

Heritage Village Donation Application Form



Privacy Notice: Council deals with your personal information in accordance with law including the *Information Privacy Act 2009*.

This form is to be completed when a donor/s wish to donate an object/s or artefact/s to the Rockhampton Heritage Village.

P: 07 4932 9000 | E: enquiries@rrc.qld.gov.au | W: www.rrc.qld.gov.au | PO Box 1860 Rockhampton QLD 4700 | ABN: 59 923 523 766

Donor Contact Details						
Organisation name:						
Contact name:						
	First	Middle	Last			
Title:	<input type="checkbox"/> Mr	<input type="checkbox"/> Miss	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms	<input type="checkbox"/> Other <i>(please specify)</i> :	
Date of birth:	ABN:					
Residential address:		Street number and name		City	State	Postcode
Postal address <i>(if different)</i> :						
Preferred contact number:		Email:				
Preferred contact method:		<input type="checkbox"/> Email	<input type="checkbox"/> Phone	<input type="checkbox"/> Post		
Proposed Donation						
Donation type: <i>(e.g. vehicle, china)</i>						
Age of object: <i>(approximate if necessary)</i>						
Current owner/s:						
Provenance of the object: <i>(origin, background, maker, brand and purpose)</i>						

OFFICE USE ONLY	Received by:	Date:	
	Accepted by:	Date:	Accession no:
	Photographs at handover	Date:	Storage location:

Condition of object: Excellent Good Fair Poor Restorable

Photos details: *(Please attach photographs of the object/s on offer.)*

Related items or information of interest: *(e.g. stories, letters, family photos, signs, booklets, instructions for use etc.)*

Declaration

In the event that the object is accepted as a donation to the Rockhampton Heritage Village, I submit this form as a deed of gift, declaring that the details are correct to the best of my knowledge and I acknowledge that:

1. The Title to the object described in this form is not subject to any encumbrance whatsoever.
2. The object described is donated WITHOUT any right of revocation, to the Rockhampton Regional Council.

It is understood that in doing so:

1. The donation will cause a transfer of ownership of the object and all intellectual property rights associated with the object to the Rockhampton Regional Council.
2. The Rockhampton Regional Council, will on receipt of the object specified, have absolute right to exhibit or otherwise deal with the object at its own discretion.

Donor name:

Signature:

Date:

Receiving officer name:

Signature:

Date:

Thank you for the kind offer to donate the object/s listed above. You will be notified of the decision to accept or decline your offer via your preferred contact method. The more information that you can provide on this form, the easier it will be for Council to make a decision. If you require any additional information or assistance please contact the Administration Office at the Rockhampton Heritage Village on 07 4936 8681.