

# Animal Release Form



**Privacy Notice:** Council is collecting the personal information you supply on this form for the purpose of releasing an animal from the Animal Management Centre. Council is authorised to do this under the *Rockhampton Regional Council Local Law No. 2 (Animal Management) 2011*. Your personal details will not be disclosed to any other person or agency external to Council without your consent unless required or authorised by Law.

This form is to be completed when an animal is released from the Animal Management Centre.

P: 07 4932 9000 | E: [enquiries@rrc.qld.gov.au](mailto:enquiries@rrc.qld.gov.au) | W: [www.rrc.qld.gov.au](http://www.rrc.qld.gov.au) | PO Box 1860 Rockhampton QLD 4700 | ABN: 59 923 523 766

Owner Details		
Owner name:		
First	Middle	Last
Title: <input type="checkbox"/> Mr <input type="checkbox"/> Miss <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other (please specify):		
Date of birth:	Home phone:	
Mobile:	Email:	
Preferred delivery method: <input type="checkbox"/> Email <input type="checkbox"/> Post <input type="checkbox"/> Collect – (Rockhampton, Gracemere, Mt Morgan) <i>Email is the standard form of delivery. If this method is unsuitable please select an alternative.</i>		
Residential Address		
Street number and name:		
Suburb:	State:	Postcode:
Proof of ID		
		<input type="checkbox"/> Checked by authorised officer
ID type:	ID number:	Expiry date:
Responsible Person Details <small>(person collecting animal on behalf of owner)</small>		
Responsible person name:		
First	Middle	Last
Title: <input type="checkbox"/> Mr <input type="checkbox"/> Miss <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other (please specify):		
Date of birth:	Home phone:	
Mobile:	Email:	
Residential Address		
Street number and name:		
Suburb:	State:	Postcode:
Proof of ID		
		<input type="checkbox"/> Checked by authorised officer
ID type:	ID number:	Expiry date:

<b>OFFICE USE ONLY</b>	Date:	Release Time:	Release Fees: \$
	Receipt No.:	Removed from website: Yes / No / NA	Officer:

## Animal Details

Type:	Name:
Breed:	Colour:
Gender:	Microchip number:
Reference/tag number:	Impound register number:

How long have you owned this animal?

How long have you lived in the RRC Region?

Address where animal is kept (*if different from owner residential address*):

How did the animal escape the enclosure?

Has the animal been impounded previously?     No     Yes – when:

## Owner Declaration

I declare that the information I have supplied on this form is complete, truthful and correct in every detail.  
I understand that a Council Local Laws Officer may be in contact with me in regards to the animal being impounded.  
I understand that Infringement Notices under the Rockhampton Regional Council Local Laws and the *Animal Management Act (Cats and Dogs) 2008* may be issued.  
I release Council from any claim, which I may have against Council in relation to the impounding and release of the animal, except and to the extent that, it is due to Council's negligence or default.  
I indemnify Council from any claim, which I may have against Council as a consequence of the impounding and release of the animal, except if and to the extent that, it is due to Council's negligence or default.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Responsible Person Declaration

I declare that the information I have supplied on this form is complete, truthful and correct in every detail.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Fees and Charges

For a full list of fees and charges please refer to Council's [Fees and Charges Schedule](#).

## Payment Information

The Animal Management Centre is a **cashless facility** and can only accept card payments.  
Cash payments must be made in person at one of Council's Customer Service Centres: 232 Bolsover Street, Rockhampton;  
32 Hall Street, Mount Morgan; 1 Ranger Street, Gracemere.