

Rate Notice/s and Statement of Charges Request Form



Privacy Notice: Council deals with personal information in accordance with law, including the *Information Privacy Act 2009*.

This form is to be completed when a customer requires a copy of a current or previous rate notice or a statement of charges. This documentation is only available to property owners. Please allow five working days for documentation from date of receipt of payment.

P: 07 4932 9000 | E: enquiries@rrc.qld.gov.au | W: www.rrc.qld.gov.au | PO Box 1860 Rockhampton QLD 4700 | ABN: 59 923 523 766

Customer Details		
Contact name:		
First	Middle	Last
Date of birth:		
Residential address:		
Street number and name	City	State Postcode
Postal address: <i>(if different)</i>		
Preferred contact number:	Email:	
Preferred delivery method:	<input type="checkbox"/> Email <input type="checkbox"/> Post <input type="checkbox"/> Collect – (Rockhampton, Gracemere, Mt Morgan)	
<i>Email is the standard form of delivery. If this is method is unsuitable please select an alternative.</i>		
Property/Rates Details		
Property address:		
Street number and name	City	State Postcode
Lot number:	Plan number:	Assessment number:
Information Requested		
Financial period from:	Financial period to:	
Type of notice:	<input type="checkbox"/> Rates notices <input type="checkbox"/> Water notices <input type="checkbox"/> Rates and water notices	
2020/2021 Fees and Charges <small>(Fees are GST inclusive) Records are only available from 2009/10 financial year.</small>		
1. Copy of rate notice/s <i>(per notice)</i>	Prior to current financial year	<input type="checkbox"/> \$16.00 per notice
	Current financial year (July to June)	<input type="checkbox"/> No charge
2. Payment history request <i>(per property)</i>	Current financial year (July to June)	<input type="checkbox"/> No charge
	Up to 10 financial years	<input type="checkbox"/> \$60.00 per service
Declaration		
I submit this form and declare that the details are correct to the best of my ability.		
Name:	Signature:	Date:
Payment Information		
In person You can pay at Council's Customer Service Centres: 232 Bolsover Street, Rockhampton; 32 Hall Street, Mount Morgan; 1 Ranger Street, Gracemere.		
By phone Customer Service staff will contact you regarding payment via credit card or debit once this form is received.		
By post Make your cheques/money order payable to 'Rockhampton Regional Council' and send to PO Box 1860, Rockhampton, Queensland, 4700.		

OFFICE USE ONLY	Date:	CSO:	Receipt number:
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