

FRW Infrastructure Issue Reimbursement Application Form

Privacy Notice: Council deals with your personal information in accordance with law including the *Information Privacy Act 2009*.

This form is to be completed when applying for the reimbursement of a private plumber's fees due to a water issue or sewerage blockage that has been located in Council infrastructure and Fitzroy River Water has fixed the issue or cleared the blockage. The reimbursement criteria is outlined in the Clearing of Blocked House Drains within Private Properties Policy and Procedure.



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Customer Details

Property owner name/s:

Property address:

Street number and name

City

State

Postcode

Postal address:

Preferred contact number:

Email:

Plumber's Details

Plumber's name:

Plumber's licence number:

Contact number:

Payment Details *(Bank account details)*

Account name:

Bank name:

BSB:

Account number:

Infrastructure Issue

Please provide a description of where and how the issue was identified and what action was taken to fix the issue:

Supporting Documentation

You must provide the following if requesting reimbursement of a plumber's fee:

- An invoice from a licenced plumber stating that the issue was found to be in Council infrastructure; and
- Proof of payment of the plumber's invoice.

Declaration

I submit this form with the relevant supporting documentation as required. I declare that the details are correct to the best of my ability.

Name:

Signature:

Date:

OFFICE USE ONLY

Date received:

Responsible officer:

Reference number:

Approved by:

Date approved: