



COMMUNITIES COMMITTEE MEETING

AGENDA

18 AUGUST 2026

Your attendance is required at a Communities Committee meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 18 August 2026 commencing at the conclusion of Infrastructure Committee for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. R.", is positioned above the printed name of the Chief Executive Officer.

CHIEF EXECUTIVE OFFICER
12 August 2026

Next Meeting Date: 15.09.26

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

- 1.1 Acknowledgement of Country

2 PRESENT

Members Present:

The Mayor, Councillor A P Williams (Chairperson)
Deputy Mayor, Councillor M D Wickerson
Councillor S Latcham
Councillor E W Oram
Councillor C R Rutherford
Councillor M A Taylor
Councillor G D Mathers
Councillor E B Hilse

In Attendance:

Mr D Morrison – General Manager Communities & Lifestyle (Executive Officer)
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES

Minutes of the Communities Committee held 21 July 2026

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE

File No: 10097

Attachments: 1. July 2026 [↓](#)

Authorising Officer: Damon Morrison - General Manager Communities and Lifestyle

Author: Damon Morrison - General Manager Communities and Lifestyle

SUMMARY

The Business Outstanding Table is used as a tool to monitor outstanding items resolved at previous Council or Committee meetings. The current Business Outstanding Table for Communities Committee is presented for Councillors' information.

OFFICER'S RECOMMENDATION

THAT the Business Outstanding Table for the Communities Committee be received.

BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE

July 2026

Meeting Date: 18 August 2026

Attachment No: 1

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

Nil

10 COUNCILLOR/DELEGATE REPORTS

10.1 PORTFOLIO UPDATE

File No: 10097
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Damon Morrison - General Manager Communities and Lifestyle

SUMMARY

Portfolio Councillors for Communities, Culture and Heritage, Planning and Regulation; Parks, Sport and Public Spaces; Environmental Sustainability will provide an update on matters of interest within their portfolio.

OFFICER'S RECOMMENDATION

THAT the Portfolio Updates for Communities, Culture and Heritage, Planning and Regulation, Parks, Sport and Public Spaces and Environmental Sustainability be received.

COMMENTARY

Councillors have requested an opportunity to speak about their relevant Portfolio during Committee Meetings.

The following Councillors will provide an update on their Portfolio at Communities Committee:

Deputy Mayor, Councillor Drew Wickerson – Communities, Culture and Heritage
Councillor Grant Mathers – Planning and Regulation
Councillor Cherie Rutherford – Parks, Sport and Public Spaces
Councillor Elliot Hilse – Environmental Sustainability

11 OFFICERS' REPORTS

11.1 PROJECT DELIVERY CAPITAL REPORT - COMMUNITIES COMMITTEE – JULY 2026

File No: 16255
Attachments: 1. Communities Status Reports - July 2026 [↓](#)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly Status Report on Organisational Services and Communities and Lifestyle Services Capital projects currently managed by the Project Delivery Unit.

OFFICER'S RECOMMENDATION

THAT the Project Delivery Capital Report – Communities Committee – July 2026 be received.

COMMENTARY

The Project Delivery section submits the monthly project report outlining the status of capital projects managed by the Unit on behalf of the Organisational Services and Communities and Lifestyle Services Departments.

The following projects are reported on for the month of July 2026 and detailed individual reports are attached:

Project
Botanic Gardens Pathway Renewal 26/27
RBGZ Enclosures 26/27
Rockhampton Sports Precinct
Kele Park AFL Club Amenities
Customs House Restoration
Kershaw Gardens Waterfall Structure Repairs
Gracemere Hall Roof and Air Conditioning
Historic Library Roof and Gutters
Pilbeam Theatre Redevelopment Master Plan
Pilbeam Theatre Chiller Renewal
Showgrounds (Robert Archer) Grandstand Repairs
Showgrounds Power Distribution

PROJECT DELIVERY CAPITAL REPORT COMMUNITIES COMMITTEE JULY 2026

Communities Status Reports July 2026

Meeting Date: 18 August 2026

Attachment No: 1

2026/2027 Botanic Gardens Pathway Renewal

Monthly Status Report

Jul-2026

Project Management								
Council Custodian:	Open Spaces and Recreation	Project Manager:	Darren Toohey	Project Phase:	Construction			
Project Scope								
Activity	Scope			Traffic Light	Scope Change			
Construction	Renewal program for Botanic Gardens pathways - Priorities as directed by Botanic Gardens Curator.			G	No scope change			
Project Funding and Finance								
Funding Source	Funding Amount	Project Life (10 Years) as at 04/08/2026			Traffic Light	Monthly Update		
Council Allocation:	\$500,481	Actuals	Committals	Remaining Budget	G	No financial change		
External Funding:	\$0	\$158,166	\$289,460	\$52,855				
Total Project Budget:	\$500,481							
	2026/27FY				Traffic Light	Monthly Update		
	Budget	Actuals	Committals	Remaining Budget	G	No financial change		
	\$342,315	\$0	\$289,460	\$52,855				
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Botanic Gardens Internal Pathway Network- 26/27 program	03-Sep-26	27-Nov-26	03-Sep-26	27-Nov-26	0%	5%	G	No schedule change
Project Milestones							Date	
Priority Path 1 - Japanese Gardens Pathway = Total 226m2							31-Aug-26	
Priority Path 2 - North/South Park run Circuit - Replacing 1.4m wide pathway with a 2m pathway = Total 691m2							27-Nov-26	
Priority Path 3 - Arid garden to Playground - Replacing like for like 2m pathway = Total 148m2							14-Sep-26	
Key Tasks & Deliverables This Month								
Awarded contract.								
Three Month Horizon								
Aug-2026		Sep-2026			Oct-2026			
Confirm Program with stakeholders, Start works on Site		Works on Site			Works on Site			

PD-PRO-2025 Zoo Enclosure Renewals

Monthly Status Report

Jul-2026

Project Management								
Council Custodian:	Open Spaces and Recreation		Project Manager:		Darren Toohey	Project Phase:	Strategic Assessment	
Project Scope								
Activity	Scope					Traffic Light	Scope Change	
Enclosure Refurbishment Program Design, construction or refurbishment of series of existing animal enclosures								
Preliminary Evaluation	Refurbishment of Chimpanzee Enclosure					G	No scope change	
Preliminary Evaluation	Possible Demolition of Dome Aviary					G	No scope change	
Project Funding and Finance								
Funding Source	Funding Amount	Project Life (10 Years) as at 04/08/2026			Traffic Light	Monthly Update		
		Total Actuals	Total Commitments	Remaining Budget				
Council Allocation:	\$2,961,261	\$42,208	\$52,635	\$2,866,418	G	No financial change		
External Funding:	\$0							
Total Project Budget:	\$2,961,261							
	Funding Amount	2026/27FY			Traffic Light	Monthly Update		
		Actuals	Commitments	Remaining Budget				
Overall Project:	\$440,681			\$385,157	G	No financial change		
Refurbishment of Chimpanzee Enclosure:		\$1,689	\$49,435		G	No financial change		
Possible Demolition of Dome Aviary:		\$1,200	\$3,200		G	No financial change		
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Project 5 - Early Investigation - Dome Structure	01-Jul-26	30-Nov-26	01-Sep-26	30-Jun-27	0%	30%	G	No schedule change
Commentary - Refurbishment of Chimpanzee Enclosure								
Tender for concept design of expansion to the Chimpanzee enclosure has been awarded. Stakeholder meetings have been carried out and concept design in Process.								
Commentary - Possible Demolition of Dome Aviary								
Follow up structural inspection to be completed to determine the current condition of the dome structure. Indicative review shows that the Dome has reached end of life and condition has deteriorated to the point that it is not feasible to retrofit it for another animal enclosure and requires removal.								
Investigations into the demolition of the existing Dome Aviary structure are underway, including consultation with the Department of Heritage and engagement with specialist demolition contractors.								
Risk Categories	Risks (Cause, Risk, Impact)					Risk Responses		
Financial/ Budget/Cost	Budget required unknown until structural investigations completed.					Future Year enclosure renewals budget available.		
Key Tasks & Deliverables This Month								
Meeting with Department of Heritage regarding Dome Structure, Award concept design of Chimpanzee enclosure.								
Three Month Horizon								
Aug-2026			Sep-2026			Oct-2026		
Development of Concept design for Chimpanzee Enclosure, Submittal of Heritage Exemption Dome Aviary			Chimpanzee Enclosure Concept Ongoing			Report to council regarding Dome Aviary and Chimpanzee Concept Design		

PD-PRO-2024 Rockhampton Sports Precinct

Monthly Status Report

Jul-2026

Project Management											
Council Custodian:		Open Spaces and Recreation		Project Manager:		Aaron Pont	Project Phase:		Detail Design		
Project Scope											
Activity		Scope					Traffic Light		Scope Change		
Detail Design		The aim of this Project is to prepare detailed designs and design specifications in a manner that aligns with the project's progression from its preliminary design phase and planning approvals to staged construction of the Sports Precinct. The key activities include the development of preliminary design and planning approval documentation. A Detailed Business Case and Project Validation Report will also be developed.					G		No scope change		
Project Funding and Finance											
Funding Source		Funding Amount		Project Life (10 Years) as at			04/08/2026		Traffic Light		Monthly Update
Council Allocation:		\$0		Actuals	Committals	Remaining Budget		G		No financial change	
External Funding:		\$47,000,000		\$3,740,632	\$1,865,210	\$41,394,158					
Total Project Budget:		\$47,000,000									
		2026/27FY							Traffic Light		Monthly Update
		Budget	Actuals	Committals	Remaining Budget				G		No financial change
		\$25,754,847	\$12,696	\$1,865,210	\$23,876,941						
Project Schedule											
Scope		Baseline		Forecast/Actuals				Traffic Light		Schedule Update	
		Start	Finish	Start	Finish	Plan%	% Complete				
Engagement of Consultant For Design Development and Project Planning Approval Package											
Phase 1: Whole of Site Preliminary Planning		16-Jan-25	24-Oct-25	16-Jan-25	24-Oct-25	100%	92%	G		No schedule change	
Phase 2: Detail Design for Whole Of Site		24-Oct-25	29-Jul-26	24-Oct-25	29-Jul-26	100%	14%	G		No schedule change	
Engagement of Consultant For Project Validation Report Package											
Phase 1: Masterplan Validation		16-Jan-25	05-Mar-25	16-Jan-25	05-Mar-25	100%	92%	G		No schedule change	
Phase 2: Project Validation Report		05-Mar-25	30-Jul-26	05-Mar-25	30-Jul-26	100%	42%	G		No schedule change	
Project Milestones										Date	
Commencement of Consultant Engagement For Design Development and Project Planning Approval Package										16-Jan-25	
Phase 1: Whole of Site Preliminary Planning										24-Oct-25	
Phase 2: Detailed Design for Whole Of Site										29-Jul-26	
Commencement of Consultant Engagement For Project Validation Report Package										16-Jan-25	
Phase 1: Masterplan Validation										05-Mar-25	
Phase 2: Project Validation Report										30-Jul-26	
Commentary											
Stage 1 tenders closed 31st July with multiple submissions received. Tender evaluation period is underway, with anticipated award in September.											
Whole of site 100% preliminary design is on track to be received 7th August. This encompasses future components - indoor sports, multisport fields, track and field.											
Risk Categories	Risks (Cause, Risk, Impact)						Risk Responses				
Compliance	Land currently state owned with CQU as trustee						Land Tenure and RRC ownership being addressed with State Gov / CQU				
Project	Project is in early stages of planning, as part of the project's development workshops have been programmed to assess design and construction risks.						Risk Management / Safety in Design Workshops				
Key Tasks & Deliverables This Month											
Tender evaluation underway. Whole of site 100% preliminary design.											
Three Month Horizon											
Aug-2026				Sep-2026				Oct-2026			
Stage 1 Tender package closes and evaluations are undertaken.				Stage 1 Tender package awarded.				Stage 1 commencement of works.			
Whole of site preliminary designs received.				Whole of site design works to progress.				Whole of site detailed design to continue.			

2026 Kele Park AFL Club Amenities

Monthly Status Report

Jul-2026

Project Management								
Council Custodian:	Open Spaces and Recreation	Project Manager:	Darren Toohey	Project Phase:	Construction			
Project Scope								
Activity	Scope			Traffic Light	Scope Change			
Design & Construction	Installation of Changeroom and Amenities Facility for Brothers AFL			G	No scope change			
Project Funding and Finance								
Funding Source	Funding Amount	Project Life (10 Years) as at 04/08/2026			Traffic Light	Monthly Update		
		Actuals	Committals	Remaining Budget				
Council Allocation:	\$0	\$0	\$0	\$0	G	No financial change		
External Funding:	\$1,400,000							
Total Project Budget:	\$1,400,000							
	2026/27FY			Traffic Light	Monthly Update			
	Budget	Actuals	Committals	Remaining Budget				
	\$1,400,000	\$0	\$0	\$0	G	No financial change		
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Changeroom & amenities	01-Jul-26	29-Sep-27	03-Sep-26	27-Sep-27	0%	0%	G	No schedule change
Project Milestones								Date
Procurement								30-Oct-26
Detailed Design and Installation of Changeroom & amenities								29-Sep-27
Completion of Funding Agreement								14-Mar-27
Risk Categories	Risks (Cause, Risk, Impact)				Risk Responses			
Financial/ Budget/Cost	Budget is based off a concept level design. Once the design is complete and tender prices are received, the project cost may exceed budget.				Seek additional funding from Funding provider or reduce Scope.			
Schedule	Due to the location of the project the schedule of events may be impacted by the construction of the project				Event schedules and coordination requirements to be outlined within Tender Documentation and programs confirmed with Construction Contractors prior to award			
Key Tasks & Deliverables This Month								
Currently investigating procurement options.								
Three Month Horizon								
Aug-2026			Sep-2026			Oct-2026		
Finalises Scoping Documents			Advertise for Tender			Evaluate & Award tender		

PD-PRO-2024 Customs House Restoration

Monthly Status Report

Jul-2026

Project Management								
Council Custodian:	Fleet and Facilities	Project Manager:	Darren Toohey	Project Phase:	Preliminary Evaluation			
Project Scope								
Activity	Scope			Traffic Light	Scope Change			
Preliminary Evaluation	Customs House refurbishment - Various elements of building require restoration including external clean down of building, Dome gutter and downpipe replacement, Salts removal to Sandstone internal fabric, Falling damp render repairs, Chemical injection of raising damp, Copper roof restoration works, repointing of stairs and landing and traditional plaster ceiling repairs.			G	No scope change			
Project Funding and Finance								
Funding Source	Funding Amount	Project Life (10 Years) as at 04/08/2026			Traffic Light	Monthly Update		
		Actuals	Committals	Remaining Budget				
Council Allocation:	\$1,800,000	\$39,930	\$83,925	\$1,676,145	G	No financial change		
External Funding:	\$0							
Total Project Budget:	\$1,800,000				G	No financial change		
		2026/27FY						
	Budget	Actuals	Committals	Remaining Budget				
	\$564,304	\$4,234	\$83,925	\$476,145	G			
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Design	29-Sep-25	16-Apr-26	29-Sep-25	16-Apr-26	100%	100%	G	No schedule change
Heritage	29-Sep-25	19-Jun-26	29-Sep-25	19-Jun-26	100%	100%	G	No schedule change
Construction contractor Procurement & Funding	24-Feb-26	15-Jun-26	24-Feb-26	11-Aug-26	93%	98%	G	Previously reported change
Construction / Installation	15-Sep-26	01-Mar-27	11-Sep-26	01-Mar-27	0%	0%	G	No schedule change
Project Milestones								Date
Design Complete								16-Apr-26
Construction Contractor Procurement and Funding Completion								11-Aug-26
Construction Refurbishment Works Completion								01-Mar-27
Commentary								
Scope of works and Tender documentation completed and released for tender.								
Risk Categories	Risks (Cause, Risk, Impact)					Risk Responses		
Financial/ Budget/Cost	Budget is currently unknown for refurbishment works. Once design and scoping is complete a Budget estimate will be presented to council for consideration for future years Budgets.					Reduce scope if unfunded		
Stakeholders	Construction activities may cause excessive disruption to operations of Customs House					Stakeholder engagement and staging of works to minimize disruption. Schedule works to avoid major events.		
Key Tasks & Deliverables This Month								
Tender closed Tuesday 28th July. Currently under evaluation.								
Three Month Horizon								
Aug-2026			Sep-2026			Oct-2026		
Evaluate and award Tender			Schedule Works			Start Works on Site		

PD-PRO-2024 Kershaw Gardens Waterfall Structure Repairs

Monthly Status Report

Jul-2026

Project Management								
Council Custodian:	Fleet and Facilities	Project Manager:	Darren Toohey	Project Phase:	Design & Construction			
Activity	Scope				Traffic Light	Scope Change		
Design & Construction	The Kershaw Gardens Waterfall has reached the end of its life. As a significant asset to both the local community and visiting tourists, this project aims to review and refurbish the waterfall to preserve its sentimental value while enhancing its design for increased longevity and in service safety.				G	No scope change		
Project Funding and Finance								
Funding Source	Funding Amount	Project Life (10 Years) as at 04/08/2026			Traffic Light	Monthly Update		
		Actuals	Committals	Remaining Budget				
Council Allocation:	\$3,213,336	\$477,592	\$5,300	\$2,730,444	G	No financial change		
External Funding:	\$0							
Total Project Budget:	\$3,213,336							
	2026/27FY							
	Budget	Actuals	Committals	Remaining Budget	Traffic Light	Monthly Update		
	\$1,239,353	\$3,609	\$5,300	\$1,230,444	G	No financial change		
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Procurement of Consultant	17-Oct-24	20-Nov-24	17-Oct-24	20-Nov-24	100%	100%	G	No schedule change
Detail Design and Specifications	27-Nov-24	01-Jul-25	27-Nov-24	17-Feb-26	100%	100%	G	No schedule change
Procurement of Contractor	18-Jul-25	06-Aug-26	01-Feb-26	20-Sep-26	77%	0%	A	Minor schedule change
Construction	01-Sep-25	01-Jun-26	20-Sep-26	06-Aug-27	0%	0%	G	Previously reported change
Project Milestones								Date
Design tender award								20-Nov-24
Detail Design and Specification Final Design report								17-Feb-26
Construction tender award								20-Sep-26
Project completion								06-Aug-27
Commentary								
Final designs and QS Estimate has been received. Options Report to be presented to Council on 18th August 2026, which was moved from 22 July 2026.								
Risk Categories	Risks (Cause, Risk, Impact)					Risk Responses		
Safety	The Facade is showing signs of structural fatigue and the internal pump station is a servicing a hazard.					The proposed structural stabilization and construction of the external plant room will address the risk.		
Financial/ Budget/Cost	The Project budget has not been validated against a confirmed scope of works or a design.					A P 90 Cost Estimate to be provided as part of the Design Development package. This will confirm budget and provide a tender benchmark.		
Key Tasks & Deliverables This Month								
Council Report drafted - Options report to be presented to Council 18th August 2026.								
Three Month Horizon								
Aug-2026			Sep-2026			Oct-2026		
Options Report to council			Final Design Review and Tender documentation prepared			Tender advertisement		

PD-PRO-2025 Gracemere Hall Roof and Air Conditioning

Monthly Status Report

Jul-2026

Project Management								
Council Custodian:	Fleet and Facilities		Project Manager:		Darren Toohey	Project Phase:	Construction	
Project Scope								
Activity	Scope					Traffic Light	Scope Change	
Construction	This Project comprises of a complete roof replacement of Hall, Kitchen foyer/breezeway and renewal of all end of life existing air conditioning plant.					G	No scope change	
Project Funding and Finance								
Funding Source	Funding Amount	Project Life (10 Years) as at 04/08/2026			Traffic Light	Monthly Update		
		Actuals	Committals	Remaining Budget				
Council Allocation:	\$850,000	\$397,190	\$76,172	\$376,638	G	No financial change		
External Funding:	\$0							
Total Project Budget:	\$850,000				Traffic Light	Monthly Update		
2026/27FY								
Budget	Actuals	Committals	Remaining Budget					
\$462,654	\$9,844	\$76,172	\$376,638	G	No financial change			
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	% Plan	% Complete		
Scoping and detail Design	14-Aug-25	20-Nov-25	14-Aug-25	20-Nov-25	100%	100%	G	No schedule change
Contractor Procurement	04-Dec-25	15-Feb-26	15-Jan-26	18-Mar-26	100%	100%	G	No schedule change
Construction	08-Apr-26	30-Jun-26	08-Apr-26	17-Jul-26	100%	100%	G	Previously reported change
Project Milestones								Date
Design Consultation Completion								20-Nov-25
Proposed Completion of Contractor Procurement								18-Mar-26
Proposed Completion of Construction Phase								17-Jul-26
Commentary								
Works Completed, Minor defects rectification in progress.								
Risk Categories	Risks (Cause, Risk, Impact)					Risk Responses		
Safety	Working at Heights, Fall prevention					Edge protection supplied, Safety management Plan - SWMS		
Environmental	Impact to construction delayed due to wet weather.					Construction scheduled dry season.		
Key Tasks & Deliverables This Month								
Works Completed, Minor defects rectification in progress.								
Three Month Horizon								
Aug-2026			Sep-2026			Oct-2026		
Construction completed.								

PD-PRO-2025 Historic Library Roof and Gutters

Monthly Status Report

Jul-2026

Project Management								
Council Custodian:	Fleet and Facilities	Project Manager:	Darren Toohey		Project Phase:	Construction		
Project Scope								
Activity	Scope				Traffic Light	Scope Change		
Construction	This project comprises of a complete roof replacement and renewal of all end of life existing air conditioning plant which includes installation of dehumidifiers to archive and negatives storerooms and upgrade of the current BMS system.				G	No scope change		
Project Funding and Finance								
Funding Source	Funding Amount	Project Life (10 Years) as at 04/08/2026			Traffic Light	Monthly Update		
		Actuals	Committals	Remaining Budget				
Council Allocation:	\$850,000	\$42,677	\$7,180	\$800,143	G	No financial change		
External Funding:	\$0							
Total Project Budget:	\$850,000							
2026/27FY					Traffic Light	Monthly Update		
	Budget	Actuals	Committals	Remaining Budget				
	\$815,050	\$7,727	\$7,180	\$800,143	G	No financial change		
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Scoping and detail Design	14-Aug-25	20-Dec-25	14-Aug-25	20-Dec-25	100%	100%	G	No schedule change
Contractor Procurement	10-Jan-26	15-Feb-26	10-Jan-26	20-Jul-26	100%	98%	A	Minor schedule change
Construction	08-Apr-26	30-Jun-26	07-Sep-26	30-Mar-27	0%	0%	R	Major schedule change
Project Milestones								Date
Design Consultation Completion								20-Nov-25
Proposed Completion of Contractor Procurement								20-Jul-26
Proposed Completion of Construction Phase								30-Mar-27
Commentary								
Tenders and Contractor have been working together on terms and conditions to award contract. Project completion date can not be confirmed until project Program supplied with expected delivery of aircon long lead items still currently unknown. Finalising minor redesign of Mechanical Plant to award contract.								
Risk Categories	Risks (Cause, Risk, Impact)				Risk Responses			
Safety	Working at Heights, Fall prevention				Edge protection supplied, Safety management Plan - SWM			
Environmental	Impact to construction delayed due to wet weather				Construction Scheduled dry season			
Safety	Council Staff working below roof				Move staff to areas out of risk of falling objects			
Key Tasks & Deliverables This Month								
Finalising negotiations with Tenderer on terms and condition to award the Contract.								
Three Month Horizon								
Aug-2026			Sep-2026			Oct-2026		
Award tender and schedule works.			Construction to commence.			Construction to commence.		

PD-PRO-2024 Pilbeam Theatre Redevelopment Master Plan

Monthly Status Report

Jul-2026

Project Management								
Council Custodian:	Fleet and Facilities	Project Manager:	Edward Brooks	Project Phase:	Business Case			
Project Scope								
Activity	Scope			Traffic Light	Scope Change			
Concept Design	The Pilbeam Theatre has reached the end of its service life. A review of the current concept design is required to ensure alignment with Council and community needs, and to confirm the development is value managed for cost-effectiveness. A Detailed Business Case will assess the most practical and sustainable option for renewal moving forward.			G	No scope change			
Project Funding and Finance								
Funding Source	Funding Amount	Project Life (10 Years) as at 04/08/2026			Traffic Light	Monthly Update		
Council Allocation:	\$187,500,000	Actuals	Committals	Remaining Budget	G	No financial change		
External Funding:	\$0	\$399,789	\$189,270	\$186,910,941				
Total Project Budget:	\$187,500,000							
		2026/27FY			Traffic Light	Monthly Update		
	Budget	Actuals	Committals	Remaining Budget	G	No financial change		
	\$1,291,882	\$69,981	\$189,270	\$1,032,631				
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Scope Definition	01-Jun-24	30-Sep-24	01-Jun-24	30-Sep-24	100%	100%	G	No schedule change
Procurement of Design Consultant for Review	30-Sep-24	30-Oct-24	30-Sep-24	30-Oct-24	100%	100%	G	No schedule change
Stage 1: Design Report	30-Oct-24	28-Feb-25	30-Oct-24	28-Feb-25	100%	100%	G	No schedule change
Stage 2: Business Case Procurement	01-Aug-25	30-Sep-25	01-Aug-25	19-Dec-25	100%	100%	G	Previously reported change
Stage 2: Business Case	01-Oct-25	01-Jun-26	20-Dec-25	01-Sep-26	87%	80%	G	No schedule change
Project Milestones								
Scope Definition							Date	
							30-Sep-24	
Procurement of Design Consultant for Review							30-Oct-24	
Stage 1: Concept Design Report							28-Feb-25	
Stage 2: Commence Business Case Procurement							01-Aug-25	
Stage 2: Business Case Completion							01-Sep-26	
Commentary								
New build option and refurbishment concept design options now completed and moving into cost estimation. Stakeholder engagement started with performing groups and contractors. Planned Council Briefing in August.								
Risk Categories	Risks (Cause, Risk, Impact)				Risk Responses			
Design and Engineering	Current Concept Design no longer valid requiring significant design redevelopment.				Design to be validated and updated. Retain completed design where applicable.			
Technical and Operation	Failure of roof and chiller to existing Pilbeam Theatre.				Maintenance projects have been initiated to extend the current life of the existing Pilbeam Theatre and specifically target the roof and AC chiller system.			
Key Tasks & Deliverables This Month								
New build option and refurbishment concept design options now completed and moving into cost estimation. Stakeholder engagement started with performing groups and contractors. Planned Council Briefing in August.								
Three Month Horizon								
Aug-2026		Sep-2026			Oct-2026			
Council Briefing session. Draft Business case.		Final Business Case submission to Council.						

PD-PRO-2024 Pilbeam Theatre Chiller Renewal

Monthly Status Report

Jul-2026

Project Management								
Council Custodian:	Fleet and Facilities	Project Manager:	Nathan Everton	Project Phase:	Construction			
Project Scope								
Activity	Scope			Traffic Light	Scope Change			
Construction	* Chiller 2 is to be replaced with a chiller capable of meeting the likely 'coincident' cooling load (approximately 460kW). The new chiller to be set to operate as the 'run' chiller including new pumps and modified pipework. * Chiller 3 to be repaired and set to operate as the standby (and possibly peak load) chiller. * Extensive maintenance on mechanical plant and duct work.			G	No scope change			
Project Funding and Finance								
Funding Source	Funding Amount	Project Life (10 Years) as at			Traffic Light	Monthly Update		
		Actuals	Committals	Remaining Budget				
Council Allocation:	\$0	\$1,004,105	\$122,561	\$173,334	G	Previously reported change		
External Funding:	\$1,300,000							
Total Project Budget:	\$1,300,000							
2026/27FY					Traffic Light	Monthly Update		
Budget	Actuals	Committals	Remaining Budget					
\$295,896	\$0	\$122,561	\$173,335	G	No financial change			
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Develop Detail Design Brief	05-Aug-24	25-Nov-24	05-Aug-24	25-Nov-24	100%	100%	G	No schedule change
Design	10-Dec-24	24-Jan-25	10-Dec-24	11-Apr-25	100%	100%	G	No schedule change
Construction Contractor Procurement	24-Jan-25	23-Feb-25	02-May-25	28-Jun-25	100%	100%	G	Previously reported change
Construction of AC	23-Feb-25	16-Sep-25	21-Jun-25	31-Aug-26	93%	80%	A	Minor schedule change
Project Milestones								Date
Design Consultation Completion								25-Nov-24
Proposed Completion of Contractor Procurement								28-Jun-25
Proposed Completion of Construction Phase								31-Aug-26
Commentary								
Switchboard Segment arrived and has been installed. Final commissioning of the BMS is underway.								
New insulation installed on pipework to prevent condensation.								
Risk Categories	Risks (Cause, Risk, Impact)					Risk Responses		
Financial/Budget/Cost	Funding insufficient for this project					Reallocate funding from roof project.		
Key Tasks & Deliverables This Month								
Finalisation of commissioning new Building Management System.								
Three Month Horizon								
Aug-2026			Sep-2026			Oct-2026		
Finalisation of commissioning new Building Management System.								

PD-PRO-2025 Showgrounds (Robert Archer) Grandstand Repairs

Monthly Status Report

Jul-2026

Project Management								
Council Custodian:	Fleet and Facilities	Project Manager:	Eliza Crossley	Project Phase:	Construction			
Project Scope								
Activity	Scope			Traffic Light	Scope Change			
Construction	The structural and condition assessment confirmed the requirement for column replacements, roof repairs as well as other minor necessary remediation works.			G	No scope change			
Project Funding and Finance								
Funding Source	Funding Amount	Project Life (10 Years) as at 04/08/2026			Traffic Light	Monthly Update		
Council Allocation:	\$1,500,000	Actuals	Committals	Remaining Budget	G	No financial change		
External Funding:	\$0	\$24,288	\$1,400	\$1,474,312				
Total Project Budget:	\$1,500,000							
2026/27FY					Traffic Light	Monthly Update		
	Budget	Actuals	Committals	Remaining Budget	G	No financial change		
	\$577,204	\$1,492	\$1,400	\$574,312				
Project Schedule								
Scope	Baseline		Forecast/Actuals			Traffic Light	Schedule Update	
	Start	Finish	Start	Finish	Plan%			% Complete
Structural Assessment and Defining of Scope	-	-	10-Aug-25	10-Nov-25	100%	100%	G	No schedule change
Detail Design	10-Aug-25	20-Nov-25	15-Nov-25	20-Feb-26	100%	100%	G	No schedule change
Contractor Procurement	30-Nov-25	15-Feb-26	20-Feb-26	29-Aug-26	84%	75%	A	Minor schedule change
Construction	01-Mar-26	30-Jun-26	28-Sep-26	28-Apr-27	0%	0%	G	Previously reported change
Project Milestones								
Structural Assessment and Defining of Scope						Date		
						10-Nov-25		
Design Consultation Completion						20-Feb-26		
Contractor Procurement						29-Aug-26		
Construction						28-Apr-27		
Commentary								
Rectification of the timber columns has been scoped and contractor quotes are currently being completed with completion of these works still targeted for February 2027. Responding to contractor queries on methodology of works.								
Risk Categories	Risks (Cause, Risk, Impact)				Risk Responses			
Scope	Due to the unknown nature of the scope the project may exceed time and estimated costs.				Investigation review and determination of allowable scope within the budget allocation will be completed and confirmed.			
Schedule	Due to the location of the project the schedule of events may be impacted by the construction of the project				Event schedules and coordination requiremnts to be outlined within Tender Documentation and programs confirmed with Construction Contractors prior to award.			
Key Tasks & Deliverables This Month								
Responding to contractor queries on methodology of works and awaiting quotes.								
Three Month Horizon								
Aug-2026		Sep-2026			Oct-2026			
Quote review for column replacement and awaiting confirmation of budget allowance.		Engagement of Contractor			Commencement of works			

PD-PRO-2025 Showgrounds Power Distribution

Monthly Status Report

Jul-2026

Project Management								
Council Custodian:	Growth and Community Partnerships		Project Manager:		Eliza Crossley		Project Phase:	Construction
Project Scope								
Activity	Scope					Traffic Light	Scope Change	
Construction	This project aims to redistribute power throughout the Showgrounds and power Victoria park to facilitate a reduction in the use of generators and increase the versatility of both sites. The scope includes new distribution boards and associated electrical cabling and additions or revisions of existing distribution boards.					G	No scope change	
Project Funding and Finance								
Funding Source	Funding Amount	Project Life (10 Years) as at			04/08/2026	Traffic Light	Monthly Update	
Council Allocation:	\$1,100,000	Actuals	Committals	Remaining Budget		G	No financial change	
External Funding:	\$500,000	\$0	\$0	\$1,600,000				
Total Project Budget:	\$1,600,000							
2026/27FY						Traffic Light	Monthly Update	
Budget	Actuals	Committals	Remaining Budget			G	No financial change	
\$850,000	\$0	\$0	\$850,000					
Project Schedule								
Scope	Baseline		Forecast/Actuals				Traffic Light	Schedule Update
	Start	Finish	Start	Finish	Plan%	% Complete		
Procurement of Design Consultant	20-Dec-25	05-Jan-26	20-Dec-25	05-Jan-26	100%	100%	G	No schedule change
Preliminary Planning and Review	05-Jan-26	04-Mar-26	05-Jan-26	04-Mar-26	100%	100%	G	No schedule change
Detailed Design	05-Mar-26	27-May-26	05-Mar-26	24-Jun-26	100%	100%	G	No schedule change
Contractor Procurement	24-Jun-26	12-Aug-26	01-Jul-26	07-Sep-26	43%	95%	G	No schedule change
Construction	07-Sep-26	30-Mar-27	07-Sep-26	30-Mar-27	0%	0%	G	No schedule change
Project Milestones								Date
Procurement of Design Consultant								05-Jan-26
Preliminary Planning and Review								04-Mar-26
Detailed Design								24-Jun-26
Contractor Procurement								07-Sep-26
Construction								30-Mar-27
Commentary								
Tender is closed, awaiting award.								
Risk Categories	Risks (Cause, Risk, Impact)					Risk Responses		
Scope	Unconfirmed condition of the existing infrastructure that may result in additional works to be repaired or replaced					Condition assessment of all critical interface points and ongoing asset management practices		
Financial/ Budget/Cost	Delivery of the project is under a controlled budget.					To be reviewed when tender submissions are returned.Reduction in scope for Victoria Park may be considered		
Schedule	Delivery of the project is under a strict time constraint					Co-ordination with the selected contractor, events teams and stakeholders to prioritise delivery		
Key Tasks & Deliverables This Month								
Tender is closed, awaiting award.								
Three Month Horizon								
Aug-2026		Sep-2026			Oct-2026			
Tender Award		Engagement of Contractor			Commence onsite works.			

11.2 2026/2027 ORGANISATIONAL SERVICES: SIGNIFICANT PROJECTS - FLEET AND FACILITIES

File No: 10097
Attachments: Nil
Authorising Officer: Marnie Taylor - General Manager Organisational Services
Author: Emma-Jane Dwyer - Manager Fleet and Facilities

SUMMARY

This report presents the draft proposed list of nominated significant projects included in the 2026/2027 capital program for Fleet and Facilities for the consideration and endorsement of the Committee.

OFFICER'S RECOMMENDATION

THAT Council endorses the following significant projects for future reporting:

1. Mount Morgan Cemetery extension
2. Amenities Program Renew & Upgrade
3. Playground Equipment Renewal

COMMENTARY

A review of the 2026/2027 capital program for Fleet and Facilities has been undertaken and several projects have been identified as meeting the criteria of a Significant Project in accordance with the Capital Project Framework Policy.

11.3 REQUEST FOR EXEMPTION TO SHOWGROUNDS EVENT CURFEW - SALOON CAR CLUB SEASON 26-27

File No: 11039
Attachments: Nil
Authorising Officer: John Webb - Manager Communities & Culture
Damon Morrison - General Manager Communities and Lifestyle
Author: Mark Millett - Coordinator Major Venues

SUMMARY

The Rockhampton Saloon Car Club Inc. has requested an exemption to the Rockhampton Showgrounds event curfew to enable the operation of licensed bar only until 11.59pm during its 2026/27 speedway season running from September 2026 until March 2027. All racing activities and amplified noise would continue to cease at 10.30pm.

OFFICER'S RECOMMENDATION

THAT Council approve an exemption to the Rockhampton Showgrounds event curfew for Rockhampton Saloon Car Club Inc. speedway events conducted during the 2026/27 season, permitting operation of the Club's licensed bar until midnight, subject to:

1. racing activities, engines and amplified noise ceasing by 10.30pm;
2. compliance with all liquor licensing requirements and conditions; and
3. Council reserving the right to revoke the exemption should noise or operational impacts not be managed to Council's satisfaction.

COMMENTARY

The Rockhampton Saloon Car Club Inc. (the Club) has requested an exemption from the standard Rockhampton Showgrounds event curfew of 10.30pm to permit operation of its licensed bar until midnight during speedway events in the 2026/27 season. The request does not seek an extension of racing activities, engine operations or amplified entertainment.

Council previously approved a similar exemption on a trial basis during 2025, which was subsequently extended for the remainder of the 2025/26 speedway season.

Under the proposed arrangement, racing activities would cease at 10.30pm, with bar service continuing until 11.30pm. After 11.30pm (last drinks) a further 29 minutes is allocated to allow patrons to finish their drinks and arrange safe passage home. To minimise impacts on surrounding residents, vehicle movements would continue to be directed through Gates 5 and 6 where practicable. All activities would cease by midnight.

The proposed exemption applies only to the following 2026/27 season events:

- 26 September 2026
- 24 October 2026
- 21 November 2026
- 23 January 2027
- 27 February 2027
- 27 March 2027

The Club would be required to apply for any future exemption beyond the 2026/27 season.

Council's consent to any liquor licence application would continue to specify approved operating times and conditions associated with activities occurring after the standard curfew.

PREVIOUS DECISIONS

Since 2015, significant events have been granted extensions beyond 10.30pm as follows –

- Beef 2015 - Thursday 7 May 11pm, Friday 8 May 11pm, Saturday 9 May 11.30pm
- Beef 2018 – Sunday 6 May 11pm, Friday 11 May 11pm, Saturday 11 May 11.30pm
- One Hot Night (Busby Marou) 2017 – Friday 29 December 11.30pm
- Black Dog Ball 2024 – Saturday 7 October 12.00am
- Beef 2024 – Sunday May 5 up to and including Saturday May 11 12.00am
- Blackball Australia Pool Association – 2025 Australian National Championships – 13-22 March 2025
- Saloon Car Club Speedway Events – various dates – 29 March 2025 -29 November 2025
- 2025 Australian 8 Ball Pool Championships - 12 - 22 November 2025
- Saloon Car Club Speedway Events – January 2026 until May 2026

There have been numerous relaxations for similar events including Beef prior to 2015.

BUDGET IMPLICATIONS

There are no budget implications to Council relevant to this report and recommendation under consideration.

LEGISLATIVE CONTEXT

Council, as trustee and venue manager of the Rockhampton Showgrounds, may determine conditions associated with the use of the facility, including event operating times.

Consideration has been given to the human rights protected under the *Human Rights Act 2019* and the application of these rights to this matter. The assessment has determined that no human rights are impacted by the proposed decision.

LEGAL AND RISK IMPLICATIONS

The event operator and occupier of the Rockhampton Showgrounds is liable for adherence to noise regulation standards, and compliance with Liquor License requirements

While legal and reputational risks will reside with The Rockhampton Saloon Car Club Inc, there may be reputational risks to Council's perceived good governance if there are significant noise complaints within the community. Conversely there may be reputational risks with broader community and stakeholders if restrictions affect the perceived success of the event.

CORPORATE/OPERATIONAL PLAN

Corporate Plan:

Our community –

2.1.1 We ensure community assets are utilised and appropriate for the needs of the community.

2.1.1 We encourage diversity of community events and innovative use of our places and spaces.

Our Economy

3.2.1 we support projects that strengthen the region's economic development.

CONCLUSION

The proposed exemption would permit operation of the Club's licensed bar until midnight during six speedway events in the 2026/27 season, while maintaining the existing 10.30pm curfew for racing activities and amplified noise. The exemption is consistent with previous approvals granted by Council and provides ongoing support to a long-standing community organisation, while retaining appropriate safeguards to manage impacts on surrounding residents.

11.4 SOLE SUPPLIER MINI GRAND STAND HAND RAILS

File No: 2253
Attachments: Nil
Authorising Officer: John Webb - Manager Communities & Culture
Damon Morrison - General Manager Communities and Lifestyle
Author: Mark Millett - Coordinator Major Venues

SUMMARY

Council has approved funding within the 2026/27 Capital Budget for the purchase of additional handrails for the Mini Grandstands at the Rockhampton Showgrounds. Due to the bespoke nature of the Grandstands, handrails that fit the grandstands must come from the supplier of the Grandstands to ensure a safe fit. In accordance with s235(a) of the Local Government regulation, Council approval is sought to deem the nominated supplier as a sole supplier.

OFFICER'S RECOMMENDATION

THAT pursuant s235(a) of the *Local Government Regulation 2012*, Council approves the use of the nominated supplier, Steel Post and Rail Pty Ltd, as the sole supplier for the manufacture and supply of additional handrails for the Mini Grandstands located at the Rockhampton Showgrounds

COMMENTARY

Council owns and maintains 12 five-tier Mini Grandstands located at the Rockhampton Showgrounds. The grandstands were originally purchased from company Steel Post and Rail Pty Ltd in the mid-2000s to accompany the then newly constructed Robert Schwarten Outdoor Pavilion. At that time, 20 grandstands were acquired, each supplied with purpose-built handrails.

Over time, eight of the Mini Grandstands were donated to local sporting organisations. As a result, Council now retains 12 grandstands but only eight compatible handrails.

Handrails are required at exposed ends of the grandstands to ensure safe operation. The current shortage means the grandstands must be assembled in specific configurations to maintain adequate edge protection, reducing flexibility for hirers and event organisers and increasing operational constraints.

The Mini Grandstands are regularly used by external hirers and major events held at the Rockhampton Showgrounds, including Beef Australia, CapriCon, the Rockhampton Agricultural Show and Rockynats. Given the frequency and varying nature of these events, it is important that each grandstand can be safely deployed either as a standalone unit or as part of a larger seating arrangement.

To address the current shortfall, the purchase of 16 additional handrails, comprising eight left-hand and eight right-hand units is proposed. As the handrails are a proprietary component of the existing grandstands, they must be sourced directly from the original manufacturer to ensure compatibility with the existing structures and compliance with relevant design and safety requirements.

The purchase will enable 12 grandstands to be safely used in any configuration while improving operational flexibility and reducing risks to users and hirers of the Rockhampton Showgrounds.

PREVIOUS DECISIONS

There are no previous Council resolutions directly related to this matter.

BUDGET IMPLICATIONS

Funding for the purchase of the additional handrails was approved as part of Council's adopted 2026/27 Capital Budget. The proposed expenditure is within the approved budget allocation and has no additional operational budget implications.

LEGISLATIVE CONTEXT

Under Section 235, of the *Local Government Regulation 2012*:

“A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if –

1. The local government resolves it is satisfied that there is only one supplier who is available;”

Consideration has been given to the human rights protected under the *Human Rights Act 2019* and the application of these rights to this matter. The assessment has been determined that no human rights are impacted by the proposed decision.

LEGAL AND RISK IMPLICATIONS

The recommendation is consistent with section 235(a) of the *Local Government Regulation 2012*, which permits Council to engage a sole supplier where it is satisfied only one supplier is available.

Failure to procure compatible handrails would continue to limit the operational flexibility of the grandstands and may increase risks associated with the deployment and use of the seating infrastructure at events. The proposed purchase mitigates these risks by ensuring all grandstands can be safely configured and operated as intended.

CORPORATE/OPERATIONAL PLAN

Corporate Plan 2022-27:

Goal 2.1 – Our Places and spaces enhance the liveability and diversity of our communities.

- We ensure community assets are utilized and appropriate for the needs of the community

CONCLUSION

Funding has been approved within Council's 2026/27 capital budget to purchase additional handrails for the Mini Grandstands at the Rockhampton Showgrounds. As the handrails are proprietary components of the existing structures, Steel Post and Rail Pty Ltd is the only available supplier able to provide compatible units. Approval of the sole supplier arrangement will enable Council to complete the handrail provision for all grandstands, improving operational flexibility and supporting the safe use of the assets at community and major events.

11.5 ROCKHAMPTON REGIONAL LIBRARIES HISTORIC DEBT**File No:** 164**Attachments:**

1. Refund, Exemption and Reduction of Fees and Charges Policy - Community Policy[↓](#)
2. Action Sheet Council Meeting 8 June 2021 - Proposed Fees and Charges 2021-2022[↓](#)
3. Summary of Proposed Changes to Fees and Charges 2021-2022[↓](#)

Authorising Officer: John Webb - Manager Communities & Culture
Damon Morrison - General Manager Communities and Lifestyle**Author:** Erin Wallace - Coordinator Library & Child Services

SUMMARY

This report seeks Council approval to write off and remove historic library overdue fine debt currently recorded in the Library Management System. Council's external auditors have advised that the balance should not be recognised as revenue and, given its age and unrecoverable nature, it is proposed that the debt be removed from the system.

OFFICER'S RECOMMENDATION

THAT Council approve the write-off of historic library overdue fine debt currently recorded in the Library Management System

COMMENTARY

Prior to 1 July 2021, Rockhampton Regional Libraries applied overdue fines to library members for items returned late. Members with outstanding fines were restricted from borrowing library materials, accessing digital resources and using public computers until the outstanding balance was paid.

In June 2021, Council adopted a revised Fees and Charges Schedule which removed library overdue fees in line with State Library of Queensland standards, guidelines and contemporary library practice. Overdue fines have not been applied since 1 July 2021. Charges relating to lost or damaged items remain in place.

While overdue fines were removed, historic fines accumulated over previous decades remain recorded against library memberships within the LMS. These balances total approximately \$430,000 across almost 5,000 library accounts. Many debts are more than 20 years old, with the majority being of low individual value (on average under \$100 per member with no individual member owing more than \$3,000, the threshold amount which requires Council to be notified if the debts were to be excused/waived).

The continued presence of these historic fines creates barriers to library access for affected community members and reduces the integrity of membership records. In some instances, fines were incurred when a member held a children's membership, with responsibility for payment resting with a parent or guardian under the membership conditions in place at that time. These members may now be adults yet remain impacted by debts incurred many years earlier.

This matter was referred to the Council auditors seeking guidance on managing this historic debt. After reviewing the balance, the auditors concluded that it related to transactions dating back more than 20 years. Given its age and nature, they consider the balance to be immaterial and have advised that it should not be recognized as revenue, as doing so may lead to a misrepresentation of the financial statements.

Recovery action is not considered practical or cost effective. Significant effort would be required to verify contact details, communicate with former members, re-establish debt records and pursue recovery of relatively small amounts. The administrative cost of recovery would likely exceed any amount recovered.

Accordingly, it is proposed that the historic overdue fine debt be written off and removed from the LMS.

PREVIOUS DECISIONS

At the Ordinary Council meeting held on 8 June 2021, Council resolved to adopt the Fees and Charges Schedule for the 2021-2022 financial year. The adopted schedule removed library overdue fees in accordance with State Library of Queensland standards and library best practice.

BUDGET IMPLICATIONS

The historic overdue fine debt is not recognised as revenue and is considered unrecoverable due to its age. Accordingly, the proposed write-off will not result in any material impact on Council's operational budget.

Removal of the debt from the Library Management System will be undertaken by existing library staff as part of normal administrative activities and will not require additional resources or budget allocation.

Attempting to recover the historic debt would likely incur costs exceeding any amounts recovered.

LEGISLATIVE CONTEXT

Consideration has been given to the human rights protected under the Human Rights Act 2019 and the application of those rights to this matter.

The continued retention of historic overdue fine debt may limit access to library services and resources for affected community members. The proposed write-off and removal of historic overdue fine debt will remove these barriers and is considered compatible with human rights.

LEGAL AND RISK IMPLICATIONS

The proposed write-off is consistent with Council policy and reflects the auditor's advice regarding the treatment of the historic balance.

There is a reputational risk to Council if historic overdue fines continue to restrict access to library services despite Council having ceased the charging of overdue fees in 2021. The proposed write-off mitigates this risk while improving customer accessibility and data integrity within the LMS.

CORPORATE/OPERATIONAL PLAN

Corporate Plan: Goal 1.1 - We are fiscally responsible: -

- We have effective governance with accountable decision-making practices.

CONCLUSION

Historic library overdue fine debt remains recorded within the LMS despite Council ceasing the charging of overdue fees in 2021. The debt is considered unrecoverable, is not recognised as revenue, creates barriers to library access and affects the integrity of membership records. Accordingly, it is recommended that Council approve the write-off and removal of the historic overdue fine debt from the LMS

ROCKHAMPTON REGIONAL LIBRARIES HISTORIC DEBT

REFUND, EXEMPTION AND REDUCTION OF FEES AND CHARGES POLICY - COMMUNITY POLICY

Meeting Date: 18 August 2026

Attachment No: 1

FOR ACTION

ORDINARY COUNCIL

08/06/2021

TO: Chief Financial Officer (Taylor, Marnie)

Subject: PROPOSED FEES AND CHARGES 2021-2022
Target Date: 22/06/2021
File Reference 7816

Notes:

COUNCIL RESOLUTION

THAT in accordance with the requirements of the *Local Government Act 2009*, Council adopts the Fees and Charges schedule for the 2021-2022 financial year.

Moved by: Councillor Kirkland
Seconded by: Councillor Wickerson
MOTION CARRIED UNANIMOUSLY

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**Please Note: This document is for information only.
All notes and actions must be completed via the InfoCouncil system.**

ROCKHAMPTON REGIONAL LIBRARIES HISTORIC DEBT

Action Sheet Ordinary Council 8 June 2021 Proposed Fees and Charges 2021-2022

Meeting Date: 18 August 2026

Attachment No: 2

FOR ACTION

ORDINARY COUNCIL

08/06/2021

TO: Chief Financial Officer (Taylor, Marnie)

Subject: PROPOSED FEES AND CHARGES 2021-2022
Target Date: 22/06/2021
File Reference 7816

Notes:

COUNCIL RESOLUTION

THAT in accordance with the requirements of the *Local Government Act 2009*, Council adopts the Fees and Charges schedule for the 2021-2022 financial year.

Moved by: Councillor Kirkland
Seconded by: Councillor Wickerson
MOTION CARRIED UNANIMOUSLY

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**Please Note: This document is for information only.
All notes and actions must be completed via the InfoCouncil system.**

ROCKHAMPTON REGIONAL LIBRARIES HISTORIC DEBT

Summary of Proposed Changes to Fees and Charges 2021-2022

Meeting Date: 18 August 2026

Attachment No: 3

SUMMARY OF PROPOSED CHANGES**Corporate Services****Customer Service (page 4)**

The majority of fees and charges for Customer Service are unchanged. Two fees for Record Retrieval have increased by \$1.00 (1.4%) and \$2.00 (1.7%) respectively.

Property Searches (page 5)

No changes for 2021-2022.

Smart Regional Centre (page 6)

On average, the fees and charges increased by 2.5% or between \$1.00 and \$13.00.

There are four new fees for Video Recording Studio and Smartphone Video Recording Kit:

Fee number	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)
11	Video Recording Studio			
13	Hourly	New	\$ 15.00	per hour
14	Daily	New	\$ 45.00	per day
15	Portable Smartphone Video Recording Kit			
17	Hourly	New	\$ 10.00	per hour
18	Daily	New	\$ 35.00	per day

Airport (page 8)

Airport fees and charges have increased in the range of 1% to 26.6%. Long-term car parking fees are proposed to increase as follows:

Fee number	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Proposed v Current fee \$	Proposed v Current fee %
89	Long Term					
90	1 Day	\$17.00	\$18.00	per day	\$1.00	5.9%
91	2 Days	\$33.00	\$36.00		\$3.00	9.1%
92	3 Days	\$45.00	\$48.00		\$3.00	6.7%
93	4 Days	\$56.00	\$60.00		\$4.00	7.1%
94	5 Days	\$57.00	\$69.00		\$12.00	21.1%
95	6 Days	\$67.00	\$75.00		\$8.00	11.9%
96	7 Days	\$73.00	\$82.00		\$9.00	12.3%
97	8 Days	\$76.00	\$88.00		\$12.00	15.8%
98	9 Days	\$78.00	\$94.00		\$16.00	20.5%
99	10 Days	\$79.00	\$100.00		\$21.00	26.6%
100	Over 10 Days	\$79.00 + \$4.00 per day thereafter	\$100.00 + \$6.00 per day thereafter			
101	Covered					
102	1 Day	\$32.00	\$35.00	per day	\$3.00	9.4%
103	2 Days	\$62.00	\$70.00		\$8.00	12.9%
104	3 Days	\$92.00	\$100.00		\$8.00	8.7%
105	4 Days	\$122.00	\$130.00		\$8.00	6.6%
106	5 Days	\$152.00	\$160.00		\$8.00	5.3%
107	6 Days	\$182.00	\$190.00		\$8.00	4.4%
108	7 Days	\$212.00	\$220.00		\$8.00	3.8%
109	8 Days	\$242.00	\$250.00		\$8.00	3.3%
110	9 Days	\$272.00	\$280.00		\$8.00	2.9%
111	10 Days	\$302.00	\$310.00		\$8.00	2.6%
112	Over 10 Days	\$302.00 + 25.00 per day thereafter	\$310.00 + 30.00 per day thereafter			

Strategy & Planning (page 11)

No changes for 2021-2022.

Regional Services

Fitzroy River Water (page 13)

The majority of fees and charges have increased by approximately 2% to 2.5% and rounding up or down to the nearest dollar.

There is one new fee:

Fee number	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)
33	Water Usage Rate for water that is not used for residential purposes ¹	New	\$9.00	per kl

One fee will be removed:

Fee number	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)
31	Water Purchases - Dooley Street Depot		Remove this line

Waste & Recycling Services (page 20)

The Department of Environmental Services (DES) has increased the general waste levy fee per tonne from \$80 to \$85, Category 2 waste levy commercial service fee from \$110 to \$115, and Category 1 waste levy from \$160 to \$165.

1. Domestic MSW – Self Haul: The minimum charge for domestic customers has increased from \$5.00 to \$8.00, representing a 60% increase. In the past two years, the price was kept the same and the proposed increase reflects the costs and price adjustments.

There is a two dollar increase for the following items:

- 240Ltr Wheelie Bin, Car boot-Sedan, SUV or station Wagon (seat up)
 - Trailer (6'x4')/Utility/Tray Back / Van /SUV or station wagon (seat down)
 - Larger Trailer or 6'x4' trailer/ute using hungry boards
2. Commercial C&I – Self Haul Fees have increased in a range between \$2.00 (16.7%) to \$26.00 (16.4%) to reflect the CPI increase and State Government Waste Levy increases.

11	Commercial - C&I -Self Haul				
12	Minimum charge per delivery all sites	\$12.00	\$14.00	\$2.00	16.7%
13	Commercial Waste with levy	\$251.00	\$270.00	\$19.00	7.6%
14	Commercial Waste levy exempt	\$159.00	\$185.00	\$26.00	16.4%
15	Waste (unspecified commercial) requiring immediate cover	\$388.00	\$413.00	\$25.00	6.4%

3. Tyres –only from domestic source has increased in the range of \$1.00 (12.5%) to \$5.00 (5.0%).

21	Tyres - Only from domestic source				
22	4WD / Car / Motorcycle without rim	\$8.00	\$9.00	\$1.00	12.5%
23	4WD / Car / motorcycle on rim	\$14.00	\$15.00	\$1.00	7.1%
24	Light truck, bobcat / skidsteer	\$21.00	\$23.00	\$2.00	9.5%
25	Truck	\$24.00	\$26.00	\$2.00	8.3%
26	Small tractor	\$100.00	\$105.00	\$5.00	5.0%
27	Large tractor	\$175.00	\$180.00	\$5.00	2.9%

4. Fees for mattress disposals have increased by \$1.00 each (from 9.1% to 16.7% in percentage terms) to reflect cost increases in the past three years.
5. Hazardous Waste fees have increased in the range of \$5.00 (1.1%) to \$8.00 (5.0%) in line with CPI and State Government Waste Levy fee increases.

40	Hazardous Wastes				
41	Asbestos or other approved hazardous waste	\$287.00	\$293.00	\$6.00	2.1%
42	Regulated Waste - Category 1	\$465.00	\$470.00	\$5.00	1.1%
43	Regulated Waste - Category 2	\$409.00	\$414.00	\$5.00	1.2%
44	Contaminated soil used for cover/operational use	\$159.00	\$167.00	\$8.00	5.0%
45	Hazardous soil buried in landfill	\$388.00	\$394.00	\$6.00	1.5%
46	Acid sulphate soil buried in landfill	\$388.00	\$394.00	\$6.00	1.5%

6. There are no changes to Cleansing Services Charges except "Missed collection (returned to service at fault of resident)" increased by 66.7% from \$12.00 to \$20.00 to better reflect the costs of providing this service.

7. There are three new fees introduced to recover the cost of providing services.

Fee number	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)
36	White Goods (Fridge, Freezer, Airconditioner)			
37	White Goods (Fridge, Freezer, Airconditioner)	New	\$8.00	each
38	Solar Panels			
39	Solar Panels	New	\$9.00	panel
85	One off collection (i.e. small carnivals, special events) including bin delivery, recovery and cleansing.	New	\$15.00	bin

8. Four fees are to be deleted or replaced.

Fee number	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)
82	Temporary Collection Service (min. 2 weeks, max. 3 months)	\$12.00		service
85	Less than six bins	\$45.00		transaction
86	Seven – ten bins	\$63.00		transaction
87	More than ten bins	POA		transaction

Civil Operations (page 23)

Most fees and charges have not been changed for the 21/22 financial year, however three fees have increased by 2.9%, two fees have increased by \$5.00 (10.0%), and two fees have increased by \$10.00 (10.0% and 11.1% respectively).

Fee number	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Proposed v Current fee \$	Proposed v Current fee %
15	Roadworks/Drainage					
16	Plans all sizes	\$90.00	\$100.00	each	\$10.00	11.1%
26	Property Access Search	\$50.00	\$55.00	each	\$5.00	10.0%
27	Stormwater Access Search	\$50.00	\$55.00	each	\$5.00	10.0%
32	Impounded Vehicles					
38	Inspection by Local Laws Officer	\$100.00	\$110.00	per inspection	\$10.00	10.0%

MAPS (page 25)

The fees and charges have increased approximately 2.0% in the range of \$0.10 to \$2.90. There are no changes for Data Extraction.

Community Services

Community Halls (page 28)

Most fees have increased by approximately 2.0%. A few fees have higher percentage increases, however a relatively low dollar increase; e.g. \$0.35 at 5.7%, \$0.80 at 8.7%, and \$0.80 at 9.8%.

Technology Centre (page 30)

Room hire fees have been reduced from \$755 to \$400 (47%) and from \$1460 to \$800 (45.2%) to make room hire more affordable and more likely to be hired.

Fee num	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Proposed v Current fees \$	Proposed v Current fee %
1	Library Technology Centre					
2	Hire of training room (including 10 PCs & presentation monitor) per day	\$755.00	\$400.00	per day	-\$355.00	-47.0%
4	Hire of training room (including 21 PCs & presentation monitor) per day	\$1,460.00	\$800.00	per day	-\$660.00	-45.2%

Two fees have been cancelled, as the fees were not used.

Fee num	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)
3	Hire of training room as above (without internet access) per day	\$600.00	Delete fee is not used	per day
5	Hire of training room as above (without internet access) per day	\$1,195.00	Delete fee is not used	per day

Library (page 31)

Most Library fees are not changed. However, Library overdue fees have been removed in line with SLQ Standards and Guidelines and library best practice. The administration fee of \$9 has also been removed due to seldom being charged.

Fee num	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)
1	Libraries—Overdue Fees			
2	Overdue items	\$0-10	Nil	
3	Overdue items	\$0-20	Nil	
4	Collection recovery fee	\$23.00	Nil	
8	Administration fee	\$9.00	Nil	each

Three fees have been reduced:

Fee num	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Proposed v Current fee \$	Proposed v Current fee %
9	Loss of Membership Card to Replace	\$4.00	\$2.00	per item	-2.00	-50.0%
24	Fitzroy Room per hour - standard Library opening hours, other by negotiation	\$56.00	\$50.00	per hour	-6.00	-10.7%
31	A3 colour	\$3.00	\$2.00	each	-1.00	-33.3%

Three fees have been increased:

Fee num	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Proposed v Current fee \$	Proposed v Current fee %
15	Digital image from copy	\$19.00	\$20.00	each	1.00	5.3%
18	Research fees (per hour; first hour free)	\$59.00	\$60.00	each	1.00	1.7%
25	Fitzroy Room per day (maximum 8 hours)	\$275.00	\$300.00	per day	25.00	9.1%

Child Care (page 32)

Child Care fees have not changed, except three Council Long Day Care fees which have increased \$1.00 or 1% each.

Art Gallery (page 33)

All fees relating to the previous Rockhampton Art Gallery venue hire will be removed, as the building is no longer open to the public.

Fee num	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Proposed v Current fee \$	Proposed v Current fee %
7	Normal	\$347.00		per-hire	-347.00	-100.0%
8	Concession	\$277.50		per-hire	-277.50	-100.0%
9	(d) Range and Gold Rooms					
10	Normal	\$694.00		per-hire	-694.00	-100.0%
11	Concession	\$555.00		per-hire	-555.00	-100.0%
12	(e) Amphitheatre					
13	Normal	\$173.50		per-hire	-173.50	-100.0%
14	Concession	\$138.75		per-hire	-138.75	-100.0%
15	(f) Beatrice Hutton Room					
16	Normal	\$240.00		per-hire	-240.00	-100.0%
17	Concession	\$192.00		per-hire	-192.00	-100.0%
18	(g) Anderson Room					
19	Normal	\$347.00		per-hire	-347.00	-100.0%
20	Concession	\$277.50		per-hire	-277.50	-100.0%

"Rights, Reproduction and Photography" fees are proposed to change to POA, which is based on the nature of the request and lead times. Research Fee for Artist or Artwork has increased \$7.75 or 11.7% from \$66.25 to \$74.00 to cover wages costs.

For the new Rockhampton Museum of Art, there are total of 42 fees. These include 11 new fees for Rockhampton Museum of Art members, 18 new fees for Museum of Art venue hire, and 13 new fees covering catering, additional services and proposed Art Bus services.

Pilbeam Theatre (page 35)

Fees for Pilbeam Theatre are unchanged in 21/22, the second consecutive year. There is a new fee for Merchandise Commission at 10% of gross sales.

Fee num	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Proposed v Current fee \$	Proposed v Current fee %
27	Merchandise Commission	New	10%		

Major Venues - Rockhampton Showgrounds (page 37)

There are no changes for Major Venues –Rockhampton Showgrounds in 21/22 financial year except one new refundable fee – Security Bond of 10% of hire quote.

Fee num	Item name	Current Commercial Fee (incl GST)	Current Community Event Fee	2021/2022 Current Commercial Fee (incl GST)	2021/2022 Current Community Event Fee ** (see definition below)	Charge basis per unit (Optional)
3	Security bond - all hirers, (refundable subject to post event inspection)	New	New	10% of hire quote	10% of hire quote	per booking

Other Major Venues (page 39)

There are no changes for Mount Morgan Showgrounds, Rockhampton Music Bowl, and Walter Reid Culture Centre. However, there are new lines for refundable security bond across all venue hires and a Bio Room Reset Charge for Auditorium to cover staff costs.

Fee number	Item name	2020/2021 Current Commercial Fee (incl GST)	2020/2021 Current Community Event Fee ** (see definition below)	2021/2022 Current Commercial Fee (incl GST)	2021/2022 Current Community Event Fee ** (see definition below)	Charge basis per unit (Optional)
1	Mount Morgan Showgrounds					
5	Security bond - all hirers, (refundable subject to post event inspection)	New Fee		10% of hire quote		per booking
9	Rockhampton Music Bowl					
13	Security bond - all hirers, (refundable subject to post event inspection)	New Fee		10% of hire quote		per booking
23	Walter Reid Cultural Centre					
26	Security bond - all hirers, (refundable subject to post event inspection)	New Fee		10% of hire quote		per booking
31	Auditorium					
35	Blo Room Reset Charge	New Fee		77.50		per use period

Regional Cemeteries (page 41)

There are no changes to fees and charges for all regional cemeteries except Ashes in Gardens/Columbarium –Family Plots – Plaques increased \$3.00 or 1.6% in line with the same charges at other cemeteries.

Heritage Village (page 46)

All Heritage Village fees have remained the same except RHV Dry Hire per hour, which has increased by \$10.00 or 14.3% to reflect labour costs.

Fee number	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Proposed v Current fee \$	Proposed v Current fee %
38	RHV - Australian Shearing Shed					
40	Dry Hire - min. 3 hours (Local NFP only)	\$70.00	\$80.00	per hour	\$10.00	14.3%

Parks Sport & Recreation (page 48)

The majority of Park's fees have increased by approximately 2.0% for the 21/22 financial year. However, fees for Weddings has increased \$35 or 20% from \$175 to \$214. In the past three years, the fee for weddings has remained the same and the increase reflects the costs and price adjustments.

Fee number	Item name	Current Fee (incl GST)	2020/2021 Current Community Event Fee ** (see definition below)	2021/2022 Current Fee (incl GST)	2021/2022 Current Community Event Fee ** (see definition below)	Charge basis per unit (Optional)	Proposed v Current fee \$	Proposed v Current fee %
1	Botanic Gardens and Kershaw Gardens and Cedric Archer							
3	Weddings	175.00	\$175.00	\$210.00	\$214.00	per wedding	\$35.00	20.0%

There are two fees to be deleted as these fees have been included under other fees and charges or are not used.

Fee number	Item name	Current Fee (incl GST)	2020/2021 Current Community Event Fee ** (see definition below)	2021/2022 Current Fee (incl GST)	2021/2022 Current Community Event Fee ** (see definition below)	Charge basis per unit (Optional)
21	Outdoor sporting areas (field, court, rink, track and trail and combinations)—examples: cricket, football, hockey, tennis, netball, bowls, cycling and equestrian activities	No charge	No charge	No charge	No charge	per field/per annum
23	Park Hire Charges					
24	Parks—Weddings	120.00	\$120.00	\$123.40	\$123.40	per wedding

Swimming Pools (page 50)

Swimming pool admission fees remained unchanged at \$2.50.

Environmental Sustainability (page 51)

There are no changes for Environmental Sustainability in 2021-2022.

Local Laws – Community Compliance (page 52)

Dog registration fees have increased by \$10.00. For Pension Concession Card holders, both Desexed (Fee Number 27) and Desexed and Microchipped (Fee number 30) remain free of charge. Assistance Dogs with NGO certificate and decommissioned greyhounds for pension concession cardholders also remain free of charge.

For other Local Laws fees, there is an average increase of 2.0% or \$1.00 to \$20.00 for fees and charges. The highest increase of \$20 or 36.4% is for "second and subsequent Release fee (cats and dogs)" which acts both as a deterrent and to better recoup costs. The first impounding fees where the dog is microchipped, registered and dog can be collected within 48 hours remains free of charge. There are eight new fees.

Fee number	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)
23	Dog Registration			
42	Update Microchipping details	New	at cost	per animal
80	Parking Permits			
85	Application Fee - Burials of Human Remains outside a cemetery	New	\$125.00	per application
86	Renewal/Extension Fee	New	\$75.00	per application
87	Advertising Devices			
88	Application Fee	New	\$125.00	per application
89	Renewal Fee	New	\$75.00	per application
95	Motor Vehicle Ownership Searches: Administration Processing Fee	New	\$30.00	per search
111	Sustenance fee for dog - impounded after 48 hours	New	\$10.00	per day per head
112	Sustenance fee for cat - impounded after 48 hours	New	\$5.00	per day per head

Public & Environmental Health (page 57)

Public & Environmental Health is proposing an increase of an average 2.2% or between \$0.30 and \$238.00. Last financial year, the majority of fees and charges had no changes.

Development Assessment (page 61)

Development Assessment fees are proposed to increase by an average 10.0% or \$2.00 to \$6,408.00 to recoup a greater proportion of the costs of providing the service. The following extract is the list of higher increases in terms of dollar value.

Fee number	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)	Proposed v Current fee \$	Proposed v Current fee %
52	50 to 100 persons accommodated	\$8,543.00	\$9,397.00	per five persons accommodated or part thereof	\$854.00	10.0%
100	Shopping centre plus GFA	\$7,709.00	\$8,480.00	per application	\$771.00	10.0%
101	Up to 5000 square metres GFA	\$21,359.00	\$23,495.00	per 100 square metres GFA or part thereof	\$2,136.00	10.0%
102	From 5001 to 10000 square metres GFA	\$42,719.00	\$46,991.00	per 100 square metres GFA or part thereof	\$4,272.00	10.0%
103	From 10001 to 15000 square metres GFA	\$64,078.00	\$70,486.00	per 100 square metres GFA or part thereof	\$6,408.00	10.0%
146	Area fee capped for up to 5,000 square metres	\$10,394.00	\$11,433.00	capped fee for area	\$1,039.00	10.0%
147	Area fee capped for up to one hectare	\$15,591.00	\$17,150.00	capped fee for area	\$1,559.00	10.0%
148	Area fee capped for up to two hectares	\$20,788.00	\$22,867.00	capped fee for area	\$2,079.00	10.0%

Development Compliance - Building, Plumbing and Drainage (page 71)

Development Compliance Plumbing and Drainage fees and charges have increased by approximately 10% or between \$1.00 and \$172.00 to recoup a greater proportion of the costs of providing the services.

There are eleven fees to be deleted as these fees have been included under other fees and charges or services no longer provided.

Fee num	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)
9	Alterations and additions to Dwelling/ Duplex/ Dual Occupancy/ Multi Unit Dwelling (Class 1, 2, 3) less than 10 fixtures (includes min 3 inspections)	\$600 + \$50 per fixture	\$660 + \$50 per fixture	
85	Class 2 to 9 Approvals Commercial class buildings generally (includes new, relocated and change of classification)			
86	Class 2 - 9 Buildings less than 500sqm (includes alteration/additions)	\$1,619.00	\$1,780.00	
87	Class 2 - 9 Buildings over 500sqm (includes alteration/additions)	POA	POA	Quotation based on time estimate
88	Special Structure Approvals			
89	Buildings and structures that otherwise cannot be classified under the BCA less than 500sqm	\$1,660.00	\$1,826.00	
90	Buildings and structures that otherwise cannot be classified under the BCA over 500sqm	POA	POA	
95	Class 2 - 9 Buildings less than 500sqm	\$829.00	\$911.00	
96	Class 2 - 9 Buildings more than 500sqm	POA	POA	Quotation
106	Request for Certificate of Classification for Buildings Constructed Prior To 30 April 1998	POA	POA	per application
107	Buildings less than 500sqm	\$794.00	\$873.40	
108	Buildings more than 500sqm	POA	POA	Quotation
124	Temporary Structure (for short term events e.g. Marquis etc. over 100sqm)	\$950.00	\$1,045.00	per property

There are six new fees:

Fee num	Item name	Current Fee (incl GST)	2021/2022 Current Fee (incl GST)	Charge basis per unit (Optional)
63	Class 1a Approvals A single dwelling being a single dwelling, row house, terrace house, town house villa unit, duplex etc. (includes new, relocated and change of classification)			
67	Temporary Home - Application Fee	New	\$267.00	per dwelling/unit
78	Swimming pools and Spa's			
80	Above ground inflatable pools	New	\$223.00	
118	Concurrence Agency Fees			
120	Early Referral ROL response 1 to 10 lots	New	\$1,050.00	
121	Early Referral ROL response 10 to 20 lots	New	\$2,100.00	
122	Early Referral ROL response 20 to 30 lots	New	\$3,150.00	
123	Early Referral ROL response more than 30 lots	New	POA	

11.6 QLD GOVERNMENT GAMES ON! PROGRAM - ROCKHAMPTON CRICKET GROUND SPORTS LIGHTING RENEWAL AND UPGRADE PROJECT FUNDING APPLICATION

File No: 4965

Attachments: 1. Local Clubs - Letters of Support[↓](#)
2. State Sporting Financial Commitments[↓](#)

Authorising Officer: Damon Morrison - General Manager Communities and Lifestyle

Author: Justin Bulwinkel - Sports and Active Communities Coordinator

SUMMARY

This report seeks Council endorsement of a funding application submitted under the Queensland Government's Games On! Grassroots Infrastructure Program - Field of Play Stream for the Rockhampton Cricket Ground Sports Lighting Renewal and Upgrade Project. Following a successful Registration of Interest outcome and a limited timeframe to lodge a full application, an application was submitted to preserve Council's eligibility for funding and now seek Council's endorsement of the application and associated commitments.

OFFICER'S RECOMMENDATION

THAT Council:

1. endorse the funding application submitted under the Queensland Government's Games On! Grassroots Infrastructure Program - Field of Play Stream for the Rockhampton Cricket Ground Sports Lighting Renewal and Upgrade Project;
2. note that Council's adopted 2026/27 Budget includes an allocation of \$100,000 for sporting infrastructure upgrades and, should the funding application be successful, budgetary consideration be given to the balance of Council's required contribution to deliver the project; and
3. delegate, pursuant to section 257(1) of the *Local Government Act 2009 (Qld)*, to the Chief Executive Officer, the power to negotiate, execute and manage any funding agreement associated with the project.

COMMENTARY

In March 2026, Council received a briefing regarding the Queensland Government's Games On! Grassroots Infrastructure Program and potential projects suitable for submission. Following assessment against the program criteria, the Rockhampton Cricket Ground Sports Lighting Renewal and Upgrade Project was identified as the strongest candidate based on strategic alignment, community benefit, project readiness and its capacity to attract external funding.

A Registration of Interest was subsequently submitted and was successful. On 8 July 2026, Council was invited to submit a Full Application. Due to the limited timeframe provided by the Department, the application was lodged prior to formal Council consideration to ensure Council remained eligible for funding. This report seeks Council endorsement of that submission. Should Council not support the proposal, the application can be withdrawn from further assessment.

Stakeholder Engagement

Consultation was undertaken with Rockhampton Cricket Incorporated and Panthers Australian Football Club regarding the proposal.

Whilst neither organisation is currently in a position to provide a direct financial contribution, both have expressed strong support for the project and provided formal letters of support.

Queensland Cricket and AFL Queensland have also formally confirmed their support and their intention to contribute \$100,000 and \$50,000 respectively should the funding application be successful.

Project Assessment and Strategic Alignment

The project was assessed as the strongest opportunity available under the Games On! Program due to its:

- Inclusion within the Queensland Cricket Infrastructure Strategy 2023-2028;
- Demonstrated community need and strategic benefit;
- Completed design and quantity surveyor cost estimates;
- Confirmed stakeholder and partner support;
- Existing capital budget provision; and
- Advanced project readiness and deliverability.

Alternative sporting and community infrastructure projects were also considered. No alternative project was identified that demonstrated a stronger combination of strategic alignment, readiness, funding leverage and deliverability under the Games On! Program criteria.

Project Scope, Benefits and Delivery Readiness

The proposed project will replace sporting lighting infrastructure originally installed in 1987 that is approaching its expected service life and is increasingly difficult and costly to maintain. The existing infrastructure no longer consistently achieves contemporary sporting lighting standards and limits the venue's ability to safely accommodate evening training, competition and community activities. The project will deliver new competition-standard LED lighting infrastructure designed to meet current Australian Standards and sporting industry guidelines, providing a long-term and sustainable solution for the venue.

Importantly, the project will provide benefits beyond asset renewal alone. The Rockhampton Cricket Grounds support year-round use by cricket and AFL participants, representative programs, school sport and major community events. Rockhampton Cricket Incorporated currently facilitates competition across ten clubs and sixty-one teams, while Panthers AFC supports more than 270 registered participants across junior, youth, women's and senior competitions. Upgraded lighting infrastructure will increase venue capacity, improve safety, support membership growth and retention, expand opportunities for women and girls, increase flexibility in competition scheduling and create opportunities for additional representative, carnival and development activities.

The project will also establish the Rockhampton Cricket Grounds as the region's first venue capable of meeting formal competition lighting standards for evening cricket, addressing a longstanding limitation for the sport across Central Queensland. This outcome will provide new opportunities for night cricket, representative fixtures, participation programs, school competitions and pathway development initiatives that are currently limited by the condition and performance of the existing lighting infrastructure.

Option 1 – Support the Funding Application and Project Delivery (Recommended)

The project has an estimated value of \$909,810 (GST exclusive) and seeks funding of \$499,998 from the Queensland Government through the Games On! Program. The balance of funding is proposed to be provided through Council, Queensland Cricket and AFL Queensland contributions.

Both Queensland Cricket and AFL Queensland have formally confirmed their support for the project and their intention to financially contribute should funding be approved (attachment 2).

This funding model would enable Council to leverage approximately 71% of the project cost from external funding sources while delivering renewal of a critical community sporting asset.

The project has reached an advanced stage of planning and is considered shovel ready. Detailed design documentation, quantity surveyor cost estimates, stakeholder consultation and project governance arrangements have been completed. Preliminary assessment undertaken by Council's Development Assessment team has identified no significant planning impediments to delivery. While a Building Approval and planning pathway associated with the site's flood overlay will be required prior to construction, these matters have been investigated, incorporated into the project plan and do not present a significant delivery risk.

Council's Project Delivery unit has reviewed the proposal and confirmed its capacity to manage and deliver the project within existing resources and within the timeframes prescribed under the Games On! Program should funding be secured.

Given the project's strategic alignment, community benefit, readiness and ability to attract substantial external investment, it is recommended that Council endorse the submitted funding application.

Option 2 – Withdraw the Application

Council may elect not to support the project and the application will be withdrawn from further consideration.

Should this occur, the opportunity to secure Queensland Government funding and partner contributions would be lost and Council would need to identify alternative funding sources should it wish to progress renewal of the sports lighting infrastructure in the future.

PREVIOUS DECISIONS

No previous Council resolution relates directly to this matter.

BUDGET IMPLICATIONS

The total project cost is estimated at \$909,810 (GST exclusive), comprising:

- Queensland Government - \$499,998;
- Queensland Cricket - \$100,000;
- AFL Queensland - \$50,000; and
- Rockhampton Regional Council - \$259,812.

Council's adopted 2026/27 Budget includes an allocation of \$100,000 for sporting infrastructure upgrades which may be applied towards the project.

Should the funding application be successful, additional Council funding will be required to meet Council's full contribution. Any additional funding requirement would be subject to future budget consideration by Council.

LEGISLATIVE CONTEXT

The Games On! Grassroots Infrastructure Program is administered by the Queensland Department of Sport, Racing and Olympic and Paralympic Games. Should the application be successful, Council will be required to enter into a formal funding agreement and comply with associated delivery, reporting, procurement and acquittal obligations.

Consideration has been given to the human rights protected under the *Human Rights Act 2019* and the application of these rights to this matter. The assessment has determined that no human rights are impacted by the proposed decision.

LEGAL AND RISK IMPLICATIONS

Should the application be successful, Council will be required to enter into a funding agreement and deliver the project in accordance with the approved scope, funding conditions and program timeframes.

The primary risk associated with the project is potential cost escalation during procurement and delivery. This risk has been mitigated through the preparation of recent quantity surveyor estimates and the inclusion of escalation and contingency allowances within the project budget.

Project planning undertaken to date has identified no significant approval or delivery risks. Necessary development and building approval requirements have been investigated and incorporated into the project plan, while Council's Project Delivery unit has confirmed its capacity to deliver the project within existing resources should funding be secured.

CORPORATE/OPERATIONAL PLAN

The proposal aligns with the following Corporate Plan objectives:

2.1 Our places and spaces enhance the livability and diversity of our communities.

2.2 We support our communities through our activities and programs.

5.1 Our Region has infrastructure that meets current and future needs.

CONCLUSION

Council endorsement of a funding application submitted under the Queensland Government's Games On! Grassroots Infrastructure Program for the Rockhampton Cricket Ground Sports Lighting Renewal and Upgrade Project. The application presents an opportunity to secure external funding towards renewal of a Council-owned asset. Should the application be successful, further budget consideration will be required to meet Council's full funding contribution and deliver the project.

**QLD GOVERNMENT GAMES ON! PROGRAM
- ROCKHAMPTON CRICKET GROUND
SPORTS LIGHTING RENEWAL AND
UPGRADE PROJECT FUNDING
APPLICATION**

Local Clubs - Letters of Support

Meeting Date: 18 August 2026

Attachment No: 1

Program Delegate

Games On – Grassroots Infrastructure Program

Field of Play

Department of Sport, Racing and Olympic and Paralympic Games

27 July 2026

Dear Program Delegate,

RE: Field of Play– Rockhampton Cricket Ground Lighting Project

Rockhampton Cricket Incorporated (RCI) is pleased to provide its full support to Rockhampton Region Council in their funding application under the *Games On – Grassroots Infrastructure Program, Field of Play* for the replacement of end-of-life lighting at the Rockhampton Cricket Grounds (RCG).

As an organisation that caters to participants of all ages, abilities and genders, upgraded field lighting is essential to the ongoing delivery of safe, accessible and high-quality cricket opportunities in our region. Cricket is played during the summer months when daytime temperatures in Central Queensland frequently exceed 35°C between October and March. Without adequate lighting, our ability to safely conduct evening social and competitive fixtures is significantly restricted, limiting participation and reducing equitable access to the sport.

RCI currently facilitates competition for 10 clubs, comprising 61 teams: 25 senior teams, 30 junior teams and 6 female-only teams. In addition to our formal competitions, we also host two major social cricket events each year—our Corporate Competition and our Country Weekend Carnival. The Country Weekend Carnival attracts teams from across Central Queensland, providing valuable participation opportunities and strengthening regional cricket engagement.

Game days are held on Friday nights, Saturday mornings and evenings, and Sundays. In addition to regular competition, RCI hosts multiple representative carnivals each year. Last season, this included a Rockhampton representative weekend, a Central Queensland representative weekend and 2 Queensland School Championship (1 boys and 1 girls) carnivals, each held over four days.

Player and community safety is a critical priority. Adequate lighting ensures safe visibility on the field of play, supports safe use of onsite facilities, and improves safety for participants walking to and from vehicles and pick-up points. Upgraded lighting will create a more welcoming, inclusive and accessible environment for all users while enabling increased utilisation of the venue during evening hours.

The current lighting at RCG no longer meets Cricket Australia standards and poses an ongoing safety concern. Bringing the facility up to standard will not only improve local competition but also create opportunities for additional night cricket at both community and representative levels.

RCI wishes Rockhampton Region Council every success with their funding application. The proposed lighting upgrade would be an invaluable asset to our cricket community—enhancing safety, expanding participation opportunities, and supporting greater community use of this important regional facility.

Please do not hesitate to contact me should you require any further information.

Yours sincerely,

R Pershouse

Richie Pershouse

President

Rockhampton Cricket Incorporated

Program Delegate
Games On – Grassroot Infrastructure Program
Field of Play
Department of Sport, Racing and Olympic and Paralympic Games

21 July 2026

Dear Program Delegate

RE: Field of Play – Rockhampton Cricket Ground Lighting Project

Rockhampton Panthers Australian Football Club is delighted to support Rockhampton Regional Council (Council) in its funding application under the Games On! Grassroots Infrastructure Program – Field of Play for the replacement of the end-of-life lighting at the Rockhampton Cricket Grounds.

The Rockhampton Panthers AFL Club is based in North Rockhampton at the Rockhampton Cricket Ground (RCG). As a club that caters to participants of all ages, abilities, and genders, quality field lighting is a critical asset to our operations. AFL is primarily played during the winter months, making adequate lighting essential to safely deliver evening training sessions and competitive matches, while also providing greater opportunities for participation and access to the sport.

Rockhampton Panthers currently has 273 registered members and, as an inclusive, family focused club, fields 10 teams across Juniors, Youth, Women's, Reserves, and Senior competitions. Training is conducted Monday through Thursday from 4:30 pm to 8:00 pm, while game days are held on Friday nights and Saturdays, operating from 8:30 am to 8:00 pm. It is crucial that our players, coaches, volunteers, officials, and spectators feel safe both on the field and when using the surrounding facilities, including pathways, parking areas, and pick up and drop off points. Upgraded lighting will provide a safer, more welcoming, and accessible environment for all users while supporting increased use of the facility during evening hours.

The condition of the existing lighting infrastructure has been an ongoing challenge for our club for more than 10 years. While significant investment was made approximately 12 years ago to upgrade the lighting running gear, the ageing system continues to experience failures. The halogen bulbs regularly fail due to the outdated equipment, and each replacement costs approximately \$15,000, shared between Rockhampton Panthers AFL Club and Rockhampton Cricket.

Beyond the financial burden, the current lighting presents several safety concerns. Inadequate or inconsistent lighting can create reduced visibility across the playing surface, increasing the risk of player collisions, trips, falls, and other injuries during training and competition. Poor lighting also affects the ability of coaches, umpires, and first aid personnel to effectively monitor player welfare and respond to incidents. Furthermore, insufficient lighting around

spectator areas, pathways, and car parking facilities can increase the risk of slips, trips, falls, and personal security concerns for players, volunteers, families, and visitors accessing the venue during evening hours. Replacing the ageing lighting system will significantly improve visibility, safety, and overall user confidence throughout the facility.

We wish Council every success with its funding application. Upgraded field lighting would be an invaluable asset to our club and wider community, enabling safer training and competition opportunities, improving participant wellbeing, and supporting increased participation and greater community use of the facility.

Please do not hesitate to contact me should you require any additional information.

Yours sincerely



Thomas Kneen,
President,
Rockhampton Panthers AFC



**QLD GOVERNMENT GAMES ON! PROGRAM
- ROCKHAMPTON CRICKET GROUND
SPORTS LIGHTING RENEWAL AND
UPGRADE PROJECT FUNDING
APPLICATION**

State Sporting Financial Commitments

Meeting Date: 18 August 2026

Attachment No: 2



QUEENSLAND
CRICKET

QUEENSLAND CRICKET

Allan Border Field
1 Greg Chappell St, Albion QLD 4010
PO Box 575, Albion QLD 4010
Telephone: (07) 3292 3100

Justin Bulwinkel
Sport and Active Communities Co-ordinator
Rockhampton Regional Council

11 March 2026

Dear Justin,

RE: Support for Rockhampton Regional Council – Field Lighting Upgrade Project (Games On! Infrastructure Fund)

Queensland Cricket is pleased to provide this letter of support for Rockhampton Regional Council's application to the Queensland Government's *Games On! Infrastructure Fund* for the delivery of a Field Lighting Upgrade Project at Rockhampton Cricket Grounds.

This project strategically aligns with the objectives of the *Queensland Cricket Infrastructure Strategy* and the Queensland Government's *Games On!* priorities, particularly those focused on increasing participation, improving accessibility, enhancing safety, and ensuring community sport infrastructure can support long-term growth and sustainability.

Alignment with Queensland Cricket Infrastructure Strategy

The proposed upgrade directly supports several priority areas identified in our strategy:

- **Infrastructure Renewal:** Addressing aging cricket infrastructure to meet the needs of a growing participant base by replacing failing metal halide globes with Class V cricket quality LED lighting
- **Community Priority Project:** The Rockhampton Cricket Grounds Field Lighting Upgrade is identified in the Queensland Cricket Infrastructure Strategy as one of three Regional Priority projects for Central Queensland.
- **Participation Growth:** Providing a safe playing space for cricket and AFL to be played in non-traditional timeframes, supporting key participation cohorts, including 5-12-year-olds and women and girls.

Alignment with Games On! Infrastructure Fund

The project also aligns strongly with the Queensland Government's *Games On!* Infrastructure Fund including:

- **Increasing Participation:** The Field Lighting Upgrade Project will expand the club's capacity to deliver junior, women's, and community cricket programs, supporting growth in priority participation groups.
- **Supporting Active Communities:** By improving access to quality playing facilities, the project encourages regular physical activity and strengthens community engagement in sport.
- **Enhancing Safety and Compliance:** The upgrade replaces aging infrastructure with modern, compliant, and safe facilities, reducing risk and improving participant experience.



**QUEENSLAND
CRICKET****QUEENSLAND CRICKET**

Allan Border Field
1 Greg Chappell St, Albion QLD 4010
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- **Improving Accessibility and Inclusion:** The new facility will better accommodate diverse participants, including new players, junior cricketers, and women and girls entering the sport.
- **Delivering Value for Money:** The project leverages multiple funding sources, including the ability for the Rockhampton Regional Council to access funding of up to \$100,000 from Queensland Cricket and Cricket Australia through a strategic grant application to the Australian Cricket Infrastructure Fund, ensuring efficient use of public investment.

Project Benefits and Community Impact

The Field Lighting Upgrade Project will significantly enhance Rockhampton Cricket Inc's capacity to deliver high-quality junior and senior participation programs. The upgrade will:

- Provide a safe, fit-for-purpose playing environment for all participants.
- Support the rapid growth of junior cricket and the increasing demand for women and girls' programs.
- Improve facility accessibility and safety, aligning with the Games On! program's focus on inclusive community sport infrastructure.
- Strengthen the facility's ability to host community cricket activities, school programs, and pathway development opportunities.
- Through delivering the lighting project, provide participants in the area the ability to play cricket in non-traditional timeframes, increasing participation and removing sun exposure.

Rockhampton Cricket Inc, as tenant of the site, play a vital role in the Central Queensland cricket region, and the improvement of its facilities is essential to supporting the continued growth of cricket in the area.

Queensland Cricket Support

We maintain a strong and collaborative relationship with Rockhampton Regional Council and Rockhampton Cricket Inc working closely with them to promote and develop cricket across the region. We are confident that this project will significantly enhance the association's capacity to deliver safe and inclusive cricket opportunities for the community.

Queensland Cricket wishes Rockhampton Regional Council every success with their application

Yours Sincerely,

Tom Gibson

Tom Gibson
State Infrastructure Manager
Queensland Cricket
Tom.gibson@qldcricket.com.au or 0437 524 651



Program Delegate
Games On – Grassroot Infrastructure Program
Field of Play
Department of Sport, Racing and Olympic and Paralympic Games



22 July 2026

Dear Program Delegate,

RE: Field of Play – Rockhampton Cricket Ground Lighting Project

I am writing to confirm that the Rockhampton Cricket Ground Lighting Upgrade is supported by AFL Queensland. AFL Queensland confirms funding support of up to \$50,000 (excl. GST) towards the total project cost of \$950,000, subject to a successful application.

The RCG is a critical Australian football facility within Central Queensland, supporting both strong club participation outcomes and significant regional football activity. The venue is home to the Rockhampton Panthers AFC, which currently has 282 registered participants, including 27% female participation, and fields teams across junior, youth and senior competitions.

Importantly, the value of this facility extends well beyond club-based football. The ground plays a key role in AFL Queensland's regional competition and development pathway, hosting major events including the Festival of Footy Opening Round, senior and youth grand finals, regional carnivals and Queensland Schools football events. The venue currently accommodates school gala days involving eight secondary schools and 18 teams, with further growth opportunities identified for future years.

As participation continues to grow, increasing the capacity of facilities to safely accommodate training, competition and community events has become a key priority. The proposed lighting upgrade will significantly enhance the usability of the venue by increasing access to quality training and competition space, improving scheduling flexibility, and enabling greater participation opportunities for the broader community.

The project aligns with AFL National Facilities Plan Towards 2030 and AFLQ Facilities Plan Q30.

- *National Goal 1: Build the capacity of community football*
AFLQ Focus Area 1: Enhance Capacity
AFLQ Strategic Priorities
 - 1.1.1 Maximise the carrying capacity of existing facilities
 - 1.1.2 Increase the number of lit venues that can support training and competition
- *National Goal 3: Drive innovation and growth*
AFLQ Focus Area 1: Better Together
AFLQ Strategic Priority
 - 3.1.1 Partner with all levels of government to invest in shared priority projects

Rockhampton remains a strategically important growth area for Australian football in Queensland. Continued investment in infrastructure is essential to meeting current demand, supporting future participation growth and ensuring the region can continue to host significant football events and development opportunities.

Should you have any further queries, please feel free to contact Leesa Monaghan via leesa.monaghan@afl.com.au. Thank you for your commitment to this project and your ongoing contribution to football within the region.

Yours sincerely,

Alison Lyons Head of Venue and Government Partnerships - QLD

Australian Football League

AFL House 140 Harbour Esplanade Docklands Victoria 3008 Telephone 613 9643 1999 Facsimile 613 96431871
All correspondence to GPO Box 1449 Melbourne Victoria 3001 Australia www.afl.com.au ABN 97 489 912 318



12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting

15 CLOSURE OF MEETING