



# **ORDINARY MEETING**

## **MINUTES**

**8 APRIL 2014**

## TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT .....	1
3	APOLOGIES AND LEAVE OF ABSENCE .....	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING .....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA.....	2
6	BUSINESS OUTSTANDING .....	3
6.1	BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING.....	3
7	PUBLIC FORUMS/DEPUTATIONS .....	4
	NIL .....	4
8	PRESENTATION OF PETITIONS .....	5
8.1	PETITION REQUESTING KEEPING THE RODGERS FAMILY AT GRACEMERE SWIMMING POOL.....	5
9	COMMITTEE REPORTS .....	7
9.1	COMMUNITIES COMMITTEE MEETING - 1 APRIL 2014 .....	7
9.2	HEALTH AND COMPLIANCE COMMITTEE MEETING - 1 APRIL 2014 .....	16
9.3	PARKS AND RECREATION COMMITTEE MEETING - 1 APRIL 2014 .....	21
9.4	WATER COMMITTEE MEETING - 2 APRIL 2014.....	32
9.5	INFRASTRUCTURE COMMITTEE MEETING - 2 APRIL 2014.....	36
9.6	BUSINESS ENTERPRISE COMMITTEE MEETING - 2 APRIL 2014.....	41
10	COUNCILLOR/DELEGATE REPORTS .....	47
10.1	COUNCILLOR DISCRETIONARY FUND - MAYOR STRELOW - RRC PARKS DEPARTMENT .....	47
10.2	APPOINTMENT OF ACTING MAYOR - 6 TO 9 MAY 2014.....	48
10.3	LEAVE OF ABSENCE FOR DEPUTY MAYOR, COUNCILLOR TONY WILLIAMS - 30 JUNE TO 18 JULY 2014 INCLUSIVE.....	49
10.4	SUMMARY OF OFFICIAL TRAVEL FOR MAYOR MARGARET STRELOW DURING FEBRUARY 2014.....	50
10.5	DEPUTY MAYOR, COUNCILLOR TONY WILLIAMS - TRAVEL REPORT FOR PERIOD 01 TO 28 FEBRUARY 2014 .....	51
10.6	COUNCILLOR ROSE SWADLING- TRAVEL REPORT FOR PERIOD 01 FEBRUARY TO 28 FEBRUARY 2014 .....	52
11	OFFICERS' REPORTS.....	53

---

11.1	REVISED SCHEDULE OF MEETINGS - APRIL TO JUNE 2014 .....	53
11.2	ROCKHAMPTON REGIONAL COUNCIL FLOOD MANAGEMENT STRATEGY .....	54
<b>12</b>	<b>STRATEGIC REPORTS .....</b>	<b>55</b>
	NIL .....	55
<b>13</b>	<b>NOTICES OF MOTION.....</b>	<b>56</b>
	NIL .....	56
<b>14</b>	<b>QUESTIONS ON NOTICE .....</b>	<b>57</b>
	NIL .....	57
<b>15</b>	<b>URGENT BUSINESS\QUESTIONS .....</b>	<b>58</b>
<b>16</b>	<b>CLOSED SESSION .....</b>	<b>59</b>
17.1	REQUEST TO ISSUE TENDERS FOR MANAGEMENT AND OPERATION OF AQUATIC FACILITES AND CAFE .....	59
17.2	REVISED REPORT - UPDATE AND RECOMMENDATIONS - AGREEMENT WITH PROPEL.....	59
17.3	DE-AMALGAMATION MATTER .....	59
<b>17</b>	<b>CONFIDENTIAL REPORTS.....</b>	<b>61</b>
17.1	REQUEST TO ISSUE TENDERS FOR MANAGEMENT AND OPERATION OF AQUATIC FACILITES AND CAFE .....	61
17.2	REVISED REPORT - UPDATE AND RECOMMENDATIONS - AGREEMENT WITH PROPEL.....	62
<b>18</b>	<b>CLOSURE OF MEETING .....</b>	<b>63</b>

**REPORT OF THE ORDINARY MEETING HELD AT COUNCIL CHAMBERS,  
232 BOLSOVER STREET, ROCKHAMPTON ON TUESDAY, 8 APRIL 2014  
COMMENCING AT 10:08AM**

## **1 OPENING**

The opening prayer was presented by Reverend Cameron Venables of the All Saints Anglican Community, North Rockhampton.

## **2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor S J Schwarten  
Councillor A P Williams  
Councillor R A Swadling  
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – General Manager Corporate Services  
Mr R Holmes – General Manager Regional Services  
Mr M Rowe – General Manager Community Services  
Mr D Stevenson – Manager Corporate & Technology  
Ms A Cutler – Manager Finance  
Ms M Barrett – Manager Parks  
Mr M Crow – Manager Engineering  
Mr R Truscott – Coordinator Strategic Planning  
Mr A Russell – Coordinator Strategic Infrastructure  
Ms K Greensill – Media and Public Relations Officer  
Ms L Price – Community Awareness Officer  
Ms K Mahon – Committee Support Team Leader  
Ms L Leeder – Committee Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to Councillor Greg Belz.

10:13AM Councillor Rutherford left the meeting.

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 11 March 2014 and the Special Meeting held on 18 March 2014 be taken as read and adopted as a correct record.

**Moved by:** Councillor Schwarten

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

### **10:14AM**

In accordance with s173(2) of the *Local Government Act 2009*, Councillor Swadling disclosed a potential conflict of interest in respect of Item 9.3.4 – Request for Reduction in Lease Fees from Rockhampton Mt Archer Lions Club due to being an office bearer for the club, the Councillor considered her position, will not take part in the debate and will leave the meeting when the item is discussed.

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

**File No:** 10097

**Attachments:** 1. Business Outstanding Table for Ordinary Council

**Responsible Officer:** Evan Pardon - Chief Executive Officer

**Author:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillors' information.*

10:15AM Councillor Rutherford returned to the meeting.

#### COUNCIL RESOLUTION

1. THAT the Business Outstanding table for the Ordinary Council Meeting be received.
2. That CEO review the items outstanding and make a recommendation to Council on the removal of some items

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Smith

**MOTION CARRIED**

## **7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 PRESENTATION OF PETITIONS

### 8.1 PETITION REQUESTING KEEPING THE RODGERS FAMILY AT GRACEMERE SWIMMING POOL

**File No:** 7311

**Attachments:** 1. Cover page from petition received

**Responsible Officer:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*Councillor Smith has received a petition from 45 petitioners requesting that the Rodgers family remain at the Gracemere Swimming Pool.*

#### COUNCIL RESOLUTION

THAT the petition requesting the Rodgers family remain at the Gracemere Swimming Pool be received.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Smith

**MOTION CARRIED**



**15.1 MAYORAL MINUTE - COUNCILLOR DISCRETIONARY FUND –  
MAYOR STRELOW - SALVATION ARMY****File No:** 8295**Responsible Officer:** Evan Pardon – Chief Executive Officer

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**SUMMARY**

*Mayor Strelow presented a Mayoral Minute requesting approval to donate \$1,000.00 to the Salvation Army from her Councillor Discretionary Fund to go towards the Red Shield Appeal for 2014.*

**COUNCIL RESOLUTION**

That approval be granted to donate \$1,000.00 from Mayor Strelow's Councillor Discretionary Fund to the Salvation Army as a donation towards the Red Shield Appeal.

**Moved by:** Mayor Strelow**Seconded by:** Councillor Swadling**MOTION CARRIED**

## **9 COMMITTEE REPORTS**

### **9.1 COMMUNITIES COMMITTEE MEETING - 1 APRIL 2014**

#### **COUNCIL RESOLUTION**

THAT the Minutes of the Communities Committee meeting, held on 1 April 2014 as circulated, be received and that the recommendations contained within these minutes be adopted with the modification to item 9.1.4 – Establishment of a Community Events Fund.

**Moved by:** Councillor Swadling

**Seconded by:** Mayor Strelow

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**9.1.4 ESTABLISHMENT OF A COMMUNITY EVENTS FUND****File No:** 7822**Responsible Officer:** Peter Owens – Manager Arts and Heritage

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**SUMMARY**

*This item was presented at the Communities Committee Meeting on 1 April 2014 however was excluded from Committee recommendations at the Council Meeting 8 April 2014 for further discussion.*

*Mayor Strelow has requested that Council establish a special grants program to assist the development and presentation of a small number of special community events in Rockhampton as a one-off initiative for the remainder of 2014.*

**COUNCIL RESOLUTION**

That Council advertise to procure the services of individuals, groups or businesses to provide free music/entertainment/performing arts/fun activities to increase public utilisation of public spaces within the Rockhampton Regional Council area. Council will provide the following where applicable:

- Provision of event based funding up to \$4000 as a one off payment;
- Access to location specific services eg electricity, water and refuse receptacles;
- Supply of additional services to facilitate the event eg refuse receptacles and collection, traffic management plans and temporary barricades;
- Public liability insurance.

**Moved by:** Councillor Swadling**Seconded by:** Mayor Strelow**MOTION CARRIED**

**Recommendation of the Communities Committee, 1 April 2014****9.1.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE**

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table for Communities  
**Responsible Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Communities Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Communities Committee be received.

**Recommendation of the Communities Committee, 1 April 2014****9.1.2 MONTHLY OPERATIONAL REPORT FOR FEBRUARY 2014 - FACILITIES MANAGEMENT UNIT**

**File No:** 1464  
**Attachments:** 1. Facilities monthly operational report  
**Responsible Officer:** Cheryl Haughton - Manager Community Services  
Michael Rowe - General Manager Community Services  
**Author:** Sharon Sommerville - Coordinator Facilities

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**SUMMARY**

*This report provides information for Councillors on the operational activities of the Facilities Management Unit during February 2014.*

**COMMITTEE RECOMMENDATION**

THAT the Facilities Management Unit Monthly Operational Report be received.

**Recommendation of the Communities Committee, 1 April 2014****9.1.3 AMENDMENT TO ROCKHAMPTON SHOW FEES AND CHARGES****File No:** 6530**Attachments:** 1. Extract of 2013/2014 Adopted Fees and Charges (Page 33)**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Manager Arts and Heritage

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**SUMMARY**

*In preparing for the 2014 Rockhampton Show officers have noted an error in the adopted 13/14 Fees and Charges as they relate to the event. Council approval to amend these charges and correct this error is required.*

**COMMITTEE RECOMMENDATION**

1. THAT the 2013/2014 Fees and Charges be amended as detailed in the report;
2. That a concessional site fee be negotiated for local not for profit organisations.

**Recommendation of the Communities Committee, 1 April 2014****9.1.5 CREAM TOURING EXHIBITION - CATALOGUE AND EXPLORER KIT****File No:** 465**Attachments:** Nil**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Manager Arts and Heritage

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**SUMMARY**

*The cream of Rockhampton Regional Council's art collection will embark on a landmark national tour over the next 18 months and the exhibition catalogue and education explorer kit is presented for Council's consideration.*

**COMMITTEE RECOMMENDATION**

THAT Council receives the Exhibition Catalogue and explorer kit for "Cream: Four Decades of Australian Art; a Rockhampton Art Gallery Travelling Exhibition", acknowledging the work of the Rockhampton Art Gallery team in delivering this landmark project.

**Recommendation of the Communities Committee, 1 April 2014****9.1.6 COMMUNITY ASSISTANCE PROGRAM****File No:** 7822**Attachments:** 1. **Community Assistance Program -  
Attachment to report to Communities  
Committee 01 April 2014****Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Cheryl Haughton - Manager Community Services**SUMMARY**

*Applications to the Community Assistance Program have been received from Central Queensland Multicultural Association Inc, Former Origin Greats Limited, Ridgeland and District Sporting and Agricultural Association Inc and Rocky's Helping Hand. The applications were assessed with three recommended for funding for a total amount of \$5,721.*

**COMMITTEE RECOMMENDATION**

THAT Council approves the following applications for funding from the Community Assistance Program:

Applicant	Purpose of Grant/Sponsorship	Grant/Sponsorship Recommended
Central Queensland Multicultural Association Inc	CQMA Multicultural Dinner and Fun Talent Quest	\$1,000
Former Origin Greats Limited	FOGS Indigenous Employment and Careers Expo	\$3,000
Ridgeland and District Sporting and Agricultural Association Inc	Reseal floor in clubhouse kitchen and toilet block	\$1,721



**Recommendation of the Communities Committee, 1 April 2014****9.1.7 INFORMATION BULLETIN COMMUNITIES AND FACILITIES****File No:** 1464**Attachments:** 1. Information Bulletin Communities and Facilities**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Cheryl Haughton - Manager Community Services

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**SUMMARY**

*This report provides information on the activities of the Communities and Facilities section for the month of February 2014.*

**COMMITTEE RECOMMENDATION**

THAT the Information Bulletin reporting on the activities of the Communities and Facilities section for the month of February 2014 be received.

**Recommendation of the Communities Committee, 1 April 2014****9.1.8 INFORMATION BULLETIN FOR ARTS AND HERITAGE FOR FEBRUARY 2014****File No:** 1464**Attachments:** 1. Information Bulletin for Arts and Heritage for February 2014**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Manager Arts and Heritage

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**SUMMARY**

*The report provides information on the programs and activities of the Arts and Heritage section for February 2014.*

**COMMITTEE RECOMMENDATION**

THAT the information bulletin reporting on the programs and activities of the Arts and Heritage section for February 2014 be received.

**9.2 HEALTH AND COMPLIANCE COMMITTEE MEETING - 1 APRIL 2014****COUNCIL RESOLUTION**

THAT the Minutes of the Health & Compliance Committee meeting, held on 1 April 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Williams

**MOTION CARRIED**

(Note: The complete minutes are contained in the separate Minutes document)

**Recommendation of the Health & Compliance Committee, 1 April 2014****9.2.1 BUSINESS OUTSTANDING TABLE FOR HEALTH AND COMPLIANCE COMMITTEE**

**File No:** 10097

**Attachments:** 1. Business Outstanding Table for Health and Compliance

**Responsible Officer:** Evan Pardon - Chief Executive Officer

**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Health and Compliance Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Health and Compliance Committee be received.

**Recommendation of the Health & Compliance Committee, 1 April 2014****9.2.2 FLYING FOX STATEMENT OF MANAGEMENT INTENT**

**File No:** 3247  
**Attachments:** 1. Flying-fox Roost Management  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Catherine Hayes - Manager Health & Environment

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**SUMMARY**

*The Manager Health and Environment is seeking Council's direction regarding a Flying-fox Statement of Management Intent for the Rockhampton Region*

**COMMITTEE RECOMMENDATION**

1. THAT Council adopt the Flying-Fox Statement of Management Intent.
2. THAT this statement be returned to Council for review in March 2015.

**Recommendation of the Health & Compliance Committee, 1 April 2014****9.2.3 HEALTH AND ENVIRONMENT ACTIVITY STATEMENT FOR FEBRUARY 2014****File No:** 1464**Attachments:** Nil**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Catherine Hayes - Manager Health & Environment

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**SUMMARY**

*This report provides information about the activities of Rockhampton Regional Council's Environment and Health Section for the month of February 2014. The Section consists of three Units namely Environment and Public Health, Pest Management and Vector Management.*

**COMMITTEE RECOMMENDATION**

THAT the Health and Environment Activity Statement for February 2014 be received.

**Recommendation of the Health & Compliance Committee, 1 April 2014****9.2.4 LOCAL LAWS MONTHLY STATISTICS FOR FEBRUARY 2014****File No:** 1464**Attachments:** 1. Local Laws Monthly Statistics for February 2014**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Steve Best - Manager Local Laws

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**SUMMARY**

*The Local Laws Monthly Statistics for February 2014 is submitted for consideration of the Health and Compliance Committee.*

**COMMITTEE RECOMMENDATION**

THAT the Local Laws Monthly Statistics for February 2014 be received.

**9.3 PARKS AND RECREATION COMMITTEE MEETING - 1 APRIL 2014****COUNCIL RESOLUTION**

THAT the Minutes of the Parks & Recreation Committee meeting, held on 1 April 2014 as circulated, be received and that the recommendations contained within these minutes be adopted excluding item 9.3.4 – Request for Reduction in Lease Fees from Rockhampton Mt Archer Lions Club.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Smith

**MOTION CARRIED**

(Note: The complete minutes are contained in the separate Minutes document)



10:25AM Councillor Swadling disclosed a potential conflict of interest and left the meeting

#### **9.3.4 REQUEST FOR REDUCTION IN LEASE FEES FROM ROCKHAMPTON MT ARCHER LIONS CLUB**

**File No:** 1464

**Responsible Officer:** Sophia Czarkowski – Sports and Education Officer

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#### **SUMMARY**

*This item was presented at the Parks and Recreation Committee Meeting on 1 April 2014 however was excluded from Committee recommendations at the Council Meeting 8 April 2014 for further discussion.*

*The Rockhampton Mt Archer Lions Club has requested a reduction in its annual Lease fee from \$1,870 per annum to \$600 per annum to assist with its ongoing operations and to support the Club in giving back to the community.*

#### **COUNCIL RESOLUTION**

THAT Council accede to the request from Rockhampton Mt Archer Lions Club to reduce its fees and charges from a 'Rockhampton Regional Council Multipurpose Building (use)' to a 'Building Site leased by organisation' in line with Council's current schedule of fees and charges for the duration of the proposed Lease Agreement (1/07/2012 to 30/06/2017).

**Moved by:** Councillor Rutherford

**Seconded by:** Mayor Strelow

**MOTION CARRIED**

**Recommendation of the Parks & Recreation Committee, 1 April 2014****9.3.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE**

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table for Parks and Recreation Committee  
**Responsible Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

**Recommendation of the Parks & Recreation Committee, 1 April 2014****9.3.2 FEBRUARY CAPITAL PROGRESS REPORT FOR PARKS AND RECREATION - FACILITIES MANAGEMENT UNIT**

**File No:** 1484

**Attachments:** 1. Facilities Capital Progress Report February 2014

**Responsible Officer:** Cheryl Haughton - Manager Community Services  
Michael Rowe - Acting Chief Executive Officer

**Author:** Sharon Sommerville - Coordinator Facilities

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**SUMMARY**

*This report provides information on progress of Parks and Recreation capital projects being undertaken by the Facilities Management Unit during February 2014.*

**COMMITTEE RECOMMENDATION**

THAT the February 2014 Progress Report from the Facilities Management Unit in relation to Parks and Recreation capital projects be received.

**Recommendation of the Parks & Recreation Committee, 1 April 2014****9.3.3 REQUEST FOR COUNCIL TO RESCIND PREVIOUS MOTION GRANTING PERMISSION FOR A LEASE TO ROCKHAMPTON LITTLE THEATRE****File No:** 1464**Attachments:**

1. Copy of email from Rockhampton Little Theatre withdrawing interest in Bolton Park
2. Copy of resolution from Parks and Recreation Committee Minutes 6 August 2013
3. Copy of original report requesting Lease over Bolton Park

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services**Author:** Sophia Czarkowski - Sports & Education Officer

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**SUMMARY**

*On 6 August 2013 Council Officers presented a report to Parks and Recreation Committee requesting permission to enter into a ten (10) year Trustee Lease with Rockhampton Little Theatre over part of Bolton Park (part Lot 438 LN2082). Rockhampton Little Theatre has since released its interest in holding a Trustee Lease over part of Bolton Park.*

**COMMITTEE RECOMMENDATION**

THAT Council rescind its previous motion recommended by Parks and Recreation Committee on 6 August 2013 and moved by Council on 13 August 2013 acceding to the request from Rockhampton Little Theatre for a ten (10) year Trustee Lease over part of Bolton Park (part Lot 438 LN2082) measuring 32m x 22m for the purposes of Rockhampton Little Theatre activities provided that the request for tenure is endorsed by Department of Natural Resources and Mines, with the following special condition:

- Within two (2) years from the commencement date, the Trustee Lessee must complete the construction of the facility (to the satisfaction of the Trustee, as per clause 5.4). Failure to fulfill this Special Condition may result in the termination of the Trustee Lease.

**Recommendation of the Parks & Recreation Committee, 1 April 2014****9.3.5 REGIONAL CEMETERIES - CAPACITY ASSESSMENT****File No: 5775****Attachments:**

1. Cemetery Site Situation, February 2014
2. Locality Map - Rockhampton Memorial Gardens
3. Possible Layout - Earth Dug Graves at RMG

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - Acting Chief Executive Officer**Author:** Vincent Morrice - Coordinator Parks Recreation Services

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**SUMMARY**

*Rockhampton Regional Council operates and/or maintains 6 (six) cemeteries across the region, including the closed heritage listed South Rockhampton Cemetery. This report contains an overview of the current capacity at each site along with an assessment of future capacity and makes recommendations to sustain the availability of burial places (and burial options) for the future.*

**COMMITTEE RECOMMENDATION****THAT**

1. the report on the capacity assessment of regional cemeteries be received;
2. a Development Plan for Gracemere Cemetery be progressed to facilitate use as an earth dug grave cemetery;
3. a further report that discusses the cost benefit for competing burial systems at the Rockhampton Memorial Gardens site be brought back to the table.

**Recommendation of the Parks & Recreation Committee, 1 April 2014****9.3.6 ANNUAL GARDEN COMPETITION - 2014**

**File No:** 6560  
**Attachments:** 1. Review of 2013 Garden Competition  
**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - Acting Chief Executive Officer  
**Author:** Vincent Morrice - Coordinator Parks Recreation Services

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**SUMMARY**

*In recent years Council has conducted and managed an annual Garden Competition (Spring Garden Spectacular) predominantly as a tool to promote and foster civic pride within the region. This is a progress report on preparation for the 2014 event.*

**COMMITTEE RECOMMENDATION**

THAT Council authorise the Committee Chair, Councillor Rutherford, and the Chief Executive Officer to contact Livingstone Shire Council regarding the conduct of the 2014 Annual Garden Competition on a partnership basis prior to determining sponsorship, promotion marketing and arrangements for judging.

**Recommendation of the Parks & Recreation Committee, 1 April 2014****9.3.7 COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT – MARCH 2014 – PARKS AND RECREATION COMMITTEE**

**File No:** 5840826

**Attachments:** 1. Community Services Capital Works Monthly Report - March 2014

**Authorising Officer:** Michael Rowe - Acting Chief Executive Officer

**Author:** Andrew Collins - Special Projects Officer

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**SUMMARY**

*Project summary report for Capital Projects currently being delivered by the Community Services Department on behalf of the Parks and Open Spaces section.*

**COMMITTEE RECOMMENDATION**

THAT the Community Services Capital Works monthly report for March 2014 for Parks and Recreation be received.

**Recommendation of the Parks & Recreation Committee, 1 April 2014****9.3.8 PARKS AND OPEN SPACE REPORT**

**File No:** 1464  
**Attachments:** 1. Parks and Open Space Monthly Report  
**Authorising Officer:** Michael Rowe - Acting Chief Executive Officer  
**Author:** Margaret Barrett - Manager Parks

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**SUMMARY**

*This report provides information on the activities and services of Parks and Open Unit for February 2014.*

**COMMITTEE RECOMMENDATION**

That the report on the activities and services of Parks and Open Space Unit for February 2014 be received.



**Recommendation of the Parks & Recreation Committee, 1 April 2014****9.3.9 OPERATION OF THE WWII MEMORIAL POOL COMPLEX - WINTER 2014**

**File No:** 8643  
**Attachments:** Nil  
**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - Acting Chief Executive Officer  
**Author:** Sophia Czarkowski - Sports & Education Officer

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**SUMMARY**

*This report provides options and cost estimates for the operation of World War II Memorial Pool Complex over Winter 2014 and seeks endorsement from Council for the required variation to the management agreement.*

**COMMITTEE RECOMMENDATION**

THAT Council approve a variation to the contract to facilitate operation of the World War II Memorial Pool Complex during Winter 2014 (1 May – 31 August 2014) as outlined as Option Three of the report.

**Recommendation of the Parks & Recreation Committee, 1 April 2014****9.3.10 JOE LEO OAM FIELD - ALL BLACKS SPORTS GROUND****File No:** 8643**Authorising Officer:** Michael Rowe – General Manager Community Services

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**SUMMARY**

*The Parks & Recreation Committee notes advice received from the president of the Rockhampton branch of the Order of Australia Association, per medium of Councillor Schwarten, that in the recent naming of the JOE LEO FIELD at the All Blacks sporting grounds in Lakes Creek Road, Council inadvertently breached the protocols that are part of the Order of Australia honours system in that the any plaque or signage affixed to or erected in the vicinity of any public structure or facility that is named in honour of a recipient of an Award in the Order of Australia shall also bear the letters indicating the Award that has been bestowed on the recipient.*

*Further, the committee notes that Mr Joe Leo was awarded the Order of Australia Medal (OAM) several years ago in honour of his many long years of dedicated voluntary service to the community.*

**COMMITTEE RECOMMENDATION**

THAT the existing sign “Warren ‘Joe’ Leo Field” be replaced as soon as practicable with a new sign, “Warren ‘Joe’ Leo OAM Field”.

**9.4 WATER COMMITTEE MEETING - 2 APRIL 2014****COUNCIL RESOLUTION**

THAT the Minutes of the Water Committee meeting, held on 2 April 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

(Note: The complete minutes are contained in the separate Minutes document)

**Recommendation of the Water Committee, 2 April 2014****9.4.1 BUSINESS OUTSTANDING TABLE FOR WATER COMMITTEE**

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table for Water Committee  
**Responsible Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Water Committee is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Water Committee be received.

**Recommendation of the Water Committee, 2 April 2014****9.4.2 FRW FINANCE AND STRATEGIC MATTERS REPORT - FEBRUARY 2014****File No:** 1466**Attachments:** Nil**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** Nimish Chand - Manager FRW

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**SUMMARY**

*This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 28 February 2014.*

**COMMITTEE RECOMMENDATION**

THAT the FRW Finance and Strategic Matters Report for February 2014 be received.

**Recommendation of the Water Committee, 2 April 2014****9.4.3 PRESSURE SEWER SYSTEMS - MOUNT MORGAN SEWER SCHEME**

**File No:** 6944  
**Attachments:** Nil  
**Authorising Officer:** Robert Holmes - General Manager Regional Services  
**Author:** Nimish Chand - Manager FRW

**SUMMARY**

*Fitzroy River Water has now begun construction of Stage 1 of the Mount Morgan Sewer Extension Strategy, with designs well progressed for future stages also. This revised sewer strategy for Mount Morgan was established as a means of executing a prioritised extension of the existing sewer network to target those critical properties with failing sewage collection systems and to ultimately enable FRW to provide reticulated sewerage services to approximately 450 properties upon completion. With current and future budget allocations totalling \$3,870,505, it is anticipated that construction of the required reticulation will be completed by the end of the 16/17 financial year.*

*Detailed designs of the initial stages of this strategy have identified a number of properties that, primarily due to location, are unable to be connected via gravity to the new sewer network. In some cases this is due to limitations relating to the depth of existing infrastructure and in others by practicality of installation. At this stage four (4) properties have been identified with approximately 12 properties in total for the sewer extension strategy. Individual pressure sewer systems will be used to connect these properties to the new sewer network.*

**COMMITTEE RECOMMENDATION**

1. THAT pressure sewer systems be utilised to service the properties unable to have a gravity connection to sewer as part of the Mount Morgan Sewer Scheme.
2. THAT Council be responsible for the cost of both the installation and future maintenance of each pressure sewer system installed as a result of Recommendation 1 above.
3. THAT the property owner be responsible for the costs associated with connecting internal plumbing to the installed pressure sewer system as well as all associated running costs (electricity) installed as a result of Recommendation 1 above.
4. THAT Mount Morgan property owners will only be required to connect to the sewer reticulation system at such time as the property's existing waste disposal system becomes inadequate or inoperable.

**9.5 INFRASTRUCTURE COMMITTEE MEETING - 2 APRIL 2014****COUNCIL RESOLUTION**

THAT the Minutes of the Infrastructure Committee meeting, held on 2 April 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Schwarten

10:28AM Councillor Swadling returned to the meeting.

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Infrastructure Committee, 2 April 2014****9.5.1 BUSINESS OUTSTANDING TABLE FOR INFRASTRUCTURE COMMITTEE****File No:** 10097**Attachments:** 1. **Business Outstanding Table for  
Infrastructure Committee Meeting****Responsible Officer:** Evan Pardon - Chief Executive Officer**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Infrastructure Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Infrastructure Committee be received.



**Recommendation of the Infrastructure Committee, 2 April 2014****9.5.2 DEPUTATION - ACCESS TO PROPERTIES AT RAZORBACK ROAD****File No:** 412**Attachments:** Nil**Authorising Officer:** Martin Crow - Manager Engineering Services  
Robert Holmes - General Manager Regional Services**Author:** Bruce Russell - Senior Infrastructure Planning Engineer

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**SUMMARY**

*Mr Clem Clarke and Mr Trent Clarke will attend the meeting at 12.30pm on 2 April 2014 to address the Infrastructure Committee regarding Access to Properties at Razorback Road as per the Deed of Settlement.*

**COMMITTEE RECOMMENDATION**

THAT the deputation by Clem Clarke and Trent Clarke regarding access to properties at Razorback Road be received.

**Recommendation of the Infrastructure Committee, 2 April 2014****9.5.3 CIVIL OPERATIONS SECTIONS WORKS PROGRAM FOR APRIL 2014****File No:** 7028

**Attachments:**

1. Civil Operations Section's Works Program March - April 2014
2. Customer Requests received by Civil Operations and Engineering Services Sections - January & February 2014
3. Urban and Rural Capital Projects Report - Financial Year to Date - February 2014

**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** Russell Collins - Manager Civil Operations

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**SUMMARY**

*This report outlines Civil Operations Section's Works Program of planned projects for the month of April 2014, Customer Requests received and completed in January & February 2014 and also Urban and Rural Operations Capital Projects Report Financial Year to Date – February 2014.*

**COMMITTEE RECOMMENDATION**

THAT the Civil Operations Section's Works Program for April 2014 report be received.

**Recommendation of the Infrastructure Committee, 2 April 2014****9.5.4 ACCESS TO PROPERTIES AT RAZORBACK ROAD****File No:** 412**Attachments:**

1. Proposed Route
2. Alternative Proposal
3. Diagram of Area

**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** Bruce Russell - Senior Infrastructure Planning Engineer

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**SUMMARY**

*Mr Clem Clarke and Mr Trent Clarke will attend the meeting at 12.30pm on 2 April 2014 to address the Infrastructure Committee regarding Access to Properties at Razorback Road as per the Deed of Settlement.*

**COMMITTEE RECOMMENDATION**

THAT the matter of access to properties at Razorback Road lay on the table for a report to return to the next Infrastructure Committee Meeting.

**9.6 BUSINESS ENTERPRISE COMMITTEE MEETING - 2 APRIL 2014****COUNCIL RESOLUTION**

THAT the Minutes of the Business Enterprise Committee meeting, held on 2 April 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Smith

**MOTION CARRIED**

(Note: The complete minutes are contained in the separate Minutes document)

**Recommendation of the Business Enterprise Committee, 2 April 2014****9.6.1 BUSINESS OUTSTANDING TABLE FOR BUSINESS ENTERPRISE COMMITTEE****File No:** 10097**Attachments:** 1. Business Outstanding Table for Business Enterprise Committee**Responsible Officer:** Evan Pardon - Chief Executive Officer**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Business Enterprise Committee is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Business Enterprise Committee be received.

**Recommendation of the Business Enterprise Committee, 2 April 2014****9.6.2 RRWR FINANCE AND STRATEGIC MATTERS REPORT - FEBRUARY****File No:** 7927**Attachments:**

1. Operational Budget Report - February 2014
2. Capital Budget Report - February 2014

**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** Craig Dunglison - Manager RRWR

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**SUMMARY**

*This report details Rockhampton Regional Waste and Recycling's financial position and other significant operational matters as at 28 February 2014.*

**COMMITTEE RECOMMENDATION**

THAT the Rockhampton Regional Waste and Recycling's Finance and Strategic Matters Report as at 28 February 2014 be received.

**Recommendation of the Business Enterprise Committee, 2 April 2014****9.6.3 ROCKHAMPTON AIRPORT - INCREASED FEES & CHARGES****File No:** 7816**Attachments:** 1. Copy of Rockhampton Airport Fees and Charges 14/15**Authorising Officer:** Ross Cheesman - General Manager Corporate Services**Author:** Trevor Heard - Manager Rockhampton Airport

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**SUMMARY***Manager Airport presenting 2014-15 fees and charges for Committee's consideration.***COMMITTEE RECOMMENDATION**

THAT effective 1 July 2014 the schedule of Fees & Charges for Rockhampton Airport, as contained within the report, be included in whole of Council Fees and Charges register.

**Recommendation of the Business Enterprise Committee, 2 April 2014****9.6.4 AIRPORT FINANCE AND STRATEGIC MATTERS REPORT FEBRUARY 2014****File No:** 7927

**Attachments:**

1. Airport Income Statement 13/14 - February 2014
2. Airport Capital Managment Report 13/14 - February 2014
3. Customer Service Statistics - February 2014

**Authorising Officer:** Ross Cheesman - General Manager Corporate Services**Author:** Trevor Heard - Manager Rockhampton Airport

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**SUMMARY**

*The report details the financial position and other matters for Rockhampton Airport.*

**COMMITTEE RECOMMENDATION**

THAT the Airport Finance and Strategic Matters report for February 2014 be "received".



**Recommendation of the Business Enterprise Committee, 2 April 2014****9.6.5 ROCKHAMPTON AIRPORT - AIRLINE CHARGES****File No:** 1392**Attachments:** Nil**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Ross Cheesman - General Manager Corporate Services

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**SUMMARY***General Manager Corporate Services reporting on Airport Charges.***COMMITTEE RECOMMENDATION**

THAT the Manager Rockhampton Airport continue negotiations with the airlines as identified by the Committee.

## 10 COUNCILLOR/DELEGATE REPORTS

### 10.1 COUNCILLOR DISCRETIONARY FUND - MAYOR STRELOW - RRC PARKS DEPARTMENT

**File No:** 8295  
**Attachments:** 1. Picture of selected water fountain for Mount Morgan Skate Park  
**Responsible Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Shane Turner - Manager Governance Support

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#### SUMMARY

*Approval is sought from Council for a donation from Mayor Strelow's Councillor Discretionary Fund to cover the cost of a drink fountain in the Mount Morgan Skate Park.*

#### COUNCIL RESOLUTION

That approval be granted to donate \$3,200.00 from Mayor Strelow's Councillor Discretionary Fund to Rockhampton Regional Council's Parks Department to cover the cost of a drink fountain in the Mount Morgan Skate Park.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**10.2 APPOINTMENT OF ACTING MAYOR - 6 TO 9 MAY 2014**

**File No:** 10072  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*As Mayor and Deputy Mayor will both be absent during the period 6 to 9 May 2014 the appointment of an Acting Mayor for this period is required.*

**COUNCIL RESOLUTION**

THAT Councillor Fisher be appointed as Acting Mayor for the period 6 to 9 May 2014.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Smith  
**MOTION CARRIED**

**10.3 LEAVE OF ABSENCE FOR DEPUTY MAYOR, COUNCILLOR TONY WILLIAMS -  
30 JUNE TO 18 JULY 2014 INCLUSIVE**

**File No:** 10072  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Trudy Heilbronn - Executive Support Officer

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**SUMMARY**

*The Deputy Mayor, Councillor Tony Williams, is seeking Leave of Absence from Monday 30 June 2014 to Friday 18 July 2014 inclusive.*

**COUNCIL RESOLUTION**

THAT Leave of Absence be granted to the Deputy Mayor, Councillor Tony Williams, for the period Monday 30 June 2014 to Friday 18 July 2014 inclusive.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling  
**MOTION CARRIED**

**10.4 SUMMARY OF OFFICIAL TRAVEL FOR MAYOR MARGARET STRELOW DURING FEBRUARY 2014****File No:** 8291**Attachments:** Nil**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Janet Boyd - Executive Personal Assistant to the Mayor

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**SUMMARY**

*As per the Travel and Conference Attendance Policy, this report details official travel for the Mayor, Councillor Margaret Strelow, for the month of February 2014.*

**COUNCIL RESOLUTION**

THAT the report providing summary of official travel for Mayor Margaret Strelow for the month of February 2014 be received.

**Moved by:** Mayor Strelow**Seconded by:** Councillor Smith**MOTION CARRIED**

**10.5 DEPUTY MAYOR, COUNCILLOR TONY WILLIAMS - TRAVEL REPORT FOR PERIOD 01 TO 28 FEBRUARY 2014**

**File No:** 8291  
**Attachments:** Nil  
**Responsible Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Trudy Heilbronn - Executive Support Officer

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**SUMMARY**

*As per the Travel and Conference Attendance Policy, this report details travel for the Deputy Mayor, Councillor Tony Williams, for the period 01 to 28 February 2014.*

*This item was presented to the Ordinary Council Meeting on 11 March 2014, however was referred to the next Ordinary Meeting on 8 April 2014 to be dealt with while Councillor Williams was on a leave of absence.*

10:40AM Councillor Schwarten left the meeting.  
10:42AM Councillor Schwarten returned to the meeting.

**COUNCIL RESOLUTION**

THAT the verbal briefing from the Deputy Mayor, Councillor Tony Williams regarding travel for the period 01 to 28 February 2014 be received.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**10.6 COUNCILLOR ROSE SWADLING- TRAVEL REPORT FOR PERIOD  
01 FEBRUARY TO 28 FEBRUARY 2014****File No:** 8291**Attachments:** Nil**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Lyn Brill - Administration Officer

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**SUMMARY**

*As per the Travel and Conference Attendance policy, this report details travel for Councillor Rose Swadling for the period 01 to 28 February 2014.*

**COUNCIL RESOLUTION**

THAT the verbal briefing from Councillor Rose Swadling regarding travel for the period 01 to 28 February 2014 be received.

**Moved by:** Mayor Strelow**Seconded by:** Councillor Fisher**MOTION CARRIED**

## 11 OFFICERS' REPORTS

### 11.1 REVISED SCHEDULE OF MEETINGS - APRIL TO JUNE 2014

**File No:** 1460

**Attachments:** 1. Revised Schedule of Meetings April - June 2014

**Responsible Officer:** Evan Pardon - Chief Executive Officer

**Author:** Shane Turner - Manager Governance Support

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#### SUMMARY

*Chief Executive Officer presenting a revised schedule of Council and Committee meetings for the period April to June 2014.*

#### COUNCIL RESOLUTION

THAT the revised schedule of Council and Committee meetings for the period April to June 2014 be adopted.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Fisher

**MOTION CARRIED**



**11.2 ROCKHAMPTON REGIONAL COUNCIL FLOOD MANAGEMENT STRATEGY**

**File No:** 2444, 1743, RRPS-PRO-2010/03/07/11

**Attachments:**

1. Proposed Rockhampton Regional Council Flood Management Brochure
2. Flood Management Brochure Marketing and Communication Plan

**Authorising Officer:** Robert Holmes - General Manager Regional Services

**Author:** Robert Truscott - Coordinator Strategic Planning

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**SUMMARY**

*This report recommends a document that will provide the community with an overarching and complete summary of Council's strategy for the prevention and management of impacts from all types of flooding in the area. It is intended to support other targeted initiatives of Council.*

**COUNCIL RESOLUTION**

That the Flood Management Strategy and Communication Plan, as presented, be amended and re-presented at the next Council Meeting.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

## **12 STRATEGIC REPORTS**

Nil

## **13 NOTICES OF MOTION**

Nil

## **14 QUESTIONS ON NOTICE**

Nil

## **15 URGENT BUSINESS\QUESTIONS**

## 16 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 17.1 Request to Issue Tenders for Management and Operation of Aquatic Facilities and Cafe

This report is considered confidential in accordance with section 275(1)(e) (h), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### 17.2 Revised Report - Update and Recommendations - Agreement with Propel

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### 17.3 De-Amalgamation Matter

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

### COUNCIL RESOLUTION

**11:13AM**

**THAT** pursuant to s341)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

11:13AM	Mayor Strelow declared that the meeting be adjourned until 11:23AM
11:25AM	Mayor Strelow declared that the meeting resume.
11:33AM	Councillor Swarten left the meeting.
11:37AM	Councillor Swarten returned to the meeting.
11:56AM	Councillor Swarten left the meeting.
11:59AM	Councillor Swarten returned to the meeting.
12:15PM	Councillor Swarten left the meeting.
12:18PM	Councillor Swarten returned to the meeting.
12:33PM	Councillor Swadling left the meeting.

12:34PM Councillor Swadling returned to the meeting.

**COUNCIL RESOLUTION****12:42AM**

**THAT** pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

## 17 CONFIDENTIAL REPORTS

### 17.1 REQUEST TO ISSUE TENDERS FOR MANAGEMENT AND OPERATION OF AQUATIC FACILITIES AND CAFE

**File No:** 1464

**Attachments:**

1. Evaluation Spreadsheet - Panel Summary (42nd Battalion)
2. Evaluation Spreadsheet - Panel Summary (Gracemere)
3. Evaluation Spreadsheet - Panel Summary (Mt Morgan)
4. Evaluation Spreadsheet - Panel Summary (WWII Complex)
5. 11 December 2013 - Continuing Council Committee resolution

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Margaret Barrett - Manager Parks

This report is considered confidential in accordance with section 275(1)(e) (h), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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#### SUMMARY

*This report outlines the conduct of the Request for Expressions of Interest to operate Council's four aquatic facilities and to fit out and operate a Restaurant / Café at the World War II Memorial Complex.*

#### COUNCIL RESOLUTION

1. THAT Council receive the Request to Issue Tenders for Management and Operation of Aquatic Facilities and Café report;
2. That the tender for the Mt Morgan Pool be linked to the World War II Memorial Pool Complex;
3. That Councillor Rutherford be part of the tender review panel.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Schwarten

**MOTION CARRIED UNANIMOUSLY**



**17.2 REVISED REPORT - UPDATE AND RECOMMENDATIONS - AGREEMENT WITH PROPEL****File No:** 6184

**Attachments:**

1. Memorandum Customer Service Delivery Activities
2. Letter to CEO from The Services Union
3. Key Performance Indicator Summary
4. Statistics - Service Standards and Customer Request completions
5. Report to Council Meeting 27 August 2013 - Customer Survey Results

**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Ross Cheesman - General Manager Corporate Services

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**SUMMARY**

*General Manager Corporate Services providing a revised report on the update and recommendations with regards to entering into a partnership agreement with Propel Partnerships. A further option has also been included for Council consideration.*

**COUNCIL RESOLUTION**

1. Council does not proceed with the original proposal with Propel Partnerships;
2. That Council engage with Propel Partnerships to develop a scope and estimated cost to provide consultancy services to improve efficiencies in identified areas.

**Moved by:** Mayor Strelow**Seconded by:** Councillor Rutherford**MOTION CARRIED**

Councillor Schwarten recorded his vote against the motion.

## 18 CLOSURE OF MEETING

There being no further business the meeting closed at 12:44pm.

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CHAIRPERSON

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SIGNATURE

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DATE