wackford Street and combine with the Wackford Street flows to exacerbate flooding.
7. Stormwater overland flows in a westerly direction through private properties until reaching Haynes Street. Preliminary calculations of depth and velocity of flow indicate that there is a risk to public safety.
8. The limited capacity of the channel downstream of Haynes Street, the skew angle of the existing culverts and the position of the existing water main across the outlet of the culverts limit the existing stormwater network capacity.

After a series of investigations into flood mitigation options, a preferred solution was presented in a final Design Report. On 21 June 2016 Council considered the Design Report and endorsed the preparation of the detailed design and construction of the following flood mitigation works:

- Stage 1A – Wackford Street regrading
- Stage 1B – Wackford Street Underground Network
- Stage 1C – Harriette Street diversion

Construction works commenced in May 2019 and continued until April 2020.

COMMENTARY

As is always the case when retrofitting stormwater design solutions into an existing built environment, a design balance must be struck between delivering on the intent of the stormwater project and managing the impact on the existing properties and services.

The reconstruction of Wackford Street to create a new overflow path required significant modifications to the road and the gradient and footpath width of properties on the southern side would change. The site was severely constrained by road geometry and existing services.

Residents were informed of the proposal and the complexities around the driveway changes. Council officers worked with each individual property owner to determine the optimal driveway design. Design checks were carried out on all impacted driveways and were found to be within acceptable limits however a number of driveways were identified where, if the property owner was agreeable, allowing the reconstruction of the driveway to continue past their property line would result in a better outcome.

One property owner remains unsatisfied with their reconfigured driveway and has requested a garden bed be constructed on the verge to address the increase in slope of the driveway. The matter has been subject to an internal review in accordance with Council's Complaints Management Policy and Administrative Action Complaint Procedure.

- Council conducted additional works on both access points to reduce the overall gradient of the driveways. This was done at no expense to property owner.

- Council's decision not to proceed with any additional works requested by the owner.

The State Ombudsman also undertook an investigation into the matter. The Ombudsman has replied to Council with the findings on 2 December 2020. The Ombudsman noted the following:

"The review of council's response to this Office, the investigation into the complaint lodged has now been finalised. I have concluded Council's subject administrative action and decision-making was reasonable in the circumstances."

BUDGET IMPLICATIONS

Nil.

CONCLUSION

Council has taken all reasonable steps in the construction of Wackford Street drainage works to reduce property flooding whilst minimising the impacts to properties. The constructed works meet the requirements of the Capricorn Municipal Design Guidelines.

PLANNING AND REGULATION*Councillor Portfolio – Councillor Mathers***9.4 D/91-2020 - MATERIAL CHANGE OF USE FOR A DWELLING HOUSE (BUILDING ENVELOPE)**

File No: D/91-2020

Attachments:

1. [Locality Plan](#)
2. [Site Plan \(Building Location Envelope\)](#)
3. [Proposed Access](#)

Authorising Officer: Amanda O'Mara - Acting Coordinator Development Assessment
Doug Scott - Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services

Author: Bevan Koelmeyer - Planning Officer

ACTING SENIOR PLANNING SUMMARY

Development Application Number: D/91-2020

Applicant: A. Clarke

Real Property Address: Lots 4, 14 and 15 on RP603374

Common Property Address: 625 Montgomerie Street, Lakes Creek

Area of Site: 4.77 hectares

Planning Scheme: Rockhampton Region Planning Scheme 2015 (version 2.1)

Planning Scheme Zone: Rural Zone

Planning Scheme Overlays: Airport Environs Overlay;
Biodiversity Areas Overlay;
Bushfire Hazard Overlay;
Special Management Area Overlay; and
Steep Land Overlay.

Existing Development: Vacant Land

Existing Approvals: D/18-2018 - Operational Works for Access Works

Approval Sought: Development Permit for a Material Change of Use for a Dwelling House (Building Envelope)

Level of Assessment: Impact Assessable

Submissions: Two (2) submissions

Referral Agency: Nil

Infrastructure Charges Area: Charge Area 3

OFFICER'S RECOMMENDATION**RECOMMENDATION A**

THAT in relation to the application for a Development Permit for a Material Change of Use for a Dwelling House (Building Envelope), made by A Clarke, located at 625 Montgomerie Street, Lakes Creek, described as Lots 4, 14 and 15 on RP603374 - Council resolves to provide the following reasons for its decision:

STATEMENT OF REASONS

Description of the development	The proposed development is for a Material Change of Use for a Dwelling House (Building Envelope)
Reasons for Decision	<p>a) The proposed use does not compromise the strategic framework in the <i>Rockhampton Region Planning Scheme 2015</i> (version 2.1);</p> <p>b) The development is not anticipated to be detrimental to the existing operation or any potential future expansion of High Impact Industry land uses located in the surrounding area which are recognised as key, regionally significant, economic assets;</p> <p>c) Assessment of the development against the relevant zone purpose, planning scheme codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity; and</p> <p>d) On balance, the application should be approved because the circumstances favour Council exercising its discretion to approve the application even though the development does not comply with an aspect of the assessment benchmarks.</p>
Assessment Benchmarks	<p>The proposed development was assessed against the following assessment benchmarks:</p> <ul style="list-style-type: none"> • Strategic Framework; • Rural zone code; • Access, parking and transport code; • Landscape code; • Stormwater management code; • Waste management code; • Water and sewer code; • Airport environs overlay code; • Biodiversity areas overlay code; • Bushfire hazard overlay; • Special management area overlay; and • Steep land overlay code.
Compliance with assessment	The development was assessed against all of the assessment benchmarks listed above and complies with all of these with the exceptions listed below.

benchmarks	Assessment Benchmark	Reasons for the approval despite non-compliance with benchmark
	Rural Zone Code (PO3)	<p>The development does not meet Acceptable Outcome 3.1(a), which recommends that a Dwelling House be setback a minimum of 20 metres from all property boundaries. Alternatively, the Dwelling House is proposed to be setback approximately eight (8) metres from the site's northern boundary.</p> <p>However, the subject site is not considered a typical rural lot given its small size and its location in between rural residential and environmental conservation land. A number of overlay constraints including steep slopes and bushfire hazard affects the subject site. Due to these constraints, the applicant has proposed to locate the Dwelling House in a relatively flat part of the site.</p> <p>Despite the dwelling's lesser setback to the northern boundary, there are no other residences located within 200 metres of its proposed location. In conjunction, it is not anticipated that a Dwelling House could be established within at least 50 metres of the subject dwelling. Additionally, there is a substantial amount of State protected vegetation located in between the building envelope and these external properties to the north which is expected to provide an effective visual buffer.</p>
	Bushfire Hazard Overlay Code (PO1)	<p>The development does not meet Acceptable Outcome 1.1.2 (b) or (c) which recommends the development includes a fire trail and the house's access driveway should not exceed a length of 60 metres from the street.</p> <p>However, the development will have access to a constructed, all-weather road. The unformed road reserve intersecting with Dorly Street will be constructed to a sealed standard, while the internal driveway will be constructed to a gravel standard. Both the internal driveway and private access will have a maximum slope gradient of 17 per cent and a maximum cross-fall of 10 degrees. The internal driveway will include four (4) turning circles for Queensland Fire and Emergency Services (QFES) to control an ongoing bushfire event and safely and efficiently, egress the site. Furthermore, the private access and internal driveway will both be 3.5 metres in width with a working area of three (3) metres on either side of the constructed access to remove all shrubs and fine fuels located within this area. Additionally, a vertical clearance of 4.8 metres will need to be established and maintained within the 3.5 metres wide constructed access.</p> <p>Therefore, the design and standard of the development's access route is anticipated to enable safe evacuation by residents during a bushfire event and facilitates the safe and efficient access and egress by emergency services vehicles.</p>

	Special Management Area Overlay Code (PO1); and Strategic Framework	<p>The development does not meet Acceptable Outcome 1.2, which recommends that the establishment of a new Dwelling House within the Special Management Area Overlay does not occur.</p> <p>This overlay is in place due to established High Impact Industry uses occurring in the surrounding area such as the Lakes Creek Meatworks operating as a cattle abattoir and Boral's asphalt manufacturing facility. As the subject development results in the further intensification of sensitive land uses within the Special Management Area, the development cannot comply with the overarching Performance Outcome.</p> <p>However, the Dwelling House will be located approximately 360 metres from Boral's asphalt manufacturing facility, approximately 720 metres from the Meatworks cattle holding yards and over one (1) kilometre from their processing facilities. The house's significant separation distance from these established High Impact Industry uses are anticipated to provide residents with an effective natural buffer. As a result, any air, light, noise or odour emissions that may be generated by the existing and future potential growth of these industrial uses, are not expected to unduly affect future residents of the Dwelling House. Therefore, the development is not anticipated to be detrimental to the continued protection of these industrial uses or impact upon the ability for these uses to expand and/or intensify their operations in the future.</p>
Matters raised in submissions	Issue	How matter was dealt with
	Slope stability, drainage, and erosion concerns	<p>The submitters highlighted concerns regarding the development's potential to detrimentally impact slope stability, drainage patterns and cause erosion as a result of removing vegetation to construct the access. The Dwelling House is to be located at the highest part of the site, which is relatively flat and will only require minimal earthworks and vegetation removal to facilitate the building. However, despite this, a geotechnical assessment was undertaken to investigate the aforementioned concerns.</p> <p>The geotechnical assessment noted that the risk of slope stability at the subject site is likely to be low and that any additional drainage runoff potentially generated, as a result of constructing the internal access, is anticipated to be minimal. One section of the internal access was recommended to include a catch drain, which will need to be suitably designed to ensure runoff is spread rather than concentrated, to prevent adverse impacts to downstream properties or to the stability of the natural ground. Furthermore to prevent erosion from occurring due to cut/fill works for the access, where the existing natural ground materials are unsuitable they will need to be removed and replaced with suitable material such as road base.</p>

	Bushfire hazard	The submitters highlighted concerns with the location of the proposed house on top of the ridge, which may hinder the ability for Queensland Fire and Emergency Services (QFES) to conduct hazard reduction burns. However it is considered that the house's location on the ridge may in fact improve the ability of QFES to conduct fuel hazard reduction burns, if and when necessary. This is anticipated because the house will be provided with a suitably designed access for QFES vehicles to utilise. The house itself will be designed appropriately to mitigate the bushfire risk and will include a fuel reduction zone around the house to be kept clear of vegetation. Furthermore, given the house's position on top of the hill it is anticipated that future residents will be afforded with superior sightlines, which may help identify areas both internal and external of the site where QFES could undertake fuel hazard reduction burns.
	Potential unlawful clearing of vegetation	One of the submitters highlighted potential unlawful clearing of vegetation, which may have occurred in the general location of the Dwelling House. However, any vegetation clearing that may have already occurred in this location will become lawful subject to the approval of this development application.
Matters prescribed by regulation	<ul style="list-style-type: none"> • The <i>Rockhampton Region Planning Scheme 2015</i> (version 2.1); and • The common material, being the material submitted with the application. 	

RECOMMENDATION B

THAT in relation to the application for a Development Permit for a Material Change of Use for a Dwelling House (Building Envelope), made by A Clarke, located at 625 Montgomerie Street, Lakes Creek, described as Lots 4, 14 and 15 on RP603374 - Council resolves to Approve the application subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The Developer and their employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior issue of the Certificate of Classification for the Building Works, unless otherwise stated.
- 1.4 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
 - 1.4.1 Operational Works:
 - (i) Access Works;
 - 1.4.2 Plumbing and Drainage Works; and
 - 1.4.3 Building Works.
- 1.5 All Development Permits for Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.

- 1.6 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.7 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.
- 1.8 Lot 4, 14 and 15 on RP603374 must be amalgamated and registered as one lot prior to the commencement of the use.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

Drawing/report title	Prepared by	Date	Reference number	Revision/Version
Site Plan (Building Location Envelope)	Capricorn Survey Group	21 February 2020	6575-01-MCU	A
Proposed Access	Austin Grillmeier	5 July 2018	17-083 (Sheet 1)	B
Bushfire Hazard Assessment and Management Plan	Denley Environmental	15 December 2020	40931	-
Bushfire Hazard Assessment and Management Plan (Asset Protection Zones)	Denley Environmental	15 February 2021	-	-
Vegetation Survey and Assessment of Impacts	Denley Environmental	23 March 2014	40700	1

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.
- 2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the submission of an application for a Development Permit for Building Works.
- ## 3.0 ACCESS WORKS
- 3.1 A Development Permit for Operational Works (access works) must be obtained prior to the commencement of any access works on the development site.
- 3.2 Where not otherwise altered by this Development Permit, the access to the proposed building envelope must be designed and constructed in accordance with Operational Works approval D/18-2018 and the *Capricorn Municipal Development Guidelines*.
- 3.3 All access works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, and the provisions of a Development Permit for Operational Works (access works).
- 3.4 A minimum 3.5 metres wide private access must be constructed from the intersection of the unformed road reserve with Dorly Street, until the southern boundary of Lot 14 on RP603374. This private access must be suitably sealed such as to not cause a dust nuisance to the neighbouring residence, for a minimum distance of sixty-five (65)

metres from the front property boundary of Lot 1 on RP617125.

- 3.5 The private access located within the road reserve must be maintained by the owner of the subject site at no cost to Council.

Note: A property note to this affect will be placed against the property to inform future owners.

- 3.6 All vehicles must ingress and egress the development in a forward gear.
- 3.7 The internal driveway must incorporate a minimum of four (4) turning circles, which have a minimum radius of eight (8) metres in accordance with the approved 'Access Plan' (refer to condition 2.1). One (1) of these turning circles must be located within fifty (50) metres of the Dwelling House.
- 3.8 In all sections, the constructed access must not include a slope gradient exceeding 17 percent or a cross-fall exceeding 10 degrees.
- 3.9 The outlet of the catch drain adjacent to chainage '300' of the internal driveway as shown on the approved 'Proposed Access' plan (refer to condition 2.1), must be configured such that discharge is not concentrated at a single point and is suitably spread to ensure there are no adverse effects to downstream properties or to the stability of the natural ground located downstream of the outlet(s).
- 3.10 Where the natural materials gained from cutting operations are not suitable for use in construction for the internal driveway, the unsuitable material must be removed and replaced with a suitable construction material (e.g. road base).

4.0 PLUMBING AND DRAINAGE WORKS

- 4.1 All internal plumbing and drainage works must be designed and constructed in accordance with the *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008, Plumbing and Drainage Act 2018*, and Council's Plumbing and Drainage Policies.
- 4.2 On-site domestic and fire-fighting water supply arrangements must be provided in accordance with Council requirements and the recommendations of the *Bushfire Hazard Assessment and Management Plan* (refer to condition 2.1), and must be certified by a hydraulic engineer or other suitably qualified person.
- 4.3 On-site sewerage treatment and disposal must be provided in accordance with the *Queensland Plumbing and Wastewater Code* and Council's Plumbing and Drainage Policies.

5.0 ROOF AND ALLOTMENT DRAINAGE WORKS

- 5.1 All roof and allotment drainage works must be designed and constructed in accordance with the *Queensland Urban Drainage Manual, Capricorn Municipal Development Guidelines*, and sound engineering practice.
- 5.2 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.

6.0 SITE WORKS

- 6.1 All earthworks must be undertaken in accordance with *Australian Standard AS3798 "Guidelines on earthworks for commercial and residential developments"*.
- 6.2 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.
- 6.3 Any vegetation cleared or removed must be:
- (i) mulched on-site and utilised on-site for landscaping purposes to Council's satisfaction, or in accordance with the approved landscaping plan; or

- (ii) removed for disposal at a location approved by Council, within sixty (60) days of clearing. Any vegetation removed must not be burnt.

7.0 BUILDING WORKS

- 7.1 A Development Permit for Building Works must be obtained prior to the commencement of any building works on the site.
- 7.2 The Dwelling House must be constructed to a Bushfire Attack Level (BAL) of 19 construction standard in accordance with the *Bushfire Hazard Assessment and Management Plan* (refer to condition 2.1) and *Australian Standard 3959:2018 "Construction of buildings in bushfire-prone areas"*.
- 7.3 Structures must not be located within the on-site sewerage treatment and disposal area or conflict with the separation distances, in accordance with the *Queensland Plumbing and Wastewater Code*.
- 7.4 The Dwelling House must not exceed two (2) storeys or a height of ten (10) metres above the natural ground level.

8.0 ELECTRICITY

- 8.1 Electricity services must be provided to the development in accordance with the standards and requirements of the relevant service provider. Alternatively, an off-grid electrical supply system can be provided for the development with the maintenance, testing and repair of the system being the responsibility of the property owner, at no cost to Council. A Registered Professional Engineer of Queensland, electrical engineer, or other suitably qualified person must certify this off-grid system. This certification documentation must be submitted for the Development Permit for Building Works.

Note: A property note to this effect will be included to notify future landowners.

9.0 TELECOMMUNICATIONS

- 9.1 Telecommunications services must be provided to the development in accordance with the standards and requirements of the relevant service provider.

10.0 ASSET MANAGEMENT

- 10.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 10.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.

11.0 ENVIRONMENTAL

- 11.1 An Erosion Control and Stormwater Control Management Plan prepared by a Registered Professional Engineer of Queensland in accordance with the *Capricorn Municipal Design Guidelines*, must be implemented, monitored and maintained for the duration of the development works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped). The plan must be available on-site for inspection by Council Officers whilst all works are being carried out.

12.0 OPERATING PROCEDURES

- 12.1 The development must be undertaken in accordance with the recommendations in the approved *Bushfire Hazard Assessment and Management Plan* (refer to condition 2.1).

Note: A property note to this affect will be placed against the property to inform future owners.

- 12.2 An 'asset protection zone' surrounding the Dwelling House must be established in accordance with the approved Bushfire Hazard Assessment and Management Plan (refer to condition 2.1) to achieve a BAL of 19. This asset protection zone must be established and maintained by the property owner for the following distances and directions from the Dwelling House:

12.2.1 Southeast, southwest and northeast – 27.1 metres; and

12.2.2 Northwest – 15.2 metres.

No vegetation clearing is permitted to occur outside of the above extents, measured from the outermost projection of the future Dwelling House.

Note: A property note to this affect will be placed against the property to inform future owners.

- 12.3 The private access within the unformed road reserve and internal driveway (including turning circles) must be maintained generally in accordance with the approved Bushfire Hazard Assessment and Management Plan (refer to condition 2.1), and the following requirements:

12.3.1 Any flammable vegetation located within the constructed access must be removed; and

12.3.2 A three (3) metres wide working area must be established and maintained on either side of the constructed access. In accordance with the approved Bushfire Hazard Assessment and Management Plan (refer to condition 2.1), trees may be retained within this area only if dry shrubs and fine fuels are removed, and grasses are maintained at a height of no greater than 30 centimetres.

12.3.3 A minimum vertical clearance of 4.8 metres must be established and maintained by the property owner, for the entire width of the formed internal driveway and private access.

No vegetation clearing is permitted to occur outside of the above extents.

Note: A property note to this affect will be placed against the property to inform future owners.

- 12.4 Any vegetation cleared, removed or trimmed in association with the internal driveway or the private access within the unformed road reserve, must be disposed at a location approved by Council. Any vegetation material removed must not be burnt.
- 12.5 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Dorly Street, Montgomerie Street or Bassett Street.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships website: www.datsip.qld.gov.au

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. Infrastructure Charges Notice

Council has resolved not to issue an Infrastructure Charges Notice for this development because the new infrastructure charges arising from the development are equal to the credits applicable for the new development.

NOTE 4. Property Note (Private access within the unformed road reserve)

It is the property owner's responsibility, at no cost to Council, to maintain the private access constructed within the unformed road reserve intersecting with Dorly Street, refer to conditions 3.5 and 12.3.

NOTE 5. Property Note (Bushfire Hazard)

It is the property owner's responsibility to manage bushfire hazard vegetation, at no cost to Council, refer to conditions 12.1 through to 12.4.

NOTE 6. Property Note (Off-Grid Electrical Supply System)

It is the property owner's responsibility, at no cost to Council, to maintain, test and repair the approved off-grid electricity supply system, refer to condition 8.1.

RECOMMENDATION C

THAT in relation to the application for a Development Permit for a Material Change of Use for a Dwelling House (Building Envelope), made by A Clarke, located at 625 Montgomerie Street, Lakes Creek, described as Lots 4, 14 and 15 on RP603374 - Council resolves not to issue an Infrastructure Charges Notice.

BACKGROUND**PROPOSAL IN DETAIL**

The proposal is for a Dwelling House (Building Envelope) to be established at 625 Montgomerie Street, Lakes Creek. The proposed building envelope is approximately 652 square metres in size with the envelope dimensions being approximately 14.5 metres wide by 45 metres in length. The building envelope will be located on a relatively flat part of the site with the envelope setback approximately eight (8) metres from the site's northern boundary being the unformed road reserve of Spurfoot Street. The development will gain access to Dorly Street located south of the site via a sealed private access within the unformed Council road reserve while the site's private internal driveway will be constructed to a gravel standard. The development site is located outside of Council's Priority Infrastructure Area and therefore on-site water and sewer services will be provided as well as an off-grid electrical supply system, while telecommunication services will be connected with the relevant service provider.

SITE AND LOCALITY

The subject site is currently unimproved vacant land, which is designated in the Rural Zone. The site has undulating topography with the Dwelling House to be located on the ridge which is a relatively flat area located at the highest point of the site.

North of the site is the unformed road reserve of Spurfoot Street with land further north of this also designated in the Rural Zone consisting of a number of small, unimproved lots with the closest Dwelling House in this direction located approximately 220 metres from the subject development. East of the site is generally comprised of vacant land designated in the Environmental Protection and Conservation Zone which forms part of the Berserker Range with the nearest land use in this direction used by the Rockhampton Pistol Club which is

located approximately 350 metres from the subject site's boundary. South and west of the site is a number of lots designated in the Rural Residential Zone which are primarily used to accommodate Dwelling Houses with the nearest house in these directions located approximately 200 metres from the location of the proposed Dwelling House.

PLANNING ASSESSMENT

MATTERS FOR CONSIDERATION

This application has been assessed by relevant Council planning, engineering, environmental health, and other technical officers as required. The assessment has been in accordance with the assessment process provisions of the Development Assessment Rules, based on consideration of the relevant State Planning Policy; State Government guidelines; the Council's Town Planning Scheme, Planning Policies and other general policies and procedures, as well as other documents as considered relevant.

Development Engineering Comments

Support, subject to conditions.

Public and Environmental Health Comments

Support, subject to conditions.

Other Staff Technical Comments

Not applicable as the application was not referred to any other technical staff.

TOWN PLANNING COMMENTS

State Planning Policy 2017

Section 2.1 of *Rockhampton Region Planning Scheme 2015* (version 2.1) noted the *State Planning Policy 2017* is integrated in the planning scheme. The State planning interests are therefore addressed as part of this assessment of the development against the *Rockhampton Region Planning Scheme 2015* (version 2.1).

Central Queensland Regional Plan 2013

The *Central Queensland Regional Plan 2013* is a statutory document, which came into effect on 18 October 2013. The Regional Plan is identified as being appropriately integrated with the Planning Scheme and therefore an assessment against the Planning Scheme is taken to be an assessment against the *Central Queensland Regional Plan 2013*.

Rockhampton Region Planning Scheme 2015 (version 2.1)

Strategic framework

This application is situated within the Rural Residential designation under the scheme's strategic framework map. The strategic framework themes and their strategic outcomes, as identified within Part 3 of the *Rockhampton Region Planning Scheme 2015* (version 2.1) are applicable:

(i) Settlement pattern

- (1) The pattern of settlement is reinforced in accordance with the Strategic framework – settlement pattern maps (SFM-1 to SFM-4) and as defined in Table 3.3.2.2 – Strategic map designations and descriptions. Sufficient land has been allocated for residential, commercial, industrial and community uses to meet the needs of the region for at least twenty (20) years.
- (2) Residential development within Rockhampton and Gracemere will occur in urban areas, urban infill and intensification areas and new urban areas (greenfield areas). These areas are shown on the strategic framework maps SFM-2 to SFM-3.

- (3) Urban development in Mount Morgan will only occur within the urban area and local centre as shown on strategic framework map SFM-4.
- (4) Residential development is compact, encourages strong neighbourhoods with attractive places for residents, makes efficient use of land and optimises the delivery and use of infrastructure and services. Expansion beyond these identified areas will not occur to ensure a focus on urban infill and intensification areas and to avoid further encroachment on natural assets and ecologically vulnerable areas.
- (5) Sufficient land for employment growth has been identified in industrial areas, new industrial areas and centres (including proposed centres) at locations that can be most efficiently serviced with infrastructure and facilities.
- (6) Future urban areas and future industrial areas are the preferred location for greenfield development beyond 2026.
- (7) The settlement pattern provides for a diverse range of housing to meet changing demographic needs, and creates opportunities for more affordable living close to services and facilities. These housing options will help stimulate centres and community focal points, and assist in making the most efficient use of infrastructure and other public investment.
- (8) Higher density development is focussed around centres and public transport nodes and corridors. Increased residential densities will be encouraged in the urban infill and intensification areas in a range of dwelling types that are located to make public transport, walking and cycling more convenient, safe and viable.
- (9) The design of the built environment (including buildings, streets and public spaces) is consistent with the existing or desired character of the area and buildings are oriented to the street and public places. Development is undertaken in accordance with urban design principles.
- (10) Centres provide for employment, retail, accommodation, entertainment and community services that meet the needs of residential communities that are well connected by the public transport network.
- (11) Centres are based on a hierarchy that ensures the scale and form of development is appropriate to the location, and that the centres' roles and functions are appropriate within the wider planning scheme area.
- (12) Centres are consolidated within designated areas, and expansion does not occur into adjoining residential areas.
- (13) An integrated and high quality public open space network caters for the needs of residents, particularly in and around centres and higher density areas.
- (14) ***The continuing viability of areas that provide for economic development such as industrial and specific use areas is protected from incompatible land uses.***
- (15) Limited rural residential areas provide for semi-rural living; however, these areas do not expand beyond the areas designated.
- (16) The productive capacity of all rural land is protected.
- (17) Rural lands and natural areas are maintained for their rural and landscape values.
- (18) The scenic and environmental values of areas identified as nature conservation or natural corridor link are protected.
- (19) The cultural heritage of Rockhampton is conserved for present and future communities.

- (20) *Development responds to natural hazards (flooding, bushfire, steep land, storm tide inundation and coastal erosion) by avoiding, mitigating, adapting and building resilience to natural hazards in areas mapped as being susceptible.*

3.3.5 Element – Rural Residential

- (1) *Rural residential development occurs only within the identified rural residential designated areas as shown on the strategic framework maps (SFM-1 to SFM-4). No further expansion of rural residential areas is supported.*
- (2) *Rural residential development is limited to existing designated areas for the following reasons:*
- (a) protect existing agricultural land, natural resources and the natural environment;*
 - (b) protect natural and scenic landscapes;*
 - (c) maximise the use of existing available infrastructure;*
 - (d) encourage urban development into defined urban areas and new urban areas as identified on the strategic framework maps (SFM-1 to SFM-4); and*
 - (e) avoid impeding the efficient expansion of the urban footprint.*
- (3) Home-based businesses involving heavy vehicles may establish within rural residential areas, where no significant impact occurs on adjoining sensitive land uses. However, larger scale transport and freight uses (which do not fall within the definition of a home-based business) must be located within the designated industrial areas or areas specifically identified elsewhere within this strategic framework rather than in rural residential areas.
- (4) Small-scale rural uses (such as animal keeping or cropping) are supported provided that they are in accordance with the rural residential zone code.
- (5) New subdivisions within rural residential areas must be serviced to an urban standard (including constructed roads and stormwater drainage).

Complies.

A Dwelling House is a consistent land use within the Rural Residential designation. Additionally, the development will be provided with on-site water and sewer services, an off-grid electrical supply system while telecommunications services will be provided from the relevant service providers. While establishing a Dwelling House is not supported development within the Special Management Area Overlay, the Dwelling House will be located with a significant separation distance from established industrial uses in the surrounding area. This separation distance is anticipated to provide an effective natural buffer for future residents to assist in minimising any potential adverse amenity impacts that may be experienced from these industrial uses. Furthermore, the development is not anticipated to detrimentally affect the viability of these industrial uses either expanding or intensifying their operations in the future. Additionally, the development has been suitably located and designed to manage natural hazards including bushfire hazard and steep slopes.

(ii)

Natural environment and hazards

- (1) *The natural environment and landscape are highly valued by the community for their contribution to the planning scheme area's biodiversity, economic prosperity, culture, character and sense of place. These areas are to be protected from incompatible development.*
- (2) Development does not create unsustainable impacts on:
- (a) the natural functioning of floodplains;

(b)environmentally significant areas, including areas of state and locally significant vegetation, which provide fauna habitat and support biodiversity; and

(c) the quality of water entering waterways, wetlands and local catchments.

(3) Development does not increase the risk to human life and property in areas that are affected, or potentially affected, by storm-surge, erosion, sea-level rise or other coastal processes, flooding, bushfire, or landslide. This occurs through the avoidance of natural hazards in new development areas, particularly greenfield areas and the mitigation of risks in existing built up areas.

(4) Strategic and iconic scenic and landscape values are protected from potential adverse impacts of development.

Complies.

The development has been suitably located and designed to minimise any clearing of State significant vegetation, which is necessary to be undertaken in order to mitigate bushfire hazard risk to people and property. The only vegetation clearing to occur will be in association with the private access, the internal driveway and adjacent to the building envelope for the future Dwelling House. Furthermore, the development is not anticipated to increase the risk to human life or property, as a result, of areas of the site being effected by natural hazards such as bushfire and steep slopes.

(iii) Community identity and diversity

- (1) The quality of life of residents is enhanced through equitable access to social infrastructure, community services and facilities necessary to support community health and well-being.
- (2) The community is self-sufficient and does not rely on services and facilities located in other regions. Development contributes to the provision of new social infrastructure, including land.
- (3) Cultural heritage including character housing and heritage buildings are conserved and enhanced.
- (4) Public places are safe, functional, characterised by good urban design, and include a range of facilities to encourage healthy and active lifestyles.
- (5) Crime prevention through environmental design is achieved in urban areas including public spaces to improve public safety.

Not applicable.

(iv) Access and mobility

- (1) Connectivity is achieved between residential uses, employment centres and services through the provision of active transport infrastructure integrated with efficient public transport services.
- (2) The trunk transport network (as shown on the strategic framework maps SFM-9 to SFM-12 and in plans for trunk infrastructure in the local government infrastructure plan) supports the settlement pattern and the local economy by facilitating the efficient and safe movement of people and goods both within the planning scheme area (especially between the main urban centres of Rockhampton and Gracemere), and to and from other locations.
- (3) The transport network encourages and supports active living in centres by providing for integrated walking, cycling, and public transport infrastructure to support a progressive reduction in car dependency.

(4) *The safety and efficiency of transport infrastructure, including the Bruce and Capricorn highways and other state and local roads, rail, airport and seaports, are not compromised by development.*

Complies.

The development will not compromise the safety or efficiency of transport infrastructure such as the local road of Dorly Street.

(v) Infrastructure and services

- (1) Infrastructure and services are planned and delivered in a logical and cost efficient manner in support of the planned settlement pattern. It is fit for purpose and is sensitive to cultural and environmental values. In particular:
 - (a) efficient, affordable, reliable, timely and lasting infrastructure makes best use of public resources;
 - (b) the long-term needs of the community, industry and business are met; and
 - (c) the desired standards of service in Part 4 — Local government infrastructure plan are achieved.

Complies.

The development will need to provide its own on-site sewer and water services as well as an off-grid electrical supply system. However, telecommunications services will be connected with the relevant service provider.

(vi) Natural resources and economic development

- (1) The economy of the planning scheme area continues to grow and provides the community with diverse and new employment opportunities. Rockhampton continues to strengthen as the retail, service, cultural and administrative centre for both the planning scheme area and the wider Central Queensland region.
- (2) The strategic importance of Rockhampton for transport and logistics industries is fostered, given its central location at the junction of the Bruce Highway, the Capricorn Highway (through to the Landsborough Highway) and the Burnett Highway (through to the Leichhardt Highway).
- (3) The local community continues to value its traditional economic assets and natural resources and protects and conserves them and the contribution they make to maintaining and growing the region's economic prosperity, culture, character and sense of place. The region's traditional economic sectors of tourism and agriculture (including the iconic beef industry) continue to strengthen.
- (4) Development protects and, where possible, leverages the intrinsic economic value of the region's natural resources, including productive grazing, agricultural and forestry land, extractive and mineral resources, marine and coastal resources, and existing and planned water resources, including watercourses, water bodies and groundwater.
- (5) Natural assets identified by this planning scheme are protected as they underpin current and emerging tourism opportunities and important lifestyle values for residents.

3.8.2 Element – Protection of key assets

- (1) ***Key economic assets are protected from encroachment of incompatible development and supported to continue and grow their primary function. These assets include but are not limited to:***
 - (a) major energy and transport infrastructure such as the Rockhampton Airport, Stanwell Power Station, the Bruce and Capricorn Highways and major rail freight corridors;

- (b) major infrastructure corridors;
- (c) port infrastructure at Port Alma Strategic Port Land;
- (d) established industries of regional economic significance, including the Lakes Creek meatworks, Queensland Magnesium (Parkhurst industrial area), Hastings Deering (Port Curtis) and salt works near Bajool;**
- (e) major industrial areas at Gracemere, Parkhurst and Bajool;
- (f) Bajool explosives reserve;
- (g) Rockhampton Base Hospital, the Rockhampton Mater Hospital and associated medical facilities; and
- (h) CQUniversity.

Complies.

The Dwelling House will be located within the Special Management Area Overlay, which is a policy mechanism included within the Planning Scheme in order to protect key, regionally significant, economic assets in the surrounding area such as Lakes Creek Meatworks and Boral. However, the Dwelling House will be located approximately 360 metres from Boral's asphalt manufacturing facility, approximately 720 metres from the Meatworks cattle holding yards and over one (1) kilometre from their processing facilities. The house's significant separation distance from these established High Impact Industry uses are anticipated to provide residents with an effective natural buffer. As a result, any air, light, noise or odour emissions that may be generated by the existing and future potential growth of these industrial uses, are not expected to unduly affect future residents of the Dwelling House. Therefore, the development is not anticipated to be detrimental to the continued protection of these industrial uses or impact upon their ability to expand and/or intensify their operations in the future.

The performance assessment of the proposal demonstrates that the development will not compromise the *Rockhampton Region Planning Scheme 2015* (version 2.1) strategic outcomes.

Special Management Area Overlay Code

The subject site is affected by the Special Management Area Overlay, the purpose of the Special Management Area Overlay Code Zone identifies that: -

- (1) The purpose of the special management area overlay is to identify areas that may be impacted upon by industrial or landfill activities.**
- (2) The purpose of the code will be achieved through the following overall outcomes:**
 - (a) development does not compromise existing or future industrial development or existing landfill sites;**
 - (b) development is designed and located to protect the health, well-being, amenity and safety of communities and individuals from the impacts of air, light, noise and odour emissions, and from the impacts of hazardous materials that could result from locating in proximity to industrial or landfill uses;**
 - (c) the establishment of new or the further intensification (except for minor alterations or extensions) of existing sensitive land use(s) does not occur;** and
 - (d) reconfiguring a lot does not increase the number of people residing permanently in the area on a long-term basis.

The subject site is affected by the Special Management Area Overlay due to established industrial operations occurring in the surrounding area including the Lakes Creek Meatworks operating as a cattle abattoir and Boral's asphalt manufacturing facility. However, the development will have a significant separation distance from these industrial uses and is not expected to be unduly impacted by air, light, noise or odour emissions that may be generated by these uses. Furthermore, the development is not expected to compromise the existing or future potential growth of these industrial uses. However, as this code does not support the establishment of new sensitive land uses such as a Dwelling House within the Special Management Area Overlay, the development is therefore not consistent with the purpose of the Special Management Area Overlay Code.

Rural Zone

The subject site is situated within the Rural Zone under the *Rockhampton Region Planning Scheme 2015* (version 2.1). The purpose of the Rural Zone identifies that: -

- (1) The purposes of the rural zone code is to:
 - (a) ensure that land with productive capacity is maintained for a range of existing and emerging rural uses that are significant to the economy of the planning scheme area;
 - (b) recognise that different types of rural land are suited to specific uses such as animal industries, horticulture, cropping, intensive animal industries, intensive grazing and extractive industries;
 - (c) prevent the establishment of development which may limit the productive capacity of the land;
 - (d) provide for diversification of rural industries where impacts can be managed; and
 - (e) maintain the environmental values of all rural land.
- (2) The purpose of the zone will be achieved through the following outcomes:
 - (a) development in the zone accommodates predominantly rural uses;
 - (b) development:
 - (i) does not detract from the scenic landscape features of rural land including the Fitzroy River, floodplains, lagoons, wetlands, salt pans, mountains and ridges and the coastline;
 - (ii) is responsive to the environmental characteristics and constraints of the land, and minimises impacts on natural features such as waterways, wetlands and remnant vegetation;
 - (iii) has legal and practical access to the road hierarchy;
 - (iv) is serviced by infrastructure that is commensurate with the needs of the use; and
 - (v) maximises energy efficiency and water conservation;
 - (c) non-rural uses may be appropriate where they do not detract from the productivity or residential amenity of rural areas and can demonstrate:
 - (i) a direct relationship with the rural use in the immediate locality; or
 - (ii) the potential to make a contribution to primary production or the diversification of rural industries; or
 - (iii) a need to be remote from urban uses as a result of their impacts; or
 - (iv) they cannot be located in an urban area (for example, due to land area requirements);
 - (d) transport and freight uses, which do not meet the definition of a home based business, are not established in the rural zone;

- (e) development does not alienate or impact on the productive agricultural capacity of rural areas and agricultural land is protected from incompatible development;
- (f) all rural land is maintained in large land holdings to protect the agricultural production capacity. In this regard, the reconfiguration of land only occurs when lot size is 100 hectares unless otherwise stated in a precinct;
- (g) animal keeping (being kennels and catteries), intensive animal industries, intensive horticulture, aquaculture and rural industries establish where they:
 - (i) are located on sites that are large enough to accommodate appropriate buffering to sensitive land use(s), residential, township and emerging community zones. Intensive animal industries are preferred in proximity to the lower Fitzroy River, west of Ridgeland;
 - (ii) do not cause adverse impacts on sensitive land use(s) in relation to traffic, noise and air quality;
 - (iii) do not cause a negative impact on water quality;
 - (iv) protect natural, scenic and environmental values;
 - (v) do not diminish the productive capacity of other land nearby;
 - (vi) gain access from roads which are constructed to accommodate the traffic generated by the use; and
 - (vii) are not located in areas identified on the Agricultural Land Classification (ALC) overlay maps (except for intensive horticulture);
- (h) Rural workers' accommodation is appropriate where:
 - (i) directly associated with the primary rural use undertaken at the site;
 - (ii) compatible with the rural character of the zone;
 - (iii) not compromising the existing or potential future operation of rural uses on adjoining lots; and
 - (iv) not located in areas identified on the Agricultural Land Classification (ALC) overlay maps;
- (i) urban and rural residential development is contained within the designated growth areas and does not expand into the rural zone;
- (j) sensitive land use(s) are adequately separated from animal keeping (being kennels and catteries), intensive animal industry, aquaculture, rural industry, and industrial zoned areas (including the Gracemere industrial area, Stanwell power station, Bajool explosives reserve and Bouldercombe brickworks);
- (k) renewable energy facilities are located on sites that are large enough to accommodate appropriate buffering from sensitive land use(s) and minimise adverse impacts on the natural environment;
- (l) extractive industries (including Marmor limeworks) on rural land are protected from encroachment by incompatible uses;
- (m) extractive industry minimises environmental and traffic impacts. Once the operation has ceased the site is rehabilitated;
- (n) aquaculture activities may be integrated with horticulture operations, where benefits of diversification are evident and there are no adverse impacts on amenity, ecological values and existing fish habitats; and
- (o) the establishment of two (2) precincts within the zone where particular requirements are identified:
 - (i) Alton Downs precinct; and
 - (ii) Cropping and intensive horticulture precinct.

The development to establish a Dwelling House is consistent with the purpose of the Rural Zone. Furthermore, the development has been located and designed to be of an appropriate height and includes suitable property boundary setbacks. The development will have legal access to the constructed road of Dorly Street via an internal driveway and private access within an unformed road reserve. The development will provide on-site sewer, water and electricity services while telecommunications services will be provided from the relevant service provider. Furthermore, the development is not located in proximity to an existing Extractive Industry or Intensive Animal Industry use, or a site where it is anticipated these uses could potentially be established in the future.

Therefore, this application is consistent with the purpose of the Zone.

Rockhampton Regional Planning Scheme Codes

The following codes are applicable to this application:

- Rural Zone Code;
- Airport Environs Overlay Code;
- Biodiversity Overlay Code;
- Bushfire Hazard Overlay Code;
- Special Management Area Overlay Code;
- Steep Land Overlay Code;
- Access, Parking And Transport Code;
- Filling and Excavation Code;
- Landscape Code;
- Stormwater Management Code; and
- Water and Sewer Code.

An assessment has been made against the requirements of the abovementioned codes and the proposed development generally complies with the relevant Performance Outcomes and Acceptable Outcomes. An assessment of the Acceptable Outcomes, which the application is in conflict with, is outlined below:

Rural Zone Code		
Performance Outcome		Officer's Response
PO3	Development does not compromise the continued operation of an intensive animal industry, extractive industry, or a similar potential use on neighbouring rural land.	<p>The development does not meet Acceptable Outcome 3.1(a), which recommends that a Dwelling House be setback a minimum of 20 metres from all property boundaries. Alternatively, the Dwelling House is proposed to be setback approximately eight (8) metres from the site's northern boundary.</p> <p>However, the subject site is not considered a typical rural lot given its small size and its location in between rural residential and environmental conservation land. A number of overlay constraints including steep slopes and bushfire hazard affects the subject site. Due to these constraints, the applicant has proposed to locate the Dwelling House in a relatively flat part of the site.</p> <p>Despite the dwelling's lesser setback to the northern boundary, there are no other residences</p>

		located within 200 metres of its proposed location. In conjunction, it is not anticipated that a Dwelling House could be established within at least 50 metres of the subject dwelling. Additionally, there is a substantial amount of State protected vegetation located in between the building envelope and these external properties to the north which is expected to provide an effective visual buffer.
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Bushfire Hazard Overlay Code		
Performance Outcome		Officer's Response
PO1	<p>Development ensures that the location, siting, and design of development and associated driveways and access routes:</p> <ul style="list-style-type: none"> (a) avoid potential for entrapment during a bushfire; (b) facilitate safe and efficient emergency services to access and egress the site during a bushfire; and (c) enables safe evacuation of the site during a bushfire for site occupants. 	<p>The development does not meet Acceptable Outcome 1.1.2 (b) or (c) which recommends the development includes a fire trail and the house's access driveway should not exceed a length of 60 metres from the street.</p> <p>However, the development will have access to a constructed, all-weather road with the unformed road reserve intersecting with Dorly Street to be constructed to a sealed standard, while the internal driveway will be constructed to a gravel standard. Both the internal driveway and private access will have a maximum slope gradient of 17% and a maximum cross-fall of 10 degrees. The internal driveway will include four (4) turning circles for Queensland Fire and Emergency Services (QFES) to control an ongoing bushfire event and safely and efficiently, egress the site. Furthermore, the private access and internal driveway will both be 3.5 metres in width with a working area of 3 metres on either side of the constructed access to remove all shrubs and fine fuels located within this area. Additionally, a vertical clearance of 4.8 metres will need to be established and maintained within the 3.5 metres wide constructed access.</p> <p>Therefore, the design and standard of the development's access route is anticipated enable safe evacuation by residents during a bushfire event and facilitates the safe and efficient access and egress by emergency services vehicles.</p>

Special Management Area Overlay Code		
Performance Outcome		Officer's Response
PO1	Development does not involve the further intensification of sensitive land use(s).	<p>The development does not meet Acceptable Outcome 1.2, which recommends that the establishment of a new Dwelling House within the Special Management Area Overlay does not occur.</p> <p>This overlay is in place due to established High Impact Industry uses occurring in the surrounding</p>

		<p>area such as the Lakes Creek Meatworks operating as a cattle abattoir and Boral's asphalt manufacturing facility. However, Boral's facility is located approximately 360 southwest of the site while the Meatworks processing facilities is located over one (1) kilometre northwest of the site. The development's significant separation distance from these established uses is anticipated to provide residents with an effective natural buffer. Furthermore, any potential air, light, noise or odour emissions experienced by future residents of the Dwelling House are anticipated to be minimal.</p> <p>However, as the subject development results in the further intensification of sensitive land uses within the Special Management Area, the development cannot comply with the overarching Performance Outcome.</p>
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Based on a performance assessment of the abovementioned codes, it is determined that the proposal is acceptable and generally complies with the relevant Performance Outcomes and where there is deviation from the codes, sufficient justification has been provided.

INFRASTRUCTURE CHARGES

Adopted Infrastructure Charges Resolution (No. 5) 2015 applies to the application and it falls within Charge Area 3. However Council resolves not to issue an Infrastructure Charges Notice for this development because the charges arising from the development are less than or equal to the credits applicable for the development.

Therefore, no infrastructure charges are payable and an Infrastructure Charges Notice is not required for the development.

CONSULTATION

The proposal was the subject of public notification between 22 January 2021 and 17 February 2021, in accordance with the requirements of the *Planning Act 2016* and the Development Assessment Rules, and two (2) properly made submissions were received.

It is noted, that none of the issues stated in the submissions appeared to be related to the reasons why consultation was required for this application, which was due to the site being affected by the Special Management Area Overlay.

However, the following is a summary of the matters raised in the submissions lodged, with Council officer comments:

Issue	Officer's Response
Slope stability, drainage and erosion concerns	<p>The submitters' highlighted concerns regarding the development's potential to detrimentally impact slope stability, drainage patterns and cause erosion as a result of removing vegetation to constructing the access on steep land. It is noted that the Dwelling House is to be located at the highest part of the site, which is relatively flat with a change of elevation of only approximately 4%. The house will require will require minimal earthworks and vegetation removal to facilitate the building. Furthermore, all roof-water is required to be directed to a lawful point of discharge and is not to cause a nuisance to surrounding land or infrastructure. However, despite this, a geotechnical assessment was undertaken to investigate the aforementioned concerns.</p> <p>The geotechnical assessment noted that the risk of slope stability at the subject site is likely to be low and that any additional drainage runoff potentially generated, as a result of the internal access is anticipated to be</p>

	minimal. One section of the internal access was recommended to include a catch drain, which will need to be suitably designed to ensure runoff is spread rather than concentrated, to prevent adverse impacts to downstream properties or to the stability of the natural ground. Additionally, to prevent erosion from occurring due to cut/fill works for the access, where the existing natural ground materials are identified to be unsuitable to construct the access, this material must be removed and replaced with suitable material such as road base.
Bushfire Hazard	<p>The submitters' highlighted concerns with the location of the proposed house on top of the ridge, which may hinder the ability for Queensland Fire and Emergency Services (QFES) to conduct hazard reduction burns. Additionally, the submitters' requested that the applicant provide an updated Bushfire Hazard Assessment, this updated assessment however was provided by the applicant in response to Council's Information Request.</p> <p>Council had discussions with QFES and it was indicated that the house's location on the ridge may in fact improve the ability of QFES to conduct fuel hazard reduction burns on the ridge, if and when necessary. This is anticipated because the house will be provided with a suitably designed access for QFES vehicles to utilise, which will be constructed to a gravel standard including four (4) turning circles and will be within appropriate limits for both slope gradients and cross-falls. The house itself will be designed appropriately to mitigate the bushfire risk and will include a fuel reduction zone around the house to be kept clear of vegetation. Furthermore, given the house's position on top of the hill it is anticipated that future residents will be afforded with superior sightlines, which may help identify areas both internal and external of the site where QFES could undertake fuel hazard reduction burns.</p>
Unlawful clearing of vegetation	One of the submitters highlighted potential unlawful clearing of vegetation, which may have occurred in the general location of the Dwelling House. It is noted that the site's vegetation is State protected, which is a matter administered by the <i>Department of Environment and Science</i> . However, any vegetation clearing that may have already occurred in this location will become lawful subject to the approval of this development application. Furthermore, any additional clearing required in association with the house or its access will be restricted to the extent approved under this application.

CONCLUSION

The proposed development is considered to be in keeping with the purpose of the Rural Zone and is not anticipated to compromise the Strategic Framework of *Rockhampton Region Planning Scheme 2015* (version 2.1). Furthermore, the proposal generally complies with the provisions included in the applicable codes. The proposal is therefore, recommended for approval in accordance with the approved plans and subject to the conditions outlined in the recommendation.

D/91-2020 - MATERIAL CHANGE OF USE FOR A DWELLING HOUSE (BUILDING ENVELOPE)

Locality Plan

Meeting Date: 8 June 2021

Attachment No: 1



**D/91-2020 - MATERIAL CHANGE OF
USE FOR A DWELLING HOUSE
(BUILDING ENVELOPE)**

Site Plan (Building Location Envelope)

Meeting Date: 8 June 2021

Attachment No: 2

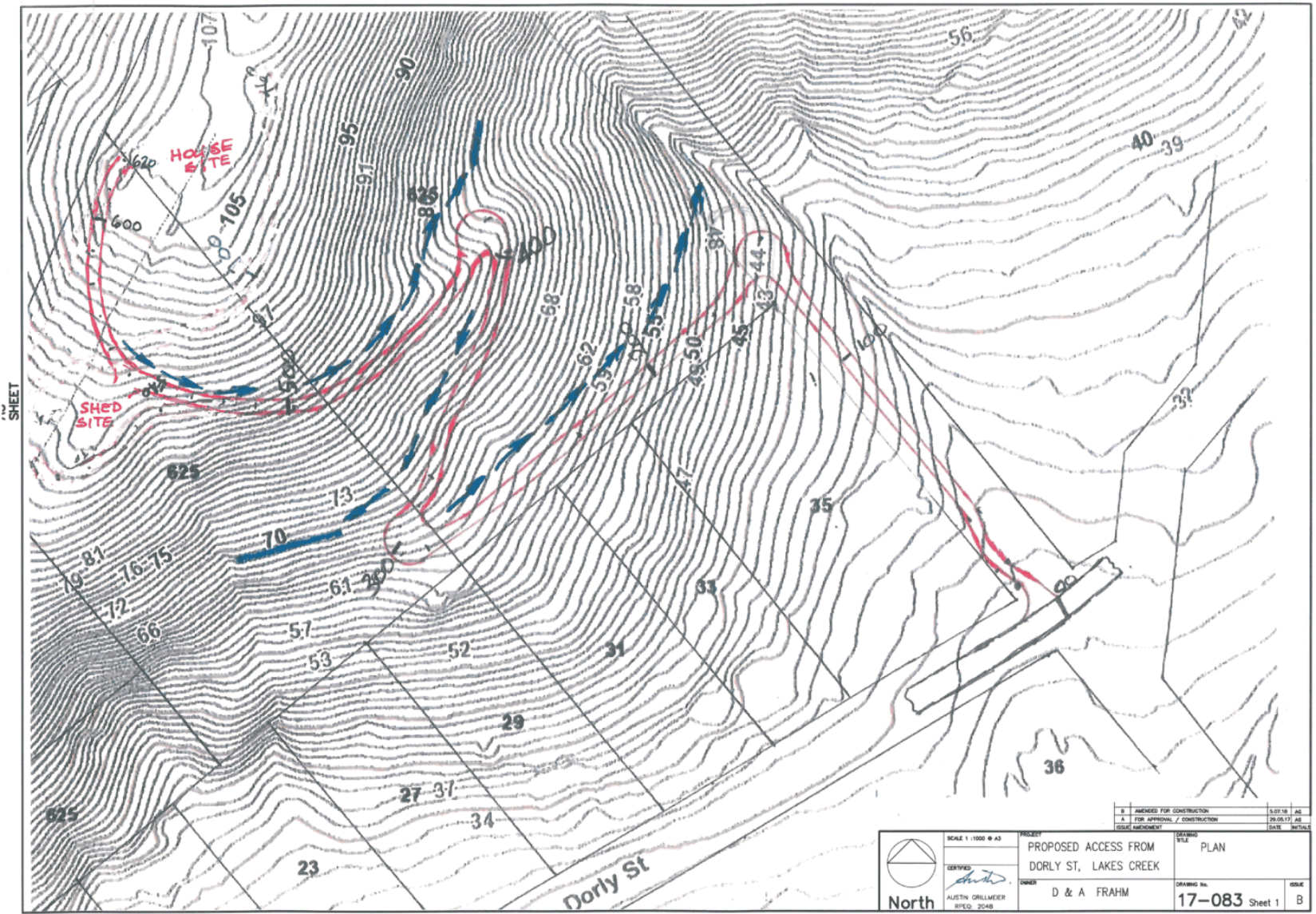


D/91-2020 - MATERIAL CHANGE OF USE FOR A DWELLING HOUSE (BUILDING ENVELOPE)

Proposed Access

Meeting Date: 8 June 2021

Attachment No: 3



9.5 D/20-2017 - REQUEST FOR A MINOR CHANGE AND EXTENSION TO THE CURRENCY PERIOD TO DEVELOPMENT PERMIT FOR RECONFIGURING A LOT (ONE LOT INTO THREE LOTS) AND AN ACCESS EASEMENT

File No: D/20-2017

Attachments: 1. [Locality Plan](#)
2. [Site Plan](#)

Authorising Officer: Amanda O'Mara - Acting Coordinator Development Assessment
Doug Scott - Manager Planning and Regulatory Services
Alicia Cutler - General Manager Community Services

Author: Bevan Koelmeyer - Planning Officer

SUMMARY

Development Application Number: D/20-2017

Applicant: Capehead Pty Ltd

Real Property Address: Lot 485 on LIV40112

Common Property Address: 66 Alfred Road, Parkhurst

Area of Site: 31.92 hectares

Planning Scheme: *Rockhampton City Plan 2005*

Planning Scheme Area: Yeppoon Road Corridor Environmental Protection Area

Approval Sought: Amended Decision Notice for Development Permit D/20-2017 for Reconfiguring a Lot (one lot into three lots) and an Access Easement

Referral Agency(s): Nil

Infrastructure Charges Area: Charge Area 3

OFFICER'S RECOMMENDATION

RECOMMENDATION A

THAT in relation to the application for a Minor Change and Extension to the Currency Period to Development Permit D/20-2017 for Reconfiguring a Lot (one lot into three lots) and an Access Easement, made by Capehead Pty Ltd, located at 66 Alfred Road, Parkhurst, described as Lot 485 on LIV40112, Council resolves to provide the following reasons for its decision:

STATEMENT OF REASONS

Description of the development	The proposed development is for a Minor Change and Extension to the Currency Period to Development Permit D/20-2017 for Reconfiguring a Lot (one lot into three lots) and an Access Easement
Reasons for Decision	<p>a) Proposed Lot 1 is slightly below the recommended minimum lot size for this zone. However, as this lot is already improved with a Dwelling House and is unlikely to be further developed in the future, this is not anticipated to negatively affect the character of the area;</p> <p>b) The proposed use does not compromise the achievements of the <i>Desired Environmental Outcomes</i> in the <i>Rockhampton City Plan</i></p>

	<p>2005;</p> <p>c) Assessment of the development against the relevant zone purpose, planning scheme codes and planning scheme policies demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity; and</p> <p>d) On balance, the application should be approved because the circumstances favour Council exercising its discretion to approve the application even though the development does not comply with an aspect of the assessment benchmarks.</p>	
Assessment Benchmarks	<p>The proposed development was assessed against the following assessment benchmarks:</p> <ul style="list-style-type: none"> • Strategic Framework; • Reconfiguration of Lot Code; • Biodiversity and Nature Conservation Code; • Bushfire Risk Minimisation Code; • Flood Prone Land Code; • Water Quality and Quantity Code; • Landscape Code; and • Parking and Access Code. 	
Compliance with assessment benchmarks	<p>The development was assessed against all of the assessment benchmarks listed above and complies with all of these with the exceptions listed below.</p>	
	Assessment Benchmark	Reasons for the approval despite non-compliance with benchmark
	Reconfiguring a Lot Code	<p><u>PO2</u></p> <p>There are natural hazards over the subject site, which includes bushfire, flooding, biodiversity and steep slopes. It is noted however that the lots with existing dwellings and outbuildings, Lot 1 and Lot 2 are unlikely to be further improved. Lot 3 is vacant land, however the building envelope provided indicates that structures can be sited in an appropriate location on site, which avoids these natural hazards and topographical constraints.</p>
		<p><u>PO9</u></p> <p>While proposed Lot 1 is not compliant with the minimum lot size requirements for this zone of ten (10) hectares, Lot 2 and Lot 3 meet the lot size and dimension requirements. It is noted, Lot 1 has an existing dwelling and is unlikely to be improved further but regardless this lot retains adequate land for its intended use.</p>
	Bushfire Risk Minimisation	<p><u>PO1, PO2 and PO12</u></p> <p>While a site-specific bushfire hazard assessment was</p>

	Code	not conducted on the subject site, Lot 1 and Lot 2 have existing structures located outside of the bushfire hazard area. While Lot 3 includes a building envelope within a mapped bushfire hazard buffer, the bushfire risks have been appropriately mitigated on site with the design and location of the building envelope to avoid and minimise the associated risks with this mapped hazard.
Matters prescribed by regulation	<ul style="list-style-type: none"> • The <i>Rockhampton City Plan 2005</i>; and • The common material, being the material submitted with the application. 	

RECOMMENDATION B

THAT to reflect the above changes, Capehead Pty Ltd, be issued with an Amended Decision Notice:

1.0 ADMINISTRATION

- 1.1 The Developer and his employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by a Compliance Certificate for any operational works required by this development approval:
 - 1.3.1 to Council's satisfaction;
 - 1.3.2 at no cost to Council; and
 - 1.3.3 prior to the issue of the Compliance Certificate for the Survey Plan, unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the issue of the Compliance Certificate for the Survey Plan, unless otherwise stated.
- 1.5 Deleted.
- 1.6 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.7 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.
- 1.8 In accordance with the approved plan (refer to condition 2.1):
 - 1.8.1 The access to proposed Lot 3 must be via Easement A over proposed Lot 2; and
 - 1.8.2 The access for proposed Lot 1 must be via the 'proposed access easement' over proposed Lot 2.

Easement documents must accompany the Survey Plan for endorsement by Council, prior to the issue of the Survey Plan Approval Certificate.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Plan/Document Reference</u>	<u>Dated</u>
Reconfiguration Plan	8067-01-ROL, Sheet 1 of 1, Issue A	8 April 2021

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

2.3 Deleted.

3.0 STAGED DEVELOPMENT

- 3.1 This development approval is for a development to be undertaken in two (2) discrete stages, namely:

3.1.1 Lot 3 (Stage One – one [1] lot); and

3.1.2 Lots 1 to 2 (Stage Two – two [2] lots).

in accordance with the approved proposed subdivision layout plan (refer to condition 2.1).

The stages are not required to be undertaken in any chronological order.

- 3.2 Unless otherwise expressly stated, the conditions must be read as being applicable to all stages.

4.0 Deleted.

4.1 Deleted.

4.2 Deleted.

4.3 Deleted.

4.4 Deleted.

4.5 Deleted.

4.6 Deleted.

5.0 Deleted.

5.1 Deleted.

5.2 Deleted.

5.3 Deleted.

6.0 PLUMBING AND DRAINAGE WORKS

- 6.1 On-site sewage treatment and disposal must be in accordance with the *Queensland Plumbing and Wastewater Code* and Council's Plumbing and Drainage Policies. This can be completed at the building works application stage.

- 6.2 On-site water supply for domestic and firefighting purposes must be provided and may include the provision of a bore, dams, water storage tanks or a combination of each. This can be completed at the building works application stage.

7.0 STORMWATER WORKS

- 7.1 All stormwater must drain to a demonstrated lawful point of discharge and must not adversely affect surrounding land or infrastructure in comparison to the pre-development conditions, including but not limited to blocking, altering or diverting existing stormwater runoff patterns or having the potential to cause damage to other infrastructure.

- 7.2 Easements must be provided over all land assessed to be within the one (1) per cent Average Annual Exceedance (AEP) probability defined flood event inundation area.
- 8.0 Deleted.
- 8.1 Deleted.
- 9.0 ELECTRICITY
- 9.1 Electricity services must be provided to each lot in accordance with the standards and requirements of the relevant service provider.
- 10.0 TELECOMMUNICATIONS
- 10.1 Evidence that the new lots can be provided with telecommunications services from the relevant service provider must be provided to Council, prior to the issue of the Compliance Certificate for the Survey Plan.
- 11.0 ASSET MANAGEMENT
- 11.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 11.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.
- 12.0 Deleted.
- 12.1 Deleted.
- 12.2 Deleted.
- 12.3 Deleted.
- 12.4 Deleted.
- 13.0 OPERATING PROCEDURES
- 13.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials, or parking of construction machinery or contractors' vehicles must not occur within McMillan Avenue and Olive Street.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships website: www.datsip.qld.gov.au

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. General Safety of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 4. Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

BACKGROUND

Council at its meeting on 23 May 2017 approved a Development Application for (one lot into three lots) and an Access Easement located at 66 Alfred Road, Parkhurst. The applicant made a subsequent negotiated representation and change representation to the original application. On 14 April 2021, in accordance with section 78 and 86 of the *Planning Act 2016*, the applicant made the subject request for a Minor Change and Extension to the Currency Period to Development Permit D/20-2017.

The existing approval required McMillan Avenue to be upgraded for proposed Lot 1 to gain direct access to this road. The applicant's Minor Change has proposed to utilise the existing internal driveway located over proposed Lot 2 for proposed Lot 1 to gain access to Alfred Road via an access easement. As a result of this proposed change to the access arrangement for proposed Lot 1, the following changes are proposed to be made to the development approval conditions:

1. Delete Conditions 1.5 and 1.5.1 – related to the requirement for further a Development Permit to be obtained for Operational Works for Road Works and Access Works;
2. Amend Condition 1.8 – to include an additional access easement over proposed Lot 2 in favour of proposed Lot 1;
3. Amend Condition 2.1 – to include an updated site plan which includes the additional access easement for proposed Lot 1 to gain access over proposed Lot 2;
4. Delete Condition 2.3 – related to the requirement for any revision of approved plans or documents to be amended prior to the submission of an application for a Development Permit for Operational Works;
5. Delete Conditions 4.1 through to 4.6 – these conditions related to the requirements for Road Works to be undertaken within Olive Street and McMillan Avenue for proposed Lot 1 to gain direct access to this Council road;
6. Delete Conditions 5.1 through to 5.3 – these conditions related to the requirements for Access Works to be undertaken to upgrade the accesses for proposed Lot 2 and proposed Lot 3. Instead, the existing access to these lots will be maintained;
7. Delete Condition 8.1 – related to the requirement for Site Works to be undertaken in association with the Road Works. However, this condition is no longer relevant now that Road Works are no longer required; and
8. Delete Conditions 12.1 through to 12.4 – related to the requirements for an Environmental Management Plan, and an Erosion Control and Stormwater Control Management Plan to be provided with the Operational Works application.

The applicant has also requested a two (2) years extension to the currency period of this development approval. The existing Development Permit required a further permit for Operational Works to be obtained.

Under the repealed *Sustainable Planning Act 2009* applying to the original application, section 341 applied a relevant period of four (4) years to the development where requiring a further Development Permit for Operational Works. However, as the subject Minor Change application will remove the Operational Works component of the development, the development would only have a currency period of two (2) years. The extension request, effectively seeks to maintain the existing four (4) years currency period for the approval.

PLANNING ASSESSMENT

TOWN PLANNING COMMENTS

The applicant has requested the following conditions be either amended or deleted:

Conditions 1.5 and 1.5.1

The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:

Operational Works:

- (i) Road Works; and*
- (ii) Access Works.*

Summary of request:

The applicant requested that these conditions be deleted because the Operational Works component of this application which required Road Works and Access Works, is now being removed. Alternatively, proposed Lots 1 and 2 will utilise an existing access, which connects to Alfred Road via an access easement over proposed Lot 2. While proposed Lot 3 will utilise an existing access over proposed Lot 2. As a result, the aforementioned Operational Works permit is no longer required and the associated requirements are no longer relevant. Therefore, the applicant's request is considered reasonable.

Recommendation:

This Condition is to be deleted.

Condition 1.8

The access to proposed Lot 3 must be via the proposed Easement A over proposed Lot 2. Easement documents must accompany the Survey Plan for endorsement by Council, prior to the issue of the Compliance Certificate for the Survey Plan.

Summary of request:

The existing condition only refers to the access easement over proposed Lot 2 in favour of proposed Lot 3. This condition is to be amended to include the additional access easement over proposed Lot 2 in favour of proposed Lot 1. Therefore, the applicant's request is considered reasonable.

Recommendation:

This Condition is to be amended as follows:

- 1.8 In accordance with the approved plan (refer to condition 2.1);
 - 1.8.1 The access to proposed Lot 3 must be via Easement A over proposed Lot 2;
and
 - 1.8.2 The access for proposed Lot 1 must be via the 'proposed access easement' over proposed Lot 2.

Easement documents must accompany the Survey Plan for endorsement by Council, prior to the issue of the Survey Plan Approval Certificate.

Condition 2.1

The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Plan/Document Reference</u>	<u>Dated</u>
Proposed Subdivision Layout	R17003-001, Revision C	19 October 2017

Summary of request:

The approved site plan is to be amended to include the access easement for proposed Lot 1 over proposed Lot 2. Therefore, the applicant's request is considered reasonable.

Recommendation:

This Condition is to be amended as follows:

The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Plan/Document Reference</u>	<u>Dated</u>
Reconfiguration Plan	8067-01-ROL, Sheet 1 of 1, Revision A	8 April 2021

Condition 2.3

Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the submission of an application for a Development Permit for Operational Works.

Summary of request:

To delete this condition as the subject Minor Change will make Operational Works no longer required for this development, this condition is no longer relevant. Therefore, the applicant's request is considered reasonable.

Recommendation:

This Condition is to be deleted.

Conditions 4.1, 4.2, 4.3, 4.4, 4.5 and 4.6

A Development Permit for Operational Works (road works) must be obtained prior to the commencement of any road works required by this development approval.

- 4.2 *All road works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), Capricorn Municipal Development Guidelines, and relevant Australian Standards and Austroads Guidelines and the provisions of a Development Permit for Operational Works (road works).*
- 4.3 *As part of Stage 2 of the development, Olive Street must be designed and constructed from the intersection with McMillan Avenue to the access point for Lot 11 to the following parameters:-*
 - 4.3.1 *A minimum 4.5 metre wide gravel formation;*
 - 4.3.2 *A pavement depth suitable for the in-situ subgrade conditions and expected traffic loadings but no less than 150 millimetres;*
 - 4.3.3 *A desirable minimum design speed of 50 kilometres/per hour with a minimum design speed for individual elements of 30 kilometres/per hour;*
 - 4.3.4 *A turning area to permit vehicle U-Turns opposite the access point for Lot 11;*
 - 4.3.5 *With appropriate road furniture and signage to the Manual of Uniform Traffic Control Devices – Queensland; and*

- 4.3.6 *The horizontal alignment is permitted to vary around the existing road reserve centreline by plus/minus 5 metres.*
- 4.4 *As part of Stage 2 of the development, McMillan Avenue must be designed and constructed from the end of the existing seal in McMillan Avenue to the intersection with Olive Street to the following parameter:-*
- 4.4.1 *A minimum 4.5 metre wide gravel formation and a two-coat bitumen seal;*
- 4.4.2 *A pavement depth suitable for the in-situ subgrade conditions and expected traffic loadings but no less than 150 millimetres;*
- 4.4.3 *A desirable minimum design speed of 50 kilometres/per hour with a minimum design speed for individual elements of 30 kilometres/per hour;*
- 4.4.4 *With appropriate road furniture and signage to the Manual of Uniform Traffic Control Devices – Queensland; and*
- 4.4.5 *The horizontal alignment must generally align with the centre of the existing seal in McMillan Avenue.*
- 4.5 *As part of Stage 2 of the development, the intersection of McMillan Avenue and Olive Street must be designed and constructed such that there is a minimum width of 5.5 metres for a distance of ten (10) metres to the east along Olive Street and ten (10) metres to the south along McMillan Avenue. The pavement depth must be suitable for the in-situ subgrade conditions but no less than 150 millimetres and be sealed with a minimum two-coat bitumen seal.*
- 4.6 *Traffic signs and pavement markings must be provided in accordance with the Manual of Uniform Traffic Control Devices – Queensland. Where necessary, existing traffic signs and pavement markings must be modified in accordance with the Manual of Uniform Traffic Control Devices – Queensland.*

Summary of request:

To delete these conditions, which related to requirements associated with Road Works. As a result of the access easement included over proposed Lot 2 in favour of proposed Lot 1, the requirement for Road Works to upgrade McMillan Avenue for proposed lot 1 to gain access is no longer relevant. Therefore, the request to delete these conditions is considered reasonable.

Recommendation:

These Conditions are to be deleted.

Conditions 5.1, 5.2 and 5.3

- 5.1 *A Development Permit for Operational Works (access works) must be obtained prior to the commencement of any access works required by this development approval.*
- 5.2 *All access works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), and Capricorn Municipal Development Guidelines, and the provisions of a Development Permit for Operational Works (access works).*
- 5.3 *New sealed accesses must be constructed for proposed Lots 2 and 3.*

Summary of request:

To delete these conditions, which related to requirements associated with Access Works for proposed Lot 2 and proposed Lot 3. Alternatively, proposed Lot 3 will gain access to Alfred Road via an existing access easement located along the common boundary of proposed Lot 2, while proposed Lot 2 will gain access to Alfred Road via an existing internal driveway, which will become an access easement over proposed Lot 2 in favour of Lot 1. Therefore, the request to delete these conditions is considered reasonable.

Recommendation:

These Conditions are to be deleted.

Conditions 8.1, 12.1, 12.2, 12.3 and 12.4

- 8.1 *Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.*
- 12.1 *Any application for a Development Permit for Operational Works must be accompanied by a detailed Environmental Management Plan that addresses, but is not limited to, the following:*
- (i) water quality and drainage;*
 - (ii) erosion and silt/sedimentation management;*
 - (iii) fauna management;*
 - (iv) vegetation management and clearing;*
 - (v) top soil management;*
 - (vi) interim drainage plan during construction;*
 - (vii) construction programme;*
 - (viii) geotechnical issues;*
 - (ix) weed control;*
 - (x) bushfire management;*
 - (xi) emergency vehicle access;*
 - (xii) noise and dust suppression; and*
 - (xiii) waste management.*
- 12.2 *Any application for a Development Permit for Operational Works must be accompanied by an Erosion and Sediment Control Plan that addresses, but is not limited to, the following:*
- (i) objectives;*
 - (ii) site location and topography*
 - (iii) vegetation;*
 - (iv) site drainage;*
 - (v) soils;*
 - (vi) erosion susceptibility;*
 - (vii) erosion risk;*
 - (viii) concept;*
 - (ix) design; and*
 - (x) implementation,*
- for the construction and post-construction phases of work.*
- 12.3 *The Environmental Management Plan approved as part of a Development Permit for Operational Works must be part of the contract documentation for the development works.*
- 12.4 *The Erosion Control and Stormwater Control Management Plan prepared by a Registered Professional Engineer of Queensland in accordance with the Capricorn Municipal Design Guidelines, must be implemented, monitored and maintained for the duration of the works, and until all exposed soil areas are permanently stabilised; (for example, turfed, hydromulched, concreted, landscaped). The plan must be available on-site for inspection by Council Officers whilst all works are being carried out.*
-

Summary of request:

To delete these conditions, which required site works, an environmental management plan and erosion control and stormwater control management plan to be provided with the application for Operational Works. However, as the subject Minor Change application will remove the need for Operational Works to be undertaken for the development, these conditions are no longer relevant. Therefore, the request to delete these conditions is considered reasonable.

Recommendation:

These Conditions are to be deleted.

Currency Period

As the subject Minor Change application will remove the requirement for an Operational Works permit to be obtained for the development, under *Sustainable Planning Act 2009* this alters the currency period from four (4) years to (2) years. Therefore, the applicant has requested to extend the currency period by a further two (2) years until 14 December 2021, in order to maintain the existing four (4) years currency period. This request is considered reasonable and recommended for approval.

MATTERS FOR CONSIDERATION

This request has been assessed by Council's planning officers and other technical staff, as required. The assessment has been conducted in accordance with the provisions of the *Planning Act 2016* and Development Assessment Rules. Regard has been given to the relevant State Planning Policy; Council's Planning Scheme; and other general policies, procedures and documents as considered relevant.

An assessment of the Minor Change and Request to Extend the Currency Period has been undertaken and it has been determined that the proposed changes and extension are generally consistent with the original approval, legislative requirements, and the assessment benchmarks prescribed in the statutory instrument which were in effect when the development application for the development approval was properly made.

CONCLUSION

The applicant's minor changes and request to extend the currency period by a further two (2) years are considered reasonable and recommended for approval.

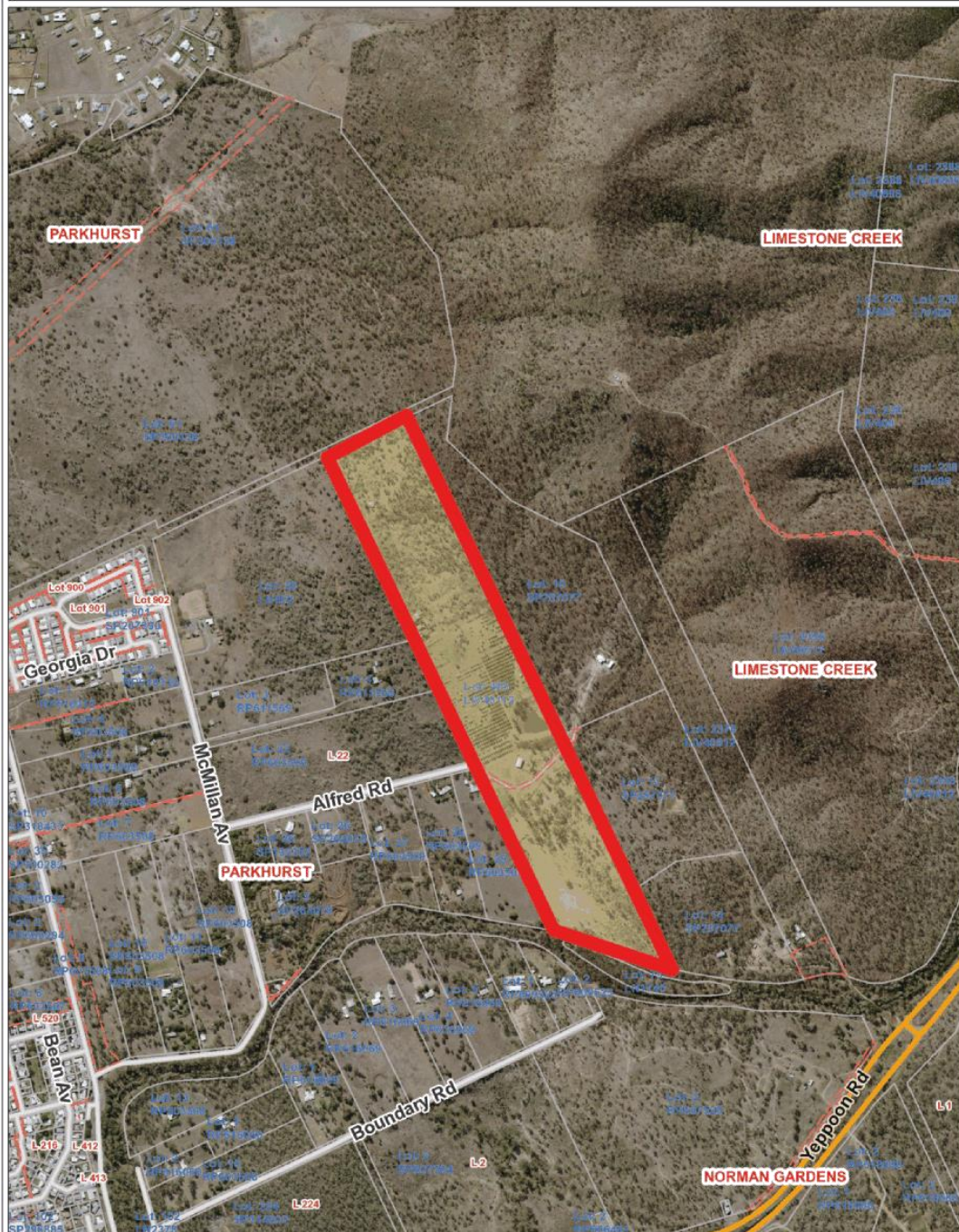
**D/20-2017 - REQUEST FOR A MINOR
CHANGE AND EXTENSION TO THE
CURRENCY PERIOD TO
DEVELOPMENT PERMIT FOR
RECONFIGURING A LOT
(ONE LOT INTO THREE LOTS)
AND AN ACCESS EASEMENT**

Locality Plan

Meeting Date: 8 June 2021

Attachment No: 1

Printed from GeoCortex on 27/05/2021



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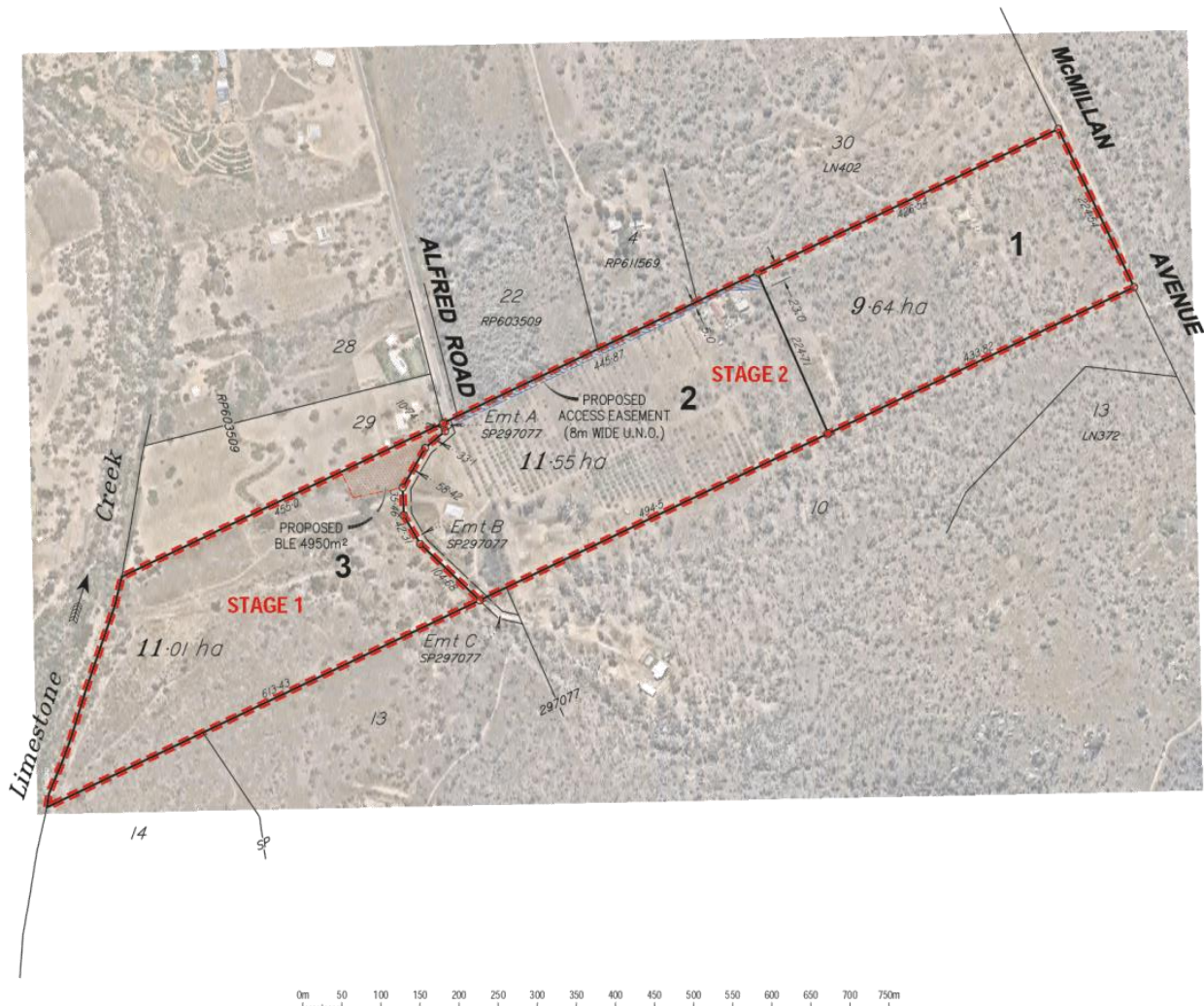


**D/20-2017 - REQUEST FOR A MINOR
CHANGE AND EXTENSION TO THE
CURRENCY PERIOD TO
DEVELOPMENT PERMIT FOR
RECONFIGURING A LOT
(ONE LOT INTO THREE LOTS)
AND AN ACCESS EASEMENT**

Site Plan

Meeting Date: 8 June 2021

Attachment No: 2



Staging
Stage 1 - Lot 3 + Balance
Stage 2 - Lots 1 & 2

IMPORTANT NOTE
This plan was prepared to accompany an application to Rockhampton Regional Council and should not be used for any other purpose.
The dimensions and areas shown hereon are subject to field survey and also to the requirements of council and any other authority which may have requirements under any relevant legislation.
In particular, no reliance should be placed on the information on this plan for any financial dealings involving the land.
This note is an integral part of this plan.

client
Capehead Pty Ltd
project
**66 Alfred Road,
Parkhurst**
plan of
**Reconfiguration Plan
(1 Lot into 3 Lots)
with Ortho Underlay**
rpt

Lot 485 on LIV40112

by
Rockhampton Regional Council

sheet	date	details	authorised
A	10 Oct 2021	initial issue	RJC



scale
1:5000 @ A3
sheet no.
1 of 1
plan no.
8067-01-ROL-A
datum
cad file
8067-01-ROL
layer
A

PARKS, SPORT AND PUBLIC SPACES*Councillor Portfolio – Councillor Rutherford*

No items for consideration

WASTE AND RECYCLING*Councillor Portfolio – Councillor Latcham*

9.6 GREEN WASTE MANAGEMENT**File No:** 7283**Attachments:** 1. **Recommended Fees and Charges**[↓](#)**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

SUMMARY

This report is seeking Council's endorsement for the introduction of green waste fees. The key objective being to recover a reasonable level of cost, whilst providing an affordable solution for the responsible management of green waste.

OFFICER'S RECOMMENDATION

THAT Council introduce fees and charges for green waste management based on \$30 per tonne for both domestic and commercial green waste with an equivalent per 'vehicle type' unit charge for domestic customers.

COMMENTARY

The recovery of green waste management costs were to be reviewed with the key objective being to recover a reasonable level of cost, whilst providing an affordable solution for the responsible management of green waste.

The recommended fees and charges for green waste management will achieve a partial negation of Community Service Obligation (CSO) with an estimated saving to Council of \$500,000 per annum. The recommended fees and charges are based on the following;

- Fees and charges set at \$30/tonne for both domestic and commercial green waste. Note an equivalent per 'vehicle type' unit charge will apply for domestic customers.
- For any loads of green waste received that weigh equal to or greater than 150kg, charges will be applied at \$30/tonne.
- A minimum charge of \$2 will apply.

Attachment 1 presents the applicable per 'vehicle type' unit charge for domestic customers.

As an example, note that the unit charge for a domestic customer with a Ute/6x4 trailer would be \$4.00, subject to their load weighing less than 150kg.

Additionally, based on an average weight for all commercial green waste customers of 460kg per load, this would equate to an average cost of \$13.80 per load for commercial customers.

The recommended fees and charges are for the following reasons;

- The fees and charges for both domestic and commercial customers are based on the same per tonne cost basis;

- The costs per load of green waste, being \$4 (Ute/6x4 trailer) and \$13.80 (average) are considered reasonable, whilst not recovering the full cost for both domestic and commercial customers, respectively;
- The cost per load of green waste is significantly less than the corresponding cost per load for general waste, therefore providing the necessary financial incentive for customers to separate their loads and dispose of green waste separately to avoid green waste going to landfill; and
- With fees and charges applying to both domestic and commercial customers there will be less incentive for commercial customers to dispose of their green waste under a false declaration that their green waste is domestic. This currently creates a conflict situation for general waste customers, which will only increase with fees and charges for green waste.

BACKGROUND

Council currently does not charge for green waste management at its facilities.

As a commercial business unit, Rockhampton Regional Waste and Recycling (RRWR) currently receive a Community Service Obligation (CSO) to cover the cost of green waste management, to the amount of \$721,704 per annum.

Attachment 1, presents a 2019-20 Commercial Waste Disposal Fee Benchmarking Report prepared annually by AEC Group.

BUDGET IMPLICATIONS

The estimated saving is \$500,000. Any final saving will reduce the annual CSO by the same amount.

LEGAL IMPLICATIONS

Nil.

CONSULTATION EXTERNAL/INTERNAL

The implementation of the fees and charges are proposed from Monday 2 August 2021.

This timeframe will allow a suitable timeframe to inform the community.

CORPORATE/OPERATIONAL PLAN

The key objective of RRWR are to deliver commercially viable waste and recycling services that satisfy adopted customer service standards.

Action 4.1.1 of Operational Plan 2020-2021 states, 'Undertake a review of the facilities and service delivery to ensure future sustainability'.

CONCLUSION

This review looked at the current costs for green waste management and options to best recover these costs. After considering the options it is recommended to introduce fees and charges for green waste management based on \$30/tonne for both domestic and commercial green waste with an equivalent per 'vehicle type' unit charge for domestic customers.

GREEN WASTE MANAGEMENT

Recommended Fees and Charges

Meeting Date: 8 June 2021

Attachment No: 1

Green Waste Management Recommended Fees & Charges

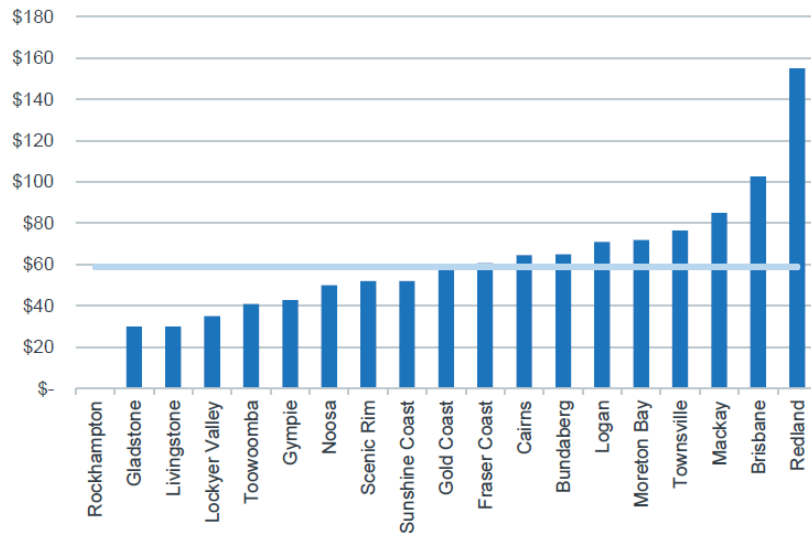
Green Waste Management Recommended Fees & Charges		
Domestic Customers		
Product Code	Recommended Gate Fee	Corresponding General Waste Gate Fee (20/21FY)
Minimum Charge (per item)	\$ 2.00	\$ 5.00
Car (per item)	\$ 2.00	\$ 12.00
Ute/6x4 Trailer (per item)	\$ 4.00	\$ 21.00
Add 6x4 Trailer/Ute (per item)	\$ 4.00	\$ 21.00
Trailer Large/Hungry B (per item)	\$ 6.00	\$ 24.00
Ute and 6x4 Trailer (per item)	\$ 8.00	\$ 42.00
Ute and Trailer Large/Hungry B (per item)	\$ 10.00	\$ 45.00
Truck (per tonne)	\$ 30.00	\$ 94.00
Commercial Customers		
Commercial Greenwaste (per tonne)	\$ 30.00	\$ 245.00

AEC Group

2019-20 Commercial Waste Disposal Fee Benchmarking Report

Green Waste Tonnage Disposal Fee Benchmarking

Green Waste Tonnage Disposal Fee Benchmarking



Benchmark green waste disposal fee of \$58.90/t (inc. GST)

Range of \$0.00-\$155.00/t (inc. GST)

Decrease of 0.5%

WATER AND ENVIRONMENTAL SUSTAINABILITY**Councillor Portfolio – Councillor Kirkland**

No items for consideration

BUDGET, GOVERNANCE AND OTHER MATTERS

9.7 RISK REGISTERS - ANNUAL PRESENTATION AND QUARTERLY UPDATE AS AT 30 APRIL 2021**File No:** 8780

Attachments:

1. Comparisons and Trends [↓](#)
2. Corporate Risk Register - Quarterly Update as at 30 April 2021 and Annual Presentation [↓](#)
3. Operational Risk Register - Quarterly Update as at 30 April 2021 and Annual Presentation [↓](#)

Authorising Officer: John Wallace - Chief Audit Executive
Ross Cheesman - Deputy Chief Executive Officer

Author: Kisane Ramm - Senior Risk and Assurance Advisor

SUMMARY

Annual presentation of the risk registers, as at 31 April 2021, for adoption, including presentation of the quarterly risk register updates.

OFFICER'S RECOMMENDATION

THAT the risk registers as at 30 April 2021 be adopted by Council.

LEGISLATIVE CONTEXT

The *Local Government Regulation 2012, Chapter 5, s164*, requires...(1) a local government must keep a written record stating (a) the risks the local government's operations are exposed to...; and (b) the control measures adopted to manage the risks.

The production of the risk registers which include both existing controls, and further treatments to be applied, ensures Council is compliant with section 164. This requires that management identifies, treats and monitors the risks to the organisation, to ensure the stated objectives are met.

Presentation of the registers also provides an opportunity for Council to determine that its risks are being dealt with in an appropriate manner and that they are in agreement with the tolerance levels accepted by management.

CORPORATE/OPERATIONAL PLAN

The Corporate/Operational Plans document Council's objectives for the period identified in the Plan.

Council's commitment to risk management is outlined in the Enterprise Risk Management Framework and the Enterprise Risk Management Policy.

The 2020-2021 Operational Plan states that it will be implemented in accordance with the Enterprise Risk Management Process Procedure.

The purpose for doing risk management is to assist in decision making and improve the chances of an objective being realised. Therefore, it is important that risk is linked to the Council's objectives. If risk isn't considered, identified and captured when setting the objectives then it is very likely the corresponding risks will be overlooked. If this occurs the risk won't be treated, leaving Council exposed to myriad of consequences.

Therefore there is a strong link between the Corporate/Operational Plans and the enterprise risk management process. It is not about whether, overall, Council is risk averse or wishes to take risks. It is about considering all the available information at that time and making a well-informed decision to achieve the best outcome.

BACKGROUND

Council has in place an overarching Enterprise Risk Management Framework, Policy, and Procedure developed in line with the (AS/NZS ISO 31000 Risk Management - Principles and Guidelines standard.

Council's *Enterprise Risk Management Framework*, section 8.5 Monitor and Review, requires the following to be reported to Council:

Quarterly

- All risks with high and very high current risk ratings; as well as
- Any risks, regardless of the risk rating, that have been identified as requiring treatment; and

Annually

- All risk assessed "as low as reasonably practicable" (ALARP); regardless of the current risk rating. That is: every risk will be presented at least annually.

The risk registers in their entirety were last presented to Audit and Business Improvement Committee on 6 February 2020.

COMMENTARY

In keeping with the requirements of legislation, Standard, and council's own framework, two of the three registers are presented here for Council's consideration. The third one, Fraud and Corruption Risk Checklist, is to be presented as a separate item to Council at a later date.

Management's comments in the registers dated 30/4/21 identify what changes have occurred this quarter, as well as any red text.

It is pointed out that owing to the size of the documents, some of the columns have not been included to create better readability. Columns not presented consist of: the Control Effectiveness; Control Owners; Consequence and Likelihood Ratings; and Control Implementation/Monitoring.

The following tables highlight some of the changes in this quarterly update.

RISK NUMBER	CHANGE	RISK OWNER
Operational Risk Register		
111	Management's comment identifies that the treatment of this risk has increased to 50%	Executive Manager Advance Rockhampton
112	Existing control wording has been tweaked.	Manager Tourism Events and Marketing
106	% Complete increased from 30% to 50%.	Executive Manager Workforce and

RISK NUMBER	CHANGE	RISK OWNER
		Governance
245	Completion date extended from 30/5/2021 to 30/6/2022	Manager Airport
304	Additional causation identified and added, and management's comment identifies the outcomes from the Tate case may increase Council's risk.	Manager Civil Operations
307	Additional future risk treatment added extending to be completed by date from 28/2/2021 to 30/6/2021.	Manager Civil Operations
413	Minor changes to Causation #2 and Existing Control #3 statements	Manager Communities and Culture
420	Existing Control #7 statement amended to reflect buildings now insured above \$20k. Previously \$5k.	Manager Community Assets and Facilities
438	Minor changes identified to responsible staff.	Manager Community Assets and Facilities
442	Minor changes identified to responsible staff.	Manager Community Assets and Facilities
445	Changed from Treat to Accept Risk as there are no longer actions in place to improve this risk. This risk will no longer show in the Risks Requiring Further Treatment Summary Report. (Loss of property including Council property, cash/revenue and exhibits, due to theft/fraud)	Manager Parks
P387 and P388	Completion dates extended from 30/6/21 to 31/7/21	General Manager Regional Services

The below table provides an analysis of the risks undergoing treatment, in terms of elapsed time (in months), from the originally nominated completion date. Note: Council's process allows for the date to be extended. While these are the oldest dates listed, they may no longer be the current nominated completion dates.

OP RISK REG		CORP RISK REG
29	NUMBER OF RISKS being treated	0
76	LONGEST ELAPSED TIME (in months) for those being treated	0
22.13	AVERAGE ELAPSED TIME (in months) for those being treated	0
31/12/2014	OLDEST DATE	0
124	# of ACCEPT (ALARP)	13

CONCLUSION

The risk registers, having undergone their quarterly review conducted by the respective managers, are now presented in their entirety for adoption by Council. This satisfies both the requirement for their annual presentation as well as their quarterly update review.

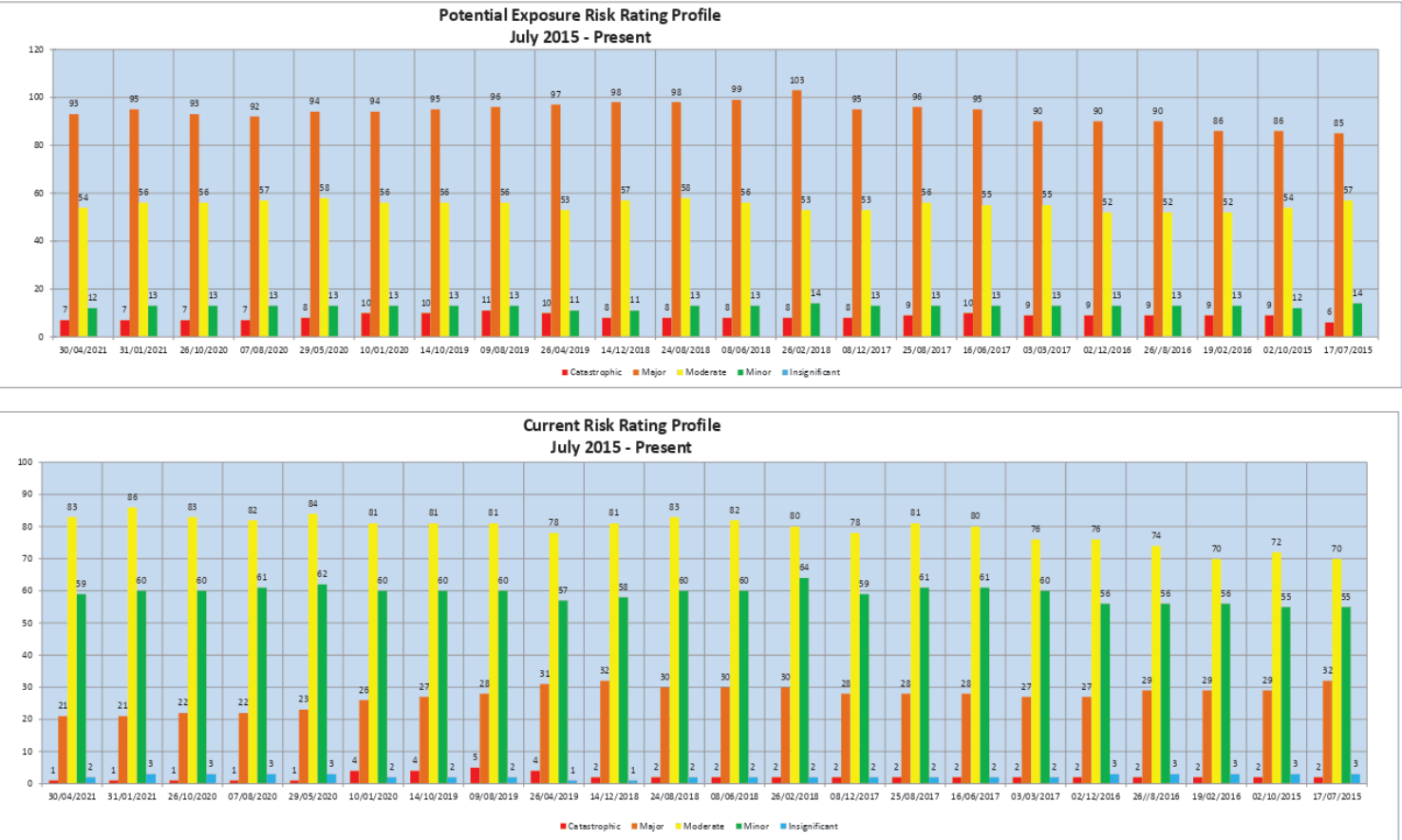
**RISK REGISTERS –
ANNUAL PRESENTATION
AND QUARTERLY UPDATE
AS AT 30 APRIL 2021**

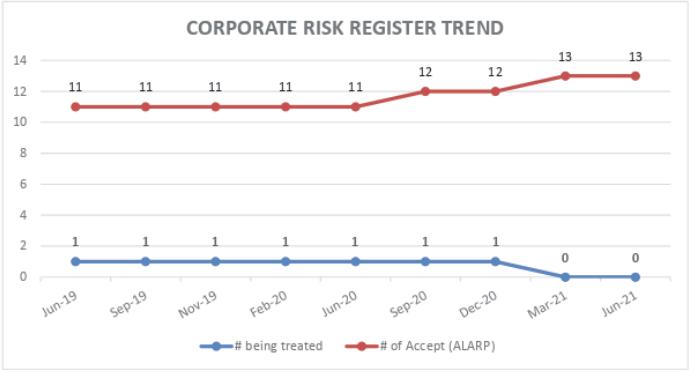
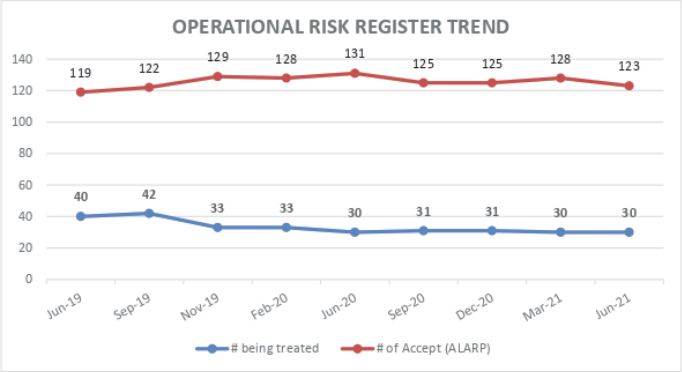
Comparisons and Trends

Meeting Date: 8 June 2021

Attachment No: 1

Comparison of Potential Exposure and Current Risk Exposure ratings from July 2015 to the present





The above graphs provide a trend of risks recorded in the risk registers over the last 3 years, showing: the number being treated and accepted as ALARP; the longest elapsed time for those being treated , and the average elapsed time in months for both the Operational , and Corporate Risk Registers.

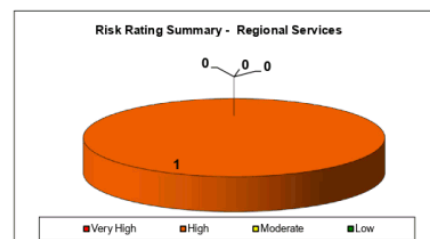
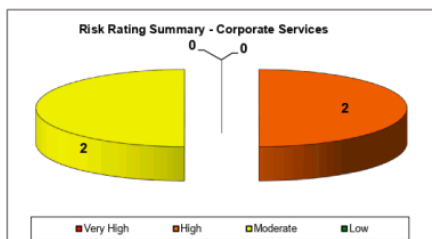
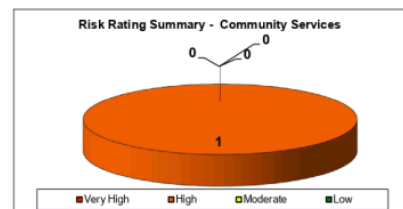
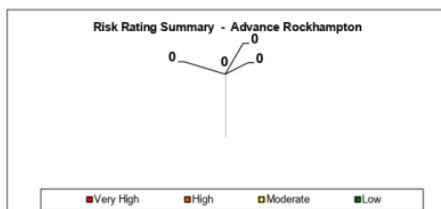
**RISK REGISTERS
ANNUAL PRESENTATION
AND QUARTERLY UPDATE
AS AT 30 APRIL 2021**

**Corporate Risk Register
Quarterly Update as at 30 April 2021
and Annual Presentation**

Meeting Date: 8 June 2021

Attachment No: 2

ERM RISK SUMMARY REPORT Corporate Current Risk Rating Profile as at 30/04/2021



CORPORATE RISKS

Very High' and 'High' Current Risk Ratings as at 30/04/2021

Risk Category	Risk Identification No.	Link to Planning (Objective)	Risk/Failure (including consequence/s)	Current Risk Rating	Existing Controls Implemented By Risk Owner	Risk Evaluation	Risk Owner	Management's Comments
02 Business Process Management	1	5.2 Strong leadership that provides quality governance to support and service the community	Council processes and services are provided without due recognition of economy, efficiency and effectiveness (value for money) exposing Council to increased costs, loss in reputation and ratepayer confidence and impacting service delivery.	High 5	(1) Established Asset Management plans. (2) Non-priced based selection criteria included in the tender / quote assessment process to assist in the value for money assessment. (3) Tender evaluation plans with weighted selection criteria assessment that does not rely on price as having the highest weighting. (4) Capital Projects evaluation process includes whole of life cycle cost considerations. (5) Fleet asset assessment utilises a whole of life cost model as part of the acquisition and operations process. (6) Long term financial forecasts based around asset management plans adopted.	Accept Risk (ALARP)	Deputy CEO	30/04/21: No change
04 Disasters, Business Continuity & Disaster Recovery	8	1.3 Safe places for our community	Identified Disaster Mitigation Strategies not actioned resulting in increased impact/effect of disaster events on the community and potential for increased costs to Council in recovery and restoration costs.	High 5	(2) Identified disaster mitigation strategies implemented where possible within disaster management budget. (2) Appropriate funding opportunities identified and sourced to implement identified disaster mitigation strategies. 19/2/16: (1) Disaster mitigation strategies reviewed and reported on annually. (2) Forward works program for disaster mitigation strategies developed and considered through Council's Capital Project budget evaluation by 1 July each year. (2) Funding is pursued under Natural Disaster Relief, or similar program, if and when State Government make the funding available.	Accept Risk (ALARP)	GM Regional Services	30/04/21:
08 Fiscal Environment	9	5.3 Financially sustainable organisation	Council's financial operations fail to support and sustain Council's service provision, financial sustainability and the community's expectations resulting in revenue shortfalls, increased debt, reduced service levels, loss of reputation and community discontent.	High 5	(1) Council's Long Term Financial Forecast includes forecasts from asset management plans. (2) Long Term Financial Forecasts are reviewed annually. (3) Asset Management Plans reviewed regularly. (4) Finance staff are adequately qualified as per the respective Position Descriptions. (5) Council lobbies other levels of government for appropriate grants and subsidies. (5) Council financially operates in a surplus position. (6) Financial controls are monitored. Finance also works closely with Internal and External Audit in regards to internal controls. (7) Project Delivery procedure developed. (8) Regular credit reviews undertaken by Qld Treasury Corporation (23/10/20). (9) Monthly budget reviews (23/10/20).	Accept Risk (ALARP)	Deputy CEO	30/04/21: No change
10 Legal, Regulatory & Compliance	10	5.2 Strong leadership that provides quality governance to support and service the community	Actions of Council, Councillors or employees that fail to meet the standards of behaviour outlined in the Local Government Act and other Legislation, Council's Code of Conduct and other associated policies or procedures resulting in damage to Council's reputation, complaints, investigations, financial losses and regulatory breaches against Council or individuals.	High 4	(1.4) Policy implemented. (3) Controls within Local Government Act and policy. (2-3) Training in obligations undertaken. 30/1/15: (4) Management's ongoing review/update of authorisations and delegations (including signing of correspondence) 2/10/15: (1) Fraud and Corruption risk assessment undertaken annually by managers. 19/2/16: (5) Complaints Management Process adopted by Council. (5) Industrial Relations and Investigations Unit investigate and monitor administrative action complaints. (2, 4, 3) Councillors and staff are regularly reminded of obligations under LGA and Council's Code of Conduct along with other relevant legislation and policies.	Accept Risk (ALARP)	CEO	30/04/21: No change
06 Environmental	13	3.2 Sustainable and innovative environmental practices	Failure to appropriately prepare for, or respond to, local climate change impacts on Council's and the Community's interests resulting in: disruption to service delivery; damage to: infrastructure and assets; community, economy, environment, staff and council reputation.	High 5	1. Operational Plan 2. Environmental Sustainability Strategy 3. Waste Strategy 4. Increased budget for Tree Canopy 5. Fleet Vehicle Greenhouse Gas Emissions Reduction Policy 6. Planning Scheme 7. Disaster Management Plan 8. Energy Action Plan 9. Clean Growth Choices 10. Purchasing Policy 11. Bringing Back Nature Program 12. Queensland Climate Resilient Council's Program 13. Sustainability Unit established within Council who work with staff to identify local climate change risks and opportunities and embed response measure within Council's Operational Plan, associated strategies and normal operating activities. 14. Managers and key decision makers have ready access to climate change related information and resources. 15. Current legislative requirements are monitored. 16. Emerging national and state strategic frameworks are recognised, and best practice guidance is considered.	Accept Risk (ALARP)	GM Community Services	30/04/21: No Change. A position paper will be undertaken as part of the 21/22 Operational Plan.

ROCKHAMPTON REGIONAL COUNCIL CORPORATE RISK REGISTER 2021														
REPORTING COPY as at 30/04/21 (To be Adopted by Council XXX/2021)														
IDENTIFY RISKS AND EXISTING CONTRL EFFECTIVENESS						RISK ANALYSIS	RISK EVALUATION & FURTHER RISK TREATMENT	FUTURE CONTROL & RISK TREATMENT PLANS						
Risk Categories	Risk Identification	OBJECTIVE Links To Planning (Corp Plan 2017-22 OR other documentation)	Risk/Failure (including consequences)	Risk Causations	Potential Exposure Rating	Existing Controls Implemented By Risk Owner	CURRENT RISK RATING	Risk Evaluation (don't proceed to Column N if risk is accepted as per the results of the ACTION TABLE and/or Cost-Benefit Analysis)	Future Risk Controls	Resource/Budget Needed	Performance/Constraints	% Complete Completion Date	Risk Owner	MANAGEMENT'S COMMENTS/NOTES ON ANY CHANGES TO BE MADE TO DETAILS IN ALL COLUMNS EXCEPT "Performance/Constraints" (which can be typed directly into)
03. Business Process Management	1	5.2 Strong leadership that provides quality governance to support and service the community	Council processes and services are provided without due recognition of economy, efficiency and effectiveness (value for money) exposing Council to increased costs, loss in reputation and stakeholder confidence and impacting service delivery.	(1) Poor asset management planning (2) Value for money principles have not been fully integrated into council operations. (3) Lack of established systems and mechanisms in the planning and acquisition phase to assess value for money and ensuring return on investment. (4) Too much weighting on the purchase price as compared to total lifecycle cost and other impediments. (5) Lack of robust forward financial plans.	4. Major	(1) Established Asset Management plans. (2) Non-priced based selection criteria included in the tender / quote assessment process to assist in the value for money assessment. (3) Tender evaluation plans with weighted selection criteria assessment that does not rely on price as having the highest weighting. (4) Capital Projects evaluation process includes whole of life cycle cost considerations. (5) Fleet asset assessment utilises a whole of life cost model as part of the acquisition and operations process. (6) Long term financial forecasts based around asset management plans adopted.	High 5	Accept Risk (ALARP)					Deputy CEO	30/04/21: No change
04. Disasters, Business Continuity, & Disaster Recovery	2	5.2 Strong leadership that provides quality governance to support and service the community	Non-existent or inadequate business continuity initiatives leading to prolonged service / process disruptions resulting in adverse community reactions and possible financial loss.	(1) Lack of a business continuity framework and effective business continuity planning. (2) Untested / failed business continuity plans.	4. Major	1. Business Continuity Plans for the more critical areas have been developed: - ITS (business continuity, and disaster recovery) - ICT Disaster Recovery Plan testing scheduled annually for December (18/3/20) - Records (business continuity and disaster preparedness) - Customer Service - Fleet - Procurement and Logistics - Property and Insurance - Airport - FRW - (2/12/16) Community Functions: - Library operations - Rockhampton Zoo operations - Payroll (9/8/19) 2. Business Continuity Framework developed providing a standardised process. 3. Regular review and testing occurring (23/10/20).	Moderate 5	Accept Risk (ALARP)					CEO	30/04/21: No change
05. Employees	3	1.3 Safe places for our community	A legislatively compliant SafePlan is not implemented, monitored and reviewed effectively, for the whole of council, its workers and contractors, to achieve the acceptable compliance level with annual WH&S audits resulting in: increased worker injuries, legislative breaches/legal action, reputational damage, reduced service levels, increased costs and non-compliance with a key council objective.	(1) A WHS Management System Plan is not developed and implemented. (2) WHS Management System implementation and/or review, is not effective or timely - done on an ad hoc basis by management, WHS staff and internal/external auditors. (3) Council WHS policy/procedures/documentation/guidelines are not effective, or lacking, to guide the processes. (4) Management not driving safety compliance throughout Council with breaches not acted on. (5) Staff are not aware of their responsibilities relating to legislation requirements; review, and monitoring; due to poor training. (6) Supervision and monitoring of staff and contractor/preferred supplier contract/tenders, including site inspections, is inadequate. (7) Lack of understanding, engagement and actual practice of safe working methods by staff and contractors. (8) Ineffective recording of, and timely action on, incident/complaint investigation and hazard inspection findings. (9) Ineffective IT systems to support safety program data creating difficulties in identifying safety incident trends or other analysis. (10) Legislation incorrectly interpreted.	5. Catastrophic	(1) Commencing from 2018 a rolling Health and Safety Strategy is annually endorsed by Leadership Team - yearly action plans cascade out of this strategy. (2) Conduct annual review of WHS Management System. (3) Weekly reporting to Manager WHS from Safety and Training Coordinator on progress of Safety Management System implementation. (4) Council policy/procedures implemented and reviewed to reflect staff management requirements regarding WHS Act 2011/Rules. (5) Contractor/Preferred Supplier Control procedures and associated documents have been reviewed and implemented in consultation with Procurement and Logistics. (6) CEO's commitment to safety is communicated to staff via the signed and dated "Workplace Health and Safety Policy Statement". (7) Incident reports and inspections are reported on and where approved investigations are completed to improve compliance. Timelines are monitored for investigation completion rate. (8, 3, 6) Monthly Yearly Action Plans have been developed and implemented for Safety Unit and each Department to ensure compliance with WHS Management System Plan. (9) WHS staff levels reviewed 2013 with de-amalgamation process including Coordinator/Supervisors roles and Leadership Training Program developed. Development of effective contractor controls and contractor induction program (8/12/17). (10) Site visits, including Toolbox Talks, taking place by WHSAs. Includes reviews of SWMS used on site and providing instruction/guidance where needed/requested. (11) Data currently collated and analysed using spreadsheets and presented as trends at PEAK Safety Committee Meeting. (12) Legislation interpretation conducted in consultation with all WHS Team members. Where issues with interpretation arise external assistance is requested from competent persons (regulators). (13) Annual audits conducted. (14) Implementation of the Rectification Action Plan (RAP) from audits. (15) Reviewers (external) now fully implemented and supports monitoring and reporting of hazards, incidents and rectification actions (19/2/16). (16, 7) Senior Safety Advisors embedded within departments to provide direct coaching and mentoring to staff (31/01/21).	Low 1	Accept Risk (ALARP)					CEO	30/4/21: The temporary additional Senior Safety Advisors have been made permanent with recruitment in progress.

ROCKHAMPTON REGIONAL COUNCIL CORPORATE RISK REGISTER 2021													
REPORTING COPY as at 30/04/21 (To be Adopted by Council XXX/2021)													
IDENTIFY RISKS AND EXISTING CONTRL EFFECTIVENESS							RISK ANALYSIS	RISK EVALUATION & FURTHER RISK TREATMENT	FUTURE CONTROL & RISK TREATMENT PLANS				
Risk Categories	Risk Identification	OBJECTIVE Links To Planning (Corp Plan, 2017-22 OR other documentation)	Risk/Failure (including consequence/s)	Risk Causations	Potential Exposure Rating	Existing Controls Implemented By Risk Owner	CURRENT RISK RATING	Risk Evaluation (don't proceed to Column N if risk is accepted as per the results of the ACTION TABLE and/or Cost/Benefit Analysis)	Future Risk Controls	Resource/Budget Needed	Performance/Constraints	% Complete	Completion Date
Risk Owner													
MANAGEMENT'S COMMENTS/NOTES ON ANY CHANGES TO BE MADE TO DETAILS IN ALL COLUMNS EXCEPT "Performance/Constraints" (which can be typed directly into)													
05 Employees	4	5.3 Financially sustainable organisation	Ineffective workforce planning leading to potential skills gaps in the workforce, poor staff retention, decreasing staff satisfaction and welfare, higher wage costs, and failure to meet the operational needs of Council.	(1) Lack of an effective workforce planning framework, including succession planning. (2) Specialised skill sets and matching remuneration can be hard to come by in regional areas. (3) Training needs analysis not done and matched with compliance/corporate training programs. (4) The adopted budget doesn't allow all staffs training/skill development needs to be covered to the extent needed to meet operational needs.	3. Moderate	(2) Outsourced support available from some Vendors/Contractors in times of need to reduce impact. (2) Innovation in recruiting from outside of the region or overseas. (1-4) RRC committed to trainee/apprentice trades training. (1-4) Training unit providing appropriate training. (1, 3, 4) Multi-skilling/cross-skilling, succession planning strategies.	Moderate 6	Accept Risk (ALARP)					CEO
14. Strategic Focus, Vision & Governance	5	5.2 Strong leadership that provides quality governance to support and service the community	Not providing strong governance / leadership practices to support the achievement of Council's goals and objectives resulting in key milestones throughout the strategic planning cycle not being consistently achieved, an inconsistent approach to implementing governance frameworks, community dissatisfaction with council direction and service level, budget delays & impacts.	(1) Framework and communication interdependencies are not effective preventing the required alignment of council's strategic planning, including the long term financial strategy, corporate and operational plans, asset management plans, risk treatment and the budget. (2) Poor management oversight and communication. (3) Staff are not adequately trained or aware of their duties and responsibilities in achieving Council's corporate and operational objectives. (4) Governance policies and procedures are inadequate or not understood. (5) Limited external review of council's governance process and practices have been undertaken.	4. Major	Legislation Council and Committee structure (decision making processes) Adopted Organisational structure. Adopted corporate strategies and operational plans. Adopted financial and asset management plans. Leadership Team and wider leadership team meeting and communications program. Adopted policies & procedures. Adopted leadership development program. Internal Audit and External Audit oversight. Monthly reporting and monitoring program. Advocacy resources	Moderate 6	Accept Risk (ALARP)					CEO
09 Knowledge & Information Technology Management	6	4.3 Accountable and motivated organisation	Council fails to develop, implement and maintain strategies for managing information and communications systems targeting operational management, knowledge transfer and performance improvements resulting in ineffective service delivery, negative impacts on corporate objectives, financial loss and reputational damage.	(1) Poor or non-existent information systems governance framework, policies and asset management strategies. (2) Not delivering an adequate IT and Communication (eg: network, two way radio, telephony, etc) platform for the whole of Council. (3) Council's IT and hardcopy record storages are not adequately secure and protected including from cyber attack. (4) Not addressing a council wide culture of poor communication including across sections and departments. (5) Community consultation and communication is not effective. (6) Inadequate whole of council customer service response.	4. Major	(1) Suite of IT and Communication policies implemented. (2) IT Strategic Plan implemented. (1) Established IT governance framework and processes. (1-6) Performance monitoring for effectiveness.	Moderate 6	Accept Risk (ALARP)					Deputy CEO
14. Strategic Focus, Vision & Governance	7	4.4 Plan for future population and economic growth giving consideration to a diverse range of industries and services	Council does not consider and plan for our region's future sustainable development to address community and economic needs resulting in non-compliance with relevant legislation, possible legal action, lost economic opportunities and damage to council's reputation.	(1) Council's Planning scheme fails to adequately take into consideration changing weather patterns in terms of occurrence and intensity of weather events. (2) Council does not respond to sustainable development opportunities in a timely manner. (3) Lack of or inadequate response to economic and / or infrastructure development opportunities.	3. Moderate	(1) Council's Rock e Plan planning scheme has taken into account a level of climate change. (2) The Rock e Plan planning scheme reflects the current knowledge of economic opportunities. (3) The Local Government Infrastructure Plan addresses growth forecast in the Rock e Plan planning scheme.	Moderate 6	Accept Risk (ALARP)					Deputy CEO

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04. Disasters, Business Continuity, & Disaster Recovery	8	1.3 Safe places for our community	Identified Disaster Mitigation Strategies not actioned resulting in increased impact/effect of disaster events on the community and potential for increased costs to Council in recovery and restoration costs.	1. Lack of monitoring and review of disaster mitigation strategies. 2. Costs of, and budget restraints in, implementing disaster mitigation strategies.	4. Major	(2) Identified disaster mitigation strategies implemented where possible within disaster management budget. (2) Appropriate funding opportunities identified and sourced to implement identified disaster mitigation strategies. 19/2/16; (2) Disaster mitigation strategies reviewed and reported on annually. (2) Forward works program for disaster mitigation strategies developed and considered through Council's Capital Project budget evaluation by 1 July each year. (2) Funding is pursued under Natural Disaster Relief, or similar program, if and when State Government make the funding available.	High 3	Accept Risk (ALARP)					GM Regional Services
08. Fiscal Environment	9	5.3 Financially sustainable organisation	Council's financial operations fail to support and sustain Council's service provision, financial sustainability and the community's expectations resulting in revenue shortfalls, increased debt, reduced service levels, loss of reputation and community discontent.	(1) Council's Long Term Financial Strategy does not reflect the financial requirements of Council's strategic planning. (2) Failure to adhere to Council's Long Term Financial Strategy. (3) Inadequate asset management planning. (4) Inadequately qualified, trained or supervised Finance Services staff. (5) Council does not obtain the funding required (State and Federal) to develop infrastructure to support our region's economic / infrastructure development. (6) Council's financial operations lack adequate controls, processes and procedures and are not adequately reviewed or responded to by Council or management. (7) Poor project planning and oversight. (8) Natural disaster involving pandemics (23/10/20)	5. Catastrophic	(1) Council's Long Term Financial Forecast includes forecasts from asset management plans. (2) Long Term Financial Forecasts are reviewed annually. (3) Asset Management Plans reviewed regularly. (4) Finance staff are adequately qualified as per the respective Position Descriptions. (5) Council lobbies other levels of government for appropriate grants and subsidies. (6) Council financially operates in a surplus position. (6) Financial controls are monitored. Finance also works closely with Internal and External Audit in regards to internal controls. (7) Project Delivery procedure developed. (8) Regular credit reviews undertaken by Old Treasury Corporation (23/10/20). (9) Monthly budget reviews (23/10/20).	High 5	Accept Risk (ALARP)					Deputy CEO
10. Legal, Regulatory & Compliance	10	5.2 Strong leadership that provides quality governance to support and service the community	Actions of Council, Councillors or employees that fail to meet the standards of behaviour outlined in the Local Government Act and other Legislation, Council's Code of Conduct and other associated policies or procedures resulting in damage to Council's reputation, complaints, investigations, financial losses and regulatory breaches against Council or individuals.	(1) Inadequate fraud and corruption prevention systems are implemented and monitored by Council. (2) Lack of awareness regarding obligations and responsibilities relating to applicable legislation, and Council's Code of Conduct, policies and procedures. (3) Failure to declare material interest or conflict of interest in relation to duties and responsibilities. 30/1/15; (4) Inappropriate use or unauthorised release of information. 19/2/16; (5) Councillors and Executive Staff not abiding with legislation and council policies.	5. Catastrophic	(1-4) Policy implemented. (3) Controls within Local Government Act and policy. (2-3) Training in obligations undertaken. 30/1/15; (4) Management's ongoing review/update of authorisations and delegations (including signing of correspondence) 2/10/15; (1) Fraud and Corruption risk assessment undertaken annually by managers. 19/2/16; (5) Complaints Management Process adopted by Council. (5) Industrial Relations and Investigations Unit investigate and monitor administrative action complaints. (2, 4, 3) Councillors and staff are regularly reminded of obligations under LGA and Council's Code of Conduct along with other relevant legislation and policies.	High 4	Accept Risk (ALARP)			14/10/19: Awaiting outcomes from Belcarra 2		CEO
10. Legal, Regulatory & Compliance	11	4.2 Practical and values based compliance frameworks	Council does not provide adequate oversight and ongoing monitoring to ensure its operations are properly undertaken in accordance with requisite laws and regulations resulting in breach of legislation, possible legal sanction, financial loss and loss of public confidence.	(1) Compliance monitoring is ad-hoc and fragmented. (2) The volume of new legislation or legislation amendments applying to Council's impacts on Council's ability to fully meet their obligations. (3) Inadequate leadership and management practices. (4) Inadequate training and organisational development to create an awareness of the ever changing legislative landscape.	4. Major	(1) Reporting structures in place to ensure compliance monitoring. (1) Council committees including Audit and Business Improvement Advisory Committee provide high level monitoring. (2) Monitoring of legislative changes is undertaken with an external service provider and LGAG. (3) Staff are appropriately employed and trained. (4) Programs are in place to provide training to staff, where required, to meet the changes in legislation.	Moderate 5	Accept Risk (ALARP)					CEO
													MANAGEMENT'S COMMENTS/NOTES ON ANY CHANGES TO BE MADE TO DETAILS IN ALL COLUMNS EXCEPT "Performance/Constraints" (which can be typed directly into)

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10. Legal, Regulatory & Compliance	12	4.2 Practical and values based compliance frameworks	Fraud/Corruption occurs to or by the organisation which could result in reputational damage, criminal charges, termination of staff, financial losses.	1. Poorly designed and implemented, or no, internal controls at entity, process; and transaction levels. 2. Internal controls overridden. 3. Misappropriation. 4. Staff/contractor incentives, pressures, opportunities. 5. Financial reporting. 6. Regulatory and legal misconduct. 7. Corruption. 8. Lack of staff awareness/understanding/training. 9. Poor culture, ethics and values (soft controls).	1. Fraud and Corruption Control - Plan, Policy, Risk Register. 2. Investigations officer employed. 3. Fraud component included at staff inductions. 4. Annual completion of fraud "Take 5" and relevant "Cracking the Code" components (training/education/awareness). 5. Supervisor/Management review and oversight. 6. Internal control processes designed and implemented. 7. Insurance. 8. Internal and External Auditor reviews. 9. Audit and Business Improvement Committee oversight. 10. Suite of Policies and process documented and communicated (eg: Register of Interest for senior executive employees and Councilors; Related Parties Disclosure Policy and Register of Related Party Transactions; Reportable Gift Register) 11. Process to report suspected incidents. NOTE: A separate Risk Register has been established which records Fraud and Corruption risks in greater detail.	Moderate 6	Accept Risk (ALARP)						EM Workforce and Governance	30/04/21: No change
06. Environmental	13	3.2 Sustainable and innovative environmental practices	Failure to appropriately prepare for, or respond to, local climate change impacts on Council's and the Community's interests resulting in: disruption to service delivery, damage to infrastructure and assets; community, economy, environment; staff and council reputation.	1. Lack of clearly identified local climate change impacts and responses. 2. Insufficient access to information, training and resources necessary to understand and implement priority climate-change responses. 3. Lack of understanding of economic impacts for Council and wider community. 4. Lack of cohesive legislated response frameworks owing to the complex and emerging nature of climate change.	1. Operational Plan 2. Environmental Sustainability Strategy 3. Waste Strategy 4. Increased budget for Tree Canopy 5. Fleet Vehicle Greenhouse Gas Emissions Reduction Policy 6. Planning Scheme 7. Disaster Management Plan 8. Energy Action Plan 9. Clean Growth Choices 10. Purchasing Policy 11. Bringing Back Nature Program 12. Queensland Climate Resilient Council's Program 13. Sustainability Unit established within Council who work with staff to identify local climate change risks and opportunities and embed response measure within Council's Operational Plan, associated strategies and normal operating activities. 14. Managers and key decision makers have ready access to climate change related information and resources. 15. Current legislative requirements are monitored. 16. Emerging national and state strategic frameworks are recognised, and best practice guidance is considered.	High 5	Accept Risk (ALARP)						OM Community Services	30/04/21: No Change. A position paper will be undertaken as part of the 21/22 Operational Plan.

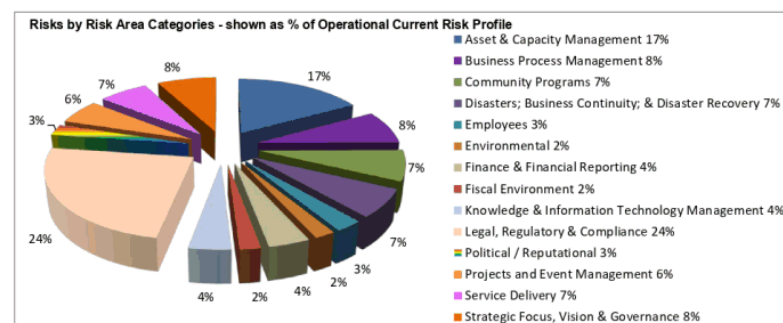
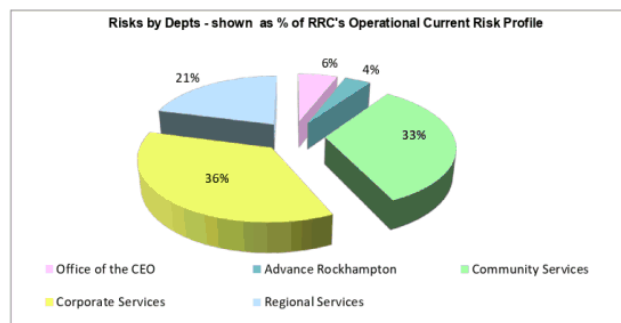
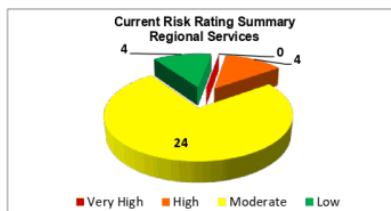
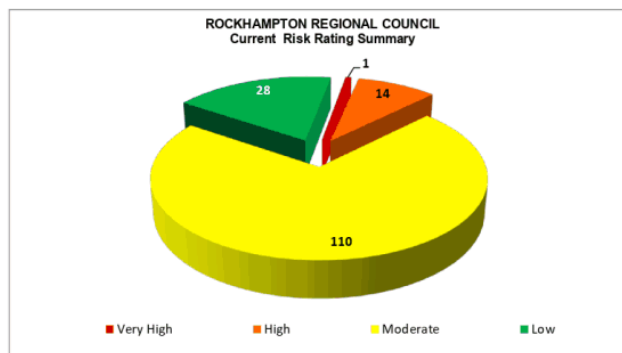
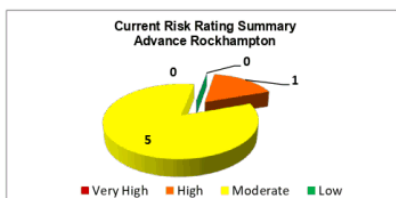
**RISK REGISTERS
ANNUAL PRESENTATION
AND QUARTERLY UPDATE
AS AT 30 APRIL 2021**

**Operational Risk Register
Quarterly Update as at 30 April 2021
and Annual Presentation**

Meeting Date: 8 June 2021

Attachment No: 3

ERM RISK SUMMARY REPORT
Rockhampton Regional Council's Current Risk Rating Profile
 based on the Operational Register as at 30/04/2021



ROCKHAMPTON REGIONAL COUNCIL
Very High and High Current Risk Ratings as at 30/04/21

Risk Category	Risk Identification No.	Objectives (Links To Planning - Corp Plan 2017-22 or other documentation)	Risk/Failure (including consequence/s)	Existing Controls Implemented By Risk Owner	CURRENT RISK RATING	Risk Evaluation (don't proceed to Column N if risk is accepted as per results of ACTION TABLE and/or Cost-Benefit Analysis)	Risk Owner	MANAGEMENT COMMENT
14. Strategic Focus, Vision & Governance	110	2.4 Infrastructure services are driven to deliver future economic growth	Failure to assist developers through the development application process, which can result fewer developments coming to fruition.	1. Duty Planner consultations. 2. Pre-lodgement meetings. 3. Executive Manager Advance Rockhampton case manages selected applications.	High 4	Accept Risk (ALARP)	Executive Manager Advance Rockhampton	30/4/21: No change
08. Fiscal Environment	251	5.3 Financially sustainable organisation	The loss of revenue impacting on Council's financial position potentially resulting in higher future rate rises, additional borrowings or service level reductions.	1. Undertaken training workshops with Council on Financial Sustainability and implications of change. 2. Include a lower reliance on grants and subsidies from other levels of government in Council's long term financial forecast. 3. Conservative financial forecast estimates. 4. Conservative estimates used in conjunction with DA applications. 5. Align related capital expenditure directly with developer contributions. 6. Using historical forecasts trending with wetter seasons.	High 5	Accept Risk (ALARP)	Chief Financial Officer	30/4/21: No change
11. Political / Representational	304	1.1 Safe, accessible, reliable and sustainable infrastructure	Failure of operation asset (roads, drainage, etc.) leading to: injury or death of public/staff; damage to property/equipment - resulting in legal outcomes, financial impacts and negative publicity for Council.	1. Asset inspection program in place (8/6/20) 2. Customer service requests monitored regularly (8/6/20) 3. Rapid response to high priority reactive maintenance (8/6/20)	High 4	Accept Risk (ALARP)	Manager Civil Operations	30/4/21: The Tate case outcomes, where Council can now be held responsible for our network defects, may lead to increased risk for Council.
13. Service Delivery	308	1.1 Safe, accessible, reliable and sustainable infrastructure	Landslip and/or rocks on road along Pilebeam Drive at Mt Archer - poses a threat to safety of road users resulting in public liability.	1. Bank stabilisation (8/6/20) 2. Stormwater upgrades (8/6/20) 3. Road alignment improvements and renewal pavement (8/6/20) 4. Inspections undertaken after major storm events (8/6/20)	High 4	Accept Risk (ALARP)	Manager Civil Operations	30/4/21: No change
01. Asset & Capacity Management	312	5.3 Financially sustainable organisation	Inadequate Developer Contributions for Infrastructure resulting in a cost impost on ratepayers and reduction in funds available for other projects.	1. Infrastructure Charges Resolution under State Planning Regulatory Provisions (SPRP) has been adopted by Council. (8/6/20) 2. Revised and updated Local Government Infrastructure Plan (LGIP) adopted 2020. (8/6/20)	High 4	Accept Risk (ALARP)	Manager Infrastructure Planning	30/4/21: No change
01. Asset & Capacity Management	315	1.1 Safe, accessible, reliable and sustainable infrastructure	Failure to maintain accuracy and value of the forward works program and adequately provide for the annual capital program resulting in projects nominated for delivery being deferred to accommodate increased costs within annual capital program and the Long Term Financial Strategy (LTFS).	1. (1.) Corporate capital planning framework currently in place. 2. (2.) Pre-project planning and design program initiated to provide early design of known fixed year projects. 3. (2.) Project Scoping confirmation process developed and implemented as part of design process. 4. Regular updates (project costs and timings) to LGIP to inform Forward Works Program (10/01/20)	High 4	Treat Risk	Manager Infrastructure Planning	30/4/21: No change
14. Strategic Focus, Vision & Governance	330	4.4 Plan for future population and economic growth giving consideration to a diverse range of industries and services	Failure to address general long term planning needs for the community will result in lower quality development, less development overall, continued poor economic and community performance indicators, and lost opportunities in pursuit of achieving elevation of Rockhampton's reputation to an exceptional regional city.	1. (1) Have staff employed working in this field. 2. (2) Have budget allocated for training. 30/1/15: 3. (1) Use attrition opportunities to hire new staff with required skill sets. 4. (2) Train existing staff to pursue strategic planning functions. 5. (3) Reduce time devoted to low risk, low value, tasks to free more time for strategic and placemaking planning. 6. (4) Continue to liaise with State Govt officers to ease regulatory burden on RRC's capacity for self determination. 7. (5) Pursue all opportunities to educate all sectors of the community on the benefits of quality targeted planning initiatives. 8. (5) Develop partnerships with business and community groups to pursue initiatives of joint benefit.	High 4	Accept Risk (ALARP)	Manager Strategy and Planning	30/4/21: No change
03. Community Programs	414	1.4 Healthy living and active lifestyles	Council fails to maintain, train and supervise adequate numbers of volunteers to assist with operations across its sites resulting in inability to deliver some services, or injury to volunteers or public.	1. Development and implementation of processes for engagement and training of volunteers. 2. Supervision of volunteer work on Council sites. 3. Training procedures for volunteers developed and distributed to sections. 3/3/17 4. Responsibility for volunteers at some sites have transitioned to community organisations. 3/3/17 5. Volunteer management software and processes implemented. 26/10/20	High 4	Accept Risk (ALARP)	Manager Communities and Culture	30/4/21: No change
03. Community Programs	417	1.6 Our sense of place, diverse culture, history and creativity are valued and embraced	Grant and sponsorship programs not delivered in accordance with regulations, policy and procedures resulting in loss of reputation for Council with community concerns about disbursement of funds, and withdrawal of matching funding from other levels of government meaning grant is unable to be offered.	1. Policy, procedure and funding regulations implemented and reviewed regularly.	High 4	Accept Risk (ALARP)	Manager Communities and Culture	30/4/21: No change
10. Legal, Regulatory & Compliance	422	1.3 Safe places for our community	Inability to comply with regulatory obligations and conservation of heritage assets, asbestos inspections and treatment, resulting in facilities being non-compliant and deemed unsafe and unusable, with loss of service to community, possible injury to staff and public, and damage to reputation of Council.	1. Partial Completion of conservation management plan (CMP) program, however not funded in 13-14 and 15-16 budget to be updated as required. 2. Identified assets requiring inspection included in planned maintenance subject to funding. 19/2/16 - 3. Forward budget submission referencing Risk Register, Corporate Plan and legislative requirement developed. 19/2/16 - 4. Conservation and Maintenance plans incorporated into Asset Register and Management Plan. 3/3/17. 5. Renewal schedule within Asset Management Plan, and maintenance planned in accordance with budget allocation.	High 4	Accept Risk (ALARP)	Manager Community Assets and Facilities	30/4/21: No change

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10. Legal, Regulatory & Compliance	427	4.2 Practical and values based compliance frameworks	Council does not meet its legislative and service delivery responsibilities for Local Laws' community compliance leading to the possibility of legal action, significant damage to Council's reputation with multiple complaints, and general public dissatisfaction.	1. Budget submission for appropriate resources to address required compliance service levels. 2. Infringement financial management system (Pathways module). 3. 8/6/18: Infringement Notice Policy and Procedure implemented. 4. 9/6/18: Management has completed a process review internal audit and identified actions have been implemented. 5. Full contingent of staff in place (7/8/20)	High 4	Accept Risk (ALARP)	Manager Planning and Regulatory Services	30/4/21: No change
10. Legal, Regulatory & Compliance	429	4.2 Practical and values based compliance frameworks	Inconsistent regulation and enforcement of local laws and legislation resulting in poor service and considerable public dissatisfaction.	1. Staff trained. 2. Local Law review. 3. Process and procedure review. 4. 2 x Local Law committee members for 2018 with Australian Institute of Animal Management. (8/12/17)	High 4	Treat Risk	Manager Planning and Regulatory Services	30/4/21: No change Will look to move this action to ALARP at next review. Minor Local Law amendments continuing but very much in business as usual state. Need
13. Service Delivery	331	5.3 Financially sustainable organisation	Availability of staff to undertake essential Council Services, i.e.: Development Assessment, is impacted by changes made to State Legislation resulting in less capacity to provide planning services, requiring supplemental funding from other sources, eg: increased rates.	Current fees address service level requirements.	High 4	Accept Risk (ALARP)	Manager Planning and Regulatory Services	30/4/21: No change
10. Legal, Regulatory & Compliance	332	5.2 Strong leadership that provides quality governance to support and service the community	Failure to collect revenue, as dictated by legislation, results in less funds available and lack of confidence in Council business practices.	(1) Customer financial management system (Pathway) (1) Process and workflow developed to facilitate collection to ensure these are dealt with as they become due (9/8/19). (1 & 2) Threshold for collection activity identified (9/8/19).	High 5	Accept Risk (ALARP)	Manager Planning and Regulatory Services	30/4/21: No change
01. Asset & Capacity Management	458	1.1 Safe, accessible, reliable and sustainable infrastructure	Damage or failure of Council's Open Space Facilities resulting in injury to public and potential litigation.	1. Condition assessment program in place on a three year cycle to identify need for corrective maintenance or capital renewal or upgrade. 2. Asset register and management plan maintained. 3. Reporting to Council on maintenance and renewal/upgrade requirements. 4. Regular safety hazard inspection program in place. 5. 10 year maintenance and renewal strategy, based on valuations and condition assessments, developed.	Very High 3	Treat Risk	Manager Community Assets and Facilities	30/4/21: No change Regular inspections being undertaken on play equipment, however recording of still requires some improvement. Review of AMP for Parks should bring this risk to ALARP.

ROCKHAMPTON REGIONAL COUNCIL
Risks Undergoing Further Treatment as at 30/04/2021

Risk Category	Risk Identification No.	Links To Planning (Objectives)	Risk/Failure (including consequence)	CURRENT RISK RATING	Future Risk Controls	Resource / Budget Needed	Performance / Constraints	% Complete	Completion Date	Risk Owner	MANAGEMENT'S COMMENTS/NOTES ON ANY CHANGES TO BE MADE TO DETAILS IN COLUMNS B - Q, T and/or U - W
14. Strategic Focus, Vision & Governance	111	2.3 The redevelopment and activation of major urban places to attract investment and improved lifestyles	Failure to collaborate with Rockhampton Region's business groups and businesses, which could lead to initiatives failing to obtain their true potential, and/or possible business closures, resulting in limited growth of Council's rate base and Council's reputation affected.	Moderate 5	Industry Engagement and Stakeholder Management process under review (26/10/20)			30/4/2021: 50%	30/06/2021	Executive Manager Rockhampton	30/4/21: Regular industry engagement events have occurred over the past quarter and are planned during 2020-21 quarter 4. Now 50% complete.
10. Legal, Regulatory & Compliance	108	5.2 Strong leadership that provides quality governance to support and service the community	Improper release of confidential information resulting in complaints, investigations, and sanctions.	Moderate 5	(1) Internal awareness training programs to be developed and delivered.		9/6/19: Councillor workshop training session planned for 20/6/19 re: Complaint Management Framework. Employee training has been developed - method and timing of delivery of the sessions to be confirmed.	30/4/2021: 50% 29/5/20: 31/12/2020 26/4/19: 31/12/2019 30/06/2018	30/4/21: 31/12/2021 29/5/20: 31/12/2020 26/4/19: 31/12/2019 30/06/2018	Executive Manager Workforce and Governance	30/4/21: Comments in Performance/Constraints to be removed, as Councillors were provided with complaint management framework training on 23 April 2020 and management received training during October 2020. Increase % Complete from 50% to 50%. Training for the remaining levels of the organisation to be completed in 2021.
01. Asset & Capacity Management	245	2.4 Infrastructure services are driven to deliver future economic growth	Security breach or threat at the airport resulting in possible death or injury, reputation damage to the airport, additional costs, disruption to airline services due to airport closure, infrastructure damage, fines in relation to a regulatory breach.	Moderate 5	Replace hand key system on all gates and access points with proxcard electronic card system so lost cards can have access withdrawn.	Budget has been provided under Security upgrade	24/8/18: Construction of the automatic vehicle gate at Airside Security Gate 1 has been completed. Transition to emaginate with Council's Cardex system ongoing.	28/10/2020: 10% 19/2/2018: 90% 2/10/2016: 80% 17/5/2015: 75% (17/4/2016 - 60%)	30/4/21: 30/6/2022 28/10/20: 30/6/2021 26/2/18: 20/4/2018 2/10/16: 31/07/2017 19/2/16: 30/06/2018 12/7/15: 31/12/2015 (17/4/2016 - 60%) (17/1/14: 30/06/2016)	Manager Airport	30/4/21: The entire master key system is being replaced with the terminal redevelopment works. The current protocols will be kept to suit the new master key system. The revised completion date is June 2022.
06. Environmental	307	1.1 Safe, accessible, reliable and sustainable infrastructure	Environmental damage from infrastructure works leading to: legislative non-compliance, tarnished reputation and fines.	Moderate 5	1. Third party review of Civil Operations environmental checklists and processes to be undertaken. 2. Civil Operations environmental procedure to be developed by third party.			30/4/21: 30/06/2021 26/10/20: 28/02/2021 31/10/2020	30/4/21: 30/06/2021 26/10/20: 28/02/2021 31/10/2020	Manager Civil Operations	30/4/21: New Future Control: A draft System Management Plan has been developed, once finalised it will be implemented. Completion date to be extended from 28/2/21 to 30/4/21.
09. Knowledge & Information Technology Management	313	4.3 Accountable and motivated organisation	Poor records and information management retrieval and storage capabilities (hardcopy and electronic) resulting in an inability to find and retrieve critical infrastructure planning information resulting in reduced productivity, inadequate infrastructure, risk to the general public and workers and financial loss for Council.	Moderate 5	1. Plan and implement completion and population of central registry for planning studies. 2-1-1 Continued population of drawing register database and scanning and loading of engineering drawings into GIS. 3-1-2 Retrieval of historical development plans to be scanned and loaded into GIS. 4. Identify and acquire (if necessary) appropriate storage areas for records.	Require dedicated Project Admin/technical librarian support	Lack of a plan and resources.	14/12/18: 70% 33/17: 60% 26/8/18: 50% 30/1/15: 30%	7/8/20: 30/6/2021 14/12/18: 30/06/2020 30/06/2018	Manager Infrastructure Planning	30/4/21: No change
01. Asset & Capacity Management	315	1.1 Safe, accessible, reliable and sustainable infrastructure	Failure to maintain accuracy and value of the forward works program and adequately provide for the annual capital program resulting in projects nominated for delivery being deferred to accommodate increased costs within annual capital program and the Long Term Financial Strategy (LTPS).	High 4	1. Continued refinement of forward works program. 2. (2 & 3): Development of indicative estimating tool. 3. Develop Network specific prioritisation processes.	Budget, IT Support, Software.	33/17: Draft 10 year Capital Program has been developed. Availability of personnel to do this work.	29/5/20: 90% 13/7/15: 75% (80%)	7/10/20: 01/07/2021 14/12/18: 01/07/2020 30/17: 01/07/2018	Manager Infrastructure Planning	30/4/21: No change
01. Asset & Capacity Management	324	1.1 Safe, accessible, reliable and sustainable infrastructure	Inadequate physical security resulting in disruption of critical services and supply, serious injury or death, damage to assets, theft, and damage to reputation.	Moderate 5	Snipe card access for improved physical security currently being installed at the Glenmore Water Treatment Plant site to limit access to the FRW Operations Control Room.			31/12/2020	31/12/2020	Manager FRW	30/4/21:
10. Legal, Regulatory & Compliance	325	1.1 Safe, accessible, reliable and sustainable infrastructure	Failure of Water Treatment Plant resulting in loss of supply for extended period, financial loss, loss of reputation, public health risk, safety risk, and breach of license conditions.	Moderate 5	1. Security cameras and equipment to be installed and monitored via SCADA software. 2. FRW Maintenance Strategy to be finalised (note: implementation is occurring as components are developed) [Completed 8/6/18]. 3. Investigate backup power options - 14/12/18. 4. Complete electrical renewal of GWTP (the suppression systems, etc) 8/6/18.	(1, 2 & 3) Staff (1, 4) Budget	(1) Awaiting budget approval. (2 & 3) Staff availability.	8/6/18: 30% 12/7/15: 50% (30/1/18: 20%)	31/01/2021: 31/12/2023 7/8/20: 31/06/2022 8/6/19: 31/12/2020 30/3/17: 30/06/2017 21/6/15: 30/06/2016 12/7/16: 31/12/2016 (31/12/2014)	Manager FRW	30/4/21:
04. Disaster, Business Continuity, & 10. Legal, Regulatory & Compliance	326	1.1 Safe, accessible, reliable and sustainable infrastructure	Failure of Sewage Treatment Plant resulting in breach of EPA license; serious disruption of services, serious litigation and financial loss; loss of reputation.	Moderate 5	7/8/20: As part of the Sewerage Treatment Plants Strategy the NRSTP and GSTP augmentation projects are proceeding to delivery stage to ensure long term compliant operation of the STPs.			31/02/2021: 31/12/2023 31/12/2022	31/02/2021: 31/12/2023 31/12/2022	Manager FRW	30/4/21:
04. Disaster, Business Continuity, & 10. Legal, Regulatory & Compliance	328	1.1 Safe, accessible, reliable and sustainable infrastructure	Fire in FRW buildings resulting in injury to staff, loss of plant and equipment.	Moderate 5	16/6/17: Additional controls to reduce the risk of fire in FRW buildings being implemented as per Audit Recommendations (minor capital upgrades and administrative improvements)		14/12/18: Fire suppression and fire detection systems installed at NRSTP as part of the complete electrical renewal project. Similar upgrades planned for the GWTP which will commence in 2019.	8/8/19: 50% 20%	31/01/2021: 31/12/2023 7/8/20: 31/06/2022 9/8/19: 31/12/2020 8/6/18: 30/06/2019 26/2/18: 31/12/2018	Manager FRW	30/4/21:
13. Service Delivery	329	1.1 Safe, accessible, reliable and sustainable infrastructure	Failure to plan effectively and establish future requirements for water and sewerage infrastructure resulting in environmental license non-compliance; severely impacted service delivery; additional costs; loss of reputation.	Moderate 5	31/01/21: Revise asset management plans to include all key information required for the planning, design and operations of current and future water and sewerage infrastructure.			30/06/2021	30/06/2021	Manager FRW	30/4/21:
01. Asset & Capacity Management	420	1.1 Safe, accessible, reliable and sustainable infrastructure	Damage or failure of Council facilities, plant and equipment resulting in injury to staff or public, potential litigation, and inability to deliver services.	Moderate 5	26/2/18: Initiatives in place to assist staff with statutory maintenance requirements.			31/01/2021: 30% 26/4/19: 31/8/2019 30/06/2019	31/01/2021: 30% 26/4/19: 31/8/2019 30/06/2019	Manager Community Assets and Facilities	30/4/21: Change Existing Controls #7 from \$5k to \$20k. Awaiting review of Asset Management Plans before risk can move to ALARP. Scheduling of Maintenance & Inspections of assets moving to business as usual date.

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Risk Category	Risk Identification No.	Links To Planning (Objectives)	Risk/Failure (including consequences)	CURRENT RISK RATING	Future Risk Controls	Resource / Budget Needed	Performance / Constraints	% Complete	Completion Date	Risk Owner	MANAGEMENT'S COMMENT/NOTES ON ANY CHANGES TO BE MADE TO DETAILS IN COLUMNS 8 - 10, 7 and/or U - W
10. Legal, Regulatory & Compliance	420	4.2 Practical and values based compliance frameworks	Inconsistent regulation and enforcement of local laws and legislation resulting in poor service and considerable public dissatisfaction.	High 4	1. Reviews to be completed - (a) Internal Audit Process Review (b) Legal review of Local Laws. 2. Membership subscription to LGQA's Legislation Compliance Service.	1a) Existing staff and resources. 1b-2) Review of budget required.	19/2/18: (1a) Review of Council's Animal Management function currently being undertaken - scheduled to be completed by May 2018. 19/2/18: (1b) Additional project officer employed to conduct legal review of Local Laws - to be completed June 2017. Constraint Available budget	14/12/18: 80% 24/8/18: 85% 8/8/18: 78% 16/6/17: 65%	8/8/18: 31/12/2018 16/6/17: 31/3/2018 27/5/18: 23/01/2017 (17/4/18: 30/12/2018) 31/12/2014	Manager Planning and Regulatory Services	30/4/21: No change Will look to move this action to ALARP at next review. Minor Local Law amendments continuing but very much in business as usual state. Need to check on regular training across unit for new staff members.
10. Legal, Regulatory & Compliance	431	1.2 Regional public places that meet the community's needs	Animal housing at the Zoo does not meet the required standard (inclusive of: animal husbandry, record keeping, staffing & asset renewal) resulting in: Loss of zoo licences / closure of facility; Injury or death to an animal; Negative public perception; Staff turnover; Injury or death to zookeepers.	Moderate 5	1. Develop Zoo Master Plan and associated business plans and implement (14/12/18)	Annual Budget External contractors to be used. Staff time and management overview.		31/01/21: 30% 14/12/18: 10%	14/12/18: 31/12/2019	Manager Parks	30/4/21: Substantial work has been undertaken again this financial year. Completion of the fence. As well as significant improvements to enclosures. Future planning being undertaken as part of the Botanic Gardens and Zoo redevelopment project.
04. Disaster Recovery & Disaster Recovery	432	1.3 Safe places for our community	Parks is not adequately prepared to implement disaster recovery and restoration activities through poor internal systems and staff deployment arrangements resulting in increased impacts on Council budget including lost funding opportunities, delayed restoration of assets and reputation damage.	Moderate 5	Training gap analysis to be undertaken and relevant training sought. (8/8/19)	Budget to be sourced		0%	30/06/2020	Manager Parks	30/4/21: Remains ongoing but not a high priority with Operation Ozone in the Park unit at this stage.
01. Asset & Capacity Management	434	1.2 Regional public places that meet the community's needs	Insufficient interment space for future burials leading to damage to council's reputation and loss of revenue.	Moderate 5	1. 24/8/18: Planning for future growth of Groamere Cemetery 2. 28/4/19: Expansion of Mt Morgan Cemetery 3. 28/4/19: Memorial Gardens future burials to be investigated 4. 7/8/20: Engineering solution to be looked into for water table/ingress at Memorial Gardens for future expansion.		Lack of budget	0%	31/12/2023	Manager Community Assets and Facilities	30/4/21: No change At next review will move to ALARP for this risk. Some planning undertaken and future treatment Planned in Memorial Gardens which will provide for a long term future for Rockhampton Burials.
04. Disaster Recovery & Disaster Recovery	439	1.3 Safe places for our community	Lack of fire management planning resulting in possible injury or loss of life; damage to Council's reputation; possible litigation.	Moderate 5	Renegotiate expired MOU with QPWS (8/8/19).			31/01/21: 80%	Please supply DATE for new MOU - Thanks	Manager Parks	30/4/21: MOU remains outstanding, however National Parks and Council still maintaining fire lines in accordance with old agreements.
03. Community Programs	440	1.2 Regional public places that meet the community's needs	Tree falls resulting in injury/death; damage to property; damage to Council's reputation; negative financial impact.	Low 7	1. Tree inventory (capture of assets) commenced (possibly 3 year project) (14/12/18)	Staff time and management overview, possible external review and update	Tree inventory currently paused waiting for implementation of RAMP (8/8/19)	14/12/18: 20%	14/12/18: 31/12/2023	Manager Parks	30/4/21: Remains outstanding due to staff shortages in the arborist crews.
01. Asset & Capacity Management	442	1.2 Regional public places that meet the community's needs	Failures of play equipment resulting in injury/death and financial compensation claims. (The level of negligence increases where there has been an inspection but no action.)	Moderate 5	1. Create future lifecycle strategies with Community Assets (8/8/19)				30/06/2021	Manager Community Assets and Facilities	30/4/21: Control Owner to be added Coordinator, Community Assets and Manager Parks Regular inspections being undertaken on play equipment, however recording of ASB requires some improvement.
06. Environmental	443	1.2 Regional public places that meet the community's needs	Loss of significant historic iconic botanical collections resulting in negative publicity and loss of reputation; region's "green" status; iconic material; and research opportunities.	Moderate 6	1. Review, update and implement existing land & conservation management & succession plans. 2. Complete the identification of the current collection as part of the succession plan. 3. Rockhampton Botanic Gardens Master Plan in final draft 4. Plant Pathogen Management Plan to be prepared and implemented.	Staff time and management overview.		31/01/21: 75% 8/8/18: 60% 16/6/17: 31/12/2017 28/8/16: 80% (40%) (30/6/2018)	8/8/18: 31/12/2023 31/12/2017 30/06/2017 (30/6/2018)	Manager Parks	30/4/21: Ongoing. Will need to review risk at next review as pathogens being managed effectively on site.
13. Service Delivery	444	1.2 Regional public places that meet the community's needs	Inadequate/inappropriate open space does not meet the community's requirements/expectations resulting in lack of: standardised infrastructure changes; consistency and quality of the asset including land; lack of benchmark for Council developer Standards; unwanted contributed assets, leading to reputational damage; social problems and financial impacts.	Moderate 5	1. Develop & implement a Parks Infrastructure Strategy for conditioning of new development. 2. Develop a local parks contribution policy. 3. Complete & implement Landscape Guidelines (as part of OMS) 4. Open Spaces Strategy to be adopted by Council and implemented (no service levels).	26/8/16: Sport, Parks, Active Recreation and Community (SPARC) Strategy currently in preparation awaiting Council consideration.		8/8/18: 80% 70% 28/8/16: 30/04/2017 (31/12/2018)	8/8/18: 31/12/2019 16/6/17: 31/03/2018 28/8/16: 30/04/2017 (31/12/2018)	Manager Planning and Regulatory Services	30/4/21: No change Future Play Strategy listed as an Operational Plan Outcome for 21/22.
01. Asset & Capacity Management	446	1.2 Regional public places that meet the community's needs	Integrity of land-fill caps, where Council is now using the space for public use (eg. parks) is exposed through an event occurring causing exposure of toxins, hazards etc (eg. TC Maroon causing tree fall and erosion) resulting in: public health and safety; financial; and environmental repercussions.	Moderate 7	1. Continuous review and updating of Site Management Plan. 2. Site remediation priorities to be determined, planned and implemented.	To be determined per event and site (Kershaw Remediation is now estimated at \$8.4m. The amount for other sites is hard for assets generally)	(Note: Remediation Plan for Kershaw Gardens in effect) Public perception Funding	8/8/18: 0% 28/8/17: 60% 16/6/17: 60% 02/10/2016: 15% 2%	8/8/18: Timely post event. 28/8/17: 30/06/2018 16/6/17: 30/06/2018 19/2/16: 30/06/2017 01/12/2016	Manager Parks	30/4/21: This remains a risk, however with no investment into this it is simply monitoring and management onsite.
12. Projects and Event Management	P 605	4.4 Plan for future population and economic growth (giving consideration a diverse range of industries and services)	Fuel Precinct Development (project)	Low 8	31/01/21: Going out to Expressions of Interest in first half of 2021/22 financial year.				30/06/2022	Manager Airport	30/4/21: Undertaking Expressions of Interest in the 21-22 year.
01. Asset & Capacity Management	468	1.1 Safe, accessible, reliable and sustainable infrastructure	Damage or failure of Council's Open Space Facilities resulting in injury to public and potential litigation.	Very High 3	Develop lifecycles to show resource allocation to tasks, along with criticality ratings, so detail budget forecasting can occur (20/4/19)	Identify additional resources that are required through lifecycle maintenance strategies. (20/4/19)	No forecasting has occurred from strategies, resulting in response actions being ad hoc and reactive. (20/4/19)	0%	30/06/2019	Manager Community Assets and Facilities	30/4/21: No change Regular inspections being undertaken on play equipment, however recording of ASB requires some improvement. Review of AMP for Parks should bring this risk to ALARP.
12. Projects and Event Management	807	1.2 Regional public places that meet the community's needs	Rockhampton Agricultural Show has low attendance or is cancelled, resulting in loss of revenue and reputational damage.	Moderate 5	1. Follow through on Cash Audit recommendations 2. Implement Finance Services recommendations			7/8/20: 1/6/2021 01/06/2020		Manager Tourism Events and Marketing	30/4/21: No change - planning is underway for the event.
10. Legal, Regulatory & Compliance	463	4.2 Practical and values based compliance frameworks	Council does not meet legislative and service delivery requirements for building, plumbing and development compliance resulting in potential legal action against Council, damage to Council's reputation and public dissatisfaction.	Moderate 5	(1) Continued development of electronic systems to support staff (2) Enforcement training for staff (4) Develop a public awareness program			40%	31/12/2021	Manager Planning and Regulatory Services	30/4/21: No change Changes in rights to Building Certification ongoing. Volume of transactions and growth putting pressure on the team.
12. Projects and Event Management	P 388	1.1 Safe, accessible, reliable and sustainable infrastructure	Failure to deliver the North Rockhampton Sewage Treatment Plant augmentation project within budget, timeframe and to expected quality could result in damage to reputation, financial loss, and serious disruption of service.	Moderate 5	1. Finalise design. 2. Establish clear responsibilities of contractor 3. Determine process and response time to manage issues.				30/06/2021	General Manager Regional Services	30/4/21: No change
12. Projects and Event Management	P 387	1.1 Safe, accessible, reliable and sustainable infrastructure	Failure to deliver the Groamere Sewage Treatment Plant augmentation project within budget, timeframe and to expected quality could result in damage to reputation, financial loss, and serious disruption of service.	Moderate 5	1. Budget to be approved. 2. Establish clear responsibilities of contractor 3. Determine process and response time to manage issues through design stage.				30/4/21: 31/07/2021 30/06/2021	General Manager Regional Services	30/4/21: Future Risk Controls Completion Date to be amended from 30/06/21 to 31/7/21

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Risk Category	Risk Identification No.	Links To Planning (Objectives)	Risk/Failure (including consequence/s)	CURRENT RISK RATING	Future Risk Controls	Resource / Budget Needed	Performance / Constraints	% Complete	Completion Date	Risk Owner	MANAGEMENT'S COMMENTS/NOTES ON ANY CHANGES TO BE MADE TO DETAILS IN COLUMNS B - G, T and/or U - W
12. Projects and Infrastructure Management	P 388	1.1 Safe, accessible, reliable and sustainable infrastructure	Failure to deliver Glenmore Water Treatment Plant augmentation project within budget, timeframe and to expected quality could result in reputation damage, financial loss and serious disruption of service.	Moderate 5	1. Establish clear responsibilities of contractor; 2. Determine process and response time to manage issues through the design and construct contract.				30/4/21 31/07/2021 30/04/2021	General Manager Regional Services	30/4/21: Future Risk Controls Completion Date to be amended from 30/06/21 to 31/07/21

ROCKHAMPTON REGIONAL COUNCIL RISK REGISTER - Operational - 2021 Reporting Copy as at 30/04/21 (To be adopted by Council xx/xx/2021)															
IDENTIFY RISKS and EXISTING CONTROL EFFECTIVENESS							RISK ANALYSIS			FUTURE CONTROL & RISK TREATMENT PLANS					
Risk Categories	Risk Identification	OBJECTIVE Links to Planning (Core Plan 2017-22 OR Other Documentation)	Risk/Failure (including consequences)	Risk Causes (Source)	Existing Controls Implemented By Risk Owner	Potential Exposure Rating	CURRENT RISK RATING	Risk Evaluation (don't proceed to Column 8 if risk is accepted as per results of ACTION TABLE and/or Cost- Benefit Analysis)	Future Risk Controls	Resource / Budget Needed	Performance / Constraints	% Complete	Completion Date	Risk Owner	MANAGEMENT'S COMMENTS/NOTES ON ANY CHANGES TO BE MADE TO DETAILS IN ALL COLUMNS except Resource/Budget/Needed, and Performance/Constraints - These cells can be typed in directly
14. Strategic Focus, Vision & Governance	102	5.2 Strong leadership that provides quality governance to support and service the community	Failure to effectively facilitate the audit committee may lead to: 1. Poorly informed and focused committee; 2. Poor use made of committee expertise; 3. Ineffective oversight of key risk, control and improvement opportunities across the organisation, resulting in disadvantageous financial, compliance, operational, and reputation impacts across council.	1. Insufficient CAE time/resources. 2. No administration support. 3. Poor coordination of committee input. 4. Poor committee planning. 5. Poor communications between stakeholders.	1. A Charter/Terms of Reference in place to give Committee high level guidance. 2. No administration support. 3. Poor coordination of committee input. 4. Poor committee planning. 5. Poor communications between stakeholders.	4. Major	Moderate 5	Accept Risk (ALARP)						Chief Audit Executive	30/4/21: No change
10. Legal, Regulatory & Compliance	105	1.5 Inclusive, connected and informed community	Providing wrong or misleading information to media and public resulting in: complaints; investigations; and sanctions.	1. Statements and public information releases not adequately checked before release. 2. Media releases made prematurely or by incorrect or non authorised party. 3. Information released without full consultation with council units responsible for undertaking in the release.	1. Council policy position on staff authorised to speak to media. 2. Media release procedure.	3. Moderate	Moderate 6	Accept Risk (ALARP)						Manager Office of the Mayor	30/4/21:
10. Legal, Regulatory & Compliance	107	5.2 Strong leadership that provides quality governance to support and service the community	Failure to adhere to Legislation & Policies resulting in: complaints; investigations; and sanctions.	Failure of Council Meeting process	1. Existing provisions within LGA relating to Councilors. 2. Councilors and Senior executive staff have received training from Integrity Commissioner and LGAQ's Ethics Advisor. 3. Councilors and Senior Executive Employees are regularly reminded of obligations under LGA and other relevant legislation and policies.	4. Major	Moderate 7	Accept Risk (ALARP)						CEO	30/4/21:
14. Strategic Focus, Vision & Governance	109	2.5 Promote, foster and embrace growth opportunities, strategic investment and international exports	Failure to take advantage of Rockhampton Region's economic development opportunities which can result in limited growth of Council's rate base.	1. Council, its Officers and/or the community failing to recognise opportunities to develop the Rockhampton Region. 2. Council or the community being unprepared to spend the necessary funding to implement those opportunities.	1. Appointment of Senior Executive Economic Development to focus on opportunities arising for the Rockhampton Region from the Central Queensland resource sector. 2. Working with the Commonwealth and Queensland Governments and the Rockhampton Region community to maximise economic development opportunities. 3. Promotion of regional economic development opportunities in the media and at appropriate conferences and other forums.	4. Major	Moderate 8	Accept Risk (ALARP)						Executive Manager Advance Rockhampton	30/4/21: No change
14. Strategic Focus, Vision & Governance	110	2.4 Infrastructure services are driven to deliver future economic growth	Failure to assist developers through the development application process, which can result fewer developments coming to fruition.	Complexity of the development application process poses a significant challenge for many developers.	1. Duty Planner consultations. 2. Pre-lodgement meetings. 3. Executive Manager Advance Rockhampton case manages selected applications.	3. Moderate	High 4	Accept Risk (ALARP)						Executive Manager Advance Rockhampton	30/4/21: No change
14. Strategic Focus, Vision & Governance	111	2.3 The redevelopment and activation of major urban places to attract investment and improved lifestyles	Failure to collaborate with Rockhampton Region's business groups and businesses, which could lead to initiatives failing to attain their true potential, and/or possible business closures, resulting in limited growth of Council's rate base and Council's reputation affected.	Communication channels between Rockhampton Region business groups, businesses and Council require regular attention to maximise economic development opportunities.	1. Regular backgrounds briefings with Rockhampton Region business organisations and businesses. 2. Council is implementing economic development strategies and actions. 3. Formation of Advance Rockhampton Economic Development Advisory Committee to engage with key local business leaders (8/12/17)	3. Moderate	Moderate 9	Tiered Risk	Industry Engagement and Stakeholder Management process under review (28/10/20)			30/4/2021: 50%	30/09/2021	Executive Manager Advance Rockhampton	30/4/21: Regular industry engagement events have occurred over the past quarter and are planned during 2020-21 quarter 4. Now 50% complete.
12. Projects and Event Management	112	2.1 A destination sought for lifestyle, community events and tourism	River Festival has low attendance or is cancelled resulting in loss of revenue and reputational damage.	1. Bad weather occurrence leading up to or on the day of event. 2. Promotion material lacking reach or targeting. 3. Dates not aligned with regional events calendar.	(2) Marketing plan developed and executed. (3) Appropriate resources provided through the budget process. (4) Research undertaken, and acted on when required, to ensure dates maximise attendance capacity. (5) Insurance options to be investigated (cost v benefit) annually (7/8/20) (6) Covid safe event plans are part of all event planning (31/1/21)	2. Minor	Moderate 6	Accept Risk (ALARP)						Manager Tourism Events and Marketing	30/4/21: Amend Existing Control #3, Research undertaken, and acted on when required, to... RRP has new dates taking into consideration COVID safe event requirements, weather, holistic events calendar & travel trends.

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Risk Categories	Risk Identification	OBJECTIVE Links to Planning (Corp Plan 2017-22 OR other documentation)	Risk/Failure (including consequences)	Risk Causations [Source]	Potential Exposure Rating	Existing Controls Implemented By Risk Owner	CURRENT RISK RATING	Risk Evaluation (See Proceed, to Column 11 if Risk is accepted as per results of ACTION TABLE and/or Cost Benefit Analysis)	Future Risk Controls	Resource / Budget Needed	Performance / Constraints	% Complete	Completion Date	Risk Owner	MANAGEMENT'S COMMENTS/NOTES ON ANY CHANGES TO BE MADE TO DETAILS IN ALL COLUMNS except Resources/Budget needed; and Performance/Constraints - those cells can be typed in directly
14. Strategic Focus, Vision & Governance	113	2.2 Value add to the strengths of industry to deepen regional economic activity	Promotional activities for tourism, education, and international relationships is dropped or not updated regularly, negatively impacting the local economy resulting in a tarnished reputation.	1. Lack of staff resource or inappropriate service delivery 2. Lack of access to appropriate technology.	3. Moderate	(1) Appropriate staff recruited for unit. (2) Liaising with IT on appropriate technology support. (2) Explore Rockhampton website relaunched with updated information and functionality (18/3/20) Stop, See, Stay tourism campaign (7/8/20)	Moderate 5	Accept Risk (ALARP)						Manager Tourism Events and Marketing	30/4/21: No change
10. Legal, Regulatory & Compliance	114	5.2 Strong leadership that provides quality governance to support and service the community	Failure to conform with IPFF (Audit Standard), Acts, Regulations, or Council Policy will result in poor quality of work, fines, legal action, or reputation damage outcomes.	1. Poor/limited compliance management process. 2. Legal complexities. 3. Unintentional actions. 4. Workload imbalance/priorities/trade-offs.	3. Moderate	1. (1) CAE self-assessments. 2. (2) Professional Staff Knowledge/Experience. 3. (3) Audit committee oversight. 4. Periodic compliance reporting.	Low 7	Accept Risk (ALARP)						Chief Audit Executive	30/4/21: No change
02. Business Process Management	115	5.2 Strong leadership that provides quality governance to support and service the community	Gaps in Council's assurance program, may lead to increased audit focus; Council reputation damage, missed opportunity to save/reduce \$ and increase efficiency and effectiveness.	1. Siloed management processes. Lack of: 2. Internal Audit resources versus risk profile; 3. Cooperation and communication; 4. Coordinated approach 5. Understanding of assurance requirements 6. Quality and completeness of risk profile (28/4/19)	4. Major	1. (2) Audit Planning Process 2. (1) Management independently undertaking assurance activities 3. (2) Audit Committee oversight of audit process 4. Corporate/Operational Plan reporting 5. (4) Assurance Gap Analysis by CAE incorporated into ERM Process Procedure (18/6/17) 6. (2) Resource provided of part-time qualified internal auditor. 7. (2) External Consultants - limited (18/3/20)	Moderate 5	Accept Risk (ALARP)						Chief Audit Executive	30/4/21: No change
10. Legal, Regulatory & Compliance	106	5.2 Strong leadership that provides quality governance to support and service the community	Improper release of confidential information resulting in complaints, investigations, and sanctions.	Councillors and Staff not abiding with legislation and council policies.	4. Major	1. Councillors and Senior executive staff have received training from Integrity Commissioner and LGQA's Ethics Advisor. 2. Councillors and staff are regularly reminded of obligations under LGA, Code of Conduct and other relevant legislation and policies.	Moderate 5	Threat Risk	(1) Internal awareness training programs to be developed and delivered.	8/8/19 - Councillor workshop training session planned for 30/8/19 re: Complaint Management Framework. Employee training has been developed - method and timing of delivery of the sessions to be confirmed.	30/4/2021: 50%	30%	30/4/21: 31/12/2021 28/5/20- 31/12/2020 28/4/19- 31/12/2019 30/09/2018	Executive Manager Workforce and Governance	30/4/21: Comments in Performance/Constraints to be removed, as Councillors were provided with complaint management framework training on 23 April 2020 and management received training during October 2020. Increase % Complete from 30% to 50%. Training for the remaining levels of the organisation to be completed in 2021.
07. Finance & Financial Reporting	201	5.2 Strong leadership that provides quality governance to support and service the community	Lack of effective cash handling security in the Customer Service Centres resulting in potential for loss, theft, fraud and impact on reputation.	1. Ineffective cash handling controls and procedures. 2. Lack of staff training on cash handling. 3. Lack of cash handling oversight. 4. Poor physical security and management of cash safe. 5. Irregular cash collection services	4. Major	1. Cash handling policy and procedure implemented. 2. Staff involved in cash handling required to undergo training. 3. Formal end of day procedure with independent oversight. 4. Safe combinations changed regularly and safe out of customer's view. 5. Contracted cash collection service with regular programmed collections. 6. Restricted access to back of office areas (card access) or locked access doors. 30/17: Likely fraud risks identified, considered and controls implemented. Documented in the Fraud & Corruption Checklist	Moderate 5	Accept Risk (ALARP)						Chief Financial Officer	30/4/21: No change
02. Business Process Management	202	4.1 Customer focused services	Customer Service Unit fails to provide effective customer service as the first point of contact resulting in possible operational impacts on the organisation, procedural breakdown and negative impact on reputation.	1. Ineffective customer service officer training. 2. Ineffective customer service operations supervision 3. Lack of information resources for customer service officers.	4. Major	1. New Customer Service Officer (CSO) training plan implemented. 2. Customer service knowledge base established for CSO's and continually updated. 3. Established customer service KPI's communicated to the unit and reported weekly / monthly. 4. Monthly CS Unit newsletter distributed to CSO's providing details of upcoming events / deadlines and system / operational tips. 5. Regular CSO team meetings 6. Establish Customer Service quality audit program for all CSO's.	Moderate 6	Accept Risk (ALARP)						Chief Financial Officer	30/4/21: No change

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04. Disaster Business Continuity & Disaster Recovery	203	5.2 Strong leadership that provides quality governance to support and service the community	Natural disaster or event impacting Customer Service shopfront / call centre operations resulting in impact on organisational timelines, service to customers and negative impact on reputation.	1. Fire, storm or other natural event impacting CS facility. 2. RRC Network failure. 3. External telecommunications provider system failure.	3. Moderate	CS Business Continuity Plan (BCP) implemented to ensure performance of service. BCP processes includes: 1. Establish alternative shopfront location. 2. Switch to manual receiving. 3. Establish alternative call centre location or switch to back-up call centre operations (Proper - normal After Hours provider). 4. Liaise with Media and Communication to communicate difficulties to community and staff and advise temporary arrangements	Moderate 8	Accept Risk (ALARP)						Chief Financial Officer
01. Asset & Capacity Management	204	5.2 Strong leadership that provides quality governance to support and service the community	Failed Fleet plant and equipment lifecycle management resulting in plant / equipment losses, financial losses, negative impact on operational objectives (capital projects) and reputation.	1. Ineffective asset management planning (acquisition, operation & disposal). 2. Ineffective staff training (maintainers and operators) and supervision. 3. Budget constraints impacting timely replacement of assets.	4. Major	1. Established Fleet Asset Management Plan implemented, in line with LTPS and Corporate and Operational Plans. 2. Fleet governance policy adopted and implemented requiring business case process for asset extensions. 3. Periodic driver safety notices placed in e-Bulletin. 4. Repeat offenders (vehicle accidents and operator neglect) notified to supervisors for follow-up action. 5. Fleet / RRVSR Service Level Agreement (SLA) reviewed and executed. SLA details maintenance and operational responsibilities (20/4/19).	Low 7	Accept Risk (ALARP)						Manager Corporate and Technology Services
07. Finance & Financial Reporting	205	5.2 Strong leadership that provides quality governance to support and service the community	Increased Fleet plant & equipment operating costs resulting in increased pressure on budgets, possible negative impact on operational objectives and reputation.	1. Increased fuel, parts and maintenance costs. 2. Increased registration and CTP fees. 3. Increased vehicle insurance costs, in part due to poor claims history. 4. Increased plant hire fees.	4. Major	1. Bulk diesel fuel procurement. 2. Fleet materials procurement under contract. 3. Annual review of fleet plant hire rate. 4. Periodic driver safety notice in e-Bulletin. 5. Repeat offenders notified to supervisors for follow-up action. 6. Program of home garaging and compound security. 7. Ensure transfer of costs to operational area as part of the claims process.	Moderate 8	Accept Risk (ALARP)						Manager Corporate and Technology Services
01. Asset & Capacity Management	206	4.1 Customer focused services	Non-availability of Fleet Plant & Equipment resulting negative impact on operational objectives and reputation.	Loss or damage to plant & equipment due to: 1. Fire, storm, flood, theft or vandalism; 2. Poor driver behaviour; or 3. Damaged workshop facilities; or 4. Poor skill level of drivers / operators causing damage or pre-mature wear to machinery.	4. Major	1. Fire detection systems, including periodic scheduled system maintenance. 2. BCP for short term replacement of damaged assets. 3. Assessment of critical assets as part of BCP. 4. Depot / compound security infrastructure and systems. 5. Periodic driver safety notice in e-Bulletin. 6. Repeat offenders notified to supervisors for follow-up action. 7. Program of home garaging and compound security. 8. Ensure transfer of costs to operational area as part of the claims process. 9. Operators provide failure mode reporting back to workshop supervisory staff. 10. Periodic reminders for operators to conduct daily prestart inspections and log any issues. 11. Fleet / RRVSR Service Level Agreement reviewed and executed. SLA details maintenance and operational responsibilities (20/4/19).	Moderate 8	Accept Risk (ALARP)						Manager Corporate and Technology Services
04. Disaster Business Continuity & Disaster Recovery	207	5.2 Strong leadership that provides quality governance to support and service the community	Loss or damage to workshop and workshop equipment resulting in financial losses and negative impact on operational objectives and reputation.	Natural disaster (fire, storm, flood), arson or vandalism.	4. Major	1. Fire detection systems in workshops. 2. Housekeeping and correct storage of flammable materials. 3. BCP for Fleet Operations.	Moderate 8	Accept Risk (ALARP)						Manager Corporate and Technology Services
01. Asset & Capacity Management	209	5.2 Strong leadership that provides quality governance to support and service the community	Non-availability of new Fleet plant & equipment (expansion of Fleet service demands without extra resources) leading to negative impact on operational objectives and reputation.	1. New or expanded services requiring additional plant resource. 2. No budget planning or business case for new equipment.	3. Moderate	1. Fleet Asset Management Plan guiding renewal program. 2. Fleet governance policy adopted requiring business case process for asset extensions. 3. Fleet utilisation reporting to guide replacement of existing assets and substitution with another asset.	Moderate 8	Accept Risk (ALARP)						Manager Corporate and Technology Services
10. Local Regulatory Compliance	210	5.2 Strong leadership that provides quality governance to support and service the community	Failure to comply with legislated contaminant (fuels, oils and lubes) disposal procedures resulting in suspension of operating licence, operational disruptions and loss of reputation.	1. Poor work practices and inadequate staff training. 2. Insufficient storage / disposal facilities.	3. Moderate	1. Procedures in place for disposal of workshop waste materials. 2. Contractor in place to take delivery and dispose of waste. 3. Work practices and housekeeping.	Low 7	Accept Risk (ALARP)						Manager Corporate and Technology Services
10. Local Regulatory Compliance	211	5.2 Strong leadership that provides quality governance to support and service the community	Failure to comply with standards and regulations associated with Fleet and Workshop operations, leading to operational disruptions, legal censure, possible fines and loss of reputation.	1. Poor work practices 2. Inadequate staff training 3. Poor supervision.	4. Major	1. Defined maintenance procedures and supervisory oversight. 2. Work practices and housekeeping. 3. Appropriate operational oversight. 4. Established hazard inspection program	Moderate 8	Accept Risk (ALARP)						Manager Corporate and Technology Services

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08. Environmental	212	5.2 Strong leadership that provides quality governance to support and service the community	Non-compliance with green house gas reduction strategies resulting in increased greenhouse gas emissions and loss of reputation.	1. Lack of technology to facilitate compliance. 2. Corporate laziness. 3. Inadequate Funding levels for new plant meeting adopted ECO standards	2. Minor	1. Fleet green house gas policy. 2. Adopted strategy for acquisition of low emissions and low environmental impact vehicles and plant.	Low 9	Accept Risk (ALARP)						Manager Corporate and Technology Services	30/4/21: No change
01. Asset & Capacity Management	213	5.2 Strong leadership that provides quality governance to support and service the community	Operational degradation or failure of Council's Two-way radio communication system resulting in failed regional communications for daily operations and emergency / disaster response.	1. Outdated and unsupported technology. 2. Dwindling inventory of spare parts supplied by the vendor.	4. Major	1. Digital 2-way radio system implemented and operational providing full 2-way radio communications throughout the region, augmenting traditional communication systems and providing real-time backup coverage during disasters. (14/10/19) 2. Digital 2-way radio devices distributed throughout Council at the request of Sections and Units. (14/10/19) 3. Use of mobile phones in service areas.	Moderate 8	Accept Risk (ALARP)						Manager Corporate and Technology Services	30/4/21: No change
08. Knowledge & Information Technology Management	214	5.2 Strong leadership that provides quality governance to support and service the community	Loss, theft, corruption of data resulting in failure to deliver services, reduced staff productivity, and negative impact on Council reputation.	1. Storage Area Network server (SAN) or other network server failure. 2. Security breach (unauthorised access) due to lack of information classification or physical unauthorised access. 3. Failed System Upgrade. 4. Server Room environmental control system failure. 5. Cyber attacks including virus, malware, malicious code, sabotage. 6. Lack of staff training in network / application use.	5. Catastrophic	1. (1) In-built system redundancy. 2. (1) Server installation. 3. (1, 3, 4) Scheduled system backups for recovery/restoration as required. 4. (1) Vendor support. 5. (1, 2, 3, 4, 5) Independent, off-site IT Disaster Recovery (DR) Site. 6. (1, 2, 3, 4, 5) DR Site with priority recovery schedule and IT Business Continuity Plan. 7. (2) Backing security with external and internal restricted access to the server room. 8. (2) IT Acceptable Use Policy, including scheduled firewall user password renewal. 9. (2) Programmed review of user network usage and network access declaration for business email. 10. (2) Information security policies. 11. (2) Firewall infrastructure and review of activity logs for attempted intrusions. 12. (2) IT governance framework including IT project management and formalised change management procedures. 13. (2) IT established testing procedures as part of the project scope and change management controls. 14. (2) Vendor support engaged as part of the upgrade process. 15. (4) Installed Uninterrupted Power Supply (UPS) systems. 16. (4) Backup power generators installed at critical IT infrastructure sites. 17. (4) Programmed maintenance of environmental control systems. 18. (5) Virus protection software, email filtering and web browser filtering. 19. (5) Network firewall infrastructure. 20. (5, 6) Staff security and user tips delivered in weekly staff bulletin. 21. (6) Staff IT training. 22. (6) Programmed corporate application backing. 23. (6) IT File History checks from the IT Service Desk site. 24. (6) Ongoing mandatory staff awareness training targeting network and email security hygiene including identifying phishing, spam, phishing and identify threat alerts (20/1/17). 25. (2, 5) Scheduled network penetration tests and vulnerability assessments carried out by specialist third party vendors (10/1/19). 26. (2) Data Breach Response Policy and Procedure implemented (7/8/19).	Moderate 8	Accept Risk (ALARP)					Manager Corporate and Technology Services	30/4/21: No change	
08. Knowledge & Information Technology Management	215	4.3 Accountable and motivated organisation	Information Services Unit lacking timely response to rapidly changing or emerging organisational priorities, innovations and projects leading to negative impact on organisational service delivery.	1. Lack of IT organisational strategy and linkage to Corporate / Operational plans. 2. No clear IT project priorities. 3. Lack of resources to meet expectations.	4. Major	1. Implementation of the IT Governance Process / Project Management Process. 2. IT strategy overseen by the Information System Steering Group (ISSG). 3. Approved ICT Strategic Plan 2021-25.	Moderate 8	Accept Risk (ALARP)						Manager Corporate and Technology Services	30/4/21: No change
10. Legal, Regulatory & Compliance	216	5.2 Strong leadership that provides quality governance to support and service the community	Breach of Software and Hardware licensing and copyright provisions resulting in financial penalties, suspension of vendor services and loss of reputation.	1. Installation of unlicensed software / systems. 2. Lack of general staff awareness of their responsibilities with regard to copyright, and storage of sound and video files stored on corporate equipment.	2. Minor	1. IT Governance Policy implemented - ensuring centralised responsibility for software management and installation. 2. CIT - Acceptable Use Policy implemented and communicated. 3. Corporate licence strategies and periodic licence monitoring and renewal. 4. IT service desk software / SCOM implemented to process and monitor software installation/configuration. 5. Information security policies adopted.	Low 7	Accept Risk (ALARP)						Manager Corporate and Technology Services	30/4/21: No change

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09. Knowledge & Information Technology Management	218	4.3 Accountable and motivated organisation	Failure to deliver an adequate IT platform leading to limited ability of the organisation to perform at optimum levels.	1. Lack of strategic planning and communication within the organisation. 2. Budget constraints.	4. Major	1. Implementation of the IT Governance Framework / Project Management Process. 2. IT strategy overseen by the Information System Steering Group (ISSG). 3. Approved ICT Strategic Plan 2021-25 (in line with Corporate Plan). 4. IT unit structured to meet organisational needs now and into the future. 5. Adopted IT Asset Management Plan linked to financial strategy.	Moderate 8	Accept Risk (ALARP)						Manager Corporate and Technology Services 30/4/21: No change
10. Legal, Regulatory & Compliance	219	4.1 Customer focused services	Failure to comply with Public Records Act and IS 40 (Recordkeeping) resulting in accurate records not being maintained, loss of historical records, possible financial penalties or loss of reputation.	1. Lack of staff training in recordkeeping and use of Electronic Document and Record Management Systems (EDRMS). 2. Failure of senior staff to promote and support recordkeeping practices. 3. Failure to provide adequate organisational Document and Record Management Systems. 4. Electronic records stored in network drives.	4. Major	1. Awareness of Recordkeeping policy. 2. Implementation and promotion of the Recordkeeping Charter. 3. Recordkeeping awareness and oversight with the Recordkeeping Steering Group. 4. Formal recordkeeping and ECM training for staff. 5. Periodic reminders to staff on recordkeeping obligations in the staff communications. 6. Records Management Unit championing sound recordkeeping practices. 7. Records Strategic Plan 2017-22 adopted 22/11/17 guiding Council's records management strategic objectives. (8/12/17)	Low 7	Accept Risk (ALARP)						Manager Corporate and Technology Services 30/4/21: No change
10. Legal, Regulatory & Compliance	220	5.2 Strong leadership that provides quality governance to support and service the community	Failure to comply with RTI Act, IP Act or Information Privacy Principles (IPPs) resulting in loss of public confidence, loss of reputation or possible financial penalties.	1. Lack of staff knowledge and training regarding Council's RTI and IP obligations. 2. Poor procedural guidelines. 3. Privacy breach by Council staff or its bound contractors.	4. Major	1. RTI / IP administration team in place under the management of the RTI Coordinator. 2. Internal and external RTI/IP training in place. 3. Established policy, procedures and templates. 4. Periodic RTI/IP bulletins in the Staff Communications. 5. Periodic external audits and reviews of RTI and IP practices. 6. Regular contact and advice from the office of the Information Commissioner.	Moderate 8	Accept Risk (ALARP)						Manager Corporate and Technology Services 30/4/21: No change
04. Disaster, Business Continuity & Disaster Recovery	221	5.2 Strong leadership that provides quality governance to support and service the community	Destruction of or damage to records resulting in loss of corporate information, historical records or reputation.	1. Loss caused by fire, flood or storm. 2. Lack of environmental control in storage facility. 3. Theft or vandalism. 4. Lack of temperature/humidity/pest control. 5. Inappropriate storage facilities	4. Major	1. Separate lock up storage bays in some off-site locations. 2. Off-site storage of critical electronic records in fire-proof safe. 3. Records Disaster Recovery Plan implemented and tested. 4. Maintain record of alternate records storage facilities (Council and commercial). 5. Some permanent records have been relocated to more appropriate storage locations. 6. 24 hour camera surveillance in some off-site storage locations; on-site locations alarmed. 7. Records Strategic Plan 2017-22 adopted 22/11/17 guiding Council's records management strategic objectives, including hardcopy storage strategy (8/12/17).	Moderate 8	Accept Risk (ALARP)						Manager Corporate and Technology Services 30/4/21: No change
14. Strategic Plan, Vision & Governance	222	5.2 Strong leadership that provides quality governance to support and service the community	Inadequate storage facilities resulting in ad-hoc storage of records, workplace hazards, loss of records and reputation.	1. Inefficient use of workspace and lack of storage space. 2. Records lost due to losing track of plethora of unofficial storage locations. 3. Dedicated purpose built storage facility not feasible due to budget constraints. 4. Failure to accurately predict volume and growth rate of records.	4. Major	1. Systematic destruction of eligible hardcopy records in accordance with the disposal schedule. 2. Staff education regarding which records need to be retained and what they can legally destroy. 3. Education and transition to a culture of electronic records storage. 4. Records Strategic Plan 2017-22 adopted 22/11/17 guiding Council's records management strategic objectives, including hardcopy storage strategy (8/12/17).	Low 7	Accept Risk (ALARP)						Manager Corporate and Technology Services 30/4/21: No change
10. Legal, Regulatory & Compliance	224	5.2 Strong leadership that provides quality governance to support and service the community	Failure to purchase within framework of Local Government Act 2009 and Local Government Regulation 2012 resulting in financial losses, legal censure, loss of reputation	1. Lack of clearly defined policy and procedural guidelines. 2. Inadequate staff training. 3. Failure of senior management to promote and support understanding of the importance of complying with the purchasing policy.	4. Major	1. The Procurement & Logistics (P & L) Website (procurement/contract manual) on the Council intranet provides a central point for all procurement policies, guidelines and supporting information. 2. P & L provide procurement / purchasing training to staff involved in procurement activity. 3. The P & L customer review meetings highlight non-compliant procurement activity to managers, supervisors and staff. 4. All purchasing activity for water, infrastructure projects and waste is conducted by trained P & L staff. 5. Centralised tendering and contracting management through P & L. 6. Program of embedded unit purchasing officers (P & L Strategic Plan). 7. Purchasing oversight as part of the monthly purchasing compliance reporting and review.	Moderate 8	Accept Risk (ALARP)						Manager Corporate and Technology Services 30/4/21: No change

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02. Business Process Management	225	4.1 Customer focused services	Failure to completely manage Council's inventory across all three Materials Centres resulting in possible SLA non-compliance, financial impacts and loss of reputation.	1. Breakdown in inventory management procedures. 2. Lack of training and understanding the inventory management procedures.	3. Moderate	1. The Procurement & Logistics (P & L) Website (procurement/contract manual) on the Council Intranet provides a central point for all procurement policies, guidelines and supporting information. 2. P & L provide procurement / purchasing training to staff involved in procurement activity. 3. All purchasing activity for water, infrastructure projects and waste conducted by trained P & L staff. 4. 6 monthly and annual stocktakes. 5. One standardised inventory cataloguing and management system in place and available across Council. 6. Established program of surplus inventory recovery to ensure the use of supplies are optimized. 7. System alerts (based on inputted minimum/maximum levels).	Low 7	Accept Risk (ALARP)						Manager Corporate and Technology Services	30/4/21: No change
	226	4.1 Customer focused services	Poor Supply service (failing to provide goods & services on time and within budget) resulting in possible SLA non-compliance, financial impacts and loss of reputation.	1. Procurement & Logistics staff breakdown in procedure and / or failing to respond to agreed service levels. 2. Staff not following correct finance system processes.	4. Major	1. The P & L customer review meetings highlight non-compliant procurement activity to managers, supervisors and staff. 2. The Purchasing Compliance team are responsible for fostering customer (Staff & Supplier) relationships to ensure correct practices are followed. 3. Purchasing Compliance conducts monthly audit/reporting on procurement activity.	Moderate 8	Accept Risk (ALARP)						Manager Corporate and Technology Services	30/4/21: No change
	227	4.1 Customer focused services	Failure to meet supplier payment terms in Accounts Payable resulting in financial impact (lost opportunity for early payment discounts), Building Industry Fairness (Security of Payments) Act 2019 (BIF) breaches, possible stop supply, poor supplier relationships and loss of reputation.	1. Failure to comply with financial system procedure and processes. Complying with purchasing practices is sometimes low priority for non-Procurement & Logistics staff (eg. Delivering orders in F1). 2. Too many staff performing purchasing activities. 3. Breakdown in AP internal procedures.	4. Major	1. Mandatory procurement / purchasing training provided by Purchasing Compliance. Training includes the importance of completing the purchasing transactions in the finance system. 2. The P & L customer review meetings highlight non-compliant procurement activity to managers, supervisors and staff. 3. All purchasing activity for water, infrastructure projects and waste are conducted by trained P & L staff. 4. Program of embedded unit purchasing officers (P & L Strategic Plan). 5. Purchasing Compliance are responsible for fostering customer (staff & supplier) relationships to ensure correct practices are followed. 6. Centralised tendering and contracting through P & L.	Moderate 8	Accept Risk (ALARP)							Manager Corporate and Technology Services
02. Business Process Management	228	5.2 Strong leadership that provides quality governance to support and service the community	Tenders and contracts not established through the Procurement & Logistics unit resulting in possible financial impacts, non-standard contract conditions and legal exposure, policy breaches and legal consequences.	General lack of awareness of centralised tendering and contracting processes.	4. Major	1. Centralised tendering and contracting management through P & L. 2. The P & L Website (procurement/contract manual) on the Council Intranet provides a central point for all procurement policies, guidelines and supporting information. 3. The P & L customer review meetings highlight non-compliant procurement activity to managers, supervisors and staff. 4. P & L's statistical review of the Council's top 150 spend (part of the Monthly Report) targets procurement off-contract. 5. Mandatory procurement / purchasing training provided by Purchasing Compliance. Training attendance mandatory prior to approval of financial delegation. Training conducted upon commencement of new staff or amendment of financial delegation.	Moderate 7	Accept Risk (ALARP)						Manager Corporate and Technology Services	30/4/21: No change

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02: Business Process Management	229	5.2 Strong leadership that provides quality governance to support and service the community	Not purchasing under established contracts leading to possible breach of contract, financial impacts and loss of reputation.	1. Lack of awareness by staff of established agreements. 2. Deliberate supplier favouritism. 3. Staff attitude and lack of willingness to comply.	1. Centralised tendering and contracting management through P & L. 2. The P & L Website (procurement/contract manual) on the Council Intranet provides a central point for all procurement policies, guidelines and supporting information. 3. The P & L customer review meetings highlight non-compliant procurement activity to managers, supervisors and staff. 4. P & L's statistical review of the Council's top 150 spend (part of the Monthly Report) targets procurement off contract. 5. Mandatory procurement / purchasing training provided by Purchasing Compliance. Training attendance mandatory prior to approval of financial delegation. Training conducted upon commencement of new staff or amendment of financial delegation. 6. All purchasing activity for water, infrastructure projects and waste conducted by trained P & L staff. 7. Program of embedded unit purchasing officers (P & L Strategic Plan). 8. Monthly purchasing compliance review of corporate purchase card activity, breaches noted and reported for corrective action (8/12/17).	Negative 2	Accept Risk (ALARP)						Manager Corporate and Technology Services
02: Business Process Management	230	5.2 Strong leadership that provides quality governance to support and service the community	Breach of Purchase Card usage procedure resulting in possible financial loss (misappropriation of funds), staff disciplinary action and loss of reputation.	1. Lack of awareness of purchase card procedure. 2. Deliberate misuse of the purchase card. 3. Inadequate supervisor oversight.	1. Purchase card procedure and familiarisation. 2. Staff reconciliation and supervisor co-signature. 3. Accounts Payable review the transactions. 4. Monthly purchasing compliance review of corporate purchase card activity, breaches noted and reported for corrective action (8/12/17).	Low 7	Accept Risk (ALARP)						Manager Corporate and Technology Services
10: Legal, Regulatory & Compliance	231	4.1 Customer focused services	Council property lessees not fully insured resulting in exposure to claim for damages, death or injury.	1. Lessee does not have current/adequate public liability insurance. 2. Inadequate oversight by Council staff.	1. Property and Insurance Licensing Module (Pathway) tracks all Lessee insurances. 2. Insurance details provided by Lessee prior to formalising lease. 3. Property Services staff ensure they receive current and updated insurance certificates from the Lessee. 4. Monthly Pathway report scheduled to provide insurance status details for compliance reporting (8/12/17). 5. Insurance status detailed in Section monthly report to Council.	Negative 2	Accept Risk (ALARP)						Manager Corporate and Technology Services
03: Business Process Management	232	4.1 Customer focused services	Council property lease fees not paid resulting in loss of revenue and possible legal expenses.	1. Lessee not paying rent. 2. Tax invoice not sent to Lessee.	1. Property & Insurance Unit established debt management process. 2. When a new occupancy agreement is signed, procedure is that Property and Insurance staff raise the tax invoice as per property management checklist.	Negative 2	Accept Risk (ALARP)						Manager Corporate and Technology Services
10: Legal, Regulatory & Compliance	233	4.1 Customer focused services	No binding legal occupancy agreement resulting in potential loss of revenue, legal liability, unauthorised dual occupancy or squatters.	1. Council processes not followed correctly to ensure agreements are correctly executed and registered. 2. Extant legacy informal agreements from former Councils.	1. All new occupancies are formalised under a legal agreement as per procedure. 2. When Property & Insurance staff are alerted that there is no legal agreement in place for an existing occupancy, a legal agreement is put into place as a matter or priority.	Low 7	Accept Risk (ALARP)						Manager Corporate and Technology Services
02: Business Process Management	234	4.1 Customer focused services	Damages (insurance) claims against Council not processed to completion resulting in possible exposure to legal action, customer complaints and loss of reputation.	1. Breakdown in Insurance Team's administrative processes. 2. Failure of insurer to process claim in a timely manner. 3. Delayed technical input / advice from Council subject matter experts (SME's).	1. Well documented procedures and training in place for claims processing staff. 2. Supervisor oversight on process, checking claims progress through Pathway reports. 3. Pathway process workflow used to track administrative process. Escalation workflow automatically notifies Manager and GIL of outstanding unactioned claims. 4. Monthly Corp & Tech Services reports claims statistics. 5. Close liaison with insurers and SME's.	Low 7	Accept Risk (ALARP)						Manager Corporate and Technology Services

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14. Strategic Focus, Vision & Governance	235	5.2 Strong leadership that provides quality governance to support and service the community	Failure to have an efficient and effective Enterprise Risk Management system integrated and embedded through the whole of Council resulting in ineffective decision making having strategic, financial, legal, compliance, safety and service delivery impacts.	1. Lack of executive management support for the adoption and implementation of a risk management framework. 2. Inconsistent risk management / assessment processes throughout the organisation. 3. Ineffective risk management framework and systems. 4. Lack of oversight (unit and organisational level) of risk management. 5. Wider organisation culture not matching executive management commitment (3/3/17). 6. Senior Risk & Assurance Advisor only resourced to maintain existing framework/process (8/12/17).	4. Major	1. Council and executive management committed to an enterprise risk management framework covering all aspects of Council's operations and providing a consistent approach to risk management throughout the organisation. 2. Existing risk management systems. 3. ERM framework implemented to cater for a consistent approach to risk management throughout the organisation. 4. (2) Senior Risk & Assurance Advisor providing guidance to staff to improve inconsistencies (8/12/17). 5. (4) Quarterly formal oversight through GMs for their departments risk and control registers (8/12/17). 6. (5) GM, risk function and Internal Audit collaboration to continue too improve culture, awareness and value of doing ERM (8/12/17). 7. (5, 3) Active and committed consulting support from Senior Risk & Assurance Advisor, to facilitate continuous improvement of the framework (8/12/17).	Moderate 5	Accept Risk (ALARP)						Chief Audit Executive	30/4/21: No change
05. Employees	238	1.3 Safe places for our community	Safety Management System not continuously improved according to audit findings, legislative requirements and legal advice received resulting in an increase in incidents, possibly serious or fatal, insurance premiums and common law claims as well as a potential breach of Policy / Procedures and possible prosecution of council or individuals.	1. Findings from internal / external audits not acted upon. 2. Required areas for improvements not communicated to management / employees. 3. Improvements not acted upon due to identified unacceptable attitudes and behaviours. 4. Timeframe for completion of identified RAP (Rectification Action Plan) items not identified / agreed to. 5. Completion rate of MAPs below 100% resulting in lost opportunity for improvement.	2. Minor	(1) A rolling Health and Safety Strategy 2018-2021 has been completed and signed off by Leadership Team (26/2/18) - yearly action plans cascade out of this strategy. (2) Yearly Action Plans developed for Safety Unit and each Department (26/2/18). (3) Communicate WHS updates to Management and Supervisors. (3) Zero tolerance philosophy in regard to bullying and harassment in accordance with adopted and implemented Council policy and procedures. (4) An extra status column has been added for the RAP documentation and current completion times and responsibilities have been updated and reported to area of responsibility in Safety Management Toolbox meetings. (5) Implementation of the RAP from the internal Safeplan2 audits. (5) Progress with completion of MAP items are reported via Departmental Monthly Reports. (1) (4) (5) Riskware (software) implemented to improve data & action tracking, including the monitoring and reporting on hazards, incidents and rectification of actions (19/2/18). (2) Senior Safety Advisors embedded within departments to provide direct coaching and mentoring to staff (31/1/21)	Low 7	Accept Risk (ALARP)					Executive Manager Workforce and Governance	30/4/21: The temporary additional Senior Safety Advisors positions have been made permanent with recruitment in progress.	
05. Employees	239	4.3 Accountable and motivated organisation	Council's rehabilitation & injury management procedures cannot achieve lost time injury rate reductions, increasing injury claims & insurance premiums.	1. Failure to develop and implement Return to Work policy and procedures effectively. 2. Poor supervision of procedure implementation by staff. 3. Staff are not sufficiently trained in procedure implementation. 4. Lack of support from managers/supervisors assisting in finding duties for injured workers. 5. Injured workers are not educated on return to work procedures and their required active participation in their required actions.	2. Minor	(1) Corporate Rehabilitation Policy has been developed by LOHV and is displayed on Notice Boards. Procedures developed by and adopted from LOHV, Complex Case Group established within WHS to assess cases and determine best practice (2) Stats raised at PEAK Safety Committee Meeting and areas where improvements can be made are discussed. (3-4) Leadership Training Program implemented which covers rehabilitation procedures / requirements. (5) Corporate Induction covers assistance which can be provided through Workplace Rehabilitation. (5) Review and assess on a case by case basis to achieve improved injury management techniques. 19/2/18 (2) Injury management module in Riskware (software) has been implemented. Management now has access to up-to-date data and action status. The system also ensures timely and accurate reporting of incidents and hazards as well as rectification action. (1) Network related injury policies and procedures to provide support to employees wanting to return to work are in place. (24/8/18)	Moderate 5	Accept Risk (ALARP)					Executive Manager Workforce and Governance	30/4/21: No change	
05. Employees	240	4.2 Practical and values based compliance frameworks	Compliance training not available to employees meaning the day to day operations are not achievable, resulting in non-compliance which does not meet operational needs creating skill gaps in the workforce, legislative breaches, legal action against employees and council and a risk of serious injury to employees and the public.	1. Compliance training program does not match the business needs resulting in non compliant operations of the business. 2. The training budget provided doesn't allow for the business to meet its compliance training needs.	3. Moderate	(1a) Monthly reporting from Aurion to identify overdue tickets, licences and accreditations. This information is communicated to the Departments via monthly departmental reporting. (1b) Monthly reporting from Aurion to identify tickets, licences and accreditations coming due for renewal within the following 3 month period. This information is communicated to the Departments via monthly departmental reporting. (1c) Six monthly reporting from Aurion to identify compliance training requirements. This information is used to develop a six monthly training schedule. (2) Budgets are formulated based on required training needs as per Aurion reporting and historical data. Departments are advised of expenditure as required. (1d) Escalation of non-compliances to CEO.	Moderate 5	Accept Risk (ALARP)					Executive Manager Workforce and Governance	30/4/21: No change	

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05. Employees	241	4.3 Accountable and motivated organisation	Supervisory and managerial staff not having the skills and knowledge of Council's HR Policy and Procedures resulting in litigation, industrial disputes poor recruitment practices and outcomes, legislative breaches, inappropriate managerial action.	1. Workforce Relations staff unable to develop and implement policies, procedures, lists and internal processes. 2. Lack of knowledge on contemporary Human Resource Management practices. 3. Supervisory and managerial staff not having the appropriate skills to perform the human resources functions of their role.	3. Moderate	(2.3) HR upskilling managers with training and coaching. (18/3/20) (1) Membership to LSQAQ HR Advance, Institute of Managers and Leaders, and Australian Human Resources Institute providing networking and industry best practice relevant information. (1) LSQAQ Delegation Service identifies legislation changes and is monitored by Legal and Governance Unit. (06/1/19) (1-3) Support at toolbox talks, team meetings and facilitated team development (18/3/20)	Moderate 5	Accept Risk (ALARP)						Executive Manager Workforce and Governance	30/4/21: No change
	242	5.4 Leading public sector employer	Council's payroll function fails to accurately record and process employee wages and entitlements resulting in an inability to pay employees on time and accurately, potential employee dissatisfaction, industrial disputes, financial impacts and reputation damage.	1. Technology and/or hardware failure. 2. Failure due to natural disaster or internal business disruption. 3. Data entry integrity is poor. 4. Payroll staff are not effectively skilled and trained. 5. Payroll staff shortages. 6. Timey integrity check. 7. System capability doesn't effectively deliver payroll requirement (24/8/18)	2. Minor	(4) Work Procedures are documented and regularly updated. (3.8) Regular internal audit of payroll practices. (3) Separation of duties between payroll officers. (1) Internal IT support from system administrator. (1) Technical support from system vendor. (2) Operate from alternative Council facility. 20/6/18 -BCP now in place (5) Existing staff multi-skilled. 20/6/18 Administration staff trained in data entry. 2/12/18 - (1) Payroll and HR systems migrated to Aurion 11 in 2016 and upgrades occur to incorporate new releases. (7) Continuous system enhancements and upgrades to ensure functionality and best practice. (24/8/18)	Low 6	Accept Risk (ALARP)					Executive Manager Workforce and Governance	30/4/21: No change	
10. Legal, Regulatory & Compliance	243	5.2 Strong leadership that provides quality governance to support and service the community	Failure to complete Corporate & Operational Plan process. Leading to Council being non-compliant with legislation, community expectations and service delivery impacts.	1. Staff are not adequately trained or aware of their legislative responsibilities for the Corporate & Operational planning process. 2. The Corporate & Operational planning process is not adequately facilitated. 3. The Corporate & Operational planning process is not supported by effective guidelines. 4. Management have not met their Corporate & Operational Planning responsibilities on time.	3. Moderate	(1) Corporate Plan adopted by due timeframe in accordance with legislation requirements. Operational Plan included in annual budget programming. (3) Reporting framework and templates implemented for reporting cycles. (2, 3, 4) Documented Operational Plan process and guidelines are distributed to General Managers in advance of quarterly review due dates and GMs responsible for the completion of the process with the timeframe. (2) Responsibility for oversight included in PD of Co-ordinator Legal and Governance.	Moderate 8	Accept Risk (ALARP)					Executive Manager Workforce and Governance	30/4/21: No change	
01. Asset & Capacity Management	244	2.4 Infrastructure services are driven to deliver future economic growth	Aircraft accident, incident or malfunction occurs within the Rockhampton airport precinct resulting in possible death or injury, financial loss, interruption to airline service delivery, damage to infrastructure and reputation damage to the airport.	1. Failure to follow CASA approved Aerodrome Manual procedures that include: Technical and Serviceability inspections, Foreign Object on runway, Low Visibility Operations, Airside Works 2. Lack of training / competencies 3. Inadequate implementation, supervision and monitoring of staff compliance with procedures 4. Runway intrusion by vehicle or aircraft 5. Security breach of unauthorised airside access 6. Bird or Animal strike 7. Aircraft ground handling hazards 8. Failed Development referral process of Obstacles in the vicinity of the Airport 9. Infrastructure failures 10. Public Access & mobility hazards on the apron areas.	6. Catastrophic	1. Safety Management System 2. Wildlife Hazard Management System 3. Asset Maintenance Manual 4. Drug and Alcohol Management Plan 5. CASA consultation 6. Regular Safety Audits (CASA & Others) 7. Corporate Safety Culture 8. Industry Safety Committee Membership 9. Airport Management Team 10. Aerodrome Manual 11. Control Tower 12. Airside driving training 13. Australasian Aviation Ground Safety Council recommended practices 14. State planning policy SPP 01/02 15. Increased owner operators insurance coverage from \$150m to \$250m. 16. Insurance Industrial Special Risk (ISR) cover expanded to cover Business Interruption loss in 2014/15 and Breakdown - Machinery & Electronics in 2015/16 (17/7/15)	Moderate 8	Accept Risk (ALARP)					Manager Airport	30/4/21: No change	

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01. Asset & Capacity Management	245	2.4 Infrastructure services are driven to deliver future economic growth	Security breach or threat at the airport resulting in possible death or injury, reputational damage to the airport, additional costs, disruption to airline services due to airport closure, infrastructure damage, fines in relation to regulatory breach.	1. Non-compliance with Transport Security Program procedures - Unauthorised access of the airside perimeter, screening staff not detecting prohibited items 2. Inadequate implementation, supervision and monitoring of staff compliance with procedures 3. Terminal intrusion by vehicle 4. Bomb Threat 5. Terrorism attack 6. Failure of screening equipment.	4. Major	1. Transport Security Programme 2. Airport Security Risk Register 3. Office of Transport Security (OTS) consultation 4. OTS Audits 5. Corporate Security Culture 6. AFP Regional Rapid Deployment Team 7. Regional Industry Consultative Meeting Membership (forum & discussions) 8. Office of Transport Security Working Group Membership 9. Qantas Security 10. Airport Management Team 11. Aerodrome Manual 12. Equipment maintenance program (metal, weapons and x-ray screening) 13. Upgrade owner operators insurance to cover Screening operations (insurance coverage of \$250 M) with council insurance premium increase to \$250 M.	Violate 2	Threat Risk	Replace hard key system on all gates and access points with proxcard electronic card system so lost cards can have access withdrawn	Budget has been provided under Security upgrade	24/8/18: Construction of the automatic vehicle gate at Airside Security Gate 1 has been completed. Transition to amalgamate with Council's Carfax system ongoing.	25/10/2020: 10% 18/2/2018: 90% 2/10/2016: 85% 17/2/2016: 79% (17/4/2016: 60%) (17/11/16: 30/06/2016)	30/4/21 30/6/2022 26/10/10: 30/6/2021 26/2/18: 29/4/2018 2/10/16: 31/01/2017 18/2/16: 30/06/2018 17/2/16: 31/12/2018 (17/11/16: 30/06/2016)	Manager Airport	30/4/21: The entire master key system is being replaced with the proxcard and equipment works. The current padlocks will be re-keyed to suit the new master key system. The revised completion date is June 2022.
10. Legal, Regulatory & Compliance	246	2.4 Infrastructure services are driven to deliver future economic growth	Bird or Wildlife strike on an aircraft occurs within the Rockhampton airport precinct that results in possible death or injury, reputational damage, potential closure of airport.	1. Failure of compliance with the Bird and Wildlife management plan procedures 2. Inadequate implementation, supervision and monitoring of staff compliance with procedures 3. Breach of perimeter fence by wildlife 4. Build up of the bird population at the airport.	3. Moderate	1. Bird and Wildlife management plan 2. Daily bird counts and monthly reports on trends 3. Attend Bird and Wildlife management meetings 4. Quarterly wildlife surveys and training by Avisure 5. Operational procedures have been changed to ensure when bird activity is prevalent, and before take off and landing of jet aircraft in particular, a Duty Safety Officer is stationed adjacent the runway to disperse birds. 6. When required, operational staff monitor and count approximate number daily on dusk and also liaise with Tower and aircraft if delays are required. A Notices to Airmen (NOTAM) is placed with Air Services. (31/01/21).	Violate 2	Accept Risk (ALARP)						Manager Airport	30/4/21: No change
14. Strategic Focus, Vision & Governance	247	2.4 Infrastructure services are driven to deliver future economic growth	Airport revenue decreases over a sustained period resulting in the airport performance KPIs not being met, budgetary impact, reduced availability of funds for capital programs.	1. Collapse or withdrawal of an airline 2. Flood or Cyclone event 3. Nearby Competitor Airports 4. Economic downturn resulting in lower passenger and commercial revenue 5. Failed airline pricing negotiations 6. Loss of military operations at the airport 7. Aircraft noise leads to the introduction of a curfew that restricts aircraft operational periods 8. Dependence on airline revenue.	4. Major	1. RRC Finance Systems 2. Dedicated Airport Management 3. Finance & Business Services oversight 4. Solid business model (strategic business plan approved by council) 5. Airport Management Team 6. QTC Funding of RRC debt 7. Monitor the risks and tailor airport costs to meet any reduced revenue effects 8. KPIs reported quarterly in Performance Plan Report to Council (31/01/21) 9. Pricing agreements with major airlines in place. (31/01/21) 10. Long term lease agreements with Singaporeans and Australian Defence Force executed 11. Annual review of checked baggage screening charges with airlines. 12. Detailed data being received in relation to BNE. (31/12/21) 13. Other opportunities reported in Annual Performance Plan (31/12/21)	Violate 3	Accept Risk (ALARP)						Manager Airport	30/4/21: No change
01. Asset & Capacity Management	248	2.4 Infrastructure services are driven to deliver future economic growth	Airport assets not maintained, upgraded, inspected or monitored effectively in accordance with regulatory requirements resulting in possible death or injury, reputational damage, compliance failure, reduced service delivery, WH&S fine.	1. Lack of inspections, condition reports, required audits 2. Incomplete implementation of Asset Management Plan including asset maintenance schedules 3. Failure to follow up corrective action 4. Asset management plan not fully developed to standard required 5. All assets not listed in Conquest	4. Major	1. Facilities (including building) maintenance is part of the airport's Asset Management Plan 2. Private consultants have been used to conduct legislatively required compliance inspections such as fire alarms extinguishers 3. Main airport building recently audited by OHS for compliance with Fire and Safety requirements, with eventual pass of the audit. 4. Asset management plan has been developed and implemented and occurring on a monthly basis (26/10/20).	Violate 4	Accept Risk (ALARP)						Manager Airport	30/4/21: No change

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04. Disaster, Business Continuity, & Disaster Recovery	240	1.1 Safe, accessible, reliable and sustainable infrastructure	The operational capability of the airport is reduced or prevented altogether by an event (natural or technological) resulting in the inability of the airport to function effectively and provide normal services.	1. Lack of a Business Continuity Plan to provide viable options for the airport to continue to operate or offer alternate air travel arrangements for the public. 2. Natural disasters, Fire, Flood, Cyclones, Earthquake, Storm, Fog 3. IT or Communications failures 4. Aircraft crash on airport.	1. Offer alternate travel opportunities to the general public (i.e., airline services out of Gladstone and Mackay). 2. Continually update Council website as a communication tool for the general public. 3. Plan to enable operations of the runway at reduced length for smaller capacity aircraft when necessary. 4. Airport has separate Industrial Special Risk Insurance which includes Business Interruption Insurance covering additional costs of working to get the airport operational again after an event. 19/2/16: Contingency plan developed for reduced or ceased terminal operation capacity and integrated in Council's business continuity plan.	Moderate S	Accept Risk (ALARP)						Manager Airport	30/4/21: No change
10. Legal, Regulatory & Compliance	250	1.1 Safe, accessible, reliable and sustainable infrastructure	A safe environment is not effectively provided for Airport workers, passengers and the public resulting in possible death or injury, compliance breaches, safety breaches, reputational damage, insurance claims, legal action.	1. Lack of effective procedures for workers, public access and mobility on the airport precinct including traffic control 2. Inadequate implementation, supervision and monitoring of workers, passenger and public compliance with procedures and signage 3. Council non compliance with Council and CASA audit recommendations and observations 4. Inadequate safety training of staff.	1. RRC 'SafePlan' System (in place and compliant) 2. Aerodrome Safety Management System and Committee 3. Aerodrome Risk Registers 4. CASA audit recommendations and observations being implemented 5. Airport Management Team 6. Aerodrome Manual 7. Online instructions for all staff, stakeholders and contractors. 8. Safety training for staff 9. Insurance premiums 10. Drug and Alcohol Management Plan compliant under CASA. 11. CASA and Safety Management system audit recommendations implemented.	Moderate S	Accept Risk (ALARP)						Manager Airport	30/4/21: No change
08. Fiscal Environment	251	5.3 Financially sustainable organisation	The loss of revenue impacting on Council's financial position potentially resulting in higher future rate rises, additional borrowings or service level reductions.	1. Change of Council direction or decision. 2. Legislation changes resulting in reduced revenue. 3. Government funding ceases. 4. Commercial Unit dividends lower than expected. 5. Regional growth rates lower than estimated resulting in less rate revenue. 6. Development lower than expected resulting in reduced developer contributions. 7. Higher rental received than expected resulting in lower water consumption revenue.	1. Undertaken training workshops with Council on Financial Sustainability and implications of change. 2. Include a lower reliance on grants and subsidies from other levels of government in Council's long term financial forecast. 3. Conservative financial forecast estimates. 4. Conservative estimates used in conjunction with DA applications. 5. Align related capital expenditure directly with developer contributions. 6. Using historical forecasts trending with wetter seasons.	High S	Accept Risk (ALARP)						Chief Financial Officer	30/4/21: No change
07. Finance & Financial Reporting	252	5.3 Financially sustainable organisation	Unplanned operating expenditure will impact on Council's financial position potentially resulting in higher future rate rises, additional borrowings or service level reductions.	1. Undisciplined expenditure may occur. 2. Enterprise agreements may limit capacity of service reviews in relation to wage increases. 3. Cost shifting from other levels of government.	(1.) Monthly oversight of expenditure against budget and reporting to executive and Council. (3.) Strongly supported LGAG campaigns on this issue.	Moderate S	Accept Risk (ALARP)						Chief Financial Officer	30/4/21: No change
08. Fiscal Environment	253	5.3 Financially sustainable organisation	Lack of funds for capital works resulting in degradation of existing assets causing unusable assets and public liability claims.	1. Development slower than expected resulting in reduced developer contributions. 2. Over expenditure in projects resulting in reduction of others. 3. Existing capital funds inappropriately allocated 4. Cost inflation pressures higher than expected due to resources sector 20/6/10 - 5. Significant under expenditure of Capital Program.	1. Align related capital expenditure directly with developer contributions. 2. Maintain Asset Management Plans and budget accordingly. 3. Budget conservatively with regular review of capital program. 20/6/10 - 4. Enhanced capital expenditure reporting for monitoring purposes.	Moderate S	Accept Risk (ALARP)						Chief Financial Officer	30/4/21: No change
07. Finance & Financial Reporting	254	5.3 Financially sustainable organisation	Failure to deliver annual budget in accordance with Local Government Act 2012 (including the budget or parts thereof). Delays also causing loss of interest revenue.	1. Budget not aligned to Operation Plan meaning incorrect reflection of strategic objectives. 2. Lack of engagement with Councilors. 3. Insufficient planning. 4. Revenue Statement (or parts thereof) in the budget resolutions are incorrect.	1. Operational Plan reviewed annually by Council prior to adoption. Budget figures inserted in the Operational Plan and adopted at Budget meeting. 2. Robust and rigorous budget plan developed and approved by LT in Jan/Feb of each year with includes an engagement plan. 3. Budget resolutions are verified by independent legal practitioners prior to adoption by Council.	Low S	Accept Risk (ALARP)						Chief Financial Officer	30/4/21: No change
07. Finance & Financial Reporting	255	5.3 Financially sustainable organisation	Failure to produce General Purpose Financial Reports as per the Local Government Act 2012 resulting in a qualified audit report and future financial sustainability risk.	1. Data contained in the general ledger is incorrect or corrupt. 2. Accounts are produced that don't comply with Accounting Standards. 3. Staff don't have the required skill sets.	1. General ledger reconciliations (including control and clearing accounts) are prepared on a scheduled regular basis and independently reviewed. 2. Follow the procedures outlined in the accounting standards. 3. PCs reflect appropriate skills required. 4. Relevant staff are provided regular training to keep abreast of latest developments. 5. Regular liaison with external auditors to ensure timely completion.	Moderate S	Accept Risk (ALARP)						Chief Financial Officer	30/4/21: No change

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07. Finance & Financial Reporting	256	1.1 Safe, accessible, reliable and sustainable infrastructure	Lack of or ineffective budget performance reporting resulting in a major impact on the operational efficiency of Council.	1. No clearly defined procedures for budget review. 2. Ineffective budget reporting for users. 3. Budgets are incorrectly processed into the general ledger.	4. Major	1. Finance produce a detailed monthly budget versus actual report which is distributed to Leadership Team and Mayor. This is then reported in the main to Council. 2. Management clearly informed of their duties and responsibilities in relation to reporting. 3. Appropriate training conducted by finance staff. 4. Finance 1 help desk provided for support. 5. Adopted budgets are reconciled with general ledger. 6. Access to general ledger is restricted to approved personnel.	Moderate 5	Accept Risk (ALARP)						Chief Financial Officer	30/4/21: No change
	257	5.2 Strong leadership that provides quality governance to support and service the community	The loss of cash or impact on cash flow will impact on Council's ability to pay creditors or pay within trading terms.	1. Investment rates lower than expected. 2. Global financial issues limit credit availability. 3. Economic circumstances result in an increase of overdue rates and charges. 4. Ad hoc decision making, sometimes in emergent situations, without consideration of impact.	4. Major	1. Investments are done daily and diversified across allowable products. 2. Maintain cash balances at the higher end of targets and reduce the capital program to align with available borrowings. 3. Maintain a cash balance target of at least 3 months. 4. Maintain borrowing capacity to allow for a short term working capital facility.	Low 7	Accept Risk (ALARP)						Chief Financial Officer	30/4/21: No change
	08. Knowledge & Information Technology Management	258	4.1 Customer focused services	The use of inaccurate GIS data by external users will lead to litigation and a lack of integrity for internal and external users.	1. Internal processes do not support the flow of information to the GIS unit. 2. Data provided by external parties is not to standard. 3. Resources do not permit timely information update.	4. Major	1. Monitoring integrity of migrated data in GIS and Asset Management systems. 2. Dedicated internal technical staff work collaboratively to collect and input data as well as perform data integrity checks on external data. 3. Asset data reviews are ongoing. Data corrections are being processed as required in both the asset management and GIS systems. (14/12/18) 4. Disclaimers are placed on GIS data made available to external users (i.e. RockPlan, DBAYD Plans, and Data Share Agreements) (14/12/18)	Moderate 5	Accept Risk (ALARP)						Manager Infrastructure Planning
01. Asset & Capacity Management	259	5.3 Financially sustainable organisation	Council's assets are not maintained, resulting in the deterioration of Council Assets. (14/12/18)	1. Incomplete/inaccurate asset data. 2. Asset Maintenance Plan budgets not met. 3. Asset Maintenance Plan may not be supported by custodians. 4. Asset Maintenance Plan may not be used in Council decision making.	4. Major	1. Good quality Asset Management Plan. (14/12/18)	Moderate 5	Accept Risk (ALARP)						Manager Infrastructure Planning	30/4/21: No change
14. Strategic Focus, Vision & Governance	237	2.4 Infrastructure services are driven to deliver future economic growth	Failure to implement the outcomes of the Smart Way Forward Strategy leading to failure to capitalise on the opportunities presented by the smart/digital economy and loss of reputation.	1. Lack of political and management support for the strategy. 2. Inadequate budget and human resources to implement the outcomes. 3. Failure to attract government and third party funding to support the delivery of the outcomes.	4. Major	1. Council adopted Smart Way Forward Strategy. 2. Smart Way Forward Action Plan developed to implement/commence implementing the outcomes 2018 to 2020. 3. Smart Regional Centre budget adopted including human resourcing. 4. Council approved the development of the SmartHub - 208 Quay Customs House. 5. Proactive approach to seeking out and submitting relevant funding applications. 6. Ongoing engagement with the community, business and government promoting the strategy. 7. SmartHub Operational Plan 2021-2023 adopted by Council 13/4/21. 8. Developed and implemented SmartHub COVID Response Plan (7/8/20)	Moderate 6	Accept Risk (ALARP)						Manager Corporate and Technology Services	30/4/21: Existing Controls - Update # 7: SmartHub Operational Plan 2021-2023 adopted by Council (13/04/2021)
12. Projects and Event Management	301	1.1 Safe, accessible, reliable and sustainable infrastructure	Budget overrun (Capital Civil Program) resulting in inability to complete project to specification impacting on end users for purpose, seeing corporate/personal plan objectives not being addressed and Council's credibility with the community being impacted.	1. Poor Cost Control. 2. Inaccurate initial estimates. 3. Scope Changes	3. Moderate	1. Monthly project reporting (8/9/20) 2. Initial project estimates are prepared based on unit rates (8/9/20) 3. Work programs are monitored and adjusted to ensure target expenditure is achieved (8/9/20) 4. Variation controls and project contingency are in place. (8/9/20)	Low 8	Accept Risk (ALARP)						Manager Civil Operations	30/4/21: No change. Variation requests are occurring

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Risk Categories	Risk Identification	OBJECTIVE (Link to Planning (Corp Plan 2017-22 OR other documentation)	Risk/Failure (including consequence/s)	Risk Causations [Source]	Existent Exposure Rating	Existing Controls Implemented By Risk Owner	CURRENT RISK RATING	Risk Evaluation (don't proceed to Column 11 if risk is accepted as per results of ACTION TABLE and/or Cost- Benefit Analysis)	Future Risk Controls	Resource / Budget Needed	Performance / Constraints	% Complete	Completion Date	Risk Owner	MANAGEMENT'S COMMENTS/NOTES ON ANY CHANGES TO BE MADE TO DETAILS IN ALL COLUMNS except Resources/Budget Needed; and Performance/Constraints - these cells can be typed in directly
01. Asset & Capacity Management	303	1.1 Safe, accessible, reliable and sustainable infrastructure	Loss of/damage to office and depot facilities at Dooley Street, as key emergency operational area, with an impact on ability to coordinate and deliver services.	1. Natural disasters, eg: Fire, flood, etc. 2. Man made disaster, eg: Power outage, etc.	4. Major	1. Facilities constructed to adequate design standards and protected by fire warning system. 2. Appropriate storage of flammables and a safety regime implemented around such facilities. 3. Insurance. 4. Ability to transfer the operation to other Council sites. 5. Business Continuity Plan. 6. Manager Civil Operations has made arrangements for a back-up generator to be available to run the site in emergency situations (14/12/18).	Moderate 6	Accept Risk (ALARP)						Manager Civil Operations	30/4/21: No change
11. Political / Regulatory	304	1.1 Safe, accessible, reliable and sustainable infrastructure	Failure of operation asset (roads, drainage etc.) leading to injury or death of public/staff; damage to property/equipment - resulting in legal outcomes, financial impacts and negative publicity for Council.	1. Poor maintenance of assets. 2. Lack of safety provision on job site. 3. Limited/no asset defect inspections occurring (30/4/21)	5. Catastrophic	1. Asset inspection program in place (8/8/20) 2. Customer service requests monitored regularly (8/8/20) 3. Rapid response to high priority reactive maintenance (8/8/20)	High 4	Accept Risk (ALARP)						Manager Civil Operations	30/4/21: The Yale case outcomes, where Council can now be held responsible for our network defects, may lead to increased risk for Council.
11.3. Service Delivery	305	1.1 Safe, accessible, reliable and sustainable infrastructure	Unacceptable response times on maintenance call outs resulting in low community confidence.	(Unacceptable response times on maintenance call outs as a result of) 1. Poor work processes. 2. Unrealistic timeframes assigned to requests.	3. Moderate	1. Customer service / works order system 2. Review response times and periodically audit actual request responses. 3. On call supervisor and leading hand manage callouts for works. (10/01/20)	Moderate 6	Accept Risk (ALARP)						Manager Civil Operations	30/4/21: No change
11.3. Service Delivery	306	1.1 Safe, accessible, reliable and sustainable infrastructure	Civil Operator's maintenance program is not achieved resulting in deterioration of Council assets.	1. Poor planning. 2. Lack of resources.	3. Moderate	1. Objective assessment criteria for determining priorities. 2. Review and reference from Asset Maintenance Plan when annual draft budget is being completed. 3. Planned and reactive inspections are undertaken on a risk basis (14/12/18). 4. Program of works is developed in conjunction with Asset Management system to reduce occurrences. (10/01/20)	Moderate 6	Accept Risk (ALARP)						Manager Civil Operations	30/4/21: No change
06. Environmental	307	1.1 Safe, accessible, reliable and sustainable infrastructure	Environmental damage from infrastructure works leading to legislative non-compliance, tarnished reputation and fines.	1. Inappropriate work practice/procedures 2. Lack of specialist knowledge 3. Jobsite spill/leak/discharge into the environment	3. Moderate	(1) Environmental checklist used prior to commencing work. (2) Vegetation inspections prior to commencement (2) Consultation/expertise sought prior to commencement (3) Erosion controls installed	Moderate 6	Threat Risk	1. Third party review of Civil Operations environmental checklists and processes to be undertaken. 2. Civil Operations environmental procedure to be developed by third party. 3. Species Management Plan has been developed, and is to be implemented (30/04/21).				30/4/21 - 30/09/2021 28/10/20- 28/02/2021 31/10/2020	Manager Civil Operations	30/4/21: New Future Control: A draft Species Management Plan has been developed, once finalised it will be implemented. Completion date to be extended from 28/02/21 to 30/06/21.
11.3. Service Delivery	308	1.1 Safe, accessible, reliable and sustainable infrastructure	Landslip and/or rocks on road along Pillbeam Drive at Mt Archer - poses a threat to safety of road users resulting in public liability.	Unstable and unrestrained soil and rock.	5. Catastrophic	1. Bank stabilisation (8/8/20) 2. Stormwater upgrades (8/8/20) 3. Road alignment improvements and renewal pavement (8/8/20) 4. Inspections undertaken after major storm events (8/8/20)	High 4	Accept Risk (ALARP)			The budgets to fully negate this risk are not achievable by the Council. An appropriate inspection regime and safety controls at relevant times will mitigate risk to some extent.			Manager Civil Operations	30/4/21: No change

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01. Asset & Capacity Management	312	5.3 Financially sustainable organisation	Inadequate Developer Contributions for infrastructure resulting in a cost impact on ratepayers and reduction in funds available for other projects.	Failure to develop and implement adequate Infrastructure Charge Schedules under Planning Act 2016.	1. Infrastructure Charges Resolution under State Planning Regulatory Provisions (SPRP) has been adopted by Council. (8/6/20) 2. Revised and updated Local Government Infrastructure Plan (LGIP) adopted 2020. (8/6/20)	4. Major	High 4	Accept Risk (ALARP)	Implement any changes that may come from the Infrastructure Charges Resolution and LGIP Review. (10/1/20)		2018/18: Limiting factors: State Legislation caps infrastructure charges. Decision by Council to charge less, in most cases, than what is allowed under State Legislation.			Manager Infrastructure Planning	30/4/21: No change
	313	4.3 Accountable and motivated organisation	Poor records and information management retrieval and storage capabilities (hardcopy and electronic) resulting in an inability to find and retrieve critical infrastructure planning information resulting in reduced productivity, inadequate infrastructure, risk to the general public and workers and financial loss for Council.	Inadequate and inappropriate storage of planning studies and strategies, Development Applications, and engineering drawings.	1. Drawing Register/database has been developed. 2. Design Office engineering drawings are being electronically stored and made accessible through GIS. 3. As-Constructed processes are in place through the operational works process. 4. Historical development plans scanned and loaded into GIS (7/8/20).	4. Major	Moderate 6	Treat Risk	1. Plan and implement completion and population of central registry for planning studies. 2. (1.) Continued population of drawing register/database and scanning and loading of engineering drawings into GIS. 3. (2.) Retrieval of historical development plans to be scanned and loaded into GIS. 4. Identify and acquire (if necessary) appropriate storage areas for records.	Require dedicated Project Administrative librarian support	Lack of a plan and resources.	14/12/18: 70% 3/3/17: 60% 28/1/18: 50% 30/1/18: 30%	7/8/20: 30/6/2021 14/12/18: 30/6/2020 30/6/2018	Manager Infrastructure Planning	30/4/21: No change
01. Asset & Capacity Management	314	1.1 Safe, accessible, reliable and sustainable infrastructure	Poor infrastructure delivery resulting in an inability to decide locations of future infrastructure; lack of adequate input to PIP, and development decisions made more difficult by lack of data - resulting in reduced levels of service on infrastructure networks, financial impacts to Council and the community, and reputation damage.	Lack of resources dedicated to strategic planning for the roads, stormwater, water and sewerage assets.	1. Additional resources applied to strategic infrastructure planning 2. Consultancy support utilised. 3. Increased budgeted use of consultancy support to address areas of concern. 4. Engineering resources aligned to areas of greatest need.	4. Major	Moderate 7	Accept Risk (ALARP)						Manager Infrastructure Planning	30/4/21: No change
01. Asset & Capacity Management	315	1.1 Safe, accessible, reliable and sustainable infrastructure	Failure to maintain accuracy and value of the forward works program and adequately provide for the annual capital program resulting in projects nominated for delivery being deferred to accommodate increased costs within annual capital program and the Long Term Financial Strategy (LTF).	1. Regional Services not providing the appropriate control framework. 2. Inadequate scoping of the project and inaccurate estimates of cost. 3. Failure to provide reasonable cost estimates initially and then increasing forward estimates annually to account for wages, plant and materials cost growth.	1. (1.) Corporate capital planning framework currently in place. 2. (2.) Pre-project planning and design program initiated to provide early design of known fixed-year projects. 3. (3.) Project Scoping confirmation process developed and implemented as part of design process. 4. Regular updates (project costs and timings) to LGIP to inform Forward Works Program (10/1/20)	4. Major	High 4	Treat Risk	1. Continued refinement of forward works program. 2. (2. & 3.) Development of indicative estimating tool. 3. Develop Network specific prioritisation processes.	Budget, IT Support, Software.	3/3/17: Draft 10 year Capital Program has been developed. Availability of personnel to do this work.	29/5/20: 90% 17/1/18: 73% (80%)	07/08/20: 01/07/2021 14/12/18: 01/07/2020 3/3/17: 01/07/2018 01/07/2018	Manager Infrastructure Planning	30/4/21: No change
10. Legal, Regulatory & Compliance	316	1.1 Safe, accessible, reliable and sustainable infrastructure	Non-compliance with design requirements or legislative requirements leading to installation of inappropriate or unsafe infrastructure, or infrastructure that does not meet technical standards resulting in legal action against Council and/or Loss or Damage to natural/ cultural assets.	Lack of understanding of design standards or legislative requirements through use of inexperienced and/or unqualified staff, inadequate supervision and inattention to training needs.	1. Implementation of QA systems. 2. Employment of qualified and experienced staff. 3. Identification of professional development and training needs after completion of training gap analysis. 4. Ongoing training for Civil Designers and appropriate checklists provided as part of QA processes. 19/2/18: 5. Appropriate professional training and development plans completed and implemented.	4. Major	Moderate 6	Accept Risk (ALARP)						Manager Infrastructure Planning	30/4/21: No change
10. Legal, Regulatory & Compliance	317	1.1 Safe, accessible, reliable and sustainable infrastructure	Non compliance with Planning Acts Integrated Development Assessment System (IDAS) timeframes resulting in inappropriate development approvals and reputation damage to Council.	1. Failure by all departments to comply with Interim Business rules, or 2. Lack of resources.	1. Pathway workflow developed; and 2. Development Engineering maintain a close working relationship with Development Assessment to ensure all statutory timeframes are met and conditions packages are lawful and relevant. (20/10/20)	3. Moderate	Moderate 6	Accept Risk (ALARP)						Manager Planning and Regulatory Services	30/4/21: No change

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04. Disaster, Business Continuity, & Disaster Recovery	320	1.3 Safe places for our community	Reduced SES capability to respond during a disaster event, would require either a greater response from Council (which is unlikely given our resource levels) or a lesser response to the event, resulting in community expectations unable to be met; a negative financial impact and reputational damage to Council.	1. Insufficient support and funding provided by Council and State Govt; 2. Increased expectations and cost of supporting local SES groups through provision of appropriate equipment & facilities; 3. Lack of clarification of Council's role and responsibilities towards local SES groups & therefore lack of Council policy in regards to its support for the SES; 4. Inability of SES to attract and retain volunteers.	1. Coordinator Disaster Management and Disaster Management Unit support SES Local Controller; 2. Employment of full time paid SES Local Controller responsible for liaising with and assisting local SES Groups; 3. SES funding included within current budgets and appropriate funding grant opportunities identified and sourced to assist with costs; 4. SES Local Controller responsible for liaising with Old Fire and Emergency Services (OFES) and assisting SES groups; 5. (1) Council budgets are being maintained and are sufficient (28/10/16).	4. Major	Moderate S	Accept Risk (ALARP)						Manager Infrastructure Planning	30/4/21: No change
10. Legal, Regulatory & Compliance	322	1.1 Safe, accessible, reliable and sustainable infrastructure	Failure to comply with legislative requirements for water and sewerage services resulting in fines, loss of reputation and environment or health impacts.	1. Lack of training & skilled personnel; 2. Human error; 3. Natural disasters; 4. More stringent regulation; 5. Failure of monitoring equipment; 6. Growth in property connections/population.	1. Staff trained in technical aspects and awareness of compliance requirements; 2. FRW Business Continuity Plan; 3. FRW Emergency Action Plan; 4. Dam Emergency Action Plan; 5. Staff accountabilitys clearly defined; 6. Transitional Environmental Plan; 7. Drought Management Plan; 8. Sewage Treatment Plants (STP) Strategy; 9. Drinking Water Quality Management Plan (DWQMP); 10. SCADA upgraded to improve the effectiveness of monitoring of water and sewerage assets and operations (20/2/18); 11. Condition assessment conducted and maintenance strategy reviewed for monitoring equipment (14/12/18); 12. Backup generators installed at SRSTP and NRSTP (9/8/19); 13. Operational monitoring and Regulatory reporting activities (9/8/19); 14. Periodic review and updating of asset management plans for water infrastructure (7/8/20).	3. Moderate	Moderate S	Accept Risk (ALARP)						Manager FRW	30/4/21:
01. Asset & Capacity Management	323	1.1 Safe, accessible, reliable and sustainable infrastructure	Failure to adequately maintain water and sewerage process assets resulting in fines, loss of revenue, disruption to services and loss of reputation.	1. Lack of technical expertise; 2. Budgetary constraints; 3. Inadequate reporting system; 4. Lack of technical data Standard Operating Procedures (SOPs), As Built.	1. Appropriately skilled workforce to meet business requirements; 2. Prioritisation of expenditure in accordance with risk, condition assessments and agreed service levels; 3. Existing preventative maintenance program; 4. Rolling condition assessment program (21/2/18); 5. Periodic review and updating of asset management plans for water infrastructure (18/9/17); 6. Sewage Treatment Plants (STP) Strategy (26/2/18); 7. Operational monitoring and Regulatory reporting activities (8/8/19).	3. Moderate	Moderate S	Accept Risk (ALARP)						Manager FRW	30/4/21:
01. Asset & Capacity Management	324	1.1 Safe, accessible, reliable and sustainable infrastructure	Inadequate physical security resulting in disruption or loss of critical services and supply, serious injury or death, damage to assets, theft, and damage to reputation.	1. Inadequate security fencing (including damage to fencing by natural events); 2. Poor signage for restricted areas; 3. Inadequate lighting, alarms or security systems; 4. Failure to follow procedures or guidelines.	1. 24 x 7 maintenance response capability; 2. Security SOP; 3. 24 x 7 Operations Control Room monitoring Supervisory Control and Data Acquisition (SCADA) alarms; 4. Physical security at active asset sites; 5. Preventative maintenance and renewal program; 6. Security systems installed at some key sites; 7. Permit to work system implemented; 8. Key register and controlled issuing; 9. Barriers security upgrade; 10. Audit conducted of signage and signage has been reviewed and updated (8/8/18); 11. FRW Maintenance Strategy has been finalised and implemented (8/8/18).	3. Moderate	Moderate S	Treat Risk	Swipe card access for improved physical security currently being installed at the Glenmore Water Treatment Plant site to limit access to the FRW Operations Control Room.			31/12/2020	Manager FRW	30/4/21:	

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10. Legal, Regulatory & Compliance	325	1.1 Safe, accessible, reliable and sustainable infrastructure	Failure of Water Treatment Plant resulting in loss of supply for extended period, financial loss, loss of reputation, public health risk, safety risk, and breach of license conditions.	4. Major	1. Interruption to plant due to unexpected cyber attack. 2. Interruption to plant due to intentional physical intervention. 3. Treatment Plant failure due to earthquake or other natural disasters. 4. Fire in switchboard or electrical control cabling. 5. Fire in Tube Settlers. 6. Loss of SCADA control database. 7. Excessive differential head at the river intakes. 8. Loss of activated carbon dosing process. 9. Loss of mains power for extended period. 10. Collapse of steel pipework to low fill pump station. 11. Lack of trained staff.	Moderate &	Threat Risk	1. Security cameras and equipment to be installed and monitored via SCADA software. 2. FRW Maintenance Strategy to be reviewed (note implementation is occurring as components are developed) [Completed 8/0/18] 3. Investigate backup power options. (14/12/18) 4. Complete electrical renewal of GWTP [Fire suppression systems, etc] 8/0/18.	(1, 2 & 3) Staff (1, 4) Budget	(1) Awaiting budget approval. (2 & 3) Staff availability	8/0/18: 30% 17/0/18- 50% (20/1/18- 20%)	31/01/2021; 31/12/2023 7/6/20; 31/04/2022 8/0/19; 31/12/2020 30/05/17; 30/06/2017 2/10/18; 30/06/2018 17/0/18; 31/12/2018 (31/12/2014)	Manager FRW	50421	
10. Legal, Regulatory & Compliance	326	1.1 Safe, accessible, reliable and sustainable infrastructure	Failure of Sewage Treatment Plant resulting in breach of EPA license, serious disruption of services, serious litigation and financial loss, loss of reputation.	3. Moderate	1. Interruption to plant due to unexpected cyber attack. 2. Interruption to plant due to intentional physical intervention. 3. Treatment Plant failure due to earthquake or other natural disaster. 4. SCADA failure. 5. Collapsed pipe lines. 6. Power failure. 7. Storm inflows. 8. Switchboard failures. 9. Poisoning of treatment plant by toxic waste. 10. Fire or gas explosion. 11. Human error or lack of trained staff.	Moderate &	Threat Risk	7/6/20: As part of the Sewerage Treatment Plants Strategy the NRSTP and OGTP augmentation projects are proceeding to delivery stage to ensure long term compliant operation of the STPs.				31/02/2021; 31/12/2023 31/12/2022	Manager FRW	50461	
10. Legal, Regulatory & Compliance	327	1.1 Safe, accessible, reliable and sustainable infrastructure	Failure to supply safe drinking water due to contaminated raw water resulting in health related issues, serious disruption to services, financial loss, loss of reputation.	4. Major	1. (1) Monitoring and procedures in place to identify and manage outbreaks of Blue Green Algae. 2. (1) Activated Carbon dosing. 3. (1) Raw water quality monitoring in place - EPA. 4. (2) Fitzroy River Rowing Course install and removal policy and procedure in place. 5. (1) Ongoing membership of the Fitzroy partnership for river health to produce annual aquatic ecosystem health report cards for the Fitzroy. 6. (1) Ongoing revision of the drinking water management plan to describe how all hazards are managed for the safe treatment and supply of drinking water (mandatory regulatory requirement) (3/3/17) 7. (1) Glenmore Water Treatment Plan process upgrade completed (8/0/18)	Moderate &	Accept Risk (ALARP)						50421	Manager FRW	
04. Disaster, Business Continuity & Disaster Recovery	328	1.1 Safe, accessible, reliable and sustainable infrastructure	Fire in FRW buildings resulting in injury to staff, loss of plant and equipment.	4. Major	1. Electrical fires. 2. Inadequate housekeeping and storage practices. 3. Inappropriate human behaviour. 4. Poor maintenance practices.	Moderate &	Threat Risk	15/0/17: Additional controls to reduce the risk of fire in FRW buildings being implemented as per Audit Recommendations (minor capital upgrades and administrative improvements)	14/12/18: Fire suppression and fire detection systems installed at NRSTP as part of the complete electrical renewal project. Similar upgrades planned for the GWTP which will commence in 2019.	8/0/19: 50% 20%	31/01/2021; 31/12/2023 7/6/20; 31/04/2022 8/0/19; 31/12/2020 8/0/18; 30/06/2018 28/0/18; 31/12/2018	Manager FRW	50461		

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13. Service Delivery	329	1.1 Safe, accessible, reliable and sustainable infrastructure	Failure to plan effectively and establish future requirements for water and sewerage infrastructure resulting in environmental license non-compliance; severely impacted service delivery; additional costs; loss of reputation.	1. Lack of resources, personnel and finance. 2. Failure to keep track of best practices and technologies. 3. Growth assumptions don't eventuate as projected. 4. Failure of Council to adopt technical reports/recommendations. 5. Change in Customer Service Standards. 6. Change in regulatory requirements.	4. Major	1. FRW structure optimised to work within the Regional Services Department. 2. FRW Projects and Asset Steering Group monitor performance. 3. Capex/Maintenance Guidelines. 4. Active members of Queensland Water Directorate (QWD), Water Services Association of Australia (WSAA) and Australian Water Association (AWA). 5. Tied to RRC development plan extracted from State Government's Planning Information and Forecasting Unit (PIFU). 6. Quality Council reports for informed decision making. 7. Annual review of FRW customer service standards. 8. FRW Rockhampton Sewerage Treatment Plants Strategy. 9. Regional water supply strategy. 10. Council has worked with Department of Energy and Water Supply on Raw Water Supply Reliability model. 10/01/17, 11. Periodic review and updating of asset management plans for water and sewerage infrastructure.	Moderate 6	Treat Risk	31/01/21: Review asset management plans to include all key information required for the planning, design and operations of current and future water and sewerage infrastructure.				30/09/2021	Manager FRW	304/21:
14. Strategic Focus, Vision & Governance	330	4.4 Plan for future population and economic growth giving consideration to a diverse range of industries and services	Failure to address general long term planning needs for the community will result in lower quality development, less development overall, continued poor economic and community performance indicators, and lost opportunities in pursuit of achieving elevation of Rockhampton's reputation to an exceptional regional city.	1. Insufficient and underqualified staff. 2. Insufficient funds to train staff to take on new planning functions. 3. Distraction by intersequential short term issues. 4. State government limitations on powers to respond to local needs. 5. Lack of support from the business and general community.	4. Major	1. (1) Have staff employed working in this field. 2. (2) Have budget allocated for training. 30/1/16: 3. (1) Use attrition opportunities to hire new staff with required skill sets. 4. (2) Train existing staff to pursue strategic planning functions. 5. (3) Reduce time devoted to low risk, low value, tasks to free more time for strategic and placemaking planning. 6. (4) Continue to liaise with State Govt officers to ease regulatory burden on RRC's capacity for self determination. 7. (5) Pursue all opportunities to educate all sectors of the community on the benefits of quality targeted planning initiatives. 8. (6) Develop partnerships with business and community groups to pursue initiatives of joint benefit.	High 4	Accept Risk (ALARP)						Manager Strategy and Planning	304/21: No change
04. Disaster: Business Continuity & Disaster Recovery	337	1.3 Safe places for our community	Loss of a major waste management facility due to a natural or man-made disaster, i.e. flood, storm damage, discovery of unexploded ordnance, discovery of a hazardous waste type, etc which may result in the community not having any location to effectively dispose of its waste causing possibly a decrease in public health and a significant potential for large scale environmental harm to be caused. This will cause Council strong damage to its reputation and a strong loss of confidence in the ability of Council to manage large facilities/processes on behalf of the community.	1. Natural disasters such as cyclone, large storm, flood or earthquake or 2. Man made disasters such as unexploded ordnance, fire, gas effusion event, vehicular accident, etc.	4. Major	Emergency response plan	Low 7	Accept Risk (ALARP)						Manager Rockhampton Regional Waste and Recycling	304/21: No change
13. Service Delivery	338	1.1 Safe, accessible, reliable and sustainable infrastructure	Failure to adequately fund, maintain and have operational Council's waste asset system which may result in financial loss through increased maintenance costs and service delivery disruptions; and a loss of confidence in Council's ability to manage a large facility on behalf of the community.	1. Insufficient resources supplied leads to: a. inability to replace a significant asset. b. No proactive maintenance plans. 19/2/16: 2. Insufficient resources to adequately develop, implement and maintain appropriate operational controls (policies, procedures, & work instructions) so a WTS can safely (personal safety - customer and staff, environmental protection) operate.	3. Moderate	19/2/16: 1. Utilising own resources as far as possible / practicable. 2. Policies, procedures, work instructions etc developed and implemented. 3. Insurance	Low 7	Accept Risk (ALARP)						Manager Rockhampton Regional Waste and Recycling	304/21: No change
01. Asset & Community Management	401	1.6 Our sense of place, diverse culture, history and creativity are valued and embraced	Insufficient financial support from RRC resulting in poor service delivery and public dissatisfaction.	Competing budgetary priorities within RRC.	3. Moderate	Providing regular advice to Council on the value of Arts and Culture in enhancing the liveability of the region.	Moderate 6	Accept Risk (ALARP)						Manager Communities and Culture	304/21: No change

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06. Fiscal Environment	402	1.2 Regional public places that meet the community's needs	Failure to achieve earned income targets resulting in an inability to fund operations; poor service delivery and public dissatisfaction.	1. Weather conditions. 2. Economic downturn. 3. Failure of RRC to maintain and develop facilities. 4. Event capacity restrictions (pandemic related) (27/10/20)	1. Seek to diversify the business offering. 2. Lobby to Council for the need to increase investment in Arts & Heritage sites. 3. Promotion of business activities and programs. 4. Monitor budget (27/10/20)	3. Moderate	Moderate 6	Accept Risk (ALARP)						Manager Communities and Culture
13. Service Delivery	403	1.2 Regional public places that meet the community's needs	Insufficient appropriate human resources (staff and volunteers) to manage and operate sites resulting in closure and/or significant loss of service range and quality.	1. Competing budgetary priorities within RRC. 2. Ageing population impacts number of appropriately skilled volunteers and ability of volunteers to actively engage. 3. Pandemic impacts staff availability due to infection / suspected infection (29/10/20) 4. Patron behaviour impact on maintaining staff numbers (29/10/20)	1. Providing regular advice to Council on the value of Arts and Culture in enhancing the livability of the region. 2. Promote volunteering opportunities to the wider community. 3. An organisational culture that promotes inclusion and supports volunteers. 4. Conditions of entry and procedures meeting isolation requirements instituted (29/10/20)	3. Moderate	Moderate 6	Accept Risk (ALARP)						Manager Communities and Culture
11. Political / Regulatory Environment	404	1.6 Our sense of place, diverse culture, history and creativity are valued and embraced	Loss of financial support from other levels of government for program delivery resulting in loss of public programs and public dissatisfaction.	Budgetary constraints at state and federal level	Maintain regular contact with funding bodies and industry associations to lobby for support.	2. Minor	Moderate 6	Accept Risk (ALARP)						Manager Communities and Culture
12. Projects and Event Management	405	1.3 Safe places for our community	Serious injury to staff, volunteers or members of the public at Events resulting in legal proceedings and loss of reputation.	1. Failure of staff and/or volunteers complying with WHS guideline. 2. Hires not complying with WHS guidelines. 3. Failure of Plant and Equipment.	1. Training 2. Monitoring of compliance through Hazard Inspections etc. 3. Hire agreement documents have requirement to comply with WHS licensing etc. 4. Maintenance programs for critical equipment 5. Event plans/procedures in place to manage COVID risks. (7/8/20)	4. Major	Moderate 6	Accept Risk (ALARP)						Manager Communities and Culture
05. Business Process Management	407	1.2 Regional public places that meet the community's needs	Damage to Council facilities and equipment due to non-compliance by hires resulting in financial loss and loss of reputation.	1. Lack of hire agreements in place for all venues. 2. Failure to monitor compliance by Hire.	1. Documented and standardize hire procedure in place at all venues. 2. Staff monitor compliance. 3. Duty Managers in place at all major events. 4. Insurance of equipment. 5. Appropriate business systems / venue management system in place (28/4/19). 6. Hire agreements actively reviewed as environment alters (08/19)	4. Major	Moderate 6	Accept Risk (ALARP)						Manager Communities and Culture
01. Asset & Capacity Management	409	1.6 Our sense of place, diverse culture, history and creativity are valued and embraced	Loss of or damage to collections and museum displays resulting in community dissatisfaction and industry standing.	1. Lack of resources (Human and Financial) provided by Council. 2. Poor of non-existent collection management systems. 3. Non-compliance with existing collection management controls. 4. Natural disaster eg floodfire. 5. Lack of appropriate storage facilities.	1. Monitor and report to Council on the community support for the preservation and conservation of local history and other collection. 2. Lobby for additional funding to upgrade systems. 3. Monitor compliance with established procedures. 4. Insurance of collection. 5. Compliance with Industry Standard for storage facilities. 6. (2) Collection management processes established and software initiated at Art Gallery (29/5/20)	3. Moderate	Low 7	Accept Risk (ALARP)						Manager Communities and Culture
10. Legal, Regulatory & Compliance	411	1.3 Safe places for our community	Child and youth risk management strategies and processes not in place for regulated businesses, high risk activities and special events in accordance with the requirements of the Children and Young People and Child Guardian Act 2000 resulting in children being exposed to harm, Council being exposed to liability issues and reputational damage.	1. Staff or volunteers employed without valid Blue Card. 2. Authorization to "Confirm a Valid Card or Volunteers to Paid Transfer" form not submitted to CCPOPS. 3. Employment of "disqualified person" in regulated service. 4. Blue Card not renewed when required. 5. Risk management plan not developed and implemented for high risk activities or special events.	1. Development and implementation of Blue Card policy and procedure. 2. Requirement for Blue Card specified in Position Description. 3. Register of Blue Card holders maintained and monitored for renewance (including needs assessments) to position and renewal dates. 4. (29/1/17) Child and Youth Risk Management Strategy (plan) including special events) developed and implemented.	4. Major	Moderate 6	Accept Risk (ALARP)						General Manager Community Services 30/1/15
03. Community Programs	412	1.3 Safe places for our community	Inadequate processes in place for hire of venues controlled by Community Assets and Facilities resulting in injury, possible litigation and damage to Council's reputation.	1. Venue hire agreements not specifying conditions of use, relevant safety and utilisation of equipment information. 2. Hires not providing evidence of any required permits, licences, or insurance cover. 3. Hires not providing safety instructions to event participants.	1. Hire agreements specify conditions of use. 2. Information pack given to hires. 3. Copies of relevant licenses, permits and insurance cover supplied with booking form. 4. Hire made aware of responsibility for giving safety instruction to event participants. 5. Bond for hire held by Council (14/12/18)	3. Moderate	Moderate 6	Accept Risk (ALARP)						Manager Community Assets and Facilities

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03. Community Programs	413	4.1 Customer focused services	Child Care Centre does not meet the National Quality Standard (NQS) and is unable to operate resulting in loss of service to community, loss of income and reputation for Council.	1. Inability to maintain staff with relevant qualifications to meet requirements for staff: child ratios prescribed by the regulations. 2. Inability to meet educator requirement. Inability to meet requirement for educator from 2014. 3. Failure to obtain satisfactory rating in assessment against NQS.	4. Major	1. Staff employed with relevant qualifications. 2. Enrolments accepted only in accordance with prescribed regulations. 3. Qualified Educator is appointed from 8 January 2014. 4. Satisfactory completion of rating assessment (18/6/16) through existing policies, procedures and programs compliant with NQS. 5. An internal audit has been conducted providing recommendations for compliance. 6. Staff training.	Moderate 5	Accept Risk (ALARP)						Manager Communities and Culture	30/4/21: Minor change to Clause 10.2 and Existing Control #5 statements.
03. Community Programs	414	1.4 Healthy living and active lifestyles	Council fails to maintain, train and supervise adequate numbers of volunteers to assist with operations across its sites resulting in inability to deliver some services, or injury to volunteers or public.	1. Societal changes impacting number of people volunteering. 2. Inadequate processes for engagement, induction and training of volunteers. 3. Insufficient staff resource to monitor WHS compliance.	4. Major	1. Development and implementation of processes for engagement and training of volunteers. 2. Supervision of volunteer work on Council sites. 3. Training procedures for volunteers developed and distributed to sections. 3/3/17 4. Responsibility for volunteers at some sites have transitioned to community organisations. 3/3/17 5. Volunteer management software and processes implemented. 28/10/20	HIGH 4	Accept Risk (ALARP)						Manager Communities and Culture	30/4/21: No change
03. Community Programs	415	1.5 Inclusive, connected and informed community	Inadequate resourcing to maintain programs in accordance with required service standards leading to inability to deliver services to community and damage to Council reputation.	1. Loss of financial support including government grants. 2. Inability to attract and retain relevant staff. 3. Lack of adequate planning.	3. Moderate	(1) Compliance with service standards and funding agreements. (2) Application of recruitment policies and conditions. (3) Corporate, operational and financial planning and budgeting.	Moderate 5	Accept Risk (ALARP)						Manager Communities and Culture	30/4/21: No change
03. Community Programs	416	1.5 Inclusive, connected and informed community	Failure to maintain regional library services in accordance with State standards, resulting in loss of service to community and reputation of Council, loss of vital resources including heritage resources.	1. Loss of financial support including government grant. 2. Inability to maintain staffing levels. 3. Failure of library information management system (LIMS).	4. Major	1. Compliance with budget, and Service Level Agreement with State Library. 2. Maintenance contract with LIMS vendor. 3. Routine backup of data.	Moderate 3	Accept Risk (ALARP)						Manager Communities and Culture	30/4/21: No change
03. Community Programs	417	1.6 Our sense of place, diverse culture, history and creativity are valued and embraced	Grant and sponsorship programs not delivered in accordance with regulations, policy and procedures resulting in loss of reputation for Council with community concerns about disbursement of funds, and withdrawal of matching funding from other levels of government meaning grant is unable to be offered.	1. Policies and procedures not applied to all applications to allow for consistent and transparent decision making process. 2. Council or management decision not in line with policy and procedure.	3. Moderate	1. Policy, procedure and funding regulations implemented and reviewed regularly.	HIGH 4	Accept Risk (ALARP)						Manager Communities and Culture	30/4/21: No change
03. Community Programs	418	1.3 Safe places for our community	Community concerns about a lack of CCTV maintenance and the extent of the existing coverage resulting in a perception of the area being unsafe with potential loss of attraction for visitors, and damage to the reputation of Council through negative media coverage.	1. CCTV network not being monitored, maintained and operating effectively. 2. Lack of funding to meet community expectations.	3. Moderate	1. (1a) MOU with GPS in relation to CCTV footage. 2. (1b) Monitored by Queensland Police Service (8/9/19) 3. (1c) Regular maintenance of system. 4. Continuous review of CCTV area coverage and expansion when identified and budget allows (28/2/18).	Moderate 5	Accept Risk (ALARP)						Manager Community Assets and Facilities	30/4/21: No change
01. Asset & Capacity Management	419	1.1 Safe, accessible, reliable and sustainable infrastructure	Destruction or damage of Council buildings and facilities, with potential injury, financial impact and inability to provide services for community.	1. Natural disasters, fire and other incidents.	4. Major	(1a) Buildings designed in accordance with relevant codes and standards; (1b) Fire detection systems installed and maintained in accordance with required standards; (1c) Security systems installed and monitored; (1d) Condition assessment program developed and carried out (1e) Statutory maintenance program developed and carried out (28/2/18); (1f) Insurance cover.	Moderate 5	Accept Risk (ALARP)						Manager Community Assets and Facilities	30/4/21: No change

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01. Asset & Capacity Management	420	1.1 Safe, accessible, reliable and sustainable infrastructure	Damage or failure of Council facilities, plant and equipment resulting in injury to staff or public, potential litigation, and inability to deliver services.	1. Adequate service levels not established to maintain facilities. 2. Aging facilities where maintenance plans have not been implemented over long period of time. 3. Insufficient resource to allow for adequate ongoing programmed maintenance. 4. Some buildings do not meet current standards, equipment not appropriate for function. 5. Misuse of facilities and equipment by staff.	4. Major	1. Condition assessment program in place on a three year cycle to identify need for corrective maintenance or capital renewal or upgrade. 2. Asset register and management plan maintained. 3. Regular reporting to Council on maintenance and renewal/upgrade requirements. 4. Regular safety hazard inspection program in place. 5. 5-10 year maintenance and renewal strategy, based on valuations and condition assessments, developed and implemented subject to funding. 6. Forward budget submissions annually presented. 7. Insurance in place for buildings above \$50,000 and reviewed by leadership team.	Moderate S	Threat Risk	25/218: Initiatives in place to assist staff with statutory maintenance requirements.			31/01/2021: 30%	25/4/19 31/8/2019 30/06/2019	Manager Community Assets and Facilities	30/4/21: Change Existing Controls #7 from \$5k to \$20k. Awaiting review of Asset Management Plans before risk can move to ALARP. Scheduling of Maintenance & Inspections of assets moving to business as usual state.
	421	1.1 Safe, accessible, reliable and sustainable infrastructure	Inability to retain amenity of public buildings resulting in community concern and loss of reputation, with possible injury.	1. Insufficient resourcing to complete adequate clearing of buildings. 2. Inadequate resourcing to undertake minor maintenance and replacement of furniture and fittings.	3. Moderate	1. Cleaning and maintenance schedule in place and reviewed in accordance with approved budget. 2. Hazard inspection reporting process. 3. Forward budget submissions presented annually.	Moderate S	Accept Risk (ALARP)							Manager Community Assets and Facilities
10. Legal, Regulatory & Compliance	422	1.3 Safe places for our community	Inability to comply with regulatory obligations and conservation of heritage assets, asbestos inspections and treatment, resulting in facilities being non-compliant and deemed unsafe and unusable, with loss of service to community, possible injury to staff and public, and damage to reputation of Council.	1. Insufficient resourcing to provide conservation management plans, asbestos inspections, other regulatory inspections. 2. Aging facilities where maintenance plans have not been implemented over a long period of time. 3. Inadequate resourcing to undertake maintenance and conservation works. 4. Forward budget submissions annually presented.	4. Major	1. Partial Completion of conservation management plan (CMP) program, however not funded in 13-14 and 15-16 budget to be updated as required. 2. Identified assets requiring inspection included in planned maintenance subject to funding. 19/216 - 3. Forward budget submission referencing Risk Register, Corporate Plan and legislative requirement developed. 19/216 - 4. Conservation and Maintenance plans incorporated into Asset Register and Management Plan. 30/177 - 5. Renewal schedule within Asset Management Plan, and maintenance planned in accordance with budget allocation.	High L	Accept Risk (ALARP)						Manager Community Assets and Facilities	30/4/21: No change
	423	4.2 Practical and values based compliance frameworks	Council does not have appropriate and implemented vector management planning for mosquitoes and other vectors leading to potential for legal action, public complaints about service delivery, negative media and damage to Council's reputation.	1. The appropriateness of the plan. 2. Lack resources. 3. Legislation impacts, eg: changes to inappropriate enforcement tools, etc. 4. Migration of vectors.	4. Major	(1, 3, 4) Vector Management Plan adopted, implemented and regularly reviewed. (2) Full contingent of officers has been recruited.	Moderate S	Accept Risk (ALARP)							Manager Planning and Regulatory Services
10. Legal, Regulatory & Compliance	424	3.1 Healthy natural ecosystems	Council does not have appropriate and implemented pest management planning for pest plants and pest animal management leading to public complaints about service delivery, localised damage to Council's reputation, temporary redirection/addition of staff/resources required.	1. The appropriateness of the plan. 2. Lack resources. 3. Changing legislation. 4. Migration of pests.	4. Major	(1, 3, 4) Pest Management Plan reviewed and realigned with newly identified changes to become the Biosecurity Management Plan - adopted, implemented and will be regularly reviewed. (2) Full contingent of officers has been recruited. (1, 2, 3) Service level arrangements / requirements reviewed.	Moderate S	Accept Risk (ALARP)						Manager Planning and Regulatory Services	30/4/21: No change
	425	4.2 Practical and values based compliance frameworks	Council does not meet its legislative and service delivery responsibilities for licensed food and personal appearance premises/operators (Food Act 2006 and Public Health Act 2005) leading to potential for legal action, damage to Council's reputation, negative media, complaints from multiple sources, potential for disappointed and ineffective service delivery.	1. Lack of resources. 2. Lack of training. 3. Legislation impacts, eg: changes to inappropriate enforcement tools, etc. 4. Lack of public awareness of requirements of legislation (20/218)	4. Major	(1) Full contingent of officers has been recruited. (2) Adequate training. (3) Effective documented procedures. (4) Education programs to public and licensees implemented (20/218) (1) Embedding new technology to complement existing systems - eg Pathway Licensing (20/218)	Moderate S	Accept Risk (ALARP)						Manager Planning and Regulatory Services	30/4/21: No change
10. Legal, Regulatory & Compliance	426	4.2 Practical and values based compliance frameworks	Council does not meet its legislative and service delivery responsibilities for ERM environmental nuisance and contamination (Environment Protection Act) leading to possibility of legal action, significant damage to Council's reputation with multiple complaints, temporary redirection or additional staff resources.	1. Lack of resources. 2. Lack of training. 3. Legislation impacts, eg: changes to inappropriate enforcement tools, etc.	4. Major	(1) Full contingent of officers has been recruited. (2) Adequate training. (3) Effective documented procedures. (3) 8/9/18: Annual inspection work instruction implemented.	Moderate S	Accept Risk (ALARP)						Manager Planning and Regulatory Services	30/4/21: No change

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10. Legal, Regulatory & Compliance	427	4.2 Practical and values based compliance frameworks	Council does not meet its legislative and service delivery responsibilities for Local Laws' community compliance leading to the possibility of legal action, significant damage to Council's reputation with multiple complaints, and general public dissatisfaction.	1. Lack of resources (Human and Financial) provided by Council. 2. Poor or non-existent infringement financial management systems. 3. Non-compliance with existing infringement financial management controls.	4. Major	1. Budget submission for appropriate resources to address required compliance service levels. 2. Infringement financial management system (Pathways module). 3. 8/5/18: Infringement Notice Policy and Procedure implemented. 4. 8/5/18: Management has completed a process review internal audit and identified actions have been implemented. 5. Full contingent of staff in place (7/8/20)	High 4	Accept Risk (ALARP)						Manager Planning and Regulatory Services	30/4/21: No change
	428	5.4 Leading public sector employer	Insufficient appropriate human and equipment resources to manage and operate sites resulting in significant loss of service range and quality.	1. Competing budgetary priorities within RRC. 2. Requisite skill set impacts number of appropriately skilled persons with ability to be actively engaged in the function.	3. Moderate	1. Staff trained. 2. Promotion of employment opportunities to the wider community. 3. Organisational culture that supports operation of the function and community inclusion. 4. Maintenance programs for critical equipment.	Moderate 5	Accept Risk (ALARP)			Monthly training provided to staff on request types, investigations and evidence requirements.			Manager Planning and Regulatory Services	30/4/21: No change
10. Legal, Regulatory & Compliance	429	4.2 Practical and values based compliance frameworks	Inconsistent regulation and enforcement of local laws and legislation resulting in poor service and considerable public dissatisfaction.	1. Inadequate Local Laws and procedures. 2. Implementation disconnect due to legislative interpretation. 3. Adverse external intervention. 4. Lack of staff knowledge.	3. Moderate	1. Staff trained. 2. Local Law review. 3. Process and procedure review. 4. 2 x Local Law committee members for 2018 with Australian Institute of Animal Management. (8/12/17)	High 4	Threat Risk	1. Reviews to be completed - 1a) Internal Audit Process Review; 1b) Legal review of Local Laws. 2. Membership subscription to LGQA's Legislation Compliance Service.	1a) Existing staff and resources. 1b - 2) Review of budget required.	19/2/18: (1a) Review of Council's Annual Management function currently being undertaken - scheduled to be completed by May 2018. 19/2/18: (1b) Additional project officer employed to conduct legal review of Local Laws - to be completed June 2017. Constraint Available budget	14/12/18: 90% 24/6/18: 85% 8/6/18: 75% 27/5/18: 31/6/18: 17% 30/12/2018: 31/12/2014	Manager Planning and Regulatory Services	30/4/21: No change We look to move this action to ALARP at next review. Minor Local Law amendments continuing but very much in business as usual state. Need to check on regular training across unit for new staff members.	

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10. Legal, Regulatory & Compliance	430	4.2 Practical and values based compliance frameworks	Loss of community amenity and reduced public safety due to increased violation of the local laws resulting in public dissatisfaction and increased injury to person and property.	1. Inconsistent regulation and enforcement of Local Laws. 2. Lack of public awareness of Local Law requirements. 3. Lack of effective Local Law management strategies.	3. Moderate	1. Staff trained. 2. Promotion of community awareness through educational programs. 3. Alignment of Local Law management strategies to community expectations. 4. Establishment of partnerships with industry/sector agencies. 5. Substandard services are being provided to the community targeting seasonal issues on an ongoing basis. (24/8/18) 6. Education program video available (20/4/19) 7. Education Officer employed (20/4/19) 8. Annual Education and Communication Action Plan in place (9/8/19) 9. Education program for schools (20/5/20)	Moderate 2	Accept Risk (ALARP)						Manager Planning and Regulatory Services	30/4/21: No change
10. Legal, Regulatory & Compliance	431	1.2 Regional public places that meet the community's needs	Animal housing at the Zoo does not meet the required standard (inclusive of animal husbandry, record keeping, staffing & asset renewal) resulting in: Loss of zoo licenses / closure of facility; Injury or death to an animal; Negative public perception; Staff turnover; Injury or death to zookeepers.	1. Industry standard/ guidelines aren't increase. 2. Natural/ human event causes damage and/ or loss of records/ documentation. 3. Asset renewal/ rehabilitation doesn't keep pace with industry/ government requirements. 4. Staff to responsibility/ obligations ratio decreases (workload exceeds capacity/ capacity of establishment).	4. Major	1. Documented procedures (continuous review) 2. Improved Chimpanzee enclosure. 3. Improved Free Flight Aviary. 4. Veterinary Room improvements. 5. Clearly defined specific roles including storeperson, vet nurse and records officer. 6. ANZA/ZA Zoo and Aquarium Association Accreditation. 7. Full Zoo licence. 8. Procedures/Husbandry manuals are kept up-to-date. 9. Continuing Implementation of staged/ approved asset and enclosure renewal program. 10. Staffing levels and capabilities are monitored and rostering tools used to ensure adequate coverage. 11. Staff monitor and contribute to review/formation of industry guideline standards. (14/12/18)	Moderate 2	Treat Risk	Annual Budget External contractors to be used. Staff time and management overview.		31/01/21: 30% 14/12/18: 40% 31/12/2019		Manager Parks	30/4/21: Substantial work has been undertaken again this financial year. Completion of the fence. As well as significant improvements to enclosures. Future planning being undertaken as part of the Botanic Gardens and Zoo redevelopment project.	
04. Disaster, Business Continuity & Disaster Recovery	432	1.3 Safe places for our community	Parks is not adequately prepared to implement disaster recovery and restoration activities through poor internal systems and staff deployment arrangements resulting in increased impacts on Council budget including lost funding opportunities, delayed restoration of assets and reputation damage.	1. Staff lack experience and fail to take responsibility or ownership for their assigned roles. 2. Appropriate training opportunities identified for Parks & Open Spaces recovery and restoration team leaders and members. (9/8/19) 3. Experience gained from recent disasters utilised to establish suitable system.	4. Major	1. Liaison with Local Disaster Coordination Centre (LDDC) nominated/ communicated. 2. Appropriate training opportunities identified for Parks & Open Spaces recovery and restoration team leaders and members. (9/8/19) 3. Experience gained from recent disasters utilised to establish suitable system.	Moderate 2	Treat Risk	Training gap analysis to be undertaken and relevant training sought. (9/8/19)			0%	30/06/2020	Manager Parks	30/4/21: Remains ongoing but not a high priority with Operation Grow in the Park unit at this stage.
08. Knowledge & Information Technology Management	433	1.2 Regional public places that meet the community's needs	Loss of information and critical cemetery records (paper/electronic) resulting in poor service delivery through inability to provide information to families/funeral directors for future/past burial information and replace historical records - some information lost forever; and reliance on data with inefficient communication networks.	1. The cemetery business management system is no longer supported. 2. Critical/ vital records not kept in appropriate storage conditions. 3. Poor/unreliable network connections.	3. Moderate	1. Transfer loading of paper-based records onto the data system. 2. Database backed up regularly and copies stored off site (IT Services Process). 3. Connected to NBN, 26/10/20	Moderate 2	Accept Risk (ALARP)						Manager Community Assets and Facilities	30/4/21: No change
01. Asset & Capacity Management	434	1.2 Regional public places that meet the community's needs	Insufficient interment space for future burials leading to damage to council's reputation and loss of revenue.	1. Ageing cemeteries. 2. Poor/ lack of forward or strategic planning to enable future provision to be accounted for. 3. 19/2/18: North Rockhampton Cemetery re-opened to new burials. 4. Expansion of Mt Morgan Cemetery. (14/12/18)	3. Moderate	1. Capacity assessment review completed 2014. 2. Strategy and expansion of Groomers supported. (19/2/16) approved and funded. 3. 19/2/18: North Rockhampton Cemetery re-opened to new burials. 4. Expansion of Mt Morgan Cemetery. (14/12/18)	Moderate 2	Treat Risk	1. 24/8/18: Planning for future growth of Groomers Cemetery 2. 26/4/19: Expansion of Mt Morgan Cemetery 3. 26/4/19: Memorial Gardens future burial's to be investigated 4. 7/8/20: Engineering solution to be looked into for water table/ingress at Memorial Gardens for future expansion.	Lack of budget		0%	31/12/2023	Manager Community Assets and Facilities	30/4/21: No change At next review will move to ALARP for this risk. Some planning undertaken and future investment Planned in Memorial Gardens which will provide for a long term future for Rockhampton Burials.

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03. Community Programs	430	1.2 Regional public places that meet the community's needs	Inadequate resource/service provision to maintain sporting fields resulting in injury to patrons, damage to Council's reputation, poor service delivery.	1. Inadequate program and budget focus to maintain football playing surfaces. 2. Lack of parity in service provision standards across the region. 3. Lack of opportunity for the clubs to provide input into options for field maintenance.	1. Budget submissions for capital upgrades. 2. Maintenance schedules for irrigation and field surfaces derived following completion of condition audits. 3. Standard Lease conditions revised to define maintenance definitions and responsibilities.	3. Moderate	Low 7	Accept Risk (ALARP)						Manager Parks
03. Community Programs	430	1.4 Healthy living and active lifestyles	Programs that are provided aren't appropriate, valued by the group/community or achieving the desired results resulting in reputational damage to Council.	1. Level of assistance to improve sporting club governance is limited. 2. Clubs not being proactive in seeking timely support or advice.	1. Some assistance is provided with lessee risk management assessment and annual follow up. 2. Council is providing a capacity building service to educate clubs regarding risk management and club governance.	3. Moderate	Moderate 5	Accept Risk (ALARP)						Manager Parks
01. Asset & Capacity Management	437	1.2 Regional public places that meet the community's needs	Damage to 2000 metre rowing course/ cable structure/ marker buoys and land based anchors resulting in the course not being available for use when required, causing damage to the barge.	1. Water flow movement in Fitzroy River catchment.	1. Fitzroy River Rowing Course Install and Remove Policy and Procedure in place with initial liaison with rowing community assigned to the Sport and Education Advisor. 2. Course has seawall insurance policy to cover the damage it may suffer & the damage it may cause. 3. Proactive stakeholder engagement regarding course install and remove (8/8/19)	3. Moderate	Low 7	Accept Risk (ALARP)						Manager Parks
10. Legal, Regulatory & Compliance	438	1.2 Regional public places that meet the community's needs	Pools do not comply with relevant Legislation/procedures/guidelines resulting in ill health, injury, death of member of public, loss of reputation, fines	1. Water Quality - Failure to regularly test and manage water quality by pool operators/managers. 2. Life-guarding - Failure by pool operators/managers to have suitably qualified staff on duty at all times. 3. Pool Fencing - Damaged or insufficient fencing allowing un-authorised access to facility.	Lease/ contract for the management/ operation of pools is in place. (1a) Responsibility for water quality compliance transferred to pool operators - multiple daily checks by fully trained on site personnel and logged. (1b) Records outlined by Coordinator Community Facilities Assets. (1c) Random water sampling occurs conducted by external contractor as per Qld Health requirements. (2a) Pool operator reports on staff and personnel training and qualifications through regular management agreement reporting. (3a) Pool operator checks perimeter fencing daily and reports breaks to Council. (3b) Coordinator Community Facilities to fund & carry out repairs.	3. Moderate	Low 8	Accept Risk (ALARP)						Manager Community Assets and Facilities
01. Disaster, Business Continuity, & Disaster Recovery	439	1.3 Safe places for our community	Lack of fire management planning resulting in possible injury or loss of life; damage to Council's reputation; possible litigation	Lack of a holistic fire mitigation plan for the region detailing responsibilities within Council.	1. Clearing / forming control lines (in conjunction with QPWS) at base of Mt Archer/Bensler Ranges. 19/2/18. 2. Rockhampton Regional Council Bushfire Management Strategy completed - 2/12/18 and implemented. 3. Mt Archer Fire Control Line MOU (with QPWS) completed and implemented (8/12/17)	4. Major	Moderate 5	Treat Risk	Renegotiate expired MOU with QPWS (8/8/19)			31/01/21: 80%	Please supply DATE for here - Trucks	Manager Parks
03. Community Programs	440	1.2 Regional public places that meet the community's needs	Tree falls resulting in injury/death; damage to property; damage to Council's reputation; negative financial impact.	1. Weather events. 2. Vandalism. 3. Lack of programmed maintenance Ability to maintain programmed inspections and maintenance.	1. Reassessment of required tools of trade and formation of effective tree management teams completed. 2. Existing Maintenance arrangements to be reviewed for effectiveness in 2018. 3. Tree Management Policy adopted (3/3/17). 4. Existing tree maintenance schedule forward plan information (8/12/17)	3. Moderate	Low 7	Treat Risk	1. Tree inventory (capture of assets) commenced (possibly 5 year project) (14/12/18)	Staff time and management reviews, possible external review and update	Tree inventory currently paused waiting for implementation of RAAMP (8/8/19)	14/12/18: 20% 31/12/2023	14/12/18: 31/12/2023	Manager Parks
01. Asset & Capacity Management	441	1.2 Regional public places that meet the community's needs	Ageing Assets resulting in unexpected major maintenance or replacement (financial and service delivery impacts); hampering; negative publicity.	1. No fully implemented Asset Management Plan (AMP) in place to: 1.1 provide appropriate asset funding; 1.2 provide whole of life assessments; and 1.3 provide inspection/ maintenance schedules. 2. Not having adequate budget to address renewals identified in the AMP (8/8/18)	1. Asset register complete. (1a) Cycle park inspections implemented. (1b) Applying whole of life and depreciation implemented. (1c) Standardising of equipment completed. (1d) All data is captured in R1. (1e) Inspection matrix completed and implemented. 2. Asset Management Plan for Parks completed and implemented with ongoing annual reviews to be conducted. 3. Funding for Assets addressed through budget submissions. (8/8/18)	2. Minor	Low 7	Accept Risk (ALARP)						Manager Community Assets and Facilities

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01. Asset & Capacity Management	442	1.2 Regional public places that meet the community's needs	Failures of play equipment resulting in injury, death, and financial compensation claims. (The level of negligence increases where there has been an inspection but no action.)	1. Established inspection and maintenance cycles are not followed. 2. Skills and knowledge of inspectors don't keep pace with changes in standards and play equipment development. 3. Play equipment choice is poor resulting in users (children) using play equipment beyond design capacity. 4. Faulty damaged out of life play equipment is not removed from service for repair/replacement within timely fashion.	1. Continuing inspection/maintenance cycles established and undertaken. See 6. 2. Playground staff have completed training to Level 2. 3. Inspectors trained following (in conjunction with) play equipment and standard changes. See 2. 4. Immediate spare parts needs have been identified. 5. Manufacturers/distributors are required to train inspectors during installation and commissioning of new play equipment. 6. Audits conducted every 6 months, to ensure continued compliance with the Australian Standard. 7. Asset management plan for Parks & Open Space completed with ongoing reviews (in line with AMP requirements).	Moderate 6	Threat Risk	1. Create future lifecycle strategies with Community Assets (8/8/18)				30/06/2021	Manager Community Assets and Facilities	304/21: Control Owner to be added: Coordinator Community Assets and Manager Parks Regular inspections being undertaken on play equipment, however recording of still requires some improvement. Future Play strategy listed as an Operational Plan Outcome for 21/22.
06. Environmental	443	1.2 Regional public places that meet the community's needs	Loss of significant/ historic/ iconic botanical collections resulting in negative publicity and loss of reputation, region's "green" status, iconic material, and research opportunities.	1. No Rockhampton Botanic Gardens (RBG) Strategic Plan. 2. No clearly defined process for succession planning. 3. Lack of effective assessment / monitoring of existing tree collections and environment.	1. Conservation Management Plan (2010) reviewed and updated. Next review due 2017/2022 (8/8/18). (20/9/18) 2. Current collection identified. (20/9/18) 3. Land management plan updated. (8/8/18) 4. Botanical Collection Management Strategy created and updated periodically.	Moderate 6	Threat Risk	1. Review, update and implement existing land & conservation management & succession plans. 2. Complete the identification of the current collection as part of the succession plan. 3. Rockhampton Botanic Gardens Master Plan in final draft. 4. Plant Pathogen Management Plan to be prepared and implemented.	Staff time and management overview.		31/01/21: 75% 8/8/18-80% 26/8/18-80% (40%)	8/8/18: 31/12/2023 18/6/17: 31/3/2019 26/8/18: 30/06/2017 (30/06/2016)	Manager Parks	304/21: Ongoing. Will need to revise risk at next review as pathogens being managed effectively on site.
13. Service Delivery	444	1.2 Regional public places that meet the community's needs	Inadequate/inappropriate open space does not meet the community's requirements/ expectations resulting in loss of: standardised infrastructure charges; consistency and quality of the asset including land; lack of benchmark for Council developer Standards; unwanted contributed assets; leading to reputational damage; social problems and financial impacts.	1. Poor approach to Priority Infrastructure Planning. 2. Lack of clear development guidelines and standards. 3. Lack of Liaison with Parks regarding provision of land and embankments (8/8/18). Inconsistency across the four planning schemes including policies. 4. Failure to identify land and infrastructure needs. 5. No criteria for the gazetting of community purpose reserves.	1. Planning Scheme and any associated policies. 2. Minor standardisation through the Capricorn Municipal Design Guidelines (CMDG). 3. Automatic referral to Parks and Open Spaces for all planning scheme applications categorisation of open space. 4. Open Space Strategy documented, but needs reviewing and updating.	Moderate 6	Threat Risk	1. Develop & implement a Parks Infrastructure Strategy for conditioning of new development. 2. Develop a local parks contribution policy. 3. Complete & implement Landscape Guidelines (as part of CMDG). 4. Open Space Strategy to be adopted by Council and implemented (inc service levels).	20/9/18: Sport, Parks, Active Recreation and Community (SPARC) Strategy currently in preparation awaiting Council consideration.	8/8/18: 80% 18/6/17: 31/03/2018 70% 26/8/18: 30/04/2017 (31/12/2016)	8/8/18: 31/12/2019 18/6/17: 31/03/2018 26/8/18: 30/04/2017 (31/12/2016)	Manager Planning and Regulatory Services	304/21: No change Future Play Strategy listed as an Operational Plan Outcome for 21/22.	
01. Asset & Capacity Management	445	5.2 Strong leadership that provides quality governance to support and service the community	Loss of property (including Council property, cash/revenue and exhibits) due to theft/fraud resulting in: negative publicity; loss of reputation; and monetary loss.	1. Lack of documented Cash Handling Procedures. 2. Lack of compliance monitoring. 3. Lack of appropriate training. 4. Lack of appropriate security arrangements (8/8/18)	1. Ensure adherence with procedures (provided by Financial Services); 2. Random cross checks. 3. Insurance. 4. Exhibits in secured compounds (8/8/18). 5. Reliance on staff to note and report theft, damage and loss (8/8/18)	Moderate 6	Accept Risk (ALARP)	1. CCTV (8/8/18)	Budget required.			30/06/2020	Manager Parks	304/21: Will review risk at next quarterly review. No actions in place to improve this so change from Threat to ALARP.
01. Asset & Capacity Management	446	1.2 Regional public places that meet the community's needs	Integrity of land-fill caps, where Council is now using the space for public use (eg. parks), is impacted through an event occurring causing exposure of toxins, hazards etc (eg. TC Nimba causing tree fall and erosion) resulting in: public health and safety; financial; and environmental repercussions.	1. Severe weather events	1. Park closure processes; 2. Site management controls put in place; 3. Remediation/Restoration/Rehabilitation works determined.	Moderate 7	Threat Risk	1. Continuous review and updating of Site Management Plan. 2. Site remediation priorities to be determined, planned and implemented.	To be determined per event and site. (Kewshaw Remediation is now estimated at \$8.4m - The amount for other sites is hard to assess generally.)	Ride Remediation Plan for Kewshaw Gardens in effect) Public perception Funding	8/8/18: 0% 25/8/17: 00% 18/6/17: 00% 02/10/2015: 15% 2%	8/8/18: Timely post event; 18/6/17: 30/06/2018 19/2/16: 30/06/2017 01/12/2015	Manager Parks	304/21: This remains a risk, however with no investment into this it is simply monitoring and management only.
13. Service Delivery	331	5.3 Financially sustainable organisation	Availability of staff to undertake essential Council Services, i.e.: Development Assessment, is impacted by changes made to State Legislation resulting in less capacity to provide planning services, requiring supplemental funding from other sources, eg. increased rates.	State legislators.	Current fees address service level requirements.	High 4	Accept Risk (ALARP)						Manager Planning and Regulatory Services	304/21: No change

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10. Legal, Regulatory & Compliance	332	5.2 Strong leadership that provides quality governance to support and service the community	Failure to collect revenue, as dictated by legislation, results in less funds available and lack of confidence in Council business practices.	1. Insufficient business processes, and 2. Insufficient management oversight.	4. Major	(1) Customer financial management system (Pathway) (1) Process and workflow developed to facilitate collection to ensure these are dealt with as they become due (8/9/19). (1 & 2) Threshold for collection activity identified (8/9/19).	High 5	Accept Risk (ALARP)						Manager Planning and Regulatory Services	30/4/21: No change
	333	5.1 Productive partnerships with all levels of government and relevant stakeholders	Continuing changes to state legislation and regulatory requirements on Council increase the risk of Council not being able to fully comply with all requirements. Consequences include possible fines, further limitations on Council functions, failure to provide essential resources to enable Council to achieve regional development objectives.	1. State policies; 2. Inadequate resourcing of Council officers to respond in timely manner.	2. Minor	(1) Monitor pending regulatory changes and respond as appropriate. (2) Have full complement of allocated staff to enable timely responses.	Moderate 5	Accept Risk (ALARP)			14/10/19: DA staff numbers have been cut down to 3 planners (as of 1 November 2019). This may impact timely responses both for Duty Planner and applications.			Manager Planning and Regulatory Services	30/4/21: No change
11. Political / Repudiation	334	3.3 Understand Council's and the community's environmental impacts	Failure to manage hazard conditions and negative impacts on environmental resources will result in increased damage to Council property and loss of environmental functionality and aesthetic amenity which will damage the reputation of Council for management of these services.	Failure of State and Council to support Officer recommendations for mitigation of risk to these resources.	3. Moderate	1. Fact based education of policy and decision makers on benefits and consequences of Officer recommendations. (8/2/18) 2. Best practices and fact based data utilised to inform Officer recommendations. 3. Officers trained in communication of message.	Moderate 6	Accept Risk (ALARP)						Manager Planning and Regulatory Services	30/4/21: No change
13. Service Delivery	340	1.1 Safe, accessible, reliable and sustainable infrastructure	Over servicing of roads leading to the Program being: 1. behind schedule; 2. over budget and the possibility of 3. a lower quality product if corners are not to make up the difference; 4. increased cost of asset.	1. Poor supervision/lack of direction of staff 2. Lack of proper initial identification and/or documentation of the required work for each road. 3. Weak project manager or political interference. 4. Poor quality control.	3. Moderate	1. (2) Well developed and documented scope. 2. (1) Project management Coordinator and or Supervisor the only people authorized to increase scope. 3. (1) Coordinator to discuss variations with Supervisor. 4. (2,3) Well developed, documented and implemented change control process. 5. (1, 2, 3, 4) Quality assurance control process implemented.	Low 7	Accept Risk (ALARP)						Manager Civil Operations	30/4/21: No change
03. Community Programs	208	2.5 Promote, foster and embrace growth opportunities, strategic investment and international exports	Failed SmartHub business operation leading to lost economic and business development opportunities for the community and regional business sector.	1. Lack of political, management and community support 2. Ineffective hub operations management and business planning. 3. Failure to meet the needs and support the startup community.	3. Moderate	1. Employed an experienced smart hub business manager. 2. Council adopted smart business plan and concept of operation. 3. Approved annual operational plan. 4. Established Council budget supporting the operation of the hub. 5. SmartHub Operational Plan 2021-2023 adopted by Council (13/4/21) 6. Developed and implemented SmartHub COVID Response Plan (7/8/20)	Moderate 6	Accept Risk (ALARP)						Manager Corporate and Technology Services	30/4/21: Update to Existing Control 6: SmartHub Operational Plan 2021-2023 adopted by Council (13/04/2021)
14. Strategic Focus, Vision & Governance	601	1.3 Safe places for our community	Natural disasters occur (such as major flooding for creek catchments, river, bushfire) within the urban footprint that hasn't been mapped resulting in tarnished council reputation, financial losses, damage to infrastructure.	Planning scheme amendment failure to consider and incorporate areas subject to natural hazards (such as creek catchment flooding, bushfire, riverine).	4. Major	1. Planning scheme has mapping identifying creek catchment areas, which is updated by remodelling undertaken by Council. 2. Current policy to reflect risk.	Low 7	Accept Risk (ALARP)						Manager Strategy and Planning	30/4/21: No change
14. Strategic Focus, Vision & Governance	602	1.4 Healthy living and active lifestyles	Urban sprawl results in inefficient use of infrastructure, social isolation, impact on forward costs.	Planning scheme doesn't allow for the efficient expansion of the urban footprint. Decisions may not reflect the strategic framework within the planning scheme.	4. Major	1. Planning scheme has controls to limit the inefficient expansion of urban development. 2. Regulatory control through development application process.	Low 7	Accept Risk (ALARP)						Manager Strategy and Planning	30/4/21: No change

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12. Projects and Event Management	P 383	2.3 The redevelopment and activation of major urban places to attract investment and improved lifestyles	Failure to deliver new Rockhampton Art Gallery project within budgeted amount, timeframe, and to expected quality would result in Council's reputation tarnished, financial loss due to failing to meet funding agreement and corporate operational plan objective not being addressed.	Construction Phase: 1. Inappropriate budget/resources 2. Engagement of unsuitable construction contractor. 3. Role and responsibilities of the design consultant for contract administration support is not clearly defined, understood, and documented. 4. Ineffective project management.	4. Major	Construction Phase: 1. Project Control Group oversight has been in existence during design stages (24/08/18) and will continue on. 2. Appropriate planning and development of project scope; GS report completed at stages of design development to ensure project was within budget. 3. Regular communication between Government Departments and RRC officers - Reference has been made in application on any funding requirements from other Government Departments. 4. Two step Tender process undertaken with EOI issued, then shortlisted based on certain criteria (significant experience/financial review) 8/6/20 1. Project governance and reporting has been established 2. Clear responsibilities on contractor 3. Agreed process and response times to manage issues.	Moderate 8	Accept Risk (ALARP)						General Manager Regional Services	X04/21:
12. Projects and Event Management	P 605	4.4 Plan for future population and economic growth giving consideration to a diverse range of industries and services	Fuel Pinetree Development (project)	1. Commercial project partner not able to be secured. 2. Lack of funding. 3. Insufficient Expression of Interest documentation	3. Moderate	1. Business case; 2. Consultants engaged to do financial modelling and viability analysis to prove to sound and prospective organisations that it would be worthwhile etc.	Low 8	Treat Risk	31/01/21: Going out to Expressions of Interest in first half of 2021/22 financial year.				30/06/2022	Manager Airport	X04/21: Undertaking Expressions of Interest in the 21-22 year.
01. Asset & Capacity Management	458	1.1 Safe, accessible, reliable and sustainable infrastructure	Damage or failure of Council's Open Space Facilities resulting in injury to public and potential litigation.	1. Adequate service levels not established to maintain facilities. 2. Aging facilities where maintenance plans have not been implemented. 3. Insufficient resources to cater for adequate ongoing programmed maintenance. 4. Some open space facilities do not meet current standards.	4. Major	1. Condition assessment program in place on a three year cycle to identify need for corrective maintenance or capital renewal or upgrade. 2. Asset register and management plan maintained. 3. Reporting to Council on maintenance and renewal/upgrade requirements. 4. Regular safety hazard inspection program in place. 5. 10 year maintenance and renewal strategy, based on valuations and condition assessments, developed.	Very High 3	Treat Risk	Develop lifecycles to show resource allocation to tasks, along with critically rating, so detail budget forecasting can occur [28/4/18]	Identify additional resources that are required through lifecycle maintenance strategies. [28/4/19]	No forecasting has occurred from strategies, resulting in response actions being ad hoc and reactive. [28/4/18]	0%	30/06/2019	Manager Community Assets and Facilities	X04/21: No change Regular inspections being undertaken on play equipment, however recording of MFI requires some improvement. Review of AMP for Parks should bring this risk to ALARP.
12. Projects and Event Management	607	1.2 Regional public places that meet the community's needs	Rockhampton Agricultural Show has low attendance or is cancelled, resulting in loss of revenue and reputational damage.	1. Bad weather occurrence leading up to or on the day of event. 2. Promotion material lacking reach or targeting. 3. Dates not aligned with regional events calendar. 4. Outbreak of Animal disease that affects livestock component of show 5. Break down of Showmen's Guild Relationship	2. Minor	(2) Marketing plan developed and executed. (2) Appropriate resources provided through the budget process. (3) Research undertaken to ensure dates maximise attendance capacity. (4) Biosecurity Plan in place for animal disease control 1. Contingency plan for ongoing show management 2. Covid safe event plans part of all event planning (31/1/21)	Moderate 8	Treat Risk	1. Follow through on Cash Audit recommendations 2. Implement Finance Services recommendations				7/08/20 1/6/2021 01/06/2020	Manager Tourism Events and Marketing	X04/21: No change - planning is underway for the event.
10. Legal, Regulatory & Compliance	460	1.1 Safe, accessible, reliable and sustainable infrastructure	Council approval of non compliant designs submitted by external consultants leading to the installation of inappropriate or unsafe infrastructure. Whilst external consultant should accept responsibility there is a risk that it may result in legal action against Council	Lack of understanding of design standards or legislative requirements through use of inexperienced and/or unqualified staff, inadequate supervision and intention to training needs.	3. Moderate	1. Implementation of QA systems. 2. Employment of qualified and experienced staff. 3. Identification of professional development and appropriate training needs. 4. Consulting Engineer assumes responsibility for the design and supervision of the works.	Moderate 8	Accept Risk (ALARP)						Manager Planning and Regulatory Services	X04/21: No change
10. Legal, Regulatory & Compliance	P 608	2.4 Infrastructure services are driven to deliver future economic growth	Airport Security Screening Upgrade Project - Failure to upgrade airport security to meet aviation authority's security screening legislation could lead to the airport being severely disrupted, loss of revenue, reputational fines, negative public perception.	1. Ineffective project planning from commencement. 2. Poor time management to ensure sufficient time is available for construction period. 3. Poor communication/management within Council and with Funding Body.	4. Major	1. Project governance and reporting has been established (8/6/20) 2. Clear responsibilities on contractor (8/6/20) 3. Agreed process and response times to manage issues. (8/6/20)	Moderate 5	Accept Risk (ALARP)						Manager Project Delivery	X04/21: No change

ROCKHAMPTON REGIONAL COUNCIL RISK REGISTER - Operational - 2021 Reporting Copy as at 30/4/21 (To be adopted by Council xx/xx/2021)															
IDENTIFY RISKS and EXISTING CONTROL EFFECTIVENESS							RISK ANALYSIS			FUTURE CONTROL & RISK TREATMENT PLANS					
Risk Categories	Risk Identification	OBJECTIVE Links to Planning (Corp Plan 2017-22 OR other documentation)	Risk/Failure (including consequences)	Risk Causations (Source)	Existent Exposure Rating	Existing Controls Implemented By Risk Owner	CURRENT RISK RATING	Risk Evaluation (does it exceed to Column 11 if risk is accepted as per results of ACTION TABLE and/or Cost- Benefit Analysis)	Future Risk Controls	Resource / Budget Needed	Performance / Constraints	% Complete	Completion Date	Risk Owner	MANAGEMENT'S COMMENTS/NOTES ON ANY CHANGES TO BE MADE TO DETAILS IN ALL COLUMNS except Resource/Budget Needed; and Performance/Constraints - these cells can be typed in directly
10. Legal, Regulatory & Compliance	463	4.2 Practical and values based compliance Frameworks	Council does not meet it legislative and service delivery requirements for building, plumbing and development compliance resulting in potential legal action against Council, damage to Councils reputation and public dissatisfaction	1. Lack of resources. 2. Lack of training. 3. Legislative impacts, eg: changes to inappropriate enforcement tools, etc. 4. Lack of public awareness of requirements of legislation	4. Major	1. Full contingent of staff 2. Officers trained in powers of entry etc 3. Legislative changes communicated through state government contacts	Moderate 5	Threat Risk	1.) Continued development of electronic systems to support staff 2.) Enforcement training for staff 3.) Develop a public awareness program			40%	31/12/2021	Manager Planning and Regulatory Services	30/4/21: No change Changes in regards to Building Certification ongoing. Volume of transactions and growth putting pressure on the team.
04. Disaster, Business Continuity & Disaster Recovery	385	1.3 Safe places for our community	A natural disaster event during COVID-19 challenging the ability to respond and the need to balance immediate harm risks with longer term pandemic control. This could result in increased impact to the community and the inability to meet customer expectations.	1. Disaster Management Plans and Community Safety Management Plans are misaligned. 2. Limitation on availability of resources. 3. Unclear responsibilities - Disaster Management Framework and State Health.	4. Major	1. State Health proving guidelines to manage within COVID environment. 2. Plans are reviewed in consideration of expert advice. 3. Training / Exercises at Local Disaster Management Group and District Disaster Management Group level.	Moderate 5	Accept Risk (ALARP)						Manager Infrastructure Planning	30/4/21: No change
12. Projects and Event Management	P 388	1.1 Safe, accessible, reliable and sustainable infrastructure	Failure to deliver the North Rockhampton Sewage Treatment Plant augmentation project within budget, timeframe and to expected quality could result in damage to reputation, financial loss, and serious disruption of service.	Construction Phase: 1. Inappropriate budget/resources 2. Design not robust 3. Engagement of unsuitable construction contractor. 4. Role and responsibilities of the design consultant for contract administration support is not clearly defined, understood, and documented. 5. Ineffective project management. 6. Land acquisition not completed. 7. Statutory approvals not completed. 8. Environmental approvals not completed.	4. Major	1. Peer Review commissioned. 2. PID (costing) Estimate commissioned. 3. Budget approval. 4. Project Control Group Established. 5. Determining appropriate procurement strategy for the project, including role of design consultant. 7. Land acquisition initiated. 8. Statutory approvals initiated. 9. Environmental approvals initiated.	Moderate 5	Threat Risk	1. Finalise design. 2. Establish clear responsibilities of contractor 3. Determine process and response time to manage issues.				30/09/2021	General Manager Regional Services	30/4/21: No change
12. Projects and Event Management	P 387	1.1 Safe, accessible, reliable and sustainable infrastructure	Failure to deliver the Groamans Sewage Treatment Plant augmentation project within budget, timeframe and to expected quality could result in damage to reputation, financial loss, and serious disruption of service.	Design Phase: 1. Inadequate budget/resources. 2. Scope not well defined. 3. Capability of design contractor. 4. Ineffective project management. 5. Statutory approvals not completed. 6. Environmental approvals not completed.	4. Major	1. Design Brief has been prepared. 2. Procurement strategy initiated. 3. Governance and reporting processes established. 4. Statutory approvals initiated. 5. Environmental approvals initiated.	Moderate 5	Threat Risk	1. Budget to be approved. 2. Establish clear responsibilities of contractor. 3. Determine process and response time to manage issues through design stage.				30/4/21: 31/07/2021 30/06/2021	General Manager Regional Services	30/4/21: Future Risk Controls Completion Date to be amended from 30/09/21 to 31/7/21
12. Projects and Event Management	P 388	1.1 Safe, accessible, reliable and sustainable infrastructure	Failure to deliver Glenmore Water Treatment Plant augmentation project within budget, timeframe and to expected quality could result in reputation damage, financial loss and serious disruption of service.	Design and Construction Phase: 1. Inadequate budget/resources. 2. Capability of design and construction consultant. 3. Ineffective project management. 4. Project Control Group not established. 4. Governance and reporting process established.	4. Major	1. Budget approval. 2. Project Control Group established. 3. Tender evaluation for design and construction consultant initiated. 4. Governance and reporting process established.	Moderate 5	Threat Risk	1. Establish clear responsibilities of contractor 2. Determine process and response time to manage issues through the design and construct contract.				30/4/21: 31/07/2021 30/04/2021	General Manager Regional Services	30/4/21: Future Risk Controls Completion Date to be amended from 30/09/21 to 31/7/21

27/27

9.8 PROPOSED FEES AND CHARGES 2021-2022

File No: 7816

Attachments: 1. [Summary of Proposed Changes 2021-2022](#)
2. [Proposed Fees and Charges 2021-2022](#)

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer

Author: Marnie Taylor - Chief Financial Officer

SUMMARY

The Fees and Charges Schedule for the 2021-2022 Financial Year is submitted for adoption.

OFFICER'S RECOMMENDATION

THAT in accordance with the requirements of the *Local Government Act 2009*, Council adopts the Fees and Charges schedule for the 2021-2022 financial year.

COMMENTARY

The proposed fees and charges for 2021/2022 are provided in the attached schedule.

The schedule details the current fee for 2020/2021, proposed new fees for 2021/2022 and movements between the two years.

BACKGROUND

A review of fees and charges was carried out by officers throughout January and February 2021. Fees that have experienced larger increases and/or consolidation are noted below. The proposed fees and charges schedule has been provided for review and details the current and proposed fees with percentage and dollar movements.

Prior to issue of the fee templates to officers for review, Legal and Governance Unit reviewed and updated the Legislative Authority, Governing Legislation, and wording of the proposed 2021/2022 Fees and Charges.

BUDGET IMPLICATIONS

The fees and charges set by the attached schedules form a significant part of Council's revenue raising requirements and provide the source of funding and/or contribution to programs delivered by Council.

The fees and charges are set in conjunction with the Budget each year to ensure appropriate and responsible revenue raising.

POLICY IMPLICATIONS

The fees and charges in the schedules can be amended at any time throughout the year in accordance with legislation.

CONCLUSION

The fees and charges for 2021/2022 are set under the provisions of the *Local Government Act 2009* and will be applied from 1 July 2021.

PROPOSED FEES AND CHARGES 2021-2022

Summary of Proposed Changes 2021-2022

Meeting Date: 8 June 2021

Attachment No: 1

SUMMARY OF PROPOSED CHANGES**Corporate Services****Customer Service (page 4)**

The majority of fees and charges for Customer Service are unchanged. Two fees for Record Retrieval have increased by \$1.00 (1.4%) and \$2.00 (1.7%) respectively.

Property Searches (page 5)

No changes for 2021-2022.

Smart Regional Centre (page 6)

On average, the fees and charges increased by 2.5% or between \$1.00 and \$13.00.

There are four new fees for Video Recording Studio and Smartphone Video Recording Kit:

Fee number	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)
11	Video Recording Studio			
13	Hourly	New	\$ 15.00	per hour
14	Daily	New	\$ 45.00	per day
15	Portable Smartphone Video Recording Kit			
17	Hourly	New	\$ 10.00	per hour
18	Daily	New	\$ 35.00	per day

Airport (page 8)

Airport fees and charges have increased in the range of 1% to 26.6%. Long-term car parking fees are proposed to increase as follows:

Fee number	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Proposed v Current fee \$	Proposed v Current fee %
89	Long Term					
90	1 Day	\$17.00	\$18.00	per day	\$1.00	5.9%
91	2 Days	\$33.00	\$36.00		\$3.00	9.1%
92	3 Days	\$45.00	\$48.00		\$3.00	6.7%
93	4 Days	\$56.00	\$60.00		\$4.00	7.1%
94	5 Days	\$57.00	\$69.00		\$12.00	21.1%
95	6 Days	\$67.00	\$75.00		\$8.00	11.9%
96	7 Days	\$73.00	\$81.00		\$8.00	12.3%
97	8 Days	\$76.00	\$88.00		\$12.00	15.8%
98	9 Days	\$78.00	\$94.00		\$16.00	20.5%
99	10 Days	\$79.00	\$100.00		\$21.00	26.6%
100	Over 10 Days	\$79.00 + \$4.00 per day thereafter	\$100.00 + \$6.00 per day thereafter			
101	Covered					
102	1 Day	\$32.00	\$35.00	per day	\$3.00	9.4%
103	2 Days	\$62.00	\$70.00		\$8.00	12.9%
104	3 Days	\$92.00	\$100.00		\$8.00	8.7%
105	4 Days	\$122.00	\$130.00		\$8.00	6.6%
106	5 Days	\$152.00	\$160.00		\$8.00	5.3%
107	6 Days	\$182.00	\$190.00		\$8.00	4.4%
108	7 Days	\$212.00	\$220.00		\$8.00	3.8%
109	8 Days	\$242.00	\$250.00		\$8.00	3.3%
110	9 Days	\$272.00	\$280.00		\$8.00	2.9%
111	10 Days	\$302.00	\$310.00		\$8.00	2.6%
112	Over 10 Days	\$302.00 + \$8.00 per day thereafter	\$310.00 + \$8.00 per day thereafter			

Strategy & Planning (page 11)

No changes for 2021-2022.

Regional Services

Fitzroy River Water (page 13)

The majority of fees and charges have increased by approximately 2% to 2.5% and rounding up or down to the nearest dollar.

There is one new fee:

Fee number	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)
53	Water Usage Rate for water that is not used for residential purposes ¹	New	\$5.00	per kl

One fee will be removed:

Fee number	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)
31	Water Purchases - Dooley Street Depot		Remove this line

Waste & Recycling Services (page 20)

The Department of Environmental Services (DES) has increased the general waste levy fee per tonne from \$80 to \$85, Category 2 waste levy commercial service fee from \$110 to \$115, and Category 1 waste levy from \$160 to \$165.

1. Domestic MSW – Self Haul: The minimum charge for domestic customers has increased from \$5.00 to \$8.00, representing a 60% increase. In the past two years, the price was kept the same and the proposed increase reflects the costs and price adjustments.

There is a two dollar increase for the following items:

- 240Ltr Wheelie Bin, Car boot-Sedan, SUV or station Wagon (seat up)
 - Trailer (6'x4')/Utility/Tray Back / Van /SUV or station wagon (seat down)
 - Larger Trailer or 6'x4' trailer/ute using hungry boards
2. Commercial C&I – Self Haul Fees have increased in a range between \$2.00 (16.7%) to \$26.00 (16.4%) to reflect the CPI increase and State Government Waste Levy increases.

11	Commercial - C&I -Self Haul				
12	Minimum charge per delivery all sites	\$12.00	\$14.00	\$2.00	16.7%
13	Commercial Waste with levy	\$251.00	\$270.00	\$19.00	7.6%
14	Commercial Waste levy exempt	\$159.00	\$185.00	\$26.00	16.4%
15	Waste (unspecified commercial) requiring immediate cover	\$388.00	\$413.00	\$25.00	6.4%

3. Tyres –only from domestic source has increased in the range of \$1.00 (12.5%) to \$5.00 (5.0%).

21	Tyres - Only from domestic source				
22	4WD / Car / Motorcycle without rim	\$8.00	\$9.00	\$1.00	12.5%
23	4WD / Car / motorcycle on rim	\$14.00	\$15.00	\$1.00	7.1%
24	Light truck, bobcat / skidsteer	\$21.00	\$23.00	\$2.00	9.5%
25	Truck	\$24.00	\$26.00	\$2.00	8.3%
26	Small tractor	\$100.00	\$105.00	\$5.00	5.0%
27	Large tractor	\$175.00	\$180.00	\$5.00	2.9%

4. Fees for mattress disposals have increased by \$1.00 each (from 9.1% to 16.7% in percentage terms) to reflect cost increases in the past three years.
5. Hazardous Waste fees have increased in the range of \$5.00 (1.1%) to \$8.00 (5.0%) in line with CPI and State Government Waste Levy fee increases.

40	Hazardous Wastes				
41	Asbestos or other approved hazardous waste	\$287.00	\$293.00	\$6.00	2.1%
42	Regulated Waste - Category 1	\$465.00	\$470.00	\$5.00	1.1%
43	Regulated Waste - Category 2	\$409.00	\$414.00	\$5.00	1.2%
44	Contaminated soil used for cover/operational use	\$159.00	\$167.00	\$8.00	5.0%
45	Hazardous soil buried in landfill	\$388.00	\$394.00	\$6.00	1.5%
46	Acid sulphate soil buried in landfill	\$388.00	\$394.00	\$6.00	1.5%

6. There are no changes to Cleansing Services Charges except "Missed collection (returned to service at fault of resident)" increased by 66.7% from \$12.00 to \$20.00 to better reflect the costs of providing this service.

7. There are three new fees introduced to recover the cost of providing services.

Fee number	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)
36	White Goods (Fridge, Freezer, Airconditioner)			
37	White Goods (Fridge, Freezer, Airconditioner)	New	\$8.00	each
38	Solar Panels			
39	Solar Panels	New	\$9.00	panel
85	One off collection (i.e. small carnivals, special events) including bin delivery, recovery and cleansing.	New	\$15.00	bin

8. Four fees are to be deleted or replaced.

Fee number	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)
82	Temporary Collection Service (min. 2 weeks, max. 3 months)	\$12.00		service
85	Less than six bins	\$45.00		transaction
86	Seven - ten bins	\$63.00		transaction
87	More than ten bins	POA		transaction

Civil Operations (page 23)

Most fees and charges have not been changed for the 21/22 financial year, however three fees have increased by 2.9%, two fees have increased by \$5.00 (10.0%), and two fees have increased by \$10.00 (10.0% and 11.1% respectively).

Fee number	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Proposed v Current fee \$	Proposed v Current fee %
15	Roadworks/Drainage					
16	Plans all sizes	\$90.00	\$100.00	each	\$10.00	11.1%
26	Property Access Search	\$50.00	\$55.00	each	\$5.00	10.0%
27	Stormwater Access Search	\$50.00	\$55.00	each	\$5.00	10.0%
32	Impounded Vehicles					
38	Inspection by Local Laws Officer	\$100.00	\$110.00	per inspection	\$10.00	10.0%

MAPS (page 25)

The fees and charges have increased approximately 2.0% in the range of \$0.10 to \$2.90. There are no changes for Data Extraction.

Community Services

Community Halls (page 28)

Most fees have increased by approximately 2.0%. A few fees have higher percentage increases, however a relatively low dollar increase; e.g. \$0.35 at 5.7%, \$0.80 at 8.7%, and \$0.80 at 9.8%.

Technology Centre (page 30)

Room hire fees have been reduced from \$755 to \$400 (47%) and from \$1460 to \$800 (45.2%) to make room hire more affordable and more likely to be hired.

Fee num	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Proposed v Current fees \$	Proposed v Current fee %
1	Library Technology Centre					
2	Hire of training room (including 10 PCs & presentation monitor) per day	\$755.00	\$400.00	per day	-\$355.00	-47.0%
4	Hire of training room (including 21 PCs & presentation monitor) per day	\$1,460.00	\$800.00	per day	-\$660.00	-45.2%

Two fees have been cancelled, as the fees were not used.

Fee num	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)
3	Hire of training room as above (without internet access) per day	\$600.00	Delete fee is not used	per day
5	Hire of training room as above (without internet access) per day	\$1,195.00	Delete fee is not used	per day

Library (page 31)

Most Library fees are not changed. However, Library overdue fees have been removed in line with SLQ Standards and Guidelines and library best practice. The administration fee of \$9 has also been removed due to seldom being charged.

Fee num	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)
1	Libraries – Overdue Fees			
2	Overdue items	\$0.10	Nil	
3	Overdue items	\$0.20	Nil	
4	Collection recovery fee	\$22.00	Nil	
8	Administration fee	\$9.00	Nil	each

Three fees have been reduced:

Fee num	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Proposed v Current fee \$	Proposed v Current fee %
9	Loss of Membership Card to Replace	\$4.00	\$2.00	per item	-2.00	-50.0%
24	Fitzroy Room per hour - standard Library opening hours, other by negotiation	\$6.00	\$0.00	per hour	6.00	-10.7%
31	A3 colour	\$3.00	\$2.00	each	-1.00	-33.3%

Three fees have been increased:

Fee num	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Proposed v Current fee \$	Proposed v Current fee %
15	Digital image from copy	\$19.00	\$20.00	each	1.00	5.3%
18	Research fees (per hour; first hour free)	\$59.00	\$60.00	each	1.00	1.7%
25	Fitzroy Room per day (maximum 8 hours)	\$275.00	\$300.00	per day	25.00	9.1%

Child Care (page 32)

Child Care fees have not changed, except three Council Long Day Care fees which have increased \$1.00 or 1% each.

Art Gallery (page 33)

All fees relating to the previous Rockhampton Art Gallery venue hire will be removed, as the building is no longer open to the public.

Fee num	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Proposed v Current fee \$	Proposed v Current fee %
7	Normal	\$347.00		per-hire	-347.00	-100.0%
8	Concession	\$277.50		per-hire	-277.50	-100.0%
9	(d) Range and Gold Rooms					
10	Normal	\$694.00		per-hire	-694.00	-100.0%
11	Concession	\$555.00		per-hire	-555.00	-100.0%
12	(e) Amphitheatre					
13	Normal	\$173.50		per-hire	-173.50	-100.0%
14	Concession	\$138.75		per-hire	-138.75	-100.0%
15	(f) Beatrice Hutton Room					
16	Normal	\$240.00		per-hire	-240.00	-100.0%
17	Concession	\$192.00		per-hire	-192.00	-100.0%
18	(g) Anderson Room					
19	Normal	\$347.00		per-hire	-347.00	-100.0%
20	Concession	\$277.50		per-hire	-277.50	-100.0%

"Rights, Reproduction and Photography" fees are proposed to change to POA, which is based on the nature of the request and lead times. Research Fee for Artist or Artwork has increased \$7.75 or 11.7% from \$66.25 to \$74.00 to cover wages costs.

For the new Rockhampton Museum of Art, there are total of 42 fees. These include 11 new fees for Rockhampton Museum of Art members, 18 new fees for Museum of Art venue hire, and 13 new fees covering catering, additional services and proposed Art Bus services.

Pilbeam Theatre (page 35)

Fees for Pilbeam Theatre are unchanged in 21/22, the second consecutive year. There is a new fee for Merchandise Commission at 10% of gross sales.

Fee num	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Proposed v Current fee \$	Proposed v Current fee %
27	Merchandise Commission	New	10%		

Major Venues - Rockhampton Showgrounds (page 37)

There are no changes for Major Venues –Rockhampton Showgrounds in 21/22 financial year except one new refundable fee – Security Bond of 10% of hire quote.

Fee num	Item name	Current Commercial Fee (incl GST)	Current Community Event Fee	2021/2022 Current Commercial Fee (incl GST)	2021/2022 Current Community Event Fee (see definition below)	Charge basis per unit (Optional)
5	Security bond - all hirers, (refundable subject to post event inspection)	new	new	10% of hire quote	10% of hire quote	per booking

Other Major Venues (page 39)

There are no changes for Mount Morgan Showgrounds, Rockhampton Music Bowl, and Walter Reid Culture Centre. However, there are new lines for refundable security bond across all venue hires and a Bio Room Reset Charge for Auditorium to cover staff costs.

Fee number	Item name	2020/2021 Current Commercial Fee (incl GST)	2020/2021 Current Community Event Fee ** (see definition below)	2021/2022 Current Commercial Fee (incl GST)	2021/2022 Current Community Event Fee ** (see definition below)	Charge basis per unit (Optional)
1	Mount Morgan Showgrounds					
5	Security bond - all hirers, (refundable subject to post event inspection)	New fee		0% of hire quote		per booking
9	Rockhampton Music Bowl					
13	Security bond - all hirers, (refundable subject to post event inspection)	New Fee		10% of hire quote		per booking
23	Walter Reid Cultural Centre					
26	Security bond - all hirers, (refundable subject to post event inspection)	New Fee		10% of hire quote		per booking
31	Auditorium					
35	Pin Room Reset Charge	New Fee		77.50		per use period

Regional Cemeteries (page 41)

There are no changes to fees and charges for all regional cemeteries except Ashes in Gardens/Columbarium –Family Plots – Plaques increased \$3.00 or 1.6% in line with the same charges at other cemeteries.

Heritage Village (page 46)

All Heritage Village fees have remained the same except RHV Dry Hire per hour, which has increased by \$10.00 or 14.3% to reflect labour costs.

Fee number	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Proposed v Current fee \$	Proposed v Current fee %
38	RHV - Australian Shearing Shed					
40	Dry Hire - min. 3 hours (Local NFP only)	\$70.00	\$80.00	per hour	\$10.00	14.3%

Parks Sport & Recreation (page 48)

The majority of Park's fees have increased by approximately 2.0% for the 21/22 financial year. However, fees for Weddings has increased \$35 or 20% from \$175 to \$214. In the past three years, the fee for weddings has remained the same and the increase reflects the costs and price adjustments.

Fee number	Item name	Current Fee (incl GST)	2020/2021 Current Community Event Fee ** (see definition below)	2021/2022 Current Fee (incl GST)	2021/2022 Current Community Event Fee ** (see definition below)	Charge basis per unit (Optional)	Proposed v Current fee \$	Proposed v Current fee %
1	Botanic Gardens and Kershaw Gardens and Cedric Archer							
3	Weddings	175.00	\$175.00	\$210.00	\$214.00	per wedding	\$35.00	20.0%

There are two fees to be deleted as these fees have been included under other fees and charges or are not used.

Fee number	Item name	Current Fee (incl GST)	2020/2021 Current Community Event Fee ** (see definition below)	2021/2022 Current Fee (incl GST)	2021/2022 Current Community Event Fee ** (see definition below)	Charge basis per unit (Optional)
21	Outdoor sporting areas (field, court, rink, track and trail and combinations)—examples include: football, hockey, tennis, netball, bowls, cycling and equestrian activities.	No charge	No charge	No charge	No charge	per field/per annum
23	Park Hire Charges					
34	Parks - Weddings	175.00	\$175.00	\$210.00	\$214.00	per wedding

Swimming Pools (page 50)

Swimming pool admission fees remained unchanged at \$2.50.

Environmental Sustainability (page 51)

There are no changes for Environmental Sustainability in 2021-2022.

Local Laws – Community Compliance (page 52)

Dog registration fees have increased by \$10.00. For Pension Concession Card holders, both Desexed (Fee Number 27) and Desexed and Microchipped (Fee number 30) remain free of charge. Assistance Dogs with NGO certificate and decommissioned greyhounds for pension concession cardholders also remain free of charge.

For other Local Laws fees, there is an average increase of 2.0% or \$1.00 to \$20.00 for fees and charges. The highest increase of \$20 or 36.4% is for "second and subsequent Release fee (cats and dogs)" which acts both as a deterrent and to better recoup costs. The first impounding fees where the dog in microchipped, registered and dog can be collected within 48 hours remains free of charge. There are eight new fees.

Fee number	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)
23	Dog Registration			
42	Update Microchipping details	New	at cost	per animal
80	Parking Permits			
85	Application Fee Burials of Human Remains outside a cemetery	New	\$125.00	per application
86	Renewal/Extension Fee	New	\$75.00	per application
87	Advertising Devices			
88	Application Fee	New	\$125.00	per application
89	Renewal Fee	New	\$75.00	per application
95	Motor Vehicle Ownership Searches: Administration Processing Fee	New	\$30.00	per search
111	Sustenance fee for dog - impounded after 48 hours	New	\$10.00	per day per head
112	Sustenance fee for cat - impounded after 48 hours	New	\$5.00	per day per head

Public & Environmental Health (page 57)

Public & Environmental Health is proposing an increase of an average 2.2% or between \$0.30 and \$238.00. Last financial year, the majority of fees and charges had no changes.

Development Assessment (page 61)

Development Assessment fees are proposed to increase by an average 10.0% or \$2.00 to \$6,408.00 to recoup a greater proportion of the costs of providing the service. The following extract is the list of higher increases in terms of dollar value.

Fee number	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Proposed v Current Fee %	Proposed v Current Fee \$
52	50 to 100 persons accommodated	\$8,543.00	\$9,397.00	per five persons accommodated or part thereof	10.0%	\$854.00
100	Showering centre plus 60 A	\$7,709.00	\$8,182.00	per application	10.0%	\$771.00
101	Up to 5000 square metres GFA	\$11,899.00	\$13,085.00	per 100 square metres GFA or part thereof	10.0%	\$1,186.00
102	From 5001 to 10000 square metres GFA	\$42,719.00	\$48,021.00	per 100 square metres GFA or part thereof	10.0%	\$4,272.00
103	From 10001 to 15000 square metres GFA	\$64,078.00	\$70,486.00	per 100 square metres GFA or part thereof	10.0%	\$6,408.00
146	Area fee capped for up to 5,000 square metres	\$10,394.00	\$11,433.00	capped fee for area	10.0%	\$1,039.00
147	Area fee capped for up to one hectare	\$15,591.00	\$17,150.00	capped fee for area	10.0%	\$1,559.00
148	Area fee capped for up to two hectares	\$20,788.00	\$22,867.00	capped fee for area	10.0%	\$2,079.00

Development Compliance - Building, Plumbing and Drainage (page 71)

Development Compliance Plumbing and Drainage fees and charges have increased by approximately 10% or between \$1.00 and \$172.00 to recoup a greater proportion of the costs of providing the services.

There are eleven fees to be deleted as these fees have been included under other fees and charges or services no longer provided.

Fee num	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)
9	Alterations and additions to Dwelling/ Duplex/ Dual Occupancy/ Multi Unit Dwelling (Class 1, 2, 3) less than 10 fixtures (includes min 3 inspections)	\$600 + \$50 per fixture	\$660 + \$50 per fixture	
85	Class 2 to 9 Approvals Commercial class buildings generally (includes new, relocated and change of classification)			
86	Class 2 – 9 Buildings less than 500sqm (includes alteration/additions)	\$1,619.00	\$1,780.00	
87	Class 2 – 9 Buildings over 500sqm (includes alteration/additions)	POA	POA	Quotation based on time estimate
88	Special Structure Approvals			
89	Buildings and structures that otherwise cannot be classified under the BCA less than 500sqm	\$1,660.00	\$1,826.00	
90	Buildings and structures that otherwise cannot be classified under the BCA over 500sqm	POA	POA	
95	Class 2 – 9 Buildings less than 500sqm	\$825.00	\$911.90	
96	Class 2 – 9 Buildings more than 500sqm	POA	POA	Quotation
106	Request for Certificate of Classification for Buildings Constructed Prior To 30 April 1998	POA	POA	per application
107	Buildings less than 500sqm	\$794.00	\$873.40	
108	Buildings more than 500sqm	POA	POA	Quotation
124	Temporary Structure (for short term events e.g. Marquis etc. over 100sqm)	\$950.00	\$1,045.00	per property

There are six new fees:

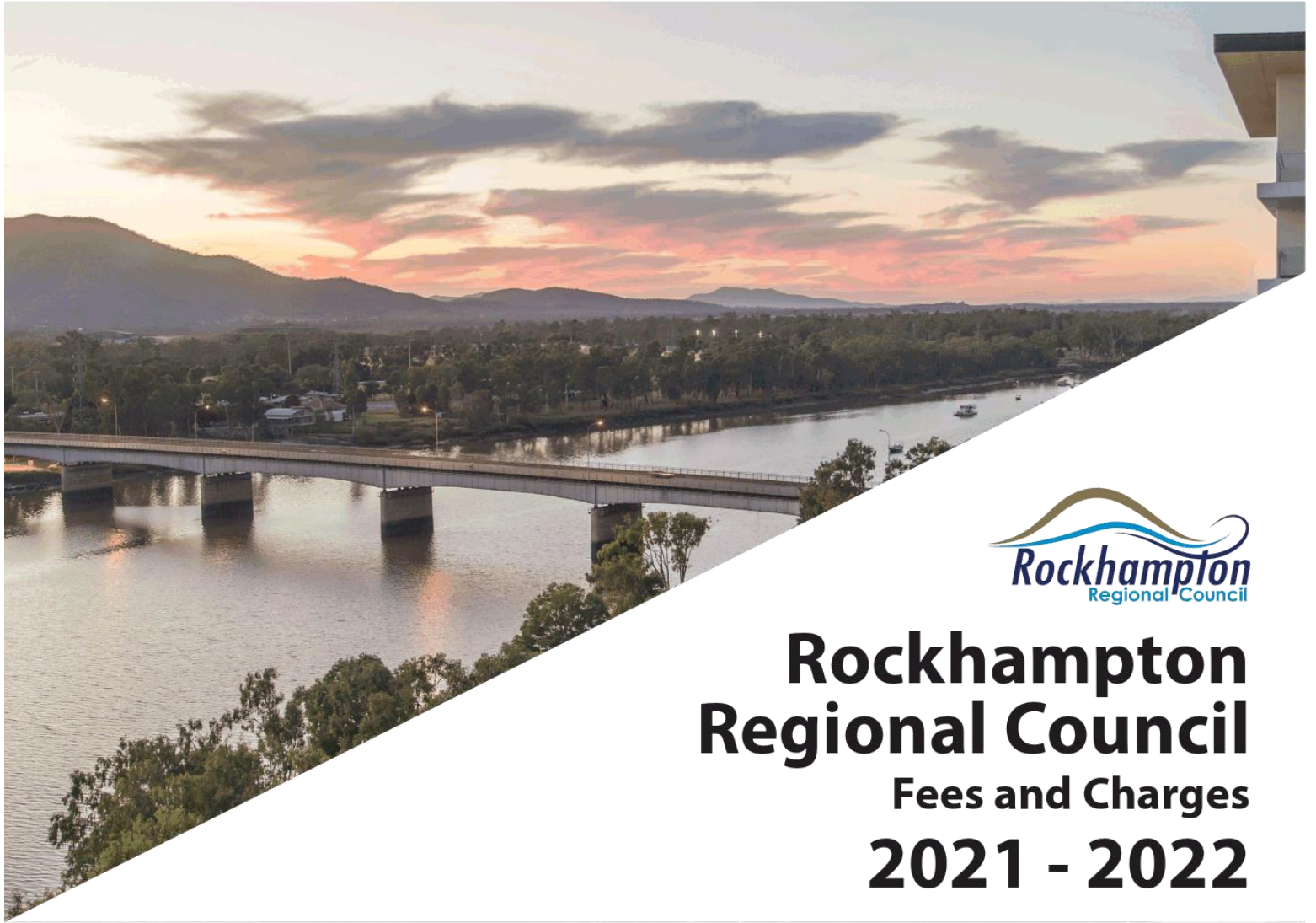
Fee num	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)
63	Class 1a Approvals A single dwelling being a single dwelling, row house, terrace house, town house villa unit, duplex etc (includes new, relocated and change of classification)			
67	Temporary Home -Application Fee	New	\$267.00	per dwelling/unit
78	Swimming pools and Spa's			
80	Above ground inflatable pools	New	\$223.00	
118	Concurrence Agency Fees			
120	Early Referral ROL response 1 to 10 lots	New	\$1,050.00	
121	Early Referral ROL response 10 to 20 lots	New	\$2,100.00	
122	Early Referral ROL response 20 to 30 lots	New	\$3,150.00	
123	Early Referral ROL response more than 30 lots	New	POA	

PROPOSED FEES AND CHARGES 2021-2022

Proposed Fees and Charges 2021-2022

Meeting Date: 8 June 2021

Attachment No: 2



Rockhampton Regional Council

Fees and Charges
2021 - 2022

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Corporate Services 2021 - 2022

SECTION:		Customer Service								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Event / Wedding Bookings (Parks & Reserves, etc.)									
2	Admin-Booking Fee - Application Fee	Cost-Recovery	GST Applies	\$32.00	\$32.00	per booking	Various Local Laws	LGA 2009 Part 2, s97(2)(a)		
3	Photocopying - Black & White									
4	Per Copy (A4)	Commercial	GST Applies	\$0.20	\$0.20	each	Local Government Act 2009	Part 6 S262 (3)(c)		
5	Per Copy (A3)	Commercial	GST Applies	\$0.40	\$0.40	each	Local Government Act 2009	Part 6 S262 (3)(c)		
6	Photocopying - Colour (Where available)									
7	Per Copy (A4)	Commercial	GST Applies	\$1.00	\$1.00	each	Local Government Act 2009	Part 6 S262 (3)(c)		
8	Per Copy (A3)	Commercial	GST Applies	\$3.00	\$3.00	each	Local Government Act 2009	Part 6 S262 (3)(c)		
9	Larger than A3 Plans (includes A1 & A0) - per sheet up to 10 sheets	Commercial	GST Applies	\$6.30	\$6.30	per unit	Local Government Act 2009	Part 6 S262 (3)(c)		
10	Per additional sheet	Commercial	GST Applies	\$4.30	\$4.30	each	Local Government Act 2009	Part 6 S262 (3)(c)		
11	Right to Information									
12	These are set by State Government and can be found at: https://www.oic.qld.gov.au/guidelines/for-government/access-and-amendment/processing-applications/fees-and-charges	Cost-Recovery	GST Exempt				Right to Information Regulation 2009	Part 3.4 to Part 3.6		
13	Tender Documents									
14	Tender Document Fee (CD production)	Commercial	GST Applies	\$36.00	\$36.00	Each	Local Government Act 2009	Part 6 S262 (3)(c)		
15	Records File Retrieval									
16	Building file retrieval and copying - Domestic	Commercial	GST Applies	\$70.00	\$71.00	Each	Local Government Act 2009	Part 2 S97 (2) (c)	\$1.00	1.4%
17	Building file retrieval and copying - Commercial	Commercial	GST Applies	\$115.00	\$117.00	Each	Local Government Act 2009	Part 2 S97 (2) (c)	\$2.00	1.7%
18	Name and Address search fee	Commercial	GST Applies	\$25.00	\$25.00	Each	Local Government Act 2009	Part 2 S97 (2) (c)		

SECTION:		Property Searches								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Searches									
2	Financial Rates Records Search	Cost-Recovery	GST Exempt	\$116.00	\$116.00	per assessment	Local Government Act 2009	Part 2 S97 (2) (c)		
3	Water Meter Reading									
4	Special Water Meter Reading (Onsite Inspection)	Cost-Recovery	GST Exempt	\$103.00	\$103.00	per property	Local Government Act 2009	Part 2 S97 (2) (c)		
5	Road & Drainage, Resumption or Realignment Details	Cost-Recovery	GST Exempt	\$40.00	\$40.00	per property	Local Government Act 2009	Part 2 S97 (2) (c)		
6	Other									
7	Copy of Historic Rate Notice (older than current financial year)	Cost-Recovery	GST Exempt	\$16.00	\$16.00	per page	Local Government Act 2009	Part 2 S97 (2) (c)		
8	Records search and/or payment details -Up to 10 Years	Cost-Recovery	GST Exempt	\$60.00	\$60.00	per request	Local Government Act 2009	Part 2 S97 (2) (c)		
9	Payment Dishonoured Fee - Australia Post	Commercial	GST Applies	Actual Cost forwarded to	Actual Cost forwarded to client	each	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Smart Regional Centre								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current Fee \$	Proposed v Current fee %
1	SMARTHUB GROUND FLOOR, CUSTOMS HOUSE, 208 QUAY STREET									
2	Board Room									
3	Inclusions - Wifi, Microsoft Surface Hub									
4	Hourly	Commercial	GST Applies	\$30.00	\$ 31.00	per hour	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	3.3%
5	Daily	Commercial	GST Applies	\$152.00	\$ 156.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$4.00	2.6%
6	Annex Event Space									
7	Inclusions - Wifi, projector, chairs, whiteboard and Microsoft Surface Hub (if available).									
8	Hourly	Commercial	GST Applies	\$36.00	\$ 37.00	per hour	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	2.8%
9	Daily	Commercial	GST Applies	\$178.00	\$ 183.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$5.00	2.8%
10	Microsoft Surface Hub	Commercial	GST Applies	\$76.00	\$ 78.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$2.00	2.6%
11	Video Recording Studio									
12	Inclusions - use of media wall, green screen, chairs, stools, softbox lighting (2), ring light and teleprompter									
13	Hourly	Commercial	GST Applies	New	\$ 15.00	per hour	Local Government Act 2009	Part 6 S262 (3)(c)		
14	Daily	Commercial	GST Applies	New	\$ 45.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)		
15	Portable Smartphone Video Recording Kit									
	Inclusions - Rode Wireless Go Mics (2), Tripods (full size and mini flexi both with smartphone attachments), smartphone light that attaches to tripods, lens kit and portable lights with applicable leads and chargers									
16										
17	Hourly	Commercial	GST Applies	New	\$ 10.00	per hour	Local Government Act 2009	Part 6 S262 (3)(c)		
18	Daily	Commercial	GST Applies	New	\$ 35.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)		
19	Annex Office									
	Inclusions - Wifi, printing (up to 100 pages per month), use of kitchen facilities, use of Boardroom (as required/ available).									
20										
21	Daily	Commercial	GST Applies	\$36.00	\$ 37.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	2.8%
22	Weekly	Commercial	GST Applies	\$51.00	\$ 53.00	per week	Local Government Act 2009	Part 6 S262 (3)(c)	\$2.00	3.9%
23	Co-workstations - non permanent									
	Inclusions - Wifi, printing (up to 100 pages per month), use of kitchen facilities, use of Boardroom and Annex Office (as required/ available).									
24										
25	Daily	Commercial	GST Applies	\$15.00	\$ 16.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	6.7%
26	Weekly	Commercial	GST Applies	\$30.00	\$ 31.00	per week	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	3.3%
27	Monthly	Commercial	GST Applies	\$132.00	\$ 136.00	per month	Local Government Act 2009	Part 6 S262 (3)(c)	\$4.00	3.0%
28	Co-workstations - permanent									
	Inclusions - Smart Hub membership, 24 Hr access, Wifi, printing (up to 100 pages per month), use of kitchen facilities, use of Boardroom and Annex Office and Annex Event Space (as required/ available).									
29										
30	Weekly	Commercial	GST Applies	\$41.00	\$ 43.00	per week	Local Government Act 2009	Part 6 S262 (3)(c)	\$2.00	4.9%
31	Monthly	Commercial	GST Applies	\$176.00	\$ 181.00	per month	Local Government Act 2009	Part 6 S262 (3)(c)	\$5.00	2.8%
32	Office 4 (two desks with glass door)									
	Inclusions - Wifi, printing (up to 100 pages per month), use of kitchen facilities, use of Boardroom (as required/ available).									
33										
34	Weekly	Commercial	GST Applies	\$51.00	\$ 53.00	per week	Local Government Act 2009	Part 6 S262 (3)(c)	\$2.00	3.9%
35	Monthly	Commercial	GST Applies	\$220.00	\$ 226.00	per month	Local Government Act 2009	Part 6 S262 (3)(c)	\$6.00	2.7%
28	Office 5 (two desks with glass door)									
	Inclusions - Smart Hub membership, 24 Hr access, Wifi, printing (up to 100 pages per month), use of kitchen facilities, use of Boardroom and Annex Office and Annex Event Space (as required/ available).									
29										
30	Weekly	Commercial	GST Applies	\$51.00	\$ 53.00	per week	Local Government Act 2009	Part 6 S262 (3)(c)	\$2.00	3.9%
31	Monthly	Commercial	GST Applies	\$220.00	\$ 226.00	per month	Local Government Act 2009	Part 6 S262 (3)(c)	\$6.00	2.7%
32	Office 6 (two desks with glass door, with one window)									
	Inclusions - Smart Hub membership, 24 Hr access, Wifi, printing (up to 100 pages per month), use of kitchen facilities, use of Boardroom and Annex Office and Annex Event Space (as required/ available).									
33										

SECTION:		Smart Regional Centre								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current Fee \$	Proposed v Current fee %
34	Weekly	Commercial	GST Applies	\$51.00	\$ 53.00	per week	Local Government Act 2009	Part 6 S262 (3)(c)	\$2.00	3.9%
35	Monthly	Commercial	GST Applies	\$220.00	\$ 226.00	per month	Local Government Act 2009	Part 6 S262 (3)(c)	\$6.00	2.7%
36	Office 1 (three desks, private room with two windows)									
	Inclusions - Smart Hub membership, 24 Hr access, Wifi, printing (up to 100 pages per month), use of kitchen facilities, use of Boardroom and Annex Office and Annex Event Space (as required/ available).									
37	Weekly	Commercial	GST Applies	\$61.00	\$ 63.00	per week	Local Government Act 2009	Part 6 S262 (3)(c)	\$2.00	3.3%
38	Monthly	Commercial	GST Applies	\$264.00	\$ 271.00	per month	Local Government Act 2009	Part 6 S262 (3)(c)	\$7.00	2.7%
39	Office 2 (three desks, private room with window)									
	Inclusions - Smart Hub membership, 24 Hr access, Wifi, printing (up to 100 pages per month), use of kitchen facilities, use of Boardroom and Annex Office and Annex Event Space (as required/ available).									
40	Weekly	Commercial	GST Applies	\$61.00	\$ 63.00	per week	Local Government Act 2009	Part 6 S262 (3)(c)	\$2.00	3.3%
41	Monthly	Commercial	GST Applies	\$264.00	\$ 271.00	per month	Local Government Act 2009	Part 6 S262 (3)(c)	\$7.00	2.7%
42	CUSTOMS HOUSE UPPER LEVEL FUNCTION SPACES, 208 QUAY STREET									
43	All Areas - Function Room, East Long Room and Balcony	Commercial	GST Applies	\$507.00	\$ 520.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$13.00	2.8%
44	Inclusions - Air conditioning, refrigerator, bar facilities, warming kitchen and toilet facilities									
45	Function Room	Commercial	GST Applies	\$406.00	\$ 417.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$11.00	2.7%
46	Inclusions - Air conditioning, refrigerator, bar facilities, warming kitchen and toilet facilities									
47	East Long Room	Commercial	GST Applies	\$178.00	\$ 183.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$5.00	2.8%
48	Inclusions - Air conditioning, refrigerator, bar facilities, warming kitchen and toilet facilities									
49	Balcony Area	Commercial	GST Applies	\$101.00	\$ 104.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$3.00	3.0%
50	Exclusive use of balcony area, use of warming kitchen and toilet facilities									
51	Security bond - Refundable following satisfactory cleaning and inspection. May be withheld for cleaning and repairs	Commercial	GST Applies	\$355.00	\$ 364.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$9.00	2.5%
52	Cleaning - Charged to the hirer if the facility requires additional cleaning following the event	Commercial	GST Applies	\$66.00	\$ 68.00	per hour	Local Government Act 2009	Part 6 S262 (3)(c)	\$2.00	3.0%
53	SmartHub Membership (Monthly) Inclusions -in-house training, workshops and information sessions, business mentoring, wifi, printing (up to 100 pages per month), use of a non-permanent co-working station desk once a week, kitchen facilities, use of meeting rooms, annex event space, video recording studio and use of portable smartphone video recording kit (as required/available)	Commercial	GST Applies	\$51.00	\$ 53.00	per month	Local Government Act 2009	Part 6 S262 (3)(c)	\$2.00	3.9%
54	SmartHub Membership (Virtual - eligible if you live more than 100km from the SmartHub or if you don't require office space) Inclusions -business coaching and mentoring via zoom, accountability, problem solving and members networking sessions via zoom, use of the space when in Rockhampton (as required/available)	Commercial	GST Applies	\$96.00	\$ 99.00	per year	Local Government Act 2009	Part 6 S262 (3)(c)	\$3.00	3.1%
55	SmartHub Membership (Corporate) Inclusions -SmartHub Membership (monthly) inclusions plus 24hr access to the co-working space (does not include a permanent office space). Sponsorship, mentoring, speaking and networking opportunities	Commercial	GST Applies	\$200.00	\$ 205.00	per month	Local Government Act 2009	Part 6 S262 (3)(c)	\$5.00	2.5%

SECTION:		Airport								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Passenger Service Charges (PSC)									
2	(a) Domestic Operations Including Charters - All Passengers	Commercial	GST Applies	\$19.75	\$19.95	Per Arriving or Departing Passenger	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)	\$0.20	1.0%
3	(b) International Operations - All Passengers	Commercial	GST Applies	\$24.70	\$24.95	Per Arriving or Departing Passenger	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)	\$0.25	1.0%
4	Landing Charges (MTOW)									
5	(a) Pay by account:									
6	i. Civilian Aircraft less than 4,000 kg MTOW	Commercial	GST Applies	\$6.15	\$6.30	Per 1000kg based on published aircraft MTOW	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)	\$0.15	2.4%
7	ii. Civilian Aircraft less than 90,000kg but greater than 4,000kg MTOW	Commercial	GST Applies	\$12.35	\$12.65	Per 1000kg based on published aircraft MTOW	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)	\$0.30	2.4%
8	iii. Civilian Aircraft greater than 90,000kg MTOW	Commercial	GST Applies	\$18.50	\$18.95	Per 1000kg based on published aircraft MTOW	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)	\$0.45	2.4%
9	iii. Australian Military Aircraft	Commercial	GST Applies	\$18.50	\$18.95	As per Australian Airports Association or applicable exercise agreement	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)	\$0.45	2.4%
10	iv. Foreign Military Aircraft	Commercial	GST Applies	\$18.50	\$18.95	Per 1000kg MTOW or as per applicable exercise agreement	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)	\$0.45	2.4%
11	(b) Pay annual in advance - General Aviation Only (aircraft up to 4,000kg only)	Commercial	GST Applies	\$516.00	\$530.00	Per 1000kg based on published aircraft MTOW	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)	\$14.00	2.7%
12	(c) Touch and Go Operations (Only applies if prior permission is provided by Airport management for circuit training)	Commercial	GST Applies			30% of applicable MTOW landing charge	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)		
13	(d) Minimum Monthly Landing Fee Charge	Commercial	GST Applies	\$25.25	\$25.90	Per invoice generated	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)	\$0.65	2.6%
14	(e) Helicopters	Commercial	GST Applies			As per fixed wing aircraft	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)		
15	Aircraft Parking Charges									
16	(a) RPT Apron (excluding Bay 6) - Aircraft parked in excess of 12 hrs	Commercial	GST Applies	\$1.70	\$1.95	Per 1000kg MTOW for every hour after 12hrs	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)	\$0.25	14.7%
17	(b) RPT Apron (Bay 6 only) - Aircraft parked in excess of 6 hrs	Commercial	GST Applies	\$1.35	\$1.60	Per 1000kg MTOW for every hour after 6hrs	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)	\$0.25	18.5%
18	(c) Helicopters	Commercial	GST Applies			As per fixed wing parking charges	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)		
19	(d) Parking for Code A and rotary aircraft, wingspan less than 15m on GA Aprons and grassed areas.									
20	i. Per day adhoc and itinerant users	Commercial	GST Applies	\$7.40	\$7.60	Per Day Adhoc & Itinerant Users	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)	\$0.20	2.7%
21	ii. Per month for locally based aircraft	Commercial	GST Applies	\$49.35	\$50.60	Per Month locally based aircraft	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)	\$1.25	2.5%
22	iii. Annually for locally based aircraft	Commercial	GST Applies	\$592.30	\$610.00	Annually locally based aircraft	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)	\$17.70	3.0%
23	iv. Pay annual in advance	Commercial	GST Applies	\$473.85	\$485.00	Annually paid in advance 20% discount	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)	\$11.15	2.4%
24	(d) Parking for Code B aircraft, wingspan more than 15m on GA Aprons and grassed areas:									
25	i. Per day adhoc and itinerant users	Commercial	GST Applies	\$14.80	\$15.20	Per Day Adhoc & Itinerant Users	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)	\$0.40	2.7%
26	ii. Per month for locally based aircraft	Commercial	GST Applies	\$98.70	\$102.00	Per Month locally based aircraft	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)	\$3.30	3.3%
27	iii. Annually for locally based aircraft	Commercial	GST Applies	\$1,184.60	\$1,215.00	Annually locally based aircraft	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)	\$30.40	2.6%
28	iv. Pay annual in advance	Commercial	GST Applies	\$947.65	\$972.00	Annual paid in advance 20% discount	LL7 (Aerodromes) 2011	LGA Part 6 S262 (3) (c)	\$24.35	2.6%
29	Freight Charge									
30	Goods discharged or loaded onto aircraft operating at Rockhampton Airport	Commercial	GST Applies	\$0.15	\$0.16	Per kg	Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$0.01	6.7%
31	Miscellaneous Charges									
32	(a) Airside Escort (Safety or Security) between 07:30hrs and 19:00hrs (local), 7 days per week	Commercial	GST Applies	\$79.45	\$85.00	Charged per hour. Minimum 1hr charge	Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$5.55	7.0%
33	(b) Airside Escort (Safety or Security) between 19:00hrs and 07:30hrs (local), 7 days per week	Commercial	GST Applies	\$306.45	\$325.00	Charged per hour. Minimum 4hr charge	Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$18.55	6.1%

SECTION:		Airport								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
34	(c) Airside environmental clean-up - applicable to airport tenants/aircraft operators do not complete a clean up of fuel, oil or other material spills to the satisfaction of Airport Management.	Commercial	GST Applies	\$90.80	\$95.00	Per hour charge, plus materials, such as replacement of spill kits and disposal of waste. Minimum 2hr charge	Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$4.20	4.6%
35	Electricity Charge						Local Government Act 2009			
36	Levied as per applicable Tariff charges set down in the Queensland Government Gazette. Plus GST.	Commercial	GST Applies			Tariff as per Qld Government Gazette	Local Government Act 2009	LGA Part 6 S262 (3) (c)		
37	Security Charge						Local Government Act 2009			
38	(a) CBS Infrastructure	Commercial	GST Applies	\$0.80	\$0.80	Per-Arriving-or-Departing-Passenger Per agreement	Local Government Act 2009	LGA Part 6 S262 (3) (c)		
39	(b) All other security activities	Commercial	GST Applies			Cost plus 10%	Local Government Act 2009	LGA Part 6 S262 (3) (c)		
40	(c) Passenger and Checked Bag Screening	Commercial	GST Applies	\$3.85	\$3.85	Per-Arriving-or-Departing-Passenger Per agreement	Local Government Act 2009	LGA Part 6 S262 (3) (c)		
41	Terminal Cleaning Charge									
42	All cleaning activities are cost plus 10% management charge	Commercial	GST Applies			Cost plus 10%	Local Government Act 2009	LGA Part 6 S262 (3) (c)		
43	Administration Charge									
44	Overhead charge for invoicing external charges (Damage to equipment or services)	Commercial	GST Applies			Cost plus 10%	Local Government Act 2009	LGA Part 6 S262 (3) (c)		
45	Conference Room Charge									
46	<i>Eddie Hudson Conference Room</i>									
47	(a) Hourly	Commercial	GST Applies	\$100.00	\$100.00	hourly	Local Government Act 2009	LGA Part 6 S262 (3) (c)		
48	(b) Half day hire	Commercial	GST Applies	\$200.00	\$200.00	half day	Local Government Act 2009	LGA Part 6 S262 (3) (c)		
49	(c) Full day hire	Commercial	GST Applies	\$400.00	\$400.00	full day	Local Government Act 2009	LGA Part 6 S262 (3) (c)		
50	<i>Airport Management Board Room</i>									
51	(a) Hourly	Commercial	GST Applies	\$75.00	\$75.00	hourly	Local Government Act 2009	LGA Part 6 S262 (3) (c)		
52	(b) Half day hire	Commercial	GST Applies	\$175.00	\$175.00	half day	Local Government Act 2009	LGA Part 6 S262 (3) (c)		
53	(c) Full day hire	Commercial	GST Applies	\$250.00	\$250.00	full day	Local Government Act 2009	LGA Part 6 S262 (3) (c)		
54	<i>VIP/Media/Training Room - not available due to redevelopment</i>									
55	-(a)-Hourly-	Commercial	GST Applies	\$50.00	NA	full-day	Local Government Act 2009	Part 6 S262 (3) (e)-		
56	-(b)-Half day-hire	Commercial	GST Applies	\$150.00	NA	full-day	Local Government Act 2009	Part 6 S262 (3) (e)-		
57	-(c)-Full day-hire	Commercial	GST Applies	\$200.00	NA	full-day	Local Government Act 2009	Part 6 S262 (3) (e)-		
58	Car Parking Fees									
59	Short Term									
60	0 ~ 20 Minutes	Commercial	GST Applies				Local Government Act 2009	LGA Part 6 S262 (3) (c)		
61	0 ~ 30 Minutes	Commercial	GST Applies	\$3.00	\$3.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)		
62	0 ~ 1 Hour	Commercial	GST Applies	\$5.00	\$5.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)		
63	0 ~ 2 Hour	Commercial	GST Applies	\$7.00	\$7.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)		
64	0 ~ 3 Hour	Commercial	GST Applies	\$9.00	\$9.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)		
65	0 ~ 4 Hour	Commercial	GST Applies	\$12.00	\$12.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)		
66	0 ~ 5 Hour	Commercial	GST Applies	\$14.00	\$15.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$1.00	7.1%
67	0 ~ 6 Hour	Commercial	GST Applies	\$16.00	\$17.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$1.00	6.3%
68	0 ~ 7 Hour	Commercial	GST Applies	\$18.00	\$19.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$1.00	5.6%
69	0 ~ 8 Hour	Commercial	GST Applies	\$21.00	\$22.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$1.00	4.8%
70	Over 8 Hours	Commercial	GST Applies	\$28.00	\$29.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$1.00	3.6%
71	1 Day (24 Hours)	Commercial	GST Applies	\$28.00	\$29.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$1.00	3.6%
72	2 Days	Commercial	GST Applies	\$57.00	\$59.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$2.00	3.5%
73	3 Days	Commercial	GST Applies	\$86.00	\$89.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$3.00	3.5%
74	4 Days	Commercial	GST Applies	\$114.00	\$118.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$4.00	3.5%
75	5 Days	Commercial	GST Applies	\$143.00	\$148.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$5.00	3.5%
76	Over 5 Days	Commercial	GST Applies	\$143.00 + \$25.00 per day thereafter	\$148.00 + \$26.00 per day thereafter		Local Government Act 2009	LGA Part 6 S262 (3) (c)		
77	Premium									
78	1 Day	Commercial	GST Applies	\$19.00	\$20.00	per day	Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$1.00	5.3%
79	2 Days	Commercial	GST Applies	\$39.00	\$40.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$1.00	2.6%

SECTION:		Airport								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
80	3 Days	Commercial	GST Applies	\$58.00	\$60.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$2.00	3.4%
81	4 Days	Commercial	GST Applies	\$78.00	\$80.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$2.00	2.6%
82	5 Days	Commercial	GST Applies	\$95.00	\$100.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$5.00	5.3%
83	6 Days	Commercial	GST Applies	\$112.00	\$117.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$5.00	4.5%
84	7 Days	Commercial	GST Applies	\$129.00	\$135.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$6.00	4.7%
85	8 Days	Commercial	GST Applies	\$146.00	\$152.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$6.00	4.1%
86	9 Days	Commercial	GST Applies	\$163.00	\$168.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$5.00	3.1%
87	10 Days	Commercial	GST Applies	\$181.00	\$186.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$5.00	2.8%
88	Over 10 Days	Commercial	GST Applies	\$181.00 + \$17.00 per day thereafter	\$186.00 + \$17.00 per day thereafter		Local Government Act 2009	LGA Part 6 S262 (3) (c)		
89	Long Term							LGA Part 6 S262 (3) (c)		
90	1 Day	Commercial	GST Applies	\$17.00	\$18.00	per day	Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$1.00	5.9%
91	2 Days	Commercial	GST Applies	\$33.00	\$36.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$3.00	9.1%
92	3 Days	Commercial	GST Applies	\$45.00	\$48.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$3.00	6.7%
93	4 Days	Commercial	GST Applies	\$56.00	\$60.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$4.00	7.1%
94	5 Days	Commercial	GST Applies	\$57.00	\$69.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$12.00	21.1%
95	6 Days	Commercial	GST Applies	\$67.00	\$75.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$8.00	11.9%
96	7 Days	Commercial	GST Applies	\$73.00	\$82.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$9.00	12.3%
97	8 Days	Commercial	GST Applies	\$76.00	\$88.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$12.00	15.8%
98	9 Days	Commercial	GST Applies	\$78.00	\$94.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$16.00	20.5%
99	10 Days	Commercial	GST Applies	\$79.00	\$100.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$21.00	26.6%
100	Over 10 Days	Commercial	GST Applies	\$79.00 + \$4.00 per day thereafter	\$100.00 + \$6.00 per day thereafter		Local Government Act 2009	LGA Part 6 S262 (3) (c)		
101	Covered							LGA Part 6 S262 (3) (c)		
102	1 Day	Commercial	GST Applies	\$32.00	\$35.00	per day	Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$3.00	9.4%
103	2 Days	Commercial	GST Applies	\$62.00	\$70.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$8.00	12.9%
104	3 Days	Commercial	GST Applies	\$92.00	\$100.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$8.00	8.7%
105	4 Days	Commercial	GST Applies	\$122.00	\$130.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$8.00	6.6%
106	5 Days	Commercial	GST Applies	\$152.00	\$160.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$8.00	5.3%
107	6 Days	Commercial	GST Applies	\$182.00	\$190.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$8.00	4.4%
108	7 Days	Commercial	GST Applies	\$212.00	\$220.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$8.00	3.8%
109	8 Days	Commercial	GST Applies	\$242.00	\$250.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$8.00	3.3%
110	9 Days	Commercial	GST Applies	\$272.00	\$280.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$8.00	2.9%
111	10 Days	Commercial	GST Applies	\$302.00	\$310.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)	\$8.00	2.6%
112	Over 10 Days	Commercial	GST Applies	\$302.00 + 25.00 per day thereafter	\$310.00 + 30.00 per day thereafter		Local Government Act 2009	LGA Part 6 S262 (3) (c)		
113	Ground Transport Access Charge									
114	Taxi access charge - pick up	Commercial	GST Applies	\$3.00	\$3.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)		
115	Taxi access charge - drop-off	Commercial	GST Applies	\$3.00	\$3.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)		
116	Ride sharing access charge - pick up	Commercial	GST Applies	\$3	\$3.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)		
117	Ride sharing access charge - drop off	Commercial	GST Applies	\$3	\$3.00		Local Government Act 2009	LGA Part 6 S262 (3) (c)		

SECTION:		Strategy & Planning								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Planning Scheme									
2	Electronic Copy	Cost Recovery	GST Exempt	\$ 20.00	\$20.00	per copy	Planning Act	Chapter 7, Part 3 s264		
3	Hard copy:									
4	Fitzroy Shire Planning Scheme 2005	Cost Recovery	GST Exempt	\$ 340.00	\$340.00	per copy	Planning Act	Chapter 7, Part 3 s264		
5	Mount Morgan Shire Planning Scheme 2005	Cost Recovery	GST Exempt	\$ 170.00	\$170.00	per copy	Planning Act	Chapter 7, Part 3 s264		
6	Rockhampton City Planning Scheme 2005	Cost Recovery	GST Exempt	\$ 398.00	\$398.00	per copy	Planning Act	Chapter 7, Part 3 s264		
7	Rockhampton Region Planning Scheme 2015 (excluding maps)	Cost Recovery	GST Exempt	\$ 420.00	\$420.00	per copy	Planning Act	Chapter 7, Part 3 s264		
8	Rockhampton Region Planning Scheme 2015 (including 1048 pages of A3 colour maps)	Cost Recovery	GST Exempt	\$ 1,062.00	\$1,062.00	per copy	Planning Act	Chapter 7, Part 3 s264		



Regional Services 2021 - 2022

SECTION:		Fitzroy River Water								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Water Connections									
2	New Subdivision/Residential connections that have ball valve installed & raised to 300mm below ground (20mm metered service). (Completed Form 1 and Form 7 must accompany connection request if not previously submitted)	Cost Recovery	GST Exempt	\$530.00	\$543.00	Per Connection	Local Government Act 2009	S97 (2) (c)	\$13.00	2.5%
3	All water service for residential properties within declared water service area excluding first connection in new subdivisions.	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote	Per Connection	Local Government Act 2009	S97 (2) (c)		
4	All other connections	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote	Per Connection	Local Government Act 2009	S97 (2) (c)		
5	Rockhampton to Yeppoon pipeline service connections.	Cost Recovery	GST Exempt	\$10,600.00	\$10,865.00	Per Connection	Local Government Act 2009	S97 (2) (c)	\$265.00	2.5%
6	Water Disconnections									
7	Water Service Disconnection	Cost Recovery	GST Exempt	\$537.00	\$550.00	Per Connection	Local Government Act 2009	S97 (2) (c)	\$13.00	2.4%
8	Service Locations									
9	Relocate standard water service within declared water service area.	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote		Local Government Act 2009	S97 (2) (c)		
10	Meter Box Replacements	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote		Local Government Act 2009	S97 (2) (c)		
11	Water Meter Testing (NATA Lab tested)	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote		Local Government Act 2009	S97 (2) (c)		
12	On-site verification test with calibrated meter for all meter sizes.	Cost Recovery	GST Exempt	\$198.00	\$202.00	per test	Local Government Act 2009	S97 (2) (c)	\$4.00	2.0%
13	Water Main Pressure & Flow Test									
14	Hydrant Pressure and flow tests	Cost Recovery	GST Exempt	\$295.00	\$302.00	per test	Local Government Act 2009	S97 (2) (c)	\$7.00	2.4%
15	(Tests are conducted from street hydrants located adjacent to development site)									
16	Water or Sewer Reticulation Network Analysis									
17	Carry out water or sewer reticulation network analysis for new development & report.	Cost Recovery	GST Exempt	\$278.00	\$284.00	per hour of part thereof	Local Government Act 2009	S97 (2) (c)	\$6.00	2.2%
18	Minimum	Cost Recovery	GST Exempt	\$585.00	\$599.00	per job	Local Government Act 2009	S97 (2) (c)	\$14.00	2.4%
19	Watermain/Service Locations									
20	Water Main/Service locations (not potholed)	Cost Recovery	GST Exempt	\$170.00	\$174.00	per hour of part thereof	Local Government Act 2009	S97 (2) (c)	\$4.00	2.4%
21	Water Main/Service locations potholed	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote		Local Government Act 2009	S97 (2) (c)		
22	Fitzroy River Barrage Irrigators			In accordance with contract	In accordance with contract					
23	Processing Fee - Standard Supply Contracts for Medium Priority Water Allocation Holders.	Cost Recovery	GST Exempt	\$112.00	\$114.00	per contract	Local Government Act 2009	S97 (2) (c)	\$2.00	1.8%
24	Processing Fee - Seasonal Water Allocation for Medium Priority Water Allocation Holders.	Cost Recovery	GST Exempt	\$112.00	\$114.00	per application	Local Government Act 2009	S97 (2) (c)	\$2.00	1.8%
25	Medium Priority Water Allocation Holder in Field Meter Testing (as requested by MPWAH).	Cost Recovery	GST Exempt	\$198.00	\$202.00	per hour or part thereof	Local Government Act 2009	S97 (2) (c)	\$4.00	2.0%
26	Metered Hydrant Standpipe Hire									
27	Security Deposit/Bond	Cost Recovery	GST Exempt	\$2,110.00	\$2,162.00	per standpipe hired	Local Government Act 2009	S97 (2) (c)	\$52.00	2.5%

SECTION:		Fitzroy River Water								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
28	Standpipe Hire	Cost Recovery	GST Exempt	\$35.00	\$35.00	thereof (more than 1 day)	Local Government Act 2009	S97 (2) (c)		
29	Standpipe Hire	Cost Recovery	GST Exempt	\$90.00	\$92.00	Monthly	Local Government Act 2009	S97 (2) (c)	\$2.00	2.2%
30	Late Standpipe meter read fee	Cost Recovery	GST Exempt	\$60.00	\$61.00	per standpipe per week (up to a one month maximum)	Local Government Act 2009	S97 (2) (c)		1.7%
31	Water-Purchases—Dooley-Street-Depot				Remove this line					
32	Water Usage Rate [R] for confirmed residential drinking use only	Cost Recovery	GST Exempt	\$2.65	\$2.70	per kl	Local Government Act 2009	S97 (2) (c)	\$0.05	1.9%
33	Water Usage Rate for water that is not used for residential purposes ¹	Cost Recovery	GST Exempt	New	\$3.00	per kl	Local Government Act 2009	S97 (2) (c)		
34	Sale of Standpipe card (Gracemere)	Cost Recovery	GST Exempt	\$36.00	\$36.00	each	Local Government Act 2009	S97 (2) (c)		
35	Sub Metering									
36	Meters and materials	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote		Local Government Act 2009	S97 (2) (c)		
37	Sub-metering Connectivity Inspections	Cost Recovery	GST Exempt	\$218.00	\$223.00	per inspection	Local Government Act 2009	S97 (2) (c)	\$5.00	2.3%
38	Sub-metering Connectivity Inspections (Over three (3) stories).	Cost Recovery	GST Exempt	\$325.00	\$333.00	per inspection	Local Government Act 2009	S97 (2) (c)	\$8.00	2.5%
39	Water Meter Reading									
40	Special Water Meter Reading (Onsite Inspection)	Cost Recovery	GST Exempt	\$103.00	\$105.00	per property	Local Government Act 2009	S97 (2) (c)	\$2.00	1.9%
41	Sewerage									
42	Sewer Connections/Disconnections	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote		Local Government Act 2009	S97 (2) (c)		
43	Sewer Main Locations	Cost Recovery	GST Exempt	\$170.00	\$174.00	per hour	Local Government Act 2009	S97 (2) (c)	\$4.00	2.4%
44	Building Over Sewer Applications									
45	Initial building over sewer analysis for new development and report (50% refund when BOS not required)	Cost Recovery	GST Exempt	\$273.00	\$279.00	per assessment	Local Government Act 2009	S97 (2) (c)	\$6.00	2.2%
46	CCTV – camera survey of sewer main prior to and after completion of works. (Full refund when BOS not required).	Cost Recovery	GST Exempt	\$710.00	\$727.00	per assessment	Local Government Act 2009	S97 (2) (c)	\$17.00	2.4%
47	Additional building over sewer analysis for new development and report.	Cost Recovery	GST Exempt	Private Works Quote	Private Works Quote		Local Government Act 2009	S97 (2) (c)		
48	Water/Sewerage Plans - Copy									
49	A4 water plan	Commercial	GST Applies	\$34.00	\$34.00	per plan	Local Government Act 2009	S262 (3) (c)		0.0%
50	A4 sewer plan	Commercial	GST Applies	\$34.00	\$34.00	per plan	Local Government Act 2009	S262 (3) (c)		0.0%
51	A4 house drainage plan	Commercial	GST Applies	\$34.00	\$34.00	per plan	Local Government Act 2009	S262 (3) (c)		
52	All other plan sizes	Commercial	GST Applies	\$73.00	\$74.00	per plan	Local Government Act 2009	S262 (3) (c)	\$1.00	1.4%
53	CCTV Sewer Inspections for Building Over Sewer - camera survey of sewer main for pre-existing structures already built over sewer.	Commercial	GST Applies	\$355.00	\$363.00	per inspection	Local Government Act 2009	S262 (3) (c)	\$8.00	2.3%
54	Bulk Liquid Waste Disposal									
55	Acceptance of chemical toilet or holding tank contents.	Cost Recovery	GST Exempt	\$61.00	\$62.00	per kilolitre of part thereof	Local Government Act 2009	S97 (2) (c)	\$1.00	1.6%
56	Other (Trade Waste)	Cost Recovery	GST Exempt	by negotiation	by negotiation		Local Government Act 2009	S97 (2) (c)		

SECTION:		Fitzroy River Water								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
57	Trade Waste Fees									
58	Annual License Fees									
59	Category 1									
60	Annual Fee	Cost-Recovery	GST Exempt	\$205.00	\$210.00	per annum	Local Government Act 2009	S262 (3) (c)	\$5.00	2.4%
61	Category 2									
62	Annual Fee	Cost-Recovery	GST Exempt	\$205.00	\$210.00	per annum	Local Government Act 2009	S262 (3) (c)	\$5.00	2.4%
63	Volumetric Rate (minimum)	Cost Recovery	GST Exempt	\$0.85	\$0.87	per kilolitre	Local Government Act 2009	S97 (2) (c)	\$0.02	2.4%
64	Category 3									
65	Annual Fee	Cost-Recovery	GST Exempt	\$308.00	\$315.00	per annum	Local Government Act 2009	S262 (3) (c)	\$7.00	2.3%
66	Volumetric Rate (minimum)	Cost Recovery	GST Exempt	\$0.85	\$0.87	per kilolitre	Local Government Act 2009	S97 (2) (c)	\$0.02	2.4%
67	BODS Rate	Cost Recovery	GST Exempt	\$1.65	\$1.69	per kilogram	Local Government Act 2009	S97 (2) (c)	\$0.04	2.4%
68	Suspended Solids Rate	Cost Recovery	GST Exempt	\$1.90	\$1.94	per kilogram	Local Government Act 2009	S97 (2) (c)	\$0.04	2.1%
69	Application/Renewal Fees									
70	Category 1 Permit	Cost-Recovery	GST Exempt	\$220.00	\$225.00	per application	Local Government Act 2009	S262 (3) (c)	\$5.00	2.3%
71	Category 2 Permit	Cost-Recovery	GST Exempt	\$220.00	\$225.00	per application	Local Government Act 2009	S262 (3) (c)	\$5.00	2.3%
72	Category 3 Agreement	Cost-Recovery	GST Exempt	by negotiation	\$440.00	per application	Local Government Act 2009	S262 (3) (c)		
73	Miscellaneous Trade Waste Fees									
74	Trade Waste Officer Charge Out Rate (minimum charge 1 hour).	Cost Recovery	GST Exempt	\$146.00	\$149.00	per hour or part thereof	Local Government Act 2009	S97 (2) (c)	\$3.00	2.1%
75	This rate shall apply to all sampling programs and inspections as set out in the Trade Waste Agreement and/or as a result of non compliance with a Permit or Agreement.									
76	Testing Fees (to be applied in conjunction with Trade Waste Officer charge out rate).	Commercial	GST Applies	Private Works Quote	Private Works Quote		Local Government Act 2009	S262 (3) (c)		
77	Penalty Charges									
78	For all parameters	Cost Recovery	GST Exempt	\$2.00	\$2.00	per kilogram	Local Government Act 2009	S97 (2) (c)		
79	HEADWORKS CONTRIBUTION POLICY - Rockhampton City Planning Scheme and applicable/relevant to development permits issued prior to the adopted infrastructure charges resolution, November 2011.									
80	LOCAL PLANNING POLICY NO 5									
81	Valid for land rezoned after the relevant date (1 September 1985).									
82	Schedule A									
83	Infrastructure contributions:									
84	(a) Glenmore Water Treatment Plant Upgrade									
85	Areas affected:									
86	Whole of water supply area	Cost Recovery	GST Exempt	\$1,220.00	\$1,250.00	per unit	Integrated Planning Act		\$30.00	2.5%
87	(b) Sewerage Treatment Plant upgrading									

SECTION:		Fitzroy River Water								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
88	Areas affected:									
89	Whole of sewerage area	Cost Recovery	GST Exempt	\$1,493.00	\$1,530.00	per unit	Integrated Planning Act		\$37.00	2.5%
90	(c) Norman Road Sewer (Hospital Branch)									
91	Areas affected:									
92	Portions 239A, 240A, 241A, 242A & Part Portions 184 & 661, Parish of Murchison, refer Drawing M 822	Cost Recovery	GST Exempt	\$374.00	\$383.00	per unit	Integrated Planning Act		\$9.00	2.4%
93	(d) Norman Road Trunk Sewer									
94	Areas affected:									
95	Portions 176, 177, 178, 179, 180, 183, 225, 243A, 244A, 245A, 246A & Part Portion 247A, Parish of Murchison, Portions 48A, & 48B, Parish of Archer, refer Drawing M 822	Cost Recovery	GST Exempt	\$872.00	\$893.00	per unit	Integrated Planning Act		\$21.00	2.4%
96	(e) Parkhurst Industrial Sewer									
97	Areas affected:									
98	Portions 113, 114, 115, 116, 117, 118, 124, 125, 201, 202, 203, 204, 274, 68, 71, 119	Cost Recovery	GST Exempt	\$1,129.00	\$1,157.00	per unit	Integrated Planning Act		\$28.00	2.5%
99	(f) Norman Road Water Main (300, 225, 150)									
100	Areas affected:									
101	Portions 225, 241A, 242A, 243A & 244A, 245A, 246A, Parish of Murchison	Cost Recovery	GST Exempt	\$393.00	\$402.00	per unit	Integrated Planning Act		\$9.00	2.3%
102	(g) Norman Road Water Reservoir									
103	Areas affected:									
104	Portions 128, 219A, 225, 237B, 238A, 239A, 240A, 241A, 242A, 243A, 244A, 245A, 246A, 288 & Part Portion 184, 503 & 661, Parish of Murchison, refer Drawing M 822	Cost Recovery	GST Exempt	\$1,170.00	\$1,199.00	per unit	Integrated Planning Act		\$29.00	2.5%
105	(h) Rising Main to Norman Road Water Reservoir									
106	Areas affected:									
107	Portions 128, 219A, 225, 237B, 238A, 239A, 240A, 241A, 242A, 243A, 244A, 245A, 246A, 288 & Part Portions 184, 503 & 661, Parish of Murchison, refer Drawing M 822	Cost Recovery	GST Exempt	\$110.00	\$112.00	per unit	Integrated Planning Act		\$2.00	1.8%
108	(i) Carlton Street/Price Avenue duplicate (150 mm dia water main)									
109	Areas affected:									
110	Portions 194, 195, 196, Parish of Murchison	Cost Recovery	GST Exempt	\$490.00	\$502.00	per unit	Integrated Planning Act		\$12.00	2.4%
111	(j) Frenchville Road Sewer									
112	Areas affected:									
113	Portion 161, 1V, 4V, 5V, 6V, 7V, 8V, 9V, 10V, 11V, 12V, 13V, 14V, 15V, 16V, 17V, 20V, 156A, 24V, 155, 2203, 2206, 2206A, 23V, Parish of Archer	Cost Recovery	GST Exempt	\$949.00	\$972.00	per unit	Integrated Planning Act		\$23.00	2.4%
114	(k) Frenchville Road Additional Water Main (applies to all areas within RL 110m RCC Sewerage Datum Contour)									
115	Areas affected:									

SECTION:		Fitzroy River Water								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
116	Portions 6V, 7V, 8V, 9V, 10V, 11V, 12V, 13V, 14V, 15V, 16V, 17V, 20V, 156A, 24V, 155, 2203, 2206, 2206A, 23V, Parish of Archer	Cost Recovery	GST Exempt	\$1,060.00	\$1,086.00	per unit	Integrated Planning Act		\$26.00	2.5%
117	(l) Frenchville Road Water Booster Station (applies to all areas above RL 123m RCC Sewerage Datum Contour)									
118	Areas affected:									
119	Portions 14V, 15V, 16V, 17V, 20V, 156A, 2206, 2206A & 23V, Parish of Archer	Cost Recovery	GST Exempt	\$663.00	\$679.00	per unit	Integrated Planning Act		\$16.00	2.4%
120	(m) Lower Dawson Road Auxiliary Trunk Sewer									
121	Areas affected:									
122	Area bound by Ferguson Street, Upper Dawson Road, Nathan Street, Lower Dawson Road	Cost Recovery	GST Exempt	\$1,760.00	\$1,804.00	per unit	Integrated Planning Act		\$44.00	2.5%
123	(n) Parkhurst Water Reservoir									
124	Areas affected:									
125	The urban area shown on the proposed Parkhurst Development Central Plan	Cost Recovery	GST Exempt	\$2,356.00	\$2,414.00	per unit	Integrated Planning Act		\$58.00	2.5%
126	(o) Parkhurst Collector Sewer									
127	Areas affected:									
128	The urban area shown on the proposed Parkhurst Development Central Plan, refer Drawing SY 4068 3.	Cost Recovery	GST Exempt	\$1,739.00	\$1,782.00	per unit	Integrated Planning Act		\$43.00	2.5%
129	(p) Ramsay Creek Sewerage Pump Station									
130	Areas affected:									
131	Catchment area bounded by the Bruce Highway, Ramsay Creek, the City Boundary and the crest of the ridge adjacent to Olive Street	Cost Recovery	GST Exempt	\$374.00	\$383.00	per unit	Integrated Planning Act		\$9.00	2.4%
132	(q) Parkhurst Sewer Extension									
133	Areas affected:									
134	Area bounded by Norman Road, Olive Street, Yaamba Road & Boundary Road.	Cost Recovery	GST Exempt	\$851.00	\$872.00	per unit	Integrated Planning Act		\$21.00	2.5%
135	(r) Parkhurst Industrial Estate Reservoir									
136	Areas affected:									
137	Portions 118, 119, 120, 144, 176, Sub 3, Portion 196, Sub 3, Portion 201, Subs 3 & 4, Portion 202, Sub 3, Portion 274, Resub 1, Subs 41-43, Parish of Murchison.	Cost Recovery	GST Exempt	\$1,039.00	\$1,064.00	per unit	Integrated Planning Act		\$25.00	2.4%
138	(s) Rockonia Road Water Booster									
139	Areas affected:									
140	Those lots within the Rockonia Road boosted area	Cost Recovery	GST Exempt	\$1,170.00	\$1,199.00	per unit	Integrated Planning Act		\$29.00	2.5%
141	(t) 150 mm Water Main duplication (Forbes Avenue to Shields Avenue)									
142	Areas affected:									
143	Portions 42, 43, Parish of Archer, refer SOL 1429	Cost Recovery	GST Exempt	\$602.00	\$617.00	per unit	Integrated Planning Act		\$15.00	2.5%
144	(u) South Rockhampton Low Level Trunk Main Improvements									
145	Areas affected:									

SECTION:		Fitzroy River Water								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
146	The South Rockhampton low level water reticulation area	Cost Recovery	GST Exempt	\$1,023.00	\$1,048.00	per unit	Integrated Planning Act		\$25.00	2.4%
147	(v) Hadgraft Street sewerage Pump Station									
148	Areas affected:									
149	Hadgraft Street Catchment Area Located West of Norman Road and North of Park Street.	Cost Recovery	GST Exempt	\$448.00	\$459.00	per unit	Integrated Planning Act		\$11.00	2.5%
150	(w) Norman Road sewerage Pump Station & Rising Main.									
151	Areas affected:									
152	Norman Road north of Nagle Drive	Cost Recovery	GST Exempt	\$435.00	\$445.00	per unit	Integrated Planning Act		\$10.00	2.3%
153	(x) Norman Road North Watermain Extension									
154	Areas affected:									
155	Norman Road north of Nagle Drive	Cost Recovery	GST Exempt	\$817.00	\$837.00	per unit	Integrated Planning Act		\$20.00	2.4%
156	(y) Norman Road Water Pump Station Upgrades									
157	Areas affected:									
158	Norman Road north of Nagle Drive	Cost Recovery	GST Exempt	\$233.00	\$238.00	per unit	Integrated Planning Act		\$5.00	2.1%
159	HEADWORKS CONTRIBUTION POLICY - Fitzroy Shire planning scheme and applicable/relevant to development permits issued prior to the adopted infrastructure charges resolution, November 2011.									
160	LOCAL PLANNING POLICY 1/96									
161	Standard Infrastructure contributions within infrastructure area:									
162	Water supply	Cost Recovery	GST Exempt	\$3,073.00	\$3,149.00	per lot	Integrated Planning Act		\$76.00	2.5%
163	Sewerage	Cost Recovery	GST Exempt	\$1,950.00	\$1,998.00	per lot	Integrated Planning Act		\$48.00	2.5%
164	Non-standard Infrastructure contributions outside of infrastructure area:									
165	Water supply (including bring forward costs)	Cost Recovery	GST Exempt	\$3,073.00	\$3,149.00	per lot	Integrated Planning Act		\$76.00	2.5%
166	Sewerage (including bring forward costs)	Cost Recovery	GST Exempt	\$1,950.00	\$1,998.00	per lot	Integrated Planning Act		\$48.00	2.5%
167	HEADWORKS CONTRIBUTION POLICY - Mt Morgan Shire planning scheme and applicable/relevant to development permits issued prior to the adopted infrastructure charges resolution, November 2011.									
168	That the Council's response to applications for water would be:-									
169	Outside the defined water area from existing rising main.	Cost Recovery	GST Exempt	\$11,529.00	\$11,817.00	per unit	Integrated Planning Act		\$288.00	2.5%
170	Internal to the defined water area:									
171	Vacant allotment: Connection fee plus cost									
172	External to the defined water area (if applicable):-									
173	Existing or vacant allotment subdivided:									
174	1 x Headworks charge/additional allotment plus cost of works external (if applicable) plus cost of works internal (if applicable) plus connection fees per additional allotments.									
175	New allotment/s from vacant Crown land - as for (2) above									
176	A headworks charge being set at	Cost Recovery	GST Exempt	\$3,602.00	\$3,692.00	per unit	Integrated Planning Act		\$90.00	2.5%

SECTION:		Fitzroy River Water								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
177	Sewerage headworks charge being set at:					per equivalent tenement				
178	Area 6	Cost Recovery	GST Exempt	\$2,370.00	\$2,429.00	per equivalent tenement	Integrated Planning Act		\$59.00	2.5%
179	Area 4	Cost Recovery	GST Exempt	\$3,284.00	\$3,366.00	per equivalent tenement	Integrated Planning Act		\$82.00	2.5%

SECTION:		Waste & Recycling								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl. GST)	2021/2022 Current Fee (incl. GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Waste & Regulatory Services									
2	Waste Management									
3	Domestic - MSW - Self Haul									
4	Minimum charge per delivery at all sites	Commercial	GST Applies	\$5.00	\$8.00	transaction	Local Government Act 2009	S262 (3) (c)	\$3.00	60.0%
5	240 ltr wheellie bin, Car boot - sedan, suv or station wagon (seat up)	Commercial	GST Applies	\$12.00	\$14.00	transaction	Local Government Act 2009	S262 (3) (c)	\$2.00	16.7%
6	Trailer (6'X4') / utility / tray back / van / suv or station wagon (seat down)	Commercial	GST Applies	\$21.00	\$23.00	transaction	Local Government Act 2009	S262 (3) (c)	\$2.00	9.5%
7	Larger trailer or 6'X4" trailer/ ute using hungry boards	Commercial	GST Applies	\$24.00	\$26.00	transaction	Local Government Act 2009	S262 (3) (c)	\$2.00	8.3%
8	Truck / Tandem axle horse float	Commercial	GST Applies	\$94.00	\$104.00	tonne	Local Government Act 2009	S262 (3) (c)	\$10.00	10.6%
9	Waste (unspecified domestic) requiring immediate cover	Commercial	GST Applies	\$286.00	\$294.00	tonne	Local Government Act 2009	S262 (3) (c)	\$8.00	2.8%
10	Truck volume fee if weighbridge facility not available	Commercial	GST Applies	\$71.00	\$78.00	tonne	Local Government Act 2009	S262 (3) (c)	\$7.00	9.9%
11	Commercial - C&I -Self Haul									
12	Minimum charge per delivery all sites	Commercial	GST Applies	\$12.00	\$14.00	transaction	Local Government Act 2009	S262 (3) (c)	\$2.00	16.7%
13	Commercial Waste with levy	Commercial	GST Applies	\$251.00	\$270.00	tonne	Local Government Act 2009	S262 (3) (c)	\$19.00	7.6%
14	Commercial Waste levy exempt	Commercial	GST Applies	\$159.00	\$185.00	tonne	Local Government Act 2009	S262 (3) (c)	\$26.00	16.4%
15	Waste (unspecified commercial) requiring immediate cover	Commercial	GST Applies	\$388.00	\$413.00	tonne	Local Government Act 2009	S262 (3) (c)	\$25.00	6.4%
16	Volume fee if weighbridge facility not available	Commercial	GST Applies	Per waste stream per deemed weight in regulation	Per waste stream per deemed weight in regulation	tonne	Local Government Act 2009	S262 (3) (c)		
17	Recyclables and Metals									
18	Domestic or commercial recyclables - paper, cardboard, glass & plastic bottles, steel & aluminium cans only delivered to bins at Recycling Drop Off Area.	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	S262 (3) (c)		
19	Light metals excluding refrigerators, freezers and airconditioners delivered to recycling area.	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	S262 (3) (c)		
20	Other metals including car-bodies (degassed, free of fluids and tyres).	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	S262 (3) (c)		
21	Tyres - Only from domestic source									
22	4WD / Car / Motorcycle without rim	Commercial	GST Applies	\$8.00	\$9.00	tyre	Local Government Act 2009	S262 (3) (c)	\$1.00	12.5%
23	4WD / Car / motorcycle on rim	Commercial	GST Applies	\$14.00	\$15.00	tyre	Local Government Act 2009	S262 (3) (c)	\$1.00	7.1%
24	Light truck, bobcat / skidsteer	Commercial	GST Applies	\$21.00	\$23.00	tyre	Local Government Act 2009	S262 (3) (c)	\$2.00	9.5%
25	Truck	Commercial	GST Applies	\$24.00	\$26.00	tyre	Local Government Act 2009	S262 (3) (c)	\$2.00	8.3%
26	Small tractor	Commercial	GST Applies	\$100.00	\$105.00	tyre	Local Government Act 2009	S262 (3) (c)	\$5.00	5.0%
27	Large tractor	Commercial	GST Applies	\$175.00	\$180.00	tyre	Local Government Act 2009	S262 (3) (c)	\$5.00	2.9%
28	Other e.g. Loader tyres, specialist tyres	Commercial	GST Applies	POA	POA	tyre	Local Government Act 2009	S262 (3) (c)		
29	Disposal is limited to Lakes Creek Road or Gracemere landfills.									
30	Mattresses									
31	Single mattress	Commercial	GST Applies	\$6.00	\$7.00	mattress	Local Government Act 2009	S262 (3) (c)	\$1.00	16.7%
32	Single spring ensemble base	Commercial	GST Applies	\$6.00	\$7.00	mattress	Local Government Act 2009	S262 (3) (c)	\$1.00	16.7%
33	Double, Queen, King mattress	Commercial	GST Applies	\$11.00	\$12.00	mattress	Local Government Act 2009	S262 (3) (c)	\$1.00	9.1%
34	Double, Queen, King spring ensemble base	Commercial	GST Applies	\$11.00	\$12.00	mattress	Local Government Act 2009	S262 (3) (c)	\$1.00	9.1%
35	(Mattress and Ensemble charge is an additional per unit charge over and above normal fees & charges).									
36	White Goods (Fridge, Freezer, Airconditioner)									
37	White Goods (Fridge, Freezer, Airconditioner)	Commercial	GST Applies	New	\$8.00	each	Local Government Act 2009	S262 (3) (c)		
38	Solar Panels									
39	Solar Panels	Commercial	GST Applies	New	\$9.00	panel	Local Government Act 2009	S262 (3) (c)		

SECTION:		Waste & Recycling								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
40	Hazardous Wastes									
41	Asbestos or other approved hazardous waste	Commercial	GST Applies	\$287.00	\$293.00	tonne	Local Government Act 2009	S262 (3) (c)	\$6.00	2.1%
42	Regulated Waste - Category 1	Commercial	GST Applies	\$465.00	\$470.00	tonne	Local Government Act 2009	S262 (3) (c)	\$5.00	1.1%
43	Regulated Waste - Category 2	Commercial	GST Applies	\$409.00	\$414.00	tonne	Local Government Act 2009	S262 (3) (c)	\$5.00	1.2%
44	Contaminated soil used for cover/operational use	Commercial	GST Applies	\$159.00	\$167.00	tonne	Local Government Act 2009	S262 (3) (c)	\$8.00	5.0%
45	Hazardous soil buried in landfill	Commercial	GST Applies	\$388.00	\$394.00	tonne	Local Government Act 2009	S262 (3) (c)	\$6.00	1.5%
46	Acid sulphate soil buried in landfill	Commercial	GST Applies	\$388.00	\$394.00	tonne	Local Government Act 2009	S262 (3) (c)	\$6.00	1.5%
47	Prices if weighbridge is down for regulated waste	Commercial	GST Applies	Regulated waste will not be accepted if weighbridge is not operational	Regulated waste will not be accepted if weighbridge is not operational	tonne	Local Government Act 2009	S262 (3) (c)		
48	Disposal is limited to Lakes Creek Road landfills.									
49	Batteries - 5 or less	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	S262 (3) (c)		
50	Batteries - greater than 5	Commercial	GST Applies	Prohibited	Prohibited	transaction	Local Government Act 2009	S262 (3) (c)		
51	Oil - 20L or less per drop off delivered to recycling area	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	S262 (3) (c)		
52	Oil - greater than > 20L per drop off	Commercial	GST Applies	Prohibited	Prohibited	transaction	Local Government Act 2009	S262 (3) (c)		
53	Solvents & turps	Commercial	GST Applies	Prohibited	Prohibited	transaction	Local Government Act 2009	S262 (3) (c)		
54	Unknown chemicals	Commercial	GST Applies	Prohibited	Prohibited	transaction	Local Government Act 2009	S262 (3) (c)		
55	Paint - > 1L or < 20L containers and < 100L per drop off	Commercial	GST Applies	No Charge	No Charge	Litre	Local Government Act 2009	S262 (3) (c)		
56	Paint - < 1L or > 20L containers	Commercial	GST Applies	Prohibited	Prohibited	Litre	Local Government Act 2009	S262 (3) (c)		
57	Paint acceptance is restricted to architectural and decorative paints only at Lakes Creek Road Landfill.									
58	Domestic cooking oils delivered to recycling area	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	S262 (3) (c)		
59	Commercial cooking oils	Commercial	GST Applies	Prohibited	Prohibited	transaction	Local Government Act 2009	S262 (3) (c)		
60	Sewerage & water treatment sludge only accepted at Lakes Creek Road Landfill.	Commercial	GST Applies	POA	POA	tonne	Local Government Act 2009	S262 (3) (c)		
61	Waste types prohibited - liquid or semi-liquid, hot ash, material that is smouldering or aflame, any radioactive or explosive wastes, ammunition.	Commercial	GST Applies	Prohibited	Prohibited	transaction	Local Government Act 2009	S262 (3) (c)		
62	Inert Waste									
63	Inert waste (Clean soil - free of any contaminants such as concrete, bitumen, greenwaste, timber)	Commercial	GST Applies	No Charge	No Charge	tonne	Local Government Act 2009	S262 (3) (c)		
64	Inert waste (soil, concrete, bricks, asphalt, reinforcing steel mix - excludes all other waste types), either separate or mixed.	Commercial	GST Applies	\$99.00	\$99.00	tonne	Local Government Act 2009	S262 (3) (c)		
65	Construction demolition	Commercial	GST Applies	\$251.00	\$270.00	tonne	Local Government Act 2009	S262 (3) (c)	\$19.00	7.6%
66	Prices if weighbridge is down	Commercial	GST Applies	Per waste stream per deemed weight in regulation	Per waste stream per deemed weight in regulation	tonne	Local Government Act 2009	S262 (3) (c)		
67	Disposal is limited to Lakes Creek Road									
68	Special Burials									
69	Special burials (by prior arrangement).	Commercial	GST Applies	POA	POA	tonne	Local Government Act 2009	S262 (3) (c)		
70	Product destruction (defective commercial products)	Commercial	GST Applies	POA	POA	tonne	Local Government Act 2009	S262 (3) (c)		
71	Sale of Mulched Greenwaste - Self loaded only									
72	Up to 5.0t / 10m ³ per project	Commercial	GST Applies	No Charge	No Charge	transaction	Local Government Act 2009	S262 (3) (c)		
73	Greater than 5.0t / 10m ³ per project	Commercial	GST Applies	POA	POA	tonne	Local Government Act 2009	S262 (3) (c)		
74	Product Sales									

SECTION:		Waste & Recycling								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
75	Crushed glass	Commercial	GST Applies	POA	POA	tonne	Local Government Act 2009	S262 (3) (c)		
76	Cleansing Services Charge - Rockhampton Region Designated Waste Collection Area									
77	New wheelie bin	Commercial	GST Exempt	\$90.00	\$90.00	bin	Local Government Act 2009	S262 (3) (c)		
78	Missed collection (returned to service at fault of resident)	Commercial	GST Exempt	\$12.00	\$20.00	service	Local Government Act 2009	S262 (3) (c)	\$8.00	66.7%
79	Temporary Collection Service (min-2 weeks, max-3 months)	Commercial	GST Exempt	\$12.00		service	Local Government Act 2009	S262 (3) (c)		
80	One off collection (i.e. large carnivals, special events) including bin delivery, recovery and cleansing.	Commercial	GST Exempt	POA	POA	service	Local Government Act 2009	S262 (3) (c)		
81	Note: Council requires 48 hours notice to provide this service.									
82	Less than six bins	Commercial	GST Exempt	\$45.00		transaction	Local Government Act 2009	S262 (3) (c)		
83	Seven to ten bins	Commercial	GST Exempt	\$63.00		transaction	Local Government Act 2009	S262 (3) (c)		
84	More than ten bins	Commercial	GST Exempt	POA		transaction	Local Government Act 2009	S262 (3) (c)		
85	One off collection (i.e. small carnivals, special events) including bin delivery, recovery and cleansing.	Commercial	GST Exempt	New	\$15.00	bin	Local Government Act 2009	S262 (3) (c)		
86	Plus bin servicing fee Plus bin servicing fee - waste	Commercial	GST Exempt	\$12.00	\$15.00	bin	Local Government Act 2009	S262 (3) (c)		25.0%
87	Plus bin servicing fee - recycle	Commercial	GST Exempt	\$12.00	\$12.00	bin	Local Government Act 2009	S262 (3) (c)		
88	Administration charge for late payment	Commercial	GST Exempt	\$30.00	\$35.00	transaction	Local Government Act 2009	S262 (3) (c)		16.7%

SECTION:		Civil Operations								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Rural Addressing									
2	Rural Address Numbers			Nil	Nil					
3	Note: Council supplies and erects the initial rural address number at the property. The property owner is then responsible for maintenance, and where necessary, replacement of the number to the same standard.									
4	Additional or Replacement Rural Address Numbers (Self-installation)	Commercial	GST Applies	\$100.00	\$100.00		Local Government Act 2009	S262 (3) (c)		
5	Gates and Grids Compliance									
6	Inspection Fee	Cost-Recovery	GST Exempt	\$100.00	\$100.00	per inspection	Local Government Act 2009	LGA 2009 Part 6, s262(3)(b)		
7	Notices Issued	Cost-Recovery	GST Exempt	\$50.00	\$50.00	per notice	Local Government Act 2009	LGA 2009 Part 6, s262(3)(b)		
8	Public Notice Installation and maintenance	Cost-Recovery	GST Exempt	\$120.00	\$120.00	per notice	Local Government Act 2009	LGA 2009 Part 6, s262(3)(b)		
9	Removal and remediation works - Gate and/or grid	Cost-Recovery	GST Exempt	By Quotation	By Quotation		Local Government Act 2009	LGA 2009 Part 6, s262(3)(b)		
10	Gates and Grids Signage Maintenance									
11	- Gate Sign	Commercial	GST Applies	Private Works Quote	Private Works Quote		Local Government Act 2009	LGA 2009, s262(3)(c)		
12	2 advance warning signs, 4 hazard markers, and all posts and brackets	Commercial	GST Applies	Private Works Quote	Private Works Quote		Local Government Act 2009	LGA 2009, s262(3)(c)		
13	4 hazard markers, and all posts and brackets	Commercial	GST Applies	Private Works Quote	Private Works Quote		Local Government Act 2009	LGA 2009, s262(3)(c)		
14	Notes: 1. Installation not included. 2. Fittings, and therefore cost, may be reduced, depending on construction materials for grids.									
15	Roadworks/Drainage									
16	Plans all sizes	Commercial	GST Applies	\$90.00	\$100.00	each	Local Government Act 2009	S262 (3) (c)	\$10.00	11.1%
17	Road Reserve - Works (Local Law 24)									
18	(Which are not part of a subdivision)									
19	Residential Driveway/Vehicle Access - construction of a vehicle access to a single dwelling or single lot. (Application only)	Cost-Recovery	GST Exempt	\$200.00	\$200.00	each	SLL 1.1 (Alteration or Improvement to LG Controlled Areas & Roads) 2011	LGA 2009 Part 2, s97(2)(a)		
20	Commercial Driveway/Vehicle Access - construction of a vehicle access to a single dwelling or single lot. (Application only)	Cost-Recovery	GST Exempt	\$200.00	\$200.00	each	SLL 1.1 (Alteration or Improvement to LG Controlled Areas & Roads) 2011	LGA 2009 Part 2, s97(2)(a)		
21	Residential Property Stormwater, Erection or Installation of a Structure, Private Water Pipeline, Undergrounding of Services. (Application only)	Cost-Recovery	GST Exempt	\$200.00	\$200.00	each	SLL 1.1 (Alteration or Improvement to LG Controlled Areas & Roads) 2011	LGA 2009 Part 2, s97(2)(a)		
22	Commercial Property Stormwater, Erection or Installation of a Structure, Private Water Pipeline, Undergrounding of Services. (Application only)	Cost-Recovery	GST Exempt	\$200.00	\$200.00	each	SLL 1.1 (Alteration or Improvement to LG Controlled Areas & Roads) 2011	LGA 2009 Part 2, s97(2)(a)		
23	Driveway/Vehicle Access - Supply and installation of concrete crossovers.	Commercial	GST Applies	Private Works Quote	Private Works Quote	each	Local Government Act 2009	S262 (3) (c)		
24	Major Work in Road Reserve (works not covered under the IPA) - Permit fee based on 1.5% of the approved estimate of cost of the works within the road reserve (work greater than \$50,000) - minimum fee (includes roadworks, stormwater, water supply, sewerage etc) 1.5% of the cost of works for works greater than \$50,000 with min fee of \$680.00.	Cost-Recovery	GST Exempt	\$680 + 1.5% x est cost greater than \$50,000	\$700 + 1.5% x est cost greater than \$50,000	Minimum	SLL 1.1 (Alteration or Improvement to LG Controlled Areas & Roads) 2011 SLL 1.16 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2011	LGA 2009 Part 2, s97(2)(a)	\$20 + 1.5% est cost greater than \$50,000	2.9%
25	Minor Work in Road Reserve (works not covered under SPA) - Permit fee of \$680.00 where approved estimate of cost of the works within the road reserve including roadworks, stormwater, water supply, sewerage and any other ancillary works is less than \$50,000.	Cost-Recovery	GST Exempt	\$680.00	\$700.00	Minimum	SLL 1.1 (Alteration or Improvement to LG Controlled Areas & Roads) 2011 SLL 1.16 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2011	LGA 2009 Part 2, s97(2)(a)	\$20.00	2.9%
26	Property Access Search	Commercial	GST Exempt	\$50.00	\$55.00	each	Local Government Act 2009	LGA 2009 Part 6, s262(3)(b)	\$5.00	10.0%
27	Stormwater Access Search	Commercial	GST Exempt	\$50.00	\$55.00	each	Local Government Act 2009	LGA 2009 Part 6, s262(3)(b)	\$5.00	10.0%
28	Regulatory Documents/Studies/Infrastructure Models									
29	Infrastructure Model Access Fee	Commercial	GST Applies	\$680.00	\$700.00		Local Government Act 2009	S262 (3) (c)	\$20.00	2.9%

SECTION:		Civil Operations								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
30	Miscellaneous Signage									
31	Directional Signage	Commercial	GST Applies	\$340.00	\$340.00		Local Government Act 2009	S262 (3) (c)		
32	Impounded Vehicles									
33	Auctioneer fee	Cost-Recovery	GST Applies	As Charged by appointed storage/ auction compound	As Charged by appointed storage/ auction compound		LL1 (Administration) 2011	LGA 2009 Part 2, s97(2)(d)		
34	Public Notice Advertisement	Cost-Recovery	GST Applies	As charged by newspaper	As charged by newspaper		LL1 (Administration) 2011	LGA 2009 Part 2, s97(2)(d)		
35	Towing Service fee	Cost-Recovery	GST Applies	As charged by towing service	As charged by towing service		LL1 (Administration) 2011	LGA 2009 Part 2, s97(2)(d)		
36	Daily Storage fee	Cost-Recovery	GST Applies	As charged by appointed storage/ auction compound	As charged by appointed storage/ auction compound		LL1 (Administration) 2011	LGA 2009 Part 2, s97(2)(d)		
37	Notices Issued by Council (Vehicle Impounding Notice)	Cost-Recovery	GST Exempt	\$105.00	\$110.00	per notice	LL1 (Administration) 2011	LGA 2009 Part 2, s97(2)(d)	\$5.00	4.8%
38	Inspection by Local Laws Officer	Cost-Recovery	GST Exempt	\$100.00	\$110.00	per inspection	LL1 (Administration) 2011	LGA 2009 Part 2, s97(2)(d)	\$10.00	10.0%
39	if, multiple vehicles have been advertised in the public notices at the same time, a pro-rata rate must be applied for each vehicle.									

SECTION:		Maps								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	GIS Mapping Products									
2	<i>Map Printed - Preconfigured and customised maps.</i>									
3	A4 SIZE	Commercial	GST Applies	\$17.80	\$18.20	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.40	2.2%
4	A3 SIZE	Commercial	GST Applies	\$30.00	\$30.60	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.60	2.0%
5	A2 SIZE	Commercial	GST Applies	\$47.70	\$48.70	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	2.1%
6	A1 SIZE	Commercial	GST Applies	\$72.00	\$73.40	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.40	1.9%
7	A0 SIZE	Commercial	GST Applies	\$103.00	\$105.10	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$2.10	2.0%
8	<i>Hourly Rate - Customised mapping products and data creation</i>									
9	GIS Consultancy	Commercial	GST Applies	\$144.00	\$146.90	Minimum 1 Hr	Local Government Act 2009	Part 6 S262 (3) (c)	\$2.90	2.0%
10	Road Register/Street Maps									
11	A4 whole of Council road register booklet	Cost Recovery	GST Exempt	\$64.00	\$65.30	each	Local Government Act 2009	Council Local Law	\$1.30	2.0%
12	A0 township street index	Cost Recovery	GST Exempt	\$64.00	\$65.30	each	Local Government Act 2009	Council Local Law	\$1.30	2.0%
13	LIDAR Products - per tile									
14	Contours. Per tile 1km2	Commercial	GST Applies	\$11.70	\$11.90	1km2	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.20	1.7%
15	Contours. Per tile 2km2	Commercial	GST Applies	\$45.50	\$46.40	2km2	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.90	2.0%
16	DEM 1m grid (xyz) 1km2	Commercial	GST Applies	\$9.70	\$9.90	1km2	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.20	2.1%
17	DEM 1m grid (xyz) 2km2	Commercial	GST Applies	\$35.00	\$35.70	2km2	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.70	2.0%
18	LAS 1km2	Commercial	GST Applies	\$28.50	\$29.10	1km2	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.60	2.1%
19	LAS 2km2	Commercial	GST Applies	\$111.00	\$113.20	2km2	Local Government Act 2009	Part 6 S262 (3) (c)	\$2.20	2.0%
20	Convert contours tiles to dxf,dwg	Commercial	GST Applies	\$11.70	\$11.90	each tile	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.20	1.7%
21	Aerial Imagery									
22	Aerial Imagery < 100ha	Commercial	GST Applies	\$3.50	\$3.60	per Ha	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.10	2.9%
23	Aerial Imagery > 100ha	Commercial	GST Applies	\$48.00	\$49.00	per 1km2	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	2.1%
24	Data Extraction									
25	Sewer layers	Commercial	GST Applies	\$0.10	\$0.10	per Ha	Local Government Act 2009	Part 6 S262 (3) (c)		
26	Water layers	Commercial	GST Applies	\$0.10	\$0.10	per Ha	Local Government Act 2009	Part 6 S262 (3) (c)		
27	Effluent layers	Commercial	GST Applies	\$0.10	\$0.10	per Ha	Local Government Act 2009	Part 6 S262 (3) (c)		
28	Stormwater layers	Commercial	GST Applies	\$0.10	\$0.10	per Ha	Local Government Act 2009	Part 6 S262 (3) (c)		
29	Road layers	Commercial	GST Applies	\$0.10	\$0.10	per Ha	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Maps								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
30	Contours (Custom Extraction)	Cost-Recovery	GST Applies	POA	POA	per Ha	Local Government Act 2009	Part 6 S262 (3) (c)		
31	Digital Data Media									
32	Supply DVD/USB up to 4.5GB	Commercial	GST Applies	\$15.70	\$16.00	per DVD/USB	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.30	1.9%
33	Supply external Hard Drive (500GB)	Commercial	GST Applies	\$119.00	\$121.40	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$2.40	2.0%
34	Hourly Rate / Data Handling									
35	GIS Staff time	Commercial	GST Applies	\$144.00	\$146.90	Minimum 1 Hr	Local Government Act 2009	Part 6 S262 (3) (c)	\$2.90	2.0%
36	Data Handling Charge (Lidar only)	Commercial	GST Applies	\$58.00	\$59.20	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.20	2.1%
37	Other									
38	* All GIS data is subject to Rockhampton Regional Council's Standard Terms for Access to Digital Data Products, Intellectual Property Rights and the discretion of the Assets & GIS Co-ordinator									



Community Services 2021 - 2022

SECTION:		Community Halls								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Current v Proposed fee \$	Proposed v Current fee %
1	Gracemere Community Centre									
2	Hall									
3	Maximum 8 hours									
4	Commercial organization, private individual	commercial	GST Applies	\$282.00	\$287.00	per day	Local Government Act 2009	Commercial Fee s36(2)(c)	\$5.00	1.8%
5	Non-profit organization	commercial	GST Applies	\$128.00	\$130.00	per day	Local Government Act 2009	Commercial Fee s36(2)(c)	\$2.00	1.6%
6	Hourly rate - max 4 hours (1 free hour allowed for bump-in / bump out)									
7	Commercial organization	commercial	GST Applies	\$37.80	\$38.60	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)	\$0.80	2.1%
8	Non-profit organization	commercial	GST Applies	\$21.40	\$21.90	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)	\$0.50	2.3%
9	Day and night									
10	Commercial organization, private individual	commercial	GST Applies	\$358.00	\$364.00	per day/night	Local Government Act 2009	Commercial Fee s36(2)(c)	\$6.00	1.7%
11	Non-profit community organization	commercial	GST Applies	\$144.00	\$146.00	per day/night	Local Government Act 2009	Commercial Fee s36(2)(c)	\$2.00	1.4%
12	Security deposit - refundable if facility left in clean and tidy state, no damages, building secured	commercial	GST Exempt	\$194.00	\$197.00	per booking	Local Government Act 2009	Commercial Fee s36(2)(c)	\$3.00	1.5%
13	Training Rooms (per room)									
14	Commercial organization	commercial	GST Applies	\$31.60	\$33.00	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)	\$1.40	4.4%
15	Non-profit community organization	commercial	GST Applies	\$16.40	\$17.00	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)	\$0.60	3.7%
16	Incorporated Seniors Group - meetings only	commercial	GST Applies	\$8.20	\$9.00	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)	\$0.80	9.8%
17	*Seniors Groups entitled to 12 free bookings per year for regular meetings (Either Hall or Meeting Room)									
18	Cleaning fee (per hour) - if room not left clean and tidy	commercial	GST Applies	\$52.00	\$53.00	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)	\$1.00	1.9%
19	Mt Morgan School of Arts									
20	Maximum 8 hours (hourly rate applies for additional hours)									
21	Commercial organization, private individual	commercial	GST Applies	\$106.00	\$108.00	per day	Local Government Act 2009	Commercial Fee s36(2)(c)	\$2.00	1.9%
22	Non-profit organization	commercial	GST Applies	\$61.20	\$63.00	per day	Local Government Act 2009	Commercial Fee s36(2)(c)	\$1.80	2.9%
23	Hourly rate - max 4 hours									
24	Commercial organization, private individual	commercial	GST Applies	\$18.40	\$19.00	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)	\$0.60	3.3%
25	Non-profit organization	commercial	GST Applies	\$9.20	\$10.00	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)	\$0.80	8.7%
26	Incorporated Seniors Group (meetings only)	commercial	GST Applies	\$6.15	\$6.50	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)	\$0.35	5.7%
27	Day and night									
28	Commercial organization, private individual	commercial	GST Applies	\$133.00	\$135.00	per day/night	Local Government Act 2009	Commercial Fee s36(2)(c)	\$2.00	1.5%
29	Non-profit community organization	commercial	GST Applies	\$76.50	\$78.00	per day/night	Local Government Act 2009	Commercial Fee s36(2)(c)	\$1.50	2.0%
30	Security deposit - refundable if facility left in clean and tidy state, no damages, building secured	commercial	GST Exempt	\$194.00	\$197.00	per day/night	Local Government Act 2009	Commercial Fee s36(2)(c)	\$3.00	1.5%
31	*Seniors Groups entitled to 12 free bookings per year for regular meetings (Either Hall or Meeting Room)									
32	Calliungal Youth Centre (Green Shed)									
33	Hire of Centre (max 4 hours). Centre not available for hire to individuals for parties									
34	Government Funded agencies and programs	commercial	GST Applies	\$24.50	\$25.00	per booking	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.50	2.0%
35	Not-for-profit Community Groups supported by Membership Fees	commercial	GST Applies	\$16.40	\$17.00	per booking	Local Government Act 2009	Part 6 S262 (3) (c)	\$0.60	3.7%
36	Please note: All fees subject to the facility being left in a clean and tidy state after use, with any costs of additional cleaning required after a hire being passed onto the hirer.									
37	*Seniors Groups entitled to 12 free bookings per year for regular meetings (Either Hall or Meeting Room)									
38	Bauhlinia House									

SECTION:		Community Halls								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Current v Proposed fee \$	Proposed v Current fee %
39	Maximum 8 hours, additional hours at hourly rate									
40	Commercial, private individual - maximum 8 hours (including set up time)	Commercial	GST Applies	\$472.00	\$480.00	per day	Local Government Act 2009	Commercial Fee s36(2)(c)	\$8.00	1.7%
41	Non-profit incorporated community organization	Commercial	GST Applies	\$250.00	\$254.00	per day	Local Government Act 2009	Commercial Fee s36(2)(c)	\$4.00	1.6%
42	Hourly rate (maximum 4 hours) - all hires per hour	Commercial	GST Applies	\$45.90	\$47.00	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)	\$1.10	2.4%
43	Security bond - all hirers, (refundable subject to post event inspection)	Commercial	GST Exempt	\$264.00	\$269.00	per booking	Local Government Act 2009	Commercial Fee s36(2)(c)	\$5.00	1.9%
44	Incorporated Seniors Group - permanent hire agreement	Commercial	GST Applies	as per agreement	as per agreement	per quarter	Local Government Act 2009	Commercial Fee s36(2)(c)		
45	*Seniors Groups entitled to 12 free bookings per year for regular meetings (Either Hall or Meeting Room)									
46	Scholia Place									
47	Commercial, private individual - maximum 8 hours (including set up time)	Commercial	GST Applies	\$472.00	\$480.00	per day	Local Government Act 2009	Commercial Fee s36(2)(c)	\$8.00	1.7%
48	Non-profit incorporated community organization	Commercial	GST Applies	\$250.00	\$254.00	per day	Local Government Act 2009	Commercial Fee s36(2)(c)	\$4.00	1.6%
49	Hourly rate (maximum 4 hours) - all hires per hour	Commercial	GST Applies	\$45.90	\$47.00	per hour	Local Government Act 2009	Commercial Fee s36(2)(c)	\$1.10	2.4%
50	Security bond - all hirers, (refundable subject to post event inspection)	Commercial	GST Exempt	\$264.00	\$269.00	per booking	Local Government Act 2009	Commercial Fee s36(2)(c)	\$5.00	1.9%
51	Incorporated Seniors Group - permanent hire agreement	Commercial	GST Applies	as per agreement	as per agreement	per quarter	Local Government Act 2009	Commercial Fee s36(2)(c)		
52	*Seniors Groups entitled to 12 free bookings per year for regular meetings (Either Hall or Meeting Room)	Commercial	GST Applies	Free	Free	Per booking	Local Government Act 2009	Commercial Fee s36(2)(c)		

SECTION:		Technology Centre								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fees \$	Proposed v Current fee %
1	Library Technology Centre									
2	Hire of training room (including 10 PCs & presentation monitor) per day	Commercial	GST Applies	\$755.00	\$400.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)	-\$355.00	-47.0%
3	Hire of training room as above (without Internet access) per day	Commercial	GST Applies	\$600.00	Delete fee is not used	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
4	Hire of training room (including 21 PCs & presentation monitor) per day	Commercial	GST Applies	\$1,460.00	\$800.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)	-\$660.00	-45.2%
5	Hire of training room as above (without Internet access) per day	Commercial	GST Applies	\$1,195.00	Delete fee is not used	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
6	1 Day training course for Microsoft products per person	Commercial	GST Applies	\$330.00	\$330.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
7	1 Day training course for other products	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)	-	-

SECTION:		Library								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Libraries—Overdue Fees									
2	Overdue-items	Commercial	GST Applies	\$0-20	Nil		Local Government Act 2009	Part 6 S262 (3) (c)		
3	Overdue-items	Commercial	GST Applies	\$0-20	Nil		Local Government Act 2009	Part 6 S262 (3) (c)		
4	Collection-recovery-fee	Commercial	GST Applies	\$23-00	Nil		Local Government Act 2009	Part 6 S262 (3) (c)		
5	General Fees									
6	Loss/irreparable damage	Commercial	GST Applies			Replacement Value per item	Local Government Act 2009	Part 6 S262 (3) (c)		
7	Minor repairs library resources (e.g. replacement barcode, cover, identification etc.)	Commercial	GST Applies	\$10.00	\$10.00	per item	Local Government Act 2009	Part 6 S262 (3) (c)		
8	Administration-fee	Commercial	GST Applies	\$9.00	Nil	each	Local Government Act 2009	Part 6 S262 (3) (c)		
9	Loss of Membership Card to Replace	Commercial	GST Applies	\$4.00	\$2.00	per item	Local Government Act 2009	Part 6 S262 (3) (c)	-\$2.00	-50.0%
10	Archives and Local History Fees									
11	Copies of photographs - for private study and research only									
12	Photographic print A4 from digital image/copy print	Commercial	GST Applies	\$20.00	\$20.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
13	Photographic print A4 from original source	Commercial	GST Applies	\$55.00	\$55.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
14	Photographic print - Larger sizes	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)		
15	Digital image from copy	Commercial	GST Applies	\$19.00	\$20.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	5.3%
16	Digital image from original	Commercial	GST Applies	\$36.00	\$36.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
17	Reproduction fees for commercial use subject to negotiation									
18	Research fees (per hour; first hour free)	Commercial	GST Applies	\$59.00	\$60.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$1.00	1.7%
19	Miscellaneous fees									
20	Interlibrary loan fee (items received from outside the Qld public library network) NB - have changed this from Commercial to Cost Recovery as we only charge what we were charged by lending library	Cost-Recovery	GST Applies	At cost	At cost	at cost	Local Government Act 2009	Part 6 S262 (3) (c)		
21	Invigilation									
22	Exam supervision per hour	Commercial	GST Applies	\$68.00	\$68.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
23	Room Hire Fees - normal Library opening hours									
24	Fitzroy Room per hour - standard Library opening hours, other by negotiation	Commercial	GST Applies	\$56.00	\$50.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)	-\$6.00	-10.7%
25	Fitzroy Room per day (maximum 8 hours)	Commercial	GST Applies	\$275.00	\$300.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)	\$25.00	9.1%
26	PA System	Commercial	GST Applies	\$50.00	\$50.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
27	Photocopying, printing single sided									
28	A4 black and white	Commercial	GST Applies	\$0.20	\$0.20	each	Local Government Act 2009	Part 6 S262 (3) (c)		
29	A3 black and white	Commercial	GST Applies	\$0.40	\$0.40	each	Local Government Act 2009	Part 6 S262 (3) (c)		
30	A4 colour	Commercial	GST Applies	\$1.00	\$1.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
31	A3 colour	Commercial	GST Applies	\$3.00	\$2.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	-\$1.00	-33.3%

SECTION:		City Child Care Centre								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	City Occasional Child Care									
2	Half Day Care- Per Child (per morning/afternoon session)									
3	Nursery	Commercial	GST Free	\$62.00	\$62.00	per 4.5hr session	Local Government Act 2009	Part 6 S262 (3)(c)		
4	Toddler	Commercial	GST Free	\$59.00	\$59.00	per 4.5hr session	Local Government Act 2009	Part 6 S262 (3)(c)		
5	Children preschool	Commercial	GST Free	\$56.00	\$56.00	per 4.5 hr session	Local Government Act 2009	Part 6 S262 (3)(c)		
6	Late charges (per child for each 5 minutes after booked time)									
7	Nursery	Commercial	GST Free	\$15.00	\$15.00	per child	Local Government Act 2009	Part 6 S262 (3)(c)		
8	Toddler	Commercial	GST Free	\$15.00	\$15.00	per child	Local Government Act 2009	Part 6 S262 (3)(c)		
9	Preschool	Commercial	GST Free	\$15.00	\$15.00	per child	Local Government Act 2009	Part 6 S262 (3)(c)		
10	Council Long Day Care - Daily Sessional Fee									
11	Nursery	Commercial	GST Free	\$98.00	\$99.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	1.0%
12	Toddler	Commercial	GST Free	\$96.00	\$97.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	1.0%
13	Preschool	Commercial	GST Free	\$92.00	\$93.00	per day	Local Government Act 2009	Part 6 S262 (3)(c)	\$1.00	1.1%
14	Enrolment Fee									
15	Per Child	Commercial	GST Free	\$70.00	\$70.00	per child	Local Government Act 2009	Part 6 S262 (3)(c)		
16	Child care fees are subject to review pending changes to applicable Government funding assistance & requirements.									

SECTION:		Art Gallery								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Art Gallery Venue Hire									
2	(a) Seminar Room - No longer hired to public, now used for collection storage									
3	(b) Range Room-									
4	Normal	Commercial	GST Applies	\$347.00		per hire	Local Government Act 2009	Part 6 S262 (3) (c)	-\$347.00	-100.0%
5	Concession	Commercial	GST Applies	\$277.50		per hire	Local Government Act 2009	Part 6 S262 (3) (c)	-\$277.50	-100.0%
6	(c) Gold Room									
7	Normal	Commercial	GST Applies	\$347.00		per hire	Local Government Act 2009	Part 6 S262 (3) (c)	-\$347.00	-100.0%
8	Concession	Commercial	GST Applies	\$277.50		per hire	Local Government Act 2009	Part 6 S262 (3) (c)	-\$277.50	-100.0%
9	(d) Range and Gold Rooms-									
10	Normal	Commercial	GST Applies	\$694.00		per hire	Local Government Act 2009	Part 6 S262 (3) (c)	-\$694.00	-100.0%
11	Concession	Commercial	GST Applies	\$555.00		per hire	Local Government Act 2009	Part 6 S262 (3) (c)	-\$555.00	-100.0%
12	(e) Amphitheatre-									
13	Normal	Commercial	GST Applies	\$173.50		per hire	Local Government Act 2009	Part 6 S262 (3) (c)	-\$173.50	-100.0%
14	Concession	Commercial	GST Applies	\$138.75		per hire	Local Government Act 2009	Part 6 S262 (3) (c)	-\$138.75	-100.0%
15	(f) Beatrice Hutton Room									
16	Normal	Commercial	GST Applies	\$240.00		per hire	Local Government Act 2009	Part 6 S262 (3) (c)	-\$240.00	-100.0%
17	Concession	Commercial	GST Applies	\$192.00		per hire	Local Government Act 2009	Part 6 S262 (3) (c)	-\$192.00	-100.0%
18	(g) Anderson Room									
19	Normal-	Commercial	GST Applies	\$347.00		per hire	Local Government Act 2009	Part 6 S262 (3) (c)	-\$347.00	-100.0%
20	Concession	Commercial	GST Applies	\$277.50		per hire	Local Government Act 2009	Part 6 S262 (3) (c)	-\$277.50	-100.0%
21	Rockhampton Museum of Art									
22	Rights, Reproduction and Research									
23	Rights & reproductions (Art Gallery Collection). Concessions are considered for scholars, educational publishers and or charities.									
24	Photography for publication: High resolution digital image, 8 bit and 16 bit RGB and 8 bit CMYK, on Disc	Commercial	GST Applies	\$156.00	POA	per service	Local Government Act 2009	Part 6 S262 (3) (c)		
25	A4 Photo. For research & study: colour print	Commercial	GST Applies	\$28.55	POA	per service	Local Government Act 2009	Part 6 S262 (3) (c)		
26	Artists or Artwork research conducted beyond 45 minutes	Commercial	GST Applies	\$66.25	\$74.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)	\$7.75	11.7%
27	Rockhampton Museum of Art Members									
28	Gudamulli (Hello)	Commercial	GST Applies	New	FREE	per person	Local Government Act 2009	Part 6 S262 (3) (c)		
29	First 500	Commercial	GST Applies	New	\$25.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)		
30	Student/ Youth	Commercial	GST Applies	New	\$10.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)		
31	Individual	Commercial	GST Applies	New	\$50.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)		
32	Concession Individual	Commercial	GST Applies	New	\$40.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)		
33	Couple (2A)	Commercial	GST Applies	New	\$90.00	per couple	Local Government Act 2009	Part 6 S262 (3) (c)		
34	Child (15 years and under associated with adult membership)	Commercial	GST Applies	New	\$10.00	per child	Local Government Act 2009	Part 6 S262 (3) (c)		
35	NFP Organisation	Commercial	GST Applies	New	\$100.00	per organisation	Local Government Act 2009	Part 6 S262 (3) (c)		
36	Creative Enterprise	Commercial	GST Applies	New	\$100.00	per organisation	Local Government Act 2009	Part 6 S262 (3) (c)		
37	Corporate	Commercial	GST Applies	New	\$250.00	per organisation	Local Government Act 2009	Part 6 S262 (3) (c)		
38	Premium	Commercial	GST Applies	New	\$500.00	per organisation	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Art Gallery								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
39	Rockhampton Museum of Art Venue Hire									
40	Venue hire includes the room and standard inclusions as per the Event Guide.									
41	Foyer	Commercial	GST Applies	New	POA	per day				
42	Long Gallery	Commercial	GST Applies	New	POA	per day				
43	Program Room 2.1 Half Day	Commercial	GST Applies	New	\$375.00	Per 4 hours				
44	Program Room 2.1 Full Day	Commercial	GST Applies	New	\$700.00	Per 8 hours				
45	Program Room 2.2 Half Day	Commercial	GST Applies	New	\$400.00	Per 4 hours				
46	Program Room 2.2 Full Day	Commercial	GST Applies	New	\$700.00	Per 8 hours				
47	Program Room 2.3 Half Day	Commercial	GST Applies	New	\$400.00	Per 4 hours				
48	Program Room 2.3 Full Day	Commercial	GST Applies	New	\$700.00	Per 8 hours				
49	All Programs Rooms Half Day	Commercial	GST Applies	New	\$600.00	Per 4 hours				
50	All Programs Rooms Full Day	Commercial	GST Applies	New	\$900.00	Per 8 hours				
51	Programs Room 2.1 & 2.2 Half Day	Commercial	GST Applies	New	\$480.00	Per 4 hours				
52	Programs Room 2.1 & 2.2 Full Day	Commercial	GST Applies	New	\$850.00	Per 8 hours				
53	Programs Room 2.2 & 2.3 Half Day	Commercial	GST Applies	New	\$480.00	Per 4 hours				
54	Programs Room 2.2 & 2.3 Full Day	Commercial	GST Applies	New	\$850.00	Per 8 hours				
55	Program Room hire per hour	Commercial	GST Applies	New	POA	per hour				
55	Foyer 2	Commercial	GST Applies	New	\$300.00	Per 8 hours				
56	Deck (includes Foyer 3)	Commercial	GST Applies	New	POA	per hire				
57	Meeting Room	Commercial	GST Applies	New	\$200.00	per day				
58	Catering									
59	Tea and Coffee provisions in room	Commercial	GST Applies	New	\$3.00	per person				
60	Provision of Bar service	Commercial	GST Applies	New	POA	per event				
61	Additional Services			New						
62	Equipment and Furniture set up (penalties may apply)	Commercial	GST Applies	New	\$67.50	per hour				
63	Productions staff (penalties may apply)	Commercial	GST Applies	New	\$77.50	per hour				
64	Stage	Commercial	GST Applies	New	POA	each				
65	Additional General Waste Removal	Commercial	GST Applies	New	\$13.00	per 240 Lt bin				
66	Additional Cleaning	Commercial	GST Applies	New	\$67.50	per hour				
67	Duty Manager (duty manager is required for hire outside standard operational hours)	Commercial	GST Applies	New	\$77.50	per hour				
68	Fee for Non return of Swipe Card	Commercial	GST Applies	New	\$30.00	per card	Local Government Act 2009	Part 6 S262 (3) (c)		
69	Fee for Non return of Key	Commercial	GST Applies	New	\$50.00	per key	Local Government Act 2009	Part 6 S262 (3) (c)		
70	Fee for "pop-up" shop in foyer for separate entity to hirer	Commercial	GST Applies	New	\$20.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
71	Art Bus	Commercial	GST Applies	New	POA	per hire	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Major Venues -Pilbeam Theatre								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	COM - Commercial									
2	LNFP - RRC Local Not for Profit									
3	Pilbeam Theatre									
4	Venue Costs									
5	Base Rental charge of one day or one session as applicable is required in advance of hiring as a security deposit. In the event of cancellation, the security deposit may be refunded at the discretion of the manager. Additional Security deposit may be applied to manage risk related to the event at the discretion of the manager									
6	Cleaning as a result of normal use is included in hire charge. An additional charge will be levied for extraordinary cleaning.									
7	Performance Rental (base) for COM	Commercial	GST Applies	\$1,230.00	\$1,230.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
8	Performance Rental (base) for LNFP	Commercial	GST Applies	\$670.00	\$670.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
9	vs Percentage of Net Box Office-Plus GST for COM	Commercial	GST Applies	10%	10%	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
10	vs Percentage of Net Box Office-Plus GST for LNFP	Commercial	GST Applies	10%	10%	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
11	Conference / Meeting Full Day for COM	Commercial	GST Applies	\$2,030.00	\$2,030.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
12	Conference / Meeting Full Day for LNFP	Commercial	GST Applies	\$1,510.00	\$1,510.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
13	Second Audience Conference / Meeting COM	Commercial	GST Applies	\$1,020.00	\$1,020.00	per additional session	Local Government Act 2009	Part 6 S262 (3) (c)		
14	Second Audience Conference / Meeting LNFP	Commercial	GST Applies	\$755.00	\$755.00	per additional session	Local Government Act 2009	Part 6 S262 (3) (c)		
15	Rehearsal and Set-Up for COM	Commercial	GST Applies	\$80.50	\$80.50	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
16	Rehearsal and Set-Up for LNFP	Commercial	GST Applies	\$67.50	\$67.50	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
17	Eisteddfod/ Dance Festival (min. 3hr per session) per hour	Commercial	GST Applies	\$67.50	\$67.50	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
18	Fee for Non return of Swipe Card	Commercial	GST Applies	\$30.00	\$30.00	per card	Local Government Act 2009	Part 6 S262 (3) (c)		
19	Fee for Non return of Key	Commercial	GST Applies	\$50.00	\$50.00	per key	Local Government Act 2009	Part 6 S262 (3) (c)		
20	Fee for "pop-up" shop in foyer for separate entity to hirer	Commercial	GST Applies	\$20.00	\$20.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
21	Fee for funtion in Upper Foyer and Balcony if separate entity or exclusive use	Commercial	GST Applies	POA	POA	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
22	Courtyard Foyer exclusive use	Commercial	GST Applies	POA	POA	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
23	Commercial kitchen	Commercial	GST Applies	\$115.00	\$115.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
24	Theatre Bar	Commercial	GST Applies	POA	POA	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
25	Front of House and Ancillary Staff									
26	Merchandise Seller per hour	Commercial	GST Applies	\$49.00	\$49.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
27	Merchandise Commission	Commercial	GST Applies	New	10%	gross sales	Local Government Act 2009	Part 6 S262 (3) (c)		
28	Duty Manager per hour	Commercial	GST Applies	\$77.50	\$77.50	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
29	Ushers (up to 6 / performance) for COM	Commercial	GST Applies	\$485.00	\$485.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
30	Ushers (up to 6 /performance) for NFP	Commercial	GST Applies	\$242.50	\$242.50	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
31	Ushers Eisteddfod/ Dance Festival per day	Commercial	GST Applies	\$400.00	\$400.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
32	Additional Cleaning Charges	Commercial	GST Applies	\$49.00	\$49.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
33	Production Charges									
34	Standing Charge per performance for COM	Commercial	GST Applies	\$335.00	\$335.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Major Venues -Pilbeam Theatre								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
35	Standing Charge per performance for NFP	Commercial	GST Applies	\$167.50	\$167.50	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
36	Stage Electricity and Consumables as metered per Kwhr	Commercial	GST Applies	\$1.00	\$1.00	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
37	Use of Steinway Grand Piano (Tuning additional) - COM	Commercial	GST Applies	\$275.00	\$275.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
38	Production Staff per Hour	Commercial	GST Applies	\$77.50	\$77.50	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
39	Venues and Events Box Office Charges									
40	All Venues									
41	Event Creation Fee per performance for COM	Commercial	GST Applies	\$77.50	\$77.50	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
42	Event Creation Fee per performance for LNFP	Commercial	GST Applies	\$77.50	\$77.50	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
43	Event Creation Fee Eisteddfod/ Dance Festival per total event	Commercial	GST Applies	\$405.00	\$405.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
44	Booking Fee for LNFP									
45	Zero Price Ticket Charges (1st 20 at no charge) for NFP	Commercial	GST Applies	\$2.65	\$2.65	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
46	Credit Card Charge (charged to Hirer)	Commercial	GST Applies	3.5%	3.5%		Local Government Act 2009	Part 6 S262 (3) (c)		
47	Ticket with a net Ticket value < \$25.00	Commercial	GST Applies	\$2.65	\$2.65	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
48	Ticket with a net Ticket value > \$25 and < \$50	Commercial	GST Applies	\$2.90	\$2.90	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
49	Ticket with a net Ticket value > \$50 and < \$100	Commercial	GST Applies	\$3.15	\$3.15	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
50	Ticket with a net Ticket value > \$100	Commercial	GST Applies	\$3.95	\$3.95	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
51	Eisteddfod/ Dance Festival GA Session Ticket	Commercial	GST Applies	\$1.45	\$1.45	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
52	Eisteddfod/ Dance Festival Reserved Session Ticket	Commercial	GST Applies	\$1.65	\$1.65	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
53	Eisteddfod/ Dance Festival Season Ticket	Commercial	GST Applies	\$2.65	\$2.65	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
54	Cancellation Fee (200% of the applicable Booking Fee)	Commercial	GST Applies			per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
55	Booking Fee for COM									
56	Zero Price Ticket Charges (1st 20 at no charge) for COM	Commercial	GST Applies	\$3.85	\$3.85	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
57	Ticket with a net Ticket value < \$25.00	Commercial	GST Applies	\$3.85	\$3.85	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
58	Ticket with a net Ticket value > \$25 and < \$50	Commercial	GST Applies	\$4.35	\$4.35	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
59	Ticket with a net Ticket value > \$50 and < \$100	Commercial	GST Applies	\$5.40	\$5.40	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
60	Ticket with a net Ticket value > \$100	Commercial	GST Applies	\$7.55	\$7.55	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
61	Credit Card Charge (charged to PATRON in conv. fee)	Commercial	GST Applies	2%	2%		Local Government Act 2009	Part 6 S262 (3) (c)		
62	Refunds and exchanges per ticket	Commercial	GST Applies	\$3.30	\$3.30	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
63	Internet Service Fee per ticket	Commercial	GST Applies	\$1.65	\$1.65	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
64	Telephone Service Fee per Transaction	Commercial	GST Applies	\$5.40	\$5.40	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
65	Ticket Postage Fee - Standard Mail	Commercial	GST Applies	\$3.60	\$3.60	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		
66	Ticket Postage Fee - Registered Mail	Commercial	GST Applies	\$6.65	\$6.65	per unit	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Major Venues - Rockhampton Showgrounds										
Fee number	Item name	Fee Type	GST Authority	Current Commercial Fee (incl GST)	Current Community Event Fee	2021/2022 Current Commercial Fee (incl GST)	2021/2022 Current Community Event Fee ** (see definition below)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Base Rental charge of one day or one session as applicable as required in advance of hiring as a security deposit. In the event of cancellation, the security deposit may be refunded at the discretion of the manager. Additional Security deposit may be applied to manage risk related to the event at the discretion of the manager											
2	Cleaning as a result of normal use is included in hire charge. An additional charge will be levied for extraordinary cleaning.											
3	Security bond - all hirers, (refundable subject to post event inspection)	Commercial		New	New	10% of hire quote	10% of hire quote	per booking				
4	Costs of materials required for events is the responsibility of the hirer											
5	All electricity and water is an additional charge to hirer using the facilities											
6	Set-up / Bump-in / Bump-Out/ Dark Day charged at 50% of day rate											
7	Please note, that where two or more events are on the grounds, and the first group to confirm their hire requires the events to be separated by a fence, then both hirers will be jointly responsible for the cost of the fence. If it is the second hirer that requires the events be separated by a fence then they shall be solely responsible for the cost of the fence.											
8	Showgrounds Hire of Facilities											
9	Whole Showgrounds Hire - includes all toilets except Exhibition Pavilion (excluding privately leased areas)	commercial	GST Applies	\$5,000.00	\$2,500.00	\$5,000.00	\$2,500.00	per event day	Local Government Act 2009	Part 6 5262 (3) (c)		
10	Robert Schwarden Pavilions											
11	Robert Schwarden Pavilion Outdoor includes Hide-a-way toilets	commercial	GST Applies	\$277.50	\$138.75	\$277.50	\$138.75	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
12	Robert Schwarden Pavilion Indoor includes external grassed space and adjacent hardstand (includes supply of round tables and folding chairs)	commercial	GST Applies	\$800.00	\$400.00	\$800.00	\$400.00	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
13	Robert Schwarden Pavilion hire of kitchen	commercial	GST Applies	\$277.50	\$138.75	\$277.50	\$138.75	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
14	Robert Schwarden Hard Stand - not available for independent hire can be added to other spaces at the discretion of the manager.	commercial	GST Applies	free	free	free	free	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
15	Cattle Sheds											
16	Cattle Sheds Hire (including panels and cattle judging ring)	commercial	GST Applies	\$335.00	\$167.50	\$335.00	\$167.50	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
17	Cattle Judging Ring - not available for independent hire can be added to other spaces at the discretion of the manager.	commercial	GST Applies	\$55.00	\$27.50	\$55.00	\$27.50	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
18	Exhibition External Space - not available for independent hire can be added to other spaces at the discretion of the manager.	commercial	GST Applies	free	free	free	free	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
19	Robert Schwarden Pavilion Breakout Room - Meeting (min. 2hrs)	commercial	GST Applies	\$56.00	\$28.00	\$56.00	\$28.00	per hour	Local Government Act 2009	Part 6 5262 (3) (c)		
20	Robert Schwarden Pavilion Breakout Room - Meeting (max. 6hrs)	commercial	GST Applies	\$225.00	\$112.50	\$225.00	\$112.50	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
21	Main Arena											
22	Main Arena Hire - includes Grandstand toilets and James Lawrence Toilets	commercial	GST Applies	\$650.00	\$325.00	\$650.00	\$325.00	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
23	Robert Archer Grandstand - includes Grandstand toilets and James Lawrence Toilets (Free with hire of Main Arena)	commercial	GST Applies	\$255.00	\$127.50	\$255.00	\$127.50	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
24	Peoples Bar Hire includes James Lawrence Grandstand toilets (Free with hire of Main Arena)	commercial	GST Applies	\$277.50	\$138.75	\$277.50	\$138.75	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
25	Centre ring - includes nearest available toilets	commercial	GST Applies	\$200.00	\$100.00	\$200.00	\$100.00	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
26	Open Spaces											
27	Cremorne Area areas A & B and Rotunda includes Hideaway Toilets and one of Robert Schwarden or James Lawrence Toilets	commercial	GST Applies	\$650.00	\$325.00	\$650.00	\$325.00	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
28	Fairground Area - includes Fairground toilets (Free as parking space for on grounds event)	commercial	GST Applies	\$364.00	\$182.00	\$364.00	\$182.00	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
29	Fairground A	commercial	GST Applies	\$232.50	\$116.25	\$232.50	\$116.25	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
30	Fairground B	commercial	GST Applies	\$145.00	\$72.50	\$145.00	\$72.50	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
31	Fairground C - not available for independent hire can be added to other spaces at the discretion of the manager.	commercial	GST Applies	free	free	free	free	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
32	Walter Pierce											
33	Walter Pierce Pavilion Hire - includes Walter Pierce External and James Lawrence Toilets (* Please Note Excludes Kitchen)	commercial	GST Applies	\$500.00	\$250.00	\$500.00	\$250.00	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
34	Walter Pierce External - not available for independent hire can be added to other spaces at the discretion of the manager.	commercial	GST Applies	free	free	free	free	per day	Local Government Act 2009	Part 6 5262 (3) (c)		

SECTION:		Major Venues - Rockhampton Showgrounds										
Fee number	Item name	Fee Type	GST Authority	Current Commercial Fee (incl GST)	Current Community Event Fee	2021/2022 Current Commercial Fee (incl GST)	2021/2022 Current Community Event Fee ** (see definition below)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
35	Committee Rooms- meeting 2 hour minimum hire	Commercial	GST Applies	\$58.00	\$29.00	\$58.00	\$29.00	per hour	Local Government Act 2009	Part 6 5262 (3) (c)		
36	James Lawrence Pavilion											
37	James Lawrence full day Hire - includes service, 1/2 External Space and toilets which may be shared with other hirers (includes supply of rectangle tables and plastic chairs)	Commercial	GST Applies	\$585.00	\$292.50	\$585.00	\$292.50	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
38	James Lawrence Room A or B - Function includes kitchen if available	Commercial	GST Applies	\$300.00	\$150.00	\$300.00	\$150.00	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
39	James Lawrence either A or B - per hour, minimum 2 hours up to 4.	Commercial	GST Applies	\$58.00	\$29.00	\$58.00	\$29.00	per hour	Local Government Act 2009	Part 6 5262 (3) (c)		
40	James Lawrence A External not available for independent hire can be added to other spaces at the discretion of the manager.	Commercial	GST Applies	free	free	free	free	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
41	Other Pavilions											
42	Kele Pavilion Hire includes outdoor Hide-a-way toilets	Commercial	GST Applies	\$278.00	\$139.00	\$278.00	\$139.00	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
43	McCamley Hall Hire (including kitchen and outdoor Hide-a-way toilets)	Commercial	GST Applies	\$192.50	\$96.25	\$192.50	\$96.25	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
44	McCamley Kitchen	Commercial	GST Applies	\$100.00	\$50.00	\$100.00	\$50.00	per day	Local Government Act 2009	Part 6 5262 (3) (c)		
45	Additional Services and Equipment											
46	Camping (Showgrounds and Victoria Park) - only available when directly related to event on grounds	Commercial	GST Applies	\$27.00	\$27.00	\$27.00	\$27.00	per night per camp for 2 people	Local Government Act 2009	Part 6 5262 (3) (c)		
47	portable fence hire - dry hire	Commercial	GST Applies	\$7.50	\$7.50	\$7.50	\$7.50	per panel	Local Government Act 2009	Part 6 5262 (3) (c)		
48	Additional General Waste Removal (All hire sites have some waste built in)	Commercial	GST Applies	\$13.00	\$13.00	\$13.00	\$13.00	per 240l bin per lift	Local Government Act 2009	Part 6 5262 (3) (c)		
49	Additional Recycle waste removal (All hire sites have some waste built in)	Commercial	GST Applies	\$13.00	\$13.00	\$13.00	\$13.00	per 240l bin per lift	Local Government Act 2009	Part 6 5262 (3) (c)		
50	Tables & Chairs set up/pack up staff labour - per hour (penalty rates may apply)	Commercial	GST Applies	\$67.50	\$67.50	\$67.50	\$67.50	per hour	Local Government Act 2009	Part 6 5262 (3) (c)		
51	Additional Cleaning and Grounds Maintenance Charges (penalty rates may apply)	Commercial	GST Applies	\$67.50	\$67.50	\$67.50	\$67.50	per hour	Local Government Act 2009	Part 6 5262 (3) (c)		
52	Production Staff per hour (penalty rates may apply)	Commercial	GST Applies	\$77.50	\$77.50	\$77.50	\$77.50	per hour	Local Government Act 2009	Part 6 5262 (3) (c)		
53	Additional chair Hire for tradeshows, expos etc.	Commercial	GST Applies	POA	POA	POA	POA	per chair	Local Government Act 2009	Part 6 5262 (3) (c)		
54	Additional left rectangle Tables for tradeshows, expo's etc.	Commercial	GST Applies	POA	POA	POA	POA	per table	Local Government Act 2009	Part 6 5262 (3) (c)		
55	Round Tables and matching chairs	Commercial	GST Applies	POA	POA	POA	POA	per table & 8-10 chairs	Local Government Act 2009	Part 6 5262 (3) (c)		
56	Stage	Commercial	GST Applies	POA	POA	POA	POA	each	Local Government Act 2009	Part 6 5262 (3) (c)		
57	Additional Catering Equipment / Cutlery and Crockery	Commercial	GST Applies	POA	POA	POA	POA		Local Government Act 2009	Part 6 5262 (3) (c)		
58	Portable Grand Stands included in hire to first user any position and relocation costs borne by hirer	Commercial	GST Applies	POA	POA	POA	POA		Local Government Act 2009	Part 6 5262 (3) (c)		
59	Community Event - An event that is not regular in nature (more than twice per year), that provides a community benefit to the Rockhampton Region and is not for profit and/or where all money raised is provided to a community organisation in the Rockhampton Region. Community Organisation - an entity that carries on activities for a public purpose or an entity whose primary objective is not directed at making a profit. All mandatory and supporting documentation must be provided to confirm booking.											

SECTION:		Other Major Venues										
Fee number	Item name	Fee Type	GST Authority	2020/2021 Current Commercial Fee (incl GST)	2020/2021 Current Community Event Fee ** (see definition below)	2021/2022 Current Commercial Fee (incl GST)	2021/2022 Current Community Event Fee ** (see definition below)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Mount Morgan Showgrounds											
2	Venue Costs											
3	Base Rental charge of one day or one session as applicable as required in advance of hiring as a security deposit. In the event of cancellation, the security deposit may be refunded at the discretion of the manager. Additional Security deposit may be applied to manage risk related to the event at the discretion of the manager											
4	Cleaning as a result of normal use is included in hire charge. An additional charge will be levied for extraordinary cleaning.											
5	Security bond - all hirers, (refundable subject to post event inspection)	Commercial	GST Applies	New Fee		10% of hire quote		per booking	Local Government Act 2009	Part 6 S262 (3) (c)		
6	Hire of Grounds and Buildings (not covered by long term lease)	Commercial	GST Applies	\$800.00	No Charge	800.00	No Charge	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
7	Main Arena Hire	Commercial	GST Applies	\$205.00	No Charge	205.00	No Charge	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
8	Building Hire	Commercial	GST Applies	\$88.00	No Charge	88.00	No Charge	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
9	Rockhampton Music Bowl											
10	Venue Costs											
11	Base Rental charge of one day or one session as applicable as required in advance of hiring as a security deposit. In the event of cancellation, the security deposit may be refunded at the discretion of the manager. Additional Security deposit may be applied to manage risk related to the event at the discretion of the manager											
12	Cleaning as a result of normal use is included in hire charge. An additional charge will be levied for extraordinary cleaning.											
13	Security bond - all hirers, (refundable subject to post event inspection)	Commercial	GST Applies	New Fee		10% of hire quote		per booking	Local Government Act 2009	Part 6 S262 (3) (c)		
14	Performance Rental	Commercial	GST Applies	\$500.00	\$250.00	500.00	\$250.00	per event day	Local Government Act 2009	Part 6 S262 (3) (c)		
15	Rehearsal and Set-ups	Commercial	GST Applies	\$41.50	No Charge	41.50	No Charge	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
16	FOH/Gate Staff/Ancillary Staff (optional)											
17	Duty Manager	Commercial	GST Applies	\$77.50	\$77.50	77.50	\$77.50	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
18	Gate staff/performance	Commercial	GST Applies	\$360.00	\$180.00	360.00	\$180.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
19	Additional Cleaning and Grounds Maintenance Charges	Commercial	GST Applies	\$49.00	\$49.00	49.00	\$49.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
20	Productions Charges (optional)											
21	Standing Charge (Electricity) per performance	Commercial	GST Applies	\$360.00	\$180.00	360.00	\$180.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
22	Production Staff (if required)	Commercial	GST Applies	\$77.50	\$77.50	77.50	\$77.50	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
23	Walter Reid Cultural Centre											
24	Base Rental charge of one day or one session as applicable is required in advance of hiring as a security deposit. In the event of cancellation, the security deposit may be refunded at the discretion of the manager. Additional Security deposit may be applied to manage risk related to the event at the discretion of the manager											
25	Cleaning as a result of normal use is included in hire charge. An additional charge will be levied for extraordinary cleaning.											
26	Security bond - all hirers, (refundable subject to post event inspection)	Commercial	GST Applies	New Fee		10% of hire quote		per booking	Local Government Act 2009	Part 6 S262 (3) (c)		
27	20% discount for LNFP and bump in/out/dark 50% of applicable rate											
28	PA System	Commercial	GST Applies	POA	POA	POA	POA	per hire daily	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Other Major Venues										
Fee number	Item name	Fee Type	GST Authority	2020/2021 Current Commercial Fee (incl GST)	2020/2021 Current Community Event Fee ** (see definition below)	2021/2022 Current Commercial Fee (incl GST)	2021/2022 Current Community Event Fee ** (see definition below)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
29	Equipment & furniture set-up fee (if required by hirer)	Commercial	GST Applies	\$77.50	\$77.50	77.50	\$77.50	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
30	Weekly hire - 7 days at cost of 6 days											
31	Auditorium											
32	Standard	Commercial	GST Applies	\$395.00	\$316.00	395.00	\$316.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
33	Per Hour (Minimum 2 hours)	Commercial	GST Applies	\$58.00	\$46.40	58.00	\$46.40	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
34	Technical Staff (if required)	Commercial	GST Applies	\$77.50	\$77.50	77.50	\$77.50	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
35	Bio Room Reset Charge	Commercial	GST Applies	New Fee		77.50		per use period	Local Government Act 2009	Part 6 S262 (3) (c)		
36	Auditorium + Kiosk											
37	Standard (1 hour Technical staff charge for access to Bio Room)	Commercial	GST Applies	\$480.00	\$384.00	480.00	\$384.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
38	Gallery											
39	Normal (commercial hires, no commission on sales)	Commercial	GST Applies	\$725.00	\$580.00	725.00	\$580.00	per week	Local Government Act 2009	Part 6 S262 (3) (c)		
40	Fri to Sun (% of applicable weekly rate)	Commercial	GST Applies	25%	25%	0.25	25%	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
41	Mon to Thu (% of applicable weekly rate)	Commercial	GST Applies	15%	15%	0.15	15%	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
42	Tenant Organisation Concession (+ 10% commission on sales)	Commercial	GST Applies	\$290.00	\$290.00	290.00	\$290.00	per week	Local Government Act 2009	Part 6 S262 (3) (c)		
43	Tenant Organisation Reid Shop (25% commission only)	Commercial	GST Applies	25%	25%	0.25	25%	per sale	Local Government Act 2009	Part 6 S262 (3) (c)		
44	Front Gallery	Commercial	GST Applies	\$200.00	\$160.00	200.00	\$160.00	per week	Local Government Act 2009	Part 6 S262 (3) (c)		
45	Tenant Organisation - 2 weeks per calendar year. No sales allowed.	Commercial	GST Applies	free	Free	free	Free		Local Government Act 2009	Part 6 S262 (3) (c)		
46	Kiosk											
47	Standard	Commercial	GST Applies	\$100.00	\$80.00	100.00	\$80.00	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
48	Per Hour (min 2 hours)	Commercial	GST Applies	\$33.00	\$26.40	33.00	\$26.40	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
49	Rita Kershaw Meeting Room											
50	Per Hour (min 2 hours)	Commercial	GST Applies	\$33.00	\$26.40	33.00	\$26.40	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
51	Standard	Commercial	GST Applies	\$121.00	\$96.80	121.00	\$96.80	per day	Local Government Act 2009	Part 6 S262 (3) (c)		
Community Event - An event that is not regular in nature (more than twice per year), that provides a community benefit to the Rockhampton Region and is not for profit and/or where all money raised is provided to a community organisation in the Rockhampton Region.												
Community Organisation - an entity that carries on activities for a public purpose or an entity whose primary objective is not directed at making a profit.												
All mandatory and supporting documentation must be provided to confirm booking.												

SECTION:		Regional Cemeteries								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	North Rockhampton Cemetery									
2	North Rockhampton - Plot Sale (Right to Bury) Single only	Commercial	GST Applies	\$805.00	\$805.00	per plot	Local Government Act 2009	Part 6 S262 (3) (c)		
3	Interment Fees - Base rate grass top	Commercial	GST Applies	\$1,277.00	\$1,277.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
4	Interment Fees - Base rate cement enclosed	Commercial	GST Applies	\$1,490.00	\$1,490.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
5	Interment Fees- Full Set up grass top	Commercial	GST Applies	\$1,365.00	\$1,365.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
6	Interment Fees - Full Set Up cement enclosed	Commercial	GST Applies	\$1,646.00	\$1,646.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
7	Late fee - not completed by 4.00pm Monday - Friday (Extra)	Commercial	GST Applies	\$367.00	\$367.00	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
8	Saturday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
9	Sunday or Public Holiday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
10	Ashes									
11	Interment of Ashes	Commercial	GST Applies	\$270.00	\$270.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
12	Interment of ashes Saturday/Sunday Extra	Commercial	GST Applies	\$395.00	\$395.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
13	Exhumations									
14	Application Fee	Commercial	GST Applies	\$1,500.00	\$1,500.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
15	Exhumation Fee	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)		
16	Monument Fees									
17	For permission to enclose grave and erect a headstone (not exceeding 1.8 metres)	Commercial	GST Applies	\$287.00	\$287.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
18	Attach plaque from other supplier	Commercial	GST Applies	\$62.00	\$62.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
19	Single Marker (concrete)	Commercial	GST Applies	\$39.00	\$39.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
20	Double Marker (concrete)	Commercial	GST Applies	\$66.00	\$66.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
21	Memorial Wall - Single Plaque Site (150mm x 130mm) including fixing (plaque additional)	Commercial	GST Applies	\$310.00	\$310.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
22	Gracemere Cemetery									
23	Gracemere - Plot Sale (Right to Bury) Single only	Commercial	GST Applies	\$580.00	\$580.00	per plot	Local Government Act 2009	Part 6 S262 (3) (c)		
24	Interment Fees - Base rate grass top	Commercial	GST Applies	\$1,277.00	\$1,277.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
25	Interment Fees - Base rate cement enclosed	Commercial	GST Applies	\$1,490.00	\$1,490.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
26	Interment Fees- Full Set up grass top	Commercial	GST Applies	\$1,365.00	\$1,365.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
27	Interment Fees - Full Set Up cement enclosed	Commercial	GST Applies	\$1,646.00	\$1,646.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
28	Late fee - not completed by 4.00pm Monday - Friday Extra	Commercial	GST Applies	\$367.00	\$367.00	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
29	Saturday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
30	Sunday or Public Holiday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
31	Ashes									
32	Single Niche	Commercial	GST Applies	\$310.00	\$310.00	per niche	Local Government Act 2009	Part 6 S262 (3) (c)		
33	Double Niche	Commercial	GST Applies	\$620.00	\$620.00	per double	Local Government Act 2009	Part 6 S262 (3) (c)		
34	Interment of Ashes (Grave or Niche)	Commercial	GST Applies	\$270.00	\$270.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
35	Bronze/Chrome Plaque (150 x 130mm) - maximum 7 lines	Commercial	GST Applies	\$196.00	\$196.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
36	Interment of ashes Saturday/Sunday (Extra)	Commercial	GST Applies	\$395.00	\$395.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
37	Exhumations									
38	Exhumation - Application Fee	Commercial	GST Applies	\$1,500.00	\$1,500.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
39	Exhumation Fee	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)		
40	Monument Fees									
41	For permission to enclose grave and erect a headstone (not exceeding 1.8 metres)	Commercial	GST Applies	\$287.00	\$287.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Regional Cemeteries								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
42	Attach plaque from other supplier	Commercial	GST Applies	\$62.00	\$62.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
43	Single Marker (concrete)	Commercial	GST Applies	\$39.00	\$39.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
44	Double Marker (concrete)	Commercial	GST Applies	\$66.00	\$66.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
45	Single Plots in designated gardens:									
46	Plots	Commercial	GST Applies	\$290.00	\$290.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
47	Interments	Commercial	GST Applies	\$270.00	\$270.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)		
48	Marker	Commercial	GST Applies	\$280.00	\$280.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
49	Plaques (max 7 lines)	Commercial	GST Applies	\$196.00	\$196.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
50	Family Plots in designated garden:									
51	Plots	Commercial	GST Applies	\$590.00	\$590.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
52	Interment	Commercial	GST Applies	\$270.00	\$270.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)		
53	Marker	Commercial	GST Applies	\$920.00	\$920.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
54	Plaques (150 x 130mm) (max 7 lines etc.)	Commercial	GST Applies	\$196.00	\$196.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
55	Mt Morgan Cemetery									
56	Mt Morgan - Plot Sale (Right to Bury) Single only	Commercial	GST Applies	\$468.00	\$468.00	per plot	Local Government Act 2009	Part 6 S262 (3) (c)		
57	Interment Fees - Base rate grass top	Commercial	GST Applies	\$1,277.00	\$1,277.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
58	Interment Fees - Base rate cement enclosed	Commercial	GST Applies	\$1,490.00	\$1,490.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
59	Interment Fees - Full Set up grass top	Commercial	GST Applies	\$1,365.00	\$1,365.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
60	Interment Fees - Full Set Up cement enclosed	Commercial	GST Applies	\$1,646.00	\$1,646.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
61	Late fee - not completed by 4.00pm Monday - Friday Extra	Commercial	GST Applies	\$367.00	\$367.00	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
62	Saturday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
63	Sunday or Public Holiday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
64	Ashes									
65	Original Wall									
66	Single Niche	Commercial	GST Applies	\$310.00	\$310.00	per niche	Local Government Act 2009	Part 6 S262 (3) (c)		
67	Double Niche	Commercial	GST Applies	\$620.00	\$620.00	per double	Local Government Act 2009	Part 6 S262 (3) (c)		
68	Interment of Ashes (Grave or Niche)	Commercial	GST Applies	\$270.00	\$270.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
69	Plaque (150 x 130mm) - maximum 7 lines	Commercial	GST Applies	\$196.00	\$196.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
70	Granite Columbarium Wall									
71	Plaque (150 x 130mm) - maximum 7 lines	Commercial	GST Applies	\$257.00	\$257.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
72	Columbarium Wall (Granite) Purchase of Single Niche (price includes Ashes interment and Granite plaque)	Commercial	GST Applies	\$842.00	\$842.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
73	Columbarium Wall (Granite) Purchase of Double Niche (price includes Ashes interment and Granite plaque)	Commercial	GST Applies	\$1,157.00	\$1,157.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
74	Extra charge for Portrait Photo \$80/hour	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)		
75	Interment of ashes Saturday/Sunday	Commercial	GST Applies	\$395.00	\$395.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
76	Exhumations									
77	Exhumation - Application Fee	Commercial	GST Applies	\$1,500.00	\$1,500.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
78	Exhumation Fee	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)		
79	Monument Fees									
80	For permission to enclose grave and erect a headstone (not exceeding 1.8 metres)	Commercial	GST Applies	\$287.00	\$287.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
81	Attach plaque from other supplier	Commercial	GST Applies	\$62.00	\$62.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Regional Cemeteries								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
82	Single Marker (concrete)	Commercial	GST Applies	\$39.00	\$39.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
83	Double Marker (concrete)	Commercial	GST Applies	\$66.00	\$66.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
84	Memorial Wall - Single Plaque Site (150mm x 130mm) including fixing (plaque additional)	Commercial	GST Applies	\$310.00	\$310.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
85	Bajool Cemetery									
86	Bajool - Plot Sale (Right to Bury) Single only	Commercial	GST Applies	\$468.00	\$468.00	per plot	Local Government Act 2009	Part 6 S262 (3) (c)		
87	Interment Fees - Base rate grass top	Commercial	GST Applies	\$1,277.00	\$1,277.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
88	Interment Fees - Base rate cement enclosed	Commercial	GST Applies	\$1,490.00	\$1,490.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
89	Interment Fees- Full Set up grass top	Commercial	GST Applies	\$1,365.00	\$1,365.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
90	Interment Fees - Full Set Up cement enclosed	Commercial	GST Applies	\$1,646.00	\$1,646.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
91	Late fee - not completed by 4.00pm Monday - Friday Extra	Commercial	GST Applies	\$367.00	\$367.00	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
92	Saturday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
93	Sunday or Public Holiday (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
94	Ashes									
95	Interment of Ashes	Commercial	GST Applies	\$270.00	\$270.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
96	Interment of ashes Saturday/Sunday	Commercial	GST Applies	\$395.00	\$395.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
97	Exhumations									
98	Exhumation - Application Fee	Commercial	GST Applies	\$1,500.00	\$1,500.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
99	Exhumation Fee	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)		
100	Monument Fees									
101	For permission to enclose grave and erect a headstone (not exceeding 1.8 metres)	Commercial	GST Applies	\$287.00	\$287.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
102	Attach plaque from other supplier	Commercial	GST Applies	\$62.00	\$62.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
103	Single Marker (concrete)	Commercial	GST Applies	\$39.00	\$39.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
104	Double Marker (concrete)	Commercial	GST Applies	\$66.00	\$66.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
105	South Rockhampton Cemetery (NO NEW BURIALS)									
106	Monument Fees Only									
107	For permission to enclose grave and erect a headstone (not exceeding 1.8 metres)	Commercial	GST Applies	\$287.00	\$287.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
108	Rockhampton Memorial Gardens									
109	Grave Site	Commercial	GST Applies	POA	POA	per site	Local Government Act 2009	Part 6 S262 (3) (c)		
110	Baby's Grave (Max size: 800mm)	Commercial	GST Applies	\$611.00	\$611.00	per site	Local Government Act 2009	Part 6 S262 (3) (c)		
111	Interment	Commercial	GST Applies	\$1,173.00	\$1,173.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
112	Interment (Child U10)	Commercial	GST Applies	\$835.00	\$835.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
113	Interment (Baby in baby's grave only)	Commercial	GST Applies	\$835.00	\$835.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
114	Interment of Ashes in Crypt	Commercial	GST Applies	\$835.00	\$835.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
115	Standard Plaque - 7 lines (150mm X 130mm) (Compulsory)	Commercial	GST Applies	\$196.00	\$196.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
116	Late fee for ALL services (services include interment/ashes/chapel/refreshments) - not completed by 4.00pm Monday - Friday	Commercial	GST Applies	\$365.00	\$365.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
117	Saturday Burial (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
118	Sunday/Public Holiday Burial (Extra)	Commercial	GST Applies	POA	POA	additional fee	Local Government Act 2009	Part 6 S262 (3) (c)		
119	Exhumations									
120	Exhumation - Application Fee	Commercial	GST Applies	\$1,500.00	\$1,500.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
121	Exhumation Fee	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)		
122	Miscellaneous Fees									

SECTION:		Regional Cemeteries								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
123	Photos/Recess for plaque (Ceramic)	Commercial	GST Applies	\$183.00	\$183.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
124	Photos/Recess for plaque (Plana Ceramic)	Commercial	GST Applies	\$258.00	\$258.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
125	Photos - other sizes	Commercial	GST Applies	POA	POA	each	Local Government Act 2009	Part 6 S262 (3) (c)		
126	Additional lines on standard plaque	Commercial	GST Applies	\$30.50	\$30.50	each	Local Government Act 2009	Part 6 S262 (3) (c)		
127	Standard large plaque - 6 lines (380mm x 220mm)	Commercial	GST Applies	\$310.00	\$310.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
128	Additional lines on standard large plaque	Commercial	GST Applies	\$32.50	\$32.50	each	Local Government Act 2009	Part 6 S262 (3) (c)		
129	Alternative Border Standard Plaque	Commercial	GST Applies	\$32.50	\$32.50	each	Local Government Act 2009	Part 6 S262 (3) (c)		
130	Alternative Border Standard Large Plaque	Commercial	GST Applies	\$55.00	\$55.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
131	Emblem on plaque	Commercial	GST Applies	\$61.00	\$61.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
132	Bronze vase attached to plaque (Niche wall)	Commercial	GST Applies	\$84.00	\$84.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
133	Chrome Vase (Niche wall)	Commercial	GST Applies	\$15.50	\$15.50	each	Local Government Act 2009	Part 6 S262 (3) (c)		
134	Perpetual Bronze flower	Commercial	GST Applies	\$117.00	\$117.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
135	Bronze Flower Vase Single Stem	Commercial	GST Applies	\$55.00	\$55.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
136	Memorials / Ashes Markers									
137	Single Marker (Granite)	Commercial	GST Applies	\$280.00	\$280.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
138	Double Marker (Granite)	Commercial	GST Applies	\$455.00	\$455.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
139	Family Plot Marker (Granite)	Commercial	GST Applies	\$920.00	\$920.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
140	Memorial Block	Commercial	GST Applies	\$780.00	\$780.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
141	Babies Memorial Block	Commercial	GST Applies	\$364.00	\$364.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
142	Fee for Ashes in Gardens/Columbarium									
143	Single Plots in any garden or edge:									
144	Plots	Commercial	GST Applies	\$290.00	\$290.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
145	Interments	Commercial	GST Applies	\$270.00	\$270.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
146	Marker (Garden Only)	Commercial	GST Applies	\$280.00	\$280.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
147	Plaques (max 7 lines)	Commercial	GST Applies	\$196.00	\$196.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
148	Double Plots in any garden or edge:									
149	Plots	Commercial	GST Applies	\$520.00	\$520.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
150	Interment	Commercial	GST Applies	\$270.00	\$270.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
151	Marker	Commercial	GST Applies	\$455.00	\$455.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
152	Plaques (150 x 130mm) (max 7 lines etc.)	Commercial	GST Applies	\$196.00	\$196.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
153	Family Plots									
154	Plots	Commercial	GST Applies	\$590.00	\$590.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
155	Interment	Commercial	GST Applies	\$270.00	\$270.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
156	Marker	Commercial	GST Applies	\$920.00	\$920.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
157	Plaques (150 x 130mm) (max 7 lines etc.)	Commercial	GST Applies	\$193.00	\$196.00	each	Local Government Act 2009	Part 6 S262 (3) (c)	\$3.00	1.6%
158	Niche Wall Alcove									
159	Niche	Commercial	GST Applies	\$315.00	\$315.00	per niche	Local Government Act 2009	Part 6 S262 (3) (c)		
160	Plaque (170 x 150cm)	Commercial	GST Applies	\$196.00	\$196.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
161	Interment	Commercial	GST Applies	\$270.00	\$270.00	per interment	Local Government Act 2009	Part 6 S262 (3) (c)		
162	Memorialisation									
163	Seats - Donated (inc plaque)	Commercial	GST Applies	\$2,242.00	\$2,242.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Regional Cemeteries								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
164	Small Vases (all gardens) installed by Gardens Staff (Extra)	Commercial	GST Applies	\$20.00	\$20.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
165	Large Vases (family ashes plots only) installed by Gardens Staff (Extra)	Commercial	GST Applies	\$30.00	\$30.00	each	Local Government Act 2009	Part 6 S262 (3) (c)		
166	Miscellaneous Services									
167	Chapel/Refreshment Area - Memorial Gardens									
168	Chapel/Refreshment area Use	Commercial	GST Applies	\$74.00	\$74.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)		
169	Chapel area use - EXTRA MARQUEE SET UP	Commercial	GST Applies	\$110.00	\$110.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)		
170	Chapel + Refreshment use (Maximum 2 hours Refreshment)	Commercial	GST Applies	\$88.00	\$88.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)		
171	Chapel + Refreshment use (Maximum 2 hours Refreshment)-COVID-19 Period	Commercial	GST Applies	Waive	Waive	per service	Local Government Act 2010	Part 6 S262 (3) (c)		
172	Refreshment per hour after	Commercial	GST Applies	\$62.00	\$62.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)		
173	Garden Setting Funeral Service set up (includes marquees - over 30 attendees)	Commercial	GST Applies	\$284.00	\$284.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)		
174	Garden Setting Funeral Service set up (includes marquees) -COVID-19 Period	Commercial	GST Applies	\$88.00	\$88.00	per service	Local Government Act 2010	Part 6 S262 (3) (c)		
175	Services Saturday Fee Extra	Commercial	GST Applies	\$367.00	\$367.00	per service	Local Government Act 2009	Part 6 S262 (3) (c)		
176	Services Sunday Fee Extra	Commercial	GST Applies	POA	POA	per service	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Heritage Village									
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %	
1	Rockhampton Heritage Village (RHV)										
2	RHV - General Entry										
3	Adults	Commercial	GST Applies	\$15.00	\$15.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)			
4	Concession - Pensioners, Seniors Card, Students (High School/University)	Commercial	GST Applies	\$12.00	\$12.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)			
5	Children - 3-14 years. Must be accompanied by an adult	Commercial	GST Applies	\$9.00	\$9.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)			
6	Family - 2 Adults & 2 Children over the age of 3 yrs	Commercial	GST Applies	\$40.00	\$40.00	per family	Local Government Act 2009	Part 6 S262 (3) (c)			
7	Family Extra Children (over three years of age)	Commercial	GST Applies	\$6.00	\$6.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)			
8	LOCAL GENERAL ENTRY FEE (paid once retain ticket for 12 months if accompanied by tourist) Does not include entry to Special events, School Holiday activities, Tours)	Commercial	GST Applies	\$5.00	\$5.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)			
9	RHV - Tours (Groups of 10 or more paying participants)										
10	Adults - Groups of 10 or more	Commercial	GST Applies	\$17.00	\$17.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)			
11	Concessions - Groups of 10 or more	Commercial	GST Applies	\$15.00	\$15.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)			
12	High School - 1 FoC Adult per 10 Children	Commercial	GST Applies	\$13.00	\$13.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)			
13	Tertiary Students	Commercial	GST Applies	\$15.00	\$15.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)			
14	Primary School - 1 FoC Adult per 10 Children	Commercial	GST Applies	\$10.00	\$10.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)			
15	Child Care Group - All Staff FOC per group	Commercial	GST Applies	New	\$10.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)			
16	Extra Adults for Above Tours	Commercial	GST Applies	\$10.00	\$10.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)			
17	School Holiday Activities - Children 18mths and up - includes rides. Must Be accompanied by an adult	Commercial	GST Applies	\$10.00	\$10.00	per child	Local Government Act 2009	Part 6 S262 (3) (c)			
18	School Holiday Activities - Adult - 1 per family FOC - Extras to pay	Commercial	GST Applies	\$10.00	\$10.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)			
19	Food - All venues -										
20	*General Manager Community Services has capacity to negotiate for large groups.										
21	RHV - Vehicle Hire (within village only)										
22	Vintage Vehicles - Opening Hours - 9am - 4pm	Commercial	GST Applies	\$95.00	\$95.00	per vehicle per hour	Local Government Act 2009	Part 6 S262 (3) (c)			
23	Horse Drawn Vehicles	Commercial	GST Applies	\$220.00	\$220.00	per vehicle per hour	Local Government Act 2009	Part 6 S262 (3) (c)			
24	All Vehicles - After 4pm	Commercial	GST Applies	POA	POA	per vehicle	Local Government Act 2009	Part 6 S262 (3) (c)			
25	RHV - Markets - 14 Yrs and Over	Commercial	GST Applies	\$2.00	\$2.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)			
26	RHV - Venue Hire										
27	StPeter's Church - 9am - 4pm - photos in Village included	Commercial	GST Applies	\$260.00	\$260.00	per venue	Local Government Act 2009	Part 6 S262 (3) (c)			
28	Rackemann's Cottage - 9am - 4pm - photos in Village included	Commercial	GST Applies	\$260.00	\$260.00	per venue	Local Government Act 2009	Part 6 S262 (3) (c)			
29	Rosewood Cottage - 9am - 4pm - photos in Village included	Commercial	GST Applies	\$260.00	\$260.00	per venue	Local Government Act 2009	Part 6 S262 (3) (c)			

SECTION:		Heritage Village								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
30	Amphitheatre - 9am - 4pm - photos in Village included	Commercial	GST Applies	\$260.00	\$260.00	per venue	Local Government Act 2009	Part 6 S262 (3) (c)		
31	20% discount on fees above if wedding reception held in Shearing Shed									
32	Sunday & Public Holiday 9am - 4pm	Commercial	GST Applies	POA	POA	per venue	Local Government Act 2009	Part 6 S262 (3) (c)		
33	Village Venue Hire - 9am - 4pm	Commercial	GST Applies	POA	POA	per venue	Local Government Act 2009	Part 6 S262 (3) (c)		
34	Laser Skirmish - night hire only	Commercial	GST Applies	\$135.00	\$135.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
35	Wedding Photos - 9am - 4pm	Commercial	GST Applies	\$260.00	\$260.00	per session	Local Government Act 2009	Part 6 S262 (3) (c)		
36	Wedding Photos - After hours	Commercial	GST Applies	POA	POA	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
37	Duty Manager	Commercial	GST Applies	\$90.00	\$90.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
38	RHV - Australian Shearing Shed									
39	Dry Hire	Commercial	GST Applies	\$1,050.00	\$1,050.00	per function	Local Government Act 2009	Part 6 S262 (3) (c)		
40	Dry Hire - min. 3 hours (Local NFP only)	Commercial	GST Applies	\$70.00	\$80.00	per hour	Local Government Act 2009	Part 6 S262 (3) (c)	\$10.00	14.3%
41	20% discount local NFP									
42	Cleaning Fee	Commercial	GST Applies	POA	POA	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
43	Set up fee Hourly rate - 3hrs only	Commercial	GST Applies	POA	POA	per hour	Local Government Act 2009	Part 6 S262 (3) (c)		
44	Chairs - Outdoor hire	Commercial	GST Applies	\$2.00	\$2.00	per chair	Local Government Act 2009	Part 6 S262 (3) (c)		
45	Red Carpet	Commercial	GST Applies	\$80.00	\$80.00	per roll	Local Government Act 2009	Part 6 S262 (3) (c)		
46	Ride - Special Events									
47	All Venues - 18mths and up	Commercial	GST Applies	\$3.00	\$3.00	per person	Local Government Act 2009	Part 6 S262 (3) (c)		
48	Graduation and Family Photo Groups	Commercial	GST Applies	\$75.00	\$75.00	per group	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:								
Fee number	Item name	Current Fee (incl GST)	2020/2021 Current Community Event Fee **(see definition below)	2021/2022 Current Fee (incl GST)	2021/2022 Current Community Event Fee **(see definition below)	Charge basis per unit (Optional)	Proposed v Current fee \$	Proposed v Current fee %
1	Botanic Gardens and Kershaw Gardens and Cedric Archer							
2	Rental fee for use of electrical service at Botanic Gardens	25.00	No charge	\$25.50	No charge	per function	\$0.50	2.0%
3	Weddings	175.00	\$175.00	\$210.00	\$214.00	per wedding	\$35.00	20.0%
4	Environmental Education							
5	School Tours - Guided School Tours - up to 30 students	4.00	\$4.00	\$4.00	\$4.00	per student		
6	General Tours - Minimum Charge - minimum number of people 5 - maximum number of people 30	10.00	\$10.00	\$10.50	\$10.50	per person	\$0.50	5.0%
7	Friends of the Gardens							
8	Individual Initial Membership Fee	New	New	\$11.00	\$11.00	per person		
9	Annual Membership Fee	New	New	\$3.00	\$3.00	person		
10	Rockhampton Plant Nursery							
11	Nursery Plant Hire - Per Plant	13.00	\$13.00	\$13.50	\$13.50	per plant	\$0.50	3.8%
12	Nursery Plant Hire - Delivery / Pick Up	120.00	\$120.00	\$125.00	\$125.00	per service	\$5.00	4.2%
13	Security Bond (external hire)	233.00	\$233.00	\$238.00	\$238.00	per service	\$5.00	2.1%
14	Nursery Plant Hire by NFP or Community Service group - delivery and pick-up by group	No charge	No charge	No charge	No charge	per plant		
15	Parks Minor Private Works							
16	Where work will be carried out by Council for a private person - Charge as per Council's estimate of cost which is to include standard on-costs applicable to Private Works.	Quote	Quote	Quote	Quote	per service		
17	Parks, Properties and Structures							
18	Usage Charges for Sport and Recreation Clubs and Associations							
19	Consumables (power for field lighting) will be billed to the user, as outlined in permit for use							
20	Building Site leased by organisation (unless there is an existing lease agreement)	600.00	\$600.00	\$612.00	\$612.00	per annum	\$12.00	2.0%
21	Outdoor sporting areas (field, court, rink, track and trail and combinations) – examples cricket, football, hockey, tennis, netball, bowls, cycling and equestrian activities.	No charge	No charge	No charge	No charge	per field/per annum		
22	Council owned multipurpose building (use)	2,019.00	\$2,019.00	\$2,060.00	\$2,060.00	per annum	\$41.00	2.0%
23	Park Hire Charges							
24	Parks – Weddings	120.00	\$120.00	\$122.40	\$122.40	per wedding	\$2.40	2.0%
25	Park Hire - Commercial Use (any park)	575.00	\$575.00	\$585.00	\$585.00	per day	\$10.00	1.7%
26	Park Hire - Non-Commercial Use (any park, includes access to and consumption of electricity, mowing or maintenance service as required - bin provision and collection extra)	230.00	No charge plus No charge for bin provision & collection	\$235.00	No charge plus No charge for bin provision & collection	per day	\$5.00	2.2%
27	Extra Mowing Service required	175.00	\$175.00	\$178.50	\$178.50	per request	\$3.50	2.0%
28	Parks for Circuses & Other Significant Events (Local Organisations by negotiation)							
29	Security Deposit (This is refundable subject to the area being left in a clean & tidy condition and against damage or loss being caused to council property, including toilets, and against the cost of additional security to protect council property)	2,200.00	\$2,200.00	\$2,245.00	\$2,245.00	per event	\$45.00	2.0%
30	Electricity Deposit (Deposit is refundable less electricity used)	800.00	\$800.00	\$816.00	\$816.00	per event	\$16.00	2.0%
31	Cleaning Deposit (which is refundable upon the park being left in a clean & tidy condition. Any charges incurred by Council for cleaning of the area following the event will be deducted from the deposit amount)	1,785.00	\$1,785.00*	\$1,820.00	\$1,820.00	per event	\$35.00	2.0%

SECTION:								
Fee number	Item name	Current Fee (incl GST)	2020/2021 Current Community Event Fee **(see definition below)	2021/2022 Current Fee (incl GST)	2021/2022 Current Community Event Fee **(see definition below)	Charge basis per unit (Optional)	Proposed v Current fee \$	Proposed v Current fee %
32	*can be reduced at the discretion of the CEO							
33	Rowing Course - Fitzroy River	installation costs	10% of installation costs	10% of installation costs	10% of installation costs	per service		
34	Rockhampton Zoo							
35	Rockhampton Zoo Tour	220.00	Price on Request	\$225.00	Price on Request	per tour	\$5.00	2.3%
Community Event - An event that is not regular in nature (more than twice per year), that provides a community benefit to the Rockhampton Region and is not for profit and/or where all money raised is provided to a community organisation in the Rockhampton Region.								
Community Organisation - an entity that carries on activities for a public purpose or an entity whose primary objective is not directed at making a profit.								

SECTION:		Swimming Pools								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl. GST)	2021/2022 Current Fee (incl. GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Swimming Pools									
2	All listed fees are the maximum charge. Operators of Council's Pools may charge less than these and will set the fees for multiple use, hire for events and fees for specialised programs.									
3	WWII Memorial Pool (Southside), 42nd Battalion Memorial Pool (North side), Mount Morgan & Gracemere									
4	Entry Fees									
5	Child (Under 2)	Commercial	GST Applies	free	Free	each	Local Government Act 2009	Part 6 S262 (3) (c)		
6	Child (Under 16)	Commercial	GST Applies	\$2.50	\$2.50	each	Local Government Act 2009	Part 6 S262 (3) (c)		
7	Adult	Commercial	GST Applies	\$2.50	\$2.50	each	Local Government Act 2009	Part 6 S262 (3) (c)		
8	Concession or Student (ID Required)	Commercial	GST Applies	\$2.50	\$2.50	each	Local Government Act 2009	Part 6 S262 (3) (c)		
9	Spectator	Commercial	GST Applies	\$2.50	\$2.50	each	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Environmental Sustainability								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Hire Charge									
2	Portable Water Refill Station - Refundable Deposit /Bond fee	Commercial	GST Exempt	\$200.00	\$200.00	Per Loan	Local Government Act 2009	Part 6 S262 (3) (c)		
3	NRM Water Trailer - Refundable Deposit/Bond fee	Commercial	GST Exempt	\$289.00	\$289	Per loan	Local Government Act 2009	Part 6 S262 (3) (c)		
4	NRM Water Trailer	Commercial	GST Applies	\$25.00	\$25	Per day	Local Government Act 2009	Part 6 S262 (3) (c)		
5	NRM Water Trailer	Commercial	GST Applies	\$116.00	\$116	Per Week	Local Government Act 2009	Part 6 S262 (3) (c)		
6	NRM Water Trailer - Late Return Fee	Commercial	GST Applies	\$35.00	\$35	Per Day for Each Day Overdue	Local Government Act 2009	Part 6 S262 (3) (c)		
7	NRM Tools Trailer - Refundable Deposit/Bond fee	Commercial	GST Applies	\$289.00	\$289	Per loan	Local Government Act 2009	Part 6 S262 (3) (c)		
8	NRM Tools Trailer	Commercial	GST Applies	\$25.00	\$25	Per day	Local Government Act 2009	Part 6 S262 (3) (c)		
9	NRM Tools Trailer	Commercial	GST Applies	\$116.00	\$116	Per Week	Local Government Act 2009	Part 6 S262 (3) (c)		
10	NRM Tools Trailer - Late Return Fee	Commercial	GST Applies	\$35.00	\$35	Per Day for Each Day Overdue	Local Government Act 2009	Part 6 S262 (3) (c)		

SECTION:		Local Laws -Community Compliance								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	Keeping of Animals									
2	Application for Approval									
3	Keeping 3 to 10 cats and dogs (animal registration not included)	Cost-Recovery	GST Exempt	\$332.00	\$335.00	per application	SLL 1.5 (Keeping of Animals) 2011	LGA 2009 Part 2, s97(2)(a)	\$3.00	0.9%
4	Keeping 3 to 10 cats and dogs - Pensioner (see note 1) (animal registration not included)	Cost-Recovery	GST Exempt	\$225.00	\$228.00	per application	SLL 1.5 (Keeping of Animals) 2011	LGA 2009 Part 2, s97(2)(a)	\$3.00	1.3%
5	Keeping more than 10 cats and dogs (animal registration not included)	Cost-Recovery	GST Exempt	\$399.00	\$402.00	per application	SLL 1.5 (Keeping of Animals) 2011	LGA 2009 Part 2, s97(2)(a)	\$3.00	0.8%
6	Keeping over 10 cats and dogs (Pensioner (See Note 1) (animal registration not included)	Cost-Recovery	GST Exempt	\$325.00	\$328.00	per application	SLL 1.5 (Keeping of Animals) 2011	LGA 2009 Part 2, s97(2)(a)	\$3.00	0.9%
7	Guard Dog	Cost-Recovery	GST Exempt	\$225.00	\$228.00	per application	SLL 1.5 (Keeping of Animals) 2011	LGA 2009 Part 2, s97(2)(a)	\$3.00	1.3%
8	All other animals or combination of animals (excluding cats and dogs)	Cost-Recovery	GST Exempt	\$223.00	\$225.00	per application	SLL 1.5 (Keeping of Animals) 2011	LGA 2009 Part 2, s97(2)(a)	\$2.00	0.9%
9	Application to Amend Conditions (excludes new animals)	Cost-Recovery	GST Exempt	\$202.00	\$205.00	per application	SLL 1.5 (Keeping of Animals) 2011	LGA 2009 Part 2, s97(2)(a)	\$3.00	1.5%
10	Application for Renewal	Cost-Recovery	GST Exempt	\$202.00	\$205.00	per application	SLL 1.5 (Keeping of Animals) 2011	LGA 2009 Part 2, s97(2)(a)	\$3.00	1.5%
11	Note: Approvals are not transferrable to other owners or properties									
12	Dog Registration									
13	Note: All registrations are for a year or part thereof. Evidence of desexing and microchipping must be provided in the form of a Vet certificate.									
14	Pensioner To be entitled to the pensioner fee, the pensioner must be in receipt of a Centrelink Pension or a Department of Veterans' Affairs Pension and hold a current Pensioner Concession Card or Repatriation Health Card - for all conditions.									
15	Part Year Registration									
16	Prorate fee applies to animals registered from 1 March to 31 August and is applicable to the first year registration within RRC only (does not apply to renewals or Regulated Dogs)	Cost-Recovery	GST Exempt	50% of the applicable fee	50% of the applicable fee	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)		
17	Refunds									
18	Desexed & Microchipped Dog - Owner must provide a desexing and microchipping certificate or letter issued by a vet (if the dog is microchipped during the registration period but only if the dog is also desexed)	Cost-Recovery	GST Exempt	\$104.00	\$105.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$1.00	1.0%
19	Desexed Dog - Owner must provide a desexing certificate or letter issued by a vet	Cost-Recovery	GST Exempt	\$83.00	\$85.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$2.00	2.4%
20	Desexed & Microchipped Dog - Pension Card Holder - Owner must provide a desexing and microchipping certificate or letter issued by a vet (if the dog is microchipped during the registration period but only if the dog is also desexed)	Cost-Recovery	GST Exempt	\$66.00	\$68.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$2.00	3.0%
21	Desexed Dog - Pension Card holder - Owner must provide a desexing certificate or letter issued by a vet	Cost-Recovery	GST Exempt	Free	Free	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)		
22	Deceased - Owner must provide adequate proof such as a euthanasia certificate, letter issued by a vet, or surrender the registration tag. Refund will not be given where registration has been transferred.	Cost-Recovery	GST Exempt	Prorate based on unused portion of registration	Prorate based on unused portion of registration	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)		
23	Dog Registration									
24	Puppy fee - registration for a dog up to 6 months old for the first year	Cost-Recovery	GST Exempt	\$31.00	\$41.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$10.00	32.3%
25	Assistance Dogs with NGO Certificate - Certificate must be provided	Cost-Recovery	GST Exempt	Nil	Nil	Exempt	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)		
26	Desexed (before renewal due date or any non-renewal)	Cost-Recovery	GST Exempt	\$36.00	\$46.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$10.00	27.8%
27	Desexed - Pension Concession Card holders only	Cost-Recovery	GST Exempt	Free	Free	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)		
28	Desexed and Microchipped	Cost-Recovery	GST Exempt	\$18.00	\$28.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$10.00	55.6%

SECTION:		Local Laws -Community Compliance								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
29	De-sexed and Microchipped - 50% fee concession for over 65 (senior) only <i>Note: To be entitled to the over 65 (senior) 50% fee concession, the senior must produce evidence of been over 65.</i>	Cost-Recovery	GST Exempt	\$9.00	\$14.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$5.00	55.6%
30	De-sexed and Microchipped - Pension Concession Card holders only	Cost-Recovery	GST Exempt	Free	Free	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)		
31	Entire animal registration	Cost-Recovery	GST Exempt	\$122.00	\$132.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$10.00	8.2%
32	Entire animal registration - Pension Concession Card holders only	Cost-Recovery	GST Exempt	\$66.00	\$76.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$10.00	15.2%
33	Entire owned by a member of Canine Control Council - Documentation of membership to be provided.	Cost-Recovery	GST Exempt	50% of the applicable fee	50% of the applicable fee	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)		
34	Farm Dogs - For rural areas and/or areas 20,000m2 only, must be a Primary Producer and evidence is to be provided.	Cost-Recovery	GST Exempt	\$14.00	\$24.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$10.00	71.4%
35	Decommissioned Greyhounds - Must provide evidence that the animal has been decommissioned	Cost-Recovery	GST Exempt	\$18.00	\$28.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$10.00	55.6%
36	Decommissioned Greyhounds - Must provide evidence that the animal has been decommissioned. Pension Concession Card holders only	Cost-Recovery	GST Exempt	Free	Free	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)		
37	Greyhounds - Must hold a current Multiple Animal Permit or DA approval, evidence is to be provided.	Cost-Recovery	GST Exempt	\$490.00	\$504.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$14.00	2.9%
38	Multiple Dog Registration - 3 or more dogs owned by one(1) owner only (excludes greyhounds). Must hold current Keeping of Animals permit.	Cost-Recovery	GST Exempt	\$488.00	\$499.00	per owner	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$11.00	2.3%
39	Replacement Registration Tag	Cost-Recovery	GST Exempt	\$5.00	\$15.00	per tag	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$10.00	200.0%
40	Transfer of Registration Between Animals - From a deceased dog to a new dog registration, for the current registration period only, and where a refund has not been given.	Cost-Recovery	GST Exempt	\$8.00	\$18.00	per event	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$10.00	125.0%
41	Transfer of Current Registration from Another Local Government - For the current registration period only, evidence of current registration to be provided.	Cost-Recovery	GST Exempt	\$8.00	\$18.00	per event	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$10.00	125.0%
42	Update Microchipping details	Commercial	GST Applies	New	at cost	per animal	(commercial fee, not a cost recovery fee)	Part 6 s262 (3) (c)		
43	Regulated Dogs									
44	Prescribed fee for the internal review (general review application) of an original decision of the Animal Management (Cats and Dogs) Act 2008.	Commercial	GST Applies	\$418.00	\$427.00	per event	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 6, s262(3)(b)	\$9.00	2.2%
45	Declared Dangerous									
46	Initial Registration - Includes Regulated Dog Management Kit (1 approved tag and 2 approved signs)	Cost-Recovery	GST Exempt	\$470.00	\$481.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$11.00	2.3%
47	Annual Registration Renewal - Declared dangerous and in non-compliance with the conditions of keeping and the performance of the dog.	Cost-Recovery	GST Exempt	\$470.00	\$481.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$11.00	2.3%
48	Annual Registration Renewal - Declared dangerous dog - subsequent years upon successful performance review and the continuing compliance with the conditions of the declaration.	Cost-Recovery	GST Exempt	\$190.00	\$194.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$4.00	2.1%
49	Restricted									
50	Initial Registration - Includes Regulated Dog Management Kit (1 approved tag and 2 approved signs)	Cost-Recovery	GST Exempt	\$470.00	\$481.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$11.00	2.3%
51	Annual Registration Renewal - Restricted and in non-compliance with the conditions of keeping and the performance of the dog.	Cost-Recovery	GST Exempt	\$470.00	\$481.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$11.00	2.3%
52	Annual Registration Renewal - Declared dangerous dog - subsequent years upon successful performance review and the continuing compliance with the conditions of the declaration.	Cost-Recovery	GST Exempt	\$210.00	\$215.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)	\$5.00	2.4%
53	Menacing									
54	Initial Registration - Includes Regulated Dog Management Kit (1 approved tag and 2 approved signs)	Cost-Recovery	GST Exempt	\$365.00	\$365.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)		
55	Annual Renewal Registration - Declared menacing dog and in non-compliance with the conditions of keeping and the performance of the dog.	Cost-Recovery	GST Exempt	\$365.00	\$365.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)		

SECTION:		Local Laws -Community Compliance								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
56	Annual Renewal Registration - Declared menacing dog (non deseved dog) - subsequent years upon successful performance review and the continuing compliance with the conditions of the declaration	Cost-Recovery	GST Exempt	\$156.00	\$156.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)		
57	Registration - Declared menacing dog (deseved dog) - subsequent years upon successful performance review and the continuing compliance with the conditions of the declaration.	Cost-Recovery	GST Exempt	\$125.00	\$125.00	per animal	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 2, s97(2)(a)		
58	Replacement Signage/Tags (only available to owners of Regulated Dogs)									
59	Sign - Only available to owners of Regulated Dogs	Commercial	GST Applies	\$34.00	\$35.00	per item	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 6 s262(3)(b)	\$1.00	2.9%
60	Replacement Regulated Dog Tag - Only available to owners of Regulated Dogs	Commercial	GST Applies	\$10.00	\$10.00	per item	Animal Management (Cats and Dogs) Act 2008	LGA 2009 Part 6 s262(3)(b)		
61	Overgrown Land (Land Clearing/Slashing)									
62	Overgrown land non-compliance Administration fee	Cost-Recovery	GST Exempt	\$87.00	\$89.00	per allotment	Environmental Management	s262(3)(b)	\$2.00	2.3%
63	Mowing, Slashing or Clean Up of an Overgrown Allotment - following non-compliance with an Overgrown or Unightly Compliance Notice	Commercial	GST Applies	at cost	at cost	per allotment	Environmental Management	LGA 2009 Part 6 s262(3)(b)		
64	Commercial Use of Roads									
65	Note: All permits/licenses are subject to annual renewal. A copy of the current Public Liability Insurance Cover must accompany application (\$20 Million for Local and State Govt controlled areas).									
66	Mobile Roadside Vending (Mobile and Stationary)									
67	Application Fee	Cost-Recovery	GST Exempt	\$230.00	\$230.00	per application	SLL 1.2 (Commercial Use of LG Controlled Areas and Roads) 2011	LGA 2009 Part 2, s97(2)(a)		
68	Annual Licence Renewal Fee	Cost-Recovery	GST Exempt	\$125.00	\$125.00	per application	SLL 1.2 (Commercial Use of LG Controlled Areas and Roads) 2011	LGA 2009 Part 2, s97(2)(a)		
69	Stationery Roadside Vending									
70	Application Fee	Cost-Recovery	GST Exempt	\$230.00	\$230.00	per application	Controlled Areas and Roads	s97(2)(a)		
71	Annual Renewal Fee	Cost-Recovery	GST Exempt	\$125.00	\$125.00	per application	Controlled Areas and Roads	s97(2)(a)		
72	Footpath Vending									
73	Application Fee (excludes groups constituted for religious, charitable or educational purposes or any not-for-profit)	Cost-Recovery	GST Exempt	\$254.00	\$260.00	per application	SLL 1.2 (Commercial Use of LG Controlled Areas and Roads) 2011	LGA 2009 Part 2, s97(2)(a)	\$6.00	2.4%
74	Annual Renewal Fee (excludes groups constituted for religious, charitable or educational purposes or any not-for-profit)	Cost-Recovery	GST Exempt	\$125.00	\$125.00	per application	SLL 1.2 (Commercial Use of LG Controlled Areas and Roads) 2011	LGA 2009 Part 2, s97(2)(a)		
75	Footpath Dining									
76	Application Fee	Cost-Recovery	GST Exempt	Free	\$235.00	per application	Controlled Areas and Roads	LGA 2009 Part 2, s97(2)(a)		
77	Annual Licence Renewal Fee	Cost-Recovery	GST Exempt	\$125.00	\$125.00	per application	Controlled Areas and Roads	LGA 2009 Part 2, s97(2)(a)		
78	Busking Street Performing									
79	Application Fee	Cost-Recovery	GST Exempt	Free	Free	per application	SLL 1.14 (Undertaking Regulated Activities on LG Controlled Areas and Roads) 2011	LGA 2009 Part 2, s97(2)(a)		
80	Parking Permits									
81	Parking Permit Application (All types)	Cost-Recovery	GST Exempt	\$123.00	\$125.00	per application	LL5 (Parking) 2011	LGA 2009 Part 2, s97(2)(a)	\$2.00	1.6%
82	Annual Permit Renewal Fee	Cost-Recovery	GST Exempt	\$123.00	\$125.00	per application	LL5 (Parking) 2011	s97(2)(a)	\$2.00	1.6%

SECTION:		Local Laws -Community Compliance								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
	Types of parking permits (circumstances in which parking permits may be issued are stated in Subordinate Local Law No. 5 (Parking) 2011 : Resident Parking Permit Community Service Organisation Parking Permit Temporary Parking Permit Works Zone Parking Permit Visitor Parking Permit Resident Parking Permit Tourist Vehicle Parking Permit Community service organisation parking permit where the person will use the parking permit for an activity, which is consistent with the objectives of the community service organisation, and parking is regulated by time. Resident parking permit where the person resides in a residence situated on a section of road and parking immediately adjacent to the residence is regulated by time, and the residence does not have adequate off-street parking. To be eligible for a resident parking permit, residents must be a primary owner-occupier and/or tenant of the property. Eligible residents are entitled to one residential permit (non-transferable) for each vehicle registered to the address. Visitor parking permit where the parking permit is to be made available by the resident for use by another person who is visiting or attending at the residence. Temporary parking permit where it is not reasonably practical for the applicant to carry out the activity unless the designated parking space or spaces are allocated to the applicant's exclusive use for the duration of the activity. Works zone parking permit where the part of the road is adjacent to a site at which the person is proposing to undertake building or construction work, and it is not reasonably practical for all work activity and movements to be confined within the site.									
83							SL5 (Parking) 2011	LGA 2009 Part 2, s97(2)(a)		
84	Private Burials Outside a Cemetery									
85	Application Fee - Burials of Human Remains outside a cemetery	Cost-Recovery	GST Exempt	New	\$125.00	per application	SL1.13 (Undertaking Regulated Activities Regarding Human Remains) 2019	LGA 2009 Part 2, s97(2)(a)		
86	Renewal/Extension Fee	Cost-Recovery	GST Exempt	New	\$75.00	per application	SL1.13 (Undertaking Regulated Activities Regarding Human Remains) 2019	LGA 2009 Part 2, s97(2)(a)		
87	Advertising Devices									
88	Application Fee	Cost-Recovery	GST Exempt	New	\$125.00	per application	SL1.4 (Installation of Advertising Devices) 2019	LGA 2009 Part 2, s97(2)(a)		
89	Renewal Fee	Cost-Recovery	GST Exempt	New	\$75.00	per application	SL1.4 (Installation of Advertising Devices) 2019	LGA 2009 Part 2, s97(2)(a)		
90	General Approval/ Permit/Licence fee									
91	Note: This permit fee is for an approval permit that are not specifically detailed in the above sections									
92	Short-Term Permit/Approval - Issued for periods up to 1 month	Cost-Recovery	GST Exempt	\$157.00	\$157.00	per application	LL1 (Administration) 2011	LGA 2009 Part 2, s97(2)(a)		
93	Long-Term Permit/Approval - Issued for periods over 1 month	Cost-Recovery	GST Exempt	\$157 for the first month plus \$52.00 for each additional month	\$157 for the first month plus \$52.00 for each additional month	per application	LL1 (Administration) 2011	LGA 2009 Part 2, s97(2)(a)		
94	Motor Vehicle Ownership Searches - Conducted to determine ownership of a vehicle e.g. QITEC	Commercial	GST Applies	at cost	at cost	per search	SPEA Act 1999 s14(2)(a)	LGA 2009 Part 6, s262(3)(b)		
95	Motor Vehicle Ownership Searches: Administration Processing Fee	Commercial	GST Applies	New	\$30.00	per search	SPEA Act 1999 s14(2)(a)	LGA 2009 Part 6, s262(3)(b)		
96	Impounding									

SECTION:		Local Laws -Community Compliance								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
97	Impound fee for other materials i.e. boat/ building material	Cost-Recovery	GST Exempt	\$280.00	\$287.00	per impound	LL1 (Administration) 2011	LGA 2009 Part 2, s97(2)(d)	\$7.00	2.5%
98	Impound fee for signs/banners (not on trailers)	Cost-Recovery	GST Exempt	\$78.00	\$80.00	per impound	LL1 (Administration) 2011	LGA 2009 Part 2, s97(2)(d)	\$2.00	2.6%
99	Release of Other Impounded Animals									
100	Livestock Cattle & Horses /pony or the like	Cost-Recovery	GST Exempt	\$129.00	\$129.00	per head	LL2 (Animal Management) 2011	LGA 2009 Part 2, s97(2)(d)		
101	Sustenance Rate for Livestock Cattle & Horses /pony or the like	Cost-Recovery	GST Exempt	\$61.00	\$63.00	per head/per day	LL2 (Animal Management) 2011	LGA 2009 Part 2, s97(2)(d)	\$2.00	3.3%
102	Livestock Other goats, pigs, sheep, alpacas and the like	Cost-Recovery	GST Exempt	\$51.00	\$53.00	per head	LL2 (Animal Management) 2011	LGA 2009 Part 2, s97(2)(d)	\$2.00	3.9%
103	Sustenance Rate for Livestock other goats, pigs, sheep, alpacas and the like	Cost-Recovery	GST Exempt	\$26.00	\$27.00	per head/per day	LL2 (Animal Management) 2011	LGA 2009 Part 2, s97(2)(d)	\$1.00	3.8%
104	Other Impounded Animals including aviary and poultry and other domestic pets	Cost-Recovery	GST Exempt	\$13.00	\$14.00	per head	LL2 (Animal Management) 2011	LGA 2009 Part 2, s97(2)(d)	\$1.00	7.7%
105	Cattle Tagging -Applies if NLS tag is required NLS device or tag (cattle/sheep/goat/pig)	Cost-Recovery	GST Exempt	\$22.00	\$23.00	per head	Biosecurity Act 2014	LGA 2009 Part 2, s97(2)(d)	\$1.00	4.5%
106	Transport (includes droving, transporting by vehicle or other means of relocating stock)	Cost-Recovery	GST Exempt	\$79.00	\$79.00	per hour	LL2 (Animal Management) 2011	LGA 2009 Part 2, s97(2)(d)		
107	Vet or other	Cost-Recovery	GST Exempt	at cost	at cost		LL2 (Animal Management) 2011	LGA 2009 Part 2, s97(2)(d)		
108	Impounding - Cats and Dogs									
109	1st impoundment release fee (dogs) - current registration - collected 48 hours	Cost-Recovery	GST Exempt	No charge	No charge	per head	LL 2 (Animal Management) 2011	LGA 2009 Part 2, s97(2)(d)		
110	1st impoundment release fee (dogs) - not registered or registered and not collected within 48 hours	Cost-Recovery	GST Exempt	\$55.00	\$55.00	per head	LL 2 (Animal Management) 2011	LGA 2009 Part 2, s97(2)(d)		
111	Sustenance fee for dog - impounded after 48 hours	Cost-Recovery	GST Exempt	New	\$10.00	per day per head	LL 2 (Animal Management) 2011	LGA 2009 Part 2, s97(2)(d)		
112	Sustenance fee for cat - impounded after 48 hours	Cost-Recovery	GST Exempt	New	\$5.00	per day per head	LL 2 (Animal Management) 2011	LGA 2009 Part 2, s97(2)(d)		
113	Second and subsequent Release Fee (cats and dogs)	Cost-Recovery	GST Exempt	\$55.00	\$75.00	per head	LL 2 (Animal Management) 2011	LGA 2009 Part 2, s97(2)(d)	\$20.00	36.4%
114	microchipped impounded cat or dog before release	Cost-Recovery	GST Exempt	\$37.00	\$39.00	per head	LL 2 (Animal Management) 2011	LGA 2009 Part 2, s97(2)(d)	\$2.00	5.4%
115	Desex Fee	Cost-Recovery			at cost					
116	Vet or other	Cost-Recovery	GST Exempt	at cost	at cost		LL 2 (Animal Management) 2011	LGA 2009 Part 2, s97(2)(d)		
117	Seized Dog									
118	Seized dog release fee	Cost-Recovery	GST Exempt	\$104.00	\$106.00	per animal	LL 2 (Animal Management) 2011	LGA 2009 Part 2, s97(2)(d)	\$2.00	1.9%
119	Vet or other	Cost-Recovery	GST Exempt	at cost	at cost		LL 2 (Animal Management) 2011	LGA 2009 Part 2, s97(2)(d)		
120	General Animal Control									
121	Cat or Dog Trap Hire - Security deposit, refunded upon return of trap only	Commercial	GST Applies	\$62.00	\$63.00	per service	Local Government Act 2009	LGA 2009 Part 2, s97(2)(d)	\$1.00	1.6%
122	Traps lost, damaged, or not returned	Commercial	GST Applies	at cost	at cost	per service	Local Government Act 2009	LGA 2009 Part 2, s97(2)(d)		

SECTION:		Public and Environmental Health								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Current v Proposed fee \$	Proposed v Current fee %
1	Food Act 2006									
2	Food Business Licence Application Only (i.e. no Food Safety Program)									
3	Category 1 - Businesses with breakfast preparation only (as part of accommodation activity), fruit and vegetable cutting only, ice-cream only, food vehicles and home base food businesses manufacturing non-potentially hazardous foods only, drinking-water carriers and food stores with pie or similar only (excluding short term food businesses)	Cost Recovery	GST Exempt	\$488.00	\$500.00	per application	Food Act 2006	s31 & s85	\$12.00	2.5%
4	Category 2 - Hotels, resorts, restaurants, clubs, supermarkets and similar medium-large premises, takeaway food bars, cafes, bakeries, small convenience stores and similar small-medium premises, food vehicles and home based food businesses manufacturing potentially hazardous food (excluding short term food businesses)	Cost Recovery	GST Exempt	\$769.00	\$787.00	per application	Food Act 2006	s31 & s85	\$18.00	2.3%
5	Category 3 - Large supermarkets (excluding short term food businesses)	Cost Recovery	GST Exempt	\$998.00	\$1,023.00	per application	Food Act 2006	s31 & s85	\$23.00	2.5%
6	Short term food business (up to 52 days/year) in the RRC local government area	Cost Recovery	GST Exempt	\$87.00	\$89.00	per application	Food Act 2006	s31 & s85	\$2.00	2.3%
7	Food Business Licence Application with Food Safety Program									
8	Category 1 - Excluding short term food businesses	Cost Recovery	GST Exempt	\$1,067.00	\$1,093.00	per application	Food Act 2006	s31, s85 & s102	\$26.00	2.4%
9	Category 2 - Excluding short term food businesses	Cost Recovery	GST Exempt	\$1,348.00	\$1,380.00	per application	Food Act 2006	s31, s85 & s102	\$32.00	2.4%
10	Category 3 - Excluding short term food businesses	Cost Recovery	GST Exempt	\$1,577.00	\$1,616.00	per application	Food Act 2006	s31, s85 & s102	\$39.00	2.5%
11	Short term food business	Cost Recovery	GST Exempt	\$666.00	\$682.00	per application	Food Act 2006	s31, s85 & s102	\$16.00	2.4%
12	Annual Food Business Licence Renewal									
13	Category 1	Cost Recovery	GST Exempt	\$187.00	\$191.00	per application	Food Act 2006	s31 & s85	\$4.00	2.1%
14	Category 2	Cost Recovery	GST Exempt	\$325.00	\$333.00	per application	Food Act 2006	s31 & s85	\$8.00	2.5%
15	Category 3	Cost Recovery	GST Exempt	\$447.00	\$458.00	per application	Food Act 2006	s31 & s85	\$11.00	2.5%
16	Food Business Licence Restoration - Restoration of lapsed licence due to non-renewal.									
17	Category 1	Cost Recovery	GST Exempt	\$281.00	\$288.00	per application	Food Act 2006	s31 & s85	\$7.00	2.5%
18	Category 2	Cost Recovery	GST Exempt	\$419.00	\$428.00	per application	Food Act 2006	s31 & s85	\$9.00	2.1%
19	Category 3	Cost Recovery	GST Exempt	\$541.00	\$554.00	per application	Food Act 2006	s31 & s85	\$13.00	2.4%
20	Food Business Licence Amendment									
21	Amendment of licence details - Licensee name, contact details etc.	Cost Recovery	GST Exempt	\$97.00	\$99.00	per application	Food Act 2006	s31 & s85	\$2.00	2.1%
22	Amendment of premises location - Full assessment of premises for new location.	Cost Recovery	GST Exempt	Refer to relevant food business licence application fee	Refer to relevant food business licence application fee	per application	Food Act 2006	s31 & s85		
23	Application for minor material alteration of premises - Minor material amendments to food business premises.	Cost Recovery	GST Exempt	25% of application fee for relevant food business licence - Category 1 \$102, Category 2 \$192 and Category 3 \$250	25% of application fee for relevant food business licence - Category 1 \$125, Category 2 \$197 and Category 3 \$255	per assessment	Food Act 2006	s31 & s85		
24	Application for major material alteration of premises - Major material amendments to food business premises	Cost Recovery	GST Exempt	75% of application fee for relevant food business licence - category 1 \$366, category 2 \$577 Category 3 \$749	75% of application fee for relevant food business licence - category 1 \$375 category 2 \$590 category 3 \$767	per assessment	Food Act 2006	s31 & s85		
25	Application for Accreditation of a Food Safety Program only	Cost Recovery	GST Exempt	\$579.00	\$593.00	per application	Food Act 2006	s31 & s102	\$14.00	2.4%
26	Application for Amendment of an Accredited Food Safety Program	Cost Recovery	GST Exempt	\$102 to a maximum of the accreditation fee (\$579)	\$104 to a maximum of the accreditation fee (\$593)	per hour	Food Act 2006	s31 & s102		
27	Food Safety Audit/ non conformance audit	Cost Recovery	GST Exempt	\$118.00	\$121.00	per hour	Food Act 2006	s31 & s102	\$3.00	2.5%
28	LG Food Safety Non-Conformance Audit (Council following 3 non compliant audit reports)	Cost Recovery	GST Exempt	\$102.00	\$104.00	per hour	Food Act 2006	s31 & s102	\$2.00	2.0%
29	Additional Inspections	Cost Recovery	GST Exempt	\$102.00	\$104.00	per hour	Food Act 2006	s31	\$2.00	2.0%
30	Environmental Protection Act 1994 & Sustainable Planning Act 2009									
31	Application for assessment of development application for ERA with aggregate environmental score of 25 or less	Cost Recovery	GST Exempt	\$1,655.00	\$1,685.00	per application	Planning Act 2016	Planning Regulation 2017 Schedule 10	\$30.00	1.8%
32	Application for assessment of development application for ERA with aggregate environmental score more than 25 but no more than 74.	Cost Recovery	GST Exempt	\$3,313.00	\$3,373.00	per application	Planning Act 2016	Planning Regulation 2017 Schedule 10	\$60.00	1.8%
33	Application for assessment of development application for ERA with aggregate environmental score of more than 74.	Cost Recovery	GST Exempt	\$13,248.00	\$13,486.00	per application	Planning Act 2016	Planning Regulation 2017 Schedule 10	\$238.00	1.8%
34	Request under the Planning Act to do any of the following where ERA's are involved:									

SECTION:		Public and Environmental Health							
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Current v Proposed fee %
35	Extension application - relating to a prescribed development application by a registered non profit organisation.	Cost Recovery	GST Exempt	\$413.50	\$421.00	per application	Planning Act 2016	Planning Regulation 2017 Schedule 15	\$7.50 1.8%
36	Extension application - otherwise to above	Cost Recovery	GST Exempt	\$827.00	\$842.00	per application	Planning Act 2016	Planning Regulation 2017 Schedule 15	\$15.00 1.8%
37	Change a Development Approval - minor change if the development approval was given for a prescribed development by a non profit organisation and section 38 of the planning regulation applied.	Cost Recovery	GST Exempt	\$827.50	\$842.00	per application	Planning Act 2016	Planning Regulation 2017 Schedule 15	\$14.50 1.8%
38	Change a Development Approval - minor change if the development approval otherwise than above	Cost Recovery	GST Exempt	\$1,855.00	\$1,885.00	per application	Planning Act 2016	Planning Regulation 2017 Schedule 15	\$30.00 1.8%
39	Change a Development Approval other than a minor change	Cost Recovery	GST Exempt	The fee that would be payable to the assessment manager if the change application were a development application \$666 plus 30% of the annual fee for the authority that is the subject of the application	The fee that would be payable to the assessment manager if the change application were a development application \$677 plus 30% of the annual fee for the authority that is the subject of the application	per application	Planning Act 2016	Planning Regulation 2017 Schedule 15	
40	Application for environmental authority EP Act (125)(1)(e)	Cost Recovery	GST Exempt			per application	Environmental Protection Act	Schedule 15 Fees - EP Regs 2019	
41	Application to change environmental authority, other than an application for a minor change or a change approved by the administering authority (EP Act (132)(1)(b))	Cost Recovery	GST Exempt	\$346.60	\$352.80	per application	Environmental Protection Act	Schedule 15 Fees - EP Regs 2019	\$6.20 1.8%
42	Amendment application for environmental authority (EP Act 226(1)(c))	Cost Recovery	GST Exempt	\$334.90	\$340.90	per application	Environmental Protection Act	Schedule 15 Fees Part 2 - EP Regs 2019	\$6.00 1.8%
43	Assessment fee (EP Act 228(3)) for a major amendment application	Cost Recovery	GST Exempt	30% of the annual fee for the authority that is the subject of the application	30% of the annual fee for the authority that is the subject of the application	per application	Environmental Protection Act	Schedule 15 Fees Part 2 - EP Regs 2019	
44	Application to change amendment application for environmental authority EP Act 236(b)	Cost Recovery	GST Exempt	\$346.60	\$352.80	per application	Environmental Protection Act	Schedule 15 Fees Part 2 - EP Regs 2019	\$6.20 1.8%
45	Amalgamation application EP Act 246(d)	Cost Recovery	GST Exempt	\$346.60	\$352.80	per application	Environmental Protection Act	Schedule 15 Fees Part 2 - EP Regs 2019	\$6.20 1.8%
46	Transfer application for environmental authority for a prescribed ERA EP Act 253(f)	Cost Recovery	GST Exempt	\$138.40	\$140.80	per application	Environmental Protection Act	Schedule 15 Fees Part 2 - EP Regs 2019	\$2.40 1.7%
47	Conversion application EP Act 696 (b)	Cost Recovery	GST Exempt	\$346.60	\$352.80	per application	Environmental Protection Act	Schedule 10 Fees Part 2 - EP Regs 2019	\$6.20 1.8%
48	Annual Fee for Environmental Authority								
49	ERA 6 Asphalt Manufacturing Threshold 2	Cost Recovery	GST Exempt	\$4,052.00	\$4,135.00	per application	Environmental Protection Act 1994	5514	\$83.00 2.0%
50	ERA 49 Boat Maintenance or Repair	Cost Recovery	GST Exempt	\$2,151.00	\$2,195.00	per application	Environmental Protection Act 1994	5514	\$44.00 2.0%
51	ERA 19 Metal Forming	Cost Recovery	GST Exempt	\$315.00	\$322.00	per application	Environmental Protection Act 1994	5514	\$7.00 2.2%
52	ERA 12 Plastic Product Manufacturing Threshold 1	Cost Recovery	GST Exempt	\$3,545.00	\$3,620.00	per application	Environmental Protection Act 1994	5514	\$75.00 2.1%
53	ERA 12 Plastic Product Manufacturing Threshold 2	Cost Recovery	GST Exempt	\$6,837.00	\$6,980.00	per application	Environmental Protection Act 1994	5514	\$143.00 2.1%
54	ERA 38 Surface Coating Threshold 1	Cost Recovery	GST Exempt	\$1,286.00	\$1,295.00	per application	Environmental Protection Act 1994	5514	\$29.00 2.3%
55	NOTE: Highest fee is charged for multiple activities								
56	Late Payment Fee - Late payment of annual fee for Environmental Authority	Cost Recovery	GST Exempt	\$138.40	\$140.80	per application	Environmental Protection Act 1994	Schedule 15 Fees part 3 - EP Regs 2019	\$2.40 1.7%
57	Anniversary Changeover Application	Cost Recovery	GST Exempt	Available on application	Available on application	per application	Environmental Protection Act 1994	Section 176 EP Regs 2019	
58	Fees for termination of suspension of Environmental Authority	Cost Recovery	GST Exempt	Available on application	Available on application	per application	Environmental Protection Act 1994	Section 179 - EP Regs 2019	
59	Application for consideration of a draft Transitional Environmental Program	Cost Recovery	GST Exempt	\$335.00	\$342.00	per application	Environmental Protection Act 1994	Section 178 (1) - EP Regs 2019	\$7.00 2.1%
60	Transitional Environmental Program (TEP) and monitoring compliance with TEP	Cost Recovery	GST Exempt	\$340.00	\$347.00	per assess	Environmental Protection Act 1994	Section 178 (2) - EP Regs 2019	\$7.00 2.1%
61	Public Health (ICPAS) Act 2003								
62	Application for a Higher Risk Personal Appearance Licence	Cost Recovery	GST Exempt	\$452.00	\$462.00	per application	Public Health (Infection Control for Personal Appearance Services) Act 2003	59 & 558	\$10.00 2.2%
63	Annual Higher Risk Personal Appearance Licence Renewal	Cost Recovery	GST Exempt	\$260.00	\$266.00	per site	Public Health (Infection Control for Personal Appearance Services) Act 2003	59 & 558	\$6.00 2.3%
64	Amendment of Licence - Change to location (relocation) or adding additional premises	Cost Recovery	GST Exempt	\$373.00	\$381.00	per application	Public Health (Infection Control for Personal Appearance Services) Act 2003	59 & 558	\$8.00 2.1%

SECTION:		Public and Environmental Health								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Current v Proposed fee \$	Proposed v Current fee %
65	Transfer of Licence - to proposed transferee	Cost Recovery	GST Exempt	\$97.00	\$99.00	per application	Public Health (Infection Control for Personal Appearance Services) Act 2003	59 & 558	\$2.00	2.1%
66	Inspection Fee - for inspection after a remedial notice	Cost Recovery	GST Exempt	\$102.00	\$104.00	per hour	Public Health (Infection Control for Personal Appearance Services) Act 2003	5110	\$2.00	2.0%
67	Inspection of Non-Higher Risk Personal Appearance Premises - Eg. following complaint, only to be charged if inspection trigger justified	Cost Recovery	GST Exempt	\$102.00	\$104.00	per hour	Public Health (Infection Control for Personal Appearance Services) Act 2003	5105 & 5107	\$2.00	2.0%
68	Amendment of Licence - Change to current premise layout or additional rooms in current premise	Cost Recovery	GST Exempt	\$187.00	\$191.00	per application	Public Health (Infection Control for Personal Appearance Services) Act 2003	59 & 558	\$4.00	2.1%
69	Residential Services (Accreditation) Act 2002									
70	Health Inspection under Residential Services (Accreditation) Act 2002	Cost Recovery	GST Exempt	\$102.00	\$104.00	per hour	Residential Services (Accreditation) Act 2002	529	\$2.00	2.0%
71	Health Plan Assessment under Residential Services (Accreditation) Act 2002	Cost Recovery	GST Exempt	\$250 + \$102/ hour for inspection	\$255 + \$104/ hour for inspection	per application	Residential Services (Accreditation) Act 2002	529		
72	Compliance Inspection	Cost Recovery	GST Exempt	\$102.00	\$104.00	per hour	Residential Services (Accreditation) Act 2002	529	\$2.00	2.0%
73	Environment & Public Health Record Search									
74	Activity/Facility Records Search - current status of licence/registration records only (i.e. no inspection report)	Commercial	GST Exempt	\$102.00	\$104.00	per application	Local Government Act 2009	597(2)(c)	\$2.00	2.0%
75	Activity/Facility Search & Inspection - current status of licence records and current inspection report where applicable	Commercial	GST Exempt	\$325.00	\$332.00	per application	Local Government Act 2009	597(2)(c)	\$7.00	2.2%
76	Temporary Entertainment Event									
77	Temporary Entertainment Event Application Fee	Cost Recovery	GST Exempt	\$394.00	\$402.00	per application	SLI 12 (Operation of Temporary Entertainment Events) 2011	LGA 2009 Part 2, s97(2)(a)	\$8.00	2.0%
78	Temporary Entertainment Event Application Fee - For local community groups only, payable upon lodgement and is non-refundable	Cost Recovery	GST Exempt	\$197.00	\$201.00	per application	SLI 12 (Operation of Temporary Entertainment Events) 2011	LGA 2009 Part 2, s97(2)(a)	\$4.00	2.0%
79	Renewal Fee	Cost Recovery	GST Exempt	\$197.00	\$201.00	per application	SLI 12 (Operation of Temporary Entertainment Events) 2011	LGA 2009 Part 2, s97(2)(a)	\$4.00	2.0%
80	Renewal Fee - For local community groups only, payable upon lodgement and is non-refundable	Cost Recovery	GST Exempt	\$102.00	\$104.00	per application	SLI 12 (Operation of Temporary Entertainment Events) 2011	LGA 2009 Part 2, s97(2)(a)	\$2.00	2.0%
81	Amendment Fee	Cost Recovery	GST Exempt	\$97.00	\$99.00	per application	SLI 12 (Operation of Temporary Entertainment Events) 2011	LGA 2009 Part 2, s97(2)(a)	\$2.00	2.1%
82	Transfer Fee - transfer to another approval holder	Cost Recovery	GST Exempt	\$97.00	\$99.00	per application	SLI 12 (Operation of Temporary Entertainment Events) 2011	LGA 2009 Part 2, s97(2)(a)	\$2.00	2.1%
83	Pest Management									
84	Declared weeds trailer deposit/bond	Commercial	GST Exempt	\$289.00	\$289.00	each	Local Government Act 2009	Part 6 5262 (3) (c)		
85	Declared weeds trailer hire (daily)	Commercial	GST Applies	\$25.00	\$26.00	per day	Local Government Act 2009	Part 6 5262 (3) (c)	\$1.00	4.0%
86	Declared weeds trailer hire (weekly)	Commercial	GST Applies	\$116.00	\$118.00	per week	Local Government Act 2009	Part 6 5262 (3) (c)	\$2.00	1.7%
87	Declared weeds trailer hire late return fee	Commercial	GST Applies	\$35.00	\$36.00	Per day for each day overdue	Local Government Act 2009	Part 6 5262 (3) (c)	\$1.00	2.9%
88	Splatter Gun Hire deposit/Hire	Commercial	GST Exempt	\$105.00	\$107.00	each	Local Government Act 2009	Part 6 5262 (3) (c)	\$2.00	1.9%
89	Splatter Gun Hire (weekly or part thereof)	Commercial	GST Applies	\$33.00	\$34.00	per week	Local Government Act 2009	Part 6 5262 (3) (c)	\$1.00	3.0%
90	Splatter Gun Hire late return fee	Commercial	GST Applies	\$17.00	\$18.00	Per day for each day overdue	Local Government Act 2009	Part 6 5262 (3) (c)	\$1.00	5.9%
91	Invasive plant records search	Commercial	GST Applies	\$50.00	\$51.00	each	Local Government Act 2009	Part 6 5262 (3) (c)	\$1.00	2.0%
92	Invasive plant property inspection	Commercial	GST Applies	\$85.00	\$87.00	per hour	Local Government Act 2009	Part 6 5262 (3) (c)	\$2.00	2.4%
93	Copy approved Biosecurity Program	Cost-Recovery	GST Applies	\$3.00	\$3.00	each	Local Government Act 2009	Part 6 5262 (3) (c)		
94	Inspection of a register of biosecurity orders	Cost-Recovery	GST Applies	\$18.50	\$18.80	each	Biosecurity Act 2014	Schedule 10 of Regulation	\$0.30	1.8%
95	A copy of all or part of the information held in a register of biosecurity orders (s379(6))	Cost-Recovery	GST Applies	\$49.65	\$50.55	per application	Biosecurity Act 2014	Schedule 10 of Regulation	\$0.90	1.8%
96	Application to extend compliance under pest control notice	Cost-Recovery	GST Applies	\$64.00	\$65.00	per application	Local Government Act 2009	Part 6 5262 (3) (c)	\$1.00	1.6%
97	Vehicle inspection for invasive weed seeds	Commercial	GST Applies	\$85.00	\$87.00	per hour	Local Government Act 2009	Part 6 5262 (3) (c)	\$2.00	2.4%
98	Treatment of invasive plants on private land	Commercial	GST Applies	POA	POA	per job	Local Government Act 2009	Part 6 5262 (3) (c)		
99	Vector Management									

SECTION:		Public and Environmental Health								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Current v Proposed fee \$	Proposed v Current fee %
103	Treatment of mosquitoes or vermin in exceptional circumstances	Commercial	GST Applies	POA	POA	per job	Local Government Act 2009	Part 6 5262 (3) (c)		
	Refunds - Health and Environment Applications only									
	If an application is withdrawn within 30 days of lodgement but prior to a request for further information or extension of the assessment period or a decision being made						Food Act 2006, Planning Act 2009, Local Government Act 2009, Public Health (Infection Control for Personal Appearance Services) Act 2003, Environmental Protection Act 1994			
TBA		Cost Recovery	GST Applies	As per Policy 75%	75% of application fee	per application	Food Act 2006, Planning Act 2009, Local Government Act 2009, Public Health (Infection Control for Personal Appearance Services) Act 2003, Environmental Protection Act 1994			
	If an application is withdrawn after a request for further information or extension of the assessment period but prior to a decision being made						Food Act 2006, Planning Act 2009, Local Government Act 2009, Public Health (Infection Control for Personal Appearance Services) Act 2003, Food Act 2006, Planning Act 2009, Local Government Act 2009, Public Health (Infection Control for Personal Appearance Services) Act 2003, Environmental Protection Act 1994			
TBA		Cost Recovery	GST Applies	As per Policy 50%	50% of application fee	per application	Food Act 2006, Planning Act 2009, Local Government Act 2009, Public Health (Infection Control for Personal Appearance Services) Act 2003, Food Act 2006, Planning Act 2009, Local Government Act 2009, Public Health (Infection Control for Personal Appearance Services) Act 2003, Environmental Protection Act 1994			
	If application is withdrawn after a decision has been made.									
TBA		Cost Recovery	GST Applies	As per policy no refund	No refund applicable	per application	Environmental Protection Act 1994			

SECTION:		Development Assessment									
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %	
1	Applications for Material Change of Use										
2	Rural Purposes										
3	Animal husbandry plus site area fees	Cost-Recovery	GST Exempt	\$2,259.00	\$2,485.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$226.00	10.0%	
4	Site areas up to 2 Ha	Cost-Recovery	GST Exempt	\$406.00	\$447.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	10.1%	
5	Site areas from 2 Ha to 5 Ha	Cost-Recovery	GST Exempt	\$1,014.00	\$1,115.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$101.00	10.0%	
6	Site areas between 5 Ha and 10 Ha	Cost-Recovery	GST Exempt	\$1,995.00	\$2,194.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$199.00	10.0%	
7	Site areas over 10 Ha	Cost-Recovery	GST Exempt	POA	POA	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51			
8	Animal keeping plus cost per no. of animals	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%	
9	1-10 animals	Cost-Recovery	GST Exempt	\$203.00	\$223.00	per 10 animal capacity or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	9.9%	
10	11-20 animals	Cost-Recovery	GST Exempt	\$406.00	\$447.00	per 10 animal capacity or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	10.1%	
11	21-30 animals	Cost-Recovery	GST Exempt	\$608.00	\$669.00	per 10 animal capacity or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$61.00	10.0%	
12	Over 30 animals	Cost-Recovery	GST Exempt	POA	POA	per 10 animal capacity or part thereof	Planning Act	Chpt 3 Part 2 Section 51			
13	Aquaculture plus site area fees	Cost-Recovery	GST Exempt	\$1,861.00	\$2,046.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$185.00	9.9%	
14	Site areas up to 2 Ha	Cost-Recovery	GST Exempt	\$406.00	\$447.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	10.1%	
15	Site areas between 2 Ha and 5 Ha	Cost-Recovery	GST Exempt	\$1,014.00	\$1,115.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$101.00	10.0%	
16	Site areas between 5 Ha and 10 Ha	Cost-Recovery	GST Exempt	\$2,027.00	\$2,230.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$203.00	10.0%	
17	Site areas over 10 Ha	Cost-Recovery	GST Exempt	POA	POA	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51			
18	Intensive horticulture	Cost-Recovery	GST Exempt	\$1,861.00	\$2,046.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$185.00	9.9%	
19	Site areas up to 2 Ha	Cost-Recovery	GST Exempt	\$406.00	\$447.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	10.1%	
20	Site areas between 2 Ha and 5 Ha	Cost-Recovery	GST Exempt	\$1,014.00	\$1,115.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$101.00	10.0%	
21	Site areas between 5 Ha and 10 Ha	Cost-Recovery	GST Exempt	\$2,027.00	\$2,230.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$203.00	10.0%	
22	Site areas over 10 Ha	Cost-Recovery	GST Exempt	POA	POA	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51			
23	Rural industry/cropping plus site area fees	Cost-Recovery	GST Exempt	\$1,861.00	\$2,046.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$185.00	9.9%	
24	Site areas up to 2 Ha	Cost-Recovery	GST Exempt	\$406.00	\$447.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	10.1%	
25	Site areas between 2 Ha and 5 Ha	Cost-Recovery	GST Exempt	\$1,014.00	\$1,115.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$101.00	10.0%	
26	Site areas between 5 Ha and 10 Ha	Cost-Recovery	GST Exempt	\$2,027.00	\$2,230.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$203.00	10.0%	
27	Site areas over 10 Ha	Cost-Recovery	GST Exempt	POA	POA	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51			
28	Roadside stall	Cost-Recovery	GST Exempt	\$316.00	\$348.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$32.00	10.1%	
29	Rural workers' accommodation	Cost-Recovery	GST Exempt	\$1,861.00	\$2,046.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$185.00	9.9%	
30	Winery plus site area fees	Cost-Recovery	GST Exempt	\$1,861.00	\$2,046.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$185.00	9.9%	
31	Site areas up to 2 Ha	Cost-Recovery	GST Exempt	\$406.00	\$447.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	10.1%	
32	Site areas between 2 Ha and 5 Ha	Cost-Recovery	GST Exempt	\$1,014.00	\$1,115.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$101.00	10.0%	
33	Site areas between 5 Ha and 10 Ha	Cost-Recovery	GST Exempt	\$2,027.00	\$2,230.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$203.00	10.0%	
34	Site areas over 10 Ha	Cost-Recovery	GST Exempt	POA	POA	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51			
35	Permanent plantation plus site area	Cost-Recovery	GST Exempt	\$1,861.00	\$2,046.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$185.00	9.9%	
36	Site areas up to 2 Ha	Cost-Recovery	GST Exempt	\$406.00	\$447.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	10.1%	
37	Site areas between 2 Ha and 5 Ha	Cost-Recovery	GST Exempt	\$1,014.00	\$1,115.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$101.00	10.0%	
38	Site areas between 5 Ha and 10 Ha	Cost-Recovery	GST Exempt	\$2,027.00	\$2,230.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$203.00	10.0%	
39	Site areas over 10 Ha	Cost-Recovery	GST Exempt	POA	POA	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51			
40	Residential Purposes										
41	Intensive Animal Industry	Cost-Recovery	GST Exempt	\$3,500.00	\$3,850.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$350.00	10.0%	
42	Short-term accommodation/Rooming accommodation plus cost per unit	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%	
43	Cost per unit	Cost-Recovery	GST Exempt	\$427.00	\$470.00	per unit	Planning Act	Chpt 3 Part 2 Section 51	\$43.00	10.1%	
44	Retirement facility /residential care facility plus cost per unit/room	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%	
45	Cost per unit/room	Cost-Recovery	GST Exempt	\$427.00	\$470.00	per unit/aged care room	Planning Act	Chpt 3 Part 2 Section 51	\$43.00	10.1%	

SECTION:		Development Assessment								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
46	Tourist park plus cost per cabin, van or tent site/Relocatable home park plus cost per cabin	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
47	Cost per cabin site	Cost-Recovery	GST Exempt	\$203.00	\$223.00	per cabin site	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	9.9%
48	Cost per van or tent site	Cost-Recovery	GST Exempt	\$42.00	\$46.00	per van or tent site	Planning Act	Chpt 3 Part 2 Section 51	\$4.00	9.5%
49	Caretaker's accommodation	Cost-Recovery	GST Exempt	\$964.00	\$1,060.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$96.00	10.0%
50	Non-resident workforce accommodation plus cost per no. of people accommodated	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
51	1 to 50 persons accommodated	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per five persons accommodated or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
52	50 to 100 persons accommodated	Cost-Recovery	GST Exempt	\$8,543.00	\$9,397.00	per five persons accommodated or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$854.00	10.0%
53	Over 100 persons accommodated	Cost-Recovery	GST Exempt	POA	POA	per five persons accommodated or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
54	Dual occupancy	Cost-Recovery	GST Exempt	\$2,822.00	\$3,104.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$282.00	10.0%
55	Dwelling house/Dwelling unit	Cost-Recovery	GST Exempt	\$978.00	\$1,076.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$98.00	10.0%
56	Home-based business	Cost-Recovery	GST Exempt	\$978.00	\$1,076.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$98.00	10.0%
57	Nature-based tourism/Outstation plus cost per cabin	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
58	Cost per cabin	Cost-Recovery	GST Exempt	\$203.00	\$223.00	per cabin	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	9.9%
59	Community residence	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
60	Multiple dwelling plus per unit cost	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
61	One to five units	Cost-Recovery	GST Exempt	\$2,136.00	\$2,350.00	per unit	Planning Act	Chpt 3 Part 2 Section 51	\$214.00	10.0%
62	Six to ten units	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per unit	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
63	Eleven to fifteen units	Cost-Recovery	GST Exempt	\$6,407.00	\$7,048.00	per unit	Planning Act	Chpt 3 Part 2 Section 51	\$641.00	10.0%
64	Over fifteen units	Cost-Recovery	GST Exempt	POA	POA	per unit	Planning Act	Chpt 3 Part 2 Section 51		
65	Commercial Purposes									
66	Parking station plus cost per space	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
67	Cost per space	Cost-Recovery	GST Exempt	\$26.00	\$29.00	per space	Planning Act	Chpt 3 Part 2 Section 51	\$3.00	11.5%
68	Car wash	Cost-Recovery	GST Exempt	\$2,822.00	\$3,104.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$282.00	10.0%
69	Theatre	Cost-Recovery	GST Exempt	\$2,822.00	\$3,104.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$282.00	10.0%
70	Office/Sales office plus GFA	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
71	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,282.00	\$1,410.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$128.00	10.0%
72	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,136.00	\$2,350.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$214.00	10.0%
73	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,418.00	\$3,760.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$342.00	10.0%
74	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
75	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
76	Food and drink outlet plus GFA	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
77	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,282.00	\$1,410.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$128.00	10.0%
78	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,136.00	\$2,350.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$214.00	10.0%
79	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,418.00	\$3,760.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$342.00	10.0%
80	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
81	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
82	Funeral parlour plus GFA	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
83	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,282.00	\$1,410.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$128.00	10.0%
84	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,136.00	\$2,350.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$214.00	10.0%
85	From 501 to 750 metres GFA	Cost-Recovery	GST Exempt	\$3,418.00	\$3,760.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$342.00	10.0%
86	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
87	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
88	Garden centre plus site area fees	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
89	Site areas up to 250 square metres	Cost-Recovery	GST Exempt	\$608.00	\$669.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$61.00	10.0%
90	Site area 251 to 500 square metres	Cost-Recovery	GST Exempt	\$1,014.00	\$1,115.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$101.00	10.0%
91	Site area 501 to 750 metres	Cost-Recovery	GST Exempt	\$1,621.00	\$1,783.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$162.00	10.0%
92	Site area 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$2,027.00	\$2,230.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$203.00	10.0%
93	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51		

SECTION:		Development Assessment								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
94	Hotel/Bar plus GFA	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
95	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,282.00	\$1,410.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$128.00	10.0%
96	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,136.00	\$2,350.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$214.00	10.0%
97	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,418.00	\$3,760.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$342.00	10.0%
98	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
99	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
100	Shopping centre plus GFA	Cost-Recovery	GST Exempt	\$7,709.00	\$8,480.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$771.00	10.0%
101	Up to 5000 square metres GFA	Cost-Recovery	GST Exempt	\$21,359.00	\$23,495.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$2,136.00	10.0%
102	From 5001 to 10000 square metres GFA	Cost-Recovery	GST Exempt	\$42,719.00	\$46,991.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$4,272.00	10.0%
103	From 10001 to 15000 square metres GFA	Cost-Recovery	GST Exempt	\$64,078.00	\$70,486.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$6,408.00	10.0%
104	Over 15000 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
105	Market	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
106	Health care services plus GFA	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
107	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,282.00	\$1,410.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$128.00	10.0%
108	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,136.00	\$2,350.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$214.00	10.0%
109	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,418.00	\$3,760.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$342.00	10.0%
110	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,273.00	\$4,700.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
111	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
112	Motor sport facility plus site area fees	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
113	Site area up to 2 Ha	Cost-Recovery	GST Exempt	\$406.00	\$447.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	10.1%
114	Site area between 2 Ha and 5 Ha	Cost-Recovery	GST Exempt	\$1,014.00	\$1,115.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$101.00	10.0%
115	Site area between 5 Ha and 10 Ha	Cost-Recovery	GST Exempt	\$2,027.00	\$2,230.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$203.00	10.0%
116	Site area over 10 Ha	Cost-Recovery	GST Exempt	POA	POA	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
117	Nightclub Entertainment Facility plus GFA	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
118	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,282.00	\$1,410.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$128.00	10.0%
119	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,136.00	\$2,350.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$214.00	10.0%
120	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,418.00	\$3,760.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$342.00	10.0%
121	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
122	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
123	Agricultural supplies store plus site area fees	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
124	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$609.00	\$669.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$61.00	10.0%
125	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$1,014.00	\$1,115.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$101.00	10.0%
126	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$1,621.00	\$1,783.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$162.00	10.0%
127	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$2,027.00	\$2,230.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$203.00	10.0%
128	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
129	Showroom plus GFA	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
130	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,282.00	\$1,410.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$128.00	10.0%
131	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,136.00	\$2,350.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$214.00	10.0%
132	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,418.00	\$3,760.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$342.00	10.0%
133	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
134	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
135	Outdoor sales plus site area fees	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
136	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$609.00	\$669.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$61.00	10.0%
137	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$1,014.00	\$1,115.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$101.00	10.0%

SECTION:		Development Assessment								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
138	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$1,621.00	\$1,783.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$162.00	10.0%
139	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$2,027.00	\$2,230.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$203.00	10.0%
140	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
141	Service Station plus site area fees	Cost-Recovery	GST Exempt	\$3,594.00	\$3,953.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$359.00	10.0%
142	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$1,691.00	\$1,860.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$169.00	10.0%
143	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$2,817.00	\$3,099.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$282.00	10.0%
144	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$4,507.00	\$4,958.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$451.00	10.0%
145	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$5,633.00	\$6,196.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$563.00	10.0%
146	Area fee capped for up to 5,000 square metres	Cost-Recovery	GST Exempt	\$10,394.00	\$11,433.00	capped fee for area	Planning Act	Chpt 3 Part 2 Section 51	\$1,039.00	10.0%
147	Area fee capped for up to one hectare	Cost-Recovery	GST Exempt	\$15,591.00	\$17,150.00	capped fee for area	Planning Act	Chpt 3 Part 2 Section 51	\$1,559.00	10.0%
148	Area fee capped for up to two hectares	Cost-Recovery	GST Exempt	\$20,788.00	\$22,867.00	capped fee for area	Planning Act	Chpt 3 Part 2 Section 51	\$2,079.00	10.0%
149	Shop/Adult store plus GFA	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
150	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,282.00	\$1,410.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$128.00	10.0%
151	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,136.00	\$2,350.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$214.00	10.0%
152	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,418.00	\$3,760.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$342.00	10.0%
153	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
154	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
155	Tourist attraction plus GFA	Cost-Recovery	GST Exempt	\$2,711.00	\$2,982.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$271.00	10.0%
156	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,410.00	\$1,410.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$128.00	10.0%
157	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,136.00	\$2,350.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$214.00	10.0%
158	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,418.00	\$3,760.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$342.00	10.0%
159	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
160	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
161	Hardware and trade supplies plus GFA	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
162	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,282.00	\$1,410.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$128.00	10.0%
163	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,136.00	\$2,350.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$214.00	10.0%
164	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,418.00	\$3,760.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$342.00	10.0%
165	From 750 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
166	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
167	Veterinary services plus GFA	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
168	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,282.00	\$1,410.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$128.00	10.0%
169	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,136.00	\$2,350.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$214.00	10.0%
170	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,418.00	\$3,760.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$342.00	10.0%
171	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
172	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
173	Industrial Purposes									
174	Brothel	Cost-Recovery	GST Exempt	\$4,243.00	\$4,667.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$424.00	10.0%
175	Bulk landscape supplies /Wholesale nursery plus site area fees	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
176	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$1,282.00	\$1,410.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$128.00	10.0%
177	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$2,136.00	\$2,350.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$214.00	10.0%
178	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$3,418.00	\$3,760.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$342.00	10.0%
179	Site area from 750 to 1000 square metres	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
180	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
181	Environment facility plus site area fees	Cost-Recovery	GST Exempt	\$3,594.00	\$3,953.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$359.00	10.0%
182	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$1,282.00	\$1,410.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$128.00	10.0%
183	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$2,136.00	\$2,350.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$214.00	10.0%

SECTION:		Development Assessment								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
184	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$3,418.00	\$3,760.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$342.00	10.0%
185	Site area from 750 to 1000 square metres	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
186	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
187	Extractive industry plus site area fees	Cost-Recovery	GST Exempt	\$3,594.00	\$3,953.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$359.00	10.0%
188	Site area per hectare	Cost-Recovery	GST Exempt	\$2,588.00	\$2,825.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$257.00	10.0%
189	Research and technology industry plus site area fees	Cost-Recovery	GST Exempt	\$2,689.00	\$2,958.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$269.00	10.0%
190	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$608.00	\$669.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$61.00	10.0%
191	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$1,014.00	\$1,115.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$101.00	10.0%
192	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$1,621.00	\$1,783.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$162.00	10.0%
193	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$2,027.00	\$2,230.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$203.00	10.0%
194	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
195	High impact industry plus site area fees	Cost-Recovery	GST Exempt	\$3,594.00	\$3,953.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$359.00	10.0%
196	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$1,282.00	\$1,410.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$128.00	10.0%
197	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$2,136.00	\$2,350.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$214.00	10.0%
198	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$3,418.00	\$3,760.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$342.00	10.0%
199	Site area 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
200	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
201	Low impact industry plus site area fees	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
202	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$608.00	\$669.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$61.00	10.0%
203	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$1,014.00	\$1,115.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$101.00	10.0%
204	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$1,621.00	\$1,783.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$162.00	10.0%
205	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$2,027.00	\$2,230.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$203.00	10.0%
206	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
207	Service industry plus site area fees	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
208	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$1,282.00	\$1,410.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$128.00	10.0%
209	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$2,136.00	\$2,350.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$214.00	10.0%
210	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$3,418.00	\$3,760.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$342.00	10.0%
211	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
212	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
213	Special industry plus GFA	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
214	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,282.00	\$1,410.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$128.00	10.0%
215	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,136.00	\$2,350.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$214.00	10.0%
216	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,418.00	\$3,760.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$342.00	10.0%
217	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
218	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
219	Medium impact industry plus site area fees	Cost-Recovery	GST Exempt	\$2,711.00	\$2,982.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$271.00	10.0%
220	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$608.00	\$669.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$61.00	10.0%
221	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$1,014.00	\$1,115.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$101.00	10.0%
222	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$1,621.00	\$1,783.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$162.00	10.0%
223	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$2,027.00	\$2,230.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$203.00	10.0%
224	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
225	Marine industry plus site area fees	Cost-Recovery	GST Exempt	\$2,711.00	\$2,982.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$271.00	10.0%
226	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$608.00	\$669.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$61.00	10.0%
227	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$1,014.00	\$1,115.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$101.00	10.0%
228	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$1,621.00	\$1,783.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$162.00	10.0%

SECTION:		Development Assessment								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
229	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$2,027.00	\$2,230.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$203.00	10.0%
230	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
231	Transport depot plus site area fees	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
232	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$609.00	\$669.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$61.00	10.0%
233	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$1,014.00	\$1,115.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$101.00	10.0%
234	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$1,621.00	\$1,783.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$162.00	10.0%
235	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
236	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
237	Air service plus site area fees	Cost-Recovery	GST Exempt	\$2,711.00	\$2,982.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$271.00	10.0%
238	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$609.00	\$669.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$61.00	10.0%
239	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$1,014.00	\$1,115.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$101.00	10.0%
240	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$1,621.00	\$1,783.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$162.00	10.0%
241	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$2,027.00	\$2,230.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$203.00	10.0%
242	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
243	Warehouse plus GFA	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
244	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,282.00	\$1,410.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$128.00	10.0%
245	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,136.00	\$2,350.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$214.00	10.0%
246	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,418.00	\$3,780.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$342.00	10.0%
247	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
248	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
249	Other Purposes									
250	Child care centre plus no. of children accommodated fees	Cost-Recovery	GST Exempt	\$2,259.00	\$2,485.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$226.00	10.0%
251	Cost per 10 children accommodated or part thereof	Cost-Recovery	GST Exempt	\$440.00	\$484.00	per 10 children accommodated or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$44.00	10.0%
252	Community use /Community care centre plus GFA	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
253	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$1,282.00	\$1,410.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$128.00	10.0%
254	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$2,136.00	\$2,350.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$214.00	10.0%
255	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$3,418.00	\$3,780.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$342.00	10.0%
256	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
257	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
258	Demolition	Cost-Recovery	GST Exempt	\$964.00	\$1,060.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$96.00	10.0%
259	Engineering work	Cost-Recovery	GST Exempt	\$964.00	\$1,060.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$96.00	10.0%
260	Detention facility plus site area fees	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
261	Site area up to 250 square metres	Cost-Recovery	GST Exempt	\$1,282.00	\$1,410.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$128.00	10.0%
262	Site area from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$2,136.00	\$2,350.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$214.00	10.0%
263	Site area from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$3,418.00	\$3,780.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$342.00	10.0%
264	Site area from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%
265	Site area over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
266	Indoor sport and recreation/Club plus GFA	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
267	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$609.00	\$669.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$61.00	10.0%
268	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$1,014.00	\$1,115.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$101.00	10.0%
269	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$1,621.00	\$1,783.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$162.00	10.0%
270	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$2,027.00	\$2,230.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$203.00	10.0%
271	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51		
272	Utility installation/Substation	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%

SECTION:		Development Assessment									
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %	
273	Function facility plus GFA	Cost-Recovery	GST Exempt	\$2,259.00	\$2,485.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$226.00	10.0%	
274	Up to 250 square metres GFA	Cost-Recovery	GST Exempt	\$608.00	\$669.00	per 100 square metres of GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$61.00	10.0%	
275	From 251 to 500 square metres GFA	Cost-Recovery	GST Exempt	\$1,014.00	\$1,115.00	per 100 square metres of GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$101.00	10.0%	
276	From 501 to 750 square metres GFA	Cost-Recovery	GST Exempt	\$1,630.00	\$1,793.00	per 100 square metres of GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$163.00	10.0%	
277	From 751 to 1000 square metres GFA	Cost-Recovery	GST Exempt	\$2,027.00	\$2,230.00	per 100 square metres of GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$203.00	10.0%	
278	Over 1001 square metres GFA	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres of GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51			
279	Major sport, recreation and entertainment facility/ Tourist attraction	Cost-Recovery	GST Exempt	Sum of individual components	Sum of individual components	per application	Planning Act	Chpt 3 Part 2 Section 51			
280	Major electricity infrastructure (excl. Telecommunication facilities)	Cost-Recovery	GST Exempt	\$2,828.00	\$3,111.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$283.00	10.0%	
281	Renewable energy facility plus site area fees	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%	
282	Site areas up to 250 square metres	Cost-Recovery	GST Exempt	\$1,282.00	\$1,410.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$128.00	10.0%	
283	Site areas from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$2,136.00	\$2,350.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$214.00	10.0%	
284	Site areas from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$3,418.00	\$3,780.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$342.00	10.0%	
285	Site areas from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$4,272.00	\$4,699.00	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$427.00	10.0%	
286	Site areas over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres GFA or part thereof	Planning Act	Chpt 3 Part 2 Section 51			
287	Outdoor sport and recreation plus site area fees	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%	
288	Site areas up to 2 Ha	Cost-Recovery	GST Exempt	\$406.00	\$447.00	per hectare of used site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	10.1%	
289	Site areas between 2 Ha and 5 Ha	Cost-Recovery	GST Exempt	\$1,014.00	\$1,115.00	per hectare of used site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$101.00	10.0%	
290	Site areas between 5 Ha and 10 Ha	Cost-Recovery	GST Exempt	\$2,027.00	\$2,230.00	per hectare of used site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$203.00	10.0%	
291	Site areas over 10 Ha	Cost-Recovery	GST Exempt	POA	POA	per hectare of used site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51			
292	Park plus site area fees	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%	
293	Site areas up to 2 Ha	Cost-Recovery	GST Exempt	\$406.00	\$447.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$41.00	10.1%	
294	Site areas between 2 Ha and 5 Ha	Cost-Recovery	GST Exempt	\$1,014.00	\$1,115.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$101.00	10.0%	
295	Site areas between 5 Ha and 10 Ha	Cost-Recovery	GST Exempt	\$2,027.00	\$2,230.00	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$203.00	10.0%	
296	Site areas over 10 Ha	Cost-Recovery	GST Exempt	POA	POA	per hectare of site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51			
297	Landing	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%	
298	Cemetery	Cost-Recovery	GST Exempt	\$4,243.00	\$4,688.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$425.00	10.0%	
299	Crematorium	Cost-Recovery	GST Exempt	\$4,243.00	\$4,688.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$425.00	10.0%	
300	Educational establishment	Cost-Recovery	GST Exempt	\$1,716.00	\$1,888.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$172.00	10.0%	
301	Emergency services	Cost-Recovery	GST Exempt	\$1,716.00	\$1,888.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$172.00	10.0%	
302	Hospital	Cost-Recovery	GST Exempt	\$2,929.00	\$3,222.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$293.00	10.0%	
303	Place of Worship	Cost-Recovery	GST Exempt	\$2,061.00	\$2,267.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$206.00	10.0%	
304	Telecommunication facility	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%	
305	Port services plus site area fees	Cost-Recovery	GST Exempt	\$2,828.00	\$3,111.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$283.00	10.0%	
306	Site areas up to 250 square metres	Cost-Recovery	GST Exempt	\$608.00	\$669.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$61.00	10.0%	
307	Site areas from 251 to 500 square metres	Cost-Recovery	GST Exempt	\$1,014.00	\$1,115.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$101.00	10.0%	
308	Site areas from 501 to 750 square metres	Cost-Recovery	GST Exempt	\$1,621.00	\$1,783.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$162.00	10.0%	
309	Site areas from 751 to 1000 square metres	Cost-Recovery	GST Exempt	\$2,027.00	\$2,230.00	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51	\$203.00	10.0%	
310	Site areas over 1001 square metres	Cost-Recovery	GST Exempt	POA	POA	per 100 square metres site area or part thereof	Planning Act	Chpt 3 Part 2 Section 51			
311	Building Works Assessable Against the Planning Scheme	Cost-Recovery	GST Exempt	\$778.00	\$856.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$78.00	10.0%	
312	Reconfiguring a Lot Applications										
313	Reconfiguring a Lot (subdivision) plus Lot/Unit fees	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%	
314	Lot/Unit fees	Cost-Recovery	GST Exempt	\$575.00	\$632.00	plus per lot/unit	Planning Act	Chpt 3 Part 2 Section 51	\$57.00	9.9%	
315	Boundary Realignment (no extra lots created)	Cost-Recovery	GST Exempt	\$1,258.00	\$1,384.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$126.00	10.0%	
316	Endorsement of Survey Plans and Certificate of Survey Plan Approval										

SECTION:		Development Assessment								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
	Submission of Survey Plan for endorsement (including Standard Format Plans/Community Management Statements/Building Format Plans/Road Opening Plans) plus lot/unit fees	Cost-Recovery	GST Exempt	\$575.00	\$632.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$57.00	9.9%
317	Lot/Unit fees	Cost-Recovery	GST Exempt	\$203.00	\$223.00	plus per lot/unit	Planning Act	Chpt 3 Part 2 Section 51	\$20.00	9.9%
318	Endorsement of a Road Opening Plan (including truncations and widening)	Cost-Recovery	GST Exempt	\$575.00	\$632.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$57.00	9.9%
319	Resealing Fee	Cost-Recovery	GST Exempt	\$517.00	\$569.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$52.00	10.1%
320	Endorsement of Community Management Statement only	Cost-Recovery	GST Exempt	\$517.00	\$569.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$52.00	10.1%
321	Operational Works - Note: fees are calculated from the estimated (quote, schedule of costs) cost of construction inclusive of GST. Fee includes all inspections except where noted in the schedule of fees.									
322	Prescribed tidal works	Cost-Recovery	GST Exempt	\$1,861.00	\$2,047.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$186.00	10.0%
323	Operational works up to \$10,000	Cost-Recovery	GST Exempt	\$432.00	\$475.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$43.00	10.0%
324	Operational works between \$10,001 and \$20,000	Cost-Recovery	GST Exempt	\$811.00	\$892.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$81.00	10.0%
325	Operational Works between \$20,001 and \$24,999	Cost-Recovery	GST Exempt	\$1,178.00	\$1,296.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$118.00	10.0%
326	Operational Works from \$25,000 to \$249,999.00	Cost-Recovery	GST Exempt	\$1,768.00 plus 3.75% of value of work over \$25,000	\$1,945.00 plus 3.75% of value of work over \$25,000	per application	Planning Act	Chpt 3 Part 2 Section 51		
327	Operational Works from \$250,000.0 to \$499,999.00	Cost-Recovery	GST Exempt	\$11,792.00 plus 3% of value of work over \$250,000	\$12,971.00 plus 3% of value of work over \$250,000	per application	Planning Act	Chpt 3 Part 2 Section 51		
328	Operational Works from \$500,000.00 to \$999,999.00	Cost-Recovery	GST Exempt	\$20,835.00 plus 2% of value of work over \$500,000	\$22,698.00 plus 2% of value of work over \$500,000	per application	Planning Act	Chpt 3 Part 2 Section 51		
329	Operational Works from \$1,000,000 to \$1,999,999.00	Cost-Recovery	GST Exempt	\$32,428.00 plus 1.5% of value of work over \$1,000,000	\$35,671.00 plus 1.5% of value of work over \$1,000,000	per application	Planning Act	Chpt 3 Part 2 Section 51		
330	Operational Works from \$2,000,000 to \$4,999,999	Cost-Recovery	GST Exempt	\$50,115.00 plus 0.4% of value of work over \$2,000,000	\$55,126.00 plus 0.4% of value of work over \$2,000,000	per application	Planning Act	Chpt 3 Part 2 Section 51		
331	Operational Works \$5,000,000 and greater	Cost-Recovery	GST Exempt	\$64,268.00 plus 0.25% of value of work over \$5,000,000	\$70,895.00 plus 0.25% of value of work over \$5,000,000	per application	Planning Act	Chpt 3 Part 2 Section 51		
332	Earthworks only (including inspection fees)									
333	Earthworks up to 1,000 cubic metres	Cost-Recovery	GST Exempt	\$1,178.00	\$1,296.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$118.00	10.0%
334	Earthworks from 1,000 cubic metres to 10,000 cubic metres	Cost-Recovery	GST Exempt	\$2,356.00	\$2,592.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$236.00	10.0%
335	Earthworks from 10,000 cubic metres to 100,000 cubic metres	Cost-Recovery	GST Exempt	\$3,536.00	\$3,890.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$354.00	10.0%
336	Earthworks over 100,000 cubic metres	Cost-Recovery	GST Exempt	\$5,894.00	\$6,483.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$589.00	10.0%
337	Non compliant fees									
338	Reinspection of non-conforming work on defects period	Cost-Recovery	GST Exempt	\$427.00	\$470.00	per inspection	Planning Act	Chpt 3 Part 2 Section 51	\$43.00	10.1%
339	Reinspection of non-conforming work during construction period	Cost-Recovery	GST Exempt	\$427.00	\$470.00	per inspection	Planning Act	Chpt 3 Part 2 Section 51	\$43.00	10.1%
340	Application for a CMDG compliant Vehicle Cross Over (associated with a single dwelling)	Cost-Recovery	GST Exempt	\$175.00	\$192.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$17.00	9.7%
341	Bonding of Incomplete Subdivision Works	Cost-Recovery	GST Exempt	\$587.00	\$646.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$59.00	10.1%
342	Reduction of Bond	Cost-Recovery	GST Exempt	\$587.00	\$646.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$59.00	10.1%
343	Amendment or Replacement of Existing Outstanding Works Bond	Cost-Recovery	GST Exempt	\$587.00	\$646.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$59.00	10.1%
344	Amendments to Operational Works approved/stamped plans		GST Exempt							
345	1 to 10 plans	Cost-Recovery	GST Exempt	\$250.00	\$275.00	per application	Planning Act	Chpt 3 Part 2 Section 53	\$25.00	10.0%
346	1 to 20 plans	Cost-Recovery	GST Exempt	\$500.00	\$550.00	per application	Planning Act	Chpt 3 Part 2 Section 54	\$50.00	10.0%
347	1 to 50 or more plans	Cost-Recovery	GST Exempt	\$750.00	\$825.00	per application	Planning Act	Chpt 3 Part 2 Section 55	\$75.00	10.0%
348	Signage when not associated with a MCU									
349	Advertising device (on premises sign)	Cost-Recovery	GST Exempt	\$575.00	\$632.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$57.00	9.9%
350	Advertising device (third party sign)	Cost-Recovery	GST Exempt	\$2,474.00	\$2,721.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$247.00	10.0%
351										

SECTION:		Development Assessment								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
352	PRELIMINARY APPROVALS									
353	Preliminary Approvals affecting the Planning Scheme (variation approval)	Cost-Recovery	GST Exempt	75% of the standard application fee calculated from potential lot yield, unit yield, GFA and Site Area	75% of the standard application fee calculated from potential lot yield, unit yield, GFA and Site Area	per application	Planning Act	Chpt 3 Part 2 Section 51		
354	Miscellaneous									
355	Prelodgement meeting	Cost-Recovery	GST Exempt	\$500 that is subtracted from the application fee when submitted	\$500 that is subtracted from the application fee when submitted	per application	Planning Act	Chpt 3 Part 2 Section 51		
356	Request to Extend the Relevant Period	Cost-Recovery	GST Exempt	\$978.00	\$1,076.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$98.00	10.0%
357	Request for a Pre-Request Response from the Relevant Entity for a Permissible Change application	Cost-Recovery	GST Exempt	\$978.00	\$1,076.00	per application	Planning Act	Chpt 3 Part 2 Section 51	\$98.00	10.0%
358	Rockhampton Regional Council as concurrence agency for development application	Cost-Recovery	GST Exempt	100% of relevant application fee	100% of relevant application fee	per application	Planning Act	Chpt 3 Part 2 Section 51		
359	Request to Change a Development Approval (minor change approval), excluding requests to only extend the relevant period	Cost-Recovery	GST Exempt	Maximum fee of 30% of current development fees and charges schedule with a minimum fee of \$978	Maximum fee of 30% of current development fees and charges schedule with a minimum fee of \$1076	per application	Planning Act	Chpt 3 Part 2 Section 51		
360	Request for Other Change	Cost-Recovery	GST Exempt	Maximum fee of 75% of current development fees and charges schedule with a minimum fee of \$978	Maximum fee of 75% of current development fees and charges schedule with a minimum fee of \$1076		Planning Act	Chpt 3 Part 2 Section 51		
361	Request for Negotiated Decision Notice	Cost-Recovery	GST Exempt	\$1,000.00	\$1,100.00		Planning Act	Chpt 3 Part 2 Section 51	\$100.00	10.0%
362	Request for Negotiated Infrastructure Charges Notice	Cost-Recovery	GST Exempt	\$750.00	\$825.00		Planning Act	Chpt 3 Part 2 Section 51	\$75.00	10.0%
363	Generally in accordance approval	Cost-Recovery	GST Exempt	\$250.00	\$275.00		Planning Act	Chpt 3 Part 2 Section 51	\$25.00	10.0%
364	Undefined Use	Cost-Recovery	GST Exempt	The amount for the use closest to the undefined use as determined by Coordinator Development Assessment.	The amount for the use closest to the undefined use as determined by Coordinator Development Assessment.		Planning Act	Chpt 3 Part 2 Section 51		
365	Request for Superseded Planning Scheme Application	Cost-Recovery	GST Exempt	\$1,000.00	\$1,100.00		Planning Act	Chpt 3 Part 2 Section 51	\$100.00	10.0%
366	Conversion Application	Cost-Recovery	GST Exempt	\$2,500.00	\$2,750.00		Planning Act		\$250.00	10.0%
367	Town Planning Compliance of Building Applications	Cost-Recovery	GST Exempt	\$315.00	\$346.00	per request	Planning Act	Chpt 3 Part 2 Section 51	\$31.00	9.8%
368	Flood Search – Fitzroy River Riverine and Local Catchment Flooding	Cost-Recovery	GST Exempt	\$97.00	\$107.00	per request	Planning Act	Chpt 3 Part 2 Section 51	\$10.00	10.3%
369	Public Notification Sign	Cost-Recovery	GST Exempt	\$49.00	\$54.00	per sign	Planning Act	Chpt 3 Part 2 Section 51	\$5.00	10.2%
370	Public Notification of development application on Council's Website	Cost-Recovery	GST Exempt	\$50.00	\$55.00	Per notification	Planning Act	Chpt 3 Part 2 Section 51	\$5.00	10.0%
371	Fee for providing information under Chapter 7 Part 3 of Planning Act 2016 (on CD)	Cost-Recovery	GST Exempt	\$17.00	\$19.00	per CD	Planning Act	Chpt 7 Part 3	\$2.00	11.8%
372	Exemption certificate	Cost-Recovery	GST Exempt	\$520.00	\$572.00	per certificate	Planning Act	s51(1)(b)(i)	\$52.00	10.0%
373	Combined applications (involving more than one type of development and/or multiple uses). Fees for each combined application are to be the sum of those fees that would have been required in the event of a separate application being lodged for each type (eg MGU, ROL, Operational Works etc). Where an application involves more than one use then the fee is to be based on the highest land use fee plus 50% of the fee for each additional land use proposed as part of the application.	Cost-Recovery	GST Exempt		POA	per application	Planning Act	Chpt 3 Part 2 Section 51		
374	Additional fees for expert advice and/or assessment of technical reports by Council engaged external consultants/specialists (Eg Economic need and bushfire etc). The cost of external consultant's fees in respect of any further assessment or advice required by Council in consideration of any application, submission or technical report will be charged to the applicant, including resubmissions. These will be charged at cost. The cost must be paid prior to Council's final determination of the application.	Cost-Recovery	GST Exempt		At cost - POA	per report, submission, proposal	Planning Act	Chpt 3 Part 2 Section 51	At cost to Council	
375	Refunds									
376	Not Properly Made Application	Cost-Recovery	GST Exempt	\$623.00	\$685.00	per application	Planning Act	s109	\$62.00	10.0%

SECTION:		Development Assessment								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
377	Application withdrawn prior to the issue of an Acknowledgement Notice	Cost-Recovery	GST Exempt	90% of application fee	90% of application fee		Planning Act	s109		
378	Application withdrawn prior to the issue of an Information Request	Cost-Recovery	GST Exempt	80% of application fee	80% of application fee		Planning Act	s109		
379	Application withdrawn after the issue of an Information Request	Cost-Recovery	GST Exempt	50% of application fee	50% of application fee		Planning Act	s109		
380	Application withdrawn after public notification has commenced	Cost-Recovery	GST Exempt	30% of application fee	30% of application fee		Planning Act	s109		
381	Application withdrawn prior to the issue of a Decision Notice	Cost-Recovery	GST Exempt	10% of the application fee (90% if no Acknowledgement Notice and 80% if no information request)	10% of the application fee (90% if no Acknowledgement Notice and 80% if no information request)		Planning Act	s109		
382	Application refused	Cost-Recovery	GST Exempt	No refund	No refund		Planning Act	s109		
383	Concessions									
384	Educational, Religious, Charitable or Community Organisations	Cost-Recovery	GST Exempt	50% concession with a minimum fee of \$978.00	50% concession with a minimum fee of \$1076		Planning Act	Chpt 3 Part 2 Section 51		
385	All other requests	Cost-Recovery	GST Exempt	Must be accompanied with payment of full fees. If a variation is allowed, a refund will be arranged.	Must be accompanied with payment of full fees. If a variation is allowed, a refund will be arranged.		Planning Act	Chpt 3 Part 2 Section 51		
386	On Premises signs associated with an Education, CL Religious, Charitable or Community and Volunteer Emergency Service Organisation use	Cost-Recovery	GST Exempt	No charge	No charge		Planning Act	Chpt 3 Part 2 Section 51		
387	Planning Certificates			\$ -						
388	Limited	Cost Recovery	GST Exempt	\$153.00	\$168.00	per lot	Planning Act	s265	\$15.00	9.8%
389	Standard	Cost Recovery	GST Exempt	\$766.00	\$843.00	per lot	Planning Act	s265	\$77.00	10.1%
390	Full	Cost Recovery	GST Exempt	\$1,972.00	\$2,169.00	per lot	Planning Act	s265	\$197.00	10.0%
391	Gates and Grids									
392	Application Fee	Cost Recovery	GST Exempt	\$ 257.00	\$283.00	Per application	Local Government Act 2019	Council Local Law	\$26.00	10.1%
393	Renewal Fee	Cost Recovery	GST Exempt	\$ 129.00	\$142.00	Per renewal	Local Government Act 2019	Council Local Law	\$13.00	10.1%
394	Public Notification Sign	Cost Recovery	GST Exempt	\$ 40.00	\$44.00	Per sign	Local Government Act 2019	Council Local Law	\$4.00	10.0%

SECTION:		Development Compliance Building Plumbing Drainage								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
1	PLUMBING AND DRAINAGE FEES									
2	Inspections - per inspection	Cost Recovery	GST Exempt	\$171.00	\$188.10	each - assess site work - one fee to	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$17.10	10.0%
3	DWELLING/ DUPLEX/ DUAL OCCUPANCY/ MULTI DWELLING UNITS FEES - class 1	Cost Recovery	GST Exempt							
4	Assessment and drawing of SDP plan includes 4 inspections	Cost Recovery	GST Exempt	\$1,050.00	\$1,155.00	Per unit	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$105.00	10.0%
5	Duplex (attached) and Dwelling plus Secondary Dwelling	Cost Recovery	GST Exempt	\$1,230.00	\$1,353.00	per application	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$123.00	10.0%
6	Compliance Assessment of on-site sewerage facility (with dwelling application and includes min of 1 inspection)	Cost Recovery	GST Exempt	\$380.00	\$418.00	per assessment	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$38.00	10.0%
7	Solar hot water system installation when different plumber - 1 time administration fee and inspection fee	Cost Recovery	GST Exempt	\$270.00	\$297.00		Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$27.00	10.0%
8	Minor Work (includes assessment and 1 inspection)	Cost Recovery	GST Exempt	\$274.00	\$301.40		Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$27.40	10.0%
9	Alterations and additions to Dwelling/ Duplex/ Dual Occupancy/ Multi Unit Dwelling (Class 1, 2, 3), less than 10 fixtures (includes min 3 inspections)	Cost Recovery	GST Exempt	\$600 + \$50 per fixture	\$660 + \$50 per fixture		Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)		
10	Alterations and additions to Dwelling/ Duplex/ Dual Occupancy/ Multi Unit Dwelling (Class 1, 2, 3) more than 10 fixtures (includes min 3 inspections)	Cost Recovery	GST Exempt	POA	POA		Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)		
11	Installation of replacement hot water systems and solar heat pumps (includes 1 inspection) <i>Note if Plumber/Drainer has Endorsement of Licence only the Lodgement of Form 4 is required</i>	Cost Recovery	GST Exempt	\$270.00	\$297.00		Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$27.00	10.0%
12	Water service replacement - Domestic	Cost Recovery	GST Exempt	\$170.00	\$187.00	per item	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$17.00	10.0%
13	Existing Dwelling connecting to water reticulation network	Cost Recovery	GST Exempt	\$170.00	\$187.00		Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$17.00	10.0%
14	New Class 10 Building	Cost Recovery	GST Exempt	\$600 + \$50 per fixture	\$660 + \$50 per fixture		Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)		
15	COMMERCIAL FEES - Classes 4,5,6,7,8,9									
16	NEW WORK									
17	Assessment of plans (includes min 3 inspections)	Cost Recovery	GST Exempt	POA	POA	Subject to Quotation based on number of fixtures and inspections required	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)		
18	Installation of fire hose reels (includes 1 inspection)	Cost Recovery	GST Exempt	\$274.00	\$301.40	Fee includes 1 inspection	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$27.40	10.0%
19	Water Service Replacement (includes min 1 inspection)	Cost Recovery	GST Exempt	\$325.00	\$357.50	per item	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$32.50	10.0%
20	Backflow installation	Cost Recovery	GST Exempt	\$107.00	\$117.70	per item	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$10.70	10.0%
21	BACKFLOW PREVENTION (When not associated with another plumbing application)	Cost Recovery	GST Exempt							
22	Assess non testable device (includes min of 1 inspection)	Cost Recovery	GST Exempt	\$257.00	\$282.70	per item	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$25.70	10.0%
23	Assess testable device - Note Usually Commercial Work (Registered Break tank (RBT)) Pressure vacuum Breaker (PVB), Double Check Valve (DCV), Reduced Pressure Zone (RPZD) includes min of 1 inspection	Cost Recovery	GST Exempt	\$278.00	\$305.80	per item	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$27.80	10.0%

SECTION:		Development Compliance Building Plumbing Drainage								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
24	Register device (Annual Inspection Results)	Cost Recovery	GST Exempt	\$10.00	\$11.00	Per device	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$1.00	10.0%
25	Removal of testable backflow devices includes min of 1 inspection	Cost Recovery	GST Exempt	\$268.00	\$294.80	per assessment	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$26.80	10.0%
26	GREASE TRAP/ ARRESTOR includes min of 1 inspection	Cost Recovery	GST Exempt	\$310.00	\$341.00	each device	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$31.00	10.0%
27	Note if Plumber/Drainer has Endorsement of Licence only the Lodgement of Form 4 is required									
28	MINOR WORK (where not notifiable work)	Cost Recovery	GST Exempt							
29	Swimming Pool (includes 1 inspection)	Cost Recovery	GST Exempt	\$274.00	\$301.40	per assessment	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$27.40	10.0%
30	Sanitary Drainage and Water Plumbing disconnection fee (includes 1 inspection)	Cost Recovery	GST Exempt	\$334.00	\$367.40	per request	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$33.40	10.0%
31	Drainage relay/ relocation (replace existing) (includes min 1 inspection)	Cost Recovery	GST Exempt	\$325.00	\$357.50	per assessment	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$32.50	10.0%
32	ONSITE SEWERAGE FACILITIES									
33	Onsite sewerage (ONLY) application (include min of 2 inspections and conversion)	Cost Recovery	GST Exempt	\$543.00	\$597.30	per assessment	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$54.30	10.0%
34	conversion from onsite system/septic to sewer (includes min of 2 inspections)	Cost Recovery	GST Exempt	\$434.00	\$477.40	per assessment	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$43.40	10.0%
35	COPIES OF PLANS AND SEARCHES									
36	House drainage plan A4 copies	Cost Recovery	GST Exempt	\$34.00	\$37.40	each	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$3.40	10.0%
37	House drainage plan large copies	Cost Recovery	GST Exempt	\$73.00	\$80.30	each	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$7.30	10.0%
38	Building and Plumbing Record Search - Residential	Cost Recovery	GST Exempt	\$108.00	\$118.80	per property	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$10.80	10.0%
39	Re-issue Building and Plumbing Record Search - Residential	Cost Recovery		50% of full fee	50% of full fee	per property	Plumbing and Drainage Regulation 2020	Section 44 (1)(iv)		
40	Building and Plumbing Record Search - Commercial	Cost-Recovery	GST Exempt	\$195.00	\$214.50	per property	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$19.50	10.0%
41	Re-issue Building and Plumbing Record Search - Commercial	Cost-Recovery	GST Exempt	50% of full fee	50% of full fee	per property	Plumbing and Drainage Regulation 2020	Section 44 (1)(iv)		
42	Plumbing Miscellaneous administration fee	Cost Recovery	GST Exempt	\$99.00	\$108.90	each	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$9.90	10.0%
43	AMENDED PLAN (Major amendment 50% of Original Fee)	Cost Recovery	GST Exempt	50% of original assessment fee	50% of original assessment fee		Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)		
44	Re-issue of Compliance Permit for initial or change of plumber details, drainer or owner	Cost Recovery	GST Exempt	\$31.80	\$34.98	per change	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$3.18	10.0%
45	Extension to approval period (expiry of permit)	Cost Recovery	GST Exempt	\$132.00	\$145.20	per extension	Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)	\$13.20	10.0%
46	WITHDRAWN / CANCELLED APPLICATIONS REFUNDS Note: All requests must be submitted in writing									
47	Assessment not commenced	Cost Recovery	GST Exempt	90% of Assessment fee plus inspections	90% of Assessment fee plus inspections		Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)		
48	Assessment Commenced but not completed	Cost Recovery	GST Exempt	60% of assessment fee plus inspections	60% of assessment fee plus inspections		Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)		
49	Assessment completed	Cost Recovery	GST Exempt	Inspection refund only	Inspection refund only		Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)		
50	Note: where an application has lapsed and no work has been carried out, inspection fees may be refunded	Cost Recovery	GST Exempt	Inspection refund only	Inspection refund only		Plumbing and Drainage Regulation 2019	Section 44 (1)(iv)		
51	BUILDING CERTIFICATION GENERALLY									
52	Competitive Services Policy Notes for Building Certification Services and the like.									
53	Delegated Officers being Manager Planning Services and Coordinator Building and Plumbing Services have pricing discretion to alter / negotiate fees on behalf of Council on an as needs basis.									

SECTION:		Development Compliance Building Plumbing Drainage								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
54	Fees include - lodgement - assessment - inspection (s) as may be required and are to be paid in full at time of lodgement.									
55	No refund of fees will be made by Council in the event of the application lapsing or Council approving or refusing the application.									
56	The fee structure includes mandatory inspections as conditioned in the development approval. In the event an inspection result is failed, a reinspection fee will apply and must be paid prior to the final documentations being issued.									
57	Where the fee is shown as "Price on Application", quotations may be provided upon request in writing to the Manager Planning and Regulatory Services or Coordinator Building and Plumbing Services.									
58	N.B. Pool safety certificate default and commercial services are subject to Council having available an appropriately licenced and available staff member, when not so, the applicant is to be aware this service may include an out source fee component in order for the service to be delivered.									
59	Prelodgement fee is deducted from the total fee charged at lodgement of the associated development application									
60	Where the Local Government is requested in writing under the Building Act 1975 to become the default certifier, the relevant assessment fee will be applicable as per the fees and charges schedule dependent on the type of application									
61	BUILDING CERTIFICATION (Competitive Services)									
62	More than one structure in the same application				Full fee for primary structure and 50% of the fee for each additional structure		Local Government Act 2009	Part 6 S262 (3) (c)		
63	Class 1a Approvals A single dwelling being a single dwelling, row house, terrace house, town house villa unit, duplex etc. (includes new, relocated and change of classification)									
64	Assessable Maintenance/ minor works	Commercial	GST Applies	\$481.00	\$529.10	Lod + assess + insp	Local Government Act 2009	Part 6 S262 (3) (c)	\$48.10	10.0%
65	New Class 1a	Commercial	GST Applies	\$1728 for the first unit/dwelling and \$842 for each additional unit/dwelling	\$1900 for the first unit/dwelling and \$863 for each additional unit/dwelling	per dwelling/unit	Local Government Act 2009	Part 6 S262 (3) (c)	\$172.00	10.0%
66	Alterations & Additions (includes restumping, re-roofing and re-cladding)	Commercial	GST Applies	\$796 for the first unit/dwelling and \$388 for each additional unit/dwelling	\$875 for the first unit/dwelling and \$398 for each additional unit/dwelling	per dwelling/unit	Local Government Act 2009	Part 6 S262 (3) (c)	\$79.00	9.9%
67	Temporary Home -Application Fee	Commercial	GST Applies	New	\$267.00	per dwelling/unit	Local Government Act 2009	Part 6 S262 (3) (c)		
68	New Class 1a (when Relocated)	Commercial	GST Applies	\$863.00	\$949.30	per dwelling/unit	Local Government Act 2009	Part 6 S262 (3) (c)	\$86.30	10.0%
69	Class 1b Approvals A boarding house, guest house, hostel or the like (includes new, relocated and change of classification)									
70	A boarding house, guest house, hostel or the like < 300 sqm < 12 persons	Commercial	GST Applies	\$1,728.00	\$1,900.80	Lod + assess + insp	Local Government Act 2009	Part 6 S262 (3) (c)	\$172.80	10.0%

SECTION:		Development Compliance Building Plumbing Drainage								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
	Class 10a Approvals A non-habitable building or structure being a private garage, carport, shed or the like (includes new, relocated and change of classification)									
71	New 10a	Commercial	GST Applies	\$527.00	\$579.70	Lod + assess + Insp	Local Government Act 2009	Part 6 5262 (3) (c)	\$52.70	10.0%
73	Alterations / Additions / Assessable Maintenance or the like	Commercial	GST Applies	\$428.00	\$470.80	Lod + assess + Insp	Local Government Act 2009	Part 6 5262 (3) (c)	\$42.80	10.0%
	Small Shed + Cubby House (Less than 20sqm)									
74		Commercial	GST Applies	\$261.00	\$287.10		Local Government Act 2009	Part 6 5262 (3) (c)	\$26.10	10.0%
	Class 10b Approvals A structure being a fence, mast, antenna, retaining or free-standing wall, swimming pool, or the like (includes new, relocated and change of classification)									
75	Retaining or free standing walls	Commercial	GST Applies	\$711.00	\$782.10	Lod + assess + Insp	Local Government Act 2009	Part 6 5262 (3) (c)	\$71.10	10.0%
77	All other 10b structures	Commercial	GST Applies	\$450.00	\$495.00	Lod + assess + Insp	Local Government Act 2009	Part 6 5262 (3) (c)	\$45.00	10.0%
78	Swimming pools and Spa's									
79	Above ground rigid wall pools and in-ground plastic / fibreglass	Commercial	GST Applies	\$446.00	\$480.60		Local Government Act 2009	Part 6 5262 (3) (c)	\$44.60	10.0%
80	Above ground inflatable pools	Commercial	GST Applies	New	\$223.00		Local Government Act 2009	Part 6 5262 (3) (c)		
81	In-ground Reinforced concrete	Commercial	GST Applies	\$688.00	\$756.80		Local Government Act 2009	Part 6 5262 (3) (c)	\$68.80	10.0%
82	Temporary or Replacement of Pool Barrier System	Commercial	GST Applies	\$399.00	\$438.90		Local Government Act 2009	Part 6 5262 (3) (c)	\$39.90	10.0%
	Class 10c Approvals A private bushfire shelter									
84	A private bush fire shelter	Commercial	GST Applies	\$450.00	\$495.00		Local Government Act 2009	Part 6 5262 (3) (c)	\$45.00	10.0%
	Class 2 to 9 Approvals- Commercial class buildings generally. (includes new, relocated and change of classification)									
85	Class 2 - 9 Buildings less than 500sqm - (includes alteration/additions)	Commercial	GST Applies	\$1,619.00	\$1,780.90		Local Government Act 2009	Part 6 5262 (3) (c)	\$161.90	10.0%
87	Class 2 - 9 Buildings over 500sqm - (includes alteration/additions)	Commercial	GST Applies	POA	POA	Quotation based on time estimate	Local Government Act 2009	Part 6 5262 (3) (c)		
	Special Structure Approvals:									
89	Buildings and structures that otherwise cannot be classified under the BCA Less than 500sqm	Commercial	GST Applies	\$1,660.00	\$1,826.00		Local Government Act 2009	Part 6 5262 (3) (c)	\$166.00	10.0%
90	Buildings and structures that otherwise cannot be classified under the BCA over 500sqm	Commercial	GST Applies	POA	POA		Local Government Act 2009	Part 6 5262 (3) (c)		
	Residential Lifts									
91	Demolition and or Remove Building(s)	Commercial	GST Applies	\$481.00	\$529.10		Local Government Act 2009	Part 6 5262 (3) (c)	\$48.10	10.0%
93	Class 1a, 1b	Commercial	GST Applies	\$609.00	\$669.90		Local Government Act 2009	Part 6 5262 (3) (c)	\$60.90	10.0%
	Class 10a 10b 10c									
94		Commercial	GST Applies	\$261.00	\$287.10		Local Government Act 2009	Part 6 5262 (3) (c)	\$26.10	10.0%
95	Class 2 - 9 Buildings less than 500sqm	Commercial	GST Applies	\$629.00	\$691.90		Local Government Act 2009	Part 6 5262 (3) (c)	\$62.90	10.0%

SECTION:		Development Compliance Building Plumbing Drainage								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
96	Class 2 - 9-Buildings-more-than-500sqm	Commercial	GST Applies	POA	POA	Quotation	Local Government Act 2009	Part 6 5262 (3) (c)		
97	Advertising Signage									
98	Freestanding or Attached	Commercial	GST Applies	\$450.00	\$495.00		Local Government Act 2009	Part 6 5262 (3) (c)	\$45.00	10.0%
99	Underpinning	Commercial	GST Applies	POA	POA	Quotation based on time estimate	Local Government Act 2009	Part 6 5262 (3) (c)		
100	Inspections									
101	Inspection for and on behalf of Private Certifier	Commercial	GST Applies	\$344.00	\$378.40		Local Government Act 2009	Part 6 5262 (3) (c)	\$34.40	10.0%
102	Inspections/ re-inspections	Commercial	GST Applies	\$175.00	\$192.50		Local Government Act 2009	Section 97	\$17.50	10.0%
103	Extension of time requests (Currency Period)	Commercial	GST Applies	\$132.00	\$145.20	per application	Local Government Act 2009	Part 6 5262 (3) (c)	\$13.20	10.0%
104	Change of Nominated Builder and/or Applicant	Commercial	GST Applies	\$98.00	\$107.80	per application	Local Government Act 2009	Part 6 5262 (3) (c)	\$9.80	10.0%
105	Change to an Existing Approval	Commercial	GST Applies	22% of current fee	22% of current fee		Local Government Act 2009	Part 6 5262 (3) (c)		
106	Request for Certificate of Classification for Buildings Constructed Prior To 30 April 1998	Commercial	GST Applies	POA	POA	per application	Local Government Act 2009	Part 6 5262 (3) (c)		
107	Buildings-less-than-500sqm	Commercial	GST Applies	\$794.00	\$873.40		Local Government Act 2010	Part 6 5262 (3) (c)	\$79.40	10.0%
108	Buildings-more-than-500sqm	Commercial	GST Applies	POA	POA	Quotation	Local Government Act 2011	Part 6 5262 (3) (c)		
109	Refund of Fees (per application % of application fee)									
110	Not Properly Made	Commercial	GST Applies	90%	90%		Local Government Act 2009	Part 6 5262 (3) (c)		
111	Under Assessment	Commercial	GST Applies	60%	60%		Local Government Act 2009	Part 6 5262 (3) (c)		
112	Information request	Commercial	GST Applies	40%	40%		Local Government Act 2009	Part 6 5262 (3) (c)		
113	Assessment to decision stage but not issued	Commercial	GST Applies	10%	10%		Local Government Act 2009	Part 6 5262 (3) (c)		
114	BUILDING REGULATORY FUNCTIONS									
115	"Building Work" Lodgement and Archiving Fees (LG Govt Function)									
116	Lodgement of Private Certifier Application	Cost Recovery	GST Exempt	\$91.00	\$100.00	per application	Local Government Act 2009	Section 97	\$9.00	9.9%
117	Discount for application lodged through e-services (when available)	Cost Recovery	GST Exempt	20%	20%	Per application	Local Government Act 2009	Part 6 5262 (3) (c)		
118	Concurrence Agency Fees									
119	Concurrence Assessments including lodgement fee (fee per matter under consideration)	Cost Recovery	GST Exempt	\$513.00	\$564.30	per property	Local Government Act 2009	Section 97	\$51.30	10.0%
120	Early Referral ROL response 1 to 10 lots	Cost Recovery	GST Exempt	New	\$1,050.00		Local Government Act 2009	Section 97		
121	Early Referral ROL response 10 to 20 lots	Cost Recovery	GST Exempt	New	\$2,100.00		Local Government Act 2009	Section 97		
122	Early Referral ROL response 20 to 30 lots	Cost Recovery	GST Exempt	New	\$3,150.00		Local Government Act 2009	Section 97		
123	Early Referral ROL response more than 30 lots	Cost Recovery	GST Exempt	New	POA		Local Government Act 2009	Section 97		
124	Temporary Structure (for short-term events e.g. Marquis etc. over 100sqm)	Cost Recovery	GST Exempt	\$950.00	\$1,045.00	per property	Local Government Act 2009	Section 97	\$95.00	10.0%
125	Request to Local Government for exemption to pool fencing requirements	Cost Recovery	GST Exempt	\$400.00	\$440.00	per property	Local Government Act 2009	Section 97	\$40.00	10.0%
126	PROPERTY SEARCH INFORMATION									
	Building and Plumbing Record Search - Residential									
127		Cost Recovery	GST Exempt	\$110.00	\$121.00	per property	Local Government Act 2009	Section 97	\$11.00	10.0%

SECTION:		Development Compliance Building Plumbing Drainage								
Fee number	Item name	Fee Type	GST Authority	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Legislative Authority	Governing Specific Legislation	Proposed v Current fee \$	Proposed v Current fee %
	Building and Plumbing Record Search - Commercial									
128		Cost Recovery	GST Exempt	\$195.00	\$214.50	per property	Local Government Act 2009	Section 97	\$19.50	10.0%
129	Swimming pool safety certificate Service includes Government Safety Certificate	Commercial	GST Applies	\$418.00	\$459.80		Local Government Act 2009	Part 6 5262 (3) (c)	\$41.80	10.0%
130	Form 19 Request for Building Information									
131	Part A, B and C Development Information	Cost Recovery	GST Exempt	\$57.00	\$62.70	per part	Local Government Act 2009	Section 97	\$5.70	10.0%
132	Monthly Development Approval Statistics									
133	Annual Subscription	Cost Recovery	GST Exempt	\$199.00	\$218.90		Local Government Act 2009	Section 97	\$19.90	10.0%
134	1 Month only subscription	Cost Recovery	GST Exempt	\$21.00	\$23.10		Local Government Act 2009	Section 97	\$2.10	10.0%
135	Certificate of Classification for Existing Buildings									
136	Copy of each Certificate if on record (fee payable even if record not found)	Cost Recovery	GST Exempt	\$98.00	\$107.80	per certificate	Local Government Act 2009	Section 97	\$9.80	10.0%

10 NOTICES OF MOTION

Nil

11 QUESTIONS ON NOTICE

Nil

12 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting

13 CLOSED SESSION

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J(3) of the *Local Government Regulation 2012*, for the reasons indicated.

14.1 Chief Executive Officer - Performance Review

In accordance with section 254J(3)(a) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the appointment, discipline or dismissal of the chief executive officer. (Performance Review of Chief Executive Officer)

14 CONFIDENTIAL REPORTS

14.1 CHIEF EXECUTIVE OFFICER - PERFORMANCE REVIEW

File No: 6947

Attachments: Nil

Authorising Officer: Tracy Sweeney - Executive Manager Workforce and Governance

Author: Tracy Sweeney - Executive Manager Workforce and Governance

In accordance with section 254J(3)(a) of the *Local Government Regulation 2012* it is considered necessary to close the meeting to discuss the appointment, discipline or dismissal of the chief executive officer (Performance Review of Chief Executive Officer)

SUMMARY

This report is presented for Councillors to consider the annual performance review process for the Chief Executive Officer.

15 CLOSURE OF MEETING