



**PERFORMANCE & SERVICE
COMMITTEE MEETING**

MINUTES

24 MARCH 2015

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	1
6	BUSINESS OUTSTANDING.....	2
6.1	BUSINESS OUTSTANDING TABLE FOR PERFORMANCE AND SERVICE COMMITTEE.....	2
7	PUBLIC FORUMS/DEPUTATIONS	3
	NIL	3
8	OFFICERS' REPORTS	4
8.1	DISASTER MANAGEMENT POLICY	4
8.2	BUILDINGS ASSET MANAGEMENT PLAN	5
8.3	FINANCE POLICIES FOR REVIEW	6
8.4	LOCAL CREEKS FLOODPLAIN MANAGEMENT.....	7
8.5	COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER	9
8.6	COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER	11
8.7	COMMUNITY ASSISTANCE PROGRAM.....	12
8.8	REQUEST FOR ASSISTANCE - ALTON DOWNS CENOTAPH REPAIRS.....	14
8.9	CYCLONE MARCIA - CREEKS & WATERWAYS CLEAN UP - COUNCIL AND PRIVATE PROPERTY PROTECTION	15
9	STRATEGIC REPORTS	16
9.1	RESIDENT SATISFACTION AND IMPORTANCE SURVEY REPORT	16
9.2	ANNUAL OPERATIONAL PLAN QUARTER TWO PROGRESS REPORT	17
9.3	SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2015.....	18
9.4	CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT	19
9.5	OPERATIONAL PERFORMANCE REPORT FOR GOVERNANCE SUPPORT UNIT FOR FEBRUARY 2015	20
10	NOTICES OF MOTION	21
10.1	NOTICE OF MOTION - COUNCILLOR STEPHEN SCHWARTEN - AFTERMATH OF CYCLONE MARCIA 20 FEBRUARY 2015	21

11	URGENT BUSINESS\QUESTIONS	22
11.1	COUNCIL BRIEFING FROM MARANOA REGIONAL COUNCIL	22
11.2	DISCUSSIONS ON CATEGORY D APPLICATIONS UNDER NATURAL DISASTER RELIEF AND RECOVERY ARRANGEMENTS	23
12	CLOSED SESSION	24
13.1	LEGAL MATTERS AS AT 28 FEBRUARY 2015	24
13.2	REQUEST TO COUNCIL TO WAIVE RATES DUES TO RECENT WATER INUNDATION.....	24
13.3	REQUEST FOR ASSISTANCE - FREIGHT COSTS.....	24
13.4	MONTHLY REPORT FROM CHIEF EXECUTIVE OFFICER FOR THE PERIOD ENDING 20 MARCH 2015	24
13.5	PROPERTY RECOVERY ASSISTANCE PACKAGE.....	24
13	CONFIDENTIAL REPORTS.....	26
13.1	LEGAL MATTERS AS AT 28 FEBRUARY 2015	26
13.2	REQUEST TO COUNCIL TO WAIVE RATES DUES TO RECENT WATER INUNDATION.....	27
13.3	REQUEST FOR ASSISTANCE - FREIGHT COSTS.....	28
13.4	MONTHLY REPORT FROM CHIEF EXECUTIVE OFFICER FOR THE PERIOD ENDING 20 MARCH 2015	29
13.5	PROPERTY RECOVERY ASSISTANCE PACKAGE.....	30
12	CLOSED SESSION	32
11.2	DISCUSSIONS ON CATEGORY D APPLICATIONS UNDER NATURAL DISASTER RELIEF AND RECOVERY ARRANGEMENTS	32
11	URGENT BUSINESS	33
11.2	DISCUSSIONS ON CATEGORY D APPLICATIONS UNDER NATURAL DISASTER RELIEF AND RECOVERY ARRANGEMENTS	33
14	CLOSURE OF MEETING.....	34

**REPORT OF THE PERFORMANCE & SERVICE COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY 24 MARCH 2015 COMMENCING AT 9.02AM**

1 OPENING

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor G A Belz
Councillor S J Schwarten
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Holmes – General Manager Regional Services
Mr R Cheesman – General Manager Corporate Services
Mr M Rowe – General Manager Community Services
Ms T Sweeney – Manager Workforce and Strategy
Ms A Cutler – Manager Finance
Ms C Haughton – Manager Community Services
Mr S Turner – Manager Governance Support
Mr M Crow – Manager Engineering Services
Mr A Russell – Coordinator Strategic Infrastructure
Ms K Barrett – Coordinator Corporate Improvement and Strategy
Mr S Williams – Strategic Mapping/Disaster Management Officer
Mr W Clark – Community Engagement Officer
Ms E Brodel – Media and Communications Officer
Ms L Leeder – Senior Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Performance & Service Committee held on 24 February 2015 be taken as read and adopted as a correct record.

Moved by: Councillor Smith

Seconded by: Councillor Fisher

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR PERFORMANCE AND SERVICE COMMITTEE

File No: 10097

Attachments: 1. Business Outstanding Table for Performance and Service Committee

Responsible Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Performance and Service Committee is presented for Councillors' information.

COMMITTEE RESOLUTION

THAT the Business Outstanding Table for the Performance and Service Committee be received.

Moved by: Councillor Smith

Seconded by: Councillor Fisher

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 DISASTER MANAGEMENT POLICY

File No: 5235
Attachments: 1. Disaster Management Policy
Authorising Officer: Robert Holmes - General Manager Regional Services
Author: Martin Crow - Manager Engineering Services

SUMMARY

The Disaster Management Policy has been reviewed and significant changes have been made. The updated policy is attached for Council's approval.

COMMITTEE RESOLUTION

THAT Council adopt the updated Disaster Management Policy as detailed in attachment to this report.

Moved by: Councillor Williams
Seconded by: Mayor Strelow

MOTION CARRIED

COMMITTEE RESOLUTION

THAT Council provide training to the elected representatives in regards to Disaster Management and communication strategies.

Moved by: Councillor Williams
Seconded by: Councillor Smith

MOTION CARRIED

8.2 BUILDINGS ASSET MANAGEMENT PLAN**File No:** 1392**Attachments:** Nil**Authorising Officer:** Ross Cheesman - General Manager Corporate Services**Author:** Alicia Cutler - Manager Finance

Ordinary Council at its meeting on 10 March 2015 resolved that the matter be referred to the Performance & Service Committee meeting to be held on 24 March 2015.

SUMMARY

Manager Finance presenting the Buildings Asset Management Plan for Council review and adoption.

COMMITTEE RESOLUTION

THAT the Buildings Asset Management Plan lay on the table pending a Council Workshop on the matter.

Moved by: Mayor Strelow**Seconded by:** Councillor Fisher**MOTION CARRIED**

8.3 FINANCE POLICIES FOR REVIEW**File No:** 5237**Attachments:**

1. Asset Management Policy
2. Asset Capitalisation Policy
3. Asset Disposal Policy

Authorising Officer: Ross Cheesman - General Manager Corporate Services**Author:** Alicia Cutler - Manager Finance

SUMMARY

Finance Manager presenting three Asset policies for Council approval.

1. *Asset Management Policy*
2. *Asset Capitalisation Policy*
3. *Asset Disposal Policy*

COMMITTEE RESOLUTION

THAT the Asset Management Policy, Asset Capitalisation Policy and Asset Disposal Policy as attached be adopted.

Moved by: Councillor Rutherford**Seconded by:** Councillor Swadling**MOTION CARRIED**

8.4 LOCAL CREEKS FLOODPLAIN MANAGEMENT

File No: 1743
Attachments: 1. RRC Flood Management Strategy 2014
Authorising Officer: Martin Crow - Manager Engineering Services
Robert Holmes - General Manager Regional Services
Author: Angus Russell - Coordinator Strategic Infrastructure

SUMMARY

The 2014 RRC Flood Management Strategy articulates Council's overarching approach to floodplain management. This approach includes progressive refinement of flood models over time, undertaking risk assessments and identifying risk mitigation options. This report details a proposed program to advance Council's floodplain management, particularly in relation to the North Rockhampton local creek catchments that were impacted by flooding from ex-Tropical Cyclone Oswald in 2013 and Tropical Cyclone Marcia in 2015.

9:42AM Councillor Schwarten left the meeting
9:45AM Councillor Schwarten returned to the meeting
9:58AM Chief Executive Officer left the meeting
9:59AM Chief Executive Officer returned to the meeting

COMMITTEE RESOLUTION

1. THAT budgetary consideration be given to the recommendations below in the 2015/16 financial year:
 - a) THAT the preparation of floodplain management plans for Thozets Creek, Frenchmans Creek, Moores Creek and Splitters Creek be expedited at an estimated cost of \$500,000;
 - b) THAT a senior engineer be employed for a fixed term of 12 months to oversee the initial stages of the floodplain management planning;
 - c) THAT the North Rockhampton Local Creeks Flood Models continue to be refined and extend the coverage of Council's flood models with a commitment of an additional \$215,000 per annum over three years.
2. THAT natural disaster mitigation funding be sought for development of the floodplain management plans and implementation associated short and long term flood mitigation options.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford
MOTION CARRIED

10:23AM Mayor Strelow declared a recess for 10 minutes.
10:35AM Mayor Strelow declared that the meeting be resumed.

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor G A Belz
Councillor S J Schwarten
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Holmes – General Manager Regional Services
Mr R Cheesman – General Manager Corporate Services
Mr M Rowe – General Manager Community Services
Ms T Sweeney – Manager Workforce and Strategy
Ms A Cutler – Manager Finance
Mr D Stevenson – Manager Corporate and Technology
Ms C Houghton – Manager Community Services
Mr D Bremert – Manager Civil Operations
Mr S Turner – Manager Governance Support
Ms K Barrett – Coordinator Corporate Improvement and Strategy
Ms M Younger – Coordinator Procurement and Logistics
Mr W Clark – Community Engagement Officer
Ms E Brodel – Media and Communications Officer
Ms L Leeder – Senior Governance Support Officer

8.5 COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

File No: 4107

Attachments:

1. Instrument of Delegation - Plumbing and Drainage Act 2002
2. Instrument of Delegation - Disaster Management Act 2003
3. Instrument of Delegation - Disaster Management Regulation 2014
4. Instrument of Delegation - Liquor Act 1992
5. Instrument of Delegation - Animal Management (Cats and Dogs) Act 2008
6. Instrument of Delegation - Sustainable Planning Act 2009
7. Instrument of Delegation - Environmental Protection Act 1994
8. Instrument of Delegation - Environmental Protection Regulation 2008

Authorising Officer: Tracy Sweeney - Manager Workforce and Strategy
Ross Cheesman - General Manager Corporate Services

Author: Kerrie Barrett - Coordinator Corporate Improvement & Strategy

SUMMARY

This matter was laid on the table at the Performance and Service Committee Meeting on 24 February 2015 and is now due to be returned to the table to be dealt with.

This report seeks Council's approval of delegations under State legislation to the position of Chief Executive Officer.

COMMITTEE RESOLUTION

THAT:

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer, the exercise of powers contained in schedule 1 of the Instruments of Delegation attached to this report:

1. *Plumbing and Drainage Act 2002*
2. *Disaster Management Act 2003*
3. *Disaster Management Regulation 2014*

Liquor Act 1992

Animal Management (Cats and Dogs) Act 2008

Sustainable Planning Act 2009

2. Council resolves as per section 518(1)(b) of the *Environmental Protection Act 1994* to delegate its powers as the 'administering authority' to the Chief Executive Officer, the exercise of powers contained in schedule 1 of the Instruments of Delegation attached to this report:

7. *Environmental Protection Act 1994*

Environmental Protection Regulation 2008

3. Council resolves as per section 518(2)(b) of the *Environmental Protection Act 1994* to permit the sub-delegation of the 'administering authority's' power to Council officers.

4. All prior resolutions delegating the powers under these Acts listed to the Chief Executive Officer are repealed. These powers must be exercised subject to any limitations contained in schedule 2 of the attached Instruments of Delegation.

Moved by: Mayor Strelow

Seconded by: Councillor Smith

MOTION CARRIED

8.6 COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

File No:	4107
Attachments:	<ol style="list-style-type: none">1. Instrument of Delegation - Standard Plumbing and Drainage Regulation 20032. Instrument of Delegation - Waste Reduction and Recycling Act 20113. Instrument of Delegation - Residential Tenancies and Rooming Accommodation Regulation 20094. Instrument of Delegation - River Improvement Trust Act 1940
Authorising Officer:	Tracy Sweeney - Manager Workforce and Strategy Ross Cheesman - General Manager Corporate Services
Author:	Kerrie Barrett - Coordinator Corporate Improvement & Strategy

SUMMARY

This report seeks Council's approval of delegations under State legislation to the position of Chief Executive Officer.

COMMITTEE RESOLUTION

THAT:

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer, the exercise of powers contained in schedule 1 of the Instruments of Delegation attached to this report:
 1. *Standard Plumbing and Drainage Regulation 2003*
 2. *Waste Reduction and Recycling Act 2011*
 3. *Residential Tenancies and Rooming Accommodation Regulation 2009*
 4. *River Improvement Trust Act 1940*
2. All prior resolutions delegating the powers under these Acts listed to the Chief Executive Officer are repealed. These powers must be exercised subject to any limitations contained in schedule 2 of the Instruments of Delegation attached to this report.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling
MOTION CARRIED

8.7 COMMUNITY ASSISTANCE PROGRAM

File No: 7822
Attachments: 1. Community Assistance Program - Recommendations from 2014-15 round 2
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Community Services

SUMMARY

Twenty nine applications for funding were received for round two of the Community Assistance Program for the current financial year. The applications were assessed and 21 are recommended for funding for a total amount of \$79,320.

10:44AM Councillor Belz returned to the meeting

COMMITTEE RESOLUTION

THAT Council approves the following applications for funding from the Community Assistance Program:

Applicant	Purpose of Grant/Sponsorship	Amount
Alliance Francaise de Central Queensland Inc	French Film Festival	\$685
Alton Downs Hall Association Inc	Disabled Toilets Project	\$8,000
AM Media Consultants t/a Special Children's Christmas Party	2015 CQ Special Children's Christmas Party	\$3,000
Bajool School of Arts Committee	Bajool School of Arts Centenary	\$2,000
Capricornia Equine Landcare Association Inc	Collation of knowledge bank and website development	\$2,000
Central Queensland African Association Inc	Africa Day Celebrations	\$500
Central Queensland Filipino Australian Association Inc	Bayanihan Dance and Music Festival (CQFAA 30th Year Anniversary)	\$1,200
Central Queensland Life Education Centre Inc	Equipment upgrade	\$3,300
Central Queensland Multicultural Association	Taste of the World 2015	\$1,550
Golden Mount Festival Association	2015 Golden Mount Festival	\$15,000
Gracemere Bowls Club	New clubhouse furniture and whitegoods	\$1,500
Kalapa Hall and Sports Committee Inc	Kalapa State School Centenary	\$1,000
MS Queensland	2015 MS Swimathon - Rockhampton	\$250
North Rockhampton Uniting Church	Ride on Mower project	\$500
Queensland Country Women's Association (Capricornia Division)	QCWA Central Region Meeting and Training "Beef it Up"	\$560

Rockhampton Bowls Club	2015 Mayoral Trophy	\$1,650
Rockhampton Eisteddfod Association Inc	80th Rockhampton Eisteddfod	\$20,000
Rockhampton PCYC Baton Twirlers	2015 National Baton Twirling Championships	\$1,750
Rotary Club of Rockhampton	2015 Rocky River Run	\$2,000
Rowing Queensland Ltd	2015 Queensland Schools Rowing Championships	\$6,500
RSL (Qld Branch) National Servicemen's Combined Central Sub Branch	Centenary of Gallipoli Stall	\$500
Shotokan Karate International Australia Queensland Branch	Shotokan Week 2015	\$12,000
Sri Lankan Association of Central Queensland	Sri Lankan New Year Celebration - 2015	\$225

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford
MOTION CARRIED

8.8 REQUEST FOR ASSISTANCE - ALTON DOWNS CENOTAPH REPAIRS

File No: 54/5

Attachments:

1. Alton Downs Cenotaph Repair Quote
2. Alton Downs Cenotaph Image 2014

Authorising Officer: Evan Pardon - Chief Executive Officer
Michael Rowe - General Manager Community Services
Shane Turner - Manager Governance Support

Author: Wade Clark - Community Engagement Officer

SUMMARY

From the Community Conversations meetings of November 2014 the Alton Downs Community requested assistance for repairs to the Alton Downs Cenotaph ahead of the Centenary of ANZAC commemorations.

10:59AM Councillor Schwarten left the meeting

COMMITTEE RESOLUTION

THAT Council assists the funding of the repairs to the Cenotaph by allocating the sum of \$1,320.00 from Gr8 Spaces Program to the Alton Downs Hall Association Inc.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford

MOTION CARRIED

8.9 CYCLONE MARCIA - CREEKS & WATERWAYS CLEAN UP - COUNCIL AND PRIVATE PROPERTY PROTECTION

File No: 8532
Attachments: 1. Creeks, waterways and private property protection map
Authorising Officer: Robert Holmes - General Manager Regional Services
Author: David Bremert - Manager Civil Operations

SUMMARY

Council crews have been undertaking clean up works in creeks and waterways in response to the damage caused by Cyclone Marcia. This report provides an update on that work.

11:04AM Councillor Schwarten returned to the meeting

COMMITTEE RESOLUTION

THAT the information report on the creek and waterway clean-up be received and that the works be suspended at \$1M then reassessed.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

COMMITTEE RESOLUTION

That Council liaise with the Capricorn Conservation Council, Fitzroy Catchment Co-ordinating Committee and the Central Queensland Pest Management Group as an advisory panel regarding the strategies to maintain the ecological sustainability of the North Rockhampton waterways impacted by TC Marcia.

Moved by: Councillor Rutherford
Seconded by: Councillor Swadling

MOTION CARRIED

9 STRATEGIC REPORTS

9.1 RESIDENT SATISFACTION AND IMPORTANCE SURVEY REPORT

File No:	54/5
Attachments:	1. Resident Satisfaction and Importance Survey Detailed Report
Authorising Officer:	Evan Pardon - Chief Executive Officer Shane Turner - Manager Governance Support
Author:	Wade Clark - Community Engagement Officer

SUMMARY

The Resident Satisfaction and Importance survey was undertaken in November 2014 as part of the Council's Community Conversation campaign.

The survey report provides details on the community's priorities, community satisfaction and importance across Council's infrastructure, facilities and services.

The overarching message from the survey is that Council's servicing has improved since the last survey in 2011 but there is more work to be done.

11:27AM	Councillor Swadling left the meeting
11:29AM	Councillor Swadling returned to the meeting
11:34AM	Councillor Belz left the meeting
11:42AM	Councillor Belz returned to the meeting

COMMITTEE RESOLUTION

THAT the Resident Satisfaction and Importance Survey Report be received.

Moved by: Mayor Strelow

Seconded by: Councillor Smith

MOTION CARRIED

9.2 ANNUAL OPERATIONAL PLAN QUARTER TWO PROGRESS REPORT

File No: 11365

Attachments:

1. Q2 Progress Report and Summary - CEO's Office
2. Q2 Progress Report and Summary - Corporate Services
3. Q2 Progress Report and Summary - Regional Services
4. Q2 Progress Report and Summary - Community Services

Authorising Officer: Tracy Sweeney - Manager Workforce and Strategy
Ross Cheesman - General Manager Corporate Services

Author: Kerrie Barrett - Coordinator Corporate Improvement & Strategy

SUMMARY

This matter was presented to the Performance and Service Committee Meeting 24 February 2015 and was requested to be tabled as an information item in the next Performance and Service Committee Meeting.

The 2014/15 operational plan progress report for quarter two as at 31 December 2014 is presented, pursuant to s174(3) Local Government Regulation 2012.

COMMITTEE RESOLUTION

THAT the 2014/15 operational plan progress information report for quarter two as at 31 December 2014 be 'received'.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford

MOTION CARRIED

9.3 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2015**File No:** 8148**Attachments:**

1. Income Statement - February 2015
2. Key Indicator Graphs - February 2015

Authorising Officer: Ross Cheesman - General Manager Corporate Services**Author:** Alicia Cutler - Manager Finance

SUMMARY

The Manager Finance presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 28 February 2015.

11:50AM Chief Executive Officer left the meeting

COMMITTEE RESOLUTION

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 28 February 2015 be 'received'.

Moved by: Councillor Smith**Seconded by:** Councillor Williams**MOTION CARRIED**

9.4 CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT**File No:** 1392**Attachments:**

1. Finance Monthly Report - February 2015
2. Workforce & Strategy Monthly Report - February 2015
3. Corporate & Technology Monthly Report - February 2015

Authorising Officer: Evan Pardon - Chief Executive Officer**Author:** Ross Cheesman - General Manager Corporate Services

SUMMARY

The monthly operations report for the Corporate Services department as at 28th February 2015 is presented for Councillor's information.

11:52AM Chief Executive Officer returned to the meeting

11:53AM Councillor Rutherford left the meeting

COMMITTEE RESOLUTION

THAT the Corporate Services Departmental Monthly Operations Report as at 28 February 2015 be "received".

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

9.5 OPERATIONAL PERFORMANCE REPORT FOR GOVERNANCE SUPPORT UNIT FOR FEBRUARY 2015**File No:** 1830**Attachments:** 1. **Governance Support Performance Report February 2015****Authorising Officer:** **Evan Pardon - Chief Executive Officer****Author:** **Shane Turner - Manager Governance Support**

SUMMARY

Manager Governance Support presenting the monthly Performance Report for the Governance Support Unit for the period ending 28 February 2015.

COMMITTEE RESOLUTION

THAT the monthly Performance Report for the Governance Support Unit for February 2015 be received.

Moved by: **Mayor Strelow****Seconded by:** **Councillor Fisher****MOTION CARRIED**

10 NOTICES OF MOTION

10.1 NOTICE OF MOTION - COUNCILLOR STEPHEN SCHWARTEN - AFTERMATH OF CYCLONE MARCIA 20 FEBRUARY 2015

File No: 8532
Attachments: 1. Notice of Motion
Responsible Officer: Evan Pardon - Chief Executive Officer

SUMMARY

Councillor Stephen Swarten has indicated his intention to move the Notice of Motion as attached to this report at the next Performance and Service Committee meeting on 24 March 2015.

11:56AM Councillor Rutherford returned to the meeting

COMMITTEE RESOLUTION

THAT:

1. an outdoor family barbecue-type event be hosted by the Mayor in collaboration with the Chief Executive Officer to pay tribute and offer thanks to all staff for their efforts during and following Cyclone Marcia; and
2. a commemorative bronze token or similar, or a certificate, be given to employees in recognition of their efforts.

Moved by: Councillor Swarten

Seconded by: Mayor Strelow

MOTION CARRIED

11 URGENT BUSINESS QUESTIONS

11.1 COUNCIL BRIEFING FROM MARANOA REGIONAL COUNCIL

File No: 8532

Responsible Officer: Evan Pardon – Chief Executive Officer

SUMMARY

Councillor Fisher advised that the Infrastructure Manager from Maranoa Regional Council has offered to come to Rockhampton and brief Councillors and Council officers.

12:05PM Councillor Schwarten left the meeting

COMMITTEE RESOLUTION

That we accept an offer from Maranoa Regional Council for their Infrastructure Manager to address Council.

Moved by: Councillor Fisher

Seconded by: Councillor Swadling

MOTION CARRIED

11.2 DISCUSSIONS ON CATEGORY D APPLICATIONS UNDER NATURAL DISASTER RELIEF AND RECOVERY ARRANGEMENTS**File No:** 8532**Responsible Officer:** Evan Pardon – Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(c)(h), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

The Mayor raised that she wished to discuss the Category D applications and that further discussions should be held in Closed Session as there have been confidential briefings provided to Council on possible funding opportunities and the Council budget.

12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

12:07PM Councillor Smith left the meeting

COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

13.1 Legal Matters as at 28 February 2015

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

13.2 Request to Council to waive rates dues to recent water inundation

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

13.3 Request for Assistance - Freight Costs

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

13.4 Monthly Report from Chief Executive Officer for the period ending 20 March 2015

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

13.5 Property Recovery Assistance Package

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford

MOTION CARRIED

COMMITTEE RESOLUTION**12:08PM**

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: **Councillor Swadling**

Seconded by: **Councillor Rutherford**

MOTION CARRIED

12:10PM Councillor Schwarten returned to the meeting

12:11PM Councillor Smith returned to the meeting

COMMITTEE RESOLUTION**12:41PM**

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: **Councillor Smith**

Seconded by: **Councillor Rutherford**

MOTION CARRIED

13 CONFIDENTIAL REPORTS

13.1 LEGAL MATTERS AS AT 28 FEBRUARY 2015

File No: 1392
Attachments: 1. Legal Matters - As at 28 February 2015
Authorising Officer: Tracy Sweeney - Manager Workforce and Strategy
Ross Cheesman - General Manager Corporate Services
Author: Kerrie Barrett - Coordinator Corporate Improvement & Strategy

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

SUMMARY

Coordinator Corporate Improvement & Strategy presenting an update of current legal matters that Council is involved in as at 28 February 2015.

COMMITTEE RESOLUTION

THAT the legal matters report containing updates on legal matters for Rockhampton Regional Council as at 28 February 2015 be received.

Moved by: Mayor Strelow
Seconded by: Councillor Smith

MOTION CARRIED

13.2 REQUEST TO COUNCIL TO WAIVE RATES DUES TO RECENT WATER INUNDATION

File No: 8206
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Ross Cheesman - General Manager Corporate Services

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Council has received a request to waive rates due to recent water inundation.

COMMITTEE RESOLUTION

THAT Council does not accede to the request for rates to be waived for the current half year for the property referred to in the report however;

- 1) an extension be granted until 30 June 2015 and that the 10% discount still be allowed provided payment is received on or before the extended due date; and
- 2) no interest on water accounts be charged on outstanding balances until 30 June 2015 if a balance is still outstanding.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher
MOTION CARRIED

13.3 REQUEST FOR ASSISTANCE - FREIGHT COSTS

File No: 8532

Attachments:

1. Details of Freight Costs
2. Copy of Invoices for Freight of Ice
3. Copy of Invoices for Diesel

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Robert Holmes - General Manager Regional Services

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Council has received a request for assistance with the cost of supplying ice to the community following Tropical Cyclone Marcia. Following the loss of power to most of Rockhampton, the Council also arranged for a generator and some initial fuel for a generator for the CQ Ice Works. CQ Ice Works are now seeking Council's assistance to cover the extra costs involved in supplying ice to the community.

COMMITTEE RESOLUTION

THAT a \$20,000 ex gratia payment be made to CQ Ice Works.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher
MOTION CARRIED

13.4 MONTHLY REPORT FROM CHIEF EXECUTIVE OFFICER FOR THE PERIOD ENDING 20 MARCH 2015

File No: 1830
Attachments: 1. Monthly Report March 2015
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Chief Executive Officer presenting monthly report for the period ending Friday 20 March 2015.

COMMITTEE RESOLUTION

THAT the monthly report from the Chief Executive Officer for the period ending 20 March 2015 be received.

Moved by: Councillor Smith
Seconded by: Councillor Williams

MOTION CARRIED

13.5 PROPERTY RECOVERY ASSISTANCE PACKAGE

File No: 5504
Attachments: 1. On Hold Guardian Requests as at 21 March 2015
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Michael Rowe - General Manager Community Services

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Following for Council consideration is a suggested framework for the development of a Property Recovery Assistance Package to those residents who are not in a position to fund or manage the recovery process on their private properties.

COMMITTEE RESOLUTION

THAT Council approve the development of a Property Recovery Assistance Package under the parameters outlined for Formal consideration.

Moved by: Councillor Swadling
Seconded by: Councillor Williams

MOTION CARRIED

COMMITTEE RESOLUTION**12:43PM**

That the meeting be adjourned to resume at the conclusion of the Planning and Development Committee meeting.

Moved by: Mayor Strelow

Seconded by: Councillor Williams

MOTION CARRIED

COMMITTEE RESOLUTION**1:42PM**

That the meeting be resumed.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor G A Belz
Councillor S J Schwarten
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Holmes – General Manager Regional Services
Mr R Cheesman – General Manager Corporate Services
Mr R Claus – Manager Planning
Ms L Price – Community Awareness Officer
Ms L Leeder – Senior Governance Support Officer

12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

11.2 Discussions on Category D Applications Under Natural Disaster Relief and Recovery Arrangements

This report is considered confidential in accordance with section 275(1)(c)(h), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

COMMITTEE RESOLUTION

1:42PM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Swadling
Seconded by: Councillor Williams

MOTION CARRIED

1:55PM Councillor Smith left the meeting and did not return
2:10PM Councillor Schwarten left the meeting
2:12PM Councillor Schwarten returned to the meeting

COMMITTEE RESOLUTION

2:23PM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Rutherford
Seconded by: Councillor Fisher

MOTION CARRIED

11 URGENT BUSINESS

11.2 DISCUSSIONS ON CATEGORY D APPLICATIONS UNDER NATURAL DISASTER RELIEF AND RECOVERY ARRANGEMENTS

File No: 8532

Responsible Officer: Evan Pardon – Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(c)(h), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

The Mayor raised that she wished to discuss the Category D applications and that further discussions should be held in Closed Session as there have been confidential briefings provided to Council on possible funding opportunities and the Council budget.

COMMITTEE RESOLUTION

THAT officers prepare an application in accordance with the discussions.

Moved by: Mayor Strelow

Seconded by: Councillor Rutherford

MOTION CARRIED

14 CLOSURE OF MEETING

There being no further business the meeting closed at 2:25pm.

SIGNATURE

CHAIRPERSON

DATE