



COMMUNITIES COMMITTEE MEETING

AGENDA

16 SEPTEMBER 2025

Your attendance is required at a Communities Committee meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 16 September 2025 commencing at the conclusion of Infrastructure Committee for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. P.", is positioned above the printed name of the Chief Executive Officer.

CHIEF EXECUTIVE OFFICER
9 September 2025

Next Meeting Date: 21.10.25

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

- 1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse

In Attendance:

Mr D Morrison – Acting General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Elliot Hilse - Leave of Absence from 10 September 2025 to 26 September 2025

4 CONFIRMATION OF MINUTES

Minutes of the Communities Committee held 19 August 2025

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE

File No: 10097

Attachments: 1. September 2025 [↓](#)

Authorising Officer: Damon Morrison - Acting General Manager Community Services

Author: Damon Morrison - Acting General Manager Community Services

SUMMARY

The Business Outstanding Table is used as a tool to monitor outstanding items resolved at previous Council or Committee meetings. The current Business Outstanding Table for Communities Committee is presented for Councillors' information.

OFFICER'S RECOMMENDATION

THAT the Business Outstanding Table for the Communities Committee be received.

BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE

September 2025

Meeting Date: 16 September 2025

Attachment No: 1

Action Sheets Report		Division: Committee: Communities Committee Officer:	Date From: Date To: Printed: Tuesday, 9 September 2025 8:23:57 AM
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Meeting Date	Subject	Resolution	Officer	Target Date	Notes
15/04/2025	Community Petition - Enhancement of Facilities at Duthie Park	COMMITTEE RESOLUTION THAT: 1. Council endorses Option 5 outlined in the report and proceeds with community consultation regarding the development of an unfenced dog off-leash area (DOLA) on part of Rigalsford Park (Lot 3, RP811176, 191 Rush Street, Koongal) and; 2. Officers report back to Council with the outcomes of community consultation.	Bulwinkel, Justin	30/09/2025	09 Jun 2025 8:11am Bulwinkel, Justin - Target Date Revision Target date changed by Bulwinkel, Justin from 29 April 2025 to 31 July 2025 - Community Consultation has been targeted for Start of July 2025. 01 Aug 2025 3:33pm Bulwinkel, Justin - Target Date Revision Target date changed by Bulwinkel, Justin from 31 July 2025 to 31 August 2025 - Consultation period closed week ending 1 Aug. Preparing a report for LT and Council with recommendations on how to proceed following community surveys. 02 Sep 2025 8:38am Bulwinkel, Justin - Target Date Revision Target date changed by Bulwinkel, Justin from 31 August 2025 to 30 September 2025 - This matter is connected to a recent community consultation process regarding a proposed DOLA at Rigalsford Park. The consultation is still ongoing and a report to Council is pending.
15/04/2025	Overgrown and Unsightly Allotment Policy	COMMITTEE RESOLUTION THAT the matter lay on the table seeking feedback from Councillors around concerns raised.	Buckenham, Jon	16/09/2025	23 Jul 2025 11:28am Buckenham, Jon Policy updated with changes and currently under review. 18 Aug 2025 9:03pm Buckenham, Jon Final review completed. Expected to be presented to next communities committee. 04 Sep 2025 8:59am Buckenham, Jon Report drafted and to be present to Communities meeting. 08 Sep 2025 10:06am Kellett, Katie-Lea - Target Date Revision Target date changed by Kellett, Katie-Lea from 29 August 2025 to 16 September 2025 - updated policy will be presented to Committee on 16 September 2025.

Action Sheets Report		Division: Committee: Communities Committee Officer:	Date From: Date To: Printed: Tuesday, 9 September 2025 8:23:57 AM
15/07/2025	Mt Archer Asset Options	COMMITTEE RESOLUTION THAT Council consider a \$50,000 budget allocation during a budget revision in the 26/27 FY Capital budget for restoration of the Mt Archer Fraser Park building for an Event Hire space.	Dwyer, Emma-Jane 29/07/2025
15/07/2025	Proposed Tenure for Mount Morgan Squash Courts - 36 Thompson Avenue	COMMITTEE RESOLUTION THAT the matter lay on the table pending a site inspection.	Dwyer, Emma-Jane 10/10/2025 09 Sep 2025 8:23am Kellett, Katie-Lea - Target Date Revision Target date changed by Kellett, Katie-Lea from 29 July 2025 to 10 October 2025 - site inspection of Mount , Morgan facilities is scheduled with Councillors for 10 October 2025.
15/07/2025	Mt Morgan Commonwealth Bank Options	COMMITTEE RESOLUTION THAT the matter lay on the table pending a site inspection.	Dwyer, Emma-Jane 29/10/2025 08 Sep 2025 10:04am Kellett, Katie-Lea - Target Date Revision Target date changed by Kellett, Katie-Lea from 29 July 2025 to 10 October 2025 - site inspection of Mount Morgan facilities is scheduled with Councillors for 10 October 2025.

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS

10.1 PORTFOLIO UPDATE

File No: 10097
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Damon Morrison - Acting General Manager Community Services

SUMMARY

Portfolio Councillors for Communities and Heritage; Planning and Regulation; Parks, Sport and Public Spaces; Environmental Sustainability will provide an update on matters of interest within their portfolio.

OFFICER'S RECOMMENDATION

THAT the Portfolio Updates for Communities and Heritage, Parks Sport and Public Spaces and Planning and Regulation be received.

BACKGROUND

Councillors have requested an opportunity to speak about their relevant Portfolio during Committee Meetings.

The following Councillors will provide an update on their Portfolio at Communities Committee:

Deputy Mayor, Councillor Drew Wickerson – Communities and Heritage Portfolio

Councillor Cherie Rutherford – Parks, Sport and Public Spaces Portfolio

Councillor Grant Mathers – Planning and Regulation Portfolio

11 OFFICERS' REPORTS

11.1 PROJECT DELIVERY CAPITAL REPORT - COMMUNITY SERVICES - AUGUST 2025

File No: 16255

Attachments: 1. **Community Services Status Reports - August 2025** [↓](#)

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly Status Report on Community Services Capital projects currently managed by the Project Delivery Unit.

OFFICER'S RECOMMENDATION

THAT the Project Delivery Capital Report – Community Services – August 2025 be received.

COMMENTARY

The Project Delivery section submits the monthly project report outlining the status of capital projects managed by the Unit on behalf of the Community Services Department.

Expenditure against the capital budget is progressing in line with current cashflow forecast. We are managing a total Capital budget of \$14,649,713 for the Community Services Department of this we have an actual expenditure of \$506,180. This represents approximately 3.5% of the total capital budget.

The following projects are reported on for the month of August 2025 and detailed individual reports are attached:

Project
Kershaw Gardens Waterfall Structure Repairs
Botanic Gardens Pathway Renewals 25/26
RBGZ Enclosures 25/26
North Rockhampton Sports Precinct
Victoria Park Tennis Courts – Stormwater Remediation and Resurfacing
Gracemere Hall Roof and Air Conditioning
Historic Library Roof and Gutters
Pilbeam Theatre Redevelopment
Pilbeam Theatre Chiller Renewal
Pilbeam Theatre Carpark Safety Works
Pilbeam Theatre Roof Repairs
Showgrounds (Robert Archer) Grandstand Repairs

PROJECT DELIVERY CAPITAL REPORT - COMMUNITY SERVICES - AUGUST 2025

Community Services Status Reports - August 2025

Meeting Date: 16 September 2025

Attachment No: 1

PD-PRO-2024 Kershaw Gardens Waterfall Structure Repairs

Monthly Status Report

Aug-2025

Project Management								
Council Custodian:	Parks	Project Manager:		Darren Toohey	Project Phase:		Design & Construction	
Activity	Scope				Traffic Light	Scope Change		
Design & Construction	The Kershaw Gardens Waterfall has reached the end of its life. As a significant asset to both the local community and visiting tourists, this project aims to review and refurbish the waterfall to preserve its sentimental value while enhancing its design for increased longevity and in service safety.				G	No scope change		
Project Funding and Finance								
Funding Source	Funding Amount	Project Life (10 Years) as at 05/09/2025			Traffic Light	Monthly Update		
		Actuals	Committals	Remaining Budget				
Council Allocation:	\$2,650,000	\$335,832	\$112,292	\$2,201,876	G	No financial change		
External Funding:	\$0							
Total Project Budget:	\$2,650,000							
	2025/26FY				Traffic Light	Monthly Update		
	Budget	Actuals	Committals	Remaining Budget				
	\$1,186,664	\$122,496	\$112,292	\$951,876	G	No financial change		
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Procurement of Consultant	17-Oct-24	20-Nov-24	17-Oct-24	20-Nov-24	100%	100%	G	No schedule change
Detail Design and Specifications	27-Nov-24	01-Jul-25	27-Nov-24	17-Oct-25	85%	80%	G	Previously reported change
Procurement of Contractor	18-Jul-25	06-Aug-26	17-Oct-25	20-Dec-25	0%	0%	G	Previously reported change
Construction	01-Sep-25	01-Jun-26	05-Jan-26	06-Aug-26	0%	0%	G	Previously reported change
Project Milestones								Date
Design tender award								20-Nov-24
Detail Design and Specification Final Design report								17-Oct-25
Construction tender award								20-Dec-25
Project completion								06-Aug-26
Commentary								
Hercules Security Fence for rear and sides of Waterfall have been completed.								
Risk Categories	Risks (Cause, Risk, Impact)				Risk Responses			
Existing	The Facade is showing signs of structural fatigue and the internal pump station is a servicing a hazard.				The proposed structural stabilisation and construction of the external plant room will address the risk.			
Budget	The Project budget has not been validated against a confirmed scope of works or a design.				A P 90 Cost Estimate to be provided as part of the Design Development package. This will confirm budget and provide a tender benchmark.			
Key Tasks & Deliverables This Month								
Investigations are completed, detailed design of electrical and pump room still in progress.								
Three Month Horizon								
Sep-2025		Oct-2025			Nov-2025			
Detailed design		Finalise Design			Construction Procurement			

PD-PRO-2025 Botanic Gardens Pathway Renewal

Monthly Status Report

Aug-2025

Project Management								
Council Custodian:	Parks	Project Manager:	Darren Toohey	Project Phase:	Construction			
Project Scope								
Activity	Scope			Traffic Light	Scope Change			
Construction	Renewal program for Botanic Gardens pathways - Priorities as directed by Botanic Gardens Curator.			G	No scope change			
Project Funding and Finance								
Funding Source	Funding Amount	Project Life (10 Years) as at 05/09/2025			Traffic Light	Monthly Update		
		Actuals	Committals	Remaining Budget				
Council Allocation:	\$500,481	\$1,532	\$129,870	\$369,079	G	No financial change		
External Funding:	\$0							
Total Project Budget:	\$500,481							
	2025/26FY							
	Budget	Actuals	Committals	Remaining Budget	Traffic Light	Monthly Update		
	\$183,231	\$1,532	\$129,870	\$51,829	G	No financial change		
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Botanic Gardens Internal Pathway Network (Staged Yearly Program)	15-Sep-25	30-Mar-25	15-Sep-25	30-Nov-25	0%	0%	G	No schedule change
Project Milestones								Date
Priority 1 - From the Cenotaph past the cycad gardens to the tea house entrance of the Japanese Gardens. Purpose: Establishes the main visitor flow into the Japanese Gardens - 222m2.								15-Sep-25
Priority 2 - Entry next to the Kindy and formalises the path toward the Tea house. Purpose: Enhances access from the Kindy side and improves connectivity to the Tea House - 135m2.								30-Sep-25
Priority 3 - Along the Kindy side of the Japanese flats. Purpose: Supports movement along the edge of the Japanese Flats adjacent to the Kindy - 175m2.								20-Oct-25
Priority 4 - Borders the tamarind tree boundary and arid garden bed. Purpose: Defines the edge of the garden and protects sensitive planting areas - 120m2.								05-Nov-25
Priority 5 - Connects the tamarind boundary path to the Cenotaph pathway. Purpose: Completes the loop and improves movement between key garden features - 38m2.								30-Nov-25
Commentary								
Works have been awarded to Contractor and will begin mid-late September and be completed before Radiance light show in December.								
Key Tasks & Deliverables This Month								
Media regarding pathways.								
Three Month Horizon								
Sep-2025		Oct-2025			Nov-2025			
Start works on Site		Site works			Site works			

PD-PRO-2025 Zoo Enclosure Renewals

Monthly Status Report

Aug-2025

Project Management								
Council Custodian:	Parks	Project Manager:	Darren Toohey	Project Phase:	Strategic Assessment			
Project Scope								
Activity	Scope			Traffic Light	Scope Change			
<u>Enclosure Refurbishment Program</u> Design, construction or refurbishment of series of existing animal enclosures								
Preliminary Evaluation	Refurbishment of Chimpanzee Enclosure			G	No scope change			
Project Funding and Finance								
Funding Source	Funding Amount	Project Life (10 Years) as at 05/09/2025			Traffic Light	Monthly Update		
		Actuals	Committals	Remaining Budget				
Council Allocation:	\$2,961,261	\$0	\$19,580	\$2,941,681	G	No financial change		
External Funding:	\$0							
Total Project Budget:	\$2,961,261							
	2025/26FY			Traffic Light	Monthly Update			
	Budget	Actuals	Committals	Remaining Budget				
	\$1,161,261	\$0	\$19,580	\$1,141,681	G	No financial change		
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Early Investigation	01-Sep-25	30-Nov-25	01-Sep-25	30-Nov-25	0%	0%	G	No schedule change
Commentary								
CAF currently organising Structural assessment of existing structure, tree audit assessment and site survey.								
Risk Categories	Risks (Cause, Risk, Impact)				Risk Responses			
Budget	Budget required unknown until structural investigations completed.				Future Year enclosure renewals budget available.			
Key Tasks & Deliverables This Month								
Early investigation including structural assessment to be started.								
Sep-2025		Oct-2025			Nov-2025			
Structural Assessment		Prioritise and plan works			Prioritise and plan works			

PD-PRO-2024 Rockhampton Sports Precinct

Monthly Status Report

Aug-2025

Project Management								
Council Custodian:	Community Assets & Facilities	Project Manager:	Aaron Pont	Project Phase:	Detail Design			
Project Scope								
Activity	Scope			Traffic Light	Scope Change			
Detail Design	The aim of this Project is to prepare detailed designs and design specifications in a manner that aligns with the project's progression from its preliminary design phase and planning approvals to staged construction of the Sports Precinct. The key activities include the development of preliminary design and planning approval documentation. A Detailed Business Case and Project Validation Report will also be developed.			G	No scope change			
Project Funding and Finance								
Funding Source	Funding Amount	Project Life (10 Years) as at 05/09/2025			Traffic Light	Monthly Update		
		Actuals	Committals	Remaining Budget				
Council Allocation:	\$0	\$1,362,763	\$3,366,460	\$42,270,777	G	No financial change		
External Funding:	\$47,000,000							
Total Project Budget:	\$47,000,000							
	2025/26FY							
	Budget	Actuals	Committals	Remaining Budget	Traffic Light	Monthly Update		
	\$1,917,217	\$279,980	\$3,366,460	-\$1,729,223	G	No financial change		
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Rockhampton Sports Precinct	16-Jan-25	30-Jul-26	16-Jan-25	30-Jul-26	31%	24%	G	No schedule change
Engagement of Consultant For Design Development and Project Planning Approval Package	16-Jan-25	29-Jul-26	16-Jan-25	29-Jul-26	29%	24%	G	No schedule change
Phase 1: Whole of Site Preliminary Planning	16-Jan-25	09-Sep-25	16-Jan-25	09-Sep-25	95%	78%	G	No schedule change
Phase 2: Detail Design for Whole Of Site	09-Sep-25	29-Jul-26	09-Sep-25	29-Jul-26	0%	0%	G	No schedule change
Engagement of Consultant For Project Validation Report Package	16-Jan-25	30-Jul-26	16-Jan-25	30-Jul-26	52%	27%	G	No schedule change
Phase 1: Masterplan Validation	16-Jan-25	05-Mar-25	16-Jan-25	05-Mar-25	100%	97%	G	No schedule change
Phase 2: Project Validation Report	05-Mar-25	30-Jul-26	05-Mar-25	30-Jul-26	35%	3%	G	No schedule change
Project Milestones								Date
Commencement of Consultant Engagement For Design Development and Project Planning Approval Package								16-Jan-25
Phase 1: Whole of Site Preliminary Planning								09-Sep-25
Phase 2: Detailed Design for Whole Of Site								29-Jul-26
Commencement of Consultant Engagement For Project Validation Report Package								16-Jan-25
Phase 1: Masterplan Validation								05-Mar-25
Phase 2: Project Validation Report								30-Jul-26
Commentary								
Whole of site 80% preliminary design was endorsed by Council followed by a media release sharing the successful delivery of this milestone.								
Significant effort has focused on land tenure and Development Approval with negotiations with the University around additional land required for RSP stormwater management. Resulting from this is an expansion of site footprint to approximately 28 hectares, with the University retaining the childcare centre. Development Application remains on track for submission on 12 September.								
Council briefing 2nd September provided an update in freehold land acquisition, asset transfer process, and the establishment of an MOU between Council and the University.								
Risk Categories	Risks (Cause, Risk, Impact)				Risk Responses			
Land Tenure	Land currently state owned with CQU as trustee				Land Tenure and RRC ownership being addressed with State Gov / EQU			
Project	Project is in early stages of planning, as part of the project's development workshops have been programmed to assess design and construction risks.				Risk Management / Safety in Design Workshops			
Key Tasks & Deliverables This Month								

PD-PRO-2024 Rockhampton Sports Precinct

Monthly Status Report

Aug-2025

Project Management					
Council Custodian:	Community Assets & Facilities	Project Manager:	Aaron Pont	Project Phase:	Detail Design
80% Design and Indoor Sports Centre reports presented to Committee. DA lodgement 12 September.					
Three Month Horizon					
Sep-2025		Oct-2025		Nov-2025	
80% Design and Indoor Sports Centre reports presented to Committee. DA lodgement 12 September. Progress to 100% Preliminary Design.		Continue progressing and completion of 100% Preliminary Design.		Review 100% Preliminary Design. Final Community Reference Group meeting.	

PD-PRO-2025 Victoria Park Tennis Courts – Stormwater Remediation and Resurfacing

Monthly Status Report

Aug-2025

Project Management								
Council Custodian:	Community Assets & Facilities		Project Manager:		Dan Farlow		Project Phase:	Design & Construction
Activity	Scope						Traffic Light	Scope Change
Design & Construction	This Project is to address the poor condition of the tennis court playing surfaces at Victoria Park Tennis Complex. The project scope includes: *Resurfacing of up to 15 tennis courts, including replacement of asphalt surfacing and regrading gravel base; and *Installation of drainage to redirect overland stormwater flow to Fitzroy River.						G	No scope change
Project Funding and Finance								
Funding Source	Funding Amount	Project Life (10 Years) as at 05/09/2025			Traffic Light	Monthly Update		
		Actuals	Committals	Remaining Budget				
Council Allocation:	\$1,900,007	\$56,182	\$66,450	\$1,777,375	G	No financial change		
External Funding:	\$0							
Total Project Budget:	\$1,900,007							
	2025/26FY				Traffic Light	Monthly Update		
	Budget	Actuals	Committals	Remaining Budget				
	\$1,847,824	\$4,000	\$66,450	\$1,777,375	G	No financial change		
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Victoria Park Tennis Courts – Stormwater Remediation and Resurfacing	14-Aug-25	30-Dec-26	14-Aug-25	30-Dec-26	1%	1%	G	No schedule change
Detail Design	14-Aug-25	30-Dec-25	14-Aug-25	30-Dec-25	11%	10%	G	No schedule change
Contractor Procurement	10-Jan-26	15-Feb-26	10-Jan-26	15-Feb-26	0%	0%	G	No schedule change
Construction	08-Mar-26	30-Dec-26	08-Mar-26	30-Dec-26	0%	0%	G	No schedule change
Project Milestones								Date
Detail Design completed								30-Dec-25
Construction Procurement								15-Feb-26
Construction Completion								30-Dec-26
Commentary								
Designer has been engaged to complete detailed design of the works. Detailed survey pickup has been undertaken to allow for new courts to be designed to align with existing concrete edge beam and paths. Design Consultant has commenced detailed design of courts and drainage.								
Risk Categories	Risks (Cause, Risk, Impact)						Risk Responses	
Budget	Budget is based off concept level design. Once design is complete and tender prices received, project cost may exceed budget.						Reduce scope of project from 15 courts to 10 courts.	
Operations	Construction activities may cause excessive disruption to operations of tennis centre.						Stakeholder engagement with operator, staging of works to minimise disruption Schedule works to avoid major events.	
Key Tasks & Deliverables This Month								
Ongoing Detailed Design								
Three Month Horizon								
Sep-2025			Oct-2025			Nov-2025		
Complete Preliminary Design			Detailed Design of Courts and Drainage			Detailed Design of Courts and Drainage Completion		

PD-PRO-2025 Gracemere Hall Roof and Air Conditioning

Monthly Status Report

Aug-2025

Project Management								
Council Custodian:	Community Assets & Facilities	Project Manager:	Darren Toohey	Project Phase:	Construction			
Project Scope								
Activity	Scope			Traffic Light	Scope Change			
Construction	This Project comprises of a complete roof replacement of Hall, Kitchen foyer/breezeway and renewal of all end of life existing air conditioning plant.			G	No scope change			
Project Funding and Finance								
Funding Source	Funding Amount	Project Life (10 Years) as at 05/09/2025			Traffic Light	Monthly Update		
		Actuals	Committals	Remaining Budget				
Council Allocation:	\$400,000	\$2,296	\$0	\$397,704	G	No financial change		
External Funding:	\$0							
Total Project Budget:	\$400,000							
		2025/26FY						
	Budget	Actuals	Committals	Remaining Budget	Traffic Light	Monthly Update		
	\$400,000	\$2,296	\$0	\$397,704	G	No financial change		
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	% Plan	% Complete		
Gracemere Hall Roof and Air Conditioning	14-Aug-25	30-Jun-26	14-Aug-25	30-Jun-26	4%	5%	G	No schedule change
Scoping and detail Design	14-Aug-25	20-Nov-25	14-Aug-25	20-Nov-25	40%	50%	G	No schedule change
Contractor Procurement	04-Dec-25	15-Feb-26	04-Dec-25	15-Feb-26	0%	0%	G	No schedule change
Construction	08-Mar-26	30-Jun-26	08-Mar-26	30-Jun-26	0%	0%	G	No schedule change
Project Milestones								Date
Design Consultation Completion								20-Nov-25
Proposed Completion of Contractor Procurement								15-Feb-26
Proposed Completion of Construction Phase								30-Jun-26
Commentary								
The project is in the early investigation and scoping stage, with a focus on exploring potential solutions to address identified risks. Information gathered during this phase will inform the development of a detailed tender brief to support future procurement activities.								
Risk Categories	Risks (Cause, Risk, Impact)				Risk Responses			
Safety	Working at Heights, Fall prevention				Edge protection supplied, Safety management Plan - SWMS			
Environmental	Impact to construction delayed due to wet weather.				Construction scheduled dry season.			
Key Tasks & Deliverables This Month								
Scoping and tender documentation								
Three Month Horizon								
Sep-2025			Oct-2025			Nov-2025		
Scoping			Design Specification Airconditioning Plant			Tender Documentation		

PD-PRO-2025 Historic Library Roof and Gutters

Monthly Status Report

Aug-2025

Project Management								
Council Custodian:	Community Assets & Facilities		Project Manager:		Darren Toohey		Project Phase:	Construction
Project Scope								
Activity	Scope					Traffic Light	Scope Change	
Construction	This project comprises of a complete roof replacement and renewal of all end of life existing air conditioning plant which includes installation of dehumidifiers to archive and negatives storerooms and upgrade of the current BMS system.					G	No scope change	
Project Funding and Finance								
Funding Source	Funding Amount	Project Life (10 Years) as at 05/09/2025			Traffic Light	Monthly Update		
		Actuals	Committals	Remaining Budget				
Council Allocation:	\$850,000	\$2,296	\$21,000	\$826,704	G	No financial change		
External Funding:	\$0							
Total Project Budget:	\$850,000							
		2025/26FY			Traffic Light	Monthly Update		
	Budget	Actuals	Committals	Remaining Budget				
	\$850,000	\$2,296	\$21,000	\$826,704	G	No financial change		
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Historic Library Roof and Gutters	14-Aug-25	30-Jun-26	14-Aug-25	30-Jun-26	4%	4%	G	No schedule change
Scoping and detail Design	14-Aug-25	20-Dec-25	14-Aug-25	20-Dec-25	40%	40%	G	No schedule change
Contractor Procurement	10-Jan-26	15-Feb-26	10-Jan-26	15-Feb-26	0%	0%	G	No schedule change
Construction	08-Mar-26	30-Jun-26	08-Mar-26	30-Jun-26	0%	0%	G	No schedule change
Project Milestones								Date
Design Consultation Completion								20-Nov-25
Proposed Completion of Contractor Procurement								15-Feb-26
Proposed Completion of Construction Phase								30-Jun-26
Commentary								
The project is still in the early investigation and scoping stage, with a focus on exploring potential solutions to address identified risks. Information gathered during this phase will inform the development of a detailed tender brief to support future procurement activities.								
Risk Categories	Risks (Cause, Risk, Impact)					Risk Responses		
Safety	Working at Heights, Fall prevention					Edge protection supplied, Safety management Plan - SWMS		
Environmental	Impact to construction delayed due to wet weather					Construction Scheduled dry season		
Safety	Council Staff working below roof					Move staff to areas out of risk of falling objects		
Key Tasks & Deliverables This Month								
Scoping & investigation								
Three Month Horizon								
Sep-2025			Oct-2025			Nov-2025		
Scoping			Design Specification Airconditioning Plant			Tender Documentation		

PD-PRO-2024 Pilbeam Theatre Redevelopment

Monthly Status Report

Aug-2025

Project Management								
Council Custodian:	Communities & Culture	Project Manager:	Edward Brooks	Project Phase:	Business Case			
Project Scope								
Activity	Scope			Traffic Light	Scope Change			
Concept Design	The Pilbeam Theatre has reached the end of its service life. A review of the current concept design is required to ensure alignment with Council and community needs, and to confirm the development is value managed for cost-effectiveness. A Detailed Business Case will assess the most practical and sustainable option for renewal moving forward.			G	No scope change			
Project Funding and Finance								
Funding Source	Funding Amount	Project Life (10 Years) as at 05/09/2025			Traffic Light	Monthly Update		
		Actuals	Committals	Remaining Budget				
Council Allocation:	\$187,500,000	\$78,799	\$11,600	\$187,409,601	G	No financial change		
External Funding:	\$0							
Total Project Budget:	\$187,500,000				G	No financial change		
2025/26FY				Traffic Light			Monthly Update	
Budget	Actuals	Committals	Remaining Budget					
\$1,428,310	\$7,110	\$11,600	\$1,409,600	G	No financial change			
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Pilbeam Theatre Redevelopment Master Plan-Pilbeam Concept validation	01-Jun-24	01-Jun-26	01-Jun-24	01-Sep-26	25%	25%	G	No schedule change
Scope Definition	01-Jun-24	30-Sep-24	01-Jun-24	30-Sep-24	100%	100%	G	No schedule change
Procurement of Design Consultant for Review	30-Sep-24	30-Oct-24	30-Sep-24	30-Oct-24	100%	100%	G	No schedule change
Stage 1: Design Report	30-Oct-24	28-Feb-25	30-Oct-24	28-Feb-25	100%	100%	G	No schedule change
Stage 2: Business Case Procurement	01-Aug-25	30-Sep-25	01-Aug-25	30-Sep-25	47%	45%	G	No schedule change
Stage 2: Business Case	01-Oct-25	01-Jun-26	01-Oct-25	01-Sep-26	0%	0%	G	No schedule change
Project Milestones								Date
Scope Definition								30-Sep-24
Procurement of Design Consultant for Review								30-Oct-24
Stage 1: Concept Design Report								28-Feb-25
Stage 2: Commence Business Case Procurement								01-Aug-25
Stage 2: Business Case Completion								01-Sep-26
Commentary								
A tender brief for the Performing Arts Centre Renewal Detailed Business Case has been developed, with advertising for tenders expected to be advertised mid September.								
Risk Categories	Risks (Cause, Risk, Impact)				Risk Responses			
Design	Current Concept Design no longer valid requiring significant design redevelopment.				Design to be validated and updated. Retain completed design where applicable.			
Existing	Failure of roof and chiller to existing Pilbeam Theatre.				Maintenance projects have been initiated to extend the current life of the existing Pilbeam Theatre and specifically target the roof and AC chiller system.			
Key Tasks & Deliverables This Month								
Preparation of Business Case tender documents. To be issued to the market early September.								
Three Month Horizon								
Sep-2025			Oct-2025			Nov-2025		
Tender period.			Tender Evaluation and Award			Start Business Case		

PD-PRO-2024 Pilbeam Theatre Chiller Renewal

Monthly Status Report

Aug-2025

Project Management								
Council Custodian:	Communities & Culture	Project Manager:	Nathan Everton	Project Phase:	Construction			
Project Scope								
Activity	Scope			Traffic Light	Scope Change			
Construction	* Chiller 2 to be replaced with a chiller capable of meeting the likely 'coincident' cooling load (approximately 460kW). The new chiller to be set to operate as the 'run' chiller including new pumps and modified pipework. * Chiller 3 to be repaired and set to operate as the standby (and possibly peak load) chiller. * Extensive maintenance on mechanical plant and duct work.			G	No scope change			
Project Funding and Finance								
Funding Source	Funding Amount	Project Life (10 Years) as at 05/09/2025			Traffic Light	Monthly Update		
Council Allocation:	\$0	Actuals	Committals	Remaining Budget	A	Minor financial change		
External Funding:	\$1,200,000	\$187,620	\$808,052	\$204,328				
Total Project Budget:	\$1,200,000							
	2025/26FY			Traffic Light	Monthly Update			
	Budget	Actuals	Committals	Remaining Budget				
	\$1,037,026	\$24,646	\$808,052	\$204,328	G	No financial change		
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Develop Detail Design Brief	05-Aug-24	25-Nov-24	05-Aug-24	25-Nov-24	100%	100%	G	No schedule change
Design	10-Dec-24	24-Jan-25	10-Dec-24	11-Apr-25	100%	100%	G	No schedule change
Construction Contractor Procurement	24-Jan-25	23-Feb-25	02-May-25	28-Jun-25	100%	100%	G	Previously reported change
Construction of AC	23-Feb-25	16-Sep-25	21-Jun-25	28-Feb-26	27%	5%	G	Previously reported change
Project Milestones								Date
Design Consultation Completion								25-Nov-24
Proposed Completion of Contractor Procurement								28-Jun-25
Proposed Completion of Construction Phase								28-Feb-26
Commentary								
Prestart meeting held 1 August 2025. Possession of site due to be issued 09 September 2025.								
Risk Categories	Risks (Cause, Risk, Impact)				Risk Responses			
Funding	Funding insufficient for this project				Reallocate funding from roof project.			
Key Tasks & Deliverables This Month								
Issue Possession of Site . Finalise works plan. Design works of plant room layout. Order of long lead items - Chiller.								
Sep-2025			Oct-2025			Nov-2025		
Issue Possession of Site . Finalise works plan. Design works of plant room layout. Order of long lead items - Chiller.			Early pipework modifications and demolition of chiller 2. Start remediation works of air handler units. Design of BMS System.			Remediation works of air handler units.		

PD-PRO-2024 Pilbeam Theatre Carpark Safety Works

Monthly Status Report

Aug-2025

Project Management									
Council Custodian:	Communities & Culture		Project Manager:		Daniel Farlow		Project Phase:	Construction	
Project Scope									
Activity		Scope					Traffic Light	Scope Change	
Construction		Install safety crossing and carpark islands. Formalisation of carpark entry from Bolsover Street. Reconfigure and Resurface carpark.					G	No scope change	
Project Funding and Finance									
Funding Source	Funding Amount	Project Life (10 Years) as at			05/09/2025		Traffic Light	Monthly Update	
		Actuals	Committals	Remaining Budget					
Council Allocation:	\$0	\$20,971	\$955,438	\$323,591		G	No financial change		
External Funding:	\$1,300,000								
Total Project Budget:	\$1,300,000								
		2025/26FY				Traffic Light	Monthly Update		
		Budget	Actuals	Committals	Remaining Budget				
		\$1,293,774	\$14,745	\$955,438	\$323,591	G	No financial change		
Project Schedule									
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update	
	Start	Finish	Start	Finish	Plan%	% Complete			
Design Review	16-Oct-24	28-Apr-25	16-Oct-24	28-Apr-25	100%	100%	G	No schedule change	
Contractor Procurement	29-Apr-25	28-Aug-25	29-Apr-25	28-Aug-25	100%	100%	G	No schedule change	
Construction	11-Sep-25	14-Mar-26	11-Sep-25	14-Mar-26	0%	0%	G	No schedule change	
Project Milestones								Date	
Design Review								28-Apr-25	
Contractor Procurement								28-Aug-25	
Construction Phase								14-Mar-26	
Commentary									
Construction Contractor engaged and currently undertaking planning and preparing management plans.									
Discussion with theatre staff has identified key times late December 2025 to early February 2026 when works can be undertaken with minimal disruption to operations.									
Overall project dates remain on track.									
Risk Categories	Risks (Cause, Risk, Impact)					Risk Responses			
Schedule	Impact on the Pilbeam Theatre operations.					Close communications between Project Manager and Pilbeam Theatre staff to confirm best time to complete the works.			
Weather	Impact on construction from weather due to construction of works in typically wet season					Contractor's construction schedule has been condensed to reduce exposure to weather risk			
Key Tasks & Deliverables This Month									
Tender evaluation									
Three Month Horizon									
Sep-2025			Oct-2025				Nov-2025		
Award Contract, Contractor Start up Meeting and commence planning for construction.			Planning and standby for construction window				Standby for construction window		

PD-PRO-2024 Pilbeam Theatre Roof Repairs

Monthly Status Report

Aug-2025

Project Management								
Council Custodian:	Communities & Culture	Project Manager:	Darren Toohey	Project Phase:	Construction			
Project Scope								
Activity	Scope			Traffic Light	Scope Change			
Construction	Replace multiple sections of the roof. Replace all flashings and install new flashings to all roof penetrations. Replace defective ceiling hangers.			G	No scope change			
Project Funding and Finance								
Funding Source	Funding Amount	Project Life (10 Years) as at 05/09/2025			Traffic Light	Monthly Update		
		Actuals	Committals	Remaining Budget				
Council Allocation:	\$0	\$900,484	\$20,920	\$2,778,596	R	Major financial change		
External Funding:	\$3,700,000							
Total Project Budget:	\$3,700,000							
	2025/26FY			Traffic Light	Monthly Update			
	Budget	Actuals	Committals	Remaining Budget				
	\$2,844,407	\$44,891	\$20,920	\$2,778,596	G	No financial change		
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Roof Inspection and Defining the Scope	02-Sep-24	16-Dec-24	02-Sep-24	16-Dec-24	100%	100%	G	No schedule change
Construction Contractor Procurement	17-Dec-24	19-Feb-25	17-Dec-24	19-Feb-25	100%	100%	G	No schedule change
Construction of Roof	20-Feb-25	29-Oct-25	20-Feb-25	29-Oct-25	76%	99%	G	No schedule change
Project Milestones								Date
Design Consultation Completion								16-Dec-24
Proposed Completion of Contractor Procurement								19-Feb-25
Proposed Completion of Construction Phase								29-Oct-25
Commentary								
Façade lighting to be installed late August / early September.								
Risk Categories	Risks (Cause, Risk, Impact)				Risk Responses			
Funding	Expenditure prior to W4Q approval will be ineligible for reimbursement under the agreement.				Funding Received, risk closed.			
Key Tasks & Deliverables This Month								
Façade light installation								
Three Month Horizon								
Sep-2025			Oct-2025			Nov-2025		
Lighting Installation			Project Completion					

11.2 COMMUNITY ASSETS & FACILITIES SIGNIFICANT PROJECTS STATUS REPORT**File No:** 1464**Attachments:**

1. Playground Renewal - September 2025 Status Report [↓](#)
2. Duthie Park Playground Design- Confidential
3. Curtis Park Playground Design - Confidential
4. Anderson Park Playground Design - Confidential

Authorising Officer: Damon Morrison - Acting General Manager Community Services**Author:** Emma-Jane Dwyer - Manager Community Assets and Facilities

SUMMARY

This report provides the status for the Community Assets and Facilities significant projects endorsed for the current financial year

OFFICER'S RECOMMENDATION

THAT the Community Assets and Facilities Significant Projects monthly status reports be received and any feedback noted for consideration

COMMENTARY

The following projects are being delivered by Community Assets and Facilities:

- Playground Renewal Project
- City Hall Landscaping

The attachments provide a status update of the Playground Renewal Project. There is no September update for the City Hall Landscaping project.

CONCLUSION

Monthly reports are provided for the current active projects for information.

COMMUNITY ASSETS & FACILITIES SIGNIFICANT PROJECTS STATUS REPORT

Playground Renewal - September 2025 Status Report

Meeting Date: 16 September 2025

Attachment No: 1

**Playground Renewal Program
Monthly Status Report**

Sep-25

Project Management

Council Custodian:	Community Assets & Facilities	Project Manager:	Donna Richardson	Project Phase:	Scoping
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Project Scope

Activity	Scope	Traffic Light	Scope Change
Renewal	Playgrounds nominated for 25/26 FY are: Duthie Park Curtis Park Anderson Park		

Project Funding and Finance

Funding Source	Funding Amount	Project Life as at				DATE	Traffic Light	Monthly Update
		Actuals	Committals	Forecast	Remaining Budget			
Council Allocation:	\$300,000	\$0	\$0	\$300,000	\$0			
External Funding:	\$0							
Total Project Budget:	\$300,000							

Project Schedule

Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Playground Renewals	01/09/2025	30/06/2026	01/09/2025	30/06/2026	0%	0%		
Duthie Park Renewal	01/09/2025	30/06/2026						Construction dates determined upon order placement.
Curtis Park Renewal	01/09/2025	30/06/2026						Construction dates determined upon order placement.
Anderson Park Renewal	01/09/2025	30/06/2026						Construction dates determined upon order placement.

Project Milestones	Date
Purchase orders raised	30-Sep-25

Commentary

Playground designs selected and scheduled to be ordered by end of September. Once orders are placed construction dates can be determined.

Duthie Park renewal to include:
- Fencing around new playground
- Bollard replacements
- Asphalt connection for footpath
- Sand softfall

Curtis Park renewal to include:
- 2 new seats
- Hard shade structure
- Updated park signage
- Old picnic table replacement

Anderson Park renewal to include:
- 2 new seats
- Hard shade structure
- Updated park signage

Risk Categories	Risks (Cause, Risk, Impact)	Risk Responses

Key Tasks & Deliverables This Month

Placement of purchase orders

Three Month Horizon		
Sep-25	Oct-25	Nov-25
Place purchase orders		

11.3 PARKS SIGNIFICANT PROJECT STATUS REPORT

File No: 15225
Attachments: Nil
Authorising Officer: Damon Morrison - Acting General Manager Community Services
Author: Justin Bulwinkel - Sports and Active Communities Coordinator

SUMMARY

This report provides updates on significant Parks capital projects for August 2025/26.

OFFICER'S RECOMMENDATION

THAT the Parks 2025/26 Monthly (August) Significant Project Status Report be received.

COMMENTARYProject Status: State Sporting Carnival Activation

Project status remains unchanged. Remaining activities will be quoted and scheduled following October's monthly capital budget review to ensure alignment with budget allocations.

Project Status: Parks Irrigation Renewal Program

Project status remains unchanged since the last report.

**11.4 SIGNIFICANT AND MAJOR CAPITAL PROJECT FINANCE REPORT FOR
COMMUNITY SERVICES - 2024/2025****File No:** 8148**Attachments:**

1. Significant Capital Project Finance Report for
Community Services - 2024/2025 [↓](#)
2. Major Capital Project Finance Report for
Community Services - 2024/2025 [↓](#)

Authorising Officer: Evan Pardon - Chief Executive Officer**Author:** Marnie Taylor - General Manager Organisational
Services

SUMMARY

The Significant and Major Capital Projects Finance Report for the Community Services Department is provided for the 2024/2025 financial year.

OFFICER'S RECOMMENDATION

THAT the Significant and Major Capital Project Finance Report for Community Services be received.

COMMENTARY

Attached is the report to the Communities Committee for Significant and Major Capital Projects within Community Services, providing details on actual expenditure against budget for 2024/2025.

SIGNIFICANT AND MAJOR CAPITAL PROJECT FINANCE REPORT FOR COMMUNITY SERVICES - 2024/2025

Significant Capital Project Finance Report for Community Services - 2024/2025

Meeting Date: 16 September 2025

Attachment No: 1

Capital Budget Performance Report - Significant Projects

Revenue	0	0	0	0	0	0	0	0
Expense	2,460,000	1,891,208	568,792	2,050,000	2,476,603	13,748,503	7,341,103	6,407,400
Net Budget	2,460,000	1,891,208	568,792	2,050,000	2,476,603	13,748,503	7,341,103	6,407,400

Project Section	Budget Description	Type	2024-25 Monthly Budget Review	2024-25 Actuals	Unspent/ (Overspent) 2024-25	2025-26 Adopted Budget	2025-26 Carryover Budget	Total Budget	Budget - Year 1 to 3	Budget - Year 4 Onwards
COMMUNITY ASSETS & FACILITIES	[R] Depot Master Planning	Expense	500,000	313,063	186,937	1,180,000	1,366,936	8,933,836	5,531,436	3,402,400
COMMUNITY ASSETS & FACILITIES	[U] South Rockhampton Cemetery - Drainage	Expense	550,000	373,757	176,243	280,000	456,242	456,242	456,242	0
COMMUNITY ASSETS & FACILITIES	[N] CAF Solar Program	Expense	280,000	246,578	33,422	0	20,000	420,000	120,000	300,000
COMMUNITY ASSETS & FACILITIES Total			1,330,000	933,399	396,601	1,459,999	1,843,178	9,810,078	6,107,678	3,702,400
PARKS	[R] Playground - Equipment Renewal Program	Expense	200,000	197,431	2,569	300,000	300,000	3,300,000	900,000	2,400,000
PARKS	[N] Local Park - Cascade Gardens	Expense	600,000	472,311	127,689	240,000	240,000	240,000	240,000	0
PARKS	State Sporting Carnival Activation	Expense	330,000	286,575	43,425	50,000	93,425	93,425	93,425	0
PARKS	Parkhurst Roundabout	Expense	0	1,491	(1,491)	0	0	305,000	0	305,000
PARKS Total			1,130,000	957,809	172,191	590,000	633,425	3,938,425	1,233,425	2,705,000
Grand Total			2,460,000	1,891,208	568,792	2,050,000	2,476,603	13,748,503	7,341,103	6,407,400

SIGNIFICANT AND MAJOR CAPITAL PROJECT FINANCE REPORT FOR COMMUNITY SERVICES - 2024/2025

Major Capital Project Finance Report for Community Services - 2024/2025

Meeting Date: 16 September 2025

Attachment No: 2

Capital Budget Performance Report - Major Projects

Revenue	(3,611,567)	(2,194,350)	(1,417,217)	(2,500,000)	(5,334,434)	(47,334,434)	(47,334,434)	0
Expense	10,276,910	10,886,828	(609,918)	15,282,974	13,571,184	69,941,090	63,541,090	6,400,000
Net Budget	6,665,343	8,692,477	(2,027,134)	12,782,975	8,236,750	22,606,656	16,206,656	6,400,000

Project Section	Budget Description	Type	2024-25 Monthly Budget Review	2024-25 Actuals	Unspent/ (Overspent) 2024-25	2025-26 Adopted Budget	2025-26 Carryover Budget	Total Budget	Budget - Year 1 to 3	Budget - Year 4 Onwards
COMMUNITIES & CULTURE	[N] Pilbeam Theatre Carpark Safety Works	Expense	50,000	6,226	43,774	750,000	1,293,774	1,293,774	1,293,774	0
COMMUNITIES & CULTURE Total			50,000	6,226	43,774	750,000	1,293,774	1,293,774	1,293,774	0
COMMUNITY ASSETS & FACILITIES	[U] Mt Morgan Pool Replacement	Expense	315,000	318,246	(3,246)	0	0	0	0	0
COMMUNITY ASSETS & FACILITIES	[U] Mt Morgan Pool Replacement	Revenue	(324,580)	(324,580)	0	0	0	0	0	0
COMMUNITY ASSETS & FACILITIES	[U] Pilbeam Theatre Review New Aircon Plant	Expense	0	(7,126)	7,126	0	0	0	0	0
COMMUNITY ASSETS & FACILITIES	[U] Rockhampton Tennis - Stormwater remediation	Expense	163	(49,844)	50,007	250,000	0	0	0	0
COMMUNITY ASSETS & FACILITIES	[R] Resurface Victoria Park Tennis Courts (Compliance)	Expense	0	52,182	(52,182)	1,600,000	1,847,824	1,847,824	1,847,824	0
COMMUNITY ASSETS & FACILITIES	[R] Kershaw Gardens Waterfall Structure Repairs	Expense	200,000	213,336	(13,336)	1,200,000	1,186,664	2,436,664	2,436,664	0
COMMUNITY ASSETS & FACILITIES	[R] Walter Reid Redevelopment	Expense	1,675,112	1,941,847	(266,735)	675,000	0	0	0	0
COMMUNITY ASSETS & FACILITIES	[R] Pilbeam Roof Renewal	Expense	200,000	855,593	(655,593)	4,200,000	2,844,407	2,844,407	2,844,407	0
COMMUNITY ASSETS & FACILITIES	[R] Historic library roof & gutters	Expense	0	0	0	850,000	850,000	850,000	850,000	0
COMMUNITY ASSETS & FACILITIES	[R] Pilbeam Chiller Renewal	Expense	200,000	162,974	37,026	800,000	1,037,026	1,037,026	1,037,026	0
COMMUNITY ASSETS & FACILITIES	[N] South Rockhampton Pool Changing Places Style Facility	Expense	253,000	216,353	36,647	0	36,647	36,647	36,647	0
COMMUNITY ASSETS & FACILITIES	Gracemere Hall Reroof & AC	Expense	0	0	0	400,000	400,000	400,000	400,000	0
COMMUNITY ASSETS & FACILITIES	Showgrounds Grandstand repairs	Expense	0	0	0	500,000	500,000	500,000	500,000	0
COMMUNITY ASSETS & FACILITIES Total			2,518,695	3,378,983	(860,288)	10,474,999	8,702,567	9,952,567	9,952,567	0
PARKS	[R] Zoo - Enclosure Renewals	Expense	25,000	49,714	(24,714)	1,185,976	1,161,261	3,861,261	1,461,261	2,400,000
PARKS	[R] Botanic Gardens and Zoo Redevelopment	Expense	6,800,000	5,842,330	957,670	0	267,941	8,370,597	4,370,597	4,000,000
PARKS	[R] Botanic Gardens and Zoo Redevelopment	Revenue	(786,987)	(786,987)	0	0	0	0	0	0
PARKS	Renewal of Botanic Gardens internal pathway network	Expense	108,635	97,404	11,231	172,000	183,231	500,481	500,481	0
PARKS	Zoo fridges and storage	Expense	150,000	104,807	45,193	0	45,193	45,193	45,193	0
PARKS	North Rockhampton Sporting Precinct	Expense	300,000	1,082,783	(782,783)	2,700,000	1,917,217	45,917,217	45,917,217	0
PARKS	North Rockhampton Sporting Precinct	Revenue	(2,500,000)	(1,082,783)	(1,417,217)	(2,500,000)	(5,334,434)	(47,334,434)	(47,334,434)	0
PARKS Total			4,096,648	5,307,268	(1,210,620)	1,557,976	(1,759,591)	11,360,315	4,960,315	6,400,000
Grand Total			6,665,343	8,692,477	(2,027,134)	12,782,975	8,236,750	22,606,656	16,206,656	6,400,000

11.5 OVERGROWN AND UNSIGHTLY ALLOTMENT POLICY

File No: 11979

Attachments: 1. **Overgrown and Unsightly Allotments Policy**[↓](#)

Authorising Officer: **Angela Arnold - Acting Manager Planning and Regulatory Services**
Damon Morrison - Acting General Manager Community Services

Author: **Jon Buckenham - Coordinator Local Laws**

SUMMARY

Council has developed an Overgrown and Unsightly Allotments Policy to compliment the Local Laws. This policy provides guidance on investigations and reasonable enforcement action to rectify overgrown or unsightly allotments.

OFFICER'S RECOMMENDATION

THAT Council adopt the Overgrown and Unsightly Allotments Policy.

COMMENTARY

Local Law No. 3 (Community and Environmental Management) 2011, Section 13 provides the legal definition of overgrown and unsightly and broad actions that may be required of the community. The purpose of the Overgrown and Unsightly Allotments Policy is to provide guidance on reasonable rectification action, complementary to the Local Laws.

The policy was laid on the table on 15 April 2025 and further consultation was undertaken. The Policy was modified to encompass larger urban properties highly visible from the road as well as other minor changes. Officers determined that some proposed changes were not suitable to be included in the Policy as they conflict with the current Local Laws.

BACKGROUND

The policy was recommended by the Queensland Ombudsman to provide transparency to the community.

PREVIOUS DECISIONS

The Overgrown and Unsightly Allotments Policy was presented at a briefing session on 19 November 2024 and as a result changes were made to the policy.

The Overgrown and Unsightly Allotments Policy was presented to Council for adoption on 15 April 2025 and laid on the table for further review.

BUDGET IMPLICATIONS

There is no budget implication as a result of this policy.

LEGISLATIVE CONTEXT

Local Law No. 3 (Community and Environmental Management) 2011, Section 13 provides Council with the ability to undertake investigation and take reasonable action to rectify overgrown or unsightly allotments.

LEGAL IMPLICATIONS

There are no legal implications as a result of this policy.

STAFFING IMPLICATIONS

There are no staffing implications as a result of this policy in its current form.

RISK ASSESSMENT

The risk of implementing this policy is low risk.

CORPORATE/OPERATIONAL PLAN

There is no links to the Corporate or Operational Plan.

CONCLUSION

The Overgrown and Unsightly Allotment Policy is a guiding document outlining reasonable rectification actions. The policy drives transparency and provides the community with a greater understanding of their obligations and requirements Council may impose.

OVERGROWN AND UNSIGHTLY ALLOTMENT POLICY

Overgrown and Unsightly Allotments Policy

Meeting Date: 16 September 2025

Attachment No: 1

OVERGROWN AND UNSIGHTLY ALLOTMENTS POLICY

COMMUNITY POLICY



1 Scope

This policy applies to investigations and actions taken by Rockhampton Regional Council under *Local Law 3 (Community and Environmental Management) 2011* in relation to overgrown and unsightly allotments excluding areas owned or controlled by Council.

2 Purpose

The purpose of this policy is to set out responsibilities of residents in relation to the maintenance of an allotment and provide guidance on investigations and reasonable enforcement action.

3 Related Documents

3.1 Primary

Nil

3.2 Secondary

Building Act 1975

Local Government Act 2009

Local Law No. 1 (Administration) 2011

Local Law No. 3 (Community and Environmental Management) 2011

Public Health Act 2005

Public Health Regulation 2018

Subordinate Local Law No. 1.1 (Alteration or Improvement to Local Government Controlled Areas and Roads) 2011

Transport Operations (Road Use Management—Road Rules) Regulation 2009

Vegetation Management Act 1999

Enforcement Policy

Overgrown and Unsightly Land Fact Sheet

Rockhampton Regional Council Road Register

Rockhampton Region Planning Scheme

4 Definitions

To assist in interpretation, the following definitions apply:

Allotment	As defined within LL No. 3, an individual parcel or piece of land.
Authorised Person	A person who is appointed under the LL No. 3 to ensure members of the public comply with the local law in relation to the local government and the Region.

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Boundary Management Line	An area of an allotment, 10 meters wide, that is mowed or cleared to reduce vegetation and that bounds an external boundary.
Built-up Area	As defined in the <i>Transport Operations (Road Use Management—Road Rules) Regulation 2009</i> , in relation to a length of road, means an area in which either of the following is present for a distance of at least 500m or, if the length of road is shorter than 500m, for the whole road: (a) Buildings, not over 100m apart, on land next to the road; (b) Street lights not over 100m apart.
Council	Rockhampton Regional Council
Footpath	As defined in <i>LL No. 1 (Administration) 2011</i> an area open to the public that is designated for, or has one of its main uses, use by pedestrians.
Highly Visible from Public Road	The majority of the allotment can be clearly seen by a person of average height standing on the road adjacent to the property.
LL No. 3	<i>Local Law No. 3 (Community and Environmental Management) 2011</i>
Overgrown or Unsightly Allotment	An allotment that, in an authorised person's opinion, satisfies <i>LL No. 3</i> section 13(1).
Recent History of Non-compliance	Enforcement action in the last 12 months against a responsible person at the same allotment, where a compliance notice has not been complied with.
Region	Rockhampton Regional Area defined by the Local Government Areas of Queensland.
Responsible Person	As defined in <i>LL No. 3</i> , the person who has control or management of the place and includes a person in charge of activities or structures in the place that may result in contravention of this local law.
Rural locality	Allotments located on length of road that are not defined as a built-up area.
Structure	As defined in <i>Building Act 1975</i> , includes a wall or fence and anything fixed to or projecting from a building, wall, fence or other structure.
Urban locality	Allotments located on a length of road that are defined as a built-up area.
Vegetation	As defined in <i>LL No. 3</i> , includes a tree, bush, shrub, plant or grass, but does not include vegetation that is protected under a law of the State or Commonwealth or under the local government's planning scheme.
Vermin	As defined within <i>LL No. 3</i> , reptiles, bed bugs, lice, fleas, parasites and cockroaches, and guinea pigs and other rodents capable of carrying or transmitting a notifiable condition.

5 Policy Statement

The purpose of *LL No. 3* is to protect the environment and public health, safety and amenity within the Region, with section 13 specifically dedicated to the management of overgrown and unsightly allotments.

Council is committed to maintaining the Region and encourages residents to maintain:

- (a) Their own allotment; and
- (b) Footpaths immediately adjacent to their allotment provided the activity is not likely to create a risk to the safety of pedestrian or vehicular traffic.

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5.1 Community Responsibilities

Under LL No. 3, the responsible person for an allotment has the responsibility to maintain objects, materials or vegetation therein.

5.2 Overgrown and Unsightly Allotment Management

5.2.1 Investigation and Enforcement

Authorised persons undertake investigations into allotments reported as overgrown or unsightly.

When undertaking an investigation, authorised persons identify:

- (a) Whether the allotment meets the definition of an overgrown or unsightly allotment;
- (b) The responsible person for the allotment;
- (c) Recent history of non-compliance; and
- (d) The appropriate enforcement action.

To provide guidance on the definition of an overgrown or unsightly allotment, authorised persons consider a range of relevant circumstances when determining an allotment overgrown or unsightly, including, but not limited to:

- (a) The height of the unmaintained vegetation in comparison to neighbouring allotments;
- (b) The percentage of the allotment that is maintained compared to the amount of the allotment that is not maintained;
- (c) The method of storage of the objects and materials present on the allotment;
- (d) The visual appearance of the allotment in comparison to neighbouring allotments; and
- (e) The percentage of the allotment that is used for storage of objects and materials.

Subject to a variety of exceptions, allotments:

- (a) With unmaintained vegetation that is over a minimum height of 30cm tall and a minimum coverage of at least 30 percent of the allotment, excluding structures; and/or
- (b) That have objects and materials that are not stacked and stored in a neat manner and that may harbour or attract vermin,

will be considered overgrown or unsightly.

Should an authorised person form the opinion that an allotment meets the definition of an overgrown or unsightly allotment, they may take appropriate enforcement action in accordance with Council's Enforcement Policy, including education, issuing penalty infringement notices and issuing compliance notices.

In instances where a responsible person has recent history of non-compliance, an authorised person may issue a penalty infringement notice for a breach of LL No. 3, section 13(1) in addition to requiring reasonable rectification action under a compliance notice.

5.2.2 Reasonable Rectification Action

LL No. 3 provides general guidance on requirements under a compliance notice, being:

- (a) Remove objects, materials or vegetation that is causing the circumstance; or
- (b) Take other specified action to remedy the circumstance, and
- (c) An action can be required to be repeated at stated intervals or reappearance of an accumulation within a specific time period.

In instances where a responsible person has recent history of non-compliance, an authorised person may issue a compliance notice requiring the repetition of the reasonable rectification action under LL No. 3, sections 13(2) and 13(3).

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The following paragraphs do not limit the rectification actions an authorised person can require under LL No. 3, they provide guidance on what is a general acceptable standard. Authorised persons may require other reasonable rectification actions above these actions as required by the individual circumstances of the case.

5.2.2.1 Overgrown Allotments

Where an authorised person forms the opinion that an allotment is overgrown, they may require one or more of the below rectification actions to be undertaken or alternatively, another rectification action proportionate to the circumstances.

Urban Localities

For allotments within the urban locality:

- (a) Mow the entire allotment;
- (b) Mow a specified portion of the allotment;
- (c) Line trim along all adjoining boundary lines; and/or
- (d) Maintain or remove a specific type or area of vegetation.

In addition to the preceding, for allotments over 4000 square meters:

- (a) Clear or mow portions of the allotment that are highly visible from a public road; and/or
- (b) Clear or mow a boundary management line along a specified part of the external boundary or all external boundaries of the portion of the allotment that is not highly visible from a public road.

Rural Localities

For allotments located within the rural locality:

- (a) Clear or mow a specified portion of the allotment;
- (b) Maintain or remove a specific type or area of vegetation; and/or
- (c) Clear or mow a boundary management line along a specified part of the external boundary or all external boundaries.

5.2.2.2 Unsightly Allotments

Where an authorised person forms the opinion that an allotment is unsightly, they may require one or more of the below rectification actions to be undertaken or alternatively, another rectification action proportionate to the circumstances.

For allotments within the urban locality:

- (a) Clear or remove a specific amount and/or type of object/s and/or material/s from the allotment;
- (b) Clear or remove known sources of vermin harbourage;
- (c) Clear and dispose of vegetation or garden waste; and/or
- (d) Stack and store securely, objects or materials appropriately on the allotment in accordance with the amenity of the locality.

For allotments within the rural locality:

- (a) Clear or remove a specific amount or type of object/s or material/s from the allotment;
- (b) Clear or remove known sources of vermin harbourage; and/or
- (c) Stack and store securely, objects or materials appropriately on the allotment in accordance with the amenity of the locality.

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5.2.3 Action After Compliance

Where the responsible person does not complete the actions required by the compliance notice, an authorised person may issue a penalty infringement notice for the offence of *LL No. 1 (Administration) 2011*, section 27(6), and arrange to undertake the required action. Associated costs are recovered from the responsible person in accordance with the *Local Government Act 2009*.

6 Review Timelines

This policy is reviewed when any of the following occur:

- (a) The related information is amended or replaced; or
- (b) Other circumstances as determined from time to time by the Council.

7 Document Management

Sponsor	Chief Executive Officer
Business Owner	General Manager Community Services
Policy Owner	Manager Planning and Regulatory Services
Policy Quality Control	Legal and Governance



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11.6 ZOO - SOLE SUPPLIER - ZOO & AQUARIUM ASSOCIATION

File No: 3066
Attachments: Nil
Authorising Officer: Damon Morrison - Acting General Manager Community Services
Author: Liz Bellward - Curator Rockhampton Zoo

SUMMARY

This report seeks a Council resolution to endorse the Zoo and Aquarium Association (ZAA) as a sole supplier in accordance with s235(a) of the Local Government Regulation 2012.

OFFICER'S RECOMMENDATION

THAT pursuant to s235(a) of the *Local Government Regulation 2012*, Council approves the Zoo and Aquarium Association (ZAA) as a sole supplier for membership to the peak industry body.

BACKGROUND

Rockhampton Zoo has been a member of the Zoo and Aquarium Association (ZAA) since 1995 and an accredited member since 2009. Historically, the annual membership fee for ZAA remained below Council's procurement threshold of \$5,000. However, due to recent increases, the fee now exceeds this threshold at approximately \$6,000 per annum. ZAA is the only zoo industry body in Australasia, as such Council is unable to source multiple quotes. Approving ZAA as a sole supplier will enable the Rockhampton Zoo to maintain its membership at the end of each renewal period.

Being a member of ZAA provides numerous benefits, including;

- Industry accreditation
- Participation in cooperative breeding programs
- Cooperative exchange of animals
- Sharing of resources
- Network and training opportunities
- Sharing of industry concerns and management plans e.g. HPAI H5N1 (bird flu in wild populations)
- Assistance with industry grants
- Media assistance if required
- Industry representation with government bodies

As a peak body, ZAA represents the collective voice of the zoos, aquariums, sanctuaries and wildlife parks across Australia, Aotearoa New Zealand and Papua New Guinea that operate to the highest standards.

They have a progressive, science-based approach to animal welfare. Using the Five Domains Model, ZAA grants accreditation to zoos and aquariums that have clearly demonstrated their commitment to positive welfare. This approach champions welfare from the animal's perspective.

ZAA and its members lead over 100 [breeding programs](#) in support of conservation and community education. ZAA also actively contribute to threatened species recovery around the world.

ZAA together, with their members enhance the role of individual zoos and aquariums in conserving wildlife. Each year, they connect 22 million domestic and international visitors with nature, educate over a million students about wildlife, and contribute significant funds, expertise and efforts to hundreds of [conservation programs](#).

As an association, ZAA brings its members together, facilitating shared knowledge and continuous improvement in conservation, welfare, biosecurity, science, research, social and community programs.

PREVIOUS DECISIONS

No previous decision has been made by Council with respect to this matter.

BUDGET IMPLICATIONS

Membership costs will be expended in accordance with the annual adopted operational budget.

LEGISLATIVE CONTEXT

Under Section 235, Other Exceptions, of the *Local Government Regulation 2012*:

“A local government may enter into a medium-sized contractual arrangement or large- sized contractual arrangement without first inviting written quotes or tenders if

-

(a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available.

...”

LEGAL IMPLICATIONS

There is no direct legislative implication relevant to the recommendation under consideration.

STAFFING IMPLICATIONS

There will be no implications to Council permanent staffing levels if the proposed recommendation is adopted.

RISK ASSESSMENT

Nil applicable

CORPORATE/OPERATIONAL PLAN

1.1 – We are fiscally responsible: We have effective governance with accountable decision-making practices.

CONCLUSION

By approving the nominated supplier as a sole supplier, Council will meet its procurement obligations while ensuring continuity with the Rockhampton Zoo’s operational requirements.

11.7 ZOO - SOLE SUPPLIER - SPECIES 360 - ZOO INFORMATION MANAGEMENT SYSTEM (ZIMS)

File No: 3066
Attachments: Nil
Authorising Officer: Damon Morrison - Acting General Manager Community Services
Author: Liz Bellward - Curator Rockhampton Zoo

SUMMARY

This report seeks a Council resolution to endorse Species 360 as a sole supplier in accordance with s235(a) of the Local Government Regulation 2012.

OFFICER'S RECOMMENDATION

THAT pursuant to s235(a) of the *Local Government Regulation 2012*, Council approves Species 360 as a sole supplier of the Zoological Information Management System to support the Rockhampton Zoo operations.

BACKGROUND

Rockhampton Zoo has been a member of the Species360 network since 2002, utilising the Zoological Information Management System (ZIMS) — the only dedicated global data management platform for zoos and aquariums.

Historically, the annual membership fee for ZIMS remained below Council's procurement threshold of \$5,000. However, due to recent increases, the fee now exceeds this threshold at approximately \$6,000 per annum. Given that Species360 is the sole provider of this specialised system, Council is unable to source multiple quotes. Approving Species360 as a sole supplier will enable the Rockhampton Zoo to continue accessing ZIMS at the end of each membership period.

ZIMS provides numerous benefits, including.

- All animal records are in one consistent database, such as.
 - Births
 - Deaths
 - Breeding
 - Transfers
 - Weights
 - Food
 - Training
 - Enrichment
 - Medical
 - Welfare
- All enclosure records are in one consistent database
- Full animal records can be shared between institutions when transferred

- Animal records can be seen at any of the 1,300 ZIMS institutions across 102 countries

LEGISLATIVE CONTEXT

Under Section 235, Other Exceptions, of the *Local Government Regulation 2012*:

“A local government may enter into a medium-sized contractual arrangement or large- sized contractual arrangement without first inviting written quotes or tenders if

-

(a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available.

...”

LEGAL IMPLICATIONS

There is no direct legislative implication relevant to the recommendation under consideration.

STAFFING IMPLICATIONS

There will be no implications to Council permanent staffing levels if the proposed recommendation is adopted.

RISK ASSESSMENT

Nil applicable

CORPORATE/OPERATIONAL PLAN

1.1 – We are fiscally responsible: We have effective governance with accountable decision-making practices.

CONCLUSION

By approving Species 360 as a sole supplier, Council will meet its procurement obligations while ensuring continuity with the Rockhampton Zoo’s operational requirements.

11.8 URBAN GREENING POLICY PROGRESS REPORT 2024-2025

File No: 805
Attachments: 1. Urban Greening Achievements 2024-2025[📄](#)
Authorising Officer: Doug Scott - Acting Manager Parks
Damon Morrison - Acting General Manager Community Services
Author: Adam Stock - Coordinator Arboriculture and Streetscapes

SUMMARY

Presenting an annual update of operational progress against the Urban Greening Policy Action Plan.

OFFICER'S RECOMMENDATION

THAT the annual update in relation to the Urban Greening Policy Action Plan be received.

COMMENTARY

The Urban Greening Policy was adopted in April 2023 and is Council's commitment to urban greening to ensure the region's urban forest is suitably recognised, managed, protected, enhanced and monitored. It is the first step to strengthen Council's capacity in cultivating an abundant green infrastructure network from the ground up and working towards creating a cooler, greener and more prosperous region.

The Urban Greening Policy Action Plan aims to enhance the green infrastructure of Rockhampton through a series of strategic actions. This report outlines the progress made during 2024/25.

The core principles of the Urban Greening Policy are:

- **Recognise:** Recognise and promote the community, environmental and economic benefits of green infrastructure as an integral element and asset of the urban environment.
- **Manage:** Manage and maintain our green infrastructure assets to contribute to the liveability of our Region and continuously improve our asset management practices.
- **Protect:** Protect the Region's existing urban forest through legislative, regulatory methods and corporate documentation.
- **Enhance:** Enhance the Region's urban forest through comprehensive planning, integration of greening within projects in the public realm, while also promoting a shared responsibility in delivering green infrastructure in the private realm.
- **Monitor:** Monitor and assess the Region's urban forest, applying findings to adaptive management strategies.

2024/25 Action Plan Major Achievements

Significant positive momentum has been generated and sustained across 2024-25 with a range of actions delivered to a high standard. A number of actions have been achieved and embedded into operations as business as usual.

Recognise:***1.1 Embed urban greening materials within Council's Second Nature staff engagement program:***

- Feedback and ongoing actions provided to all that attended engagement sessions to support and embed Urban Greening initiatives within Parks and other Council departments.

1.3 Embed and link to Council's urban greening materials via the Bringing Nature Back program.

- Communications including Living Sustainable e-newsletter, Year in Review and program specific communications reiterated the importance of growing the Region's urban canopy cover.

Manage:***2.1 Facilitate Council's operational Natural Resource Management (NRM) program in conjunction with Parks and community delivery partners.***

- Council delivered project-based works in natural areas in conjunction with Capricornia Catchments, Capricorn Corrections Centre, Skilling Queenslanders, CQ University and Capricorn Coast Eco-Warriors.
- Delivered on ground bush regeneration works at Fraser Park.

2.2 Review and/or formalise Council's existing tree management processes and work instructions.

- Tree management procedures completed and delivered to ground staff providing a framework for operational staff to align their work processes to.

2.4 Review Council's Tree Management Policy.

- Policy review is still ongoing to identify areas within the policy for improvement. This action will continue through 2025/26.

2.5 Review Council's Planting Palette.

- This is underway and ongoing, with meetings taking place with stakeholders to review the planting palette. Trees that are on Council's preferred street tree list will be added to the palette. Further information will be included on tree species within the list to assist with appropriate locations and selections.

2.8 Tree Maintenance Prioritisation.

- Council has established and implemented a Tree Risk Management Inspection Process to support prioritisation efforts and enhance urban greening coverage.

Enhance:***4.1 Continue to deliver the Native Plant Program.***

- An existing annual program facilitated by Council which forms a key component of the wider Bringing Nature Back program. A project team with representatives from Environmental Sustainability, Parks, Media & Communications and Customer Service deliver the program to the wider community on a yearly basis.

4.2 Research and explore options for integrating recycled water into irrigation practices.

- Investigations are still ongoing into recycled water use for irrigation throughout the region in conjunction with FRW. This action will carry over to the 2025/26 action plan.

4.3 Embed an urban greening line item within project scopes and budgets of infrastructure projects and developments, where practicable.

- Continued discussions and engagement from Civil Design and Project Delivery to discuss project scopes to incorporate landscaping into projects where possible.

4.4 Continue the annual planting program and establishment projects in parks, open spaces and urban areas.

- Annual Open Space tree planting program continues the objective of increasing planting numbers, focussing on the right tree for the right location. 329 new semi-advanced trees have been planted across the region.
- Street Tree planting program was not opened for nominations and a focus placed on maintenance on the 168 plantings from 2023/24.

4.5 Continue to lobby for capital funding to undertake significant urban greening projects.

- Urban Greening related projects continuing in 2025-26 Capital Budget include:
 - Local Park installation in Cascade Gardens
 - CBD trees and landscaping
 - Botanic Gardens collection and irrigation
 - Botanic Gardens and Zoo Redevelopment
 - Sports field irrigation renewal

4.6 Continue to facilitate National Tree Day tree planting events for the community.

- Ongoing delivery of successful event that Council has facilitated for several years with collaboration between Parks, Environmental Sustainability and Media & Communications.

4.7 Develop a collection plan for the Rockhampton Botanic Gardens.

- Thematic review has been completed, and implementation plan is currently being finalised. This action will continue into 2025-26.

Other significant achievements:

In addition to the urban greening action plan, other related initiatives and projects have been successfully delivered across the region

- Drainage upgrade/repair Victoria Park to assist with waterflow issues maintenance crews were experiencing.
- Traffic improvement landscaping installation and plant out within new roundabout on the corner of Derby and Denison Street.
- Renovation works for established roundabout at Kent and Derby Street.
- Annual rose prune maintenance and re-mulch at Haigh Park.
- Event preparation for various major events throughout the year, including but not limited to RockyNats05, RiverFest, Capricorn, Rockhampton Show, Confraternity Shield Cup and Junior Touch State Cup.

- Completion and landscaping of the new residential park in Norman Gardens.
- Remedial/formative pruning works on previous Parks and open space tree planting projects.
- 165 Trees from previous Street planting program in 2024 received after care maintenance in 2025 which included timber picket removal, formative pruning, fertilising and re-mulching.
- 13 tree protection pits installed for new and existing trees along Murray Street between Fitzroy and Denham Street.
- Avant loader and Truck purchased to assist with tree management delivery and provide additional resources for planting and reactive works.
- Arboriculture certificate 3 apprentices all completed their qualification.

CONCLUSION

Significant progress has been achieved on the Urban Greening Action Plan during 2024/25, and efforts to continue this momentum in the coming years to ensure continued success is ongoing.

Work on the 2025/26 Action Plan has begun, incorporating several carry-over actions from the previous year and introducing new initiatives. This year's plan aims to combine ongoing efforts with new strategies to address current challenges and opportunities. Report on the delivery of the 2025/26 Action Plan will be presented to Council at the end of the financial year.

URBAN GREENING POLICY PROGRESS REPORT 2024-2025

Urban Greening Achievements 2024- 2025

Meeting Date: 16 September 2025

Attachment No: 1

Achievements 2024/2025

City Hall Garden beds

Before



City Hall

After



Haigh Park Annual Rose prune and mulch photo's

Before



Haigh Park Annual Rose prune and Mulch

After





Murray Street Tree Pits

Before



After







Kent and Derby Street

Before



Kent and Derby Street

After





Derby and Denison Street intersection

Before







After





Saving mature trees after storm event.

Roundabout East and Derby Street







Parks and Open space tree planting program

Victoria Street Gracemere







Kerrigan Street



Moores Creek Road



Springfield Drive



James Street Gracemere



Jefferies Park plant infill and garden bed preparations Anzac Day

Before





After







**Formative Pruning Johnson Road
Before**





Johnson Road

After





Victoria Park Drainage upgrade





11.9 HINCHCLIFF STREET BUILDING – TRUSTEE LEASE & BUILDING TRANSFER REQUEST

File No: 374
Attachments: 1. Proposed Lease Area [↓](#)
Authorising Officer: Damon Morrison - Acting General Manager Community Services
Author: Justin Bulwinkel - Sports and Active Communities Coordinator

SUMMARY

This report recommends that Council offer a Trustee Lease over the land at 158–165 Hinchcliff Street to The Meditation Society of Central Queensland Inc. (TMSCQ), and transfer ownership of the associated building in-kind, removing Council's ongoing maintenance obligations. The recommendation follows a competitive Expression of Community Interest (ECI) process and is supported by strategic alignment, financial viability, and community benefit.

OFFICER'S RECOMMENDATION

THAT

1. Pursuant to Section 236(1)(b)(ii) of the Local Government Regulation 2012 (Qld), Council approve the request to grant a new Trustee Lease to The Meditation Society of Central Queensland Inc. over part of Tom Brady Park, described as Lot 338 LN1914, 158–165 Hinchcliff Street, Kawana, as identified in Attachment 1 of the report.
2. Council approves the transfer of ownership of the building located on the leased land to The Meditation Society of Central Queensland Inc. in-kind, including all future maintenance obligations.
3. Council authorises the Chief Executive Officer (Sports and Active Communities Coordinator) to negotiate the terms and conditions of the agreements in preparation for execution by the delegated officer.

COMMENTARY

Following Council's resolution in October 2024, an Expression of Community Interest (ECI) process was initiated to identify a suitable community organisation to assume stewardship of the Hinchcliff Street Community Building. The process was highly competitive, attracting 11 submissions from a diverse range of community groups, each proposing different models of use and management.

After a thorough assessment by the Sports and Active Communities Team, The Meditation Society of Central Queensland Inc. (TMSCQ) was identified as the preferred proponent. Their submission demonstrated:

- A 14-year history of continuous occupancy and service delivery from the site.
- A clear vision for future use, including expansion into a community wellbeing hub offering meditation, holistic health, yoga, and mental health support.
- A detailed maintenance and development plan, including staged upgrades to address safety, accessibility, and amenity issues.
- A robust financial model, supported by projected cash flow, grant strategies, benefactor commitments, and diversified income streams.

- A strong governance structure, with a skilled management committee and operational subcommittees.
- Extensive community support, evidenced by over 16 letters and testimonials.

As a result of this process, Officers propose offering TMSCQ a new Trustee Lease and transferring ownership of the building in-kind. This arrangement will provide the organisation with secure tenure to deliver on their long-term vision for the site, including planned upgrades and expanded wellbeing programs. TMSCQ's operating model is designed to extend the amenity of the hall to other like-minded community organisations, offering spaces for hire and collaborative use that support broader community engagement. The proposal enables Council to support a proven community partner while reducing its own asset management obligations.

- *Lease Term:* Six (6) years, commencing on the date of formal asset transfer and execution of the lease agreement.
- *Fees and Charges:* Applicable fees will be set in accordance with the Parks, Sports & Recreation adopted Fees and Charges schedule.
- *Special Conditions:* Tenants must provide the following documents annually:
 - Audited Financial Statements
 - Constitution
 - AGM Minutes
 - Player and Member numbers
- Additional conditions may be negotiated as required.

The Trustee Lease provides a secure tenure framework under the Land Act 1994 (Qld), enabling TMSCQ to pursue external funding and long-term planning to manage the building responsibly. This arrangement ensures Council retains oversight of the land while supporting sustainable community-led stewardship of the asset.

COMMENTARY

The Hinchcliff Street Community Building, also known as Tom Brady Hall, has historically served as a multipurpose community facility. Following the dissolution of the previous lessee, Council initiated an ECI process to identify a new community-led operator.

TMSCQ has operated from the site since 2011, delivering a consistent program of Buddhist teachings, meditation, and mental health support. Their activities have expanded to include:

- Weekly and monthly meditation sessions
- Special events with internationally recognised teachers
- Outreach programs to schools, hospices, and health expos
- Partnerships with other community organisations

Council has recognised TMSCQ's long-standing contribution and consistent performance in delivering high-quality, inclusive programming from the facility.

The building itself requires significant upgrades, including roof repairs, stair replacements and disability access improvements. TMSCQ has committed to addressing these through a combination of grants, donations, and volunteer labour, including some pending commercial sponsorships.

The proposed Trustee Lease and asset transfer will formalise TMSCQ's tenure, empower them to invest in the facility, and relieve Council of ongoing maintenance obligations, while ensuring the site continues to deliver high-value community outcomes.

PREVIOUS DECISIONS

No previous decision relating to this matter.

BUDGET IMPLICATIONS

The Trustee Lease will be subject to an annual fee in accordance with Council's adopted Fees and Charges schedule and Rates Notice.

Asset Transfer Value: The building located at 158–165 Hinchcliff Street has a written down value (WDV) of \$358,057.63 as at 30 June 2025, which reflects its current worth considering age and condition. This figure will be recorded as a financial loss against the building asset class upon disposal.

Asset Cost / Replacement Cost: The estimated replacement cost of the building is \$1,081,813.10, representing the approximate cost to rebuild a similar facility.

Accumulated Depreciation: As at 30 June 2025, accumulated depreciation totals \$723,755.47.

Ledger Impact: Council will record a capital write-off of \$358,057.63 upon transfer of the building asset to The Meditation Society of Central Queensland Inc.

Maintenance Savings: Council will no longer be responsible for building upkeep, utilities, or rates, delivering immediate operational savings. The transfer also removes the need to provision for the building's estimated replacement in future years, reducing long-term financial liability and freeing up capital for higher-priority infrastructure.

LEGISLATIVE CONTEXT

In accordance with Section 236(1)(b)(ii) of the Local Government Regulation 2012 (Qld), Council may dispose of land or an interest in land other than by tender or auction when the disposal is to a community organisation.

LEGAL IMPLICATIONS

It is proposed that Council enter into a Trustee Lease with the tenant in accordance with the requirements of the Land Act 1994 (Qld).

STAFFING IMPLICATIONS

Existing resources within Parks and Property & Insurance can adequately manage the required legal documentation.

No changes to ground maintenance programs.

RISK ASSESSMENT

No risk assessment was completed nor necessary in relation to this matter.

CORPORATE/OPERATIONAL PLAN

The proposal aligns with the following Corporate Plan objectives:

- 2.1 – Our places and spaces enhance the livability and diversity of our communities
- 2.2 – We support our communities through our activities and programs.
- 5.1 – Our Region has Infrastructure that meets current and future needs

CONCLUSION

Council is recommended to approve the Trustee Lease and in-kind asset transfer to TMSCQ, recognising their long-standing contribution, financial strategy, and alignment with Council's community development objectives.

HINCHCLIFF STREET BUILDING – TRUSTEE LEASE & BUILDING TRANSFER REQUEST

Proposed Lease Area

Meeting Date: 16 September 2025

Attachment No: 1



11.10 NAMING OF NEW PARK - NORMAN GARDENS**File No:** 787

Attachments:

1. Naming of Parks, Reserves and Sport Facilities Policy [↓](#)
2. Naming of Parks, Reserves and Sport Facilities Procedure [↓](#)
3. Norman Gardens Park - Community Consultation Nominations [↓](#)

Authorising Officer: Damon Morrison - Acting General Manager Community Services

Author: Emma-Jane Dwyer - Manager Community Assets and Facilities
Doug Scott - Acting Manager Parks

SUMMARY

This report seeks Council's consideration and endorsement of a name of the new park located along Springfield Drive, Norman Gardens, following recent community consultation.

OFFICER'S RECOMMENDATION

THAT the new Park located along Springfield Drive, Norman Gardens be formally named as " ".

COMMENTARY

Under the Naming of Parks, Reserves and Sport Facilities Policy, the naming of parks, reserves and sport facilities provides an opportunity to honour individuals and groups for contribution and achievements that deserve recognition. It also presents an opportunity to emphasise important landmarks, geographical features or history that may be more relevant.

The Naming of Parks, Reserves and Sport Facilities policy and procedure ensures a consistent and transparent approach to the naming of Council's Parks to ensure any new park, reserve or sport facility name does not conflict with existing names presently in use and specifies that nominated names should come from the following categories:

- suggestive of the peculiarity of a geographical feature, eg shape, vegetation;
- Aboriginal names; the relevant aboriginal authority should be consulted when choosing aboriginal names unless Council already has an agreed list of appropriate names;
- Locality history, cultural or local significance;
- A name of early explorers, pioneers, settlers;
- Recognising the contribution of an individual or organisation either in financial or services to the community; or
- Recognising an individual who has high achievement in their field of expertise at a national level or higher

Names should be appropriate to the physical, historical or cultural character of the area concerned. Except where an individual receives significant community support, personal names will only be given posthumously.

In May 2025 Council called for nominations from the community to name the park. 149 genuine nominations were received and are summarised in Attachment 3. One of the

nominations received during community consultation has been removed from consideration at the request of the nominee.

Councils naming of Parks, Reserves and Sports Facilities Policy has been applied by an assessment panel consisting of Councils Community Services officers to evaluate the submissions. The following submissions meet Council's approved criteria to be recognised in the Park's naming:

- Springfield Drive Park
- Tom Wyatt Park

BACKGROUND

Construction of the new park in Norman Gardens has been completed. The new park consists of the following:

- Ninja style playground and associated facilities
- Small all abilities unit
- Net swing
- Two shaded table bench settings
- Two Bench seats
- Connecting footpaths
- Perimeter bollards and tree plantings
- Turf and irrigation
- Water drink fountain

The new park was opened to the public on 4 July 2025.

PREVIOUS DECISIONS

The Naming of Parks, Reserves and Sport Facilities Policy was adopted by Council at its meeting on 9 February 2016.

On 20 May 2025 it was adopted that Council call for nominations from the community to name the new park located along Springfield Drive, Norman Gardens.

BUDGET IMPLICATIONS

The costs associated with naming of the new park have been allowed for within the 2025/26 operational budget.

LEGISLATIVE CONTEXT

There is no applicable legislation relevant to this matter.

LEGAL IMPLICATIONS

There are no relevant legal implications for consideration.

STAFFING IMPLICATIONS

There will be no implications to Council permanent staffing levels if Council adopts the proposed recommendation.

RISK ASSESSMENT

Council manages all works in accordance with the relevant Service Agreement. Delivery partners develop a detailed risk assessment for each works project and must comply with all relevant workplace health and safety laws, standards, codes of practice, Council policies and procedures.

CORPORATE/OPERATIONAL PLAN

The new park along Springfield Drive aligns with several goals from the RRC Corporate Plan 2022-2027:

- **Goal 1.1:** Enhance community well-being by providing essential services and facilities that meet the needs of residents.
- **Goal 4.4:** Ensure the provision of infrastructure that underpins vibrant, liveable, growing communities.

CONCLUSION

It is recommended that Council consider the options presented within this report with consideration to naming the new Park in Norman Gardens.

NAMING OF NEW PARK - NORMAN GARDENS

Naming of Parks, Reserves and Sport Facilities Policy

Meeting Date: 16 September 2025

Attachment No: 1



NAMING OF PARKS, RESERVES AND SPORT FACILITIES POLICY (COMMUNITY POLICY)

1 Scope:

This policy applies to parks, reserves and sport facilities under Council's control.

2 Purpose:

To ensure a consistent and transparent approach to the naming of Council's parks, reserves and sport facilities.

3 Related Documents:

Primary

Nil

Secondary

Local Government Act 2009

Place Names Act 1994

4 Definitions:

To assist in interpretation, the following definitions apply:

Council	Rockhampton Regional Council
Employee	<i>Local government employee:</i> (a) the chief executive officer; or (b) a person holding an appointment under section 196 of the <i>Local Government Act 2009</i> .
New Development	A development which has been approved by Council through the development assessment process.
Park	An area primarily for recreational use and managed by Council
Sport Facilities	Infrastructure developed for specific sport activities on Council owned or controlled land
Reserve	An area primarily for recreational use and managed by Council on behalf of the State Government.

5 Policy Statement:

The naming of parks, reserves and sport facilities provides an opportunity to honour individuals and groups for contributions and achievements that deserve recognition. It also presents an opportunity to emphasise important landmarks, geographical features or history that may be more relevant.

Corporate Improvement and Strategy use only

Adopted/Approved: Adopted, 9 February 2016
Version: 3
Reviewed Date:

Department: Community Services
Section: Parks
Page No.: Page 1 of 2

Naming of parks, reserves and sport facilities may arise either:

- At the instigation of Council, or the community, for existing unnamed parks, reserves or sport facilities; or
- As a result of a new park, reserve or sport facility being constructed as part of Council works or residential development.

This policy provides a consistent approach to the naming of parks, reserves and sport facilities, to ensure that:

- Public consultation is undertaken, where necessary, and nominations received from the public are assessed against pre-determined criteria to ensure transparency; and
- Any new park, reserve or sport facility name does not conflict with existing names presently in use.

5.1 Re-Naming

Renaming is discouraged however a park, reserve or sport facility may be renamed upon request if:

- The person or body or entity after which the park, reserve or sport facility was named has been discredited or dishonoured, or
- There is very strong community desire (for example over 100 submissions) for a name change, or
- The name is duplicated elsewhere in the Council area or,
- It has been found that the information submitted regarding the naming of the park, reserve or sport facility is factually incorrect, or
- The name is no longer appropriate in historical or geographical terms, or
- The name is no longer appropriate because it is likely to cause distress to members of the community.

5.2 Name Signs

Park, reserve or sport facility name signs will be installed at least once at every site, or on each street frontage for the purpose of assisting users to locate parks, reserves or sport facilities.

6 Review Timelines:

This policy will be reviewed when any of the following occur:

- 6.1. The related information is amended or replaced; or
- 6.2. Other circumstances as determined from time to time by the Council.

7 Responsibilities:

Sponsor	Chief Executive Officer
Business Owner	General Manager Community Services
Policy Owner	Manager Parks
Policy Quality Control	Corporate Improvement and Strategy

EVAN PARDON
CHIEF EXECUTIVE OFFICER

Corporate Improvement and Strategy use only

Adopted/Approved: Adopted, 9 February 2016
Version: 3
Reviewed Date:

Department: Community Services
Section: Parks
Page No.: Page 2 of 2

NAMING OF NEW PARK - NORMAN GARDENS

Naming of Parks, Reserves and Sport Facilities Procedure

Meeting Date: 16 September 2025

Attachment No: 2



NAMING OF PARKS, RESERVES AND SPORT FACILITIES PROCEDURE

1 Scope:

This procedure applies to parks, reserves and sport facilities under Council's control.

2 Purpose:

To ensure a consistent and transparent approach to the naming of Council's parks, reserves and sport facilities.

3 Related Documents:

Primary

Naming of Parks, Reserves and Sport Facilities Policy

Secondary

Local Government Act 2009

Place Names Act 1994

4 Definitions:

To assist in interpretation, the following definitions apply:

Council	Rockhampton Regional Council
New Development	A development which has been approved by Council through the development assessment process.
Region	Area defined by the electoral boundaries of the Rockhampton Regional Council.
Park	An area primarily for recreational use and managed by Council
Sport Facilities	Infrastructure developed for specific sport activities on Council owned or controlled land
Reserve	An area primarily for recreational use and managed by Council on behalf of the State Government.

5 Procedure:

Naming of parks, reserves and sport facilities may arise either:

- At the instigation of Council or the community for existing unnamed parks, reserves or sport facilities; or
- As a result of a new park, reserve or sport facility being constructed as part of Council works or residential development.

Nominations received during public consultation will be assessed against the following naming suggestions. Recommendations from this assessment will be reported to Council for consideration.

Corporate Improvement and Strategy use only

Adopted/Approved: Approved, 10 February 2016

Version: 1

Reviewed Date:

Department: Community Services

Section: Parks

Page No.: Page 1 of 3

5.1 Naming Suggestions

When Council is approached or decides to consider the naming or re-naming of a park, reserve or sport facility, nominated names are to come from the following categories:

- suggestive of the peculiarity of a geographical feature, eg shape, vegetation;
- Aboriginal names; the relevant aboriginal authority should be consulted when choosing aboriginal names unless Council already has an agreed list of appropriate names;
- Locality history, cultural or local significance;
- A name of early explorers, pioneers, settlers;
- Recognising the contribution of an individual or organisation either in financial or services to the community;
- Recognising an individual who has high achievement in their field of expertise at a national level or higher; or
- A name of a sporting champion/personality may be given to sport facilities that are used for the sport in which they excelled or contributed.

Names should be appropriate to the physical, historical or cultural character of the area concerned. Except where an individual receives significant community support, personal names will only be given posthumously

The origin of each name should be clearly stated and subsequently recorded.

5.2 Assessing Nominations

Nominations to name parks, reserves and sport facilities, including those created by a new development, will be assessed against the following criteria:

- **Uniqueness** – name duplication within the Region will be avoided. Where possible, duplication of names in proximity to adjoining local government areas will also be avoided.
- **Propriety** – names which are characterised as follows should be avoided:
 - Offensive or likely to give offence;
 - Incongruous or out of place; or
 - Commercial or company.
- **Spelling** – the following should be observed:

Where it is intended that a park, reserve or sport facility has the same name as a place or feature with an approved or accepted geographical name, particular care will be taken to ensure that the correct spelling is adopted unless there are exceptional circumstances requiring a different spelling to be used.

Where names have been changed or corrupted by long established local usage, Council will not attempt to restore the original form. The spelling which is sanctioned by general usage will be adopted, eg Berry/Barry, Schwarz/Schwartz.

Corporate Improvement and Strategy use only

Adopted/Approved: Approved, 10 February 2016
Version: 1
Reviewed Date:

Department: Community Services
Section: Parks
Page No.: Page 2 of 3

6 Review Timelines:

This procedure will be reviewed when any of the following occur:

- 6.1** The related information is amended or replaced; or
- 6.2** Other circumstances as determined from time to time by the GM.

7 Responsibilities:

Sponsor	Chief Executive Officer
Business Owner	General Manager Community Services
Procedure Owner	Manager Parks
Procedure Quality Control	Corporate Improvement and Strategy

MICHAEL ROWE
GENERAL MANAGER COMMUNITY SERVICES

Corporate Improvement and Strategy use only

Adopted/Approved:	Approved, 10 February 2016	Department:	Community Services
Version:	1	Section:	Parks
Reviewed Date:		Page No.:	Page 3 of 3

NAMING OF NEW PARK - NORMAN GARDENS

Norman Gardens Park - Community Consultation Nominations

Meeting Date: 16 September 2025

Attachment No: 3

Submission	QTY	Inspiration for Name (from feedback forms)	Council Review
Atreus Wuru	47	Boy who passed away from SIDS at 8 months in 2022	Nominations clearly identifiable from family and friends
Neil Fisher	20	Inspired the community with his passion for gardening while serving the Rockhampton Community as a Councillor	Cr Fisher served the Rockhampton region for over 20 years, including as Deputy Mayor from 2020 to 2024. He was known for his dedication to infrastructure, the environment, and key services like waste, water, and the airport.
Springfield	9	Location	
Cassius	9	Beloved Zoo Chimp – a beautiful reminder of our local wildlife and local community history	At the age of 53, was the oldest male chimpanzee in Australasia. Rockhampton had been Cassius' home since the 1980s
Be Kind / Murphy Margaret	7	Bring attention to the issue of family violence, and honour a young Rockhampton girl who never grew old enough to play on a playground herself	
Harry MiMi	4	Popular Colourful person, respected citizen and veteran.	Born in Gayndah. At 21 deployed to Vietnam. Well known around Rockhampton for his amazing hats and how he perfectly coordinated all his outfits to match his hats. Harry Mimi was a colourful figure around town for many years and a passionate advocate for Vietnam Veterans
Tom Wyatt	4	In recognition of Tom's creation of beautiful open spaces he created while at RRC	Curator of the Rockhampton Botanic Gardens where he was responsible for construction of a Kenzo Ogata-designed Japanese Garden which commenced in 1979 following Australia and Japan signing the Basic Treaty of Friendship and Cooperation. Wyatt is credited with helping save two chimpanzees called Cassius and Octavius from being euthanised in Tweed Heads in 1986 "Wyatts Wonder Webb" – Kershaw Gardens
Jim Webber	3	Former Mayor	Elected as an alderman to RRC in 1970. Mayor in 1982 – 1991. Councillor till amalgamation in 2008. Reception Room at RRC when restored was named the "Jim Webber Reception Room" in Webber's honour. "Webber Park" – Norman Gardens
Greg Newsome	2	Dedicated member of council that maintains the playground daily	Greg has been employed at Rockhampton Regional Council since 2010 (15 years), working within our Open Space Facilities team, undertaking

			playground, inspections, construction and maintenance. A valued member of the team.
David Grenfell	2	A local whom reaps no rewards for his dedication to local community - Aust Day Community Service award winner	Dedicated over three decades to addressing critical local challenges, including the skills shortage and housing crisis, through his leadership and involvement in initiatives like The Shelter Collective. His work, particularly with the ARC-20 project providing housing for women and families facing homelessness
Waterlily	2	The Darumbal people's totem	The waterlily, or Yugu in the Darumbal language, is a significant totem for the Darumbal people of Rockhampton, Queensland. It symbolizes their connection to the land and is represented by four main clan groups within the nation. The four lily pads of the waterlily represent the Kuinmabra, Tarumbul, Nindybul, and Warrabul clans
Kent Murray	1	Humble, kind generous local identity who showcased Rockhampton while working for Win News for 40 years	Kent Murray spent 39 years telling stories in central Queensland in the media. he often put the camera down and helped emergency services and has received a Queensland Police Assistant Commissioner Certificate of Appreciation
Pacey	1	Robert Pacy one of the first settlers in Rockhampton arriving in 1856 as a stockman with the Archer Brothers	In 1856 he joined the overland party travelled to Gracemere with the Archer stock. In November 1858 the first sale of town allotments in Rockhampton and Robert was among the seventy people who purchased blocks. The 1860 land act set aside special reserves within five miles of the towns. to encourage agricultural settlement in these areas. In 1862 Robert acquired some of this land, called Windmere. and was a successful dairy for many years. Windmere is now the site of 'Paradise Lagoons' Robert unfortunately drowned in the Fitzroy river on 17 April 1868 at Eighteen Mile Island assisting the Archers in moving cattle across the river.
Archer View	1	Has views of Mt Archer	
Gary Olive	1	Stalwart of Rockhampton Community dedicating years of service with SES	Recognised for his service with a SES Meritorious Service Medal for 25 years of service
Lea Taylor	1	Recognition of the contribution that former Mayor Lea Taylor made to the Rockhampton community	Mayor from 1991 – 1997 - left to run his pastoral property.

Adriana	1	A young girl who is fierce, inspiring strong and funny who lives with Cerebral Palsy. The playground to be a constant reminder that you are more than your disability.	
Waminda "friend"	1	Its almost reconciliation week	
Brayden	1	A little boy who died too soon	
Billy Mann	1	Indigenous elder who dedicates his time to visiting local schools	
Rachel Kerr	1	Has raised significant funds for support & research into Multiple Sclerosis after being diagnosed at 17	Recipient of the 2023 John Studdy Award in recognition of her commitment, dedication and service to people living with multiple sclerosis (MS). In 2012 helped create the first Central Queensland MS Swimathon in Rockhampton. 2015 started a Young People with MS Rockhampton Support Group
Ibusuki	1	Ibusuki sister city to Rockhampton. Playground is Shinobi/ninja themed and shinobi are from Japan	
Jake Granville	1	Jake Granville local sportsman who played for NQ Cowboys and Brisbane Broncos	Played junior football for Rockhampton Brothers and attended St Anthony's Catholic Primary School, and St. Brendan's College, Yeppoon, before being signed by the Wynnum Manly Seagulls. Fluctuated between Broncos and Cowboys over the next years.
David Barber	1	Aust paralympic captain – role model for people with disabilities	Diagnosed with Cerebral Palsy at the age of 3-4. He is captain of the CommBank Pararoos, having debuted as captain in the team's first competitive fixture against the Netherlands on October 27, 1999. Has represented Australia at the 2000 Sydney Paralympics
Margaret Strelow	1	Former Mayor achievements Riverfront, east street lights art gallery and many festivals	
Tony Williams	4	Current Mayor	Removed from consideration at the request of the nominee
Alex George	1	He owned this land for a long time and leading local businessman	
Jim Rundle	1	Owned land close by and former Councillor	Race Horse Trainer and former Councillor

Ellrott	1	Early Settlers and today run the Riverston Tea Rooms – A family who love and support the area	Settled in Rockhampton 1865 on a diary farm at Lions Creek. Current Owners of Riverston Tea Rooms and a cattle property. Long association with Catholic Church.
Nicky Hatfield	1	Aboriginal Elder	Darumbal Elder Aunty Nicky Hatfield
Kobey	1	Bond between family and pets. Kobey is my pets name	
Rae Sunshine	1	Local family owned disability provider who go above and beyond for the community	Rae of Sunshine Supports service the Rockhampton and surrounding areas. Providing a holistic, person centered support. Specialing in community-based and in-home support to NDIS participants who are Self-Managed or Plan-Managed.
Neil Hanchen	1	FRW employee who completed many water and sewerage upgrades	FRW Manager for many years
Alan Sandford	1	Professor Alan Sandford AM – director of the Regional medical Pathway	Professor Sandford has been instrumental in developing and driving the Regional Medical Pathway – a unique partnership between CQUniversity, University of Queensland, the Central Queensland and Wide Bay Hospital and Health Services, and the Queensland Chief Medical Officer.
Rose	1	Used to sell roses and was murdered by her ex husband	Suzanne Cheryl Standing. She was murdered in 2005 - Suzanne was a well-known figure in Rockhampton for selling flowers, particularly roses, at nightclubs and pubs.
Ian Thinee	1	For his contribution to football for many years	Born in Rockhampton in 1950. an unforgettable era in Rugby League in the 1970s and 1980s. play over 164 first grade games and was described by Brisbane Rugby League as being “integral to the success of the Dolphins”.
John Broad	1		Electred to Rockhampton City Council, and served as the chairman of the Parks, Sport and Recreation committee from 1982-90 and 2000-08. Served a total of 18 years on Council. John served as the President and Secretary for AFL Capricornia, Rockhampton Panthers and the Capricornia Junior AFL over two decades.
Darumbal Springs	1	The land and space or nature around it	
Biyal Dream Park	1	Biyal means sun in some aboriginal dialects – Dream is an aspiration	

Sunflower on Springfield	1	Sunflower is a plant Norman gardens is a garden
Morning Woodlands		Woodlands in the hills
Bilbilyan (Rosella)		Darumbal for Rosella and many are in the area
Mountain Park		Mt Archer
Granite Gully		Character of the place – rocky hillsides with gullies – granite ties it to the Berserker Range and rocky terrain
Recess Playground		Goes with the theme of all academic names streets in the area
Garden Warriors		Located in Norman gardens and a ninja is a warrior
Pebble & Pine Park		Evokes a sense of natural wonder imagination and play
Unity Park		Reflects the spirit of togetherness and multicultural
Guramul Bull		Guramul – Darumbal for together – bull for beef capital
Norman Park		Its location

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting

15 CLOSURE OF MEETING