

NAMING OF PARKS, RESERVES AND SPORT FACILITIES POLICY (COMMUNITY POLICY)

1 **Scope:**

This policy applies to parks, reserves and sport facilities under Council's control.

2 **Purpose:**

To ensure a consistent and transparent approach to the naming of Council's parks, reserves and sport facilities.

3 **Related Documents:**

Primary

Nil

Secondary

Local Government Act 2009

Place Names Act 1994

4 **Definitions:**

To assist in interpretation, the following definitions apply:

Council	Rockhampton Regional Council
Employee	<i>Local government employee:</i> (a) the chief executive officer; or (b) a person holding an appointment under section 196 of the <i>Local Government Act 2009</i> .
New Development	A development which has been approved by Council through the development assessment process.
Park	An area primarily for recreational use and managed by Council
Sport Facilities	Infrastructure developed for specific sport activities on Council owned or controlled land
Reserve	An area primarily for recreational use and managed by Council on behalf of the State Government.

5 **Policy Statement:**

The naming of parks, reserves and sport facilities provides an opportunity to honour individuals and groups for contributions and achievements that deserve recognition. It also presents an opportunity to emphasise important landmarks, geographical features or history that may be more relevant.

Corporate Improvement and Strategy use only

Naming of parks, reserves and sport facilities may arise either:

- At the instigation of Council, or the community, for existing unnamed parks, reserves or sport facilities; or
- As a result of a new park, reserve or sport facility being constructed as part of Council works or residential development.

This policy provides a consistent approach to the naming of parks, reserves and sport facilities, to ensure that:

- Public consultation is undertaken, where necessary, and nominations received from the public are assessed against pre-determined criteria to ensure transparency; and
- Any new park, reserve or sport facility name does not conflict with existing names presently in use.

5.1 Re-Naming

Renaming is discouraged however a park, reserve or sport facility may be renamed upon request if:

- The person or body or entity after which the park, reserve or sport facility was named has been discredited or dishonoured, or
- There is very strong community desire (for example over 100 submissions) for a name change, or
- The name is duplicated elsewhere in the Council area or,
- It has been found that the information submitted regarding the naming of the park, reserve or sport facility is factually incorrect, or
- The name is no longer appropriate in historical or geographical terms, or
- The name is no longer appropriate because it is likely to cause distress to members of the community.

5.2 Name Signs

Park, reserve or sport facility name signs will be installed at least once at every site, or on each street frontage for the purpose of assisting users to locate parks, reserves or sport facilities.

6 Review Timelines:

This policy will be reviewed when any of the following occur:

- 6.1. The related information is amended or replaced; or
- 6.2. Other circumstances as determined from time to time by the Council.

7 Responsibilities:

Sponsor	Chief Executive Officer
Business Owner	General Manager Community Services
Policy Owner	Manager Parks
Policy Quality Control	Corporate Improvement and Strategy

EVAN PARDON
CHIEF EXECUTIVE OFFICER

Corporate Improvement and Strategy use only

Adopted/Approved: Adopted, 9 February 2016
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Department: Community Services
Section: Parks
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