

Tour Booking Request Form

Privacy Notice: Rockhampton Regional Council is collecting the personal information you supply on this form for the purpose of organising and conducting a tour of its facility. Some of this information may be given to Council's Insurers, if required. Your personal details will not be disclosed to any other person or agency external to Council without your consent unless required or authorised by law.



This form is to be completed when booking a tour at one of Council's sites. All attendees will be required to complete an Entry onto Council Property Indemnity Form. If booking at tour at Fitzroy River Water, please complete the Tour Booking Request Form (Fitzroy River Water)

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Customer Details

Organisation name:

Contact name:

Postal address:

Preferred contact number:

Email:

Tour Details

Facility:

Preferred date/s:

Preferred time/s:

am / pm

Anticipated number of visitors:

Additional information: *(ie any special requirements)*

School Groups Only *(select the relevant year level)*

Prep

Year 1

Year 2

Year 3

Year 4

Year 5

Year 6

Year 7

Year 8

Year 9

Year 10

Year 11

Year 12

Does the tour fit into a subject being studied?

Yes

Subject:

No

University Students Only

Course/subject being studied:

Terms and Conditions

I have read and agree to the terms and conditions:

Yes

No

Supporting Documentation

Please remember to provide the following supporting documentation when submitting this form:

Entry onto Council Property Indemnity Form *(if available, otherwise can be returned on the day of the tour)*