



Supplier Forum

Doing Business with Council

What does Council Purchase?

Council is responsible for the management and maintenance of a variety of assets and infrastructure including:

Treatment Plants	Waste Facilities	Airports
Roads	Parks & Cemeteries	Plant and Equipment
Swimming Pools	Sporting Facilities	Playgrounds
Entertainment Venues	Bridges	Libraries

Council purchases a range of goods, services and contracted works throughout the year:

- Goods – including chemicals, plumbing / drainage products, road making materials, building materials, fuels and oils, vehicles, plant and equipment, furniture, corporate stationery and materials.
- Services – professional consultants (specialist engineers, legal services) and maintenance contractors (air-conditioning, airport passenger / baggage screening etc)
- Contracted works – road and building construction, plant and machinery hire

When and why to quote or tender?

The following financial thresholds apply in purchasing goods and services:

- **0 - \$4,999** – Council is required to obtain at least 1 verbal offer
- **\$5,000 - \$14,999** – As a minimum, Council is required to invite 2 or more quotes and receive quote submissions in a written format.
- **\$15,000 - \$199,000** – As a minimum, Council is required to seek 3 or more written quotes and receive quotes in a written format.
- **Over \$200,000** – Council must invite written Tenders which are advertised on Council's website and VendorPanel Marketplace.

Please note: the above thresholds do not apply where Council is engaging from an existing Register of Pre-Qualified Suppliers or Preferred Supplier Arrangement.



Sound Contracting Principles

The application of the sound contracting principles ensures:

- Value for money;
- Open and effective competition;
- The development of competitive local business and industry;
- Environmental protection; and
- Ethical behaviour and fair dealing.

How this is achieved:

- Centralised tendering and contracting.
- Evaluation criteria and weighting disclosed in tender documents to guide submissions.
- Preference to local arrangements and local suppliers.
- Detail displayed on Council website and monthly reporting.



Sound Contracting Principles

Local Preference – Buying Local

- Affirmative action by Mayor, Councillors and CEO to ensure buying local.
- Local Preference Policy
 - Evaluation minimum 12% weighting (<\$1M).
 - Major contract (>\$1M) minimum weighting of 5%.
 - Contractor local Content (>\$200k) include a 10% weighting.
- Invitation to tender and publicly available quotes uploaded to VendorPanel Marketplace (a link is available on Council's Website).
- Extended tender opening period – 24 days (legislated 21 days)
- Locality Preference to stimulate spending in the local communities.

Local Preference

Definition	Rating (%)	Supporting Business
Business head office run locally within the RRC Region	12%	With the commitment to local business and economy
Business branch operating within the RRC Region, with head office setup outside of the RRC Region	8%	With commitment to local economy.
Business based outside of the RRC Region employing local staff from within the Region.	5%	Minor impact on local economy.
Business set up and run outside of the RRC Region but within the Central Queensland Region.	3%	Within Central Queensland.
Business operating outside of the Central Queensland Region.	0	

Local Content

Definition	Rating (%)	Supporting Business
Tenderer provides details and nominates local suppliers and/or sub-contractors for goods and services for use in the project to a minimum of 50% of the contract sum.	10%	Demonstrated commitment to using local suppliers and sub-contractors.
Tenderer provides details and nominates local suppliers and/or sub-contractors for goods and services for use in the project to a minimum value of 30% of the contract sum.	5%	Partial commitment to using local suppliers and sub-contractors.
Tenderer does not commit to using local suppliers and/or sub-contractors.	0	

Pre-Qualified & Preferred Supplier Arrangements

- Pre-Qualified and Preferred Supply Arrangements are established by tender.
- Preference to empaneling local suppliers and businesses.
- Allow us to purchase goods and services from you without:
 - Having to go to tender every time we want to acquire something from you.
 - Having to provide qualifying material on each occasion (e.g. qualifications, licences, insurances, experience, etc).
- In some cases your pre-qualification will mean we won't have to ask you to quote – set schedules of rates.



Current Pre-Qualified & Preferred Supplier Arrangements

Contract Title	Contract Title
Engineering, Planning and Design Consultancy Services	Supply of Automotive Trade Services
Cleaning products, chemicals and consumables	Supply of Personal Protective Clothing
Hire of Plant & Equipment	Supply of Traffic Control Services
Supply and Servicing of Small Plant	Real Estate Agency Services
Supply of Trades Services	Pest Eradication and Termite Inspection Service
Security Services	Supply and Delivery of Wet Cement Products
Supply of Plumbing Pipes, Fixtures & Plumbing Items	Staff Training and Development
Supply of Safety Boots & Shoes	Marketing, Promotions, Advertising and Media Services
Supply of Electrical Equipment	CQ Home Assist Trade Services
Weed Control Contractors	Supply and Delivery of Motor Vehicles
Engineering & Manufacturing Services	Supply and Installation of Flooring
Supply and Delivery of Road Making Materials	Hire of Road Reclaimers / Spreader Trucks
Supply of General Civil Construction Services	Supply and Delivery of Events Equipment Hire
Supply of Tyres and related Services	Provision of Asbestos Removal / Disposal
Supply and Service of Waste Containers / Skip Bins	

Information available on Council's Website

- Current Tenders
- Supply Policies and Guidelines
- Contracts Awarded
- Doing Business with Council – Guide for Contractors & Suppliers
- Link to VendorPanel Marketplace

Current Tenders

View Council's current tender and quote opportunities on VendorPanel Marketplace here.

Contracts Awarded


Contracts awarded by Rockhampton Regional Council over the past twelve months.

Suppliers Guide

The Doing Business Council - Guide for Contractors & Suppliers is intended as an information resource to assist suppliers and contractors who wish to supply goods and/or services to Council.



VendorPanel Marketplace

VendorPanel 

Public Tenders

[List by Category](#) [Register on the Public Marketplace](#)

Filter Tenders by organization:

All Current Tenders

Sort Tenders by:

1	TEN16185 - Rockhampton Airport Solar Project	Preview Access
Issued by Rockhampton Regional Council Closing Date 26/Feb/2025 02:00 PM (UTC+10:00) Brisbane time		
2	TEN16147 - Barrage Vertical Lift Gate Winch Refurbishment	Preview Access
Issued by Rockhampton Regional Council Closing Date 12/Feb/2025 02:00 PM (UTC+10:00) Brisbane time		
3	TEN16173 - Emergency Generator at Robert Schwarten Pavilion	Preview Access
Issued by Rockhampton Regional Council Closing Date 12/Feb/2025 02:00 PM (UTC+10:00) Brisbane time		



Council's Tender Documents

Doing business with Council



Tender document contents

- Part 1 – Conditions of Tender
- Part 2 – Technical Specification
- Part 3 – Tender Submission Documents
- Part 4 – Conditions of Contract

Tender document – Part 1 – Conditions of Tender

The rules of engagement to participate in the tender process.

This part comprises:

- Tendering timeframes;
- Details regarding the nature of the contract;
- Tender lodgement and opening process;
- Tender evaluation process, criteria and weightings;
- Site inspection details;
- Rules on conforming and alternative tenders;
- Privacy, RTI and disclosure obligations; and
- Governing law and jurisdiction.

Site Inspections

- Offered for most Tenders
- Interested Tenderers are strongly encouraged to attend
- Specific information relating to the site e.g. WH&S & Security matters
- Opportunity to meet and exchange contact details with other interested Tenderers
- A submission received from a Contractor who has not undertaken site inspection may be adversely affected in the evaluation process.

Evaluation Criteria

5.1.4 Tenderers are required to supply sufficient substantive information to allow Council to make a considered evaluation of the Tender submissions noting that the Tenders will be assessed according to the following:

Criteria	Weighting
Corporate Capacity (Schedule 4): <ul style="list-style-type: none"> Corporate & Financial capacity: The Tenderer shall supply as a minimum a third party statement of the Company's financial security; Quality, Safety and Environmental Management Systems: The Tenderer shall provide details of their quality safety and environmental management plans associated with the Tender; and Current Contractual Commitments: The Tenderer shall provide a schedule of current contractual commitments 	10%
Project experience (Schedule 4): <ul style="list-style-type: none"> evidence of demonstrated ability to perform the work, including details of QBCC licensing, registration and accreditation (if applicable); project personnel - the Tenderer shall provide detailed curriculum vitae and references of the key personnel to be involved in the construction project; list of similar projects over the last three (3) years; and three references (including telephone contact details). 	20%
Construction Program and Plans (Schedule 4): <ul style="list-style-type: none"> construction period - the Tenderer shall provide details of their proposed construction period; provide a detailed proposed programming/staging of the works; provide a detailed proposed site management plan. 	10%
Local preference (Schedule 7):	12%
Contractor Local Content (Schedule 6)	10%
Price (Schedule 3):	38%

Tender document – Part 2 – Specification

The part includes details of the goods, materials or services required.

Normally in the form of:

- Scope of works or general description of services;
- Detailed specification, such as:
 - Product / services description;
 - Schedule of quantities;
 - Delivery timeframes;
 - Compliance with applicable standards; and
 - Reference to technical drawings or plans.

Tender document – Part 3 – Submission Documents

This part comprises:

- Tenderer's Acknowledgement and Schedule of Documents
- Tender Form
- Tender Schedules:
 1. Schedule of Departures
 2. Statement of additions and variations (optional)
 3. Schedule of Rates
 4. Corporate & Project Information
 5. Contractor Local Content
 6. Local Preference
 7. Insurance Details
 8. Statutory Declaration of Non-Collusion
 9. Work Health and Safety Declaration for Contractors

Tender Schedule 4 – Corporate and Project Information

TENDER SCHEDULE 4 – CORPORATE AND PROJECT INFORMATION

Tenderers must respond in their Tender to all of the mentioned criteria described in this Tender Schedule 4. Tenderers should note that the following information is the minimum of information which must be provided, and Tenderers should provide in their Tenders any other information which may be material or relevant to the Tenderer's selection for the Works, including without limitation in respect of the Tenderer's ability or capabilities to complete the Works in accordance with the Contract.

Part A – Corporate Capacity:

Council requires the Tenderer to provide evidence of the following:

a)	Corporate & Financial capacity: The Tenderer shall supply as a minimum a third party statement of the Tenderer's financial security	<input type="checkbox"/>
b)	Quality, Safety and Environmental Management Systems: The Tenderer shall provide details of their quality, safety and environmental management plans associated with the Tender.	<input type="checkbox"/>
c)	Current Contractual Commitments: The Tenderer shall provide a schedule of current contractual commitments.	<input type="checkbox"/>

Part B – Project Experience:

Council requires the Tenderer to provide evidence of the following on similar projects:

a)	Evidence of demonstrated ability to perform the Works, including details of QBCC licensing, registration and accreditation (if applicable).	<input type="checkbox"/>
b)	Project Personnel: The Tenderer shall provide detailed curriculum vitae and references of the key personnel to be involved in the Works.	<input type="checkbox"/>
c)	List of similar projects over the last three (3) years.	<input type="checkbox"/>
d)	Three references (including telephone contact details).	<input type="checkbox"/>

Part C – Construction Program and Plans:

Council requires the Tenderer to provide evidence of the following:

a)	Contract Period: The Tenderer shall provide details of their proposed period required to complete the Works.	<input type="checkbox"/>
b)	Provide a detailed proposed programming/staging of the Works.	<input type="checkbox"/>
c)	Provide a detailed proposed site management plan.	<input type="checkbox"/>

Tender Schedule 4 – Corporate and Project Information

Part D - Minimum Safety Information (Example Traffic Control)		
Council requires the Tenderer to provide evidence of the following:		
a)	Copies of previously completed safe work method statements (minimum of 3)	<input type="checkbox"/>
b)	Relevant qualifications and licences for all workers	<input type="checkbox"/>
c)	Procedure for verifying workers competency with regards to all traffic related qualifications (e.g traffic control, traffic implementation, traffic design)	<input type="checkbox"/>

Part D - Minimum Safety Information (Example Plant Hire)		
Council requires the Tenderer to provide evidence of the following:		
a)	Copies of previously completed plant risk assessments (minimum of 3)	<input type="checkbox"/>
b)	Copy of previously completed and signed Maintenance Records or Logbook Servicing for three items of plant / equipment.	<input type="checkbox"/>
c)	Copy of previously completed and signed Daily Prestart Checks, including any action taken to rectify defects where detected for one item of plant /equipment.	<input type="checkbox"/>

Part D - Minimum Safety Information (Example Trade Services)		
Council requires the Tenderer to provide evidence of the following:		
a)	Relevant company licensing	<input type="checkbox"/>
b)	Relevant certificates of competency / trade qualifications	<input type="checkbox"/>
c)	Previously completed safe work method statements (minimum of 3)	<input type="checkbox"/>
d)	Previously completed risk assessments (minimum of 1)	<input type="checkbox"/>

Tender document – Part 4 – Conditions of Contract

Contract conditions vary depending on the goods or services being provided:

- Construction Contracts
 - AS 2124
 - AS4305 – Minor works
 - AS4300 – Design and Construction
- Supply of equipment with installation – AS4910
- Consultancy Services
- Supply of Goods
- Supply of Services

Hints during tender process:

- This is the draft contract as proposed for the works, goods or services. **TAKE THE TIME TO READ VERY CAREFULLY.**
- If you wish to propose any departures from the conditions of contract, then you must provide the details in the Tender Schedule 1 – Schedule of Departures.



Tips when tendering

Take your time to read the tender instructions, specification and draft contract.

We need to be able to compare your submission with others:

- Address the evaluation criteria the best you can.
- Provide all requested information, certificates and documents.
- Follow the layout of the submission document.

Don't be afraid to ask questions – questions can be submitted via VendorPanel Marketplace.





Safety Requirements

Doing business with Council

Safety Requirements

Why do RRC ask for safety documentation?

19 Primary duty of care

- (1) A person conducting a business or undertaking must ensure, so far as is reasonably practicable, the health and safety of—
 - (a) workers engaged, or caused to be engaged by the person; and
 - (b) workers whose activities in carrying out work are influenced or directed by the person;while the workers are at work in the business or undertaking.
- (2) A person conducting a business or undertaking must ensure, so far as is reasonably practicable, that the health and safety of other persons is not put at risk from work carried out as part of the conduct of the business or undertaking.
- (3) Without limiting subsections (1) and (2), a person conducting a business or undertaking must ensure, so far as is reasonably practicable—
 - (a) the provision and maintenance of a work environment without risks to health and safety; and
 - (b) the provision and maintenance of safe plant and structures; and
 - (c) the provision and maintenance of safe systems of work; and
 - (d) the safe use, handling and storage of plant, structures and substances; and
 - (e) the provision of adequate facilities for the welfare at work of workers in carrying out work for the business or undertaking, including ensuring access to those facilities; and
 - (f) the provision of any information, training, instruction or supervision that is necessary to protect all persons from risks to their health and safety arising from work carried out as part of the conduct of the business or undertaking; and
 - (g) that the health of workers and the conditions at the workplace are monitored for the purpose of preventing illness or injury of workers arising from the conduct of the business or undertaking.

Source: <https://www.legislation.qld.gov.au/view/html/inforce/current/act-2011-018#pt.2-div.2>

Safety Requirements

What to we expect from you during the application review process?

- Overall, we need you to demonstrate that you have safe systems of work in place and that they are currently being implemented.
- During the review of your application, we look for:
 - Evidence that you are compliant with current legislation and codes of practice.
 - Risk management processes are in place and actively implemented
 - Evidence that your organisation and your workers are licenced / qualified to perform the work you are tendering for.

<u>Part D – Minimum Safety Information:</u>		
Council requires the Tenderer to provide evidence of the following:		
a)	Relevant safe work procedures	<input type="checkbox"/>
b)	Relevant safe work method statements	<input type="checkbox"/>
c)	Relevant risk assessments	<input type="checkbox"/>

Safety Requirements

Depending on the tender which you apply for, you may be asked to supply:

- Copies of previously completed Safe Work Method Statements (SWMS) and Risk Assessments
- Copies of relevant safe work procedures (e.g. test for dead procedures for electrical work)
- Copies of Licences for the work being undertaken
- Detailed Safety Plans (e.g. Asbestos Removal and Demolition Plans)
- Evidence of required professional memberships (e.g. RPEQ)
- Additional information may also be requested if required to satisfy.

Safety Requirements

Safe Work Method Statements (SWMS) – What do we look for?

- SWMS' cover specific high risk construction activities relevant to your trade / tender that you are applying for.
- The SWMS must specify your company details, location of the worksite and who was the responsible person for the work.
- Set out the work activities in logical sequences.
- Identify the hazards and risks associated with each job step.
- Describe the control measures used to control the risks.
- State who is responsible for ensuring the control measures are in place.
- Risk levels must be stated both before and after a control has been implemented and measured based on likelihood and consequence.
- Described how the control measures are going to be monitored and reviewed.
- All workers performing the work have **signed** the SWMS to acknowledge that they understand the content.

Guidance and advice on SWMS' can be found on the Worksafe Queensland website:

<https://www.worksafe.qld.gov.au/construction/health-and-wellbeing-at-work/safe-work-method-statements>



Safety Requirements

Arriving at Council Worksites

- Induction and Site Rules
- Signing relevant risk assessments, registers and Safe Work Method Statements (supplying your own SWMS when relevant).

Working at Council Depots and Office Buildings

- Some depots and facilities require visitors to sign in.
- Notify relevant RRC workers that you are on site and what works you are there to complete.
- Follow depot procedures (designated walkways and PPE requirements).
- If you are performing work that may produce fumes, excessive dust or smoke you need to request to have smoke detectors isolated. To request the isolation of any fire detection systems please contact our facilities team via our customer service number.



Safety Requirements

Minimum PPE Requirements

Depots and FRW Facilities	Worksites	Office Buildings
<ul style="list-style-type: none">• Steel Capped Boots• Long Sleeve Shirt• High Visibility Garment (shirt or vest)• Wide Brimmed hat (when in the sun)• Other PPE depending on task or as required.	<ul style="list-style-type: none">• Steel Capped Boots• Long Sleeve Shirt• High Visibility Garment (shirt or vest)• Wide Brimmed hat (when in the sun)• Other PPE depending on task or as required.	<ul style="list-style-type: none">• Enclosed footwear• Steel caps to be worn depending on type of work (e.g. Construction)• Other PPE depending on task or as required.

Sun Safety

- While performing work in the sun, wide brim hats must be worn.
- No caps are permitted to be worn at any Council facility or worksite (Including in plant or trucks).
- Sleeves must be rolled down.

Safety Requirements

Collecting Keys and swipe cards:

Dooley Street Depot-
Full PPE as per depot policy. Enclosed shoes must be worn.

Pilbeam theatre and Mount Morgan customer service-
Office space suitable PPE.

Safety Requirements

Drug and Alcohol testing

- Council is a drug and alcohol free workplace.
- While performing work for Council, you may be subjected to drug and alcohol testing. Testing may be conducted randomly or on a post incident or suspicion basis. All contractors including subcontractors are required to participate if requested.
- You may be subjected to additional testing requirements while performing work at the Airport.

Further information can be found on the Council website:

<https://www.rockhamptonregion.qld.gov.au/AboutCouncil/Policies-and-Procedures/Human-Resources>



Safety Requirements

Silica Dust

- Dust containing respirable crystalline silica (RCS) is generated by high-energy processes such as cutting, sawing, grinding, drilling, polishing, scabbling and crushing of silica-containing materials.
- RCS particles are so small they cannot be seen under ordinary lighting and stay airborne long after larger particles have settled to the ground – the small particle size means it is easily inhaled deep into the lungs.
- Certain work processes can also create RCS exposure risks, including housekeeping activities involving dry sweeping, compressed air or blowers on silica-containing dusts

<https://www.worksafe.qld.gov.au/construction/workplace-hazards/silica-exposure-a-serious-risk-for-construction-workers>

https://www.worksafe.qld.gov.au/data/assets/pdf_file/0025/26638/5844-fit-testing-requirements-for-tight-fitting-respirators-flyer.pdf



Safety Requirements

Heavy Vehicles and mobile plant

- Operators MUST hold the applicable licence for the equipment being operated.
- Operators also require a Verification of Competency issued by a RTO for mobile plant.
- Daily documented pre-start checks are required for every heavy vehicle and item of mobile plant. Council's approach is "No Pre-start, No Start".
- It is a mandatory requirement to display your GVM and/or GCM and all applicable warning signs, placards and decals on Heavy Vehicles.
- Please ensure your understanding of axle weights, safe loading procedures and load restraint. The National Transport Commission Load Restraint Guide is available for free at:

<https://www.nhvr.gov.au/files/202112-1285-load-restraint-guide-2018.pdf>

Safety Requirements

Summary

- Rockhampton Regional Council is firmly committed to Safety First and providing a healthy and safe working environment for our employees, contractors, volunteers, work experience participants, trainees, apprentices and visitors to the workplace.





Upcoming Tender Processes

Doing business with Council

Upcoming tender processes

Register of Pre-Qualified Suppliers for Hire of Plant & Equipment

Description: Wet & Dry hire of Plant & Equipment

Advertising: February 2025

Register of Pre-Qualified Suppliers of General Civil Construction Services

Description: Earthworks, Construction of Kerb and Channel, Pavement patching, Stormwater drainage, Bridge repairs and maintenance, Pavement stabilisation works

Advertising: February 2025

Bulk Haulage Waste Services

Description: Provision of Bulk Waste Containers to Council's Waste Facilities and scheduled collection and transport of waste and recyclables collected

Advertising: April 2025



Upcoming tender processes

Register of Pre-Qualified Suppliers for the Supply, Repair of Arboricultural and Horticultural Small Plant

Description: Chainsaws, Blowers, Hedgers, Brushcutters, Augurs etc.

Advertising: March 2025

Servicing of Automatic Doors, Gates and Roller Doors

Description: Conduct statutory maintenance, minor maintenance and service reports for roller shutter doors, panel doors, automatic gates, boom gates.

Advertising: June 2025



Upcoming tender processes

Fitzroy River Water

Bulk Water Meter Replacement

Description: Includes the Smart Metering Systems and Smart Meters

Advertising: March/April 2025

Barrage Vertical Lift Gate Refurbishment Program

Description: Refurbishment of 19 barrage vertical lift gates and fabrication of 2 new spare barrage gates

Description: Refurbishment of barrage gate lifting equipment

Closing Date: 12 February 2025

Sewer Pump Station Dry Well Access Upgrades

Description: Structural steel works, platforms and ladders

Advertising: March 2025

Low Lift Pump Station Renewal Project

Description: Replacement of pumps / pipework / valves

Advertising: October / November 2025

Gracemere STP to South Rockhampton STP Transfer Pump Station

Description: New sewage pumping station to Gracemere Sewage Treatment Plant

Advertising: June 2025

Thozet Road Water Pumping Station Renewal

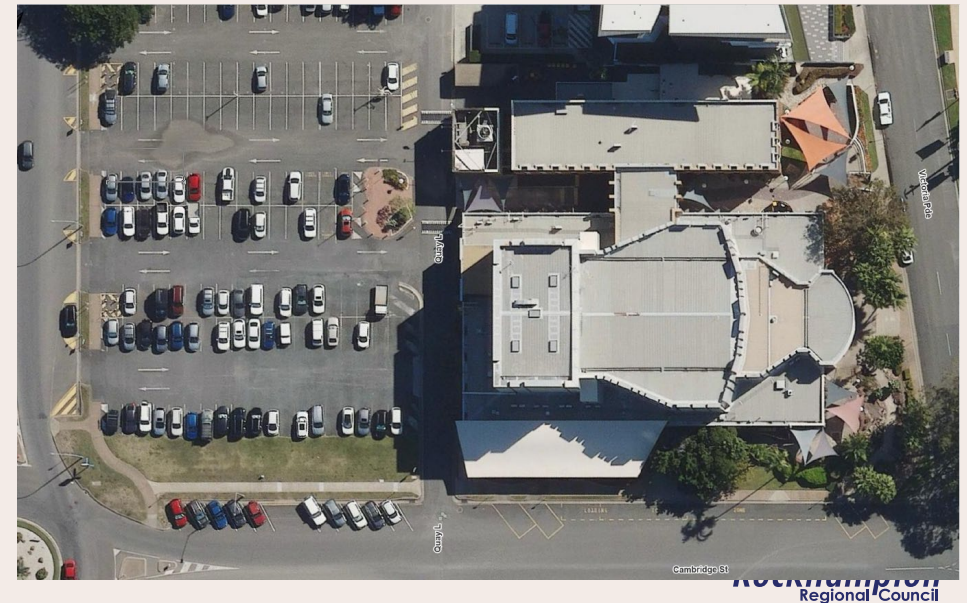
Description: Complete new Pump Station

Advertising: September 2025



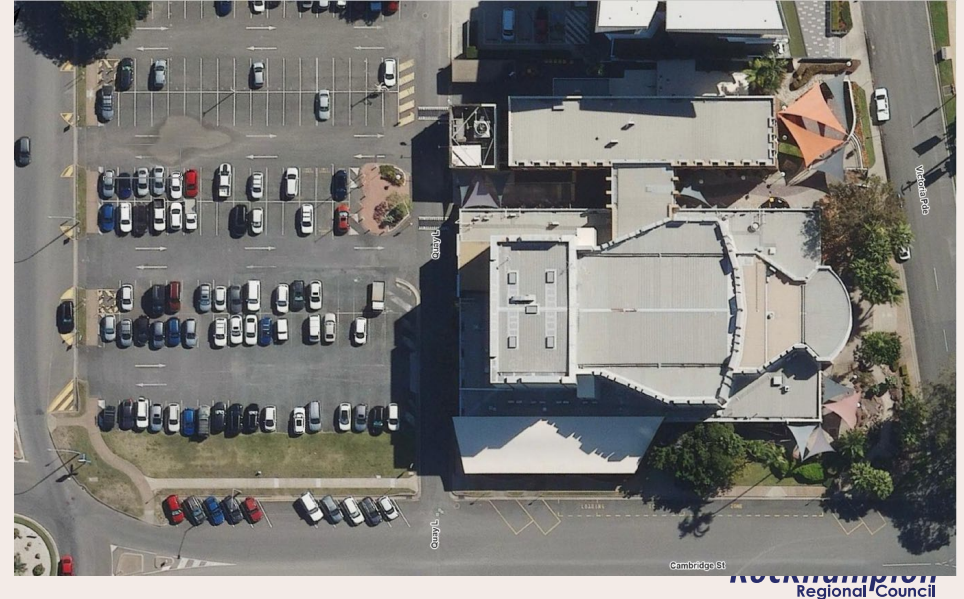
Pilbeam Repairs – Chiller

- With the proposed new Redevelopment of this site assumed to be 7-10 years in the future. The primary aim of this project is to increase the longevity of the Airconditioning, ensuring the Operational integrity is maintained, while optimising the efficiency, safety, functionality, serviceability, and accessibility of the System.
- This project involves the replacement of the main Chiller, repair or replacement of the chilled water pumps, and cooling tower fan motors, along with the repairs or replacement of ancillary items including the BMS hardware.
- The project is currently within design phase. Tender for the Construction phase is due for release late February 2025.



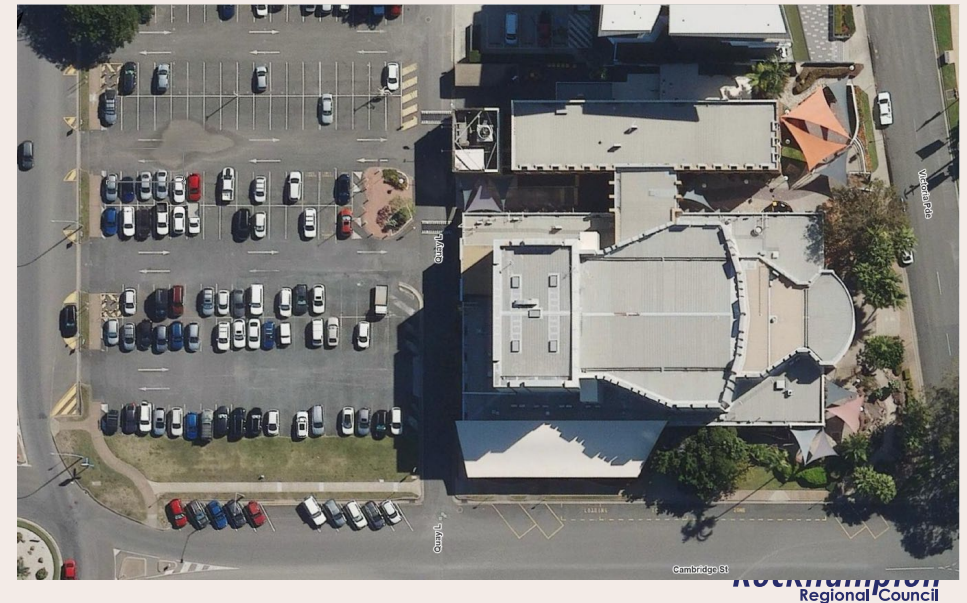
Pilbeam Repairs – Roof

- With the proposed new Redevelopment of this site assumed to be 7-10 years in the future. The aim of this project is to increase longevity and repair leak prone areas.
- This project involves the repair of the Pilbeam Theatre roof including, supply of new sheeting and flashing to several areas, repair of penetrations, ladder access points and roof walkways.
- The project is currently awaiting the award of Tender with construction of the Roof Repairs are due for completion by the end of 2025.



Pilbeam Repairs – Carpark

- With the proposed new Redevelopment of this site assumed to be 7-10 years in the future. The aim of this project is to provide the necessary safety improvements and extend the life of the carpark for another 5-10 years.
- The aim of this project is to formalize the theatre carpark and improve pedestrian safety.
- The project will involve:
 - Installation of a pedestrian crossing with new concrete courtyard / landing zone
 - A 1.5m wide concrete footpath to Cambridge Street and the
 - Resurfacing (slurry seal) and line marking.
- The project is currently within design phase. Tender for the Construction phase is due for release late February / early March 2025.



Kershaw Waterfall – Stabilisation and Pump Room

- The Kershaw Gardens Waterfall was originally constructed between 1988 and 1989, on an old landfill site, this makes the structure approximately 35 years old.
- Due to the age of the structure, it is now in need of a solution for the ongoing stability issues with the façade, restoration of the façade itself and relocation of the pump room to an external area for safety and maintenance.
- Currently the Waterfall is undergoing a series of investigations to develop a design for the repair and stabilisation.
- This project also includes the relocation of the current pump room to a new external pump room close to the waterfall structure.
- The project is currently within design phase. Tender for the construction phase is due for release late 2025.



Rockhampton
Regional Council

Rockhampton Airport - Solar

- As Council's second highest electricity consuming facility, the Rockhampton Airport is critical regional infrastructure that is owned and operated by Rockhampton Regional Council.
- The Rockhampton Airport Solar project will deliver a 976kW solar system including real time monitoring and reporting capability, overall commissioning and embedded network controls and protection.
- Tender 16185 for the design, supply, installation and commission of a solar installation is currently open for submissions and will close on **26 February 2025**.



Rockhampton
Regional Council

Glenmore Water Treatment Plant – Roof

- The replacement of the Filter Gallery Roof and Control room High Roof is required for the Glenmore Water Treatment Plant.
- The project involves the replacement of approximately 1000sqm of roof sheeting and some structural elements such as purlins, gutters, downpipes and roof connections. It also includes the removal and reinstallation of existing ladder access point.
- The project is due to be tendered for construction March 2025.



Doing business with Council

Getting your invoices paid!

Invoicing Requirements

A compliant Tax Invoice under the Tax Act must have:

- The words “Tax Invoice” appearing on the document;
- The Supplier’s Identity;
- An Australian Business Number (ABN);
- A brief description of what is sold including the quantity and the price;
- The total GST amount;
- Date of Issue; and
- The GST amount for each sale.

To assist speedy Accounts Payable processing and payment:

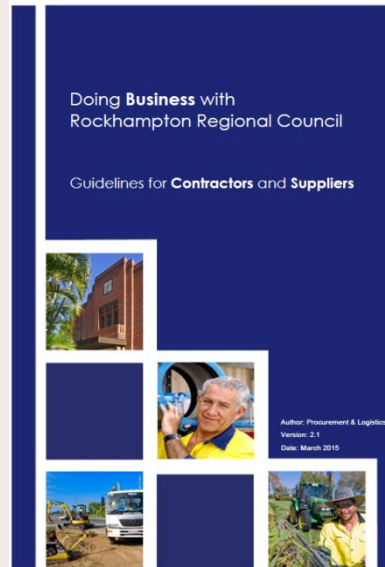
- A purchase order number; and
- A description of the goods or services delivered.
- Email to apinvoices@rrc.qld.gov.au



How to contact us

You can contact Council's Procurement & Logistics staff as follows:

- Accounts Payable - creditors@rrc.qld.gov.au
- Contracts & Tenders - tenders@rrc.qld.gov.au
- Call Council's Customer Service on 07 4932 9000.





Meet and Greet

Doing business with Council