

## NAMING OF INFRASTRUCTURE ASSETS POLICY (COMMUNITY POLICY)

### 1 Scope:

This policy applies to infrastructure assets under Rockhampton Regional Council's control.  
This policy does not include naming of parks, reserves or sports facilities.

### 2 Purpose:

To ensure a consistent and transparent approach to the naming of Council's infrastructure assets.

### 3 Related Documents:

#### Primary

Nil

#### Secondary

*Local Government Act 2009*

AS/NZS 4819:2011 Rural and Urban Addressing

AS 1742.5-1997 Manual of Uniform Traffic Control Devices – Part 5 Street Name and Community Facility Name Signs

Naming of Infrastructure Assets Procedure

Road Register

### 4 Definitions:

To assist in interpretation, the following definitions apply:

Council	Rockhampton Regional Council
Infrastructure Asset	Roads and any other road related infrastructure under the control of Council.
New Development	A development which has been approved by Council through the development assessment process.
Road	As per section 59(2) of the <i>Local Government Act 2009</i> : (a) An area of land that is dedicated to public use as a road; or (b) An area of land that – (i) Is developed for, or has as one of its main uses, the driving or riding of motor vehicles; and (ii) Is open to, or used by, the public; or (c) A footpath or bicycle path; or (d) A bridge, culvert, ford, tunnel or viaduct

#### Corporate Improvement and Strategy use only

## 5 Policy Statement:

The naming of infrastructure assets provides an opportunity to honour individuals and groups for contributions and achievements that deserve recognition. It also presents an opportunity to emphasise important landmarks, geographical features or history.

Naming of infrastructure assets may arise either:

- At the instigation of Council, or the community, for existing unnamed infrastructure assets; or
- As a result of new infrastructure assets being constructed as part of Council works or residential development.

This policy provides a consistent approach to the naming of infrastructure assets, to ensure that:

- Public consultation is undertaken where necessary and nominations received from the public are assessed against pre-determined criteria to ensure transparency,
- Any new road names do not conflict with existing names presently recorded in Council's Road Register or elsewhere;
- Any new infrastructure asset name does not conflict with existing names presently in use; and
- Council's road network has an easily recognisable system of road name signs that assist both pedestrians and motorists and provides a safe traffic environment.

### 5.1 Renaming

Renaming is discouraged however an infrastructure asset may be renamed upon request if:

- The person or body or entity after which the infrastructure asset was named has been discredited or dishonoured;
- There is very strong community desire (for example over 100 submissions) for a name change;
- The name is duplicated elsewhere in the Council area;
- It has been found that the information submitted regarding the naming of the infrastructure asset is factually incorrect; or
- The name does not comply with AS/NZS 4819.2011 Rural and Urban Addressing.

### 5.2 Nominations

If Council is instigating the naming of an infrastructure asset, a notice will be placed on Council's website and advertised in the local newspaper. Council may also seek specific input from community groups, property owners/residents or other representative bodies as deemed necessary to ensure that a representative community consultation has taken place.

Members of the public may submit at any time, naming ideas, for consideration. Submissions should be in writing and should include the following information:

- Name/s selected;
- Exact location and/or locality of the infrastructure asset; and
- Any other relevant information pertaining to the suggested name/s in order to make a decision in accordance with the Naming of Infrastructure Assets Procedure.

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#### **Corporate Improvement and Strategy use only**

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**Version:** 2  
**Reviewed Date:** 4 January 2017

**Department:** Regional Services  
**Section:** Civil Operations  
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### 5.3 Approving Nominations

Nominations received will be assessed against the criteria outlined in the Naming of Infrastructure Procedure by the General Manager Regional Services, or his delegate, plus two other employees.

Recommendations will be presented to the Council table for adoption.

Unsuccessful recommended names and suitable unsolicited suggestions will be included in the list of names that may be used in future.

If no suitable nominations are received, an alternative infrastructure asset name will be presented to the Council table. These names will be assessed as per the Naming of Infrastructure Assets Procedure.

Council may adopt, alter or reject any recommendation presented.

#### 5.3.1 New Development

Proposed names received by the developer will be assessed and approved by the Development Engineering unit as part of the Development Approval process, and in line with the criteria outlined in the Naming of Infrastructure Assets Procedure.

If no suitable nominations are received, Development Engineering will work with the developer to come up with suitable names.

### 5.4 Name Signs

Street name signs will be installed at every intersection.

On major roads it is not necessary to display the name of at all minor intersections along that major road. However, it is essential that the major road name is displayed at regular intervals, normally at major intersecting roads or more significant side roads as determined by the Strategic Infrastructure unit.

## 6 Review Timelines:

This policy will be reviewed when any of the following occurs:

- 6.1 The related information is amended or replaced; or
- 6.2 Other circumstances as determined from time to time by the Council.

## 7 Responsibilities:

Sponsor	Chief Executive Officer
Business Owner	General Manager Regional Services
Policy Owner	Manager Civil Operations
Policy Quality Control	Corporate Improvement and Strategy

**EVAN PARDON**  
**CHIEF EXECUTIVE OFFICER**

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