

Change of Postal Address Form



Privacy Notice: Council deals with your personal information in accordance with law including the *Information Privacy Act 2009*.

This form is to be completed when a customer wants to change mailing address for Council correspondence. This form does not include change of details for dog registrations. Please complete the Dog Registration Amendment Form.

P: 07 4932 9000 | E: enquiries@rrc.qld.gov.au | W: www.rrc.qld.gov.au | PO Box 1860 Rockhampton QLD 4700 | ABN: 59 923 523 766

Customer Details		
Organisation name:		
Contact name:		
First	Middle	Last
Date of birth:		
New postal address:		
Preferred contact number:		Email:
Property Details		
Property location 1:		
Owner occupied: <input type="checkbox"/> Yes <input type="checkbox"/> No	Entry date:	Exit date:
Property location 2:		
Owner occupied: <input type="checkbox"/> Yes <input type="checkbox"/> No	Entry date:	Exit date:
Is a pension rebate granted on this property: <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please advise if the property is: <input type="checkbox"/> Still resided in <input type="checkbox"/> Vacant <input type="checkbox"/> Rented		
If rented, please advise the date the property is to be rented from:		
Council Services <i>(Please provide details on services that need to be updated. Please note all dog registration updates need to be completed using the Dog Registration Amendment Form.)</i>		
Rates <i>(please provide assessment number/s)</i>	Water <i>(please provide assessment number/s)</i>	
1.	1.	
2.	2.	
Debtors		
Account number:		
Applications		
<input type="checkbox"/> Building <input type="checkbox"/> Plumbing <input type="checkbox"/> Fitzroy River Water <input type="checkbox"/> Development <input type="checkbox"/> Infrastructure		
Property location:		
Permit number/s:		
Declaration		
I submit this form with the relevant supporting documentation as required. I declare that the details are correct to the best of my ability.		
Name:	Signature:	Date:

OFFICE USE ONLY	Receiving officer:	Date:	Information checked: Y / N
------------------------	--------------------	-------	----------------------------