

Environmental Authority Surrender Form

Privacy Notice: Council is collecting the personal information you supply on this form for the purpose of processing your surrender. Council is authorised to do this under section 262 of the *Environmental Protection Act 1994*. Council deals with your personal information in accordance with law including the *Information Privacy Act 2009*.



This form is to be used when applying to surrender a site specific environmental authority. The application must be submitted with the relevant business details.

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Environmental Authority Holder Details

EA holder name:

(if partnership or company)

ABN:

EA holder name:

(if individual)

First

Middle

Last

Residential address:

(if individual)

Street number and name

City

State

Postcode

Postal address *(if different)*:

Preferred contact number:

Email:

Preferred delivery method:

Email

Post

Collect – (Rockhampton, Gracemere, Mt Morgan)

Email is the standard form of delivery. If this is method is unsuitable please select an alternative.

Company Details

Trading name:

Registered office address:

(if corporation or incorporated association)

Street number and name

City

State

Postcode

Postal address:

Contact name:

Preferred contact number:

Email:

ERA Details

Environmental authority number:

Location of activity:

Please provide a list of the ERA's to surrender:

ERA number	ERA description

Environmental Management Register

Is any part of the land currently recorded in, or previously been recorded in, the environmental management register? Yes No

Has the land been removed from the environmental management register? *(If selected yes, evidence must be attached advising that details have been removed from the environmental management register.)* Yes No

Has a site management plan be approved for the land? *(If selected yes, a copy of the site management plan must be attached to this application.)* Yes No

Statutory Requirements

Is the environmental authority that is to be surrendered subject to any of the following statutory requirements under the *Environmental Protection Act 1994*?

Transitional environmental program Yes No

Environmental protection order Yes No

Environmental evaluation Yes No

Prosecution proceedings Yes No

Other *(please specify)*:

Environmental Authority

Have all the ERA's contained within the environmental authority commenced? Yes No

If selected no, please complete the below:

None of the ERA's within the environmental authority have commenced.

Only some of the ERA's being surrendered have commenced *(please provide details of the ERA's that are to be surrendered but not yet commenced below).*

ERA's not yet commenced	Location <i>(including lot and RP)</i>

Rehabilitation Report

Does the environmental authority have rehabilitation conditions? *(If selected yes, please attach the [final rehabilitation report](#).)* Yes No

Compliance Statement *(This Compliance Statement must be completed by, or on behalf of, the environmental authority holder. Please ensure a separate document is attached to this application which states the extent to which the activities carried out under the environmental authority have complied with each condition of approval.)*

Provide details of the date, method and evidence used to verify compliance and accuracy:

Contact number of person signing Compliance Statement:

Compliance Statement Declaration

I make the Compliance Statement by or for the holder of the environmental authority and declare that the details are correct to the best of my ability.

Name: _____ Signature: _____

Position: _____ Date: _____

Declaration

Where agreed between all holders of the environmental authority that one holder can sign on behalf of the other joint holders, please tick the checkbox below.

I have authority to sign this form on behalf of all the joint holders of the environmental authority.

I declare that:

- I am the applicant or an authorised signatory for the applicant.
- The information provided is true and correct to the best of my knowledge. I understand that it is an offence under section 480 of the *Environmental Protection Act 1994* to give to the administering authority or an authorised person a document containing information that I know is false, misleading or incomplete in a material particular.
- I understand that failure to provide sufficient information may result in the application being refused.
- I understand that I am responsible for managing the environmental impacts of these activities and that approval of this application is not an endorsement by the administering authority of the effectiveness of management practices proposed or implemented.

EA holder name: _____

EA holder signature: _____

Date: _____

Signatory name:
(if partnership or company)

Signatory position:
(if partnership or company)

Supporting Documentation

Please remember to provide the following supporting documentation when submitting this form:

- Compliance Statement declaration describing compliance.
- Evidence of details being removed from the environmental management register *(if applicable)*.
- Site management plan *(if applicable)*.
- Final rehabilitation report *(if applicable)*.

Fees and Charges

For a full list of fees and charges please refer to Council's [Fees and Charges Schedule](#).

If your application is approved you must pay a first annual fee within 20 business days of the environmental authority taking effect. An invoice will be issued for the first annual fee. Operation of the ERA cannot commence until the annual fee is paid.

Payment Information

In person | You can pay at Council's Customer Service Centres: 232 Bolsover Street, Rockhampton; 32 Hall Street, Mount Morgan; 1 Ranger Street, Gracemere.

By phone | Customer Service staff will contact you regarding payment via credit card or debit once this form is received.

By post | Make your cheques/money order payable to 'Rockhampton Regional Council' and send to PO Box 1860, Rockhampton, Queensland, 4700.