Local Disaster Management Plan
Annexure 4 Sub Plans

18. Bushfire Sub Plan
Abbreviations and Glossary

AC   Assistance Commissioner
FDRI Fire Damage Rating Index
Guardian Content Management System used in LDCC
ICS Incident Control System
LDC Local Disaster Coordinator
LDCC Local Disaster Coordination Centre
LDMG means the Rockhampton Regional Council Local Disaster Management Group
LDMP Local Disaster Management Plan
NSP Neighbourhood Safer Places
QFES Queensland Fire and Emergency Service
QFES EM Queensland Fire and Emergency Service – Emergency Management Region is the area under the management of Rockhampton Regional Council
RIMT Regional Incident Management Team
RMRO Regional Manager Rural Operations
RRC Rockhampton Regional Council
SEWS Standard Emergency Warning System
SIMT State Incident Management Team
Sitrep Situation Report
WAL Wildfire Alert Level
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1 PURPOSE

To detail the general arrangements for the provision of assistance in the event of bushfire occurrences within the Rockhampton Regional Council region. This plan has been developed to provide a holistic approach to bushfire operations that includes:

- Bushfire preparedness (infrastructure, resources and awareness);
- Proactive strategies (including pre-emptive activities to manage response to bushfires);
- Coordinated response by lead agency (permanent, auxiliary and volunteer staff); and
- Coordinated bushfire operations at the:
  - Fireground;
  - Control Point;
  - ICCs and Divisional Commands;
  - LDMG, LDCC and DDMG’s; and
  - Regional and State Centres.
- Coordinated response of other agencies involved in a bushfire operations.
- Implementation of all aspects of this Wildfire Readiness Plan in accordance with the criteria described in the Wildfire Alert Level activation table.

2 RESPONSIBILITY

Queensland Fire and Rescue Service (QFES) is the designated Lead Agency for bushfire under the State Disaster Management Arrangements. The roles and responsibilities are outlined in Annexure 3 of the sub plan.

3 OVERVIEW

To date, no detailed Threat Specific Plan for bushfires has been developed. In the past, QFES perceived that no detailed Threat Specific Plan was required as bushfires were traditionally managed using routine response and callout procedures under their Incident Control System (ICS).

Recent experience with bushfire response in Queensland and lessons derived from NSW and ACT fires have led QFES to develop a State-level command and control system for bushfire response. The State Incident Management Team (SIMT) and the QFES State Operations Centre are to be the centerpieces of this system.

These measures represent a change in bushfire response management. Accordingly, it is considered appropriate to document these arrangements in a new Plan for bushfires under the State Disaster Management Plan. Such detail is required to ensure that all elements of the Disaster Management System are aware of the command and control mechanisms that will apply during major bushfire response.

QFES are establishing a range of improved control and coordination measures to ensure the effective management of significant bushfire events within Queensland. These measures include the creation of a QFES State Operations Centre to be co located with the State Disaster Coordination Centre and the raising of State Incident Management Teams (SIMT). These teams will be deployed to a major fire incident to provide enhanced command and control of the fire event. Two SIMT are in place – one located in North Queensland and the other in South East Queensland.

A summary of the SIMT concept is as follows:

The Commissioner or Deputy Commissioner will deploy a SIMT to ensure control is established and appropriate organisational structures are implemented to manage a high impact (Level 3) incident. Level 3 incidents are large and complex incidents that may take several days to control and suppress, incidents where there are significant environmental, cultural or heritage values at risk or where there are potentially high suppression costs.
Primarily, a SIMT will specialise in wildfire management in rural/urban interface areas with team members being drawn from both Rural and Urban Officers. An SIMT is to be fully functioning and managing an incident within twelve (12) hours of activation and be supported by members of a Regional Incident Management Team (RIMT).

The SIMT pool will comprise a total of twenty six (26) individuals operating as two distinct teams. A designated team leader, who will act as Incident Controller upon activation, will manage each team. Each team member will be selected to perform specific functional role but also have an ability to work in other roles. Team members will be allocated to a team after selection to provide a balance of skill and experience within each team.

QFES members selected to be members of a SIMT will have high level skills and experience in incident management, have completed the five (5) day AIIMS/ICS program and will have ideally experienced recent deployments into an IMT within the state or interstate.

The following is an organisational chart of the SIMT including a description of roles:

### 3.1 SIMT ROLE

A brief description of each of the functional roles of the State Incident Management Team is as follows:

**Deputy Incident Controller**

The Deputy Incident Controller supports the Incident Controller in the overall control of the incident and carries out duties as designated by the Incident Controller. The Incident Controller carries out the principle functions of control, command and co ordination and is responsible for the overall management of the incident. The Deputy is expected to have the same skills and qualifications as the Incident Controller and must be ready to take over that position at any time.

**Operations Officer**

The Operations Officer is responsible for the safe management of all tactical operations at the incident. The Operations Officer combats the incident through field commanders, in accordance with the Incident Action Plan. The Operation Officer reports to the Incident Controller.
Deputy Operations Officer
The Deputy Operations Officer supports the Operations Officer in the overall combating of the incident and carries out duties as designated by the Operations Officer. The Deputy is expected to have the same skills and qualifications as the Operations Officer and must be ready to take over that position at any time.

Safety Officer
The Safety Officer is responsible to the Incident Controller for the overall functions of Health and Safety for everyone involved in the incident. The Safety Officer’s functions is to develop and recommend measures for assuring personnel safety and to assess and anticipate unsafe functions.

Air Operations Officer
The Air Operations Officer is responsible for the management of the air attack and associated logistical support for the aircraft. The Air Operations Officer reports to the Operations Officer.

Planning Officer
The Planning Officer is responsible to the Incident Controller for maintaining information on the current and forecast fire situation and combat resources. The Planning Officer is responsible for the development of the Incident Action Plan and collects and analyses situational information and presents alternative objectives and strategies.

Resource Officer
The Resource Officer is responsible to the Planning Officer for maintaining the resource management system and for identifying and recording the location and status of all resources including personnel, appliances, plant and machinery. A high degree of computer skill is necessary.

Situation Unit Officer
The Situation Unit Officer works with the Resource Officer and is responsible to the Planning Officer for keeping the Incident Management Team informed on the current and forecast incident situation. The Situation Unit Officer gathers and organizes information that includes meteorological data, GIS and mapping data, environmental data and situation reports. The Situation Unit Officer requires a high degree of computer and technical skill.

Logistics Officer
The Logistics Officer is responsible to the Incident Controller for the provision of facilities, services and materials to support management of the incident. The Logistics Officer reports to the Incident Controller and manages a number of personnel working in the logistics function.

Technical Support Officer
The Technical Support Officer is responsible to the Logistics Officer for the establishment of technology resources that includes computer and data equipment, telephones, radio communications (including radio repeaters) and emergency power supply.

3.2 Relevant Documents

Annually QFES produce a document which outlines the functional plan for the financial year. The document is the Operations Management Wildfire Plan which is Annexure 5 in this sub plan. This document also includes checklists for different alert levels.
3.3 Bushfire Management Strategy and Associated Documents

In addition to this sub plan, Rockhampton Regional Council in conjunction with QFES and QPWS have developed a regional Bushfire Management Strategy. The purpose of the Bushfire Management Strategy is to provide a regional and strategic assessment of bushfire risk, identify priority areas of risk and outline coordinated, proactive and cost effective processes in the management and prevention of this risk. Within this strategy three priority areas for bushfire management have been identified in our region being Mount Archer iZone, Mount Morgan iZone and High fire frequency rural lands.

A comprehensive document developed and adopted by Council is the Mount Archer “iZone” Bushfire Management Plan to identify site specific bushfire risk areas and mitigation priorities within the Mount Archer “iZone” and establish the cooperative arrangements to implement mitigation activities between QPWS, QFES and RRC within this iZone.

Additional documents/plans are currently being developed for the remaining two (2) identified priority areas.

This documents are located on council’s website (www.rockhamptonregion.qld.gov.au).

4 SUPPORT AGENCIES

A number of agencies, organisations and commercial entities may be involved in providing support to a bushfire event, specifically organisations with appropriate plant and machinery such as graders, dozers and water trucks.

5 LOCAL DISASTER MANAGEMENT GROUP (LDMG) INVOLVEMENT

In addition to specific agency assistance being provided to QFES, components of the Local Disaster Management Plan (LDMP) may be activated to support operations.

Activation of the LDMP will be at the request of the QFES Incident Controller, Regional or otherwise as determined by the LDMG Chairperson/Local Disaster Coordinator.

Depending on the severity or potential severity of the event, this may include the need for evacuations and the establishment of evacuation centres with associated personal services being provided.

Activation of the LDMG will be as per the “Activation of LDMG Sub Plan” (Sub Plan 8 of the LDMP) and “Local Disaster Coordination Centre Sub Plan” (Sub Plan 6 of the LDMP).

5.1 LDMG COMMUNICATION WITH QFES

QFES should notify the Local Disaster Coordinator (LDC) immediately upon becoming aware of a major or potentially major fire event within the region in order to establish appropriate communication and liaison links with the LDMG as deemed necessary.

The LDC should immediately, upon becoming aware of a major or potentially major fire event, request from the QFES:

- Sufficient detail of the event to determine the need for activation of the LDMG and Local Disaster Coordination Centre (LDCC);
- the name and rank of the Incident Controller or Officer in Charge of the event;
- the location and contact numbers for any established QFES Incident Control Centre and/or contact numbers for the Incident Controller or Officer in Charge of the event;
- the provision of regular written updated situation reports (Sitrep) of the event;
- if deemed necessary by the LDC, a personal briefing from a senior relevant QFES Officer to the relevant LDMG meeting;
- if the LDCC has been activated, the posting of a suitably qualified QFES liaison officer to the LDCC.
6 PREPARE, ACT SURVIVE

Queensland Fire and Emergency Service have adopted a new policy of:
- Prepare – a Bushfire Survival Plan;
- Act – if residents decide to stay with their property they should ensure that they have appropriate fire fighting equipment and protective clothing;
- Survive – if residents choose to stay they should have a contingency plan as part of their Bushfire Survival Plan.


7 EMERGENCY WARNINGS

Queensland has adopted a new National Fire Danger Rating Index (FDRI). This includes two (2) new levels of severe and catastrophic. The new FDRI is used as a trigger for the level of advice and messaging to the community when a bushfire starts.

There are three types of alert messages – Advice, Watch and Act, and Emergency Warnings:
- Advice – messages keep people informed and up to date with developments of a fire;
- Watch and Act – messages advise people to take action to prepare and protect themselves;
- Emergency Warnings – accompanied by a siren sound effect, advise that people must take action immediately, as they will be impacted by a fire.

The Standard Emergency Warning Signal (SEWS) is also used when bushfire threatens life. The siren sound effect is the same as used for cyclone warnings.

These messages are delivered through local TV and radio however people should not expect that detailed information will be available every time there is a bushfire.

The telephone based Emergency Warning System may also be used to alert the community if deemed necessary.
QFES have developed a Wildfire Alert Levels Activation Process. This document is Annexure 2 to this plan as well as QFES Incident Classifications outlined in Annexure 1.
The 2009 Victorian Bushfire Royal Commission Interim report recommended that people need a range of options to increase their safety in the event of bushfire.

The Queensland Fire and Rescue Service (QFES) recommend that all people living in a bushfire prone area have a personal Bushfire Survival Plan.

When a bushfire threatens, whether a persons decision is to leave early or stay and defend their property, people should use an NSP only in the event that their Bushfire Survival Plan fails. In other words, an NSP is a place of last resort.

An NSP is a local open space or building identified by QFES as a suitable place where people may gather, as a last resort, to seek shelter from a bushfire. Use of an NSP may be a contingency plan when:

- A persons Bushfire Survival Plan has failed;
- A persons plan was to stay but the extent of the fire means that their home cannot withstand the impact of the fire and therefore their home is not a safe place to shelter.;
- The fire has escalated to an ‘extreme’ or ‘catastrophic’ level and voluntary evacuation is their safest option.

The main purpose of an NSP is to provide some level of protection to human life from the effects of a bushfire. An NSP will not guarantee safety in all circumstances. The following limitations of an NSP need to be considered if a person plans to use one as a last resort:

- Firefighters may not be present, in the event that they will be fighting the main fire front elsewhere;
- NSPs do not cater for animals or pets;
- NSPs do not provide meals or amenities
- NSPs may not provide shelter from the elements, particularly flying embers.

Persons with special needs should give consideration to what assistance they may require at an NSP.

Although QFES cannot guarantee an immediate presence during a bushfire, every effort will be made to provide support as soon as resources are available.

Details of QFES identified NSP’s are available on the QFES website [www.ruralfire.qld.gov.au](http://www.ruralfire.qld.gov.au)

Related Document: Central Region Wildfire Readiness Plan
Annexure 1: QFES Incident Classifications

There are three levels of incident classifications related to wildfires. These are:

**Level 1 Small to Medium fires**

- That will be contained by the initial attack resources
- These can be solely QFES resources or the respective land management agency.
- Typically, these fires can be controlled within 12 hours.
- Will be managed by mobile control or an Incident Control Point using local resources.

NB. A wildfire may exceed this time scale and still remain a Level 1 incident if located in inaccessible terrain and not threatening or damaging assets.

**Level 2 Medium to Large fires**

- That require extended attack and likely to involve multiple agencies.
- Assets at risk, possibly including those assets with environmental, cultural and heritage significance.
- Typically, these fires can be controlled within 12 to 24 hours.
- An ICC should be considered using local and regional resources.

**Level 3 Large and Complex fires.**

- That may take several days/weeks to control and suppress.
- Likely to occur at times of very high or extreme fire weather conditions, with a significant fire risk and potentially uncertain fire behaviour.
- Significant assets at risk with potentially high suppression costs. May also apply when significant environmental, cultural or heritage assets are at risk.
- Normally the ROC would be activated for this level of incident.
- Additional resources from intrastate would be required to assist in the control and suppression of the incident.
Annexure 2: QFES Wildfire Alert Levels Activation Process

Part 1 – WILDFIRE ALERT LEVELS

There is an indirect correlation between the Fire Danger Rating Index (FDRI) and the Wildfire Alert Level (WAL). This allows Regions to apply local knowledge to local conditions, with available resources in determining the appropriate WAL and therefore activation.

The decision process for determining the WAL is a combination of:

<table>
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<tr>
<th>Fire Danger Rating Index</th>
<th>Variables</th>
<th>Wildfire Alert Level</th>
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</thead>
</table>
| The QFRS will use the Fire Danger Rating Graphic (FDRG) which includes:  
  - The FDRI;  
  - Temperature;  
  - Relative Humidity;  
  - Wind speed;  
  - Wind direction;  
  - Forest and Grass fuel  
  - Drought factor; and  
  - Grassland curing and loading data. | Fire activity  
  + Fuel loads and availability  
  + Fire history (in the local area)  
  + Seasonal developments  
  + Local knowledge (ie Westerly wind influence)  
  + Potential community risk  
  + Timelines required to warn the community | Levels  

The Regional Manager (RMRFQS), Rural Fire Service Queensland (RFQS) will consult with the Assistant Commissioner (AC) before deciding on the WAL for a particular area within the Region or for the whole Region.
**Part 2 – WILDFIRE ALERT ACTIVATION PROCESS**

Manager, Planning and Research, Rural Fire Service Queensland and Predictive services unit

### Issue FDRG Daily
- Usually <1600 Hrs via email/DESPortal.
- One day forecast and 4th day out.
- Spreadsheet:
  - Temperature;
  - Relative Humidity;
  - FDRIs;
  - Wind speed;
  - Wind direction;
  - Forest fuel drought factor; and
  - Grassland curing and loading data.

Central Region AC and RMRFSQ

Consult and jointly decide WAL 4-7 days ahead

Refer WAL Activation Table (Attachment A):
- Consider the FDRG along with other factors to determine WAL
- Shires within a Region can be at different WAL if necessary.

DRO and RMRFSQ

Advise appropriate Agency personnel

- Assistant Commissioner and DRO
- Regional Manager, Rural Fire Service Queensland (RMRFSQ)
- Area Directors (both Urban and Rural Fire Service Queensland)
- FireCom Central
- ROC
- Stations, Brigades and Fire Wardens
- Manager, Planning and Research, Rural Fire Service Queensland
- SOCCC
- Local Government Authorities
- Other Agencies e.g. QPS, EMQ, QAS, DERM, QR, FPQ
- Inter-agency Local Action Groups, RIDC, DDMG, LDMG

Manager, Planning and Research, Rural Fire Service Queensland and the predictive services unit

Update FDRG

**Wildfire Alert Key messages**
- WAL 2 Provide general bushfire safety advice and messages
- WAL 3 contact key stakeholders and media. Issue general incident information and preparation advice. Consider Fire Permit restrictions and or Local Ban
- WAL 4 – Issue local and specific community warnings and updates half hourly, RMRFSQ to implement Local Fire bans
## Wildfire Alert Levels guides for Zones Coastal 1A

<table>
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<tr>
<th>Wildfire Alert Levels</th>
<th>Frontal Fire Intensity</th>
<th>Surface Head Fire</th>
<th>Coastal Zone 1A guide for type of Fire and Fire Suppression Difficulty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>&lt;10 kw/m</td>
<td>&lt;0.2 m</td>
<td>Firebrands that cause ignition to occur are self-extinguishing. Firebrands remain are the smouldering ground or subsurface variety, provided there is a forest floor layer of significant depth and a general level of dryness. Extensive mop up is generally required.</td>
</tr>
<tr>
<td>2</td>
<td>10-500 kw/m</td>
<td>0.2-1.4 m</td>
<td>Creeping or gentle surface fire. Direct manual attack at fire’s head or flanks by firefighters with hand tools and water is possible. Constructed fire line should hold.</td>
</tr>
<tr>
<td>2/3</td>
<td>500-2000 kw/m</td>
<td>1.4-2.6 m</td>
<td>Low vigour to moderate or highly vigorous surface fire. Hand constructed fire lines likely to be challenged. Heavy equipment generally successful in controlling fire. Retardant lines will be challenged.</td>
</tr>
<tr>
<td>3/4</td>
<td>2000-4000 kw/m</td>
<td>2.6-3.5 m</td>
<td>Very vigorous to extremely intense surface fire (torching common). Control efforts at head may fail. Direct attack on head at the upper end of this range WILL be limited to air attack.</td>
</tr>
<tr>
<td>4</td>
<td>4000-10000 kw/m</td>
<td>&gt;3.5-4.5 m</td>
<td>Intermittent crown to active crown fire development at &gt;10000 kw/m. Very difficult to control. Suppression action limited to flanks.</td>
</tr>
<tr>
<td>4</td>
<td>&gt;10000 Kw/m</td>
<td>4.5&gt; m</td>
<td>Active crown fire. Long range spotting. Suppression efforts limited in effectiveness. Equipment and Aircraft are not effective. Evacuation is necessary.</td>
</tr>
</tbody>
</table>

FDI
## Part 4 – QFES PREPARATION ACTIVITIES BY ALERT LEVELS

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<tr>
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<th><strong>LEVEL 2 ACTIVITIES</strong></th>
<th><strong>LEVEL 3 ACTIVITIES</strong></th>
<th><strong>LEVEL 4 ACTIVITIES</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Weight of Initial Attack</strong></td>
<td>1 x Urban appliance</td>
<td>Normal Response, two units</td>
<td>Respond four units to each incident</td>
</tr>
<tr>
<td></td>
<td>1 x Rural Brigade</td>
<td></td>
<td>and stand up additional crews</td>
</tr>
<tr>
<td><strong>Community Advice and Warnings</strong></td>
<td>Provide general community information</td>
<td>Make contact with key stakeholders and media. Issue general warnings.</td>
<td>Issue specific local and area community warnings</td>
</tr>
<tr>
<td><strong>Brigades/Stations</strong></td>
<td>Crews and equipment checked and ready</td>
<td>Verify availability of RFB</td>
<td>RFBs on standby, re-schedule non-essential activities</td>
</tr>
<tr>
<td><strong>Group Officers/ RFSQ Area Office</strong></td>
<td>Contact brigades, prepare and monitor</td>
<td>Activate as required, staff ROC</td>
<td>Activate Strike Teams, stand up crews as required</td>
</tr>
<tr>
<td><strong>Urban Area Office/ Regional Office</strong></td>
<td>Ensure ICC’s ready, day work staff on standby</td>
<td>ICC’s operational, consider re-schedule of non-ops activities</td>
<td>ROC, ICC’s operational, cancel non-operational activities</td>
</tr>
<tr>
<td><strong>RFSQ /Urban Duty Officers</strong></td>
<td>Liaise and monitor, notify stations</td>
<td>Report to ROC, advise and liaise as required</td>
<td>Perform roles in ROC</td>
</tr>
<tr>
<td><strong>FireCom Central</strong></td>
<td>Prepared and Notify SOC</td>
<td>Activated</td>
<td>Activated</td>
</tr>
<tr>
<td><strong>Regional Air Operations Coordinator (this is the RMRFSQ role)</strong></td>
<td>RAOC to verify Availability</td>
<td>RAOC and AC to consider activation</td>
<td>Fire Bomber on Standby, spotter standby and patrol</td>
</tr>
<tr>
<td><strong>Radio Technicians</strong></td>
<td>Identify availability</td>
<td>Standby</td>
<td>Available</td>
</tr>
</tbody>
</table>
### Part 5 – WILDFIRE ALERT LEVEL ACTIVATION TABLE

<table>
<thead>
<tr>
<th>ALERT LEVEL</th>
<th>Staff and Agencies *</th>
<th>Weight of Initial Attack **</th>
<th>Rural Region Reporting ***</th>
<th>Resources Prepared #</th>
<th>Community Warnings ##</th>
<th>Fire Permits +</th>
<th>ICC</th>
<th>ROC</th>
<th>LDMG DDMG RIDC</th>
<th>SOC</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Notify and activate relevant staff and agencies</td>
<td>Maximise initial response</td>
<td>RMRFSQ Liaise with AC Central</td>
<td>Optimum resources Staged where appropriate</td>
<td>Issue Community Warnings</td>
<td>Consider implementing Fire Bans</td>
<td>Standby</td>
<td>Activated</td>
<td>Alert</td>
<td>Alert</td>
</tr>
<tr>
<td>3</td>
<td>Notify relevant staff and agencies</td>
<td>Greater Initial response</td>
<td>RMRFSQ Liaise with AC Central</td>
<td>Additional resources verified</td>
<td>Contact key stakeholders. Consider Issuing General Community Advice and Warnings</td>
<td>Consider canceling Fire Permits</td>
<td>Alert</td>
<td>Alert/Standby</td>
<td>PRZ Activated</td>
<td>Notified PRZ Alert</td>
</tr>
<tr>
<td>2</td>
<td>Notify relevant staff</td>
<td>Increase</td>
<td>Liaise Through RMRFSQ</td>
<td>Additional resources identified</td>
<td>Provide general Community Safety information and advice</td>
<td>Ensure Adequate Fire Permit Conditions</td>
<td>Alert</td>
<td>Watching brief</td>
<td>PRZ Alert/Standby</td>
<td>Informed</td>
</tr>
</tbody>
</table>
| 1           | NORMAL BUSINESS | Refer to next page.
Part 5 – WILDFIRE ALERT LEVEL ACTIVATION TABLE cont.

* Weight of initial attack: Regions should consider additional appliances and air attack based on risk and available resources.

** Rural reporting to the Region AC as WAL 3 and 4 because Level 2 or 3 incident(s) are expected to occur or have occurred.

*** Community Advice and Warnings: Community advice and warnings should escalate with increasing WAL as described in the Regional Wildfire Readiness Plan.

+ Permit Restrictions and Fire Bans: RMRO or designate to solely handle attaining Fire Ban approvals along with implementation of Fire Permit variations and instructions in a region
Annexure 3: Checklists

For the Bushfire Sub Plan Checklist refer to Annexure 5: QFES Functional Plan Operations Management Wildfire Plan.
ANNEXURE 4: ROLES AND RESPONSIBILITIES FOR LEAD AGENCY = QFES

WILDFIRE ALERT LEVEL - CENTRAL REGION

<table>
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<tr>
<th>CENTRAL REGION</th>
<th>Alert Level 1</th>
<th>Alert Level 2 activities</th>
<th>Alert Level 3 Activities (in addition to Level 2 activities)</th>
<th>Alert Level 4 Activities (in addition to Levels 2 and 3 activities)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Brigades</strong></td>
<td></td>
<td>All appliances in a state of readiness with adequate drinking water (and refreshments)</td>
<td>Patrons of previous days fire</td>
<td>All members advise First Officer of availability</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Contact with Fire Wardens to discuss local conditions to consider ceasing hazard reduction burning and issuing of permits</td>
<td>All brigades with 2 appliances having 1 crew on standby</td>
<td>If possible, have a crew on standby</td>
</tr>
<tr>
<td></td>
<td></td>
<td>two appliance response to reported vegetation fires</td>
<td>Respond three appliances to any reported vegetation fire</td>
<td>Respond four appliances to any reported vegetation fire.</td>
</tr>
<tr>
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<td>1 to 2 adjoining brigades notified of developing fires to determine crew availability</td>
<td>Be prepared to back up urban crews</td>
<td>Brigades with 2 appliances contacted for one standby crew.</td>
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<td><strong>Stations</strong></td>
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<td>Respond one Urban appliance to all vegetation fires within 25 km of Station</td>
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<td>Appliances stepped up to key locations as required</td>
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<td>Patrols of previous days fires</td>
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<td>All appliances in a state of readiness with adequate drinking water (refreshments)</td>
<td>Appliances stepped up to key locations as required</td>
<td>Prepare for possible strike team/task force deployment</td>
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<td>I-Zone Tanker crewing identified, possibly utilising day workers.</td>
<td>I-Zone Tankers manned</td>
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| **NORMAL BUSINESS - NO ADDITIONAL ACTIVITIES REQUIRED** | • Contact with brigades who have capability of standby crews  
  • Be advised and be contactable during going fires  
  • If unavailable an identified delegate appointed | • Monitor Drought Index throughout District  
  • Undertake weekly curing rate assessment  
  • Monitor going fires  
  • Normal activity | • Ensure all ICC’s in Area are resourced  
  • Normal activity |
|          | • Be advised and be contactable during going fires  
  • Standby crews identified and on alert  
  • Keep regular contact with Area Director/s  
  • Direct involvement in fire activity at ICC’s  
  • Identifying brigades for step up or standby. | • Ensure appropriate staff proceed to ROC  
  • Consider cancelling all non-essential activities  
  Frequent monitoring throughout the day of BOM site  
  • Areas to keep BSO’s and VCE’s informed. Area Staff to identify VCE’s who are available to assist with community notification if required  
  • Areas to liaise with Brigades/Groups | • Release staff to be standby crews if requested  
  • Consider cancelling all non-essential duties  
  • Release staff to man ICC’s  
  • Release staff to man appliances |
|          | • Be advised and be contactable during going fires  
  • Standby crews identified and on alert  
  • Keep regular contact with Area Director/s  
  • Direct involvement in fire activity at ICC’s  
  • Identifying brigades for step up or standby. | | • Ensure ICC’s are available for full operation and staff available  
  • Cancel all non-essential duties  
  • Release staff to man ICC’s  
  • Release staff to man appliances |
|          | • Be advised and be contactable during going fires  
  • Standby crews identified and on alert  
  • Keep daily contact with ADRFSQ  
  • Direct involvement in fire activity at ICC’s or ROC  
  • Identifying brigades for step up or standby.  
  • Identifying brigades for strike team formation. | | |
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### Air Operations - Region

**Normal Activity**
- During developing fires consider air observers and aircraft use
- Maximise opportunities to maintain air operations skills
- Consider activation of the Operational Support Unit (OSU) to assist in incident management and mapping capability

**During developing fires**
- Consider air observers and aircraft use
- Have an air observer activated and contactable
- Identify available aircraft locally or through State Air Desk Duty Officer
- Consider fly over of previous day’s large fires checking for hot spots.
- Consider activation of the Operational Support Unit (OSU) to assist in incident management and mapping capability

**Have air observers activated and contactable**
- Identify available aircraft locally for standby or through State Air Desk Duty Officer for water bombing and air observing.
- Deploy Air observers to going fires
- Arrange fly over of previous large fires checking for hot spots.

- Consider activation of the Operational Support Unit (OSU) to assist in incident management and mapping capability

### Manager, FireCom

**Normal Response**
- Identify available staff as required
- Have air observers activated and contactable
- Identify available aircraft locally or through Air Op’s Officer
- Advise QPWS & DNR of going fires

**Consider a third operator on duty, depending on workload.**
- Have air observers activated and contactable
- Identify available aircraft locally or through Air Op’s Officer
- Advise QPWS & DNR of going fires

- A third operator on duty
- Have air observers activated and contactable
- Identify available aircraft locally or through Air Op’s Officer
- Advise QPWS & DNR of going fires. Obtain support capability.
- Consider Airport Fire Service as a support agency

### Chief Superintendent, Superintendents, Inspectors (Urban Operations)

**Normal Response**
- Consider activation of the Operational Support Unit (OSU) to assist in incident management and mapping capability

**Assist with ICC or ROC operations as required**
- Consider cancelling all training activities
- Consider cancelling all Community Safety activities and building inspections
- Release staff to man ICC’s or ROC or LDCC
- Release staff to man appliances or as standby crew
- Consider activation of the Operational Support Unit (OSU) to assist in incident management and mapping capability

**Be directly involved in ICC or ROC operations as required**
- Cancel all training activities
- Cancel all Community Safety activities and building inspections
- Release staff to man ICC’s or ROC or LDCC
- Release staff to man appliances or as standby crew
- Consider activation of the Operational Support Unit (OSU) to assist in incident management and mapping capability
| Area Directors (Rural Fire Service Queensland) | Normal Response  
- Consider activation of the Operational Support Unit (OSU) to assist in incident management and mapping capability | Assist with ICC or ROC operations as required  
- Release staff to man ICC's or ROC  
- Consider cancelling all non-essential activities  
- Consider activation of the Operational Support Unit (OSU) to assist in incident management and mapping capability | Be directly involved in ICC or ROC operations as required  
- Release staff to man ICC's or ROC  
- Cancel all non-essential activities  
- Consider activation of the Operational Support Unit (OSU) to assist in incident management and mapping capability |
| Director Regional Operations | Normal Response  
- Determine potential staffing arrangements for ROC  
- Consider activation of the Operational Support Unit (OSU) to assist in incident management and mapping capability | Release staff to fill ICC’s, ROC, and LDCC (ALO)  
- Release staff to man appliances or as standby crew  
- Consider cancelling all Regional Training activities  
- Consider cancelling Community Safety activities and building inspections  
- Assist with ICC or ROC operations as required  
- Consider activation of the Operational Support Unit (OSU) to assist in incident management and mapping capability | Cancel all Regional training activities.  
- Cancel all Community Safety activities and building inspections  
- Release staff to man ICC’s, ROC and LDCC (ALO).  
- Release staff to man appliances or as standby crew  
- Be directly involved in ICC or ROC operations as required  
- Consider activation of the Operational Support Unit (OSU) to assist in incident management and mapping capability |
| Regional Manager, Rural Fire Service Queensland | Normal Response  
- Consider media releases through CLO  
- Consider activation of the Operational Support Unit (OSU) to assist in incident management and mapping capability | Release staff to man ICC’s or ROC  
- Assist with ICC or ROC operations as required  
- Consider cancelling non essential duties  
- Consider media releases through CLO  
- Consider activation of the Operational Support Unit (OSU) to assist in incident management and mapping capability | Release staff to ICC’s or ROC  
- Be directly involved in ICC or ROC operations as required  
- Cancel non essential duties  
- Coordinate media releases through CLO  
- Consider activation of the Operational Support Unit (OSU) to assist in incident management and mapping capability |
| Assistant Commissioner | NORMAL BUSINESS - NO ADDITIONAL ACTIVITIES REQUIRED | | Undertake the role of Regional Fire Commander as determined by level of activity. |

- Normal Response
- Consider media releases through CLO
- Consider activation of the Operational Support Unit (OSU) to assist in incident management and mapping capability

- Consider cancelling all Regional Training
- Consider cancelling Community Safety activities and building inspections
- Assist with ROC operations as required
- Consider media releases through CLO
- Liaise/advise with QAS, EM, LDMG and QPS as necessary
- Liaise with Media Unit as necessary
- Consider activation of the Operational Support Unit (OSU) to assist in incident management and mapping capability

- Undertake the role of Regional Fire Commander.
- Cancel all Regional training activities.
- Cancel all Community Safety activities and building inspections
- Be directly involved in ROC operations as required
- Coordinate media releases through CLO
- Liaise/advise with QAS, EM, LDMG and QPS
- Liaise with Media Unit
- Consider activation of the Operational Support Unit (OSU) to assist in incident management and mapping capability
The distribution of this information is restricted to LDMG members and council staff only, or as approved by council and/or LDMG.