

# CBD Commercial Property Rates Concession Application Form



**Privacy Notice:** Council deals with personal information in accordance with law, including the *Information Privacy Act 2009*.

This form is to be completed by customers applying for rates concession who have a CBD commercial property rated as category 1 (commercial/light industrial) with a mixed residential usage. Successful applicants may be eligible for concessions up to \$2,200.00 per year. Refer to the Rates Concession Policy for further information.

P: 07 4932 9000 | E: [enquiries@rrc.qld.gov.au](mailto:enquiries@rrc.qld.gov.au) | W: [www.rrc.qld.gov.au](http://www.rrc.qld.gov.au) | PO Box 1860 Rockhampton QLD 4700 | ABN: 59 923 523 766

<b>Applicant Details</b> <small>(to apply for a rates concession, the name and address on the property assessment must match the name and address on this application form)</small>			
Contact name:			
First	Middle	Last	
Postal address:			
Preferred contact number:		Email:	
<b>Property Use Details</b>			
Property location:			
Street number and name		City	State Postcode
Rating assessment number:		Number of residential units:	
What is the property used for:			
What portion (%) of the property is used for residential purposes:			
Is the residential portion of the property presently occupied/tenanted?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, how long has the property been occupied/tenanted?			
Has a relevant application for use been lodged and approved by Council? <small>(please provide copies of documents)</small>		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please provide application number:			
<b>Supporting Documentation</b>			
Please remember to provide the following supporting documentation when submitting this form:			
<input type="checkbox"/> Photos of the residential space; and			
<input type="checkbox"/> Any relevant applications lodged and approved by Council <small>(ie planning, building, plumbing applications)</small> .			
<b>Declaration</b>			
I submit this form with the relevant supporting documentation as required and acknowledge the following:			
<ul style="list-style-type: none"><li>All applicable approvals (including planning, building, and plumbing and drainage) have been obtained for the legal use of this property and that I am the ratepayer at the property indicated.</li><li>At any time I must be able to present any applicable approvals or licenses for this property and consent to an onsite inspection, if required by Rockhampton Regional Council.</li><li>If any of the above claims prove false, or if I am unable to produce legal license or approval documentation, Council reserves the right to recover the rates foregone and refuse any future application.</li><li>I must advise Council immediately if the residential component of this property is vacant for longer than six months within a financial year or if the residential use of this property ceases.</li></ul>			
Name:		Signature:	Date: