



# **PLANNING AND REGULATORY COMMITTEE MEETING**

## **MINUTES**

**16 OCTOBER 2018**

The Committee Recommendations contained within these Minutes  
were adopted at the Council meeting on 23 October 2018

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**REPORT OF THE PLANNING AND REGULATORY COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 16 OCTOBER 2018 COMMENCING AT 9.04AM**

## **1 OPENING**

## **2 PRESENT**

Members Present:

Councillor C E Smith (Chairperson)  
Acting Mayor, Councillor C R Rutherford  
Councillor N K Fisher  
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer  
Mr S Gatt – Manager Planning and Regulatory Services  
Mr J Webb – Acting Manager Communities and Culture  
Mr L Clarke – Acting Coordinator Major Venues  
Ms T Fitzgibbon – Coordinator Development Assessment  
Ms K Moody – Coordinator Health and Environment  
Ms C Steinberger – Media Officer  
Ms L Leeder – Senior Committee Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to Mayor Margaret Strelow

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RESOLUTION**

THAT the minutes of the Planning and Regulatory Committee held on 2 October 2018 be taken as read and adopted as a correct record.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

**6 BUSINESS OUTSTANDING**

Nil

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 DECISIONS UNDER DELEGATION - SEPTEMBER 2018

**File No:** 7028  
**Attachments:** Nil  
**Authorising Officer:** Steven Gatt - Manager Planning and Regulatory Services  
Colleen Worthy - General Manager Community Services  
**Author:** Tarnya Fitzgibbon - Coordinator Development Assessment

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#### SUMMARY

*This report outlines the properly made development applications received in September 2018 and whether they will be decided under delegation or decided by Council.*

#### COMMITTEE RECOMMENDATION

THAT this report into the applications lodged in September 2018 be received.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

## 8.2 PARKING DURING MAJOR EVENTS

**File No:** 8041

**Attachments:**

1. Event Category List
2. Event Flow Chart
3. Event Traffic Control Checklist
4. Event Traffic Management Guidance Information
5. Preliminary Traffic Guidance Scheme

**Authorising Officer:** Colleen Worthy - General Manager Community Services

**Author:** Steven Gatt - Manager Planning and Regulatory Services

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### SUMMARY

*This report details general changes to the application process for events including simplified and scalable pedestrian and traffic guidance plan requirements to assist with regulation management for events. This report does not include the ride and park traffic plan for the largest events which is currently being developed by Strategic Planning and Advance Rockhampton Units.*

### ***Suspension of Standing Orders***

#### **COMMITTEE RESOLUTION**

9:22AM

That pursuant to s7.10 Council Meeting Procedures the provisions of the Rockhampton Regional Council Meeting Procedures be suspended to allow adequate time for informal discussion on Item 8.2 – Parking During Major Events - prior to entering into formal debate.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Smith

**MOTION CARRIED**

### ***Resumption of Standing Orders***

#### **COMMITTEE RESOLUTION**

9:36AM

That pursuant to s7.10 Council Meeting Procedures the provisions of the Rockhampton Regional Council Meeting Procedures be resumed.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Smith

**MOTION CARRIED**

#### **COMMITTEE RECOMMENDATION**

THAT the matter of parking during major events be workshopped.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**8.3 MONTHLY OPERATIONS REPORT FOR PLANNING AND REGULATORY SERVICES - SEPTEMBER 2018**

**File No:** 1464  
**Attachments:** 1. Monthly Operations Report for Planning and Regulatory Services - September 2018  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Steven Gatt - Manager Planning and Regulatory Services

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**SUMMARY**

*The Monthly Operations Report for the Planning and Regulatory Services Section for September 2018 is presented for Councillor's information.*

**COMMITTEE RECOMMENDATION**

THAT the Planning and Regulatory Services Monthly Operations Report for September 2018 be 'received'.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**



**9 NOTICES OF MOTION**

Nil

**10 URGENT BUSINESS QUESTIONS**

## 11 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 12.1 Business Improvement Outcomes

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage (the items within this report are subject to closed audit committee reports).

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

### COMMITTEE RESOLUTION

**9:54AM**

**THAT** pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Wickerson  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

10:31AM Executive Officer left the meeting

### COMMITTEE RESOLUTION

**10:32AM**

**THAT** pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

## 12 CONFIDENTIAL REPORTS

### 12.1 BUSINESS IMPROVEMENT OUTCOMES

**File No:** 297  
**Attachments:** 1. Animal Management Review Closure Report  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Steven Gatt - Manager Planning and Regulatory Services

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage (the items within this report are subject to closed audit committee reports).

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#### SUMMARY

*The report provides overview of the outcomes to finalise the Reinforcements Management Consulting Report.*

#### COMMITTEE RECOMMENDATION

THAT the Business Improvement Audit Outcomes be received and the review items finalised; and that the team be congratulated and commended on the Business Improvement Outcomes.

**Moved by:** Councillor Rutherford  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

**13 CLOSURE OF MEETING**

There being no further business the meeting closed at 10:33am.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE