

Temporary Event Application Form



Privacy Notice: Council is collecting the personal information you supply on this form for the purpose of processing your application. Council is authorised to do this under *Rockhampton Regional Council Local Law No. 1 (Administration) 2011*, specifically *Subordinate Local Law No. 1.12 (Operation of Temporary Entertainment Events) 2011*. Council deals with personal information in accordance with law, including the *Information Privacy Act 2009*.

This form is to be completed when a customer wishes to hold an event on Council owned land, including sporting fields (eg markets, sporting carnivals or circus). The form must be completed and submitted to Council no later than six weeks prior to the event.

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The VENUE HIRE – COVID 19 Requirements document must be completed and submitted along with this form. No booking will be approved without the completion and submission of this document.

Customer Details		
Applicant name/business name: <i>Please note: Applicant name must be the same as shown on the public liability insurance.</i>		
Contact name (if different):		
Preferred contact number:	Email:	
Preferred delivery method:	<input type="checkbox"/> Post <input type="checkbox"/> Email <input type="checkbox"/> Collect – (Rockhampton, Gracemere, Mt Morgan) <i>Email is the standard form of delivery. If this method is unsuitable please select an alternative.</i>	
Residential Address/Business Address		
Street number and name:		
Suburb:	State:	Postcode:
Postal address (if different):		
Event Details		
Event name:		
Preferred event location: <i>Please note: This event location is not guaranteed, please list an alternative grounds option.</i>		
Description of event:		
Event date:		
Event start time:	<input type="checkbox"/> am / <input type="checkbox"/> pm	Event finish time: <input type="checkbox"/> am / <input type="checkbox"/> pm
Set up date:		
Set up start time:	<input type="checkbox"/> am / <input type="checkbox"/> pm	Set up finish time: <input type="checkbox"/> am / <input type="checkbox"/> pm
Pack up date: <i>Please note: Grounds must be vacated by this date, failure to do so will result in additional hire charges.</i>		

OFFICE USE ONLY	Date lodged:	Date paid:	Amount paid:
	Receipt number:	CSO:	Booking ref: BOOK/

Pack up start time: <input type="checkbox"/> am / <input type="checkbox"/> pm	Pack up finish time: <input type="checkbox"/> am / <input type="checkbox"/> pm
Anticipated attendance per day: <input type="checkbox"/> Less than 500 <input type="checkbox"/> Between 500 – 5000 <input type="checkbox"/> Over 5000	
<i>Please note: Due to COVID-19, attendee numbers must be in accordance with the amount permitted by law or under any Public Health Direction issued by the Chief Health Officer for Queensland.</i>	
Is this a fundraising event? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Purpose of funds raised:	
Public Liability Insurance	
Rockhampton Regional Council must be noted as an interested party on the Certificate of Currency and level of cover must be \$20 million.	
Food	
What food will be served or sold?	
<i>Please note: The List of Food Vendors/Stall Holders Form must be completed if food is being sold at an event. Food vendor information must be supplied no later than two weeks prior to the event.</i>	
Will cooking be done on site? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Catering marquee details:	
Number of food vendors expected to be onsite:	
Water	
Is potable water required? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is waste water required? <input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Please note: These may not be available at all sites.</i>	
Alcohol	
Will there be alcohol at the event? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>Please note: Events held on Parkland/Reserves where alcohol will be served or sold must have a Community Liquor Licence Permit. Please contact the Office of Liquor & Gaming for the relevant permits. Supporting documentation must be supplied to Council. Risk factors associated with alcohol must be identified on the risk assessment submitted to Council.</i>	
Electricity/Generators	
If you require access to Council controlled electrical facilities (<i>selected sites only</i>), what time do you require access to power?	
Start time: <input type="checkbox"/> am / <input type="checkbox"/> pm	Finish time: <input type="checkbox"/> am / <input type="checkbox"/> pm
If you will be using generators at the event, what hours will the generator be running?	
Start time: <input type="checkbox"/> am / <input type="checkbox"/> pm	Finish time: <input type="checkbox"/> am / <input type="checkbox"/> pm

Park Lighting

Please advise the times you require park lighting if outside the standard hours:

Amenities

Please advise the times you require access to amenities if outside the standard hours (if applicable):

If additional amenities are required, how many portable toilets will be provided?

Male:

Female:

Disabled:

Please note: Refer to the Temporary Event Guidelines for breakdown of amenities. Large events must provide adequate amenities, if there is not an appropriate amount, event organisers must engage a contractor. Toilets must be supplied by event organisers if there are no toilets onsite.

Litter Management

Is Council to supply bins? Yes No

Please note: Refer to the Temporary Event Guidelines for breakdown of required bins. Fees are applicable, a quote will be issued when application is received.

Number of 240L general waste bins required for the event:

Number of 240L recycle bins required for the event:

Recycle bins to be used for: Commingled recycling (*service required*)
 CRS (10c Containers for Change) (*organiser to arrange for collection and sorting*)

Are bulk bins required? Yes No If yes, how many?

What size of bulk bins are required? 660L 1100L

Are the bulk bins for: Cardboard Food vendor waste

Details of private contractor engaged if not using Council:

Delivery of Bins

Date of delivery: _____ Delivery location: _____

Onsite contact name: _____ Onsite contact number: _____

Service of Bins

Please note: Bins must be 300mm apart and presented lined up on the left hand side of a roadway and accessible for collection vehicles.

Date of service: _____ Service location: _____

Onsite contact name: _____ Onsite contact number: _____

Multiday events only – is an additional service required during the event? If so, when?

Removal of Bins

Date of removal: _____ Removal location: _____

Onsite contact name: _____ Onsite contact number: _____

Temporary Structures

Please note: Dial before you dig plans must be obtained.

What type of temporary structures will be used at the event?

Please note: It is mandatory to advise the size of all structures/marquees that will be used. All infrastructure must be detailed on site maps and must show stage and noise direction.

How will marquee/structures be fixed?

Size of marquees: *(fire regulations/requirements may apply and will need to be supplied)* 3m x 3m 6m x 3m Other:

How will the stage be built?

Size and dimensions of movie screen:

Other structures if not listed above:

Site Plan

Attach a site plan, which clearly indicates all of the following applicable to the event:

- | | |
|---|---|
| ▪ Stage and direction of amplified sound | ▪ First aid posts |
| ▪ Security, crowd control and/or police locations | ▪ Litter/refuse facilities |
| ▪ Approved liquor consumption areas/non-alcohol areas | ▪ Registration/marshalling areas |
| ▪ Site entrances and exits | ▪ Marquees/tents |
| ▪ Fire and emergency exits | ▪ Emergency action plan/evacuation plan |
| ▪ Fire extinguisher locations | ▪ Portable toilets |
| ▪ Food vendors/stall holders (including the location of all food vendors) | ▪ Potable water requirements |

Amplified Noise (including fireworks)

Provide details on any amplified music, announcements and/or sound at the event:

Please note: Events having fireworks require Public Notification/Community Consultation two weeks prior to the event.

Visual Entertainment

Provide details on any visual entertainment at the event:

Please note: Events having fireworks/external strobes/lasers require Public Notification/Community Consultation two weeks prior to the event. Notification to C.A.S.A (Civil Aviation Safety Authority) is a requirement of visual effects.

Vehicle Access

What vehicle access will be required on Council land during the event? (Access gates must be shown on site plans.)

Please note: Vehicles are not permitted to drive onto the wooden boardwalk section of the Riverside Park Event Space. Limited access is permitted on some parks and sporting grounds, approval must be obtained for vehicles to be allowed on grounds.

Traffic Management

Will the event require temporary: Road closure Carpark closure Street march/parade

Please provide details:

Please note: Public Notification/Community Consultation is required two weeks prior to the event notifying the changes and/or the event. This will be advised in the approval letter. Road closures are not permitted along Denham Street between Quay Street and Quay Lane. Parking bays cannot be used unless the relevant approval has been given, parking bays are included when road closures are in place. If road closures are not obtained, a Parking Permit application must be completed (the Parking Permit does not guarantee a park).

Watercourse/Water Way

Will any part of the event be held on a watercourse/water way? Yes No

Risk Management

Please complete the [Temporary Event Risk Assessment Form](#) and submit with this application.

Supporting Documentation

Applications will not be processed until all supporting documentation is received. Approval is only issued once all supporting documentation is received and assessed. Advertising of events is not permitted until approval is given. Please remember to provide the following supporting documentation when submitting this form.

Required	Attached	To be received by	Item
<input type="checkbox"/>	<input type="checkbox"/>		Certificate of Currency (Public Liability Insurance)
<input type="checkbox"/>	<input type="checkbox"/>		List of Food Vendors/Stall Holders Form (if applicable)
<input type="checkbox"/>	<input type="checkbox"/>		Food Business Licence (if applicable)
<input type="checkbox"/>	<input type="checkbox"/>		Liquor Licence Application (if applicable)
<input type="checkbox"/>	<input type="checkbox"/>		Proof of non-profit organisation status (if applicable)

Required	Attached	To be received by	Item
<input type="checkbox"/>	<input type="checkbox"/>		Proof of 'Dial Before You Dig"
<input type="checkbox"/>	<input type="checkbox"/>		Engineered Certificates, Compliance documents relating to rides and amusements
<input type="checkbox"/>	<input type="checkbox"/>		Traffic Management Plan/Parking Strategy and supporting documentation (<i>if applicable</i>) <i>Please note: Traffic Management Plan/Parking Strategy must be prepared by an accredited Traffic Control provider. Road closures are not permitted along Denham Street between Quay Street and Quay Lane.</i>
<input type="checkbox"/>	<input type="checkbox"/>		Queensland Police Service Permits – copy of Application for a Special Event Permit and Application for Road Closure Permit (these permits are compulsory for road closures)
<input type="checkbox"/>	<input type="checkbox"/>		Public Notification/Community Consultation
<input type="checkbox"/>	<input type="checkbox"/>		Temporary Event Risk Assessment Form
<input type="checkbox"/>	<input type="checkbox"/>		Site plan (showing items as indicated on site plan)
<input type="checkbox"/>	<input type="checkbox"/>		VENUE HIRE – COVID 19 Requirements document

I have added the event to the Councils Event Calendar (Website)? Yes No

<https://www.rockhamptonregion.qld.gov.au/CommunityEvents/Events-Activities>

Has Maritime Safety been notified of the event? Yes No

Declaration

I submit this form with the relevant supporting documentation as required and agree to be responsible for ensuring that any requirements in respect of COVID-19 as required by law or under any Public Health Direction issued by the Chief Health Officer for Queensland or at the request of Council are complied with at all times.

I declare that the details are correct at the time of submission and as the event organiser, I will ensure all documentation and updates are provided to Council two weeks prior to the event. Failure to do so might result in the approval of the event being declined. I will not advertise the event until approval from Council has been given. In the event that advertising commences without approval, Council has the right to request the advertisement be taken down.

Name:

Signature:

Date:

Fees and Charges

For a full list of fees and charges please refer to Council's [Fees and Charges Schedule](#).

An invoice will be issued with payment details upon assessment. Payment of said fees is required no later than two weeks before the event. Approval will not be issued until payment of fees is received.

Payment Information

In person | You can pay at Council's Customer Service Centres: 232 Bolsover Street, Rockhampton; 32 Hall Street, Mount Morgan; 1 Ranger Street, Gracemere.

By phone | Customer Service staff will contact you regarding payment via credit card or debit once this form is received.

By post | Make your cheques/money order payable to 'Rockhampton Regional Council' and send to PO Box 1860, Rockhampton, Queensland, 4700.

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Temporary Event

What is a Temporary Event?

A Temporary Event is an event that involves some or all of the following:

- Is open to the public;
- Requires exclusive use of an area;
- Will be advertised (this includes on Facebook or Twitter);
- Will have more than 50 people in attendance; and
- Any events including entertainment that may cause a risk i.e. fire twirlers, fireworks or jugglers etc.

To allow adequate time for approval to be granted all applications for hire must be submitted no later than **six weeks prior to the event**. Advertising is not permitted until approval is granted by Council.

Required Documentation

As part of the approval process Council requires the below documentation to assist with the approval of all events.

- **Public Liability of \$20 million** – Certificate of Currency (Personal Household insurance policies may cover this event however, hirer is required to check with their individual insurer first). A minimum \$20 million Public Liability Insurance must be provided to Council at the time of submitting the Temporary Event Application Form. Please note the Certificate of Currency must list Rockhampton Regional Council as an interested party or state that Coverage is for “Anywhere in Australia”. Depending on the nature of the event, **bonds** may also be required; the bond amount will be advised by the Booking Officer and full payment of bonds must be received prior to your event.
- **List of Food Vendors/Stall Holders Form** – to be submitted with applications where food will be served/sold at events.
- **Risk Assessment** – mandatory with your application and state the proposed methods of reducing the risk.
- **Engineered Certificates** – compliance documents relating to rides and amusements.
- **Traffic Management Plan** – to be completed if applicable to the event type. *Please note: Traffic Management Plan/Parking Strategy must be prepared by an accredited Traffic Control provider. Road closures are not permitted along Denham Street between Quay Street and Quay Lane.*
- **Queensland Police Service Permits** – to be submitted with applications for events that require road closures.
- **Community Liquor Permits** – to be submitted with applications where alcohol will be served/sold at events.
- **Proof of non-profit organisation status** – to be submitted with applications if a non-profit organisation.
- **Proof of ‘Dial Before You Dig’** – to be submitted with applications if temporary structures will be used at the event.
- **Public Notification/Community Consultation** – events having fireworks, external strobes and/or lasers require Public Notification/Community Consultation two weeks prior to the event. Notification to C.A.S.A (Civil Aviation Safety Authority) is a requirement of visual effects.
- **Site Plan** – Must include the below:
 - (a) Stage and direction of amplified sound;
 - (b) Security, crowd control and/or police locations;
 - (c) Approved liquor consumption areas/non-alcohol areas;
 - (d) Site entrances and exits;
 - (e) Fire and emergency exits;
 - (f) Fire extinguisher locations;
 - (g) Food vendors/stall holders (including the location of all food vendors);
 - (h) First aid posts;
 - (i) Litter/refuse facilities;
 - (j) Registration/marshalling areas;
 - (k) Marquees/tents;

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Temporary Event

- (l) Emergency action plan/evacuation plan;
- (m) Portable toilets; and
- (n) Potable water requirements.

Items to Consider

Council is unable to proceed until all paperwork is received. Delays in providing this information may result in the application lapsing and the booking will be deemed invalid.

Upon receipt of the outstanding documentation your application will be reassessed. Once all requirements have been met, the application will be finalised and written approval will be issued.

Due to some public spaces being State Government leasehold land, Department of National Resources and Mines **may** require Council to issue a trustee permit as part of the approval for your temporary event. This permit gives the applicant approval for use of the area outlined in the permit. Failure to secure a trustee permit could mean that your application is void due to it not meeting all approval conditions.

Vehicles are not permitted to drive onto the wooden boardwalk section of the Riverside Park Event Space. Limited access is permitted on some parks and sporting grounds, approval must be obtained for vehicles to be allowed on grounds.

Additional Health License may be required for the event, event organiser will be notified if a Short Term Food Business Licence is required.

Maritime Safety may need to be engaged when elements of the event are taking place on a Watercourse/Water Way i.e. floating pontoons being erected, jet ski display.

An aquatic event is an organised onwater activity such as boat or swimming races, sailing regattas, water skiing competitions or fireworks displays that are likely to affect the normal operation of ships in the area of the event. If you want to hold an aquatic event you will need to obtain an aquatic event authority.

An authority is required so that Maritime Safety Queensland can manage the use of Queensland's waterways to ensure that all users, whether recreational or commercial, organised or social, have equal and safe access to its waters.

Event organisers must ensure safety is paramount for these events. If there is a risk of serious injury to participants, the event is to be suspended until it is considered safe to continue.

Information Notice – Electrical

Council Obligations

Due to provisions within the *Electrical Safety Act 2002*, Council must be proactive in ensuring the safe use of electricity when allowing external users to access electrical power outlets in parks and other Council facilities. Council is not only responsible for providing safe outlets, it is also obliged to ensure that users comply with the Australian Standard 3002:2008 Electrical Installations-Shows and Carnivals, the *Electrical Safety Regulations 2013* and the Codes of Practice 2013 in the area between the power outlet and the user's worksite. Council has an obligation to ensure the following:

1. Council will ensure that construction of all power outlets and power boxes complies with Australian Standard 3002:2008 Electrical Installations-Shows and Carnivals, and AS/NZS 3000:2007 Wiring Rules.
2. Council will carry out yearly inspections by a licensed electrical worker to ensure that outlets remain compliant with the aforementioned relevant standards.

Hirer Obligations

All hirers who access Council's electrical power outlets in parks and other Council facilities must adhere to Australian Standard 3002:2008 Electrical Installations-Shows and Carnivals and ensure the following:

1. All electrical equipment is tagged and tested;
2. Avoiding mechanical and other damage to electrical leads; and
3. Keeping electrical leads out of the reasonable reach of people and/or vehicles.

Council strongly encourages event organisers to engage an electrician when arranging events with a large number of electrical needs.

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Temporary Event

Assessment Guide for the Provision of Toilet Facilities

Table A – Toilet facilities for events where alcohol is not available

Patrons	Males			Females	
	Toilets	Urinals	Hand basins	Toilets	Hand basins
<500	1	2	2	6	2
<1000	2	4	4	9	4
<2000	4	8	6	12	6
<3000	6	15	10	18	10
<5000	8	25	17	30	17

Table B – Toilet facilities for events where alcohol is available

Patrons	Males			Females	
	Toilets	Urinals	Hand basins	Toilets	Hand basins
<500	3	8	2	13	2
<1000	5	10	4	16	4
<2000	9	15	7	18	7
<3000	10	20	14	22	14
<5000	12	30	20	40	20

In addition to the above it is recommended that separate toilet and hand washing facilities be provided for food handlers and a sanitary convenience bin provided per female toilet.

The Building Code of Australia also recommends:

- At least one unisex toilet for patrons with a disability at each group of toilet facilities; and
- One urinal space = 0.6m.

Assessment Guide for the Provision of Waste Facilities

General rubbish – bins must be placed around the entire event site and close to areas where food is being sold or consumed.

Recyclable items – clearly identified recycle bins must be placed side by side with general rubbish bins (not back to back).

Food providers and stall holders waste – food providers and stall holders should have bins for their own waste disposal. These bins should be placed well away from any food consumption, preparation or storage areas.

Council recommends (as a guide) the minimum number of bins for attendee use (not to include existing bin infrastructure), as follows:

1 x 240L bin per 100 attendees – if no food or drinks served/sold

2 x 240L bins per 100 attendees – if food or drinks served/sold

2 x 240L recycle bins per 100 attendees

1 x 3m front load skip bin for greater than 1,000 attendees

Council can supply 660L or 1100L bulk bins as well as signage for CRS (10c Containers for Change) (*organiser to arrange for collection and sorting*).

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Venues and Parks for Hire Fees

Council owns a number of venues and parks which can be hired for functions such as weddings, parties, meetings, conferences and corporate events.

When booking outdoor functions please keep in mind the site selected may not look exactly the same for the event as at the time of booking due to seasonal changes.

Seniors Groups are entitled to 12 free Community Centre bookings per year for regular meetings.

Community Centres – Fees and Charges 2022-2023

Centre / Service	Fee	
Bauhinia House (maximum eight hours)		
Security Bond (applicable to all hirers)	\$277.00/booking	
Main Hall (no air-conditioning) (additional hours at hourly rate)	Commercial/private \$494.00/day	Not for Profit \$261.00/day
Hourly Rate (all hirers)	\$47.00/hour	
Calliungal Youth Centre “The Green Shed” (maximum four hours)		
Hire of Centre	Government Funded Agency \$25.80/booking	Not for Profit \$17.00/booking
Customs House (maximum eight hours)		
Security Bond (applicable to all hirers)	\$364.00/day	
All Areas – Function Room, Plating Kitchen, Balcony and Downstairs Lawn area (includes air-conditioning)	\$623.00/day	
Function Room (includes air-conditioning)	\$518.00/day	
Downstairs Lawn Area	\$107.00/day	
Balcony Area	\$107.00/day	
Plating Kitchen (inclusions – fridges, sink and bench space for preparing food. No warming equipment onsite.)	\$ 107.00/day	
Cleaning (in the event the hall requires additional cleaning from your event)	\$90.00/hour	
Gracemere Community Centre		
Security Bond (applicable to all hirers)	\$202.00/booking	
Main Hall (maximum eight hours)	Commercial/private \$295.00/day	Not for Profit \$133.00/day
Day and Night	Commercial/private \$374.00/day/night	Not for Profit \$150.00/day/night
Hourly Rate (maximum four hours)	Commercial \$39.80/hour	Not for Profit \$22.60/hour
Training Rooms Per Room (incorporated senior group please contact Council's Customer Service Centre for costing)	Commercial \$33.00/hour	Not for Profit \$17.00/hour
Cleaning (in the event the hall requires additional cleaning from your event)	\$54.60/hour	

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Venues and Parks for Hire Fees

Community Centres – Fees and Charges 2022-2023

Centre / Service	Fee	
Mount Morgan School of Arts		
Security Bond <i>(applicable to all hirers)</i>	\$202.00/day/night	
Main Hall <i>(maximum eight hours)</i>	Commercial/private \$111.00/day	Not for Profit \$63.00/day
Day and Night	Commercial/private \$139.00/day/night	Not for Profit \$80.40/day/night
Hourly Rate Per Room <i>(maximum four hours) (incorporated senior group please contact Customer Service for costing)</i>	Commercial/private \$19.00/hour	Not for Profit \$10.00/hour
Schotia Place		
Security Bond <i>(applicable to all hirers)</i>	\$277.00/booking	
Main Hall <i>(maximum eight hours) (additional hours at hourly rate)</i>	Commercial/private \$494.00/day	Not for Profit \$261.00/day
Hourly Rate <i>(maximum four hours) (all hirers)</i>	\$47.00/hour	

Parks and Gardens – Fees and Charges 2022-2023

Service	Fee
Administration Fee <i>(applicable to all bookings)</i>	\$33.00/booking
Access to Power Point <i>(selected sites only and not relating to a Temporary Event)</i>	\$26.10/function*
Wedding/Ceremony – Botanic Gardens, Kershaw Gardens and Cedric Archer Park	\$210.00/wedding
Wedding/Ceremony – All Other Parks/Gardens	\$124.90/wedding
Temporary Event (Park Hire) – All Parks – Non-Commercial Use	\$235.00/day*
Temporary Event (Park Hire) – All Parks – Commercial Use	\$585.00/day
Extra Mowing Service	\$182.10/request
Park Hire for Circuses and Other Significant Events	POA – please contact Council's Customer Service Centre

*Community Event – An event that is not regular in nature (more than twice per year), that provides a community benefit to the Rockhampton Region and is not for profit and/or where all money raised is provided to a community organisation in the Rockhampton Region.

Community Organisation – An entity that carries on activities for a public purpose or an entity whose primary objective is not directed at making a profit.

All mandatory and supporting documentation must be provided to confirm booking.

VENUE HIRE – COVID 19 Requirements

This document must be completed and submitted along with all Rockhampton Regional Council Venue Booking Forms. No booking will be approved without the completion and submission of this document.

The Coronavirus COVID-19 has meant that we have to take extra precautions to ensure our community venues/parklands are accessible for community use whilst complying with Queensland Health Public Health Directions and any other COVID-19 restrictions required by law. As a Hirer of Council venue/parkland you are responsible for ensuring that the following additional requirements are met.

You agree to comply with all Queensland Health Public Health Directions relevant to your use of the venues/parklands.

As the Hirer it is your responsibility to ensure that you are aware of any additional requirements for your activity as detailed in any relevant Queensland Health Public Health Direction, including, but not limited to:

- Vaccination requirements;
- Density limits; and
- Contact tracing.

You agree to follow any additional requirements as advised by Council.

If requested, you must provide Council with any COVID Safe Event Checklist or any COVID Safe Event Plan.

You should ensure all visitors and guests are aware of any COVID-19 requirements.

Declaration

I, the Hirer, by signing this document agree and acknowledge that it is my responsibility to comply with all State and Federal legislation, public health directions, orders, policies, procedures, guidelines, approved COVID safe industry plans and industry framework relevant to the event ("COVID-19 requirements"). A failure to comply with these COVID-19 requirements will result in the hire being cancelled, and any further hire applications being declined. By signing below I hereby release, waive, discharge Rockhampton Regional Council, affiliates, employees, representatives, successors, and assigns from any and all liabilities, claims, demands, actions and causes of action whatsoever, directly or indirectly arising out of or related to any loss, damage, injury, or death, that may be sustained related to COVID-19 while participating in any activity while in, on, or around the venue or site that may lead to unintentional exposure or harm due to COVID-19. I agree to indemnify, defend and hold harmless Rockhampton Regional Council from and against any and all costs, expenses, damages, lawsuits and/or liabilities or claims arising whether directly or indirectly from or related to any and all claims made by or against any of the released party due to injury, loss, or death from or related to COVID-19.

Group/Organisation name (the Hirer) :	
Representative full name:	
Signature:	Date: