

# Environmental Authority Amendment Form



**Privacy Notice:** Council is collecting the personal information you supply on this form for the purpose of processing your amendment. Council is authorised to do this under section 226 of the *Environmental Protection Act 1994*. Council deals with your personal information in accordance with law including the *Information Privacy Act 2009*.

**This form is to be used when applying to amend an environmental authority under sections 224 to 226 of the *Environmental Protection Act 1994* for an environmentally relevant activity (ERA). An application to amend an environmental authority is not appropriate in all circumstances.**

**P:** 07 4932 9000 | **E:** [enquiries@rrc.qld.gov.au](mailto:enquiries@rrc.qld.gov.au) | **W:** [www.rrc.qld.gov.au](http://www.rrc.qld.gov.au) | PO Box 1860 Rockhampton QLD 4700 | **ABN:** 59 923 523 766

If there are any outstanding annual fees or annual returns associated with the environmental authority you cannot use this form unless:

- All outstanding annual fees have been paid. Payment can be made at the same time as this application.
- All outstanding annual returns have been lodged. Lodgement can be included with this application.

If the proposed amendment involves changes that require either an existing development application to be amended or a new development application to be lodged under the *Planning Act 2016* and the application for the amendment has not been lodged, the development application must be lodged for the proposed amendment before an environmental authority amendment application can be made.

If the amendment is to correct a clerical or formal error, this request should be made in writing directly to the Council (no fees apply).

If the amendment is to transfer all or part of the environmental authority to a person, use the Environmental Authority Transfer Form.

Environmental Authority Holder Details			
EA holder name: <i>(if partnership or company)</i>		ABN:	
EA holder name: <i>(if individual)</i>			
First	Middle	Last	
Residential address: <i>(if individual)</i>			
Street number and name	City	State	Postcode
Postal address <i>(if different)</i> :			
Preferred contact number:		Email:	
Preferred delivery method: <input type="checkbox"/> Email <input type="checkbox"/> Post <input type="checkbox"/> Collect – (Rockhampton, Gracemere, Mt Morgan)			
<i>Email is the standard form of delivery. If this is method is unsuitable please select an alternative.</i>			
Company Details			
Trading name:			
Registered office address: <i>(if corporation or incorporated association)</i>			
Street number and name	City	State	Postcode
Postal address:			
Contact name:			
Preferred contact number:		Email:	

<b>OFFICE USE ONLY</b>	Date:	CSO:	Information checked: Y / N
	Amount: \$	Receipt number:	EA number:

## ERA Details

Environmental authority number:

Location of activity:

Please provide a list of the current ERA's:

ERA number	ERA description

## Amendment Details

Please select relevant options that apply:

- |  |  |
|--|--|
| <input type="checkbox"/> Change a condition                      | <input type="checkbox"/> Increase environmental harm                     |
| <input type="checkbox"/> Change rehabilitation objectives        | <input type="checkbox"/> Increase the intensity or scale of the activity |
| <input type="checkbox"/> Add to the surface area of the activity | <input type="checkbox"/> Other:  |

Please provide details of the proposed amendment requested, including a justification/reason an amendment is being sought:

## Land Details

- The activity will be carried out within the existing approved footprint for the environmental authority.
- The activity will be carried out at a new fixed location (*please provide details below*).

Street address:

Street number and name

City

State

Postcode

Lot number:

Plan number:

## Development Permits

Are there any development permits in effect or have any development applications been made under a planning act to carry out the proposed amendment?  Yes (please complete below)  No

Development Permit Number	Application Name	Assessment Manager	Date of Application / Approval	Expiry Date

## Environmental Impacts

You must provide an assessment of the likely impacts of the proposed amendment on the environmental values, including the following mandatory information in the table below, unless the 'not applicable' check box is ticked.

Only tick the 'not applicable' check box if the proposed amendment does not cause a change to the environmental values, aspects and impacts as approved under the current environmental authority.

A description of the environmental values likely to be affected by the proposed amendment.  N/A

Details of any emissions of releases likely to be generated by the proposed amendment.  N/A

A description of the risk and likely magnitude of impacts on the environmental values.  N/A

Details of the management practices proposed to be implemented to prevent or minimise adverse impacts.  N/A

Details of how the land, the subject of the application will be rehabilitated after each relevant activity ceases.  N/A

## Waste Management

Will waste generation or management be changed as a result of the amendment?  Yes (please complete below)  No

Please provide details on waste management:

## Environmental Protection Order or Site Management Plan

Is this land currently subject to an environmental protection order or a site management plan?  Yes (please complete below)  No

Do you have an environmental protection order or site management plan in place?  Yes (please provide details below)  No

## Environmental Management Register

Is any part of the land currently recorded in, or previously been recorded in, the environmental management register?  Yes  No

Has the land been removed from the environmental management register? (If selected yes, evidence must be attached advising that details have been removed from the environmental management register.)  Yes  No

## Declaration

Where agreed between all holders of the environmental authority that one holder can sign on behalf of the other joint holders, please tick the checkbox below.

I have authority to sign this form on behalf of all the joint holders of the environmental authority.

I declare that:

- I am the applicant or an authorised signatory for the applicant.
- If the proposed amendment is made, the relevant activities will continue to comply with the eligibility criteria for all eligible ERAs, or where they cannot, I have indicated otherwise in my application and provided the required support information.
- The information provided is true and correct to the best of my knowledge. I understand that it is an offence under section 480 of the *Environmental Protection Act 1994* to give to the administering authority or an authorised person a document containing information that I know is false, misleading or incomplete in a material particular.
- I understand that failure to provide sufficient information may result in the application being refused.
- I understand that I am responsible for managing the environmental impacts of these activities and that approval of this application is not an endorsement by the administering authority of the effectiveness of management practices proposed or implemented.

Applicant name:

Applicant signature:

Date:

Signatory name:

*(if partnership or company)*

Signatory position:

*(if partnership or company)*

## Fees and Charges

For a full list of fees and charges please refer to Council's [Fees and Charges Schedule](#).

If your application is approved you must pay a supplementary annual fee within 20 business days of the amended environmental authority being issued. An invoice will be issued for the supplementary annual fee. Operation of the amended activity cannot commence until the supplementary annual fee is paid.

## Payment Information

**In person** | You can pay at Council's Customer Service Centres: 232 Bolsover Street, Rockhampton; 32 Hall Street, Mount Morgan; 1 Ranger Street, Gracemere.

**By phone** | Customer Service staff will contact you regarding payment via credit card or debit once this form is received.

**By post** | Make your cheques/money order payable to 'Rockhampton Regional Council' and send to PO Box 1860, Rockhampton, Queensland, 4700.