

Rates/Water Refund Request Form



Privacy Notice: Council deals with your personal information in accordance with law including the *Information Privacy Act 2009*.

This form is to be completed when a customer wishes to request a refund for an overpaid water or rates account. A customer's account must be in credit in order to be eligible to receive a refund.

P: 07 4932 9000 | E: enquiries@rrc.qld.gov.au | W: www.rrc.qld.gov.au | PO Box 1860 Rockhampton QLD 4700 | ABN: 59 923 523 766

Applicant Details			
Contact name:			
First	Middle	Last	
Date of birth:			
Postal address:			
Preferred contact number:		Email:	
Property Details			
Property address:			
Street number and name		City	State Postcode
Rates assessment number:		Water assessment number:	
Refund Details			
Amount to be refunded:			
Bank Details <small>(all payments are made electronically – please complete bank details below)</small>			
Account name:		Bank name:	
BSB:		Account number:	
Declaration			
I submit this form and declare that the details are correct to the best of my ability.			
Name:		Signature:	Date:
Payment Information			
In person You can pay at Council's Customer Service Centres: 232 Bolsover Street, Rockhampton; 32 Hall Street, Mount Morgan; 1 Ranger Street, Gracemere.			
By phone Customer Service staff will contact you regarding payment via credit card or debit once this form is received.			
By post Make your cheques/money order payable to 'Rockhampton Regional Council' and send to PO Box 1860, Rockhampton, Queensland, 4700.			

OFFICE USE ONLY	Date received:	Date processed:	Date sent to AP:
	CSO:	Rates officer:	