



# **COMMUNITIES COMMITTEE MEETING**

## **MINUTES**

**19 MAY 2026**

Minutes are due to be confirmed at the next  
Communities Committee meeting on 16 June 2026.

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UNCONFIRMED

**REPORT OF THE COMMUNITIES COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 19 MAY 2026 COMMENCING AT 9:16 AM**

## **1 OPENING**

- 1.1 Acknowledgement of Country

## **2 PRESENT**

Members Present:

The Mayor, Councillor A P Williams (Chairperson)  
Deputy Mayor, Councillor M D Wickerson  
Councillor S Latcham  
Councillor E W Oram  
Councillor C R Rutherford  
Councillor M A Taylor  
Councillor G D Mathers  
Councillor E B Hilse

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr D Morrison – General Manager Communities & Lifestyle (Executive Officer)

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Nil

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RECOMMENDATION**

THAT the minutes of the Communities Committee of 21 April 2026 be confirmed.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

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## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE

**File No:** 10097  
**Authorising Officer:** Damon Morrison - General Manager Communities and Lifestyle  
**Author:** Damon Morrison - General Manager Communities and Lifestyle

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#### SUMMARY

*The Business Outstanding Table is used as a tool to monitor outstanding items resolved at previous Council or Committee meetings. The current Business Outstanding Table for Communities Committee is presented for Councillors' information.*

#### COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Communities Committee be received.

**Moved by:** Councillor Mathers  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 PRESENTATION OF PETITIONS**

Nil

**9 COMMITTEE REPORTS**

Nil

UNCONFIRMED

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## 10 COUNCILLOR/DELEGATE REPORTS

### 10.1 PORTFOLIO UPDATE

**File No:** 10097  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Damon Morrison - General Manager Communities and Lifestyle

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#### SUMMARY

*Portfolio Councillors for Communities, Culture and Heritage, Planning and Regulation; Parks, Sport and Public Spaces; Environmental Sustainability will provide an update on matters of interest within their portfolio.*

9:31AM The Chief Executive Officer left the meeting  
9:32AM The Chief Executive Officer returned to the meeting

#### COMMITTEE RECOMMENDATION

THAT the Portfolio Updates for Communities, Culture and Heritage, Planning and Regulation, Parks, Sport and Public Spaces and Environmental Sustainability be received.

**Moved by:** Mayor Williams  
**Seconded by:** Councillor Taylor

**MOTION CARRIED**

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## 11 OFFICERS' REPORTS

### 11.1 PROJECT DELIVERY CAPITAL STATUS REPORTS - COMMUNITIES COMMITTEE - APRIL 2026

**File No:** 16255  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

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#### SUMMARY

*Monthly Status Report on Organisational Services and Communities and Lifestyle Services Capital projects currently managed by the Project Delivery Unit.*

#### COMMITTEE RECOMMENDATION

THAT the Project Delivery Capital Report – Communities Committee – April 2026 be received.

**Moved by:** Mayor Williams  
**Seconded by:** Councillor Latcham

**MOTION CARRIED UNANIMOUSLY**

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**11.2 OPEN SPACES AND COMMUNITY PARTNERSHIP SIGNIFICANT PROJECT STATUS REPORT - MAY 25/26**

**File No:** 15225  
**Authorising Officer:** Damon Morrison - General Manager Communities and Lifestyle  
**Author:** Justin Bulwinkel - Sports and Active Communities Coordinator

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**SUMMARY**

*This report outlines progress and key updates on significant capital projects delivered across the Open Spaces & Recreation and Growth and Community Partnerships teams for the period April 2026 (FY 2025–26).*

**COMMITTEE RECOMMENDATION**

THAT Open Space & Community Partnerships significant capital projects status report for the month of April 2026, be received.

**Moved by:** Councillor Rutherford  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**11.3 THE GOLD AWARD 2026 PRIZE**

**File No:** 11760  
**Authorising Officer:** John Webb - Manager Communities & Culture  
Damon Morrison - General Manager Communities and Lifestyle  
**Author:** Shanna Muston - Museum of Art Director

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**SUMMARY**

*The purpose of this report is to seek Council's approval for the administration of prize monies for The Gold Award 2026 invitational art award.*

**COMMITTEE RECOMMENDATION**

THAT Council approve the administration of the philanthropically funded \$50,000.00 in prize monies awarded for the Rockhampton Museum of Art Gold Award 2026.

**Moved by:** Councillor Wickerson  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED UNANIMOUSLY**

**11.4 TRUSTEE LEASE - PEACE INTERNATIONAL ARCHERY CLUB**

**File No:** 12386  
**Authorising Officer:** Justin Bulwinkel - Sports and Active Communities Coordinator  
Damon Morrison - General Manager Communities and Lifestyle  
**Author:** Erica Smith - Sports and Active Communities Advisor

**SUMMARY**

*In accordance with Section 236(1)(b)(ii) of the Local Government Regulation 2012 (Qld) a Council resolution is sought to grant a Trustee Lease for Peace International Archery Club Inc.*

9:57AM The Chief Executive Officer left the meeting

**COMMITTEE RECOMMENDATION**

THAT:

1. Pursuant to Section 236(1)(b)(ii) of the *Local Government Regulation 2012*, Council approve the request to grant a Trustee Lease to Peace International Archery Club Incorporated over part of 504 Quay Street, Depot Hill (Lot 439 on SP225774) as the identified area "Permit C" in Attachment 1 of the report;
2. Council pay for the required survey plan cost and Titles Qld registration fees; and
3. Council authorises the Chief Executive Officer (Sports and Active Communities Coordinator) to negotiate the terms and conditions of the agreements in preparation for execution by the delegated officer.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Wickerson

**MOTION CARRIED UNANIMOUSLY**

**11.5 BLUEBIRDS UNITED FOOTBALL CLUB INC - NEW CLUBHOUSE PROJECT  
UPDATE AND AMENDMENT TO TRUSTEE LEASE AREA AT WEBBER PARK**

**File No:** 8166  
**Authorising Officer:** Damon Morrison - General Manager Communities and Lifestyle  
**Author:** Erica Smith - Sports and Active Communities Advisor  
Justin Bulwinkel - Sports and Active Communities Coordinator

**SUMMARY**

*Council approval is sought to amend the Trustee Lease area previously endorsed for Bluebirds United Football Club Inc. (BUFC) at Webber Park, Norman Gardens (Lot 340 on SP144834).*

*Post approval site investigations identified underground trunk infrastructure within the approved lease area that could not be avoided, necessitating a redesign of the clubhouse footprint. The revised design delivers the same functional outcomes with a broadly similar land area but a different on-site orientation, requiring an amendment to the approved lease boundary. This report is a follow-on from Council's 19 August 2025 decision and seeks endorsement of the amended lease area, with Council's support for the project and its community outcomes unchanged.*

**COMMITTEE RECOMMENDATION**

THAT:

1. Pursuant to section 236(1)(b)(ii) of the *Local Government Regulation 2012* (Qld), Council approve the grant of a new Trustee Lease to Bluebirds United Football Club Inc. over the amended lease area at Webber Park, described as part of Lot 340 on SP144834, located at 403–417 Richardson Road, Norman Gardens, as identified in Attachment 1 to the report; and
2. Council authorises the Chief Executive Officer (Sports & Active Communities Coordinator) to negotiate and finalise the Trustee Lease arrangements consistent with the revised lease area, in preparation for execution by the delegated officer.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Taylor

**MOTION CARRIED**

**12 NOTICES OF MOTION**

Nil

**13 QUESTIONS ON NOTICE**

Nil

**14 URGENT BUSINESS\QUESTIONS**

Nil

**15 CLOSURE OF MEETING**

There being no further business the meeting closed at 10:08am.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE