



# **PERFORMANCE & SERVICE COMMITTEE MEETING**

## **MINUTES**

**23 SEPTEMBER 2014**

These Minutes are due to be confirmed at the next  
Performance and Service Committee Meeting on 21 October 2014.

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**REPORT OF THE PERFORMANCE & SERVICE COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY 23 SEPTEMBER 2014 COMMENCING AT 9.00AM**

## **1 OPENING**

## **2 PRESENT**

Members Present:

Acting Mayor, Councillor A P Williams (Chairperson)  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor G A Belz  
Councillor S J Schwarten  
Councillor R A Swadling  
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr M Rowe – General Manager Community Services  
Mr R Holmes – General Manager Regional Services  
Mr R Cheesman – General Manager Corporate Services  
Mr P Owens – Manager Arts and Heritage  
Ms A Cutler – Finance Manager  
Mr M Clerc – Manager and Treasury Supervisor  
Ms K Barrett – Coordinator Corporate Improvement and Strategy  
Ms K Anderson – Coordinator Property and Insurance  
Mr M Borg – Coordinator Fleet Services  
Ms F McRae – Media and Communications Officer  
Ms I Taylor – Governance Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to Mayor Margaret Strelow.

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RESOLUTION**

THAT the minutes of the Performance & Service Committee held on 26 August 2014 be taken as read and adopted as a correct record.

**Moved by: Councillor Smith**  
**Seconded by: Councillor Swadling**

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

**6 BUSINESS OUTSTANDING**

Nil

UNCONFIRMED

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

UNCONFIRMED

## 8 OFFICERS' REPORTS

### 8.1 REPRESENTATION ON CAPRICORN PEST MANAGEMENT GROUP

**File No:** 1379  
**Attachments:** Nil  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Catherine Hayes - Manager Health & Environment /  
Acting Manager Local Laws

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#### SUMMARY

*The General Manager Community Services requesting confirmation of the two representatives on the Capricorn Pest Management Group and endorsement of their nomination to the Management Committee.*

#### COMMITTEE RESOLUTION

THAT Councillor Smith and Councillor Fisher be confirmed as Council's representatives on the Capricorn Pest Management Group and Council endorses their nomination for membership of the Management Committee.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

**8.2 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND INC ANNUAL CONFERENCE - 27 TO 29 OCTOBER 2014**

**File No:** 8291  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Shane Turner - Manager Governance Support

**SUMMARY**

*At the Performance and Service Committee Meeting on 26 August 2014 it was resolved for Mayor Margaret Strelow and Councillor Neil Fisher to attend the Local Government Association of Queensland Annual Conference.*

**COMMITTEE RESOLUTION**

1. THAT Councillor Tony Williams be authorised to attend the Local Government Association of Queensland's Annual Conference to be held at Mackay Convention Centre from 27 to 29 October 2014 as a matter of Council business in place of Councillor Neil Fisher;
2. That Councillor Tony Williams be appointed as a delegate with voting rights for Rockhampton Regional Council;
3. That Councillor Rutherford be appointed Acting Mayor for the period 27 to 29 October 2014.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Fisher  
**MOTION CARRIED**



### 8.3 COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

**File No:** 4107

- Attachments:**
1. Instrument of Delegation - Acquisition of Land Act 1967
  2. Instrument of Delegation - Food Act 2006
  3. Instrument of Delegation - Fire and Emergency Services Act 1990
  4. Instrument of Delegation - Environmental Protection Act 1994
  5. Instrument of Delegation - Information Privacy Act 2009
  6. Instrument of Delegation - Public Health Regulation 2005
  7. Instrument of Delegation - Animal Care and Protection Act 2001
  8. Instrument of Delegation - Sustainable Planning Act 2009
  9. Instrument of Delegation - Right to Information Act 2009
  10. Instrument of Delegation - Public Health Act 2005

**Authorising Officer:** Tracy Sweeney - Manager Workforce and Strategy  
Ross Cheesman - General Manager Corporate Services

**Author:** Kerrie Barrett - Coordinator Corporate Improvement & Strategy

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#### SUMMARY

*This report seeks Council's approval of delegations under State legislation to the position of Chief Executive Officer.*

#### COMMITTEE RESOLUTION

THAT as per section 257 of the *Local Government Act 2009* Council resolves to delegate to the Chief Executive Officer, the exercise of powers contained in schedule 1 of the Instruments of Delegation attached to this report:

1. *Acquisition of Land Act 1967*
2. *Food Act 2006*
3. *Fire and Emergency Services Act 1990*
4. *Environmental Protection Act 1994*
5. *Information Privacy Act 2009*
6. *Public Health Regulation 2005*
7. *Animal Care and Protection Act 2001*
8. *Sustainable Planning Act 2009*
9. *Right to Information Act 2009*
10. *Public Health Act 2005*

Further, that all prior resolutions delegating the powers under these Acts listed to the Chief Executive Officer are repealed. These powers must be exercised subject to any limitations contained in schedule 2 of the attached Instruments of Delegation.

**Moved by:** Acting Mayor Williams

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

UNCONFIRMED

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**8.4 RENEWAL OF COUNCIL'S 2-WAY RADIO NETWORK**

**File No:** 7527  
**Attachments:** Nil  
**Authorising Officer:** Ross Cheesman - General Manager Corporate Services  
**Author:** Drew Stevenson - Manager Corporate and Technology

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**SUMMARY**

*The Coordinator Fleet Services has highlighted the operational shortfalls and risks of the current 2-way radio systems and proposes a whole of Council 2-way radio network.*

**COMMITTEE RESOLUTION**

THAT the Committee approves:

1. The commencement of Stages 1 and 2 of Council's 2-Way Radio Network Renewal Project; and
2. The transfer of the required funds from the Plant Reserve to undertake Stages 1 and 2 of the project.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**8.5 PROPOSED SERVICE LEVEL REVIEW PROJECT**

**File No:** 1825  
**Attachments:** 1. SLR Project Outline  
2. WOC Services & Activities List  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Ross Cheesman - General Manager Corporate Services

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**SUMMARY**

*Council's consideration and endorsement of an in-house Service Level Review project is sought.*

**COMMITTEE RESOLUTION**

THAT the Service Level Review Project be commenced and progressed in accordance with the report and identified priorities.

**Moved by:** Acting Mayor Williams

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

## 9 STRATEGIC REPORTS

### 9.1 CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT

**File No:** 1392

**Attachments:**

1. Workforce & Strategy Monthly Report – August 2014
2. Corporate & Technology Monthly Report – August 2014
3. Finance Monthly Report - August 2014

**Authorising Officer:** Evan Pardon - Chief Executive Officer

**Author:** Ross Cheesman - General Manager Corporate Services

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#### SUMMARY

*The monthly operations report for the Corporate Services department as at 31 August 2014 is presented for Councillor's information.*

#### COMMITTEE RESOLUTION

THAT the Corporate Services Departmental Monthly Operations Report as at 31 August 2014 be 'received'.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

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**9.2 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 AUGUST 2014**

**File No:** 8148  
**Attachments:** 1. Income Statement - August 2014  
2. Key Indicator Graphs - August 2014  
**Authorising Officer:** Ross Cheesman - General Manager Corporate Services  
**Author:** Alicia Cutler - Manager Finance

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**SUMMARY**

*The Manager Finance presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 August 2014.*

**COMMITTEE RESOLUTION**

THAT the Rockhampton Regional Council Summary Budget Management Report for the Period ended 31 August 2014 be 'received'.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

**10 NOTICES OF MOTION**

Nil

UNCONFIRMED

## 12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 13.1 2013/14 Draft Annual Financial Statements

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

#### 13.2 Legal Matters as at 31 August 2014

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

#### 13.3 Renewal of Periodic Grazing Tenure Agreements

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

#### 13.4 Tender - Lease of Vacant Council Land

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

#### 13.5 Dreamtime Cultural Centre Lease and Lot 8 on SP125023

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

#### 13.6 Reciprocal Library Agreement

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

#### 13.7 Recovery of Legal Costs

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

#### 13.8 Monthly Report to Council from Chief Executive Officer for period ending 15 September 2014

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .



**13.9 Trial of Drive-In Movies at Rockhampton Showgrounds**

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**COMMITTEE RESOLUTION****9.47AM**

**THAT** pursuant to s341)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

9.47AM Chief Executive Officer left the meeting.  
9.50AM Chief Executive Officer returned to the meeting.  
10.00AM Councillor Belz left the meeting.  
10.02AM Councillor Belz returned to the meeting.  
10.22AM Councillor Schwarten left the meeting.  
10.28AM Councillor Schwarten returned to the meeting.  
10.29AM Councillor Schwarten left the meeting and did not return.  
10.29AM Chief Executive Officer left the meeting.  
10.31AM Chief Executive Officer returned to the meeting.  
10.36AM Councillor Belz left the meeting.  
10.40AM Chief Executive Officer left the meeting.  
10.44AM Chief Executive Officer returned to the meeting.  
10.44AM Councillor Belz returned to the meeting.  
10.46AM Acting Mayor Williams left the meeting.  
10.49AM Acting Mayor Williams returned to the meeting.  
10.56AM Councillor Swadling left the meeting.  
10.57AM Councillor Swadling returned to the meeting.  
11.27AM Councillor Smith left the meeting.  
11.27AM Councillor Swadling left the meeting.  
11.30AM Councillor Smith returned to the meeting.  
11.32AM Councillor Swadling returned to the meeting.

**COMMITTEE RESOLUTION****11.40AM**

**THAT** pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Acting Mayor Williams

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**COMMITTEE RESOLUTION****11.40AM**

THAT the meeting be adjourned until 1.00PM

**Moved by: Acting Mayor Williams****Seconded by: Councillor Swadling****MOTION CARRIED****COMMITTEE RESOLUTION****1:08PM**

THAT the meeting be resumed.

**Moved by: Councillor Swadling****Seconded by: Councillor Fisher****MOTION CARRIED****COMMITTEE RESOLUTION****1.08PM**THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.**Moved by: Councillor Swadling****Seconded by: Councillor Smith****MOTION CARRIED**

1.21PM Councillor Swadling left the meeting and did not return.

**COMMITTEE RESOLUTION****1.34PM**THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.**Moved by: Councillor Fisher****Seconded by: Councillor Smith****MOTION CARRIED**

## 13 CONFIDENTIAL REPORTS

### 13.1 2013/14 DRAFT ANNUAL FINANCIAL STATEMENTS

**File No:** 8151

**Attachments:**

1. Unaudited Financial Statements - 2014
2. 2013/2014 Carry Over Budget

**Authorising Officer:** Ross Cheesman - General Manager Corporate Services

**Author:** Alicia Cutler - Manager Finance

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### SUMMARY

*The Unaudited Annual Financial Statements as at 30 June 2014 was presented to the Audit and Business Improvement Committee on 9 September with only minor alterations suggested, prior to signing, A commentary on the Statements as well as the final results for 2013/14 is also provided for members.*

#### COMMITTEE RESOLUTION

THAT the report on the 2013/14 Draft Annual Financial Statements be received.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**13.2 LEGAL MATTERS AS AT 31 AUGUST 2014**

**File No:** 1392  
**Attachments:** 1. Legal Matters - August 2014  
**Authorising Officer:** Tracy Sweeney - Manager Workforce and Strategy  
Ross Cheesman - General Manager Corporate Services  
**Author:** Kerrie Barrett - Coordinator Corporate Improvement & Strategy

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

**SUMMARY**

*Coordinator Corporate Improvement & Strategy presenting an update of current legal matters that Council is involved in as at 31 August 2014.*

**COMMITTEE RESOLUTION**

THAT the legal matters report containing updates on legal matters for Rockhampton Regional Council as at 31 August 2014 be received.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

**13.3 RENEWAL OF PERIODIC GRAZING TENURE AGREEMENTS**

**File No:** 1370  
**Attachments:** Nil  
**Authorising Officer:** Drew Stevenson - Manager Corporate and Technology  
Ross Cheesman - Acting Chief Executive Officer  
**Author:** Kellie Anderson - Coordinator Property and Insurance

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

**SUMMARY**

*Coordinator Property & Insurance reporting on the renewal of existing periodic grazing tenure agreements.*

**COMMITTEE RESOLUTION**

THAT in accordance with S236(1)(c)(iii) of the Local Government Regulation 2012, the current grazing tenure agreements for the following properties be renewed for a period of three (3) years commencing 1 July 2014 and increasing annually with CPI:

- Lot 3-5 Dargel Road, Pink Lily;
- Lot 212 Capricorn Highway, Fairy Bower;
- 65 Razorback Road, Bouldercombe;
- 1 Prospect Street, Allenstown;
- Part 131 Richardson Road, Kawana; and
- Part 108 Lakes Creek Road, The Common.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

**13.4 TENDER - LEASE OF VACANT COUNCIL LAND****File No:** 1370**Attachments:**

1. James Street, Gracemere - Map
2. Lot 117 Capricorn Highway, Gogango - Map
3. 22 Hallett Street, Berserker - Map
4. 199 Peter Street, Berserker - Map
5. 229-235 Peter Street, Berserker - Map
6. Part 90 Cavan Street, Koongal - Map
7. Lot 188 Port Curtis Road, Port Curtis - Map

**Authorising Officer:** Drew Stevenson - Manager Corporate and Technology  
Ross Cheesman - General Manager Corporate Services**Author:** Kellie Anderson - Coordinator Property and Insurance

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**SUMMARY**

*Coordinator Property & Insurance reporting on proposal to call tenders for the lease of various parcels of Council owned vacant land for the purpose consistent with the planning scheme (Grazing, Stables, Rural).*

**COMMITTEE RESOLUTION**

THAT under Section 227 of the Local Government Regulation 2012, Council invites tenders for the lease of the following properties for the purpose consistent with the planning scheme:

- James Street, Gracemere;
- Lot 117 Capricorn Highway, Gogango;
- 22 Hallett Street, Berserker;
- 199 Peter Street, Berserker;
- 229-235 Peter Street, Berserker; and
- Part 90 Cavan Street, Koongal (adjoining Rose Lane)

THAT Council resign trusteeship over the following resources to the State of Queensland (Department of Natural Resources and Mines): and

- Lot 188 Port Curtis Road, Port Curtis; and
- Part 90 Cavan Street, Koongal (adjoin Cavan Street and Cavan Lane).

**Moved by:** Acting Mayor Williams**Seconded by:** Councillor Fisher**MOTION CARRIED**

**13.5 DREAMTIME CULTURAL CENTRE LEASE AND LOT 8 ON SP125023****File No:** 4201**Attachments:**

1. Dreamtime Cultural Centre Lease - Expires 2025 + 20 Year Option
2. Dreamtime Cultural Centre Agreement - 1985
3. Letter from Johnson Law - 10 September 2014
4. Map - Lot 8 on SP125023
5. Portions A & B - Lot 8 on SP125023

**Authorising Officer:** Drew Stevenson - Manager Corporate and Technology  
Ross Cheesman - General Manager Corporate Services**Author:** Kellie Anderson - Coordinator Property and Insurance

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

**SUMMARY**

*Coordinator Property & Insurance reporting on proposed amendments to the Lease to the Dreamtime Cultural Centre – 703-751 Yaamba Road and inclusion of part of Lot 8 on SP125023 – 765 Yaamba Road. It is also proposed that the remaining portion of Lot 8 on SP125023 be transferred back to the State of Queensland.*

**COMMITTEE RESOLUTION**

THAT the Chief Executive Officer (Coordinator Property & Insurance) be authorised to proceed in the manner outlined within the report.

**Moved by:** Councillor Fisher**Seconded by:** Councillor Smith**MOTION CARRIED**

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**13.6 RECIPROCAL LIBRARY AGREEMENT**

**File No:** 2313  
**Attachments:** 1. Reciprocal Library Agreement Request  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Kerri Dorman - Administration Supervisor

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

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**SUMMARY**

*Chief Executive Officer seeking Council response to formal Reciprocal Library Agreement request.*

**COMMITTEE RESOLUTION**

THAT Rockhampton Regional Council formally respond to Livingstone Shire Council and respectfully decline their offer due to changed Service Level Agreement arrangements and the report be made available publicly.

**Moved by:** Acting Mayor Williams  
**Seconded by:** Councillor Smith

**MOTION CARRIED**



**13.7 RECOVERY OF LEGAL COSTS**

**File No:** 8525  
**Attachments:** 1. Correspondence from King & Company Solicitors  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Robert Holmes - General Manager Regional Services

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

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**SUMMARY**

*Following a recent court case which ruled in the Council's favour, Council's solicitors have raised the matter of whether Council wishes to pursue costs on the case.*

**COMMITTEE RESOLUTION**

THAT cost recovery be pursued as outlined in the report.

**Moved by:** Councillor Fisher  
**Seconded by:** Acting Mayor Williams

**MOTION CARRIED**

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**13.8 MONTHLY REPORT TO COUNCIL FROM CHIEF EXECUTIVE OFFICER FOR PERIOD ENDING 15 SEPTEMBER 2014**

**File No:** 1830  
**Attachments:** 1. Monthly Report September 2014  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**SUMMARY**

*Chief Executive Officer presenting monthly report to Council for the period ending 15 September 2014.*

**COMMITTEE RESOLUTION**

THAT the monthly report from the Chief Executive Officer for the period ending 15 September 2014 be received.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

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**13.9 TRIAL OF DRIVE-IN MOVIES AT ROCKHAMPTON SHOWGROUNDS**

**File No:** 456  
**Attachments:** 1. Drive-In Movie Proposal  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Peter Owens - Manager Arts and Heritage

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

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**SUMMARY**

*At the request of Councillor Rutherford, a report on the development and operation of a Drive-In Movie event in the Rockhampton region is presented for Council's further consideration.*

**COMMITTEE RESOLUTION**

THAT Council approve a trial of Drive-In Movies at the Rockhampton Showgrounds as detailed in the report.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Smith

**MOTION CARRIED**

## 11 URGENT BUSINESS QUESTIONS

### 11.1 LEAVE OF ABSENCE - COUNCILLOR NEIL FISHER - 2-4 OCTOBER 2014 AND 22-30 OCTOBER 2014

**File No:** 10072

**Responsible Officer:** Evan Pardon – Chief Executive Officer

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#### **SUMMARY**

*Councillor Neil Fisher requesting leave of absence from Thursday 2 October to Saturday 4 October 2014 and Wednesday 22 October to Thursday 30 October 2014 inclusive.*

#### **COMMITTEE RESOLUTION**

THAT leave of absence be granted for Councillor Neil Fisher from Thursday 2 October to Saturday 4 October 2014 and Monday 27 October to Thursday 30 October 2014 inclusive.

**Moved by:** Acting Mayor Williams

**Seconded by:** Councillor Belz

**MOTION CARRIED**

**14 CLOSURE OF MEETING**

There being no further business the meeting closed at 1.38pm.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE

UNCONFIRMED