



**PERFORMANCE & SERVICE
COMMITTEE MEETING**

MINUTES

28 APRIL 2015

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**REPORT OF THE PERFORMANCE & SERVICE COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 28 APRIL 2015 COMMENCING AT 9.01AM**

1 OPENING

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor G A Belz
Councillor S J Schwarten
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr R Holmes – Acting Chief Executive Officer
Mr R Cheesman – General Manager Corporate Services
Mr M Rowe – General Manager Community Services
Ms M Barrett – Manager Parks
Ms T Sweeney – Manager Workforce and Strategy
Mr R Palmer – Manager Economic Development
Mr N Chand – Manager Fitzroy River Water
Mr D Bremert – Manager Civil Operations
Ms K Barrett – Coordinator Corporate Improvement and Strategy
Mr S Williams – Strategic Mapping/Disaster Management Officer
Ms E Brodel – Media and Communications Officer
Ms L Leeder – Senior Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Performance & Service Committee held on 24 March 2015 be taken as read and adopted as a correct record.

Moved by: Councillor Smith

Seconded by: Councillor Fisher

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

9:02AM Councillor Schwarten attended the meeting

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR PERFORMANCE AND SERVICE COMMITTEE

File No: 10097
Attachments: 1. Business Outstanding Table for Performance and Service Committee
Responsible Officer: Robert Holmes - Acting Chief Executive Officer
Author: Robert Holmes - Acting Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Performance and Service Committee is presented for Councillors' information.

9:03AM Councillor Williams attended the meeting
9:05AM Councillor Rutherford attended the meeting

COMMITTEE RESOLUTION

THAT:

1. Council Pest Management Officers be diverted to spraying weeds in the recently cleared creeks and waterways;
2. An approach be made to the Department of Natural Resources and Mines for funding for poison; and
3. A more sustainable solution be presented to the next Performance & Service Committee meeting.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher
MOTION CARRIED

COMMITTEE RESOLUTION

THAT the Business Outstanding Table for the Performance and Service Committee be received.

Moved by: Councillor Swadling
Seconded by: Councillor Smith
MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

7.1 DEPUTATION - ROCKHAMPTON SALOON CAR CLUB INC

File No: 456
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

Members of the Rockhampton Saloon Car Club Inc will attend the meeting at 9.00am to make a presentation to Council on Council charges for the Rockhampton Showgrounds.

The deputation by the Rockhampton Saloon Car Club Inc. did not occur.

7.2 DEPUTATION - DEPARTMENT OF STATE DEVELOPMENT

File No: 4932
Attachments: Nil
Authorising Officer: Robert Holmes - Acting Chief Executive Officer
Author: Robert Holmes - Acting Chief Executive Officer

SUMMARY

Department of State Development representative will be attending the meeting to outline the services available and highlight the key projects the Department is currently working on.

9:17AM The deputation by Phil Henry from the Department of State Development commenced.

9:40AM The deputation concluded.

COMMITTEE RESOLUTION

THAT the deputation from Department of State Development be received.

Moved by: Councillor Swadling
Seconded by: Councillor Rutherford

MOTION CARRIED

9:40AM Councillor Belz left the meeting

8 OFFICERS' REPORTS

8.1 LOCAL GOVERNMENT REPRESENTATION ON FITZROY BASIN ASSOCIATION BOARD

File No: 11044
Attachments: 1. Letter from Fitzroy Basin Association
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Appointment of a local government representative on the Board of Fitzroy Basin Association.

COMMITTEE RESOLUTION

THAT Councillor Fisher be nominated and his name put forward to the CQROC by Rockhampton Regional Council as the local government representative on the Board of Fitzroy Basin Association.

Moved by: Councillor Schwarten
Seconded by: Councillor Swadling

MOTION CARRIED

8.2 REQUEST FOR DONATION FROM DIVISION 6 COUNCILLOR DISCRETIONARY FUND - GRACEMERE LAKE GOLF CLUB

File No: 8295
Attachments: Nil
Authorising Officer: Robert Holmes - Acting Chief Executive Officer
Author: Megan Careless - Executive Support Officer

SUMMARY

Councillor Greg Belz requesting approval to donate \$2000 from his Division 6 Councillor Discretionary Fund to the Gracemere Lake Golf Club.

COMMITTEE RESOLUTION

THAT approval be granted to donate \$2000 from Division 6 Councillor Discretionary Fund to the Gracemere Lake Golf Club to assist with costs of replacing failed clubhouse doors and upgrade to clubhouse security following TC Marcia.

Moved by: Councillor Swadling
Seconded by: Councillor Smith

MOTION CARRIED

8.3 PARKING FOR EISTEDDFOD - PILBEAM THEATRE AND WALTER REID CENTRE

File No: 8041

Attachments:

1. Letter from Rockhampton Eisteddfod Association
2. Eisteddfod Timetable

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

Manager Community Standards and Compliance seeking Councils direction on the enforcement of parking at the Pilbeam Theatre and Walter Reid Cultural Centre during the 2015 Rockhampton Eisteddfod.

COMMITTEE RESOLUTION

THAT Council resolves to not undertake parking patrols of the Pilbeam Theatre carpark during the following periods:

- 27 April 2015 to 1 May 2015 both dates inclusive
- 11 to 22 May 2015 both dates inclusive and
- 1 to 5 June 2015 both dates inclusive.

Moved by: Councillor Swadling

Seconded by: Councillor Fisher

MOTION CARRIED

8.4 EDITH STREET, EGANS HILL CONNECTION

File No: 2759
Attachments: 1. Options for Edith St connection
Authorising Officer: Robert Holmes - Acting Chief Executive Officer
Author: David Bremert - Manager Civil Operations

SUMMARY

Department of Transport and Main Roads (DTMR) is relocating the Bruce Highway near Edith Street further away to cater for the construction of a new bridge. As part of this, DTMR is relocating the intersection and reconnecting the new intersection to the existing road as part of the project.

A resident has requested that Council seals the balance of Edith Street to complement the DTMR works.

9:43AM Councillor Swadling left the meeting
9:45AM Councillor Belz returned to the meeting

COMMITTEE RESOLUTION

THAT Option 2 seal Edith Street and Egan Street depicted in blue in the Attachment to this report be selected as the preferred option and Civil Operations undertake the works to a maximum cost of \$90,000.

Moved by: Councillor Smith
Seconded by: Councillor Fisher
MOTION CARRIED

8.5 FUNCTIONAL REVIEW OF GLENMORE WATER TREATMENT PLANT

File No: 105
Attachments: 1. Functional Review of Glenmore Water Treatment Plant
Authorising Officer: Robert Holmes - Acting Chief Executive Officer
Author: Robert Holmes - Acting Chief Executive Officer

SUMMARY

The source raw water quality for the Glenmore Water Treatment Plant, following TC Marcia, in late February and early March 2015 created conditions of considerable duress and challenges for process capability at the Glenmore Water Treatment Plant, resulting in lower (and unacceptable to many) water quality in finished water delivered from the Plant to the Rockhampton community. The review was instigated as a matter of course following an incident that had a negative impact on service delivery such as that which occurred post TC Marcia. There were also requests from the Mayor and Councillors for such a review and the review has been conducted and the findings will be presented to the meeting by Ralph Woolley, principal of WATERONE who conducted the review in conjunction with Rod Lehman of Water Strategies.

9:46AM Councillor Swadling returned to the meeting
10:20AM Councillor Williams left the meeting
10:22AM Councillor Williams returned to the meeting

COMMITTEE RESOLUTION

THAT the deputation by Ralph Woolley from WATERONE be received.

Moved by: Councillor Smith
Seconded by: Councillor Swadling

MOTION CARRIED

COMMITTEE RESOLUTION

1. THAT the report Rockhampton Regional Council Glenmore Water Treatment Plant Functional Review and Audit be received; and
2. THAT budgetary consideration be given to the recommended improvements at the Glenmore Water Treatment Plant as outlined in Section 5 of the report referred to in Recommendation 1 above.

Moved by: Mayor Strelow
Seconded by: Councillor Belz

MOTION CARRIED

8.6 ROCKHAMPTON REGION FIRE MANAGEMENT STRATEGY

File No: 805

Attachments:

1. Rockhampton Region Fire Management Strategy (Firescape Science)
2. Mount Archer Bushfire Risk Assessment (Firescape Science)
3. Bushfire Management Strategy Final

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Margaret Barrett - Manager Parks

SUMMARY

This report presents work completed in late 2014 on the development of a Regional Bushfire Strategy for Rockhampton Region.

10:29AM Councillor Belz left the meeting
10:31AM Councillor Belz returned to the meeting

COMMITTEE RESOLUTION

THAT:

1. Council receive the reports from Firescape Science (shown as attachments 1 and 2 in the report);
2. Council approve the publication of the *Rockhampton Regional Council Bushfire Management Strategy*;
3. Council approve the implementation of Fire Management Strategy recommendations:
 - a) allocation of Council's fire management resources, (provision of heavy plant and equipment for fire-fighting or fire break construction) towards three regional priorities – the Mount Archer iZone, the Mount Morgan iZone and reducing the overall risk in high fire frequency rural areas;
 - b) Council staff involved in bushfire management will benefit greatly from increased training opportunities and better information and processes to guide their annual fire programs;
 - c) Each parcel of Council land within or alongside very high bushfire hazard areas should be individually assessed and integrated into the current fire management practices on adjacent land;
 - d) Cooperative arrangements with State agencies involved in fire management need to be formalised and improved. There are considerable benefits to be gained if all parties are effectively working together to use the limited resources available for managing bushfire risk.

Moved by: Councillor Williams

Seconded by: Councillor Swadling

MOTION CARRIED

COMMITTEE RESOLUTION

THAT:

1. The matter of the fire trails around Mount Archer and the Berserkers be raised for the Queensland Government attention as a matter of urgency; and
2. Taskforce Marcia be advised that Council considers this to be a very high priority in the current situation post TC Marcia.

Moved by: Councillor Williams

Seconded by: Councillor Fisher

MOTION CARRIED

COMMITTEE RESOLUTION

THAT Council takes steps to ensure that there is space of sufficient size at the top of Mount Archer to allow the landing of a helicopter.

Moved by: Mayor Strelow

Seconded by: Councillor Fisher

MOTION CARRIED UNANIMOUSLY

8.7 SUBMISSION TO THE INQUIRY INTO THE FUTURE ROLE AND CONTRIBUTION BY REGIONAL CITIES**File No:** 5333**Attachments:** 1. **Draft Submission on the Role and Contribution by Regional Capitals to Australia****Authorising Officer:** Robert Holmes - Acting Chief Executive Officer**Author:** Rick Palmer - Manager Economic Development

SUMMARY

This report contains a draft submission outlining Council's view on the future role and contribution from regional capitals to Australia.

COMMITTEE RESOLUTION

THAT Council endorse the submission which is to be made to the Senate's Rural & Regional Affairs and Transport References Committee.

Moved by: Mayor Strelow**Seconded by:** Councillor Swadling**MOTION CARRIED**

8.8 COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

File No:	4107
Attachments:	<ol style="list-style-type: none">1. Instrument of Delegation - Peaceful Assembly Act 19922. Instrument of Delegation - Tobacco and Other Smoking Products Act 19983. Instrument of Delegation - Prostitution Act 19994. Instrument of Delegation - Queensland Competition Authority Act 19975. Instrument of Delegation - State Penalties Enforcement Act 1999
Authorising Officer:	Tracy Sweeney - Manager Workforce and Strategy Ross Cheesman - General Manager Corporate Services
Author:	Kerrie Barrett - Coordinator Corporate Improvement & Strategy

SUMMARY

This report seeks Council's approval of delegations under State legislation to the position of Chief Executive Officer.

COMMITTEE RESOLUTION

THAT:

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer, the exercise of powers contained in schedule 1 of the Instruments of Delegation attached to this report:
 1. *Peaceful Assembly Act 1992*
 2. *Tobacco and Other Smoking Products Act 1998*
 3. *Prostitution Act 1999* - With the exception of Part 4 of the *Prostitution Act 1999* Division 2 Section 63B
 4. *Queensland Competition Authority Act 1997*
 5. *State Penalties Enforcement Act 1999*
2. All prior resolutions delegating the powers under these Acts listed to the Chief Executive Officer are repealed. These powers must be exercised subject to any limitations contained in schedule 2 of the Instruments of Delegation attached to this report.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED UNANIMOUSLY

9 STRATEGIC REPORTS

9.1 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2015

File No: 8148

Attachments:

1. Income Statement - March 2015
2. Key Indicator Graphs - March 2015

Authorising Officer: Ross Cheesman - General Manager Corporate Services

Author: Alicia Cutler - Manager Finance

SUMMARY

The Manager Finance presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 March 2015.

COMMITTEE RESOLUTION

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 March 2015 be "received".

Moved by: Mayor Strelow

Seconded by: Councillor Smith

MOTION CARRIED

9.2 CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT**File No:** 1392**Attachments:**

1. Finance Monthly Report - March 2015
2. Workforce & Strategy Monthly Report - March 2015
3. Corporate & Technology Monthly Report - March 2015

Authorising Officer: Robert Holmes - Acting Chief Executive Officer**Author:** Ross Cheesman - General Manager Corporate Services

SUMMARY

The monthly operations report for the Corporate Services department as at 31 March 2015 is presented for Councillor's information.

COMMITTEE RESOLUTION

THAT the Corporate Services Departmental Monthly Operations Report as at 31 March 2015 be "received".

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

8 OFFICERS' REPORTS

8.9 COMMUNITY CABINET IN ROCKHAMPTON 24-25 MAY 2015

File No: 4932
Attachments: Nil
Authorising Officer: Robert Holmes - Acting Chief Executive Officer
Author: Robert Holmes - Acting Chief Executive Officer

SUMMARY

The report seeks a direction from the Committee as to what issues the Council may wish to raise with the State Government at the Community Cabinet to be conducted in Rockhampton on 24 May 2015.

11:18AM Councillor Swadling left the meeting
11:20AM Councillor Swadling returned to the meeting

COMMITTEE RESOLUTION

THAT relevant information be prepared on the issues identified at this meeting for raising during the forthcoming Community Cabinet to be held in Rockhampton 24-25 May 2015.

Moved by: Mayor Strelow
Seconded by: Councillor Williams

MOTION CARRIED

11:21AM Mayor Strelow declared a recess for 10 minutes.
11:33AM Mayor Strelow declared that the meeting be resumed.

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor G A Belz
Councillor S J Schwarten
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr R Holmes – Acting Chief Executive Officer
Mr R Cheesman – General Manager Corporate Services
Mr R Palmer – Manager Economic Development
Ms T Sweeney – Manager Workforce and Strategy
Ms K Barrett – Coordinator Corporate Improvement and Strategy
Ms L Leeder – Senior Governance Support Officer

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS QUESTIONS

12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

13.3 Legal Matters as at 31 March 2015

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

13.4 NRL game at Browne Park

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

13.5 Economic Development Unit

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Mayor Strelow
Seconded by: Councillor Smith

MOTION CARRIED

COMMITTEE RESOLUTION

11:34AM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Mayor Strelow
Seconded by: Councillor Williams

MOTION CARRIED

11:38AM Councillor Belz attended the meeting
12:18PM Councillor Schwarten left the meeting
12:21PM Councillor Schwarten returned to the meeting
12:34PM Councillor Schwarten left the meeting

COMMITTEE RESOLUTION

12:35PM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Swadling
Seconded by: Councillor Fisher

MOTION CARRIED

13 CONFIDENTIAL REPORTS

13.3 LEGAL MATTERS AS AT 31 MARCH 2015

File No: 1392
Attachments: 1. Legal Matters - March 2015
Authorising Officer: Tracy Sweeney - Manager Workforce and Strategy
Ross Cheesman - General Manager Corporate Services
Author: Kerrie Barrett - Coordinator Corporate Improvement & Strategy

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

SUMMARY

Coordinator Corporate Improvement & Strategy presenting an update of current legal matters that Council is involved in as at 31 March 2015.

COMMITTEE RESOLUTION

THAT the legal matters report containing updates on legal matters for Rockhampton Regional Council as at 31 March 2015 be received.

Moved by: Councillor Swadling
Seconded by: Councillor Rutherford

MOTION CARRIED

13.4 NRL GAME AT BROWNE PARK**File No:** 7771**Attachments:** Nil**Authorising Officer:** Robert Holmes - Acting Chief Executive Officer**Author:** Rick Palmer - Manager Economic Development

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

This report outlines a request for support received from the CQ NRL Bid for an NRL game to be played at Browne Park, Rockhampton in August 2015.

COMMITTEE RESOLUTION

THAT Council provide once-off \$100,000 support to the CQ NRL Bid to enable an NRL game to be played at Browne Park, Rockhampton during August 2015 subject to:

1. The teams, their managers and their support staff all stay in the Rockhampton Regional Council area;
2. Both teams providing opportunities for significant Community interaction by the team members to maximise the benefit to, and promotion of, the CQ NRL Bid.

Moved by: Mayor Strelow**Seconded by:** Councillor Williams**MOTION CARRIED**

13.5 ECONOMIC DEVELOPMENT UNIT**File No:** 8355**Attachments:** Nil**Authorising Officer:** Robert Holmes - Acting Chief Executive Officer**Author:** Rick Palmer - Manager Economic Development

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

This report outlines the work in which the Economic Development Unit has been involved since 10 March 2015.

COMMITTEE RESOLUTION

THAT the Economic Development Unit report be received.

Moved by: Mayor Strelow**Seconded by:** Councillor Fisher**MOTION CARRIED**

14 CLOSURE OF MEETING

There being no further business the meeting closed at 12:36pm.

SIGNATURE

CHAIRPERSON

DATE