



COMMUNITIES COMMITTEE MEETING

MINUTES

29 APRIL 2014

The Committee Recommendations contained within these Minutes
were adopted at the Council Meeting on 13 May 2014.

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**REPORT OF THE COMMUNITIES COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 29 APRIL 2014 COMMENCING AT 11:04AM**

1 OPENING**2 PRESENT**

Members Present:

Councillor R A Swadling (Chairperson)
The Mayor, Councillor M F Strelow
Councillor C E Smith
Councillor C R Rutherford

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr M Rowe – General Manager Community Services
Mr P Owens – Manager Arts and Heritage
Ms C Haughton – Manager Communities and Facilities
Ms S Sommerville – Coordinator Facilities
Ms A Bartlett – Marketing and Media Officer
Ms I Taylor – Governance Support Officer
Ms K Mahon – Committee Support Team Leader

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Stephen Schwarten has been granted a Leave of Absence for the Communities Committee Meeting.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**COMMITTEE RESOLUTION**

THAT the minutes of the Communities Committee held on 1 April 2014 be taken as read and adopted as a correct record.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 MONTHLY OPERATIONAL REPORT FOR MARCH 2014 - FACILITIES MANAGEMENT UNIT

File No: 1464
Attachments: 1. Facilities Operational Report for March 2014
Responsible Officer: Cheryl Haughton - Manager Community Services
Michael Rowe - General Manager Community Services
Author: Sharon Sommerville - Coordinator Facilities

SUMMARY

This report provides information for Councillors on the operational activities of the Facilities Management Unit during March 2014.

COMMITTEE RECOMMENDATION

THAT the Facilities Management Unit Monthly Operational Report be received.

Moved by: Councillor Smith
Seconded by: Councillor Rutherford
MOTION CARRIED UNANIMOUSLY

8.2 COMMUNITY ASSISTANCE PROGRAM**File No:** 7822**Attachments:** 1. Community Assistance Program – Applications Received**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Cheryl Haughton - Manager Community Services**SUMMARY**

Applications to the Community Assistance Program have been received from QSquash Central Region and AM Media Consultants Pty Ltd t/a Special Children's Christmas Party. The applications were assessed and both are recommended for funding for a total amount of \$6,000.

COMMITTEE RECOMMENDATION

THAT Council approves the following applications for funding from the Community Assistance Program:

Applicant	Purpose of Grant/Sponsorship	Grant/sponsorship Recommended
QSquash Central Region	2014 Queensland Junior Squash Championships	\$3,000
AM Media Consultants Pty Ltd t/a Special Children's Christmas Party	2014 Central Queensland Special Children's Christmas Party	\$3,000

Moved by: Mayor Strelow**Seconded by:** Councillor Smith**MOTION CARRIED**

9 STRATEGIC REPORTS

9.1 INFORMATION BULLETIN COMMUNITIES AND FACILITIES

File No: 1464

Attachments: 1. Information Bulletin Communities and Facilities

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Cheryl Haughton - Manager Community Services

SUMMARY

This report provides information on the activities of the Communities and Facilities section for the month of March 2014.

11:28AM Chief Executive Officer left the meeting.

11:30AM Chief Executive Officer returned to the meeting.

COMMITTEE RECOMMENDATION

THAT the Information Bulletin reporting on the activities of the Communities and Facilities section for the month of March be received.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED

9.2 INFORMATION BULLETIN FOR ARTS AND HERITAGE FOR MARCH 2014

File No: 1464
Attachments: 1. Information Bulletin Arts and Heritage for March 2014
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for March 2014

11:41AM Chief Executive Officer left the meeting.

11:50AM Chief Executive Officer returned to the meeting.

COMMITTEE RECOMMENDATION

THAT the information bulletin reporting on the programs and activities of the Arts and Heritage section for March 2014 be received.

Moved by: Councillor Smith

Seconded by: Mayor Strelow

MOTION CARRIED

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS\QUESTIONS

12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COMMITTEE RESOLUTION

11:57AM

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

13.1 Tender 11100 - Catering for Robert Schwarten Pavilion

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

13.2 Proposed Term Lease of Reserve Lot 6 on R26251 and Lot 2 on R2616 (City Child Care and Rockhampton Regional Council)

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

Moved by: Councillor Smith

Seconded by: Councillor Swadling

MOTION CARRIED

12:01PM Mayor Strelow left the meeting and did not return.

COMMITTEE RESOLUTION

12:17PM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Smith

Seconded by: Councillor Rutherford

MOTION CARRIED

13 CONFIDENTIAL REPORTS

13.2 PROPOSED TERM LEASE OF RESERVE LOT 6 ON R26251 AND LOT 2 ON R2616 (CITY CHILD CARE AND ROCKHAMPTON REGIONAL COUNCIL)

File No: 374

Attachments: 1. Drawing 11/024A/CEN

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Cheryl Haughton - Manager Community Services

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Council direction is sought in relation to correspondence received from the Department of Natural Resources and Mines regarding a proposed term lease for the land on which the Library and part of the Child Care Centre sit.

COMMITTEE RECOMMENDATION

THAT Council make representation to State Government regarding dealing with part of Reserve Lot 6 on R26251 and Lot 2 on R2616 (Childcare Centre) prior to formalising any action.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

13.1 TENDER 11100 - CATERING FOR ROBERT SCHWARTEN PAVILION**File No:** 11100**Attachments:** 1. Testimonial Letter from Beef Australia for Olive Catering**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Manager Arts and Heritage

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

Tender 11100 for exclusive catering rights in the Robert Swarten and James Lawrence pavilions at the Rockhampton Showgrounds has now closed. Council's approval to award the contract is now required.

COMMITTEE RECOMMENDATION

That Council resolve to:

- (a) not to enter into an exclusive tender for catering in the Robert Swarten and James Lawrence Pavilions; and
- (b) establish a hire fee for the use of the Robert Swarten and James Lawrence Pavilions subject to users providing their own catering utensils.

Moved by: Councillor Swadling**Seconded by:** Councillor Rutherford**MOTION CARRIED**

Councillor Smith recorded her vote against the motion.

14 CLOSURE OF MEETING

There being no further business the meeting closed at 12:18pm.

CHAIRPERSON

SIGNATURE

DATE