



COMMUNITIES COMMITTEE MEETING

MINUTES

1 APRIL 2014

The Committee Recommendations contained within these Minutes were adopted
at the Council Meeting on 8 April 2014

Excluding the following item:
8.3 Establishment of a Community Events Fund

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**REPORT OF THE COMMUNITIES COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY 1 APRIL 2014 COMMENCING AT 9:03AM**

1 OPENING**2 PRESENT**

Members Present:

Councillor R A Swadling (Chairperson)
The Mayor, Councillor M F Strelow
Councillor S J Schwarten
Councillor C E Smith
Councillor C R Rutherford

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr M Rowe – General Manager Community Services
Mr P Owens – Manager Arts and Heritage
Ms C Haughton – Manager Communities and Facilities
Ms S Sommerville – Coordinator Facilities
Ms A Bartlett – Marketing and Media Officer
Ms I Taylor – Governance Support Officer
Ms K Mahon – Committee Support Team Leader

3 APOLOGIES AND LEAVE OF ABSENCE**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COMMITTEE RESOLUTION**

THAT the minutes of the Communities Committee held on 4 March 2014 be taken as read and adopted as a correct record.

Moved by: Councillor Smith
Seconded by: Councillor Rutherford
MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE

File No: 10097

Attachments: 1. Business Outstanding Table for Communities

Responsible Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Communities Committee is presented for Councillors' information.

9:03AM Mayor Strelow attended the meeting.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Communities Committee be received.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 MONTHLY OPERATIONAL REPORT FOR FEBRUARY 2014 - FACILITIES MANAGEMENT UNIT

File No: 1464
Attachments: 1. Facilities Monthly Operational Report
Responsible Officer: Cheryl Haughton - Manager Community Services
Michael Rowe - General Manager Community Services
Author: Sharon Sommerville - Coordinator Facilities

SUMMARY

This report provides information for Councillors on the operational activities of the Facilities Management Unit during February 2014.

9:06AM General Manager Community Services attended the meeting.

COMMITTEE RECOMMENDATION

THAT the Facilities Management Unit Monthly Operational Report be received.

Moved by: Councillor Smith
Seconded by: Councillor Rutherford
MOTION CARRIED

8.2 AMENDMENT TO ROCKHAMPTON SHOW FEES AND CHARGES**File No:** 6530**Attachments:** 1. Extract of 2013/2014 Adopted Fees and Charges (Page 33)**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Manager Arts and Heritage

SUMMARY

In preparing for the 2014 Rockhampton Show officers have noted an error in the adopted 13/14 Fees and Charges as they relate to the event. Council approval to amend these charges and correct this error is required.

9:20AM In accordance with s173(2) of the *Local Government Act 2009*, Councillor Swadling disclosed a potential conflict of interest in respect of Item 8.2 – Amendment to Rockhampton Show Fees and Charges due to being an office bearer for the Lions Clubs and patron for Relay for Life, the Councillor considered her position, did not take part in the debate and left the meeting.

9:20AM In accordance with s64(3) of the *Local Government (Operations) Regulation 2010*, and s45(8) *Council meeting Procedures*, Mayor Strelow was appointed Chairperson of the Communities Committee for the period of Councillor Swadling's absence.

COMMITTEE RECOMMENDATION

1. THAT the 2013/2014 Fees and Charges be amended as detailed in the report;
2. That a concessional site fee be negotiated for local not for profit organisations.

Moved by: Mayor Strelow**Seconded by:** Councillor Rutherford**MOTION CARRIED**

9:25AM Councillor Swadling returned to the meeting and resumed the Chair.

8.3 ESTABLISHMENT OF A COMMUNITY EVENTS FUND

File No: 7822
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

Mayor Strelow has requested that Council establish a special grants program to assist the development and presentation of a small number of special community events in Rockhampton as a one-off initiative for the remainder of 2014.

COMMITTEE RECOMMENDATION

That Council advertise to procure the services of individuals, groups or businesses to provide free music / entertainment / performing arts / fun activities to increase public utilisation of public spaces within the Rockhampton Regional Council area. Council will provide the following where applicable;

- Provision of event based funding up to \$2000 as a one off payment;
- Access to location specific services e.g. electricity, water and refuse receptacles;
- Supply of additional services to facilitate the event e.g. Refuse receptacles and collection, traffic management plans and temporary barricades;
- Public liability insurance.

Moved by: Mayor Strelow

Seconded by: Councillor Smith

MOTION CARRIED

8.4 CREAM TOURING EXHIBITION - CATALOGUE AND EXPLORER KIT

File No: 465
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

The cream of Rockhampton Regional Council's art collection will embark on a landmark national tour over the next 18 months and the exhibition catalogue and education explorer kit is presented for Council's consideration.

9:45AM Councillor Schwarten attended the meeting.

COMMITTEE RECOMMENDATION

THAT Council receives the Exhibition Catalogue and explorer kit for "Cream: Four Decades of Australian Art; a Rockhampton Art Gallery Travelling Exhibition", acknowledging the work of the Rockhampton Art Gallery team in delivering this landmark project.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling
MOTION CARRIED

8.5 COMMUNITY ASSISTANCE PROGRAM

File No: 7822
Attachments: 1. Applications Received
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Community Services

SUMMARY

Applications to the Community Assistance Program have been received from Central Queensland Multicultural Association Inc, Former Origin Greats Limited, Ridgeland and District Sporting and Agricultural Association Inc and Rocky's Helping Hand. The applications were assessed with three recommended for funding for a total amount of \$5,721.

9:48AM Chief Executive Officer left the meeting.

9:48AM Chief Executive Officer returned to the meeting.

COMMITTEE RECOMMENDATION

THAT Council approves the following applications for funding from the Community Assistance Program:

Applicant	Purpose of Grant/Sponsorship	Grant/Sponsorship Recommended
Central Queensland Multicultural Association Inc	CQMA Multicultural Dinner and Fun Talent Quest	\$1,000
Former Origin Greats Limited	FOGS Indigenous Employment and Careers Expo	\$3,000
Ridgeland and District Sporting and Agricultural Association Inc	Reseal floor in clubhouse kitchen and toilet block	\$1,721

Moved by: Councillor Schwarten

Seconded by: Mayor Strelow

MOTION CARRIED UNANIMOUSLY

9 STRATEGIC REPORTS

9.1 INFORMATION BULLETIN COMMUNITIES AND FACILITIES

File No: 1464

Attachments: 1. Information Bulletin Communities and Facilities

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Cheryl Haughton - Manager Community Services

SUMMARY

This report provides information on the activities of the Communities and Facilities section for the month of February 2014.

9:52AM Councillor Smith left the meeting.

9:53AM Councillor Smith returned to the meeting.

COMMITTEE RECOMMENDATION

THAT the Information Bulletin reporting on the activities of the Communities and Facilities section for the month of February be received.

Moved by: Councillor Schwarten

Seconded by: Councillor Rutherford

MOTION CARRIED

9.2 INFORMATION BULLETIN FOR ARTS AND HERITAGE FOR FEBRUARY 2014

File No: 1464
Attachments: 1. Information Bulletin for Arts and Heritage for February 2014
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for February 2014

10:21AM Chief Executive Officer left the meeting.

COMMITTEE RECOMMENDATION

THAT the information bulletin reporting on the programs and activities of the Arts and Heritage section for February 2014 be received

Moved by: Councillor Smith
Seconded by: Councillor Schwarten
MOTION CARRIED UNANIMOUSLY

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS\QUESTIONS

10:23AM Councillor Smith left the meeting and did not return
10:23AM Chief Executive Officer returned to the meeting.

12 CLOSURE OF MEETING

There being no further business the meeting closed at 10:27am.

CHAIRPERSON

SIGNATURE

DATE