

# Rockhampton Museum of Art Program Booking Request Form



Privacy Notice: Council deals with personal information in accordance with law, including the *Information Privacy Act 2009*.

This form is to be completed when requesting a group booking at the Rockhampton Museum of Art.

P: 07 4932 9000 | E: [enquiries@rrc.qld.gov.au](mailto:enquiries@rrc.qld.gov.au) | W: [www.rrc.qld.gov.au](http://www.rrc.qld.gov.au) | PO Box 1860 Rockhampton QLD 4700 | ABN: 59 923 523 766

## Contact Details

Contact name:

Contact number:

Email:

## Organisation Details

Organisation name:

Contact number:

## Address

Street number and name:

Suburb:

State:

Postcode:

## Date Preferences

Please provide your date preferences below.

First preference:

Second preference:

Third preference:

The Rockhampton Museum of Art will attempt to accommodate your first preference, however, please include additional options as this may not always be possible.

## Program Information

Please select the relevant program format:

- 15 minute introductory tour (free)
- One hour artist educator led exhibition tour and/or program (price on asking)
- Two hour artist educator led exhibition tour and/or program (price on asking)

Exhibition description:

## Group Information

Group type:  Education  Corporate  Social

If Education Group, please select the relevant age bracket:

- Early Learning (birth – 5 years of age)
- Primary (prep – year 6)
- Secondary (year 7 – year 12)
- Tertiary
- Other:

Year level:

Expected number of students/participants attending the program:

Expected number of teachers attending the program:

Expected number of supervisors attending the program:

Do any of your students/participants identify as Aboriginal or Torres Strait Islander?  Yes  No

If yes, how many students/participants:

## Access Requirements

The Rockhampton Museum of Art is committed to making our programs accessible to everyone. Do you have any students/participants with access support needs?  Yes  No

How many students/participants with access support needs:

Briefly describe the access support needs of these students/participants below:

## Further Comments

Help us to plan the best program for your visit, please let us know more about your group. Tell us about any interests or needs that may help our staff to plan your program. Please list any objectives or curriculum outcomes that you are looking to address. Is there a focus area for your program?

Would you like to subscribe to the Rockhampton Museum of Art's mailing list?  Yes  No

## Payment Information

- By phone** | Customer Service staff will contact you regarding payment via credit card or cash once this form is received.
- By invoice** | An invoice will be arranged by Rockhampton Regional Council.

Thank you for your booking request. Rockhampton Museum of Art will be in contact with you shortly to confirm your booking.  
RRC272 – Communities and Culture | V1 | Approved 7 January 2021 File 3138 – Business and Operations Supervisor – QDAN – 480v4 – 26.2.6 – 5 years