

# Community Assistance Program COVID-19 – Financial Hardship and Assistance Scheme Acquittal Report



**Privacy Notice:** Council deals with personal information in accordance with law, including the *Information Privacy Act 2009*. Program funding details will be published by Council and summarised in Council's annual report.

This form is to be completed by applicants reporting expenditure of COVID-19 – Financial Hardship and Assistance Scheme funds received.

P: 07 4932 9000 | E: [enquiries@rrc.qld.gov.au](mailto:enquiries@rrc.qld.gov.au) | W: [www.rrc.qld.gov.au](http://www.rrc.qld.gov.au) | PO Box 1860 Rockhampton QLD 4700 | ABN: 59 923 523 766

## Applicant Details

Organisation name:

Contact name:

Postal address:

Preferred contact number:

Email:

Project title:

## Outcomes

Please provide a brief description of how the funding has supported your organisation and any ongoing challenges your organisation may be facing as a result of the COVID-19 pandemic:

## Funding Acquittal

### Income

Funds received from Council: \$

### Expenditure

Please detail all associated expenditure (including amounts):

Total expenditure: \$

Unexpended funds returned to Council: \$

## Supporting Documentation

Copies of all relevant receipts in relation to the funds received must be supplied with this acquittal report.

## Declaration

I certify that the information given in this form is true and correct and that all conditions of the grant/funding agreement have been complied with.

*(Note: This form must be signed by two executive officers of the incorporated body accepting legal and financial responsibility for the project.)*

Name:

Name:

Position in organisation:

Position in organisation:

Signature:

Signature:

Date:

Date: