



ORDINARY MEETING

AGENDA

9 SEPTEMBER 2014

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 9 September 2014 commencing at 9.00am for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. R.", is written over a horizontal line.

CHIEF EXECUTIVE OFFICER
4 September 2014

Next Meeting Date: 07.10.14

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA.....	1
6	BUSINESS OUTSTANDING	2
6.1	BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING.....	2
7	PUBLIC FORUMS/DEPUTATIONS	5
	NIL	5
8	PRESENTATION OF PETITIONS.....	6
	NIL	6
9	COMMITTEE REPORTS.....	7
9.1	PARKS AND RECREATION COMMITTEE MEETING - 2 SEPTEMBER 2014.....	7
9.2	COMMUNITIES COMMITTEE MEETING - 2 SEPTEMBER 2014	13
9.3	HEALTH AND COMPLIANCE COMMITTEE MEETING - 2 SEPTEMBER 2014.....	21
9.4	BUSINESS ENTERPRISE COMMITTEE MEETING - 3 SEPTEMBER 2014.....	27
9.5	WATER COMMITTEE MEETING - 3 SEPTEMBER 2014.....	31
9.6	INFRASTRUCTURE COMMITTEE MEETING - 3 SEPTEMBER 2014.....	34
10	COUNCILLOR/DELEGATE REPORTS	40
10.1	EXTENSION TO LEAVE OF ABSENCE - COUNCILLOR STEPHEN SCHWARTEN.....	40
10.2	LEAVE OF ABSENCE FOR COUNCILLOR ROSE SWADLING - 30 OCTOBER 2014 TO 9 NOVEMBER 2014 INCLUSIVE	41
10.3	CENTRAL QUEENSLAND REGIONAL ORGANISATION OF COUNCILS.....	42
11	OFFICERS' REPORTS.....	48
11.1	BEEF 2015 SHOWGROUNDS CURFEW	48
11.2	CONFIRMATION OF MINUTES - SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE	53
11.3	FITZROY RIVER AND COASTAL CATCHMENT INC. MANAGEMENT COMMITTEE - ROCKHAMPTON REGIONAL COUNCIL REPRESENTATION	81

12	STRATEGIC REPORTS	86
	NIL	86
13	NOTICES OF MOTION.....	87
	NIL	87
14	QUESTIONS ON NOTICE.....	88
	NIL	88
15	URGENT BUSINESS/QUESTIONS	89
16	CLOSED SESSION	90
	17.1 DEPUTATION - BEEF 2015 - UPDATE ON BEEF 2015 ACTIVITIES	90
17	CONFIDENTIAL REPORTS.....	91
	17.1 DEPUTATION - BEEF 2015 - UPDATE ON BEEF 2015 ACTIVITIES	91
18	CLOSURE OF MEETING	92

1 OPENING

The opening prayer will be presented by Reverend Scott Ballment of the Uniting Parish of Rockhampton South.

2 PRESENT

Members Present:

Acting Mayor, Councillor A P Williams (Acting Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor G A Belz
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Mayor Margaret Strelow. Councillor Stephen Schwarten has tendered his apology and will not be in attendance.

4 CONFIRMATION OF MINUTES

Minutes of the Ordinary Meeting held 12 August 2014
Minutes of the Special Meeting held 19 August 2014

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

File No: 10097

Attachments: 1. Business Outstanding Table for Ordinary Council

Responsible Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillors' information.

OFFICER'S RECOMMENDATION

THAT the Business Outstanding table for the Ordinary Council Meeting be received.

BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

Business Outstanding Table for Ordinary Council

Meeting Date: 9 September 2014

Attachment No: 1

Meeting Date	Report Title	Resolution	Responsible Officer	Due Date	Comments
10 April 2013	Notice of Motion - Councillor Ellen Smith - Footpath Survey in Gracemere	<p>THAT Council officers conduct a footpath survey in Gracemere to identify "missing links" in pathways and prepare a short and long term strategy to indentify same, and consider costings in the present and future budgets.</p> <p>That a report on a framework for a footpath strategy relating to the Rockhampton Regional Council area be brought back to the table.</p>	Martin Crow	31/12/2013	Approximately 20 footpath projects to a combined value of \$2.5M listed in the Forward works program for Gracemere. 1 project to a value of \$230K in 13/14 budget. Overall footpath strategy being addressed as part of active transport strategy.
13 November 2013	Review of Community Banner Pole System	That a further report be provided on alternative banner pole locations at Stapleton Park and other localities and the type of banner pole.	Shane Turner	27/11/2013	<p>Have requested information from Infrastructure on possible relocation of Stapleton Park Pole and the associated costs.</p> <p>Have also requested some suggestions for additional locations to site Banner Poles in Gracemere Mt Morgan etc.</p> <p>Expect to bring report back to the March Council meeting</p>
13 November 2013	Proposed Renewal of Lease for Delizi's Restaurant, Pilbeam Theatre - Lot 20 on SP217271.	<p>THAT Council:</p> <ol style="list-style-type: none"> Under s236 (1)(c)(iii) of the Local Government Regulation 2012, approve the renewal of the lease over part of Lot 20 on SP217271 (known as Lease Area D) to John Cornwell and Gianni De Luca (Delizi's Restaurant) located at the Pilbeam Theatre, 62 Victoria Parade Rockhampton; and Renew the lease under the current lease conditions, excluding Lease Area C, for a further term of three (3) years, increasing annually by CPI; That a further report on options for Lease Area C to be brought to the table. 	Drew Stevenson	27/11/2013	Report to follow outcome of 14/15 capital project - scheduled Q4 of 14/15

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 PARKS AND RECREATION COMMITTEE MEETING - 2 SEPTEMBER 2014

RECOMMENDATION

THAT the Minutes of the Parks & Recreation Committee meeting, held on 2 September 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Parks & Recreation Committee, 2 September 2014**9.1.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table for Parks and Recreation Committee
Responsible Officer: Ross Cheesman - Acting Chief Executive Officer
Author: Ross Cheesman - Acting Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

Recommendation of the Parks & Recreation Committee, 2 September 2014**9.1.2 JULY CAPITAL PROGRESS REPORT FOR PARKS AND RECREATION -
FACILITIES MANAGEMENT UNIT****File No:** 1484**Attachments:** 1. Facilities Capital Progress Report for July
2014**Responsible Officer:** Cheryl Haughton - Manager Community Services
Michael Rowe - General Manager Community Services**Author:** Sharon Sommerville - Coordinator Facilities

SUMMARY

This report provides information on progress during July 2014 with Parks and Recreation capital projects being undertaken by the Facilities Unit.

COMMITTEE RECOMMENDATION

THAT the July Progress Report from the Facilities Unit in relation to Parks and Recreation capital projects be received.

Recommendation of the Parks & Recreation Committee, 2 September 2014**9.1.3 COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT - AUGUST 2014 - PARKS AND RECREATION COMMITTEE****File No:** 1464**Attachments:** 1. Parks and Recreation Community Services
Capital Works - August 2014**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Andrew Collins - Special Projects Officer

SUMMARY

Project summary report for Capital Projects currently being delivered by Community Services Department on behalf of the Parks and Open Spaces section.

COMMITTEE RECOMMENDATION

THAT:

- 1) the Community Services Capital Works monthly report for August 2014 for Parks and Recreation be 'received'; and
- 2) Council undertake the necessary actions to facilitate construction of the car park area adjacent to the 2nd World War Memorial Aquatic Centre.

Recommendation of the Parks & Recreation Committee, 2 September 2014**9.1.4 REQUEST FROM AUSTRALIAN AIR LEAGUE TO SURRENDER LEASE AND TRANSFER OWNERSHIP OF ITS BUILDING TO AUSTRALIAN FEDERATION OF TOTALLY AND PERMANENTLY INCAPACITATED EX-SERVICE MEN AND WOMEN**

File No: 1464

Attachments:

1. Letter from Australian Air League regarding transfer of building ownership
2. Map of Athelstane Park, Melbourne Street

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services

Author: Sophia Czarkowski - Sports & Education Officer

SUMMARY

Australian Air League has requested permission from Council to transfer ownership of its building to the Australian Federation of Totally and Permanently Incapacitated Ex Servicemen and Women (TPI Association) for a nominal amount of money. As part of this process Council will need to accept the surrender of the Lease between it and Australian Air League and enter into a new Lease Agreement with the TPI Association.

COMMITTEE RECOMMENDATION

THAT Council:

1. Grant permission to Australian Air League to surrender its Lease with Rockhampton Regional Council;
2. Grant permission to Australian Air League to transfer ownership of its building at Athelstane Park, Melbourne Street (being part Lot 101 RP603267) to the Australian Federation of Totally and Permanently Incapacitated Ex Servicemen and Women for the nominal amount of \$1.00;
3. Grant permission for Rockhampton Regional Council to enter into a new Lease with Australian Federation of Totally and Permanently Incapacitated Ex Servicemen and Women for a period of five (5) years.

With:

- a) Australian Federation of Totally and Permanently Incapacitated Ex Servicemen and Women to cover Council's reasonable legal fees (if applicable);
- b) The date of the Assignment of the Building Ownership, Surrender of Lease, and Commencement of the new Lease to be the same.

Recommendation of the Parks & Recreation Committee, 2 September 2014**9.1.5 PARKS AND OPEN SPACE MONTHLY REPORT - JULY 2014****File No:** 1464**Attachments:** 1. Parks and Open Space Monthly Report - July 2014**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space unit for the month of July 2014.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Unit for July 2014 be received.

9.2 COMMUNITIES COMMITTEE MEETING - 2 SEPTEMBER 2014**RECOMMENDATION**

THAT the Minutes of the Communities Committee meeting, held on 2 September 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Communities Committee, 2 September 2014**9.2.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table for Communities
Responsible Officer: Ross Cheesman - Acting Chief Executive Officer
Author: Ross Cheesman - Acting Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Communities Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Communities Committee be received.

Recommendation of the Communities Committee, 2 September 2014
**9.2.2 COMMUNITY ENTERTAINMENT FUND - FUNDING RECOMMENDATIONS
ROUND 2 / 2014**
File No: 7822
**Attachments: 1. Community Entertainment Fund Outcome
Table for Round 2 of 2014**
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

Applications received for the second round of the 2014 Community Entertainment Fund have been assessed and seven are recommended for funding for a total amount of \$9,500.

COMMITTEE RECOMMENDATION

THAT Council approves the following applications for funding from the Community Entertainment Fund:

Applicant	Project Name	Grant
Oasis New Life Centre	Oasis Family Fun Day	\$1,000
Jireh Josephs	OffQuayJams	\$1,200
Kate Dyne	The Handmade Expo Market - Twilight Markets	\$900
Kindysport Pty Ltd. ATF The Hanrahan Family Trust	Junior Sports Expo "Discover your Child's Game"	\$1,500
Mount Morgan Promotion and Development Incorporated	Mount Morgan Silver Wattle Day	\$2,000
Kylie Drew	Luna Markets	\$2,000
Armstrong Street Community Garden Inc	Sunday Socials	\$900

and approves the allocation of \$4,000 from the fund to assist with the presentation of the Cosmos simulcast as detailed in the report.

Recommendation of the Communities Committee, 2 September 2014**9.2.3 BEEF 2015 SHOWGROUNDS CURFEW****File No:** 10486**Attachments:** 1. Letter Beef Australia re Showgrounds Curfew
Beef 2015**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Manager Arts and Heritage

SUMMARY

Beef Australia is requesting that Council amend the existing 10:30pm curfew for events to be held at the Rockhampton Showgrounds from Monday 4 May to Saturday 9 May, 2015 for Beef 2015.

COMMITTEE RECOMMENDATION

That the matter be referred to the Council Meeting on 9 September 2014.

Recommendation of the Communities Committee, 2 September 2014**9.2.4 RADF QUICK RESPONSE APPLICATION****File No:** 8944**Attachments:** 1. RADF Assessment Table for meeting held 20 July 2014**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Manager Arts and Heritage

SUMMARY

One application was received to the Regional Arts Development Fund – Developing Regional Skills. This application was assessed by the Regional Arts Development Fund Committee and has been recommended for funding for the amount of \$1,018

COMMITTEE RECOMMENDATION

THAT Council approve the following application for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
Jillian Rose	Workshops with national and international tutors at the Tribal and Trance Festival in Sydney	\$1,018

Recommendation of the Communities Committee, 2 September 2014**9.2.5 MONTHLY OPERATIONS REPORT FOR ARTS AND HERITAGE FOR JULY 2014****File No:** 1464**Attachments:** 1. Monthly Operations Report for Arts and Heritage for July 2014**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Manager Arts and Heritage

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for June 2014.

COMMITTEE RECOMMENDATION

THAT the Monthly Operations Report of the Arts and Heritage section for July 2014 be received.

Recommendation of the Communities Committee, 2 September 2014**9.2.6 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT****File No:** 1464**Attachments:** 1. Communities and Facilities Monthly
Operational Report**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Cheryl Haughton - Manager Community Services

SUMMARY

This report provides information on the activities of the Communities and Facilities section for the month of July 2014.

COMMITTEE RECOMMENDATION

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for the month of July 2014 be received.

Recommendation of the Communities Committee, 2 September 2014**9.2.7 ROCKHAMPTON 2015 SHOW MEMORANDUM OF UNDERSTANDING****File No:** 6530**Attachments:** 1. Memorandum of Understanding for the delivery of the 2105 Rockhampton Show**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Manager Arts and Heritage

SUMMARY

Manager Arts and Heritage is seeking Council endorsement of the Memorandum of Understanding developed between Council and Rockhampton Agricultural and Citizen's Show Society for the conduct of the 2015 Rockhampton Show.

COMMITTEE RECOMMENDATION

THAT Council authorise the Chief Executive Officer to enter into the Memorandum of Understanding developed between Council and Rockhampton Agricultural and Citizen's Show Society for the conduct of the 2015 Rockhampton Show as detailed in the report.

9.3 HEALTH AND COMPLIANCE COMMITTEE MEETING - 2 SEPTEMBER 2014**RECOMMENDATION**

THAT the Minutes of the Health & Compliance Committee meeting, held on 2 September 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Health & Compliance Committee, 2 September 2014**9.3.1 BUSINESS OUTSTANDING TABLE FOR HEALTH AND COMPLIANCE COMMITTEE**

File No: 10097

Attachments: 1. Business Outstanding Table for Health and Compliance

Responsible Officer: Ross Cheesman - Acting Chief Executive Officer

Author: Ross Cheesman - Acting Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Health and Compliance Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Health and Compliance Committee be received.

Recommendation of the Health & Compliance Committee, 2 September 2014**9.3.2 SYSTEMATIC INSPECTION PROGRAM 29 SEPTEMBER 2014 - 9 SEPTEMBER 2014**

File No: 1464

Attachments:

1. Map of Norman Gardens Boundaries
2. Notice of Proposed Inspection Program

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Catherine Hayes - Manager Health & Environment /
Acting Manager Local Laws

SUMMARY

This report presents a Systematic Inspection Program for consideration by Council. Prior to Rockhampton Regional Council officers undertaking an inspection program, the Systematic Inspection Program, to monitor compliance with the Animal Management (Cats and Dogs) Act 2008, Rockhampton Regional Council Local Law 1 (Administration) 2011, and Rockhampton Regional Council Local Law 2 (Animal Management) 2011 must be approved by Council.

COMMITTEE RECOMMENDATION

THAT in accordance with the *Animal Management (Cats and Dogs) Act 2008*, Council approves an inspection program, the Systematic Inspection Program, as detailed in the report, for the locality of Norman Gardens between 29 September 2014 and 9 November 2014.

Recommendation of the Health & Compliance Committee, 2 September 2014**9.3.3 MONTHLY OPERATIONS REPORT FOR HEALTH AND ENVIRONMENT
SECTION PERIOD ENDED JULY 2014.****File No:** 1464**Attachments:** 1. Monthly Operational Report Health &
Environment Section Period Ended July 2014**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Catherine Hayes - Manager Health & Environment /
Acting Manager Local Laws

SUMMARY

This report provides information about the activities of Rockhampton Regional Council's Health and Environment Section for the month of July 2014.

COMMITTEE RECOMMENDATION

THAT the Monthly Operations Report for Health and Environment Section Period Ended July 2014 be received.

Recommendation of the Health & Compliance Committee, 2 September 2014**9.3.4 MONTHLY OPERATIONS REPORT LOCAL LAWS SECTION PERIOD ENDED JULY 2014****File No:** 1464**Attachments:**

1. Monthly Operational Report Local Laws Section Period Ended July 2014
2. Local Laws 'Traffic Light' Report July 2014

Authorising Officer: Michael Rowe - General Manager Community Services**Author:** Catherine Hayes - Manager Health & Environment / Acting Manager Local Laws

SUMMARY

The monthly operations report for the Local Laws Section as at 31 July 2014 is presented for Councillor's information.

COMMITTEE RECOMMENDATION

THAT the Monthly Operations Report Local Laws Section as at 31 July 2014 be 'received'.

Recommendation of the Health & Compliance Committee, 2 September 2014

9.3.5 VERBAL UPDATE FOR CAPRICORN PEST MANAGEMENT GROUP AND 1080

File No: 1379

Responsible Officer: Catherine Hayes - Manager Health & Environment /
Acting Manager Local Laws

SUMMARY

Councillor Smith requested an update on CPMG and 1080.

COMMITTEE RECOMMENDATION

THAT the verbal update for Capricorn Pest Management Group and 1080 be received.

9.4 BUSINESS ENTERPRISE COMMITTEE MEETING - 3 SEPTEMBER 2014**RECOMMENDATION**

THAT the Minutes of the Business Enterprise Committee meeting, held on 3 September 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Business Enterprise Committee, 3 September 2014**9.4.1 BUSINESS OUTSTANDING TABLE FOR BUSINESS ENTERPRISE COMMITTEE****File No:** 10097**Attachments:** 1. Business Outstanding Table for Business Enterprise Committee**Responsible Officer:** Ross Cheesman - Acting Chief Executive Officer**Author:** Ross Cheesman - Acting Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Business Enterprise Committee is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Business Enterprise Committee be received.

Recommendation of the Business Enterprise Committee, 3 September 2014**9.4.2 MONTHLY OPERATIONS REPORT OF ROCKHAMPTON REGIONAL WASTE AND RECYCLING FOR PERIOD ENDED 31 JULY 2014.**

File No: 7927
Attachments: 1. Monthly Operations Report RRWR
Authorising Officer: Robert Holmes - General Manager Regional Services
Author: Craig Dunglison - Manager RRWR

SUMMARY

The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of July 2014.

COMMITTEE RECOMMENDATION

THAT Council accept the RRWR operations report for July 2014.

Recommendation of the Business Enterprise Committee, 3 September 2014**9.4.3 CORPORATE SERVICES DEPARTMENT - ROCKHAMPTON AIRPORT -
MONTHLY OPERATIONAL REPORT**

File No: 7927
Attachments: 1. Airport Finance Monthly Report
Authorising Officer: Ross Cheesman - Acting Chief Executive Officer
Author: Trevor Heard - Manager Rockhampton Airport

SUMMARY

The monthly operations report for the Rockhampton Airport as at 31 July 2014 is presented for Councillor's information.

COMMITTEE RECOMMENDATION

THAT the Corporate Services Departmental Monthly Operations Report for Rockhampton Airport as at 31 July 2014 be 'received'.

9.5 WATER COMMITTEE MEETING - 3 SEPTEMBER 2014**RECOMMENDATION**

THAT the Minutes of the Water Committee meeting, held on 3 September 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Water Committee, 3 September 2014**9.5.1 FRW ANNUAL PERFORMANCE PLAN AS AT 30 JUNE 2014****File No:** 1466**Attachments:**

1. Customer Service Standards as at 30 June 2014
2. Customer Service and Financial Targets as at 30 June 2014
3. Non Compliance Comments as at 30 June 2014

Authorising Officer: Robert Holmes - General Manager Regional Services**Author:** Nimish Chand - Manager FRW

SUMMARY

Fitzroy River Water's performance against financial and non-financial targets and key strategies is reported to Council on a quarterly basis in accordance with the adopted 2013/14 Performance Plan. This report as at 30 June 2014, is presented for the Committee's information.

COMMITTEE RECOMMENDATION

THAT the Fitzroy River Water Annual Performance Plan quarterly report as at 30 June 2014 be received.

Recommendation of the Water Committee, 3 September 2014**9.5.2 FRW MONTHLY OPERATIONS REPORT - JULY 2014****File No:** 1466**Attachments:** 1. Attachment 1 - FRW Monthly Report**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** Nimish Chand - Manager FRW

SUMMARY

This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 31 July 2014.

COMMITTEE RECOMENDATION

THAT the FRW Monthly Operations Report for July 2014 be received.

9.6 INFRASTRUCTURE COMMITTEE MEETING - 3 SEPTEMBER 2014**RECOMMENDATION**

THAT the Minutes of the Infrastructure Committee meeting, held on 3 September 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Infrastructure Committee, 3 September 2014**9.6.1 BUSINESS OUTSTANDING TABLE FOR INFRASTRUCTURE COMMITTEE****File No:** 10097**Attachments:** 1. **Business Outstanding Table for
Infrastructure Committee Meeting****Responsible Officer:** Ross Cheesman - Acting Chief Executive Officer**Author:** Ross Cheesman - Acting Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Infrastructure Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Infrastructure Committee be received.

Recommendation of the Infrastructure Committee, 3 September 2014**9.6.2 POTENTIAL TRAFFIC MANAGEMENT DEVICES IN FOSTER STREET,
DOUGLAS STREET AND MIDDLE ROAD GRACEMERE****File No:** 227**Attachments:** Nil**Authorising Officer:** Ross Cheesman - Acting Chief Executive Officer**Author:** Robert Holmes - General Manager Regional Services

SUMMARY

This matter was laid on the table at the Infrastructure Committee meeting on 2 July 2014 and is now due to be returned to the table to be dealt with.

COMMITTEE RECOMMENDATION

THAT the report titled *Potential Traffic Management Devices in Foster Street, Douglas Street and Middle Road Gracemere* be lifted from the Table and considered at this meeting.

Recommendation of the Infrastructure Committee, 3 September 2014**9.6.3 TRAFFIC MANAGEMENT DEVICES****File No:** 227

Attachments:

1. Report to Infrastructure Committee 2 July 2014 - Potential Traffic Management Devices in Foster Street, Douglas Street and Middle Road Gracemere
2. Letter from Gracemere Industry Inc

Authorising Officer: Ross Cheesman - Acting Chief Executive Officer

Author: Robert Holmes - General Manager Regional Services

SUMMARY

In May 2013 Council resolved to consult with residents and property owners in the rural residential area to the west of the Gracemere Industrial Area about the need for Local Area Traffic Management and possible Local Area Traffic Management treatments and locations of these treatments. This report presents the findings of this consultation and gives recommendations on the installation of Local Area Traffic Management devices. This matter was laid on the Table at the July Infrastructure Committee and is now presented for further consideration at this meeting. A letter from Gracemere Industry Inc objecting to the traffic management devices is also submitted for consideration.

COMMITTEE RECOMMENDATION

1. That Council receive the report titled Potential Traffic Management Devices in Foster Street, Douglas Street and Middle Road and the attached Community Engagement report;
2. That entry treatments at the intersections of Stewart Street with Foster Street, Douglas Street and Middle Road be trialled in order to constrain but not prevent the movement of non-restricted heavy vehicles through these intersections;
3. That the speed limit on Stewart Street between Somerset Road and Johnson Road / Boongary Road be reduced to 60 km/hr; and
4. After 3 months from construction of the entry treatments mentioned in Item 2, and at the conclusion of the roadworks in Macquarie Street, a report be presented to Council on the success of this project. If traffic calming hasn't been suitably achieved, Council consider the construction of chicanes to achieve the desired traffic calming.

Recommendation of the Infrastructure Committee, 3 September 2014**9.6.4 ENGINEERING SERVICES MONTHLY OPERATIONS REPORT - SEPTEMBER 2014****File No:** 7028**Attachments:** 1. Engineering Monthly Report 31072014**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** Martin Crow - Manager Engineering Services

SUMMARY

This report outlines Engineering Services Monthly Operations Report for the period to the end of July 2014.

COMMITTEE RECOMMENDATION

THAT the Engineering Services Monthly Operations Report for September 2014 report be received.

Recommendation of the Infrastructure Committee, 3 September 2014**9.6.5 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT - SEPTEMBER 2014****File No:** 7028**Attachments:** 1. Civil Operations Monthly Report**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** Russell Collins - Manager Civil Operations

SUMMARY

This report outlines Civil Operations Monthly Operations Report (attachment 1), and also Works Program of planned projects for the months of August – September 2014.

COMMITTEE RECOMMENDATION

THAT the Civil Operations Monthly Operations Report for September 2014 report be received.

10 COUNCILLOR/DELEGATE REPORTS

10.1 EXTENSION TO LEAVE OF ABSENCE - COUNCILLOR STEPHEN SCHWARTEN

File No: 10072

Attachments: Nil

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

Councillor Stephen Swarten has requested an extension of his leave of absence.

OFFICER'S RECOMMENDATION

THAT approval be granted for extension of leave of absence for Councillor Stephen Swarten from 1 to 15 September 2014 inclusive.

BACKGROUND

Councillor Stephen Swarten has previously applied for and been granted leave of absence for the period 28 July to 1 September 2014 inclusive.

Councillor Swarten has now submitted a further request for leave of absence from 1 to 15 September 2014 inclusive, for medical reasons.

10.2 LEAVE OF ABSENCE FOR COUNCILLOR ROSE SWADLING - 30 OCTOBER 2014 TO 9 NOVEMBER 2014 INCLUSIVE**File No:** 10072**Attachments:** Nil**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Kerri Dorman - Administration Supervisor

SUMMARY*Councillor Swadling submitting application for leave of absence for personal leave.***OFFICER'S RECOMMENDATION**

THAT leave of absence be granted for Councillor Rose Swadling for the period Thursday 30 October 2014 to Sunday 9 November 2014 inclusive.

10.3 CENTRAL QUEENSLAND REGIONAL ORGANISATION OF COUNCILS

File No: 11044
Attachments: 1. Memorandum of Understanding
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Chief Executive Officer advising of the formation of Central Queensland Regional Organisation of Councils (CQ-ROC) following meeting of Central Queensland Council of Mayors on 28 August 2014.

OFFICER'S RECOMMENDATION

THAT Council endorse the signing of the Memorandum of Understanding, attached to the report by the Mayor, and the Mayor and Councillor _____ be appointed as delegates to the Central Queensland Regional Organisation of Councils.

BACKGROUND

In December 2013 Council resolved the following;

"THAT Council agree to support the formation of the Central Queensland Council of Mayors and endorse for the Mayor to sign the Memorandum of Understanding."

There have been a number of meetings with the Mayors since December 2013 with numerous discussions on the make-up of the group and the Memorandum of Understanding (MoU).

The Acting Mayor and the Chief Executive Officer attended the Central Queensland Council of Mayors (CQCoM) meeting in Duaringa on 28 August 2014 and the Mayors agreed that the group should include two delegates, preferably one being the Mayor. It was also agreed that the group should change its name from CQCoM to Central Queensland Regional Organisation of Councils.

Apart from these two changes, there are no other real material changes to the previously presented MoU. A copy of the amended Memorandum of Understanding is attached.

CENTRAL QUEENSLAND REGIONAL ORGANISATION OF COUNCILS

Memorandum of Understanding

Meeting Date: 9 September 2014

Attachment No: 1



Memorandum of Understanding

Central Queensland Regional Organisation of Councils

Version 4 as modified 28 August 2014
Adopted 16 October 2014

Central Queensland Regional Organisation of Councils is a voluntary alliance of Councils in Central Queensland, established in 2014. The purpose of this Memorandum of Understanding is to establish interim working arrangements until such time as a charter or constitution is adopted by the Central Queensland Regional Organisation of Councils.

CQROC

Memorandum of Understanding

1. Name

The name of the organisation is the Central Queensland Regional Organisation of Councils - abbreviated to CQROC.

2. Membership

Membership of CQROC is open to;

- a. Banana Shire Council
- b. Central Highlands Regional Council
- c. Gladstone Regional Council
- d. Livingstone Shire Council
- e. Rockhampton Regional Council
- f. Woorabinda Aboriginal Shire Council

3. Goal

To work collaboratively to enhance the economic growth, social capacity and environmental sustainability of our region.

4. Objectives

In order to achieve this goal the specific objectives of CQROC are;

- a. To support and advance the local interest of its members and their constituencies in a regional context;
- b. To increase investment by State and Federal Governments in infrastructure and services benefitting member Council areas;
- c. To foster co-operation amongst members on issues of mutual concern or to further joint interests;
- d. To act as an advocate to State and Federal Governments or public bodies on issues of concern to members;
- e. To take forward the collective interest of its member Councils and influence senior decision makers within government and agencies;
- f. To foster communication, information and resource sharing among member Councils;
- g. To build effective partnerships with State and Federal agencies which make decisions that affect our region; and
- h. To facilitate co-operation with community, business and academic organisations for the benefit of the region.

5. Functions

In fulfilling those objectives, the specific functions of CQROC are:

- a. To ensure effective communication among the member Councils;
- b. To ensure regular exchange of information among the Councils;
- c. To provide unified, authoritative advocacy of Council priorities & regional issues;
- d. To develop effective networks and alliances with key stakeholders; and
- e. To deal with other issues of significance as determined from time to time by the member Councils.

CQROC

Memorandum of Understanding

6. Powers

As a voluntary alliance of Councils, CQROC has no authority to commit a member Council to any action that is contrary to the Council's wishes. Likewise CQROC has no authority to direct a CEO of a member Council to undertake any action that may be contrary to the wishes of the respective CEO's Council.

CQROC has the following powers by agreement:

- a. Make and levy an annual subscription for membership in such amount or amounts as may be determined at any meeting.
- b. Determine funding arrangements for projects undertaken by the CQROC on a case by case basis;
- c. To investigate and examine other regional and sub-regional planning issues (including the provision of services and infrastructure) throughout the combined area governed by the Councils;
- d. To investigate and examine economic development and general community issues of importance to the Councils;
- e. To identify projects which may act as catalysts for investment attraction and regional development; and
- f. To speak for and act on behalf of the member Councils in undertaking the functions of CQROC.

The secretariat shall have the authority to expend funds on behalf of CQROC members in accord with directions provided at any meeting of CQROC.

7. Meetings

Meetings will be generally held on a regular basis at a time and location determined by the members.

Meetings will be arranged to ensure that each member Council is able to be represented. Each Council may be represented two delegates. CEOs will also attend the meetings.

While it is the intent that meetings will be conducted by attendance, it is accepted that from time to time there will be occasions when a representative is unable to attend a meeting. On these occasions arrangements will be made for the delegate to participate via teleconference.

It is the intent that the position of Chair will be rotated among the member Councils.

Gladstone Regional Council will initially be responsible for providing the secretariat together with managing any funds associated with the alliance.

Additional meetings may be called by the Chair after liaising with the CEOs of all participating Councils.

CQROC meetings allow members to discuss items in a frank and honest manner without fear or favour. Meetings shall be closed to the public.

Decision making will be generally be by consensus, but may at the discretion of the chair be by majority vote. On occasions when a vote is required, each member Council will be entitled to one vote.

CQROC

Memorandum of Understanding

The agenda for meetings will be collated by the chairman and distributed by the secretariat CEO 5 working days prior to the scheduled meeting.

Minutes of the meetings shall be circulated to members within fourteen days and confirmed at the following meeting.

Minutes of CQROC meetings are not intended to be released publicly.

8. Visitors to meetings

Staff or elected members of participating Councils may be invited by the Chair on occasion to attend a particular meeting where there is strong knowledge / understanding on a particular matter.

On occasion other local governments may be invited to attend meetings and or collaborate on specific projects of which they are key stakeholders.

Other visitors may be invited to address meetings of CQROC. The Chair and Secretary will schedule attendance by visitors, with no more than two visitors (groups) invited to any given meeting.

9. Rules

This Memorandum of Understanding shall be taken to be the rules of CQROC until such time as a constitution or charter is established. These rules can be changed by resolution at any CQROC meeting.

11 OFFICERS' REPORTS

11.1 BEEF 2015 SHOWGROUNDS CURFEW

File No: 10486

Attachments: 1. Letter Beef Australia re Showgrounds Curfew Beef 2015

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Peter Owens - Manager Arts and Heritage

SUMMARY

This matter was presented to the Communities Committee Meeting on 2 September 2014 however was referred to the Ordinary Council Meeting on 9 September 2014 for further discussion.

Beef Australia is requesting that Council amend the existing 10:30pm curfew for events to be held at the Rockhampton Showgrounds from Monday 4 May to Saturday 9 May, 2015 for Beef 2015.

OFFICER'S RECOMMENDATION

THAT Council endorse the application of the standard Rockhampton Showgrounds curfew as detailed at Clause 5c of the venue Hire Agreement for the Beef 2015 event to be held at the Rockhampton Showgrounds from Monday 4 May to Saturday 9 May 2015.

PREVIOUS DECISIONS

At the Council meeting held on 12 August 2014, Council resolved to adopt the recommendation of the Communities Committee of 5 August 2014, endorsing the tabled Memorandum of Understanding and Hire Agreement for the conduct of BEEF 2015 adding the requirement that the agreement 'Stipulate hours of amplified sound able to be audible outside of the Robert Schwarten Pavilion'.

The Hire Agreement for the Beef 2015 was amended such that clause 5c now reads:

You must ensure that all events at the venue concluded by 10:30pm each day with the exception of events held completely within the enclosed Robert Schwarten Pavilion in which all events must conclude by 12:00 midnight each day. You must ensure that you and your guests leaving the grounds, after your events, do so in a quiet and orderly manner so as to minimize the impacts on the neighbouring community and so as to be completely off the site no later than 60 minutes after the conclusion of your event.

COMMENTARY

Mr Denis Cox, Chief Executive of Beef Australia Limited has written to Council (letter attached) requesting 'an extension of the standard curfew within the Showgrounds from 10:30pm to 11:00pm Monday May 4, 2015 to Wednesday May 6, 2015 and from 10:30pm to 12:00am Thursday, May 7, 2015 to Saturday, May 9, 2015.'

Mr Cox suggests that the 10:30pm curfew Monday to Friday will have an 'impact on the revenue for not only Beef Australia but also the catering & bar outlets' operating on the Cremorne Lawn and that a concert featuring 'a high end professional act for Thursday Night' is dependant on securing a 11:00pm curfew for that evening.

The Showgrounds is set in a predominately residential area and as such it is recommended that the curfew remain at 10:30pm. Mr Cox's suggestion that the success of a proposed concert on the Thursday evening is dependant on the event securing a 11:00pm curfew is not supported by history on the site, where separate concerts by Powderfinger and Cold Chisel have attracted audiences of many thousands despite being required to adhere strictly

to a 10:30pm curfew. Again the success of the proposed Friday evening Professional Bull Riding (PBR) event is unlikely to be significantly impacted by a 10:30pm curfew.

Mr Cox goes on to advise that an outdoor curfew of 12:00 midnight is required for the evening of Saturday 9 May 2015 to allow his organisation to consider moving the Beef 2015 Gala Ball from the indoor Robert Swarten pavilion to the Showgrounds Centre Ring Arena to accommodate more guests.

Council has previously set a 12:00 midnight curfew for the evening of the event Gala Ball on the basis that this function is held indoors within the Robert Swarten Pavilion. Again being mindful of the residential location of the Rockhampton Showgrounds it is recommended that a 12:00 midnight curfew be granted for Saturday 9 May 2015 only on the basis that the Gala Ball is held within the Robert Swarten Pavilion and that if the Gala Ball is to be held outdoors the standard 10:30pm curfew would apply.

Mr Cox also states that his organisation is 'mindful of the local residents and our new Venue Manager, Grant Mathers will work with the local community and RRC to minimise their inconvenience.'

CONCLUSION

In conclusion and while mindful of significant positive benefit that the Beef 2015 event will have for the Rockhampton region economy and the commitment of Beef Australia to minimize any inconvenience for the local community, it is recommended that Council endorse the application of the standard Rockhampton Showgrounds curfew as detailed at Clause 5c of the venue Hire Agreement.

BEEF 2015 SHOWGROUNDS CURFEW

Letter Beef Australia re Showgrounds Curfew Beef 2015

Meeting Date: 9 September 2014

Attachment No: 1



August 14, 2014

Mr. Peter Owens
Manager Arts and Heritage
Rockhampton Regional Council
PO Box 1860
Rockhampton QLD 4700

Dear Peter,

I write to you regarding Clause 5C in the Terms & Conditions of the Rockhampton Showgrounds Hire Agreement in relation to Beef Australia 2015.

Beef Australia requests an extension of the standard curfew within the showgrounds from the 10:30pm to 11:00pm Monday, May 4, 2015 to Wednesday, May 6, 2015 and from 10:30pm to 12:00am Thursday, May 7, 2015 to Saturday, May 9, 2015.

Beef Australia 2015 activity proposed (as at 14/8/14)

Cremorne Lawn

- Monday to Friday - Nightly Entertainment - 9:00am in the morning to 11:00pm at night. This area will be the main hub for entertainment, food and beverages. A curfew earlier than 11:00pm will impact on the revenue for not only Beef Australia but also the catering & bar outlets.
- Saturday – Pre dinner drinks – Beef Ball – 6:00pm to 7:00pm

Centre Ring Arena

- Thursday Night – Concert - Beef Australia is exploring a high end professional act for Thursday Night which is dependant on the ability to extend curfew past 10:30pm.

The current proposed schedule includes:

- Local supporting act 7:30pm
- High profile support act 8:20pm
- Main act 9:15pm to 10:45pm
- Possible encore lasting 15min

- Friday Night – Professional Bull Riding (PBR) 7:30pm to 11:00pm
- Saturday Night – Gala Ball 6:00pm to 12:00am (currently to be held in the Robert Schwarten Pavilion) but exploring the option of conducting the Beef Ball in the Centre Ring Arena to accommodate more guests to be able to attend)

We are mindful of the local residents and our new Venue Manager, Grant Mathers will work with the local community and RRC to minimise their inconvenience.

The Beef Australia Expos have grown over the past 26 years to become an International Event which not only puts Rockhampton on the World Stage but in 2012 attracted a record 85,000 patrons.
It is estimated \$31M was spent in CQ as a result of the Expo.

In 2012 RRC extended the curfew and I hope that in 2015 thy can also assist to ensure the success of our event. I look forward to your response.

Yours Sincerely,



Denis Cox
Chief Executive
Beef Australia Limited

Beef Australia Limited
134 – 136 William St., Rockhampton
Postal Address: PO Box 199, Rockhampton. Q. 4700
Telephone: 07 4922 2989 Facsimile: 07 4921 3787
Email: beefexpo@beefaustralia.com.au - Website: www.beefaustralia.com.au

11.2 CONFIRMATION OF MINUTES - SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE**File No:** 10097**Attachments:**

1. South Rockhampton Flood Levee Committee Minutes - 27 February 2014
2. South Rockhampton Flood Levee Committee Minutes - 19 August 2014

Authorising Officer: Evan Pardon - Chief Executive Officer**Author:** Shane Turner - Manager Governance Support

SUMMARY

The South Rockhampton Flood Levee Committee Meetings held on 27 February 2014 and 19 August 2014 the minutes for these meetings have been sent to the Ordinary Council Meeting for adoption as it has been subsequently determined that the meetings lacked quorum.

OFFICER'S RECOMMENDATION

THAT the Minutes of the South Rockhampton Flood Levee Committee Meeting, held on 27 February 2014 and 19 August 2014 be adopted as an accurate record and the recommendations contained within be adopted.

**CONFIRMATION OF MINUTES -
SOUTH ROCKHAMPTON FLOOD
LEVEE COMMITTEE**

**South Rockhampton Flood Levee
Committee Minutes - 27 February 2014**

Meeting Date: 9 September 2014

Attachment No: 1



**SOUTH ROCKHAMPTON FLOOD
LEVEE COMMITTEE MEETING**

MINUTES

27 FEBRUARY 2014

SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MINUTES

27 FEBRUARY 2014

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA.....	1
5	BUSINESS OUTSTANDING	2
	NIL	2
6	PUBLIC FORUMS/DEPUTATIONS	3
	NIL	3
7	OFFICERS' REPORTS.....	4
	NIL	4
8	STRATEGIC REPORTS.....	5
8.1	SOUTH ROCKHAMPTON FLOOD LEVEE ADVISORY COMMITTEE CHARTER.....	5
9.2	SOUTH ROCKHAMPTON FLOOD LEVEE ADVISORY COMMITTEE GUIDELINES	6
9.3	SOUTH ROCKHAMPTON FLOOD LEVEE PROJECT PLAN.....	7
9.4	SOUTH ROCKHAMPTON FLOOD LEVEE ISSUES IDENTIFICATION.....	8
10	NOTICES OF MOTION.....	9
	NIL	9
11	URGENT BUSINESS\QUESTIONS	10
11	CLOSURE OF MEETING	11

SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MINUTES

27 FEBRUARY 2014

**REPORT OF THE SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON THURSDAY 27 FEBRUARY 2014 COMMENCING AT 2.13PM****1 OPENING****2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor A P Williams
Mr E Pardon
Mr R Holmes
Mr S Conaghan
Ms B Whyte

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Holmes – General Manager Regional Services
Mr A Russell – Coordinator Strategic Infrastructure
Mr W Clark – Community Engagement Officer
Ms K Greensill – Media and Public Relations Officer
Ms K Mahon – Committee Support Team Leader

3 APOLOGIES AND LEAVE OF ABSENCE

Ms M Landry MP Member for Capricornia
Mr B Byrne, State Member for Rockhampton
Mr B Young MP Member for Keppel
Mr P Krogdahl
Mr D Grosse
Mr G Newton

**4 DECLARATIONS OF INTEREST IN MATTERS ON THE
AGENDA**

SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MINUTES

27 FEBRUARY 2014

5 BUSINESS OUTSTANDING

Nil

UNCONFIRMED

6 PUBLIC FORUMS/DEPUTATIONS

Nil

UNCONFIRMED

SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MINUTES

27 FEBRUARY 2014

7 OFFICERS' REPORTS

Nil

UNCONFIRMED

SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MINUTES

27 FEBRUARY 2014

8 STRATEGIC REPORTS**8.1 SOUTH ROCKHAMPTON FLOOD LEVEE ADVISORY COMMITTEE CHARTER****File No:** 1743**Attachments:** 1. Terms of Reference for South Rockhampton
Flood Levee Committee**Responsible Officer:** Evan Pardon - Chief Executive Officer**Author:** Robert Holmes - General Manager Regional Services**SUMMARY**

The Council established the South Rockhampton Flood Levee Advisory Committee to make recommendations to it in respect of the levee project.

COMMITTEE RECOMMENDATION

THAT the Charter for the South Rockhampton Flood Levee Advisory Committee be noted.

Moved by: Councillor Williams**Seconded by:** Ms Whyte**MOTION CARRIED**

SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MINUTES

27 FEBRUARY 2014

9.2 SOUTH ROCKHAMPTON FLOOD LEVEE ADVISORY COMMITTEE GUIDELINES

File No: 1743

Attachments: 1. Advisory Committee Member for
Rockhampton Regional Council Guidelines

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Robert Holmes - General Manager Regional Services

SUMMARY

The Council has established guidelines to provide direction to all members of an Advisory Committee of the Rockhampton Regional Council as to the expectations of being a Committee Member.

COMMITTEE RECOMMENDATION

THAT the guidelines for being an Advisory Committee Member for the Rockhampton Regional Council be noted.

Moved by: Mr Pardon

Seconded by: Mr Holmes

MOTION CARRIED

SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MINUTES

27 FEBRUARY 2014

9.3 SOUTH ROCKHAMPTON FLOOD LEVEE PROJECT PLAN

File No: 1743
Attachments: 1. South Rockhampton Flood Levee Project Plan
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Robert Holmes - General Manager Regional Services

SUMMARY

When initial work was done on the South Rockhampton Flood Levee project for the purposes of funding applications a Project Plan for the project was developed. A copy of the Project Plan is submitted for the Advisory Committee's review and information.

COMMITTEE RECOMMENDATION

THAT the information contained in the July 2013 South Rockhampton Flood Levee Project Plan be noted.

Moved by: Mr Conaghan
Seconded by: Councillor Williams
MOTION CARRIED

SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MINUTES

27 FEBRUARY 2014

9.4 SOUTH ROCKHAMPTON FLOOD LEVEE ISSUES IDENTIFICATION

File No: 1743

Attachments:

1. South Rockhampton Flood Levee Concept Map
2. South Rockhampton Flood Levee Options Analyses

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Robert Holmes - General Manager Regional Services

SUMMARY

It is advised that towards the end of last calendar year the Council appointed consultants to undertake the hydraulic modelling and design stages of the project. Since that time the consultants have developed a range of options together with a level of impact assessment for those options and this will be presented to the meeting.

COMMITTEE RECOMMENDATION

THAT the information be noted in relation to the South Rockhampton Flood Levee options.

Moved by: Mayor Strelow

Seconded by: Ms Whyte

MOTION CARRIED

SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MINUTES

27 FEBRUARY 2014

9 NOTICES OF MOTION

Nil

UNCONFIRMED

10 URGENT BUSINESS\QUESTIONS

UNCONFIRMED

SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MINUTES

27 FEBRUARY 2014

11 CLOSURE OF MEETING

There being no further business the meeting closed at 4:12pm.

COUNCILLOR M F STRELOW
CHAIRPERSON

DATE

UNCONFIRMED

**CONFIRMATION OF MINUTES -
SOUTH ROCKHAMPTON FLOOD
LEVEE COMMITTEE**

**South Rockhampton Flood Levee
Committee Minutes - 19 August 2014**

Meeting Date: 9 September 2014

Attachment No: 2



**SOUTH ROCKHAMPTON FLOOD
LEVEE COMMITTEE MEETING**

MINUTES

19 AUGUST 2014

SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MINUTES

19 AUGUST 2014

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	2
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA.....	2
6	BUSINESS OUTSTANDING	3
	NIL	3
7	PUBLIC FORUMS/DEPUTATIONS	4
	NIL	4
8	OFFICERS' REPORTS.....	5
8.1	SOUTH ROCKHAMPTON FLOOD LEVEE PROJECT COMMUNITY ENGAGEMENT.....	5
8.2	SOUTH ROCKHAMPTON FLOOD LEVEE PROJECT UPDATE.....	6
9	STRATEGIC REPORTS.....	7
	NIL	7
10	NOTICES OF MOTION.....	8
	NIL	8
11	URGENT BUSINESS QUESTIONS	9
12	CLOSURE OF MEETING	10

SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MINUTES

19 AUGUST 2014

**REPORT OF THE SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON ON
TUESDAY, 19 AUGUST 2014 COMMENCING AT 11.04AM****1 OPENING****2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor A P Williams
Mr R Holmes
Mr S Conaghan
Ms B Whyte

Observers:

Councillor N K Fisher
Councillor C R Rutherford
Mr M Hiron (observer on behalf of Ms M Landry)
Mr R Cheesman – Acting Chief Executive Officer

In Attendance:

Mr R Cheesman – Acting Chief Executive Officer
Mr R Holmes – General Manager Regional Services
Mr A Russell – Coordinator Strategic Infrastructure
Mr W Clarke – Community Engagement Officer
Mr S Williams – Strategic Mapping / Disaster Management Officer
Ms A Bartlett – Marketing and Media Officer
Ms J Barrett – Communications Officer
Ms K Mahon – Committee Support Team Leader

3 APOLOGIES AND LEAVE OF ABSENCE

Ms M Landry MP Member for Capricornia tendered her apology and was not in attendance
Mr B Byrne MP Member for Rockhampton tendered his apology and was not in attendance
Mr B Young MP Member for Keppel tendered his apology and was not in attendance
Mr E Pardon tendered his apology and was not in attendance
Mr D Grosse tendered his apology and was not in attendance
Mr G Newton tendered his apology and was not in attendance
Mr P Kroghdahl tendered his apology and was not in attendance

COMMITTEE RESOLUTION

That the apologies tendered by members for the South Rockhampton Flood Levee Committee Meeting be 'received'.

Moved by: Mayor Strelow

Seconded by: Mr Holmes

MOTION CARRIED

SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MINUTES

19 AUGUST 2014

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**COMMITTEE RESOLUTION**

THAT the minutes of the South Rockhampton Flood Levee Committee held on 27 February 2014 be adopted as a correct record.

Moved by: Mayor Strelow

Seconded by: Mr Holmes

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

UNCONFIRMED

SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MINUTES

19 AUGUST 2014

6 BUSINESS OUTSTANDING

Nil

UNCONFIRMED

SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MINUTES

19 AUGUST 2014

7 PUBLIC FORUMS/DEPUTATIONS

Nil

UNCONFIRMED

SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MINUTES

19 AUGUST 2014

8 OFFICERS' REPORTS**8.1 SOUTH ROCKHAMPTON FLOOD LEVEE PROJECT COMMUNITY ENGAGEMENT****File No:** 1743**Attachments:** 1. Community Perceptions of proposed South Rockhampton Flood Levee - June 2014**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Robert Holmes - General Manager Regional Services**SUMMARY**

An integral component of the South Rockhampton Flood Levee Project was the community engagement and a report on the community engagement processes undertaken will be presented to the meeting.

11:30AM Mr Conaghan left the meeting

COMMITTEE RECOMMENDATION

THAT the information relating to the community engagement aspects of the South Rockhampton Flood Levee Project be noted.

Moved by: Mayor Strelow**Seconded by:** Ms Whyte**MOTION CARRIED**

SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MINUTES

19 AUGUST 2014

8.2 SOUTH ROCKHAMPTON FLOOD LEVEE PROJECT UPDATE

File No: 1743
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Robert Holmes - General Manager Regional Services

SUMMARY

In December 2013, the Council appointed AECOM Consultants to undertake further engineering and hydrological studies to better determine how the levee would perform and also to prepare designs for the levee. At the meeting an update on this work will be presented as well as a more detailed presentation on the impacts of the South Rockhampton Flood Levee and Council's overall riverine flood mitigation strategy for Rockhampton.

11:32AM Mr Conaghan returned to the meeting.
11:34AM Acting Chief Executive Officer left the meeting.
11:36AM Acting Chief Executive Officer returned to the meeting.
11:54AM Councillor Williams left the meeting.
11:57AM Councillor Williams returns to the meeting.
11:59AM Mayor Strelow left the meeting.

In accordance with s165(1)(a) of the *Local Government Act 2009* and s14(2) *Council Meeting Procedures*, the Deputy Mayor Councillor Williams was appointed Chairperson of the South Rockhampton Flood Levee Committee for the period of the Mayor, Councillor Strelow's absence.

12:11PM Mayor Strelow returned to the meeting.
12:40PM Mr Conaghan left the meeting and did not return.

COMMITTEE RECOMMENDATION

THAT the information contained in the August 2014 South Rockhampton Flood Levee Project update be noted.

Due to lack of quorum, the remaining Committee Members agreed to note the contents of the presentation

MOTION CARRIED

SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MINUTES

19 AUGUST 2014

9 STRATEGIC REPORTS

Nil

UNCONFIRMED

SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MINUTES

19 AUGUST 2014

10 NOTICES OF MOTION

Nil

UNCONFIRMED

11 URGENT BUSINESS\QUESTIONS

UNCONFIRMED

SOUTH ROCKHAMPTON FLOOD LEVEE COMMITTEE MINUTES

19 AUGUST 2014

12 CLOSURE OF MEETING

There being no further business the meeting closed at 12:47pm.

CHAIRPERSON

SIGNATURE

DATE

UNCONFIRMED

11.3 FITZROY RIVER AND COASTAL CATCHMENT INC. MANAGEMENT COMMITTEE - ROCKHAMPTON REGIONAL COUNCIL REPRESENTATION**File No:** 3540**Attachments:** 1. Letter from Fitzroy River & Coastal Catchments Inc.**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Kerri Dorman - Administration Supervisor

SUMMARY

Following de-amalgamation, Fitzroy River and Coastal Catchments (FRCC) Inc are seeking a replacement Council representative on their Management Committee.

OFFICER'S RECOMMENDATION

THAT:

1. Council renew its membership with the Fitzroy River and Coastal Catchments Inc Management Committee as a Group Membership; and
2. Council nominate its Health and Environment Manager, Ms Catherine Hayes as its representative on the Fitzroy River and Coastal Catchments Inc Management Committee.

COMMENTARY

Fitzroy River & Coastal Catchments Inc (FRCC) are seeking a Council representative on their Management Committee to replace Council's former Natural Resource Manager, Mr Ian Dare.

FRCC believe there is alignment between Council's Health & Environment Unit and their role in engaging landholders and the wider community on a range of land management and environmental issues.

Council's previous affiliation was a Group Membership which gave Council a voting right at Committee meetings.

BACKGROUND

Fitzroy River & Coastal Catchments Inc (FRCC) was established in 2002 and operates as a sub-group of the Fitzroy Basin Association. Council's former Natural Resource Manager, Mr Ian Dare was elected to the Management Committee in 2008 and since his transfer during de-amalgamation Rockhampton Regional Council have not had Council representation on the Committee.

BUDGET IMPLICATIONS

Nil budget implications as membership to the Committee is free.

CONCLUSION

It is recommended that Council nominate its Health & Environment Manager, Ms Catherine Hayes as Council's representative on the FRCC Inc Management Committee. Further, Council renew its membership with the Committee as a Group Membership.

**FITZROY RIVER AND COASTAL
CATCHMENT INC MANAGEMENT
COMMITTEE - ROCKHAMPTON
REGIONAL COUNCIL
REPRESENTATION**

**Letter from Fitzroy River & Coastal
Catchments Inc**

Meeting Date: 9 September 2014

Attachment No: 1

6037663 - 13/08/2014

Fitzroy River and Coastal Catchments Inc.
 14 Wandal Road Rockhampton Q. 4700
 Phone 07 4921 0573 Fax 07 4921 0528
 Email info@frcc.org.au Website www.frcc.org.au
 ABN 73 328 273 853



6 August 2014

Chief Executive Officer
 Rockhampton Regional Council
 ROCKHAMPTON QLD 4701

ROCKHAMPTON REGIONAL COUNCIL	
File No: <u>3540</u>	Doc No: _____
Links: _____	
Action Officer: <u>PARDON ECO</u>	
07 AUG 2014	
Task to: <u>TRICEOSP2</u>	
3. _____	4. _____
QDAN: _____	v: _____ Ref: _____
Box No: _____	Yrs: <u>5</u>

Dear Evan,

Rockhampton Regional Council representative on FRCC Management Committee

Fitzroy River and Coastal Catchments (FRCC) values the ongoing support and involvement with Rockhampton Regional Council (RRC). The MOU signed between our organisations in 2010 continues to provide benefits.

Since the de-amalgamation RRC has not had a representative on our FRCC Management Committee with the former representative, Ian Dare, now representing Livingstone Shire Council. This matter has been raised with some councillors and while they are very interested in our committee and supportive of the work we do in the community, their advice is to continue to have a council officer in this position given there are 6 meetings per year as well as attendance at planning activities.

Catherine Hayes, Manager Health and Environment, is aware of our activities and is interested in further involvement with FRCC as there is alignment between her team and our engagement with landholders and the wider community on a range of land management and environmental issues.

Your support in nominating a person to our committee will be greatly appreciated.

I also wish to confirm a current officer in RRC as the contact for notification of matters regarding RRC's group membership with FRCC, formerly this was Brett Bacon. This level of membership allows RRC to nominate and vote on membership of the FRCC Management Committee. Details can be provided on the membership form attached.

Please contact me if there are any issues that you wish to discuss regarding these matter.

Yours sincerely

Jeff Krause
 Executive Officer

Enc.



6037663 - 13/08/2014



Fitzroy River and
Coastal Catchments Inc.

Fitzroy River and Coastal Catchments Inc.

MEMBERSHIP APPLICATION

Member benefits

- Membership is **free!**
- Receive newsletters on a quarterly basis
- Participate in Forum in the Field events
- Attend Member Forums and other special events
- Participate in Neighbourhood Catchment workshops (low cost, quality training)
- Opportunity to run for election to the Management Committee
- Be involved in community natural resource management planning and projects.

Voting rights of Membership Classes in relation to FRCC business

- **Individual OR Junior Membership:** NOT entitled to vote.
- **Group Membership:** A representative of the group is entitled to cast one vote.

Interested in running for election to the Management Committee?

All FRCC members have the opportunity to run for election HOWEVER the nomination must be put forward by a FRCC Group Member.

Map of the FRCC area



To be eligible to apply for Group Membership the group must operate and/or conduct business in the FRCC Catchment area.

The shaded area on the map shows the catchment area associated with FRCC.

The FRCC is a community based group focused on:

- Improving natural resource management practices.
- Coordinating an incentive program for on-ground works and capacity building.
- Supporting a catchment and property scale monitoring program.
- Organising activities to raise awareness and promote continuous improvement of resource management.
- Building partnerships with stakeholders.
- Coordinating the planning and implementation of the Fitzroy River and Coastal Catchments Natural Resource Management Plan to guide investments and activities.

Public Liability Insurance policies held by the organisation: FRCC (\$20,000,000) & FRCC Catchment Services (\$10,000,000)
FRCC Office: 14 Wandal Road, Rockhampton Q 4700 P: 4921 0573 F: 4921 0528 www.frcc.org.au

6037663 - 13/08/2014

FRCC MEMBERSHIP APPLICATION

☐ NEW MEMBER☐ RENEW: UPDATE MY DETAILS*Please tick the relevant section below:*☐ **INDIVIDUAL MEMBERSHIP** (NOT entitled to vote)

Name: Residential Address:

Postal Address:

Phone Number: Mobile Number:

Email:

Signature: Date:

☐ **GROUP MEMBERSHIP** (An approved Group is entitled to ONE vote.)

The **representative** acts as the contact person and is entitled to cast a vote on behalf of their group. A Group may consist of people with a common interest, a community based organisation, local government authority or state government agency.

Name of Representative: Signature:

Residential Address:

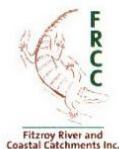
Phone Number: Mobile Number:

Postal Address: Email:

Name of Nominating Group/Organisation:

Name of Authorised Officer: Signature:

Position: Date:



* Please indicate below if you **DO NOT** wish to receive invitations to events and field days. *

The information provided in this application is for the sole use of FRCC and will not be for public distribution or viewing.

☐ Do not include me on your event mailing list

**Please return completed Membership Application to FRCC
14 Wandal Road, ROCKHAMPTON QLD 4700 or Fax 07 4921 0528**

HAS THE FORM BEEN SIGNED??

Please check that the form has been signed as required.

12 STRATEGIC REPORTS

Nil

13 NOTICES OF MOTION

Nil

14 QUESTIONS ON NOTICE

Nil

15 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting

16 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

17.1 Deputation - Beef 2015 - Update on Beef 2015 Activities

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

17 CONFIDENTIAL REPORTS

17.1 DEPUTATION - BEEF 2015 - UPDATE ON BEEF 2015 ACTIVITIES

File No: 10486

Attachments: Nil

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Mr Denis Cox and Mr Grant Mathers from Beef 2015 will attend the meeting at 10.30am to provide an update on Beef 2015 activities.

18 CLOSURE OF MEETING