



PARKS, RECREATION AND SPORT COMMITTEE MEETING

AGENDA

27 FEBRUARY 2019

Your attendance is required at a meeting of the Parks, Recreation and Sport Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 27 February 2019 commencing at 12.30pm for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be "C. P.", written in a cursive style.

CHIEF EXECUTIVE OFFICER
21 February 2019

Next Meeting Date: 27.03.19

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	1
6	BUSINESS OUTSTANDING	2
6.1	BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE	2
7	PUBLIC FORUMS/DEPUTATIONS	5
	NIL	5
8	OFFICERS' REPORTS	6
8.1	PARKS MONTHLY OPERATIONAL REPORT - DECEMBER 2018 & JANUARY 2019.....	6
8.2	GRANT OPPORTUNITY - MOVE IT AUS!.....	21
8.3	WESTERN STREET AMENITIES.....	23
9	NOTICES OF MOTION	25
	NIL	25
10	URGENT BUSINESS/QUESTIONS	26
11	CLOSED SESSION	27
12.1	FINANCIAL ASSISTANCE FOR SPORTING CLUBS.....	27
12.2	INCREASING ZOO SECURITY.....	27
12	CONFIDENTIAL REPORTS.....	28
12.1	FINANCIAL ASSISTANCE FOR SPORTING CLUBS.....	28
12.2	INCREASING ZOO SECURITY.....	29
13	CLOSURE OF MEETING.....	30

1 OPENING

2 PRESENT

Members Present:

Councillor C R Rutherford (Chairperson)
Councillor N K Fisher
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Margaret Strelow has tendered her apology and will not be in attendance
Councillor Ellen Smith has tendered her apology and will not be in attendance
Councillor Rose Swadling has tendered her apology and will not be in attendance

4 CONFIRMATION OF MINUTES

Minutes of the Parks, Recreation and Sport Committee held 5 December 2018

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE

File No: 10097
Attachments: 1. [Business Outstanding Table](#)
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Steven Gatt - Manager Planning and Regulatory Services

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks, Recreation and Sport Committee is presented for Councillors' information.

OFFICER'S RECOMMENDATION

THAT the Business Outstanding Table for the Parks, Recreation and Sport Committee be received.

BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE

Business Outstanding Table

Meeting Date: 27 February 2019

Attachment No: 1

Meeting Date	Report Title	Resolution	Responsible Officer	Due Date	Comments
16/08/2017	Application for Works in Parks and Public Areas: Rotary Club of Rockhampton	<p>THAT:</p> <ol style="list-style-type: none"> I. the Works in Parks and Public Areas Application Form submitted by the Rotary Club of Rockhampton not be approved as it is not consistent with the intended scope of activities; and II. Council Officers continue to work with the club to frame an application aligned with the scope and intent of typical "Adopt a Park" activities outlined in the April 2017 report to Council. 	Aaron Pont	26/10/2018	
16/08/2017	Adopt-a-Park Wider Rollout	THAT documents on previous schemes that may have operated in the Rockhampton Region be included in a review to inform the wider Adopt-a-Park rollout.	Aaron Pont	26/12/2018	
21/11/2018	Parks Operational Report - October 2018	<ol style="list-style-type: none"> 1. THAT the report on the activities and services of the Parks Section for October 2018 be received. 2. THAT a further report be prepared regarding treatment options on the Yeppen Roundabout. 	Aaron Pont	05/12/2018	

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 PARKS MONTHLY OPERATIONAL REPORT - DECEMBER 2018 & JANUARY 2019

File No:	1464
Attachments:	1. Monthly Operational Report - December 2018 & January 2019 ↓
Authorising Officer:	Colleen Worthy - General Manager Community Services
Author:	Aaron Pont - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks section for December 2018 and January 2019.

OFFICER'S RECOMMENDATION

THAT the report on the activities and services of Parks Section for December 2018 & January 2019 be received.

COMMENTARY

1. Botanic & Kershaw Gardens
 - Kershaw Gardens
 - Rockhampton Botanic Gardens
2. Rockhampton Zoo
3. Parks Operations
4. Parks Management & Sport
 - Sport and Recreation
 - Park Bookings
 - Customer service

The attached report contains information on the activities and services of these areas for December 2018 & January 2019.

**PARKS MONTHLY OPERATIONAL
REPORT - DECEMBER 2018 &
JANUARY 2019**

**Monthly Operational Report -
December 2018 & January 2019**

Meeting Date: 27 February 2019

Attachment No: 1

MONTHLY OPERATIONS REPORT

PARKS

PERIOD ENDED DECEMBER 2018 & JANUARY 2019



1. Operational Summary

Kershaw Gardens

- Preparation for Australia Day Celebrations 'The Great Australian Bite' in the Central Precinct
- Replanting of foot traffic resilient species in garden beds within the Central Precinct
- Planting out of advanced Daintree River Pines within Rainforest
- Formative tree pruning training session carried out by Michael Elgey to new staff members and apprentice on all new young trees planted out in the Central Precinct and surrounds
- Irrigation audit undertaken of independent contractor of the Central Precinct. Lead by Andrew Collins Project team with assistance from Kershaw Horticultural Team

Botanic Gardens

- An assessment of the plant collection within the Fernery was undertaken by Kelvin Wykes, Jen Gorton and Michael Elgey. Many cuttings were taken with more planned to occur.
- From October – December 193 Ibis eggs and Ibis 116 nest were removed
- Preparations for ANZAC Day have started with focus on detailing all garden beds leading too and surrounding the Cenotaph being the main focus
- Increase involvement from Horticultural Team with the Friends of Rockhampton Botanic Gardens has seen greater numbers of volunteers attending to assist in the Gardens
- Contractors engaged to survey and map out soil pathogens across entire site

Nursery

- Team Leaders from Kershaw and Botanic Gardens have started to identify excess nursery material for planting out over the next 6 months
- As end of January Nursery as propagated 675 plants for the Botanic Gardens and 400 for Kershaw Gardens with number continuing to increase
- Implementing process to improving stock quality
- Continuing with conservation projects at Mt Archer. Recently potting up transplanted Grass Tree population

Visitor Services

Hannah Schreiweis acting in the role of whilst Mark Rehbein on sick leave

- Received quotes to reinvigorate Information Office
- Visitor Services Officer increasing involvement with Horticultural Team on collection history and relevant information

Parks Operations

Irrigation

ISSG has recently endorsed cloud based controllers that expect to deliver efficiencies in water consumption and labour.

Sport & Education

CQ Health 2019 Sports & Health Expo is on Sunday 24 February from 8:30am to 1pm

- Sponsors: CQ Health (Naming Rights), Optus (Stage Sponsor), Triple M and Seven (Media Sponsors), FM Studios (Marketing Sponsor), SSS Events (Events Sponsor), Get Logo'd (Competition Sponsor) and Terry White Chemmart Rockhampton Day & Night (Clinic Sponsor)
- 88 site holders applications received
- Introduction of Netball and Rugby League Clinics. Within in four (4) days of release the Netball clinic had sold out (capped at 50 participants); within two (2) days of release the Rugby League clinic had 24 tickets purchased.

*Figures as at 8 February 2019

Zoo

Christmas celebration at the zoo

- Presents to chimps, macaws and dingos
- Mayor and Cr Rutherford attended
- 3 x media crew attended

Crocodile shade shelters erected (Brett Nicholl's team)

- Big job spread out over a number of weeks
- Looks great, increased viewing and job done really well

Permits received for two (2) new otters, arriving in March from Dubbo Zoo

Permits received for a wedge-tailed eagle, arriving on 25 February. She is a wild bird that was hit by a car

Story time at the Zoo was held on 5 January

Working on transferring permits over to new system for the majority of Zoo animals

2. Customer Service Requests

Response times for completing customer requests in the December reporting period



All Monthly Requests (Priority 3) Parks 'Traffic Light' report December 2018

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	On Hold	Completion Standard (days)	Avg Completion Time (days)		Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)	Avg Completion Time (days) Q2
			Received	Completed					Current Mth	6 Months			
Sport & Recreation - General Enquiry	3	3	7	4	3	0	0	10	● 0.25	● 7.22	● 10.98	3.24	● 5.00
Parks Booking Services Request ***Notification***	0	0	0	0	0	0	0	5	● 0.00	● 1.00	● 0.71	0.71	● 0.00
Tree and Stump Removal - Request	41	17	55	28	51	0	0	50	● 2.64	● 14.96	● 16.46	15.54	● 10.90
Parks General - Request	19	13	77	54	28	2	0	10	● 2.98	● 8.61	● 9.02	4.78	● 6.26
Tree Trimming - Request	84	45	128	63	104	0	0	40	● 2.06	● 118.42	● 48.08	45.81	● 217.06

Response times for completing customer requests in the January reporting period



All Monthly Requests (Priority 3) Parks 'Traffic Light' report January 2019




	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	On Hold	Completion Standard (days)	Avg Completion Time (days)		Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed					Current Mth	6 Months		
Sport & Recreation - General Enquiry	0	0	8	6	2	0	0	10	● 4.00	● 13.33	● 12.83	2.66
Parks Booking Services Request ***Notification***	0	0	0	0	0	0	0	5	● 0.00	● 1.00	● 0.67	0.67
Tree and Stump Removal - Request	43	28	50	18	47	1	0	50	● 8.39	● 14.79	● 16.65	14.95
Parks General - Request	18	15	157	127	32	3	0	10	● 3.94	● 8.16	● 8.99	4.63
Tree Trimming - Request	95	62	166	66	133	0	0	40	● 3.38	● 108.57	● 51.55	48.16




3. Capital Projects







Details of capital projects not reported regularly to Council or a particular Committee in other project specific report updates as at period ended January 2019 – 59% of year elapsed










In terms of scope, schedule and budget, the project is;






		
on track	generally on track, with minor issues	off track






Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
<i>Irrigation Renewal Program</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$480,717</i>	<i>\$169,021</i>
Comments	<p><i>Sports field designs are nearing completion. Projects to shortly be prioritised</i> <i>Development of Irrigation specifications and suite of documents is in development</i> <i>Cloud based controllers roll out to commence May-July</i></p>				
<i>Upgrade Field Surface</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$17,244</i>	<i>\$14,319</i>
Comments	<p><i>Works ongoing at Saleyards Park in conjunction with complete rest of fields. Positive results so far</i> <i>Works recently completed at McLeod Park to accommodate Oztag</i></p>				
<i>Yeppen Roundabout Landscape Renewal</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$88,753</i>	<i>\$1,059,172</i>
Comments					


<i>Rockhampton Botanic Gardens – Paving</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$2,386</i>	<i>\$0</i>
Comments	<i>Works pending development of soil pathogen management plan</i>				
<i>Frenchman’s Creek – Stage 2</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$12,505</i>	<i>\$0</i>
Comments					
<i>Botanic Gardens – Enhancements to Improve Visitor Experience</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$9,016</i>	<i>\$2616</i>
Comments					
<i>Hugo Lassen Fernery W4QR2</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$296,135</i>	<i>\$5806</i>
Comments	<i>Being delivered by Andrew Collins’ Major Projects team</i>				
<i>Enclosure Demolition Rockhampton Zoo</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$75,000</i>	<i>\$0</i>
Comments	<i>Jobs for QLD crew start on the 18/02 to commence pulling apart old fencing, aviaries and general “trash” collection. Once this is completed, demolition of old buildings and enclosure foundations, ponds etc. can occur.</i>				
<i>Master Plan Rockhampton Zoo</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$40,000</i>	<i>\$0</i>
Comments	<i>To commence on completion of visitor surveys- expected start of May 2019</i>				

<i>Median Refurbishments</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$75,000</i>	<i>\$899</i>
Comments	<i>Works will be programmed post mowing season April-July</i>				
<i>Synthetic Roundabout Program</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$50,000</i>	<i>\$46,110</i>
Comments	<i>Majority of works completed, 2 roundabouts remaining</i>				
OPEN SPACE FACILITIES (Capital projects over \$100k and Councillor projects)					
Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
<i>Playground Equipment Renewal Program</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$479,000</i>	<i>\$440,350</i>
Comments	<ul style="list-style-type: none"> • <i>Bill Neven Park (Parkhurst) \$70k. Order raised and install scheduled for February.</i> • <i>Alan Bray Park (Koongal) \$25/30k. Order raised and install scheduled by April.</i> • <i>Ken Baker Park (Koongal) \$35/40k. Order raised and install scheduled by April.</i> • <i>Eichelberger Park (Frenchville) \$25k. Order raised and install scheduled by April.</i> • <i>Kershaw Gardens (Berserker) – Liberty Swing \$45k + \$70k from Cr Rutherford. Meeting scheduled for 7 February with Cr Rutherford and Curator Kershaw Gardens to settle on equipment type and location.</i> • <i>Conaghan Park (Gracemere) – playground and rubber soft-fall \$102k. Order raised and install scheduled by April.</i> • <i>Frenchville Road Fitness Equipment (Frenchville) \$25k. Quote received. Will be progressed last with balance funds.</i> 				
<i>Footpaths Renewal Program</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$149,598</i>	<i>\$57,398</i>

<p>Comments</p>	<ul style="list-style-type: none"> • <i>Yeppen Lagoon (The Range) north to the emu compound \$25/30k. Majority of works completed.</i> • <i>Ollie Smith Park (Koongal) \$70k. Culvert completed. Contractor to commence path in February.</i> • <i>North Rocky Boat Ramp to Pump Station (The Common) \$50k. Engineer drafting design for culvert.</i> • <i>Apex Park (Frenchville) \$35k. Quotes secured. Works to be scheduled.</i> 				
<p><i>BBQ Renewal Program</i></p>	<p>1 July 2018</p>	<p>30 June 2019</p>		<p>\$116,000</p>	<p>\$0</p>
<p>Comments</p>	<ul style="list-style-type: none"> • <i>Huish Drive (Wandal) – 5 including on 3 pontoons \$50k. Quoted and liaising with electrical contractors.</i> • <i>Queens Park (Park Avenue) \$20k. Quoted and liaising with electrical contractors.</i> • <i>Curtis Park \$25k. Completed.</i> • <i>Rockhampton Botanic Gardens (The Range) \$10k. Bbq received and to be installed by Council’s electrician.</i> 				
<p><i>Extension of Gracemere Cemetery</i></p>	<p>1 July 2018</p>	<p>30 June 2019</p>		<p>\$157,609</p>	<p>\$45,358</p>
<p>Comments</p>	<ul style="list-style-type: none"> • <i>Geotech investigation of entire site completed and deemed site is favourable.</i> • <i>Identification survey of entire site completed.</i> • <i>Scope being developed to engage engineering consultant to progress detailed design; MCU and development application; and construction plans for Stage 1B.</i> 				
<p><i>Access Roads & Carparks Renewal Program</i></p>	<p>1 July 2018</p>	<p>30 June 2019</p>		<p>\$123,000</p>	<p>\$0</p>
<p>Comments</p>	<ul style="list-style-type: none"> • <i>Open Space Facilities Team settled scope with Parks in January.</i> • <i>Kele Park (West Rockhampton) entries (access road and two car parks). Quote being secured.</i> • <i>Tom Nutley Field (Park Avenue). Quote being secured.</i> • <i>Bridge Club (Wandal). Quote to be secured.</i> • <i>Newman Oval (Mt Morgan). Quote to be secured.</i> • <i>Kenrick Tucker Velodrome, Janet Pajolas Park (Berserker). Quote to be secured.</i> 				

<i>New/Renewed Signage as per Signage Strategy</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$115,000</i>	<i>\$91,676</i>
Comments	<ul style="list-style-type: none"> • <i>Scope is focussing on Category 4 & 5 sign defects and behavioural signage.</i> • <i>Cemetery Team and Marketing Team preparing draft signage proposal for Cemetery sites.</i> • <i>Contractor engaged to assist with signage install.</i> 				
<i>Springers Lagoon - Gracemere (Crs Smith & Wickerson)</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$79,269 W4Q2 \$12,996 Cr Smith \$2,600 Cr Wickerson</i>	<i>\$2,300 \$12,996 \$2,552</i>
Comments	<ul style="list-style-type: none"> • <i>Fishing / Viewing Platform. Engineering and construction drawings finalised. ITQ to issue mid-February.</i> • <i>Interpretive Signage. Content settled and currently being fabricated. Delivery scheduled for early March.</i> • <i>Opening to be scheduled for June.</i> 				
<i>Rigarlsford Park - Koongal (Cr Williams)</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$12,000</i>	<i>\$12,000</i>
Comments	<ul style="list-style-type: none"> • <i>Shelter to be relocated to Heritage Village in February, funded by Telco money.</i> 				
<i>Bajool War Memorial (Cr Wickerson)</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$3,000</i>	<i>\$3,000</i>
Comments	<ul style="list-style-type: none"> • <i>Kwik Curb to be installed in February.</i> 				
<i>Apex Park – Frenchville (Cr Fisher)</i>	<i>1 July 2018</i>	<i>30 June 2019</i>		<i>\$20,000</i>	<i>\$18,800</i>
Comments	<ul style="list-style-type: none"> • <i>Playground being fabricated and to be installed by April.</i> • <i>Apex Park sign to be replaced at the same time.</i> 				

<i>Bill Neven Park – Parkhurst and Sunset Drive Parkland – Norman Gardens (Cr Swadling)</i>	1 July 2018	30 June 2019		\$90,000 approx	\$0
Comments	• Awaiting for scope to be settled.				
<i>Bajool Amenities (Cr Wickerson)</i>	1 July 2018	30 June 2019		\$200,000	Unfunded. Loaded into 19/20 capex budget submission
Comments	• Community to settle on location. Coordinator Community Projects and Open Space Facilities participating in Rate Payers Meeting at Upper Ulam on Sunday 17 February.				
<i>Mobile skatepark (Crs Williams and Fisher)</i>	1 July 2018	30 June 2019		\$61,000	\$53,200
Comments	• Currently securing quotes to satisfy procurement requirements. Order to be placed in February. 10 week delivery time.				
<i>Koongal DOLA agility equipment (Cr Williams)</i>	1 July 2018	30 June 2019		\$5,000	\$2,876
Comments	• Procured and installed. Completed.				
<i>Cedric Archer Park Pump Track – Gracemere (Cr Smith)</i>	1 July 2018	30 June 2019		\$15,000	\$15,000
Comments	• Contractor engaged to develop designs and costings. Onsite inspection scheduled for 8 March.				




<p><i>Janet Pajolas Park Development – Berserker (Cr Fisher)</i></p>	<p><i>1 July 2018</i></p>	<p><i>30 June 2019</i></p>		<p><i>\$80,000 Cr Fisher \$8,250 Cr Swadling</i></p>	<p><i>\$0</i></p>
<p>Comments</p>	<ul style="list-style-type: none"> • <i>Scope settled. ITQ closes 8 February for all abilities path with conduits underneath as first stage of works.</i> • <i>Initial irrigation works to commence there-afterwards.</i> 				


4. Operational Projects

As at period ended December – 59% of year elapsed



In terms of scope, schedule and budget, the project is;

		
on track	generally on track, with minor issues	off track

Project	Planned Start Date	Planned End Date	On Track	Comment	Budget Estimate	YTD actual (incl committals)
Tree Planting	1/4/19	30/6/19		Scopes of work being finalised Parks to meet with Cr Rutherford and division Councillors to discuss prior to works commencement Planting works are aimed for post mowing season	\$250,000	
CEMETERIES						
<ul style="list-style-type: none"> • Successful Funeral Directors' engagement meeting held in December. • 11 burial performed • 11 ashes interments performed • 15 chapel services held 						

5. Budget

Financial performance as expected for the reporting period.

End of Month General Ledger - (Operating Only) - COMMUNITY SERVICES



For period July only

Report Run: 08-Feb-2019 16:03:46 Excludes Nat Accs: 2802,2914,2917,2924

	Adopted Budget	Revised Budget	EOM Commitments	Actuals for 01	Commit + Actual
	\$	\$	\$	\$	\$
COMMUNITY SERVICES					
PARKS					
<u>Parks Operations</u>					
Revenues	(56,466)	0	0	(555,315)	(555,315)
Expenses	6,525,838	0	168,742	3,051,746	3,220,488
Transfer / Overhead Allocation	1,643,776	0	0	897,125	897,125
Total Unit: Parks Operations	8,113,148	0	168,742	3,393,556	3,562,298
<u>Parks Management</u>					
Revenues	(39,123)	0	0	(94,501)	(94,501)
Expenses	4,834,992	0	14,525	3,177,480	3,192,004
Transfer / Overhead Allocation	69,137	0	0	65,323	65,323
Total Unit: Parks Management	4,865,007	0	14,525	3,148,302	3,162,827
<u>Botanic & Kershaw</u>					
Revenues	(16,794)	0	0	(4,541)	(4,541)
Expenses	1,692,581	0	83,610	737,676	821,285
Transfer / Overhead Allocation	256,628	0	0	127,935	127,935
Total Unit: Botanic & Kershaw	1,932,415	0	83,610	861,070	944,680
<u>Rockhampton Zoo</u>					
Revenues	(15,423)	0	0	(10,837)	(10,837)
Expenses	1,139,782	0	29,210	750,242	779,451
Transfer / Overhead Allocation	23,224	0	0	23,212	23,212
Total Unit: Rockhampton Zoo	1,147,583	0	29,210	762,617	791,827
<u>Parks Administration Services</u>					
Revenues	(8,120)	0	0	(1,364)	(1,364)
Expenses	413,476	0	318	185,234	185,552
Transfer / Overhead Allocation	(1,000)	0	0	0	0
Total Unit: Parks Administration Services	404,356	0	318	183,870	184,188
Total Section: PARKS	16,462,508	0	296,404	8,349,415	8,645,819

Comments

Wages underspent due to higher than expected vacancies throughout year.

6. Section Statistics

Service Level	Target	Current Performance	Service Level Type (Operational or Adopted)
Tenure Renewals – Resolved this financial year	46	28	Operational

December 2018

Progressive Measures / Indicators	Same Month Last Year	Current Month
Zoo visitors	7,513*	15,157
Zoo donations	\$602	\$447
Volunteer Participation (hours) – Zoo	No recorded	386
Parks bookings (number of events and celebrations in month / FYTD)	48 / 332	56 / 377

**Please note: December 2017 – spreadsheet was missing half the monthly gate numbers*

January 2019

Progressive Measures / Indicators	Same Month Last Year	Current Month
Zoo visitors	11,767	17,319
Zoo donations	\$1,242	\$2,539
Volunteer Participation (hours) – Zoo	Not recorded	373
Parks bookings (number of events and celebrations in month / FYTD)	62 / 477	42 / 419

SAFETY STATISTICS	THIRD QUARTER		
	January	February	March
Number of Lost Time Injuries	1		
Number of Days Lost Due to Injury	3		
Total Number of Incidents Report	18		
Number of Incomplete Hazard Inspections	1		

8.2 GRANT OPPORTUNITY - MOVE IT AUS!

File No: 12534
Attachments: Nil
Authorising Officer: Aaron Pont - Manager Parks
Colleen Worthy - General Manager Community Services
Author: Jacinta James - Acting Senior Sports and Education Advisor

SUMMARY

The Australian Government through Sport Australia has released the Move It AUS – Participation Grant Program, which provides support to help organisations get Australians moving and to support the aspiration to make Australia the world’s most active and healthy nation. Rockhampton Regional Council is eligible to apply for up to \$250,000 in Stream 1 of the program.

OFFICER’S RECOMMENDATION

THAT Council approves the submission of an application for \$160,000 in the Move It AUS – Participation Grant Program.

COMMENTARY

The Australian Sports Commission, branded from August 2018 as Sport Australia, is the Australian Government’s agency responsible for distributing funds and providing strategic guidance and leadership for sporting activity in Australia. Following the rebrand, Sport Australia released the first ever national sport plan; Sport 2030 – where one of the four strategic priorities is Building a More Active Australia.

As a result, the Move It AUS – Participation Grant Program has been introduced to get inactive people moving in their local community, building awareness and understanding of the importance of physical activity across all stages of life and improving the system of sport and physical activity by targeting populations at risk of inactivity.

The program has two (2) streams:

Stream 1 – Grants between \$25,000 and \$250,000 to fund local sport and physical activity organisations

Stream 2 – Grants between \$100,000 and \$1 million to fund the delivery of large scale initiatives through National Sporting Organisations.

Council is eligible to apply through Stream 1.

Move It AUS provides one-off funding, in which all projects need to be completed by 30 June 2020. In addition, the program does not require a contribution by Council.

BACKGROUND

KickStartCQ is a Rockhampton Regional Council initiative aimed at increasing the health and wellbeing of the community through a holistic approach to physical activity, healthy eating and emotional wellbeing.

Under the KickStartCQ banner a number of projects have been undertaken by Parks, including the development of multilingual walking maps, the Healthy Communities Initiative (HCI), 10,000 Steps signage upgrades and most recently the Get Out, Get Active program.

In collaboration with local service providers, the initiative will be delivered as “KickStartCQ – Outdoor, Out More”. The initiative will comprise of two (2) key focus areas: Participation and Education.

Participation

Facilitating various exercise sessions across the year to provide opportunities for all levels of fitness, ages and abilities.

Education

Facilitating workshops with an aim to educate and support the Rockhampton community in all areas of Sport, Physical Activity, Health and Wellbeing.

Parks will undertake surveys in order to determine activities and workshops that the community is interested in.

BUDGET IMPLICATIONS

Move It AUS – Participation Grant Program does not require a contribution from Council.

STAFFING IMPLICATIONS

A number of processes that have been established for previous projects will be utilised in the coordination of the KickStartCQ – Outdoor, Out More initiative, therefore reducing staff hours associated with paperwork. It is estimated that the program will take approximately 10 hours per month to coordinate with majority of this being through marketing, liaising with service providers and data entry.

Council will engage service providers to deliver the programs and complete reporting requirements. Service providers will be engaged through an Expression of Interest process and a subsequent Memorandum of Understanding. The EOI process will be managed by Parks in conjunction with Procurement and Logistics.

CONCLUSION

A successful submission in the Sport Australia, Move It AUS – Participation Grant Program will allow Council to support and increase the number of people engaged in physical activity and assist members of our community to become healthier and more active.

8.3 WESTERN STREET AMENITIES

File No:	5960
Attachments:	Nil
Authorising Officer:	Richard Dunkley - Manager Community Assets and Facilities Colleen Worthy - General Manager Community Services
Author:	Brett Nicholls - Coordinator Community Projects and Open Space Facilities

SUMMARY

Council consideration is sought for the leasing of the Western Street Amenities to the Kangaroos Brothers Australian Football Club.

OFFICER'S RECOMMENDATION

THAT Council:

1. notes that the Western Street Amenities roof has been remedied; and
2. Council authorises the Chief Executive Officer (General Manager Community Services) to negotiate the tenure terms and conditions with the Kangaroos Brothers Australian Football Club to lease the Western Street Amenities in 'as is' condition in preparation for execution by the delegated officer.

COMMENTARY

The options for the Western Street Amenities have been investigated and considered.

BACKGROUND

The Building was leased to the Rockhampton & District Softball Association until 2009 when their new clubhouse was built at Kele Park. The Building was then leased to the Rockhampton & District Junior Rugby League in December 2010 until January 2013 when they relinquished their lease. The Building has been vacant for over six years during which time it has been inundated by several floods.

The Kangaroos Brothers Australian Football Club (the 'Club') expressed interest in using part of the building for equipment storage.

Cr Swadling and General Manager Community Services Colleen Worthy met the Club President on 20 December onsite and settled on the following two options:

- Council transfer the asset to the Club, who then lease the land (subject to FRW access to the switchboard) and the Club takes responsibility for Building repairs; or
- Council refurbish the roof only, not the storage area, toilets and kitchen. The Club to lease the land and Building.

The Club advised on 21 December that it wished to progress with the second option. The Club was provided on 22 January with a summary of the leasing terms and conditions. The Club agreed on 6 February to progress with the second option with the tenure terms and conditions to be finalised with the Chief Executive Officer (General Manager Community Services).

PREVIOUS DECISIONS

Community Services Committee meeting of 5 December 2018 – agenda item 8.1.

- Council resolved on 11 December 2018 'that a report be brought back on the outcome of meeting with the Brothers Club for the Western Street building'.

BUDGET IMPLICATIONS

The Building roof was remedied by Community Facilities from the operational budget.

CORPORATE/OPERATIONAL PLAN

This action is consistent with the following provisions:

Corporate Plan 2017 – 2022

- 1.1 Safe, accessible, reliable and sustainable infrastructure and facilities
- 1.4 Healthy living and active lifestyles

Operational Plan 2018 – 2019

- 1.1.1.1 Operate, maintain and repair infrastructure as detailed in the annual maintenance programs
- 1.1.4.2 Clean and maintain Council buildings

CONCLUSION

Due to the negotiations thus far, only the roof has been repaired. It is recommended that the Building be made available for lease to the Club in an 'as is' condition for storage purposes. Noting the Brothers club awareness that the new building has had water inundation due to flooding over previous year.

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

11 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

12.1 Financial Assistance For Sporting Clubs

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

12.2 Increasing Zoo Security

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

12 CONFIDENTIAL REPORTS

12.1 FINANCIAL ASSISTANCE FOR SPORTING CLUBS

File No: 9241

Attachments:

1. Letter to Cr Rutherford re: Clubhouse Proposal
2. Licence Area - Rockhampton Brothers Rugby League
3. Quantity Surveyor - Project Estimate
4. Revised Estimates
5. Preliminary Clubhouse Designs

Authorising Officer: Aaron Pont - Manager Parks
Colleen Worthy - General Manager Community Services

Author: Jacinta James - Acting Senior Sports and Education Advisor

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Rockhampton Brothers Rugby League Club has approached Council seeking financial assistance with a proposal for a new Clubhouse at Victoria Park (4 Graeme Acton Way).

Cricket Club & Panthers seeking financial assistance with proposal for new Clubhouse

12.2 INCREASING ZOO SECURITY

File No: 1464

Attachments: 1. Perimeter Fencing Options
2. Advisory Letter

Authorising Officer: Aaron Pont - Manager Parks
Colleen Worthy - General Manager Community Services

Author: Liz Bellward - Curator Rockhampton Zoo

Previous Items: 12.2 - Increasing Zoo Security - Parks, Recreation and Sport Committee - 05 Dec 2018 12.30pm

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

It has been observed that the current perimeter fence around the Zoo is insufficient allowing access after-hours. This report provides an overview and recommendations to address risk.

13 CLOSURE OF MEETING