



**PARKS, RECREATION AND SPORT
COMMITTEE MEETING**

MINUTES

28 AUGUST 2019

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	1
6	BUSINESS OUTSTANDING.....	2
	NIL	2
7	PUBLIC FORUMS/DEPUTATIONS	3
	NIL	3
8	OFFICERS' REPORTS	4
8.1	PROJECT DELIVERY MONTHLY REPORT - JULY 2019.....	4
8.2	MONTHLY OPERATIONAL REPORT - JULY 2019.....	5
8.3	PROPOSED ERGON PARK DOG OFF LEASH AREA.....	6
8.4	MOUNT MORGAN CEMETERY EXPANSION UPDATE	7
9	NOTICES OF MOTION	8
	NIL	8
10	URGENT BUSINESS\QUESTIONS	9
11	CLOSURE OF MEETING.....	10

**REPORT OF THE PARKS, RECREATION AND SPORT COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON WEDNESDAY, 28 AUGUST 2019 COMMENCING AT 12.37PM**

1 OPENING

2 PRESENT

Members Present:

Councillor C R Rutherford (Chairperson)
Councillor R A Swadling
Councillor N K Fisher
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)
Mr A Pont – Manager Parks
Mr R Dunkley – Manager Community Assets and Facilities
Mr G Young – Coordinator Parks Operations
Ms S Czarkowski – Coordinator Community Facilities
Ms B Jahnke – Coordinator Community Assets
Mr M Elgey – Curator Botanic and Kershaw Gardens
Ms J James – Supervisor Sports and Administration
Ms A Black – Supervisor Cemeteries
Ms K Talbot – Senior Media Officer
Ms K Walsh – Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Ellen Smith.

The Mayor, Councillor Margaret Strelow tendered her apology and was not in attendance.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Parks, Recreation and Sport Committee held on 31 July 2019 be taken as read and adopted as a correct record.

Moved by: Councillor Swadling
Seconded by: Councillor Wickerson

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 PROJECT DELIVERY MONTHLY REPORT - JULY 2019

File No: 7028
Attachments: 1. Project Delivery Monthly Report - July 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for July 2019 be received.

Moved by: Councillor Swadling
Seconded by: Councillor Fisher

MOTION CARRIED

8.2 MONTHLY OPERATIONAL REPORT - JULY 2019

File No: 1464
Attachments: 1. Monthly Operational Report - July
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Aaron Pont - Manager Parks

SUMMARY

This report provides information on the activities and services of the Parks section for July 2019.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of the Parks section for July 2019 be received.

Moved by: Councillor Fisher
Seconded by: Councillor Wickerson
MOTION CARRIED

8.3 PROPOSED ERGON PARK DOG OFF LEASH AREA

File No: 787
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Aaron Pont - Manager Parks

SUMMARY

An opportunity exists for Council to construct a Dog Off Leash Area at Ergon Park, Larcombe Street, Kawana.

COMMITTEE RECOMMENDATION

THAT Parks establish a Dog Off Leash Area at Ergon Park and for facilities to be provided as budget allows.

Moved by: Councillor Rutherford

Seconded by: Councillor Fisher

MOTION CARRIED

8.4 MOUNT MORGAN CEMETERY EXPANSION UPDATE

File No: 13363

Attachments: 1. **Map of Mount Morgan Cemetery - areas for development**

Authorising Officer: **Richard Dunkley - Manager Community Assets and Facilities**
Colleen Worthy - General Manager Community Services

Author: **Sophia Czarkowski - Coordinator Facilities**

Previous Items: **8.3 - Mount Morgan Cemetery Expansion - Parks, Recreation and Sport Committee - 29 May 2019 12.30pm**
8.2 - Rockhampton Region Flood Studies - Infrastructure Committee - 25 Jun 2019 2.00pm

SUMMARY

This report provides an update and progress regarding the proposed expansion of Mount Morgan Cemetery along with recommendations for moving forward.

COMMITTEE RECOMMENDATION

THAT Council proceed with Option 2 and the boundary to the west, (encompassing the existing Road Reserve) be enlarged to provide additional spaces while the northern boundary as described in Option 2 to expand Mount Morgan Cemetery be progressed.

Moved by: **Councillor Swadling**
Seconded by: **Councillor Wickerson**
MOTION CARRIED

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS QUESTIONS

10.1 ADDITIONAL DOG OFF LEASH AREAS

File No: 787

Responsible Officer: Aaron Pont – Manager Parks

SUMMARY

Councillors are interested in exploring options for additional dog off leash areas that allow for free run in a more natural environment similar to the off leash area to be established in Ergon Park.

COMMITTEE RECOMMENDATION

THAT a report be brought back to a Parks Recreation and Sport Committee Meeting on options for open space dog off leash areas.

Moved by: Councillor Fisher

Seconded by: Councillor Rutherford

MOTION CARRIED

11 CLOSURE OF MEETING

There being no further business the meeting closed at 1:28pm.

<Insert Chairperson Name>
CHAIRPERSON

DATE