



# **PARKS, RECREATION AND SPORT COMMITTEE MEETING**

## **MINUTES**

**31 JULY 2019**

The Committee Recommendations contained within these Minutes are due to be adopted at the next Council meeting on 6 August 2019.

The Minutes are due to be confirmed at the next Parks, Recreation and Sport Committee meeting on 28 August 2019.

## TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT .....	1
3	APOLOGIES AND LEAVE OF ABSENCE .....	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA .....	2
6	BUSINESS OUTSTANDING.....	3
	NIL .....	3
7	PUBLIC FORUMS/DEPUTATIONS .....	4
	NIL .....	4
8	OFFICERS' REPORTS .....	5
	8.1 SOLE SUPPLIER REQUEST - FLORAL CLOCK .....	5
	8.2 PROJECT DELIVERY MONTHLY REPORT - JUNE 2019 .....	6
	8.3 PARKS OPERATIONAL REPORT - JUNE 2019 .....	7
9	NOTICES OF MOTION .....	8
	NIL .....	8
10	URGENT BUSINESS\QUESTIONS .....	9
11	CLOSED SESSION .....	10
	12.1 REQUEST FOR BUILDING SITE FEE REDUCTION - LIONS CLUB OF ROCKHAMPTON MOUNT ARCHER INC.....	10
12	CONFIDENTIAL REPORTS.....	11
	12.1 REQUEST FOR BUILDING SITE FEE REDUCTION - LIONS CLUB OF ROCKHAMPTON MOUNT ARCHER INC.....	11
13	CLOSURE OF MEETING.....	12

**REPORT OF THE PARKS, RECREATION AND SPORT COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON WEDNESDAY, 31 JULY 2019 COMMENCING AT 12.32PM**

## **1 OPENING**

## **2 PRESENT**

Members Present:

Councillor C R Rutherford (Chairperson)  
Councillor R A Swadling  
Councillor C E Smith  
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)  
Mr R Cheesman – Acting Chief Executive Officer  
Mr A Pont – Manager Parks  
Mr R Dunkley – Manager Community Assets and Facilities  
Ms S Czarkowski – Coordinator Community Facilities  
Ms B Jahnke – Coordinator Community Assets  
Mr M Elgey – Curator Botanic and Kershaw Gardens  
Ms J James – Supervisor Sports and Administration  
Ms G Dwyer – Media Officer  
Ms K Walsh – Committee Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

### **COMMITTEE RESOLUTION**

THAT the apologies from Councillor Margaret Strelow and Councillor Neil Fisher be received.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RESOLUTION**

THAT the minutes of the Parks, Recreation and Sport Committee held on 26 June 2019 be taken as read and adopted as a correct record.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

---

## 5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Councillor Swadling informed the meeting of an interest in Item 12.1 – Request for Building Site Fee Reduction – Lions Club of Rockhampton Mount Archer Inc and declared the following:

“I declare that I have a Conflict of Interest in this matter as I was a past President of the Lions Club of Rockhampton Mount Archer Inc and am now a current member of the Lions Club of Rockhampton Mount Archer Inc and will be dealing with this declared Conflict of Interest by leaving the meeting while the matter is discussed and voted on.”

UNCONFIRMED

**6 BUSINESS OUTSTANDING**

Nil

UNCONFIRMED

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

UNCONFIRMED

## 8 OFFICERS' REPORTS

### 8.1 SOLE SUPPLIER REQUEST - FLORAL CLOCK

**File No:** 1464

**Attachments:**

1. Floral Clock Design
2. Floral Clock Hand Design Options

**Authorising Officer:** Richard Dunkley - Manager Community Assets and Facilities  
Colleen Worthy - General Manager Community Services

**Author:** Sophia Czarkowski - Coordinator Facilities

#### SUMMARY

*This report seeks Council approval to procure a new floral clock for the Rockhampton Botanic Gardens under Chapter 6 Part 3 Division 3 Clause 235 of the Local Government Regulation 2012 that requires to have Council resolve "that it is satisfied that there is only one supplier who is reasonably available" to provide the goods/services.*

#### COMMITTEE RECOMMENDATION

THAT Council approve Moser-Baer SA as a sole supplier to Council in accordance with s.235(a) of the *Local Government Regulation 2012*.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

---

**8.2 PROJECT DELIVERY MONTHLY REPORT - JUNE 2019**

**File No:** 7028  
**Attachments:** 1. Project Delivery Monthly Report - June 2019  
**Authorising Officer:** Jason Plumb - Acting General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for June 2019 be received.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**



---

**8.3 PARKS OPERATIONAL REPORT - JUNE 2019**

**File No:** 1464  
**Attachments:** 1. Operational Report - June 2019  
2. Finch Gazebo Design  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Aaron Pont - Manager Parks

---

**SUMMARY**

*This report provides information on the activities and services of the Parks section for June 2019.*

**COMMITTEE RECOMMENDATION**

THAT the report on the activities and services of the Parks Section for June 2019 be received.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

**9 NOTICES OF MOTION**

Nil

UNCONFIRMED

**10 URGENT BUSINESS QUESTIONS**

UNCONFIRMED

## 11 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

1:06pm Councillor Swadling left the meeting having earlier declared a Conflict of Interest in Item 12.1 – Request for Building Site Fee Reduction – Lions Club of Rockhampton Mount Archer Inc and did not return.

### COMMITTEE RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 12.1 Request for Building Site Fee Reduction - Lions Club of Rockhampton Mount Archer Inc

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by: Councillor Smith**  
**Seconded by: Councillor Wickerson**  
**MOTION CARRIED**

### COMMITTEE RECOMMENDATION

1:07PM

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by: Councillor Smith**  
**Seconded by: Councillor Wickerson**  
**MOTION CARRIED**

### COMMITTEE RECOMMENDATION

1:30PM

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by: Councillor Smith**  
**Seconded by: Councillor Wickerson**  
**MOTION CARRIED**

## 12 CONFIDENTIAL REPORTS

### 12.1 REQUEST FOR BUILDING SITE FEE REDUCTION - LIONS CLUB OF ROCKHAMPTON MOUNT ARCHER INC

**File No:** 3711

- Attachments:**
1. Letter from Lions Club of Rockhampton Mount Archer Inc requesting reduction in Lease fees
  2. Sublet Agreement between Lions Club of Rockhampton Mount Archer Inc and Meditation Society of Central Queensland

**Authorising Officer:** Aaron Pont - Manager Parks  
Colleen Worthy - General Manager Community Services

**Author:** Jacinta James - Acting Senior Sports and Education Advisor

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### SUMMARY

*Lions Club of Rockhampton Mount Archer Inc currently has tenure over part of Tom Brady Park, 158-168 Hinchcliff Street, Kawana (being Lot 338 on LN1914). The Club has requested a reduction in fees for the remainder of their Lease period.*

#### COMMITTEE RECOMMENDATION

THAT Council enters into discussions regarding alternate options as discussed and that a further report be brought back to the September Parks, Recreation and Sport Committee Meeting.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**13 CLOSURE OF MEETING**

There being no further business the meeting closed at 1:30 pm.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE

UNCONFIRMED