

# Leasing Committee Member Update Form – Clubs



Privacy Notice: Council deals with your personal information in accordance with law including the *Information Privacy Act 2009*.

This form is to be completed by clubs who have a lease with Council and need to update committee member contact details after each Annual General Meeting. If the customer is not a sporting club, please complete the Leasing Contact Details Update Form – Other than Clubs.

P: 07 4932 9000 | E: [enquiries@rrc.qld.gov.au](mailto:enquiries@rrc.qld.gov.au) | W: [www.rrc.qld.gov.au](http://www.rrc.qld.gov.au) | PO Box 1860 Rockhampton QLD 4700 | ABN: 59 923 523 766

Organisation Details	
Organisation name:	
Lease site address:	
Street number and name	City State Postcode
Postal address:	
Contact number:	Email:
Committee Members	
Office Bearer 1	
Name:	Position:
Contact number ( <i>business hours</i> ):	Contact number ( <i>after hours</i> ):
Email:	
Office Bearer 2	
Name:	Position:
Contact number ( <i>business hours</i> ):	Contact number ( <i>after hours</i> ):
Email:	
Office Bearer 3	
Name:	Position:
Contact number ( <i>business hours</i> ):	Contact number ( <i>after hours</i> ):
Email:	
Supporting Documentation	
Please remember to provide the following supporting documentation when submitting this form:	
<input type="checkbox"/> A current copy of the Annual Report (including Audited Financials) that was presented to members at the AGM.	