

LDMG Member Status Report



Privacy Notice: Council deals with your personal information in accordance with law including the *Information Privacy Act 2009*.

This form is to be completed by LDMG members prior to each LDMG Meeting. The Standard for Disaster Management in Queensland is founded on shared responsibilities. These responsibilities are reflected in the activities in this Member Status Report.

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Customer Details

Organisation name:

LDMG meeting date:

Contact name:

First

Middle

Last

Title: Mr Miss Mrs Ms Other (*please specify*):

Preferred contact number:

Email:

Please provide details of activities that have been undertaken or are being undertaken by the local government/agency/organisation for the areas below. Please insert N/A as required depending on role and responsibilities.

Hazard and Mitigation (*May include items such as studies (NDRP), mitigation initiatives, planning or measures being undertaken, review of hazards and risks.*)

Hazard identification and risk assessment:

Hazard mitigation and risk reduction:

Impediments to implementation of mitigation measures (*may include impediments such as funding, resourcing issues, responsibility*):

Planning *(Preparedness and planning includes all activities undertaken prior to an event to mitigate the impact of the event on the community. Planning also occurs in response and recovery phases.)*

Plans outlining LDMG trigger points for hazards and risks:

Emergency Communications *(Emergency Communications both within and across the agencies, groups and networks responding to and engaging with the wider community is paramount to effective operations.)*

Response *(Disaster response operations are focused on stabilising the impact of a disaster in a community. This includes a range of life, property and environment-saving activities and life-dependent restoration activities. At a system level the effective management of disaster response operations is dependent on the performance of command, control, coordination and cooperation and operational information management systems.)*

Relief and Recovery *(Relief is a transitional phase that occurs during both response and short-term recovery operations. Relief includes the immediate provision of basic human needs immediately following disaster events. It is heavily focused on reducing and stabilising current impacts to prevent the impact of secondary hazards.)*

Operational Issues

Readiness status *(general comment regarding status of operational readiness):*

Staff availability *(comment on staff availability for LDCC, response etc):*

LDCC *(comment on resourcing levels for LDCC and possible impacts on operations):*

Operations Conducted

Date:	Type of event:	Brief summary of response activities <i>(include role and functions):</i>

Remedial action *(outline any proposed actions or improvements as a result of the operational activities):*

- 1.
- 2.
- 3.

Capability Development

Training Conducted

Date:	DM component/function:	Name of course or training content:	Conducted by:	Participants:

Identified Training Needs *(insert details of any required training including suggested dates etc)*

Proposed date:	DM component/function:	Name of course or training content:	Conducted by:	Participants:

Exercises Conducted

Date:	Name of exercise:	Type of exercise <i>(eg tabletop/practical)</i> :	Objectives of the exercise <i>(eg test communications plan)</i> :	Agency coordinating the exercise:	Local Govt/ agencies involved:

Remedial action *(insert details of any proposed actions or improvements as a result of lessons learned or recommendations)*:

- 1.
- 2.
- 3.

Proposed Exercises *(insert details of any proposed exercises or exercises currently under development including suggested dates etc)*:

Date:	Name of exercise:	Type of exercise <i>(eg tabletop/practical)</i> :	Objectives of the exercise <i>(eg test communications plan)</i> :	Agency coordinating the exercise:	Local Govt/ agencies involved:

Community Awareness/Engagement/Education

Community Awareness/Engagement/Education *(insert details of any community awareness/engagement/education activities conducted)*:

Date:	Name of activity:	Type of activity:	Objectives of the activity:	Agency coordinating the activity:	Local Govt/ agencies involved:

Proposed Community Awareness/Engagement/Education *(insert details of any proposed community awareness/engagement/education activities proposed or currently under development, including suggested dates etc):*

Date:	Name of activity:	Type of activity:	Objectives of the activity:	Agency coordinating the activity:	Local Govt/ agencies involved:

Review of Local Disaster Management Plan

Review date:	Type of review:	Summary of amendments:

General business *(any other comments)*:

Declaration

I submit this form and declare that the details are correct to the best of my ability.

Name: _____ Signature: _____ Date: _____