



COMMUNITIES COMMITTEE MEETING

MINUTES

4 FEBRUARY 2014

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA.....	1
6	BUSINESS OUTSTANDING	2
6.1	BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE.....	2
7	PUBLIC FORUMS/DEPUTATIONS	3
	NIL	3
11.1	MEETING ORDER OF BUSINESS - FACILITIES MANAGEMENT UNIT MONTHLY REPORT	4
9.2	MONTHLY OPERATIONAL REPORT FOR NOVEMBER AND DECEMBER 2013 - FACILITIES MANAGEMENT UNIT	5
8	OFFICERS' REPORTS.....	6
8.1	REGIONAL ARTS DEVELOPMENT FUND.....	6
8.2	WALTER REID CULTURAL CENTRE LEASE RENEWALS	7
8.3	NEW WALTER REID CULTURAL CENTRE GROUND FLOOR TENANCY AGREEMENTS.....	8
9	STRATEGIC REPORTS.....	9
9.1	INFORMATION BULLETIN FOR ARTS AND HERITAGE FOR NOVEMBER AND DECEMBER 2013.....	9
9.3	INFORMATION BULLETIN COMMUNITY AND CULTURAL DEVELOPMENT	10
10	NOTICES OF MOTION.....	11
	NIL	11
11	URGENT BUSINESS\QUESTIONS	12
12	CLOSED SESSION	13
13.1	NEW REGULATORY SYSTEM - COMMUNITY HOUSING	13
13	CONFIDENTIAL REPORTS.....	14
13.1	NEW REGULATORY SYSTEM - COMMUNITY HOUSING	14

14	CLOSURE OF MEETING	15
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**REPORT OF THE COMMUNITIES COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 4 FEBRUARY 2014 COMMENCING AT 9:01AM**

1 OPENING**2 PRESENT**

Members Present:

Councillor R A Swadling (Chairperson)
The Mayor, Councillor M F Strelow
Councillor S J Schwarten
Councillor C E Smith
Councillor C R Rutherford

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr M Rowe – General Manager Community Services
Ms C Houghton – Manager Community and Facilities
Mr P Owens – Manager Arts and Heritage
Ms S Sommerville – Coordinator Facilities
Ms A Bartlett – Marketing and Media Officer
Ms K Mahon – Committee Support Team Leader

3 APOLOGIES AND LEAVE OF ABSENCE**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

9:03AM Councillor Schwarten left the meeting.

COMMITTEE RESOLUTION

THAT the minutes of the Communities Committee held on 19 November 2013 be taken as read and adopted as a correct record.

Moved by: Councillor Smith
Seconded by: Councillor Rutherford

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE

File No: 10097
Attachments: 1. Business Outstanding Table for Communities Committee
Responsible Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Communities Committee is presented for Councillors' information.

9:03AM Chief Executive Officer left the meeting.
9:03AM Councillor Schwarten returned to the meeting.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Communities Committee be received.

Moved by: Councillor Smith
Seconded by: Councillor Rutherford
MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

COMMITTEE RESOLUTION

THAT pursuant to s15(2) *Council Meeting Procedures* the Order of Business be amended to consider Item 9.2 - Monthly Operational Report for November and December 2013 – Facilities Management Unit next.

Moved by: Councillor Swadling

Seconded by: Councillor Schwarten

MOTION CARRIED

11.1 MEETING ORDER OF BUSINESS - FACILITIES MANAGEMENT UNIT MONTHLY REPORT

File No: 1460

Responsible Officer: Evan Pardon – Chief Executive Officer

SUMMARY

It was resolved at the Communities Committee Meeting that the order of business for all Committees be amended to present the Facilities Management Unit's Monthly report as the first item of business on the agenda.

COMMITTEE RECOMMENDATION

That the Facilities Monthly Report always be considered as the first item of business for all Committee Meetings.

Moved by: Mayor Strelow

Seconded by: Councillor Swadling

MOTION CARRIED

9.2 MONTHLY OPERATIONAL REPORT FOR NOVEMBER AND DECEMBER 2013 - FACILITIES MANAGEMENT UNIT

File No: 1464
Attachments: 1. Operational report FMU Nov - Dec 2013
Responsible Officer: Cheryl Haughton - Strategic Manager Community and Cultural Development
Michael Rowe - General Manager Community Services
Author: Sharon Sommerville - Operations Manager Facilities

SUMMARY

This report provides information for Councillors on the operational activities of the Facilities Management Unit during November and December 2013.

9:10AM Chief Executive Officer returned to the meeting.

COMMITTEE RECOMMENDATION

THAT the Facilities Management Unit Monthly Operational Report be received.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED

8 OFFICERS' REPORTS

8.1 REGIONAL ARTS DEVELOPMENT FUND

File No: 8944

Attachments: 1. **Regional Arts Development Fund - Recommendation from quick response application R1314/Q/2**

Responsible Officer: Michael Rowe - General Manager Community Services

Author: Peter Owens - Operations Manager Arts and Heritage

SUMMARY

One application was received to the Regional Arts Development Fund – Developing Regional Skills. This application was assessed by the Regional Arts Development Fund Committee and has been recommended for funding for the amount of \$667.

COMMITTEE RECOMMENDATION

THAT Council approve the following application for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
Derek Lamb	Attendance at the Codex Australia 2014 Symposium and Book Fair - Melbourne	\$667

Moved by: Councillor Smith

Seconded by: Councillor Rutherford

MOTION CARRIED

9:26AM Councillor Schwarten left the meeting.

9:28AM Councillor Schwarten returned to the meeting.

8.2 WALTER REID CULTURAL CENTRE LEASE RENEWALS

File No: 2210
Attachments: Nil
Responsible Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Operations Manager Arts and Heritage

SUMMARY

Following Council's decision to relocate staff to the second floor of the Walter Reid Cultural Centre a number of tenants have also been relocated within the building and will require new leases over their exclusive use spaces within the building. All other tenant leases in the building have expired and require renewal.

COMMITTEE RECOMMENDATION

THAT Council enter into new leases with the current Walter Reid Cultural Centre tenants as detailed in the report with the correction of a 3 year lease.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED UNANIMOUSLY

8.3 NEW WALTER REID CULTURAL CENTRE GROUND FLOOR TENANCY AGREEMENTS**File No:** 2210**Attachments:** 1. Walter Reid Cultural Centre Ground Floor
New Tenancies**Responsible Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Operations Manager Arts and Heritage

SUMMARY

Following the completion of the redevelopment of a little used section of the ground floor of the Walter Reid Cultural Centre, Council's approval to establish tenancy agreements for the groups that will take up these new spaces created by the Grittier Places project is now required.

COMMITTEE RECOMMENDATION

THAT Council enters into tenancy agreements with Officina Athelstane, Capricornia Arts Mob and Capricornia Printmakers' Collective for the ground floor spaces at the Walter Reid Cultural Centre at the proposed fees as detailed in the report until 30 June 2015.

Moved by: Councillor Schwarten**Seconded by:** Councillor Rutherford**MOTION CARRIED**

9 STRATEGIC REPORTS

9.1 INFORMATION BULLETIN FOR ARTS AND HERITAGE FOR NOVEMBER AND DECEMBER 2013

File No: 1464
Attachments: 1. Information Bulletin for Arts and Heritage for November and December 2013
Responsible Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Operations Manager Arts and Heritage

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for November and December 2013

COMMITTEE RECOMMENDATION

THAT the information bulletin reporting on the programs and activities of the Arts and Heritage section for November and December 2013 be received.

Moved by: Councillor Smith
Seconded by: Councillor Rutherford

MOTION CARRIED

9.3 INFORMATION BULLETIN COMMUNITY AND CULTURAL DEVELOPMENT

File No: 1464
Attachments: 1. Information Bulletin for February Meeting
Responsible Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Strategic Manager Community and Cultural Development

SUMMARY

This report provides information on the activities of the Community and Cultural Development section for the period November and December 2013.

10:20AM Chief Executive Officer left the meeting.
10:21AM Councillor Schwarten left the meeting.
10:23AM Councillor Schwarten returned to the meeting.
10:30AM Chief Executive Officer returned to the meeting.

COMMITTEE RECOMMENDATION

THAT the information bulletin reporting on the activities of the Community and Cultural Development section for the period November and December 2013 be received.

Moved by: Councillor Rutherford

Seconded by: Councillor Schwarten

MOTION CARRIED

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS\QUESTIONS

12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COMMITTEE RESOLUTION

10:38AM

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

13.1 New Regulatory System - Community Housing

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Schwarten

Seconded by: Councillor Smith

MOTION CARRIED

COMMITTEE RESOLUTION

10:43AM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Swadling

Seconded by: Councillor Rutherford

MOTION CARRIED

13 CONFIDENTIAL REPORTS

13.1 NEW REGULATORY SYSTEM - COMMUNITY HOUSING

File No: 220
Attachments: 1. NRSCH Evidence Guidelines
Responsible Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Strategic Manager Community and Cultural Development

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

SUMMARY

A new regulatory system for community housing is being implemented from January 2014 and Council will be required to register and comply with the code if it wishes to continue to deliver community housing using funding from the State Government. This report details options for Council consideration.

COMMITTEE RECOMMENDATION

THAT Council resolves to:

1. Enter into discussion regarding a transfer of ownership of the properties at 7 and 9 Charles Street with suitable providers, along with the contingent liability to the State in relation to these properties and;
2. Authorise negotiations for a suitable arrangement for the most favourable return on the land.

Moved by: Councillor Schwarten
Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

14 CLOSURE OF MEETING

There being no further business the meeting closed at 10:44am.

COUNCILLOR R A SWADLING
CHAIRPERSON

DATE